

The City of Oakdale recognizes and supports the Choose Civility program, an initiative of the Stanislaus County Office of Education.

# CITY OF OAKDALE CITY COUNCIL REGULAR MEETING AGENDA

City Council Chambers 277 North Second Avenue • Oakdale • CA 95361

Monday, December 18, 2017

7:00 PM

**City Council Chambers** 

Welcome to your City of Oakdale City Council meeting.

Your City Council are:
Mayor Pat Paul
Mayor Pro Tem Tom Dunlop
Council Member Cherilyn Bairos
Council Member J.R. McCarty
Council Member Richard Murdoch

**Note:** California law prohibits the City Council from taking action on any matter that is not on the posted agenda unless it is determined to be an emergency by the Council. All items will be referred to staff for follow-up and placed on a future agenda.

- 1. Call to Order 7:00 p.m.
- 2. City Council Members Present/Absent
- 3. Pledge of Allegiance
- 4. Invocation Provided by Pastor Bob Dye, Calvary Chapel Oakdale
- 5. Presentations/Acknowledgements
  - 5.1: Certificate of Appreciation to Planning Commission Chairperson Wayne Pacheco.
- 6. Additions/Deletions
- 7. Public Comments

This is the time set aside for citizens to address the City Council on issues within the City Council's jurisdiction that are not on the posted agenda this evening. The Mayor will ask for a show of hands of those individuals present who wish to address the Council. Individual speakers are asked to keep spoken comments within a five-minute duration, although this time limit may be modified based on the number of people who indicate their desire to address the Council. California law prohibits the City Council from taking action on any item not appearing on the posted agenda except that Council may refer the matter to staff for follow-up or request it be placed on a future agenda.



#### 8. Appointment to Boards and Commissions

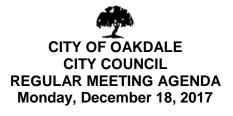
8.1: Consider appointment of Ami Poncabare to the Planning Commission.

Recommended Action: Appoint by Minute Order Ami Poncabare to the Planning Commission.

#### 9. City Council Consent Agenda

The consent agenda is comprised of Items 9.1 through 9.6. Unless there is discussion by a member of the audience/Council they may be approved in one motion.

- 9.1: Approve the Regular City Council Meeting Minutes of December 4, 2017.
- 9.2: Receive and File the Warrant List for the period of November 30, 2017 to December 13, 2017.
- 9.3: Waive Readings of Ordinances/Resolutions except by Title.
- 9.4: Approve by Minute Order Tree Removal Permit for (1) Cork Oak Tree (Quercus suber) Located in the Front Yard of a Residence Located at 153 Little Johns Creek Drive.
- 9.5: Adopt Resolution 2017- a Resolution of the City of Oakdale City Council Authorizing the City Manager to Execute an Annual Funding Agreement with the City of Turlock/Stanislaus County HOME Consortium Designating the City of Oakdale as a Sub-Recipient of HOME Investment Partnership Program Funds for Fiscal Year 2017-2018.
- 9.6: Adopt Resolution 2017- . a Resolution of the City of Oakdale City Council Authorizing the Purchase of a Replacement Radiator Core for the Wastewater Treatment Plant Emergency Generator from Energy Systems in the Amount of \$25,560.65 Funded by the Sewer Sanitation Fund Equipment Maintenance Account 622-4151-444-24-02.



#### 10. Public Hearings

10.1: Consider Introducing and Waiving the First Reading of an Ordinance of the City of Oakdale, California (also known as CODE TEXT AMENDMENT 2017-18) an Ordinance of the City of Oakdale, California Cannabis Zoning Regulations: Municipal Code Text Amendment to Section 36-6 – "R-A" Residential-Agricultural District, Section 36-7 - "R-1" Single-Family Residential Zone, Section 36-8 - "R-2/R-2-M" Duplex-Residential District, Section 36-9 "R-3" Multiple-Family Residential District, Section 36-10 - "C-1" Neighborhood-Commercial District, Section 36-11 – "C-C" Central-Commercial District, Section 36-12 – "C-2" General-Commercial District, Section 36-13 – "L-M" Limited-Industrial District and Section 36-14 – "M-1" Light-Industrial District of the Oakdale City Code, Chapter 36 - Zoning, to allow for personal and commercial cannabis activities.

The proposed project is exempt from analysis under the California Environmental Quality Act (CEQA) under the general rule that CEQA applies only to projects that have the potential for causing significant environmental effects, as specified in Section 15061(b)(3). Additionally, the Medicinal and Adult-Use Cannabis Regulation and Safety Act provides an exemption under CEQA for any ordinance, rule, or regulation by a city that requires discretionary review and approval for commercial cannabis activity, as specified in subdivision (h) of Section 20655 of the Business and Professions Code. *Public Hearing Notice Published in the Oakdale Leader December* 6, 2017.

Recommended Action: Open the public hearing, request public testimony and continue the public hearing to Tuesday, January 16, 2017.

10.2: Consider Introducing and Waiving the First Reading of an Ordinance of the City of Oakdale, California, a City-initiated amendment to the Oakdale Municipal Code, Chapter 28 to consider, review and receive public comment on amending the Oakdale Municipal Code, Chapter 28, Sewers and Sewage Disposal, pertaining to the rules and regulations governing sewage disposal. The Code Text Amendment includes specific language related to the City of Oakdale's Pretreatment Program, required by the Clean Water Act, Title 40 of the Code of Federal Regulations (CFR), Part 403, which identifies specific discharge standards and requirements that apply to sources of non-domestic sewage disposal. Public Hearing Notice Published in the Oakdale Leader December 6, 2017.

The proposed Ordinance does not Constitute a Project under the California Environmental Quality Act. The Proposed Project is Exempt from Analysis under the California Environmental Quality Act (CEQA) under the General Rule that CEQA Applies Only to Projects that have the Potential for Causing Significant Environmental Effects, as specified in Section 15061(b)(3).

Recommended Action: Open the public hearing, request public testimony and continue the public hearing to Tuesday, January 16, 2017.

#### 11. Staff Reports

11.1: Consider a Resolution of the City of Oakdale City Council Awarding a Contract to Modesto Sand and Gravel for the Demolition of a City Owned Mobile Home and Site in the Amount of \$10,100.00 which includes a 10% Contingency to be funded from Sewer Sanitation Fund 622.

Recommended Action: Adopt Resolution 2017-\_\_\_\_, a Resolution of the City Council of the City of Oakdale Awarding a Contract to Modesto Sand and Gravel for the Demolition of a City Owned Mobile Home and in the Amount of \$10,100.00 which includes a 10% Contingency to be funded from Sewer Sanitation Fund 622.

11.2: Consider Accepting by Minute Order the October 2017 Treasurer's Report.

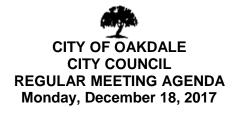
Recommended Action: Accept by Minute Order, the October 2017 Treasurer's Report.

11.3: Consider a Resolution of the City of Oakdale City Council Authorizing the City Manager to Execute the Measure L Master Funding Agreement between the Stanislaus County of Governments and the City of Oakdale.

Recommended Action: Adopt Resolution 2017-\_\_\_\_\_, a Resolution of the City Council of the City of Oakdale Authorizing the City Manager to Execute the Measure L Master Funding Agreement between the Stanislaus County of Governments and the City of Oakdale.

- 12. City Manager's Report
  - <u>12.1:</u> December 2017 Department Reports.
- 13. City Council Items
- 14. Adjournment

The next regular meeting of the Oakdale City Council will be held Tuesday, January 16, 2018 at 7:00 p.m. in the City Council Chamber.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Hall, 209-845-3571. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II).

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's office at City Hall located at 280 North Third Avenue, Oakdale, California.

#### **DECLARATION OF POSTING**

I, Kathy Teixeira, City Clerk for the City of Oakdale, certify that I caused to be posted a copy of the City of Oakdale City Council Agenda for the Regular Meeting of Monday, December 18, 2017 at the City Council Chambers, 277 North Second Avenue, Oakdale, CA, 95361 on Thursday, December 14, 2017.

Dated: December 14, 2017 /s/Kathy Teixeira

Kathy Teixeira, CMC

City Clerk





#### CITY OF OAKDALE

### INDICATION OF COMMISSION/BOARD/COMMITTEE INTEREST FORM

Please c	check your preference(s):		
A	Airport Ad-hoc Commission		Reappointment
P	Parks and Recreation Commission		
<b>V</b> P	Planning Commission		
R	Residents Oversight Committee (One-Half Cent Tra	ansacti	tions & Use Tax Revenue Expenditure Review)
s	Senior Citizens Advisory Commission		,
T	ourism Business Improvement District Advisor	y Boar	ırd
Name: _	AMI PONCABARE		
Length o	of Time at Residence Address: 3 TEAY		
What are Yesid ow ow	e your main areas of interest in City government lint propols me to mder community needs or and culture and rich ms	sta Wh	wire an Daydale nativest and and Support hwhile preserving
What exp I aw and +car	perience or special knowledge can you bring to ma Branch Managu Fur , SKILL Sets related to pl m development, etc.	your AA L,	Interest area: HA and have experience project managiment,

## CITY OF OAKDALE INDICATION OF COMMISSION/BOARD/COMMITTEE INTEREST FORM

Please list prior publ	lic service (if any):		
NA			
Please list present a	nd past community activ	vities:	
volunteer	, as prosiden	t For	paydale socies chrs
			Date 12.1.17

City Clerk City of Oakdale 280 North Third Avenue Oakdale, CA 95361 (209) 845-3570

#### AGENDA ITEM 9.1:



# CITY OF OAKDALE Draft City Council Regular Meeting Minutes

City Council Chambers 277 North Second Avenue Oakdale, California

Monday, December 4, 2017

7:00 PM

**City Council Chambers** 

#### 1. CALL TO ORDER:

Mayor Paul called the meeting to order at 7:00 p.m.

#### 2. CITY COUNCIL MEMBERS PRESENT/ABSENT:

Present: Mayor Paul

Council Member Bairos Mayor Pro Tem Dunlop Council Member McCarty Council Member Murdoch

Staff Present: City Manager Whitemyer

City Attorney Hallinan

Management Analyst Andersen

Finance Director Avila

Public Workers Superintendent Bridgewater

Lieutenant Carrillo

**Public Services Director Gravel** 

Police Chief Heller

Management Analyst Mondragon

City Clerk Teixeira

#### 3. PLEDGE OF ALLEGIANCE:

Mayor Paul led the assembly in the Pledge of Allegiance.

#### 4. INVOCATION:

The invocation was provided by Pastor Steve Neubaum, LifePoint Church.

#### 5. PRESENTATIONS/ACKNOWLEDGEMENTS:

No formal presentations or acknowledgements occurred.

#### 6. ADDITIONS/DELETIONS:

Mayor Paul asked whether there were any additions or deletions to the agenda. There were no requests to add or delete items from the agenda.



Monday, December 4, 2017 City Council Chambers
Next City Council Resolution: 2017-136 Next Ordinance: 1252

#### 7. PUBLIC COMMENTS:

Kathleen Westenberg requested the City Council remove Consent Item 9.7 from the consent agenda for discussion.

#### 8. APPOINTMENT TO BOARDS AND COMMISSIONS:

None scheduled.

#### 9. CITY COUNCIL CONSENT AGENDA:

Mayor Paul asked whether there were any questions or requests to remove items from the Consent Agenda.

Mayor Paul, at the request of Kathleen Westenberg, requested the Police Chief explain the intent of Consent Agenda Item 9.7 "Authorizing the Implementation of an Unmanned Aerial Vehicles (UAVs) System Program within the Oakdale Police Department."

Police Chief Heller provided a brief overview of the staff report contained in the City Council agenda packet explaining that in the 2016/2017 program year, the City's Risk Management Authority (RMA), added an exclusion to the Central San Joaquin Valley Risk Management Authority's (CSJVRMA's) Pooled Liability Program Memorandum of Coverage for the use of UAV's unless certain conditions, five conditions ('a" through "e") are met by member cities. The Oakdale Police Department's UAS Program currently meets the required conditions of Paragraphs "a" through "d" as required by the RMA through the City's issued Certificate of Authorization from the Federal Aviation Administration and enacted policy governing UAS Unmanned Aerial System (UAS) Operations Staff is recommending tonight, that the City Council consider and adopt a Resolution authorizing the implementation of the UAS Program which will meet the final requirement (Paragraph "e)", as requested by the CSJVRMA.

There were no further questions, comments or requests to remove items from the Consent Agenda.

#### **MOTION**

To approve the City of Oakdale City Council Consent Agenda Items 9.1 through 9.5 for December 4, 2017 as follows:

- 9.1: Approve the Regular City Council Meeting Minutes of November 20, 2017.
- 9.2: Receive and File the Warrant List for the period of November 16, 2017 to November 29, 2017.
- 9.3: Waive Readings of Ordinances/Resolutions except by Title.



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- 9.4: Consider Approving by Minute Order the List of Commissions/Board/Committees and Authorizing the City Clerk to Provide List to Stanislaus County Oakdale Branch Library in Compliance with State of California Government Code 54973.
- 9.5: Adopt Resolution 2017-136, a Resolution of the City of Oakdale City Council Accepting the Storm Station 7 Project Improvements in the Amount of \$58,774.00 from Fund 621-Sewer Capital Replacement, and Authorizing the Filing of a Notice of Completion.
- 9.6: Adopt Resolution 2017-137, a Resolution of the City of Oakdale City Council Authorizing the City Manager to Execute a Contract with Airmergency for the Airport Hangar L-1 and Office HVAC Project in the Amount of \$11,500.00, to be funded from Airport Enterprise Fund, Machinery and Equipment, 627-4170-446-41-05.
- 9.7: Adopt Resolution 2017-139, a Resolution of the City of Oakdale City Council Authorizing the Implementation of an Unmanned Aerial Vehicles (UAVs) System Program within the Oakdale Police Department.

Moved by Mayor Pro Tem Dunlop, seconded by Council Member McCarty and PASSED AND ADOPTED this 4th day of December 2017, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	None	(0)

Motion carried 5/0 by City Council roll call vote.

#### 10. PUBLIC HEARINGS:

None scheduled.

#### 11. STAFF REPORTS:

11.1: Consider a Resolution of the City of Oakdale City Council Adopting the Oakdale Accessibility Master Plan.

Management Analyst Andersen presented the staff report recommending the City Council adopt the Oakdale Accessibility Master Plan provided in the staff report.

Management Analyst Andersen introduced Kendra Bridges representing Alta Planning + Design.

A PowerPoint Presentation presenting the Accessibility Master Plan was provided by Kendra Bridges, Associate Planner and Project Manager representing Alta Planning + Design.



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Ms. Bridges, Public Services Director Gravel and City Manager Whitemyer responded to questions raised by the City Council.

#### **MOTION**

To adopt Resolution 2017-140, a Resolution of the City of Oakdale City Council adopting the Oakdale Accessibility Master Plan.

Moved by Council Member McCarty, seconded by Mayor Pro Tem Dunlop and PASSED AND ADOPTED this 4th day of December 2017, by the following vote:

AYES: COUNCIL MEMBERS: Bairos, Dunlop, McCarty, Murdoch and Paul (5)
NOES: COUNCIL MEMBERS: None (0)
ABSTAINED: COUNCIL MEMBERS: None (0)

Motion carried 5/0 by City Council roll call vote.

11.2: Consider a Resolution of the City of Oakdale City Council Authorizing the City Manager to Execute a Use Agreement for T.L. Davis Sports Park with the Oakdale Joint Unified School District (OJUSD) and Oakdale Youth Soccer Association (OYSA).

City Manager Whitemyer presented the staff report advising the City Council of minor amendments under Section B. Rights and Responsibilities of OYSA under 12) located on page two, as follows:

12) OYSA shall cooperate with CITY, the SCHOOL DISTRICT and other affiliated groups to assist the CITY in funding of needed improvements to the facilities utilized by OYSA. No new or <u>enhancements to</u> existing improvements may be constructed by OYSA without approval by the CITY and <del>OJUSD</del> <u>SCHOOL DISTRICT</u>.

City Manager Whitemyer concluded staff's report recommending the City Council authorizing the City Manager to execute a Use Agreement for T.L. Davis Sports Park with the Oakdale Joint Unified School District (OJUSD) and Oakdale Youth Soccer Association (OYSA) as amended.

#### **MOTION**

To adopt Resolution 2017-140, a Resolution of the City Council of the City of Oakdale Authorizing the City Manager to Execute a Use Agreement for T.L. Davis Sports Park with the Oakdale Joint Unified School District (OJUSD) and Oakdale Youth Soccer Association (OYSA) with the amendments to page two of the agreement, as follows:

12) OYSA shall cooperate with CITY, the SCHOOL DISTRICT and other affiliated groups to assist the CITY in funding of needed improvements to the facilities utilized by OYSA. No new or <u>enhancements to</u> existing improvements may be



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constructed by OYSA without approval by the CITY and OJUSD SCHOOL DISTRICT.

Moved by Council Member McCarty, seconded by Mayor Pro Tem Dunlop and PASSED AND ADOPTED this 4th day of December 2017, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	None	(0)

Motion carried 5/0 by City Council roll call vote.

11.3: Consider a Resolution of the City of Oakdale City Council Approving the City of Oakdale Emergency Operations Plan and Associated Emergency Support Functions.

City Manager Whitemyer presented the staff report recommending the City Council approve the City of Oakdale Emergency Operations Plan and associated emergency support functions

The City Council discussed the plan with City staff. It was suggested that a workshop to go over the plan in more detail would be beneficial.

#### **MOTION**

To adopt Resolution 2017-141, a Resolution of the City Council of the City of Oakdale Approving the City of Oakdale Emergency Operations Plan and Associated Emergency Support Functions.

Moved by Council Member McCarty, seconded by Council Member Bairos and PASSED AND ADOPTED this 4th day of December 2017, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	None	(0)

Motion carried 5/0 by City Council roll call vote.

#### 12. CITY MANAGER'S REPORT:

City Manager Whitemyer thanked the Downtown Merchants for planning and hosting the Old-Fashioned Christmas and the first annual Christmas Parade this past Saturday (December 2, 2017).



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#### 13. CITY COUNCIL ITEMS:

13.1: Consider Mayor's Annual Nomination and Appointment of Mayor Pro Tem.

Mayor Paul nominated Council Member Dunlop for appointment as Mayor Pro Tem for Mayor Pro Tem for Calendar Year 2018.

#### **MOTION**

To approve the Mayor's nomination of Council Member Dunlop to Mayor Pro Tem.

Moved by Council Member McCarty, seconded by Council Member Murdoch and PASSED this 4th day of December 2017, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	<b>COUNCIL MEMBERS:</b>	None	(0)
ABSENT:	<b>COUNCIL MEMBERS:</b>	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	None	(0)

Motion carried 5/0 by City Council roll call vote.

13.2: Consider City Council Appointments to City Boards, Commissions and Committees; and Regional Boards, Commissions and Committees for Calendar Year 2017.

#### **MOTION**

To ratify City Council Appointments to City Boards, Commissions and Committees; and Regional Boards, Commissions and Committees for Calendar Year 2018 as recommended.

Moved by Council Member McCarty, seconded by Council Member Murdoch and PASSED this 4th day of December 2017, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	<b>COUNCIL MEMBERS:</b>	None	(0)

Motion carried 5/0 by City Council roll call vote.

Council Member McCarty advised he attended a 'Stop Human Trafficking' seminar presented by Debbie Johnson that was co-hosted by the Oakdale Police Department and Center for Human Services on Wednesday, Nov. Nov. 29. Council Member McCarty thanked Chief Heller for assisting in bringing the seminar to Oakdale.



Monday, December 4, 2017

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14.	ADJOURNMENT:					
There being no further business, Mayor Paul adjourned the meeting at p.m.						
	ATTEST:	APPROVED:				
	Kathy Teixeira, CMC City Clerk	Pat Paul Mayor				

AGENDA ITEM 9.2: PAGE 1

City of Oakdale FROM 11/30/2017 TO 12/13/2017 BANK CODE 00

CHECK CHECK DATE NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	
12/08/2017 139621	A SIMPLE SOLUTION	727				197.29
622-4152-444.25-03	12/01/2017	COMMUNICATIONS	8118	180006	06/2018	98.64
625-4160-445.25-03	12/01/2017	COMMUNICATIONS	8118	180006	06/2018	98.65
12/08/2017 139622	ABS DIRECT, INC.	504				983.85
622-4153-444.25-03	11/27/2017	LATE NOTICES	112045		05/2018	185.12
625-4161-445.25-03	11/27/2017	LATE NOTICES	112045		05/2018	185.12
622-4153-444.29-00	11/27/2017	LATE NOTICES	112045		05/2018	306.81
625-4161-445.29-00	11/27/2017	LATE NOTICES	112045		05/2018	306.80
12/08/2017 139623	ALPHA ANALYTICAL LABORATO					291.00
622-4151-444.25-03	11/27/2017	PUBLIC WORKS SERVICES	7112872-SFL		05/2018	39.00
622-4151-444.25-03	11/29/2017	PUBLIC WORKS SERVICES	7113244-SFL		05/2018	213.00
622-4151-444.25-03	11/30/2017	PUBLIC WORKS SERVICES	7113390-SFL	180024	05/2018	39.00
12/08/2017 139624	ANIMAL DAMAGE MANAGEMENT	1578				595.00
110-7210-472.27-06	11/27/2017	GOPHER/VOLE CONTROL	103514		05/2018	485.00
627-4170-446.27-06	11/27/2017	GOPHER/VOLE CONTROL	103514		05/2018	110.00
12/08/2017 139625	ASHLOCK, ALICIA	999999				40.00
110-2110-304.01-00	11/21/2017	CITATION OVERPAYMENT	ASHLOCK, A		05/2018	40.00
12/08/2017 139626	AT&T	350				374.44
110-2110-421.20-03	11/19/2017	TELEPHONE	8000-895-7310		05/2018	374.44
	•		0000 030 7010		03/2010	
12/08/2017 139627	AT&T	942			/	572.03
110-2110-421.20-03	11/20/2017	TELEPHONE	9391053224		05/2018	100.90
110-2110-421.20-03	11/20/2017	TELEPHONE	9391053225		05/2018	252.17
110-2110-421.20-03	11/20/2017	TELEPHONE	9391053231		05/2018	109.48
110-2110-421.20-03	11/20/2017	TELEPHONE	9391053230		05/2018	109.48
12/08/2017 139628	AVILLA, LANE	555555				557.01
220-3130-433.16-02	11/07/2017	TRAINING REIMB	AVILLA, L		05/2018	427.05
220-3130-433.26-01	11/07/2017	TRAINING REIMB	AVILLA, L		05/2018	65.03
220-3130-433.26-01	11/07/2017	TRAINING REIMB	AVILLA, L		05/2018	64.93
12/08/2017 139629	BADAWI & ASSOCIATES	1534				12,978.00
110-1310-413.25-02	11/20/2017	ANNUAL AUDIT	1457		05/2018	3,000.00
622-4153-444.25-02	11/20/2017	ANNUAL AUDIT	1457		05/2018	5,478.00
625-4161-445.25-02	11/20/2017	ANNUAL AUDIT	1457		05/2018	3,000.00
627-4170-446.25-02	11/20/2017	ANNUAL AUDIT	1457		05/2018	1,500.00
12/08/2017 139630	BAY ALARM COMPANY	1443				405.00
622-4152-444.25-03	11/15/2017	ALARM SERVICES	14443023		05/2018	135.00
625-4160-445.25-03	11/15/2017	ALARM SERVICES	14443023		05/2018	135.00
110-7210-472.25-03	11/15/2017	ALARM SERVICES	14443023		05/2018	135.00
12/08/2017 139631	BEAR ELECTRICAL SOLUTIONS	1544				680.00
110-4142-426.25-03	10/28/2017	ELECTRICAL EQUIP SUPPLIES	5563	180039	04/2018	680.00

PREPARED 12/14/2017, 9:51:15 PROGRAM: GM350L

City of Oakdale

A/P CHECKS BY PERIOD AND YEAR

CHECK CHECK DATE NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
12/08/2017 139632	BUDGET TAX FORMS	000000				47.47
622-4153-444.25-03	11/28/2017	TAY FORMS	2017		05/2018	15.82
625-4161-445.25-03	11/28/2017	9999999 TAX FORMS TAX FORMS	2017		05/2018	15.82
110-1310-413.25-03	11/28/2017	TAX FORMS	2017		05/2018	15.83
12/08/2017 139633	CALIFORNIA GREEN HYDROSEI					2,800.00
627-4170-446.27-06	11/05/2017	EROSION CONTROL	141		05/2018	2,800.00
12/08/2017 139634	CALIFORNIA PROPANE	999999				454.84
627-4170-446.25-03	11/15/2017	PROPANE	5128		05/2018	454.84
12/08/2017 139635	CAMPBELL, DOUG 11/07/2017	999999				1,361.23
628-4170-446.41-04	11/07/2017	REIMB FOR PURCHASES	CAMPBELL, D		05/2018	1,361.23
12/08/2017 139636	CENTRAL CALIFORNIA GENERA					2,604.25
625-4160-445.27-06	10/31/2017	WELL 8	2765		04/2018	892.50
625-4160-445.27-06	10/31/2017	WELL 6	2764		04/2018	687.50
625-4160-445.27-06	10/31/2017	WELL 5	2763		04/2018	1,024.25
12/08/2017 139637	CERDA, CASSONDRA 11/30/2017	999999				20.00
110-0000-202.00-00	11/30/2017	UB CR REFUND-FINALS	000058569		05/2018	20.00
12/08/2017 139638	CINTAS CORPORATION	1577				298.49
110-7210-472.25-16	11/24/2017	UNIFORM SERVICES	922649543		05/2018	108.87
110-4120-442.25-16	11/24/2017	UNIFORM SERVICES	922649543		05/2018	20.00
625-4160-445.25-16	11/24/2017	UNIFORM SERVICES	922649543		05/2018	41.72
622-4152-444.25-16 110-4140-443.25-16	11/24/2017 11/24/2017	UNIFORM SERVICES UNIFORM SERVICES	922649543 922649543		05/2018 05/2018	41.71 33.55
220-3130-433.25-16	11/24/2017	UNIFORM SERVICES	922649543		05/2018	3.73
219-4110-441.27-06	11/24/2017	UNIFORM SERVICES	922649543		05/2018	2.28
622-4151-444.25-16	11/24/2017	UNIFORM SERVICES	922649546		05/2018	46.63
12/08/2017 139639	CONDOR EARTH TECHNOLOGIES	5, INC 1574				1,282.50
622-4151-444.25-03	11/15/2017	PUBLIC WORKS SERVICES	76488	180018	05/2018	1,282.50
12/08/2017 139640	COPWARE, INC.	824				615.00
110-2110-421.25-03	10/01/2017	RENEWAL	83948		04/2018	615.00
12/08/2017 139641	DEPARTMENT OF JUSTICE	718				635.00
110-2110-421.25-03	10/04/2017	LIVESCAN	261496		04/2018	635.00
12/08/2017 139642	DICKINSON'S WEED SPRAYING	G CO. 1357				2,650.00
110-2210-422.27-09	11/27/2017	POISONS AG & INDUST	2404		05/2018	666.66
110-4140-443.27-09	11/27/2017	POISONS AG & INDUST	2404	180038		583.34
110-7210-472.27-09	11/27/2017	POISONS AG & INDUST	2404		05/2018	833.34
622-4150-444.27-09 627-4170-446.27-06	11/27/2017 11/27/2017	POISONS AG & INDUST POISONS AG & INDUST	2404 2404		05/2018 05/2018	250.00 316.66
			2404	100038	03/2010	
12/08/2017 139643	ENGINEERED FIRE SYSTEMS,		40400		0.4./0.01.6	800.00
220-3130-433.25-03	11/01/2017	OCT FIRE PLAN CHECK	13103		04/2018	800.00

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City of Oakdale FROM 11/30/2017 TO 12/13/2017 BANK CODE 00

City of Oakdale		FROM 11/30/2017 10 12/13	5/2017		BANK CODE	00
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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
12/08/2017 139644 110-7210-472.13-00 110-7210-472.13-00	EXPRESS SERVICES, INC. 11/08/2017 10/25/2017	1235 PERSONNEL, TEMPORARY PERSONNEL, TEMPORARY	19736440 19676246	180057 180057	05/2018 04/2018	10,144.76 5,265.92 4,878.84
12/08/2017 139645 545-2110-421.41-05 545-2110-421.41-05 545-2110-421.41-05 545-2110-421.41-05 545-2110-421.41-05	F.S.O.C. 11/30/2017 11/30/2017 11/30/2017 11/30/2017 11/30/2017	9999999  POLICE EQUIPMENT  POLICE EQUIPMENT  POLICE EQUIPMENT  POLICE EQUIPMENT  POLICE EQUIPMENT	OAKDALE PD7 OAKDALE PD6 OAKDALE PD5 OAKDALE PD4 OAKDALE PD3		05/2018 05/2018 05/2018 05/2018 05/2018	7,083.95 1,416.79 1,416.79 1,416.79 1,416.79 1,416.79
12/08/2017 139646 742-2160-421.25-03 110-2160-421.25-03 110-2161-421.25-03	FAMILY VETERINARY CARE OF 09/28/2017 09/28/2017 09/28/2017	OAKD 213 ANIMAL SERVICES ANIMAL SERVICES ANIMAL SERVICES	621524 621524 621524		04/2018 04/2018 04/2018	586.84 340.00 123.42 123.42
12/08/2017 139647 218-7240-472.25-03	FRANKLIN, NANCY 12/04/2017	970 INSTRUCTOR PAYMENT	FRANKLIN, N		05/2018	69.00 69.00
12/08/2017 139648 110-4140-443.24-03	GARTON TRACTOR 10/23/2017	94 VEHICLE MAINTENANCE	MS36626		04/2018	1,224.32 1,224.32
12/08/2017 139649 110-4140-443.27-06	GEORGE REED INC. 11/01/2017	95 MISC. STREETS MATERIAL	100135489		05/2018	571.13 571.13
12/08/2017 139650 799-8380-999.25-03 110-1910-302.04-01 110-4141-443.25-03	GILTON SOLID WASTE MANAGE 12/05/2017 12/05/2017 11/10/2017	MENT 96 REFUSE MONIES COLLECTED REFUSE MONIES COLLECTED GROUNDS MAINTENANCE	NOV. 2017 NOV. 2017 OAKDSS-020	180040	05/2018 05/2018 05/2018	148,756.97 164,122.69 19,694.72- 4,329.00
12/08/2017 139651 286-6230-476.25-15 288-6244-476.25-15	GROVER LANDSCAPE SERVICES 11/20/2017 11/20/2017	INC. 104 GROUNDS MAINTENANCE GROUNDS MAINTENANCE	0256734 0256732		05/2018 05/2018	7,302.49 6,246.30 1,056.19
12/08/2017 139652 110-2140-421.32-02	GUN ACCESSORY SUPPLY 09/06/2017	110 RANGE SUPPLIES	5654232		04/2018	4,388.46 4,388.46
12/08/2017 139653 110-2110-421.24-03 530-1910-419.41-09	HAIDLEN FORD-MERCURY 11/21/2017 11/20/2017	111 VEHICLE MAINTENANCE VEHICLE REPLACEMENT	5025249 2017-052		05/2018 05/2018	35,095.67 128.18 34,967.49
12/08/2017 139654 622-4151-444.16-02	HARRISON, PAUL 11/30/2017	5555555 EXAM FEE REIMB	HARRISON, P		05/2018	180.00 180.00
12/08/2017 139655 217-7260-472.27-02 217-7240-472.27-02 110-7213-472.27-02	HILLYARD 11/13/2017 11/13/2017 11/13/2017	1162 JANITORIAL SUPPLIES JANITORIAL SUPPLIES JANITORIAL SUPPLIES	602771176 602771176 602771176		05/2018 05/2018 05/2018	86.56 28.85 28.85 28.86
12/08/2017 139656 110-4142-426.27-06	INDUSTRIAL ELECTRICAL CO 09/07/2017	342 DOWNTOWN STREET LIGHT REP	S103328939.001		04/2018	6,697.58 6,697.58

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City of Oakd	ale		FROM 11/30/2017 TO 12/1.	3/2017		BANK CODE	0.0
CHECK DATE		VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #		TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
		INTEGRATED DATA SERVICES					480.00
622-4153-4 625-4161-4		11/20/2017 11/20/2017	DATA CONVERSION ASSIST DATA CONVERSION ASSIST	2017-77 2017-77		05/2018 05/2018	240.00 240.00
12/08/2017		INTERWEST CONSULTING GRO				,	5,452.25
720-3110-4		10/18/2017	PROFESSIONAL SERVICES	36581		04/2018	3,658.25
720-3110-4		09/19/2017	PROFESSIONAL SERVICES	35996		04/2018 04/2018	1,794.00
720 3110 1	31.23 03	03/13/2017	THOTESTOWN SHIVES	33330		01/2010	1,751.00
12/08/2017		J.B. ANDERSON LAND USE P	LANNIN 1437				16,156.50
220-3110-4	31.13-00	11/01/2017	PLANNING SERVICES	110117GP		04/2018	6,000.00
720-3110-4		11/01/2017	PLANNING SERVICES	110117GP		04/2018 04/2018	275.00
720-3110-4		11/01/2017	PLANNING SERVICES	110117GP		04/2018	2,344.00
720-3110-4		11/01/2017	PLANNING SERVICES	110117GP		04/2018	385.00
220-3110-4		11/01/2017	PLANNING SERVICES	110117GP		04/2018	110.00
720-3110-4		11/01/2017	PLANNING SERVICES	110117GP		04/2018	6,932.50
720-3110-4	31.25-03	11/01/2017	PLANNING SERVICES	110117GP		04/2018 04/2018 04/2018 04/2018	110.00
12/08/2017	139660	KAHL, MICHAEL & LINDA	999999				86.61
110-0000-2		11/30/2017	UB CR REFUND-FINALS	000046927		05/2018	86.61
110 0000 2	02.00 00	11,30,201,	ob en nul ond limite	00001032,		03/2010	00.01
12/08/2017	139661	KELLY MOORE PAINT COMPAN					583.77
628-4170-4	46.41-04	09/29/2017	PILOTS LOUNGE	304-00000595314		04/2018	583.77
12/08/2017	139662	MCR ENGINEERING INC	158				49,960.00
720-3110-4		MCR ENGINEERING INC. 10/31/2017 10/31/2017 10/31/2017 10/31/2017 09/30/2017	ENGINEERING SERVICES	12944		04/2018	300.00
720-3110-4		10/31/2017	ENGINEERING SERVICES	12948		04/2018	220.00
720-3110-4		10/31/2017	ENGINEERING SERVICES	12941		04/2018	330.00
621-4159-4		10/31/2017	ENGINEERING SERVICES	12962		04/2018	805.00
720-3110-4		09/30/2017	ENGINEERING SERVICES	12874		04/2018	550.00
720-3110-4		10/31/2017	ENGINEERING SERVICES	12943		04/2018	1,150.00
626-4169-4		10/31/2017	ARCHITECT-ENGINEER	12954	150147	04/2018	2,550.00
621-4159-4		10/31/2017	ARCHITECT-ENGINEER	12956	150154	04/2018	550.00
624-4169-4	45.42-10	10/31/2017	ARCHITECT-ENGINEER	12959	150161	04/2018	1,615.00
621-4159-4	44.25-03	10/31/2017	MISC PROFESSIONAL SERVICE	12955	160046	04/2018	1,460.00
316-4149-4	43.42-04	10/31/2017	ARCHITECT-ENGINEER	12957	160091	04/2018	7,000.00
221-4149-4	43.42-04	10/31/2017	ARCHITECT-ENGINEER	12958	160167	04/2018	12,960.00
221-4149-4	43.42-04	10/31/2017	ARCHITECT-ENGINEER	12961	170202	04/2018	10,890.00
624-4169-4	45.42-10	10/31/2017	ARCHITECT-ENGINEER	12960	180043	04/2018 04/2018 04/2018 04/2018 04/2018 04/2018 04/2018 04/2018 04/2018 04/2018 04/2018 04/2018 04/2018 04/2018	9,580.00
12/08/2017	120662	MICHAEL WHEELER CONSTRUC	TION 1506				36,477.66
625-4160-4		11/08/2017	EQUIPMENT MAINTENANCE	1571	100065	05/2018	36,477.66
623-4160-4	45.25-03	11/00/2017	EQUIPMENT MAINTENANCE	13/1	100003	03/2016	30,477.00
12/08/2017	139664	MID	161				4,445.60
625-4160-4		11/29/2017	ELECTRIC	6201815675		05/2018	147.80
622-4151-4	44.20-01	11/29/2017	ELECTRIC	5933712338		05/2018	1,281.18
284-6210-4	76.20-01	11/29/2017	ELECTRIC	5097728103		05/2018	42.46
622-4152-4	44.20-01	11/29/2017	ELECTRIC	3818618731		05/2018	1,189.10
622-4151-4		11/29/2017	ELECTRIC	3357914926		05/2018	102.40
284-6210-4	76.20-01	11/29/2017	ELECTRIC	1337811713		05/2018	29.92

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City of Oakdale

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12/08/2017 139665 110-7210-472.27-06		NC. 162 TRICLOPYR 3A 2.5 GAL	1433545		04/2018	127.13 127.13
12/08/2017 139666 744-7240-472.25-03		740 SC HARVEST DINNER	11/17/17		05/2018	1,463.07 1,463.07
12/08/2017 139667 110-0000-202.01-00		9999999 OL REFUNDS	000000		05/2018	84.00 84.00
12/08/2017 139668 622-4152-444.24-03		QUIPMEN 173 VEHICLE MAINTENANCE	0123375-IN		05/2018	4,343.52 4,343.52
12/08/2017 139669 110-4140-443.25-03	NATIONAL DATA & SURVEY S 10/18/2017	SERVICE 1369 CONTRACT SERVICES	17-7724		04/2018	1,720.00 1,720.00
12/08/2017 139670 625-4160-445.27-06		ATION 686 100W ERTS	S1091736.001		05/2018	2,464.95 2,464.95
12/08/2017 139671 110-1910-419.23-00		831 POSTAGE METER RENTAL	55341358		05/2018	173.79 173.79
12/08/2017 139672 622-4151-444.24-03 622-4151-444.24-03 622-4151-444.24-03	11/21/2017	RES, IN 1533 MISC. SUPPLIES MISC. SUPPLIES MISC SUPPLIES	2721-291890 2721-291680 2721-293335		05/2018 05/2018 05/2018	113.74 33.59 28.17 51.98
12/08/2017 139673 110-4140-443.24-03 110-2110-421.24-03 110-7210-472.24-03	11/20/2017	RES, IN 62 MISC. SUPPLIES MISC. SUPPLIES MISC. SUPPLIES	2721-291801 2721-291913 2721-293283		05/2018 05/2018 05/2018	166.20 30.32 33.14 102.74
12/08/2017 139674 110-4120-442.25-03 622-4152-444.25-03 110-4140-443.25-03	10/03/2017	191 DOT EXAM/TESTING DOT EXAM/TESTING DOT EXAM/TESTING	CL000004150 CL0000004150 CL0000004150		04/2018 04/2018 04/2018	98.00 23.00 37.50 37.50
12/08/2017 139675 625-4160-445.24-03 625-4160-445.24-03 110-2110-421.24-03 622-4152-444.24-03	OAKDALE AUTOMOTIVE REPAI 11/27/2017 11/14/2017 11/14/2017 11/14/2017	IR & TI 210  VEHICLE MAINTENANCE  VEHICLE MAINTENANCE  VEHICLE MAINTENANCE  VEHICLE MAINTENANCE	2020045 2019882 2019883 2019885		05/2018 05/2018 05/2018 05/2018	1,920.91 25.00 263.51 913.48 718.92
12/08/2017 139676 110-1910-419.16-05		RCE 195 ANNUAL MEMBERSHIP	9010		05/2018	435.00 435.00
12/08/2017 139677 110-1210-412.22-00		206 PUBLIC NOTICE	197188		05/2018	234.96 234.96

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City of Oako	aare		FROM 11/30/2017 TO 1	2/13/2017		BANK CODE	00
CHECK DATE	CHECK		VENDOR #				CHECK AMOUNT
ACCOUNT #	‡ 	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
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217-0000-2		11/15/2017	EVENT SECURITY	23376		05/2018 05/2018	450.00
217-7260-3	305.03-05	11/15/2017	EVENT SECURITY	23376		05/2018	.75-
12/08/2017	139679	PATRICIA MUNIZ OR LUIS B	AEZ JR 9999999				4,600.00
211-0000-2		11/29/2017	RELEASE OF FUNDS	OP-16000946		05/2018	4,600.00
12/08/2017		PG&E	226				10,447.11
622-4151-4		11/22/2017	ELECTRIC	529288		05/2018	653.53
622-4151-4		11/22/2017	ELECTRIC	529290			1,010.31
110-7210-4		11/28/2017	ELECTRIC	47029806701		05/2018	7.18
627-4170-4		11/20/2017	ELECTRIC	44024983676		05/2018	99.10
288-6241-4 285-6220-4		11/20/2017 11/20/2017	ELECTRIC ELECTRIC	29646608462 16364492971		05/2018 05/2018	101.18 766.71
627-4170-4		11/20/2017	ELECTRIC	86502703126		05/2018	766.71
622-4152-4		11/20/2017	ELECTRIC	44133562536		05/2018	244.92 2,338.07
285-6220-4		11/16/2017	ELECTRIC	98085099004		05/2018	426.88
286-6230-4		11/16/2017	ELECTRIC	98085099004		05/2018	21.34
622-4150-4		11/17/2017	ELECTRIC	45427294660		05/2018	447.83
110-7210-4		11/22/2017	ELECTRIC	63695829133		05/2018	447.98
110-7210-4		11/22/2017	ELECTRIC	25332532271		05/2018	74.81
622-4150-4	144.20-01	11/22/2017	ELECTRIC	44172864934		05/2018	31.99
110-7210-4		11/22/2017	ELECTRIC	56060120856		05/2018	31.99 10.41 1,762.81 199.70
625-4160-4	145.20-01	11/29/2017	ELECTRIC	70558644897		05/2018	1,762.81
219-4110-4	141.20-01	11/29/2017	ELECTRIC	74909432291		05/2018	199.70
220-3110-4	131.20-01	11/29/2017	ELECTRIC	74909432291		05/2018	199.69
110-4142-4		11/29/2017	ELECTRIC	71657627262		05/2018	677.15
217-7240-4	172.20-01	11/30/2017	ELECTRIC	21489565081		05/2018	925.52
12/08/2017	139682	PROTECK MARKETING, LLC.	9999999				41.00
110-0000-2	202.01-00	12/01/2017	OL REFUNDS	000000		05/2018	41.00
	139683	R & B COMPANY 11/01/2017	1429				935.82
625-4160-4	145.27-06			S1691846.001		05/2018	935.82
12/08/2017	139684	RADIO SOFT, INC.	999999				1,250.00
110-2110-4	121.24-04	10/18/2017	FCC LICENSING	1790196		04/2018	1,250.00
12/08/2017		SAFE-T-LITE OF MODESTO	255				3,813.00
316-4149-4		10/12/2017	S YOSEMITE AVE PROJ	340710		04/2018	345.00
316-4149-4	143.42-04	10/31/2017	S YOSEMITE AVE PROJ	341328		04/2018	3,468.00
12/08/2017	139686	SOUTHERN COUNTIES FUELS	1182				10,472.17
110-0000-2		11/01/2017	FUEL	1011679-IN		05/2018	87.84
110-0000-2	218.00-00	11/01/2017	FUEL	1011679-IN		05/2018	24.00
110-0000-2	218.00-00	11/01/2017	FUEL	1011679-IN		05/2018	45.44-
110-0000-2		11/03/2017	FUEL	1015512-IN		05/2018	45.75
110-0000-2		11/03/2017	FUEL	1015512-IN		05/2018	12.50
110-0000-2	218.00-00	11/03/2017	FUEL	1015512-IN		05/2018	23.19-

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110-0000-	 -217.00-00	11/03/2017	FUEL	1015512-IN	 05/2018	72.90
110-0000-	-218.00-00	11/03/2017	FUEL	1015512-IN	05/2018	75.00
110-0000-	-218.00-00	11/03/2017	FUEL	1015512-IN	05/2018	87.33-
	-217.00-00	11/07/2017	FUEL	1017331-IN	05/2018	55.45
	-218.00-00	11/07/2017	FUEL	1017331-IN	05/2018	15.15
	-218.00-00	11/07/2017	FUEL	1017331-IN	05/2018	29.45-
	-217.00-00	11/13/2017	FUEL	1020393-IN	05/2018	91.50
	-218.00-00	11/13/2017	FUEL	1020393-IN	05/2018	25.00
	-218.00-00	11/13/2017	FUEL	1020393-IN	05/2018	45.62-
	-217.00-00	11/17/2017	FUEL	1024686-IN	05/2018	73.20
	-218.00-00	11/17/2017	FUEL	1024686-IN	05/2018	20.00
	-218.00-00	11/17/2017	FUEL	1024686-IN	05/2018	34.77-
	-217.00-00	11/17/2017	FUEL	1024686-IN	05/2018	24.30
	-218.00-00	11/17/2017	FUEL	1024686-IN	05/2018	25.00
	-218.00-00	11/17/2017	FUEL	1024686-IN	05/2018	28.64-
	-217.00-00	11/21/2017	FUEL	1028996-IN	05/2018	64.05
	-218.00-00	11/21/2017	FUEL	1028996-IN	05/2018	17.50
	-218.00-00	11/21/2017	FUEL	1028996-IN	05/2018	30.27-
	-217.00-00	11/21/2017	FUEL	1028996-IN	05/2018	36.45
	-218.00-00	11/21/2017	FUEL	1028996-IN	05/2018	37.50
	-218.00-00	11/21/2017	FUEL	1028996-IN	05/2018	43.23-
	-217.00-00	11/28/2017	FUEL	1032338-IN	05/2018	73.20
	-218.00-00	11/28/2017	FUEL	1032338-IN	05/2018	20.00
	-218.00-00	11/28/2017	FUEL	1032338-IN	05/2018	36.37-
	-140.00-00	11/01/2017	AUTOMOTIVE	1011679-IN	05/2018	1,522.45
	-140.00-00	11/03/2017	AUTOMOTIVE	1015512-IN	05/2018	788.03
	-140.00-00	11/07/2017	AUTOMOTIVE	10173312 IN	05/2018	994.58
	-140.00-00	11/13/2017	AUTOMOTIVE	1020393-IN	05/2018	1,528.24
	-140.00-00	11/17/2017	AUTOMOTIVE	1024686-IN	05/2018	1,170.42
	-140.00-00	11/21/2017	AUTOMOTIVE	1028996-IN	05/2018	1,021.83
	-140.00-00	11/28/2017	AUTOMOTIVE	1032338-IN	05/2018	1,223.14
	-140.00-00	11/03/2017	AUTOMOTIVE	1015512-IN	05/2018	949.81
	-140.00-00	11/17/2017	AUTOMOTIVE	1024686-IN	05/2018	311.48
	-140.00-00	11/21/2017	AUTOMOTIVE	1028996-IN	05/2018	470.21
110 0000	110.00 00	11/21/201/	110101101111	1020330 110	03/2010	1,0.21
12/08/2017	139687	STAPLES BUSINESS ADVANTA	GE 1163			36.59
, ,	-413.27-06	11/16/2017	OFFICE SUPPLIES	3359607416	05/2018	12.20
	-444.27-06	11/16/2017	OFFICE SUPPLIES	3359607416	05/2018	12.20
	-445.27-06	11/16/2017	OFFICE SUPPLIES	3359607416	05/2018	12.19
020 1201	11012, 00	11/10/201/	011102 00112120	3333007110	00,2010	
12/08/2017	139688	SWIFT LAWN & GARDEN	1328			2,557.00
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#### **AGENDA ITEM 9.3:**

Waive Readings of Ordinances/Resolutions Except by Title.



# CITY OF OAKDALE CITY COUNCIL STAFF REPORT

Meeting Date: December 18, 2017

To: Mayor Pat Paul and Members of the City Council

From: Joshua Mann, Contract Planner

**Reviewed by:** Jeff Gravel, Public Services Director

**Subject:** Consideration of Tree Removal Request: 153 Little Johns Creek Drive

#### I. BACKGROUND

George and Gale Meyerhuber, (Applicants and Property Owners), have requested approval to remove one (1) Cork Oak Tree (Quercus suber) located in the front yard of the residence located at 153 Little Johns Creek Drive (Attachment A – Location Map). Due to the species of the tree, it is subject to Oakdale's Tree Preservation Ordinance as an Oak Tree.

As noted above, the Subject Tree is located in the front yard of the residence. Attachment B – Tree Photographs, provide a depiction of the current status and position of the tree. Currently, the tree is approximately thirty (30) to forty-five (45) in height, and its branches extend over the existing residence and into an adjoining street light post.

Based on discussions with the Applicant, there is concern of the potential safety hazard to his residence and underground utilities. Based on a field inspection by City staff on November 29, 2017, City staff is in agreement with the Applicants. The size of the tree is significant in relation to the front yard and neighboring residences.

#### II. DISCUSSION

Per the Tree Preservation Ordinance, healthy oak trees must receive City Council approval in order to be removed. Section 36-28(4)(D) of the City's Tree Ordinance provides the criteria used the evaluate requests for tree removal. The removal of Oak Trees requires City Council approval prior to being removed. The Applicant has elected to re-plant a new tree in replacement of the Oak Tree proposed to be removed.

The criteria in the Ordinance applicable to this request include:

(1) "The condition of the oak or significant tree with respect to its general health, status as a public nuisance, danger of falling, proximity to existing or proposed structures..."

The Subject Tree is in good health. However, the size of the tree, in relation to the front yard of the residence, causes it to be safety concern for the Applicant. City staff reviewed the tree on November 29, 2017, and is in agreement with the Applicant's concerns.



(2) "The number, species, size and location of existing trees in the area and the effect of the requested action on shade areas, air pollution, historic values, scenic beauty and the general welfare of the City as a whole."

The Subject Tree is located in the front yard at 153 Little Johns Creek Drive, in addition the tree's roots have grown into the underground utility boxes in the front yard. The Subject Tree does provide shade, but does not significantly affect the City's historical values, scenic beauty, or general welfare due to its location. The Applicant has elected to re-plant a new tree in replacement of the Cork Oak Tree proposed to be removed.

#### III. RECOMMENDATION

Staff recommends that the City Council approve the request to remove the Cork Oak tree located at 153 Little Johns Creek Drive.

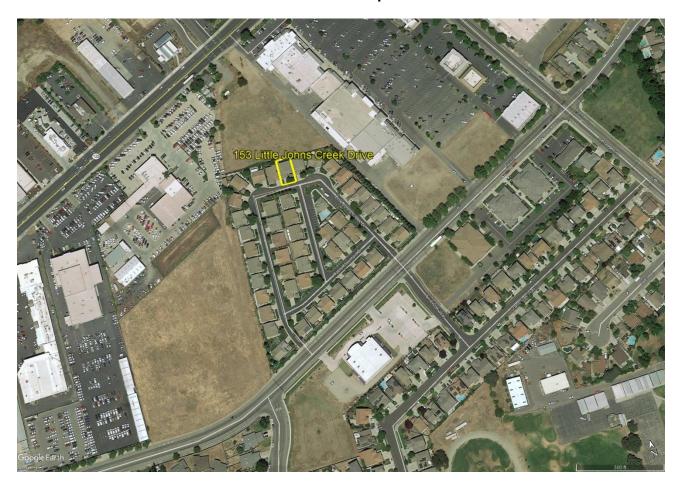
#### IV. ATTACHMENTS

Attachment A: Location Map
Attachment B: Tree Photographs

Attachment C: Tree Removal Permit Application



#### Attachment A **Location Map**





Attachment B
Photographs of Tree at 153 Little Johns Creek Drive





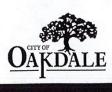








#### **Attachment C Tree Removal Permit Application**



OAKDALE Cha	apter 36-28 of the Oakdale Municipal Code
COMMUNITY DEVELOPMENT DEPARTMENT	455 SOUTH FIFTH AVENUE OAKDALE, CA 95361 = 209-845-3625
Please Check  ☐ Oak Tree (any tree of the genus Quercus with a ☐ Significant Tree (any tree with a diameter of 24	a diameter of 3 inches or greater at a height of 3 feet) I inches or greater at a height of 3 feet)
Applicant / Property Owner: George = & Gal	le F Meyerhuber
Address: 153 Little Johns Creek	Dr. Oakdale
Telephone Number: 209 - 322 - 2374	The second secon
Address/Assessor's Parcel Number:	
Tree Species	Diameter of Tree
Cork Oak	appr 11/2.2++
Please describe your reason or objectives for removing  Reason(s): Diseased Insect Infestation	Safety Hazard Other (describe below)
Reason(s): Diseased Insect Infestation	
Reason(s): Diseased Insect Infestation	Safety Hazard Other (describe below)
Reason(s): Diseased Insect Infestation	Safety Hazard Other (describe below)
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Reason(s): Diseased Insect Infestation  The city light boxes are surposes. The fixe is learning for tangled in voots (aurface).  Removal Plan:  1. Method of removal: Tree Service  2. Equipment to be used:	Safety Hazard Mother (describe below)  whin. Also, a communication  would front of house, Boyes are
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## CITY OF OAKDALE CITY COUNCIL STAFF REPORT

Meeting Date: December 18, 2017

**To:** Mayor Pat Paul and Members of the City Council

From: Colleen Andersen, Management Analyst

**Reviewed by:** Jeff Gravel, Public Services Director

Subject: Consideration of a Resolution Authorizing the City Manager to Execute an Annual

Funding Agreement with the City of Turlock/Stanislaus County HOME Consortium Designating the City of Oakdale as a Sub-Recipient of HOME Investment Partnership

Program Funds for Fiscal Year 2017-2018

#### I. BACKGROUND

In June 2008, the City of Oakdale entered into a Cooperative Agreement with the Stanislaus Urban County to participate as a member of the City of Turlock/Stanislaus County HOME Consortium. The City of Turlock is the designated lead agency who administers and distributes awarded funds to its members for the purpose of providing local HOME-eligible housing activities.

In order to be eligible for HOME-funded housing activities, the City is required to enter into an agreement with the City of Turlock/Stanislaus County HOME Consortium to be designated as a sub-recipient of HOME funds on an annual basis.

#### II. DISCUSSION

As a member of the HOME Consortium, Oakdale has been allocated \$74,801 (\$72,301 for affordable home program activities and \$2,500 to administer) for 2017-2018 Fiscal Year.

Home eligible activities include Down Payment Assistance to First-Time Homebuyers, Homeowner Rehabilitation to provide assistance with home repairs and rehabilitation and Rental Development to acquire and/or rehabilitate affordable rental units. For the last 9 years, the City of Oakdale has utilized its annual HOME allocation to provide 24 loans for down-payment assistance to first-time homebuyers.

It is estimated that 1-2 households will be assisted through the Down Payment Assistance Program.

#### III. FISCAL IMPACT

There is no impact to the City General Fund as all activities are funded by the HOME Investment Partnership Program through the Department of Housing and Urban Development (HUD).

Subject: Execute an Annual Funding Agreement with the City of Turlock/Stanislaus County HOME Consortium

Meeting Date: December 18, 2017

#### IV. RECOMMENDATION

Move that the City Council adopt the attached resolution authorizing the City Manager to execute the Annual Funding Agreement with the City of Turlock/Stanislaus County HOME Consortium designating the City of Oakdale as a Sub-Recipient of HOME Investment Partnership Program Funds for Fiscal Year 2017-2018 which will allow the City of Oakdale to receive HOME funds for its Down-Payment Assistance Program.

#### V. ATTACHMENTS

Attachment A: City Council Resolution 2017-\_\_\_\_

Attachment B: Annual Funding Agreement Designating Oakdale as a Sub-Recipient of HOME

funds for Fiscal Year 2017-2018



# IN THE CITY COUNCIL OF THE CITY OF OAKDALE STATE OF CALIFORNIA CITY COUNCIL RESOLUTION 2017-\_\_\_

A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO EXECUTE AN
ANNUAL FUNDING AGREEMENT WITH THE CITY OF TURLOCK/STANISLAUS COUNTY
HOME CONSORTIUM DESIGNATING THE CITY OF OAKDALE AS A SUB-RECIPIENT OF
HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS FOR FISCAL YEAR 2017-2018

**WHEREAS**, in June 2008, the City of Oakdale entered into a Cooperative Agreement with Stanislaus Urban County to participate as a member of the City of Turlock/Stanislaus County HOME Consortium; and,

WHEREAS, the City of Turlock is the designated lead agency who administers and distributes awarded funds to its members for the purpose of providing local HOME-eligible housing activities; and,

**WHEREAS,** the City of Oakdale is required to enter into an annual agreement with the City of Turlock/Stanislaus County HOME Consortium to be designated as a sub-recipient of HOME funds on an annual basis; and,

**WHEREAS**, the City of Oakdale's allocation of HOME funds is \$74,801.00 (\$72,301.00 for affordable housing program activities and \$2,500.00 to administer) for 2017-2018 Fiscal Year; and.

**WHEREAS**, the City of Oakdale has utilized its annual HOME allocation to provide down-payment assistance to first-time homebuyers.

**NOW, THEREFORE, BE IT RESOLVED** that the **CITY COUNCIL** of the **CITY OF OAKDALE** authorizes the City Manager to execute an Annual Funding Agreement with the City of Turlock/Stanislaus County HOME Consortium designating the City of Oakdale as a subrecipient of HOME Investment Partnership Program Funds for Fiscal Year 2017-2018.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 18th DAY OF DECEMBER 2017 by the following vote:

AYES: NOES: ABSENT: ABSTAIN:	COUNCIL MEMBERS: COUNCIL MEMBERS: COUNCIL MEMBERS: COUNCIL MEMBERS:		
ATTEST:		SIGNED:	
Kathy Teixeira	a, CMC	Pat Paul, Mayor	



# ANNUAL FUNDING AGREEMENT DESIGNATING OAKDALE AS A SUB-RECIPIENT OF HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS THROUGH THE CITY OF TURLOCK/STANISLAUS COUNTY HOME CONSORTIUM FISCAL YEAR 2017-2018

**THIS SUBRECIPIENT AGREEMENT** is made and entered into this 14<sup>th</sup> day of November 2017, by and between the **CITY OF TURLOCK**, hereafter called "TURLOCK" and the CITY OF OAKDALE, hereinafter called "MEMBER".

#### WITNESSETH:

WHEREAS, on November 14, 2017, TURLOCK and Stanislaus County ("County"), acting on behalf of the Stanislaus Urban County, entered into an Inter-Governmental Agreement Renewing the Turlock/Stanislaus County HOME Consortium ("Cooperative Agreement") for a period of three years, with the effective dates of October 1, 2016 through September 30, 2019; to qualify for HOME Investment Partnerships Program ("HOME") funds funded through the United States Department of Housing and Urban Development ("HUD"); and

**WHEREAS**, members of the Turlock/Stanislaus County HOME Consortium ("Consortium") include the City of Turlock and the Stanislaus Urban County, which includes the unincorporated areas of Stanislaus County and the Cities of Ceres, Hughson, Newman, Oakdale, Patterson, and Waterford (collectively "Consortium Members"); and

**WHEREAS**, TURLOCK serves as the lead agency of the Consortium, designated by HUD as the HOME Program Participating Jurisdiction; and

**WHEREAS**, TURLOCK shall disburse HOME funds for HOME-eligible activities in the Consortium Members' localities; and

**WHEREAS**, MEMBER must be designated a HOME Subrecipient in order to implement activities using HOME funds; and

**WHEREAS**, TURLOCK and MEMBER desire to enter into this Subrecipient Agreement ("Agreement") for the purpose of designating the MEMBER as a HOME subrecipient;

#### NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

- I. Consortium Allocation, Administration Funds, Program Activities, and Agreement Term
  - 1. Upon execution of this Agreement, MEMBER shall be designated as a HOME Subrecipient for 2017-2018 fiscal year funds for the purpose of administering HOME-eligible activities, as further defined in subparagraph 2. below, in MEMBER'S locality, the funds for which shall be disbursed by TURLOCK.
  - 2. The maximum amount of fiscal year 2017-2018 HOME funds covered by this Agreement shall be <u>Seventy-Four Thousand Eight Hundred One Dollars (\$74,801)</u>, of which

Seventy-Two Thousand Three Hundred One Dollars (\$72,301) shall be available for Homeowner Rehabilitation, Homebuyer, and Rental Development Program Activities as defined in subparagraphs a., b. and c., Two Thousand Five Hundred Dollars (\$2,500) shall be available for Program Administration. This funding will be disbursed on a reimbursement basis upon receipt of required program forms. In the event that HUD reduces the HOME allocation to the Consortium, MEMBER'S allocation may be reduced. Should MEMBER be unable to draw down all or a portion of its allocated administration funds by June 30, 2018, the remaining HOME funds will revert back to TURLOCK pursuant to the Re-Allocation Process described in Section I.6 below.

- a. Homeowner Rehabilitation funding will be provided for repairs and rehabilitation of owner-occupied units of income eligible person and families who meet the criteria of the HOME Program.
- b. Homebuyer Program funding will be provided for down payment assistance for income eligible families and persons who meet the criteria of the HOME Program.
- c. Rental Development activities will be used to acquire and or rehabilitate safe and affordable rental housing units of income eligible person and families who meet the criteria of the HOME Program.
- 3. This Agreement shall be in effect until June 30, 2018, or until all fiscal year 2017-2018 HOME funds are disbursed to MEMBER or for the duration of any affordability period required pursuant to 24 CFR Part 92 in conjunction with a project financed with fiscal year 2017-2018 HOME funds, whichever is longer.
- 4. Any changes to this Agreement shall be subject to the review and approval of TURLOCK and shall be codified through execution of a written amendment to this Agreement.
- 5. MEMBER acknowledges that there are timeliness deadlines in the commitment and expenditure of the funds in accordance with the HOME Program regulations. Failure to commit and expend the funds in a timely manner as set forth in this Agreement and as required under the 24 CFR Part 92 will result in funds being re-allocated to other Consortium activities.
  - a. MEMBER must commit funds under this Agreement to HOME-eligible projects within twelve (12) months ("Commitment Date") of the effective date of this Agreement in accordance with the definition of "commitment" as found in 24 CFR Part 92.2.
  - b. MEMBER must expend funds committed through this Agreement within four (4) years of the Commitment Date in accordance with 24 CFR 92.205(e)(2) and the definition of "project completion" as found in 24 CFR Part 92.2.
- 6. Consortium Funding Re-allocation Process At the end of Fiscal Year 2017-2018, HOME funds not committed by MEMBER by the Commitment Date shall be re-allocated to TURLOCK for use on other HOME-eligible activities in the Consortium, through the following process administered by TURLOCK and as outlined in the Consortium's HOME Program Policies and Procedures Manual.
  - a. Funding shall be available on a first-come-first-served basis to Consortium Members, with first priority given to Consortium Member jurisdictions who fully committed their annual funding allocation during Fiscal Year 2017-2018 and who demonstrate an active pipeline of homeowner rehabilitation and/or homebuyer projects which will be completed within six (6) months after the end of the Agreement Term (i.e., by December 31, 2017).

- b. Re-allocated funding requests shall be made by Member Jurisdiction(s) no earlier than July 15, 2018 and no later than September 30, 2018.
- c. Funding not committed through the Re-allocation Process by September 30, 2018 shall be prioritized for development activities.

#### II. Activities and Program Delivery

- 1. As a subrecipient, MEMBER is responsible for identifying, selecting and implementing HOME-eligible activities within its jurisdiction. This includes contracting for the performance of these activities with other entities for HOME-eligible activities. In its role as subrecipient, MEMBER is responsible for fulfilling all the requirements of the HOME Program and for ensuring that HOME requirements are fulfilled by its contractors, as applicable.
- 2. MEMBER is responsible for managing Fiscal Year 2017-2018 HOME funds in a manner satisfactory to TURLOCK and consistent with the standards, policies and procedures required as a condition of providing these funds under 24 CFR Part 92 and as outlined in the Consortium's HOME Program Policies and Procedures Manual.
- 3. Exhibit A attached hereto contains MEMBER's projected HOME activities to be undertaken during the 2017-2018 fiscal year, including the number of units to be assisted through Housing Rehabilitation Activities, the number of units to be assisted through Homebuyer Activities, the number of units to be assisted through Rental Development, the projected budget for each activity, tasks to be performed, projected schedule for commitment of funding, projected schedule for completing the activity, and proposed sources of match.
- 4. MEMBER is responsible for preparing the environmental review record for any project assisted through this Agreement in compliance with the National Environmental Protection Act and 24 CFR 58. A copy of any such review shall be sent to TURLOCK for TURLOCK's review, approval and formal signature as Responsible Entity, prior to MEMBER entering into a commitment of HOME funds for the subject activity.
- 5. MEMBER agrees that prior to project commitment, it shall conduct an underwriting and subsidy layering analysis for each HOME-funded project proposed to be funded with Fiscal Year 2017-2018 HOME funds as required by the standards, policies and procedures outlined in the Consortium's HOME Program Policies and Procedures Manual and if applicable by activity type.
- 6. MEMBER agrees that any HOME-eligible activities funded through this Agreement shall be confirmed with a written contract that contains the provisions specified in 24 CFR Part 92.504. In addition, any contract made between MEMBER and another entity for the use of HOME funds pursuant to this Agreement shall comply with all applicable HOME regulations and shall be enforced by deed restriction where applicable. The form of the contract and deed restriction shall be approved by TURLOCK in advance of its execution. A copy of all contracts for HOME-funded activities shall be made available to TURLOCK upon request.
- 7. MEMBER agrees to abide by uniform administrative requirements stated in 24 CFR Part 92.505, specifically MEMBER agrees to comply with the requirements of 2 CFR Part 200 formerly Office of Management and Budget (OMB) Circular No. A-87 "Cost

Principles for States, Local, and Indian Tribal Governments", and 24 CFR Part 85 (the "common rule"), "Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments". The requirements of 2 CFR part 200 formerly OMB Circular No. A-122 and requirements of 24 CFR part 84 apply to subrecipients receiving HOME funds that are nonprofit organizations and that are not a governmental subrecipient:

- 8. To comply with the HOME regulation at 24 CFR Part 92.502(c)(2) that funds be spent within 15 days of disbursement, MEMBER shall request reimbursement of expenditures from TURLOCK. The amount of the reimbursement request may not exceed the amount needed by MEMBER and MEMBER shall expend program income before requesting a reimbursement from TURLOCK.
- MEMBER agrees that program income and assets will be retained by MEMBER and must be accounted for and kept separately from other funds in compliance with HOME regulations. MEMBER shall report on program income in compliance with the policies and procedures outlined in the Consortium's HOME Program Policies and Procedures Manual.
- 10. Loan repayments, interest or other return on MEMBER's investments of HOME funds disbursed through this contract shall be collected by MEMBER and MEMBER may retain payments for future activities funded with HOME funds in accordance with HOME regulations. However, at the end of the fiscal year, all program income must be returned to TURLOCK for accounting and activity completion purposes.
- 11. Upon expiration of this Agreement, MEMBER must transfer to TURLOCK any HOME funds on hand at the time of expiration and any accounts receivable attributable to the use of HOME funds.
- 12. TURLOCK and MEMBER will cooperate in the preparation of, and will furnish any and all information required for reports to be prepared as may be required by HOME regulations including but not limited to the Consolidated Plan, the annual performance report and any quarterly reports required by TURLOCK.
- 13. MEMBER shall ensure that written agreements with for-profit owners or developers, nonprofit owners or developers or sponsors, sub-recipients, homeowners, homebuyers, tenants (or landlords) receiving tenant-based rental assistance, or contractors are prepared in accordance with 24 CFR 92.504. Such agreements must state if repayment of HOME funds or recaptured HOME funds must be remitted to TURLOCK or retained by MEMBER for additional eligible activities.
- 14. TURLOCK and MEMBER shall maintain, on a current basis, complete records, including, but not limited to, contracts, books of original entry, source documents supporting accounting transactions, eligibility and service records as may be applicable, a general ledger, personnel and payroll records, canceled checks and related documents and records to assure proper accounting of funds and performance of this contract in accordance with HOME regulations. To the extent permitted by law, TURLOCK and MEMBER will also permit access to all books, accounts or records of any kind for purposes of audit or investigation, in order to ascertain compliance with the provisions of this contract. Records shall be maintained for a period of five (5) years or in accordance with 24 CFR Part 92.508(c), whichever is longer.

#### III. Administrative and Financial Requirements

- 1. MEMBER shall comply with 24 CFR Parts 84.20 and 85.20 and Treasury Circular 1075 and comply with the following financial management standards.
  - a. Accounting Standards MEMBER agrees to comply with 24 CFR 84.21–28 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.
  - b. Auditing MEMBER shall retain all books, records, and other documents to this contract for five (5) years after reconveyance and affordability period, whichever is longer. The U.S. Comptroller General and his representatives are vested with the authority to:
    - i. Examine any records of MEMBER or any of its subcontractors, or any State or local agency administering such contract, that directly pertain to, and involve transactions relating to, the contract or any subcontract; and
    - ii. Interview any officer or employee of MEMBER or any of its subcontractors, or of any State or local government agency administering the contract, regarding such transactions.
    - iii. Additionally, HOME provides authority for any representatives of an appropriate Inspector General to examine any records or interview any employee or officers of MEMBER or its subcontractors working on this contract. MEMBER is advised that any representatives of an appropriate Inspector General appointed have the authority to examine any record and interview any employee or officer of the contractor, its subcontractors, or other firms working on this contract. This right of examination shall also include inspection at all reasonable times of MEMBER plans, or parts of them, engaged in performing the agreement. Any deficiencies noted in audit reports must be fully cleared by TURLOCK within thirty (30) days after receipt by MEMBER. TURLOCK shall have, in addition to any other audit or inspection right in this Agreement, all the audit and inspection rights contained in this section, including the right to monitor MEMBER for its performance under the terms and provisions of this Agreement and MEMBER's use of fiscal year 2017-2018 HOME funds.
- 2. Close-outs MEMBER's obligation to TURLOCK shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to TURLOCK), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that MEMBER has control over HOME funds.
- Compliance MEMBER shall comply with current HUD policy concerning uniform administrative requirements and shall maintain inventory records of all nonexpendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property,

- equipment, etc.) shall revert to TURLOCK upon termination of this agreement. (Refer to 24 CFR Part 85).
- 4. *Procurement Standards* Unless specified otherwise within this agreement, MEMBER shall procure all materials, property, or services in accordance with the requirements of 24 CFR 84.40–48.
- 5. Fees MEMBER may not charge servicing, origination, or other fees for the costs of administering the HOME program, except as permitted by § 92.214(b)(1).
- 6. Land Covenants This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P. L. 88-352). In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this Agreement, MEMBER shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the MEMBER and the United States are beneficiaries of and entitled to enforce such covenants. MEMBER, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

#### IV. Other Federal Requirements

- 1. The Federal requirements set forth in 24 CFR Part 5, subpart A, are applicable to MEMBER, inclusive of: nondiscrimination and equal opportunity; disclosure requirements; debarred, suspended or ineligible contractors; and drug-free workplace.
- 2. MEMBER shall carry out each HOME activity in compliance with all Federal laws and regulations described in subpart H of the HOME Rule at 24 CFR Part 92, with the exception that TURLOCK shall review and approve the environmental review before HOME funds are committed, as noted in Section II.4 above. These requirements are further specified as follows:
- a. Affirmative Marketing MEMBER must follow the Consortium's affirmative marketing procedures and requirements for rental and homebuyer projects containing five (5) or more HOME-assisted housing units. Affirmative marketing requirements and procedures also apply to all HOME-funded programs, including, but not limited to, tenant-based rental assistance and down-payment assistance programs. Affirmative marketing steps consist of actions to provide information and otherwise attract eligible persons in the housing market area to the available housing without regard to race, color, national origin, sex, religion, familial status, or disability. If a written agreement with a project owner permits the rental housing project to limit tenant eligibility or to have a tenant preference in accordance with §92.253(d)(3), the Consortium's affirmative marketing procedures and requirements shall apply in the context of the limited/preferred tenant eligibility for the project.
- b. Affirmative Action Approved Plan MEMBER agrees that it shall be committed to carry out pursuant to the applicable provisions of 24 CFR 92.351 the Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1966.

- i. Women and Minority-Owned Businesses (W/MBE) MEMBER will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in this contract, the terms "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are Afro-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and American Indians. MEMBER may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.
- ii. Equal Employment Opportunity and Affirmative Action (EEO/AA) Statement MEMBER, in all solicitations or advertisements for employees placed by or on behalf of MEMBERS, will state that it is an Equal Opportunity or Affirmative Action employer, in accordance with 24 CFR 5.105.
- iii. Public notices, job vacancies should be published in minority publications whenever possible.
- c. Displacement, Relocation, and Acquisition MEMBER shall ensure that it has taken all reasonable steps to minimize the displacement of persons (families, individuals, businesses, nonprofit organizations, and farms) as a result of a project assisted with HOME funds. To the extent feasible, residential tenants must be provided a reasonable opportunity to lease and occupy a suitable, decent, safe, sanitary, and affordable dwelling unit in the building/complex upon completion of the project. MEMBER shall adhere to each of the provisions of 24 CFR 92.353 with respect to a person (family individual, business, nonprofit organization, or farm, including any corporation, partnership or association) that moves from real property or moves personal property from real property, permanently, as a direct result of acquisition, rehabilitation, or demolition for a project assisted with HOME funds. Temporary relocation is required pursuant to 24 CFR 92.353(b) for residential tenants who will not be required to move permanently, but who must relocate temporarily for the project. The acquisition of real property for a project is subject to the URA and the requirements of 49 CFR Part 24, Subpart B.
- d. Labor Standards MEMBER shall ensure that every contract for the construction (rehabilitation or new construction) of housing that includes twelve (12) or more units assisted with HOME funds must contain a provision requiring the payment of not less than the wages prevailing in the locality, as predetermined by the Secretary of Labor pursuant to the Davis-Bacon Act (40 U.S.C. 276a-276a-5), to all laborers and mechanics employed in the development of any part of the housing. Such contracts must also be subject to the overtime provisions, as applicable, of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-332). The HOME Program requires that all laborers and mechanics employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through the Federal Government shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code. Pursuant to Reorganization Plan No. 14 and the Copeland Act, 40 U.S.C. 3145, the Department

of Labor has issued regulations at 29 CFR parts 1, 3, and 5 to implement the Davis-Bacon and related Acts. Regulations in 29 CFR 5.5 instruct agencies concerning application of the standard Davis-Bacon contract clauses set forth in that section. The following standard Davis-Bacon contract clauses found in 29 CFR 5.5(a) are incorporated into this contract and any subcontracts for HOME-funded activities subject to the Labor Standards provisions of the Davis-Bacon Act.

- i. Prevailing Wage MEMBER will comply with the minimum wage and maximum hourly provisions of the Fair Labor Standards Act, and applicable provisions of the Davis-Bacon Act and the Contract Work Hours Standards Act. Inquiries concerning the application of Davis-Bacon requirements to a particular federally assisted project should be directed to the Federal agency funding the project. The Secretary of Labor retains final coverage authority under Reorganization Plan Number 14.
- ii. Salaries The salaries paid under this contract shall be in accordance with the following provision of 2 CFR Part 200 formerly OMB Circular A-87 and 24 CFR Part 92.207 (a) (1) Eligible Administrative and Planning Costs.
- iii. General. Compensation for personal services includes all remuneration, paid currently or accrued, for services rendered during the period of performance under the grant agreement, including but not necessarily limited to wages, salaries, and supplementary compensation and benefits. The costs of such compensation are allowable to the extent that total compensation for individual employees: (1) is reasonable for the service rendered, (2) follows an appointment made in accordance with State, Local, or Indian Tribal Government laws and rules and which meets Federal merit system or other requirements, where applicable. Compensation for employees engaged in federally assisted activities will be considered reasonable to the extent that it is consistent with that paid for similar work in other activities of the State, Local, or Indian Tribal Government. In cases where the kinds of employees required for the federally assisted activities are not found in the other activities of the State, Local, or Tribal Government, compensation will be considered reasonable to the extent that it is comparable to that paid for similar work in the labor market in which the employing government competes for the kind of employees involved. Compensation surveys providing data representative of the labor market involved will be an acceptable basis for evaluating reasonableness.
- iv. MEMBER may, at its discretion, complete a salary comparability study within the intent of 2 CFR Part 200 formerly OMB Circular A-87.
- e. "Section 3" Clause Compliance with the provisions of Section 3 of the HUD Act of 1968, as amended, and as implemented by the regulations set forth in 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this contract, shall be a condition of the Federal financial assistance provided under this contract and binding upon TURLOCK. MEMBER certifies and agrees that no contractual or other disability exists that would prevent compliance with these requirements. MEMBER further agrees to comply with these "Section 3" requirements and to include the following language in all subcontracts executed under this agreement:
  - i. "The work to be performed under this agreement is a project assisted under a

program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that agreements for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the metropolitan area in which the project is located."

- ii. MEMBER further agrees to ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to low- and very low-income persons residing within the metropolitan area in which the project is located; where feasible, priority should be given to low- and very low-income persons within the service area of the project or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs; and award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project to business concerns that provide economic opportunities for low- and very low-income persons; where feasible, priority should be given to business concerns that provide economic opportunities to low- and very low-income residents within the service area or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs.
- iii. MEMBER certifies and agrees that no contractual or other legal incapacity exists that would prevent compliance with these requirements.
- iv. MEMBER agrees to send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
- v. MEMBER will include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the HUD. MEMBERS will not subcontract with any entity where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
- f. Lead-based paint Housing assisted with HOME funds is subject to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851-4856), and implementing regulations at 24 CFR part 35, subparts A, B, J, K, M and R.
- g. Conflict of Interest In the procurement of property and services by MEMBER and any subrecipients, the conflict of interest provisions in 24 CFR 85.36 and 24 CFR 84.42, respectively, apply. In all cases not governed by 24 CFR 85.36 and 24 CFR 84.42, the provisions of 24 CFR 92.356(b) through (f) apply. No member, officer, or

employees, agents, consultants, officers, or elected or appointed official of community and advisory agencies that assist MEMBER in developing the projects, who exercises any functions or responsibilities with respect to the program during his tenure or for one (1) year thereafter, shall have any interest, direct or indirect, in any contract or subcontract or the proceeds thereof for work to be performed in connection with the program assisted under the grant. MEMBER agrees to incorporate or cause to be incorporated in all its agreements with its designees or agents, and including the above described groups, and in all agreements, contracts and subcontracts for work to be performed in connection with the program assisted under the grant, including agreements with MEMBERS as defined in 24 CFR 85.36 and 24 CFR 84.42, respectively, apply. In all cases not governed by 24 CFR 85.36 and 24 CFR 84.42, the provisions of this section apply.

#### V. General Requirements

- 1. Architectural Barriers Act of 1968 The Architectural Barriers Act of 1968 U.S.C. 4151 is applicable to this agreement and requires that the design of any facility constructed with funds from this title comply with the "American Standard Specifications for Making Buildings and Facilities Accessible, and Usable by, the Physically Handicapped," Number A-117.1-19 as modified (42 CFR 101-17.703). It will require that the design of any building constructed or rehabilitated with funds paid to MEMBER by TURLOCK under this Agreement will comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to and Useable by the Physically Handicapped".
- Section 504 MEMBER agrees to comply with all Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the individuals with disabilities or handicaps in any Federally assisted program.
- 3. Prohibited Activity MEMBER is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; inherently religious activities; lobbying; political patronage; and similar activities. Likewise, MEMBER is prohibited from engaging in nepotism.
- 4. MEMBER shall comply with all applicable laws, ordinances and codes of Federal, State and local governments, in the performance of this Agreement.
- 5. MEMBER agrees to comply with all requirements, which are now, or which may hereafter be imposed by HUD for the HOME Program, as well as such requirements as may be imposed by the Consortium.
- 6. MEMBER agrees that it will comply with the Americans with Disabilities Act and Title VII of the Civil Rights Acts of 1964, and that no person in the United States shall, on the grounds of race, creed, color, disability, sex, sexual orientation, national origin, age, religion, Vietnam era veteran's status, political affiliation or any other non-merit factors be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity funded in whole or in part with funds made available to TURLOCK and MEMBERS pursuant to this contract.
  - a. Deny any services or other benefit provided under the program or activity;

- b. Provide any service or other benefit which is different or is provided in a different form from that provided to others under the program or activity;
- c. Subject to segregated or separate treatment in any facility in or in any manner or process related to receipt of any service or benefit under the program or activity;
- d. Restrict in any way the enjoyment of any advantage or privilege enjoyed by others receiving any service or benefit under the program or activity;
- e. Treat an individual differently from others in determining whether that individual satisfies any admission enrollment, eligibility, membership or other requirement or condition which individuals must meet in order to be provided any services or other benefit provided under the program or activity; or
- f. Deny an opportunity to participate in a program or activity as an employee.
- 7. MEMBER shall comply with Executive Order 13166 to improve access to services for persons with Limited English Proficiency ("LEP") including developing a Language Access Plan.
- 8. MEMBER agrees to defend, indemnify and hold harmless TURLOCK and its officers, employees and agents from any and all acts, claims, omissions, liabilities, and losses by whomever asserted arising out of acts or omissions of MEMBER in the performance of the scope of work except those arising by reason of the sole negligence of TURLOCK, its officers, employees or agents.
- 9. TURLOCK agrees to defend, indemnify and hold harmless MEMBER and its officers, employees and agents from any and all acts, claims, omissions, liabilities, and losses by whomever asserted arising out of acts or omissions of TURLOCK in the performance of the scope of work except those arising by reason of the sole negligence of MEMBER, its officers, employees or agents.
- 10. If MEMBER withdraws from the Consortium and it becomes a HOME Participating Jurisdiction, at MEMBER'S request and with HUD approval TURLOCK shall transfer to MEMBER any accounts receivable attributable to MEMBER'S allocation of HOME funds, any MEMBER'S allocation of HOME funds, and any Program Income attributable to MEMBER'S HOME allocation on hand at the time that MEMBER withdraws from the Consortium. Along with this transfer, MEMBER shall assume all obligations and responsibilities attributable to such funds, and TURLOCK shall be relieved of all such obligations and responsibilities.
- 11. If MEMBER withdraws from the Consortium and does not become a HOME Participating Jurisdiction, TURLOCK shall retain any accounts receivable attributable to MEMBER'S allocation of HOME funds, any MEMBER'S allocation of HOME funds, and any Program Income attributable to MEMBER'S HOME allocation on hand at the time that MEMBER withdraws from the Consortium. TURLOCK shall retain all obligations and responsibilities attributable to such funds.
- 12. If MEMBER materially fails to comply with any term of this Agreement, suspension or termination of MEMBER as a sub-recipient of HOME funds may occur as specified in 24 CFR Part 85.43. TURLOCK may utilize remedies for noncompliance as stipulated in §85.43(a).

13. Any and all notices, writings, correspondences, etc., as required by this Agreement shall be directed to MEMBER and TURLOCK as follows:

#### MEMBER TURLOCK

Bryan Whitemyer, City Manager CITY OF OAKDALE 280 N. Third Ave. Oakdale, CA 95361 (209) 845-3571 Maryn Pitt, Manager Housing Program Services Division 156 South Broadway, Suite 250 Turlock CA 95380 (209) 668-5610

- 14. This Agreement may be amended only by written agreement of the parties hereto.
- **IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by and through their respective officers' thereunto duly authorized.

CITY OF TURLOCK	CITY OF OAKDALE
By:	
City Manager Or	
Gary Soiseth, Mayor	By:
Date:	Date:
APPROVED AS TO FORM:	APPROVED AS TO FORM:
By: City Attorney	By: Tom P. Hallinan, City Attorney
ATTEST:	ATTEST:
By: Jennifer Land, City Clerk	By:  Kathy Teixeira, CMC  City Clerk

## EXHIBIT A to Sub-recipient Agreement for HOME Funds between City of Turlock and Member Jurisdiction Turlock/Stanislaus County HOME Consortium ACTIVITY TYPE, GOALS, BUDGET, TASKS & SCHEDULE

	CITY OF
Member Jurisdiction Name:	OAKDALE
Fiscal Year:	2017-2018
Member's Program Activity Allocation	
(for Homebuyer & Rehab):	\$72,301

\*FY17-18 Allocation TOTAL is amount noted in FY17-18 Funding Agreement for Homebuyer and Homeowner Rehab Activities (total excludes Program Administration allocation). \*\*Program Income amount is an estimate only; not included in amount in Section I.2 of Agreement.

	Goals by Household Income Level			el	
<30% 31-50% 51-60% 61-80%					
FY Goals	AMI	AMI	AMI	AMI	TOTAL
2				2	2
\$72,301					
\$					
	2	FY Goals AMI	<30% 31-50% AMI AMI 2	FY Goals         31-50%         51-60%           AMI         AMI         AMI           2         AMI         AMI	FY Goals         <30%         31-50%         51-60%         61-80%           AMI         AMI         AMI         AMI         2

**General description of tasks to be completed under activity**: Advertise program availability as needed and secure applications from clients seeking First Time Home Buyer loan assistance and approve homebuyers; collect and prepare file and loan documents; close out project; prepare completion report.

Schedule for Completion of tasks: June 2018

Proposed source(s) of match (as applicable):

	Goals by Household Income Level				
	<30% 31-50% 51-60% 61-80%				
FY Goals	AMI	AMI	AMI	AMI	TOTAL
0					0
\$					
\$					
	FY Goals 0 \$		<30% 31-50%	<30% 31-50% 51-60%	<30% 31-50% 51-60% 61-80%

General description of tasks to be completed under activity:

**Schedule for Completion of tasks:** 

Proposed source(s) of match (as applicable):

		Goals by Household Income Level				
	CITY OF	<30%	31-50%	51-60%	61-80%	
Total Annual Goals (All Activities)	OAKDALE	AMI	AMI	AMI	AMI	TOTAL
Projected Number of Units to be Assisted	2	0	0	0	2	2
FY 2017-2018 Allocation TOTAL*	\$72,301					
HOME Program Income (estimated)**	\$0					
Projected Commitments	0	0	0	0	0	0
Projected Completions	0	0	0	0	0	0



### CITY OF OAKDALE CITY COUNCIL STAFF REPORT

Meeting Date: December 18, 2017

**To:** Mayor Pat Paul and Members of the City Council

**From:** Cody Bridgewater, Public Works Superintendent

**Reviewed by:** Jeff Gravel, Public Services Director

**Subject:** Consideration of a Resolution to Purchase a Replacement

Radiator Core for the Wastewater Treatment Plant Emergency Generator from Energy Systems in the Amount of \$25,560.65 funded by the Sewer Sanitation Fund Equipment Maintenance

Account 622-4151-444-24-02.

#### I. BACKGROUND

The Wastewater Treatment Plant (WWTP) Emergency Generator is a critical piece of equipment that operates the WWTP pumps, UV Disinfection system, and other critical electrical systems that must be available at all times. During a routine inspection, WWTP staff noticed that the radiator had begun to leak and is starting to fail. This radiator is a custom unit that is not regularly manufactured for production. It is a particular product made for Generac Generators by Richardson Cooling, and will begin manufacturing upon receipt of a purchase order.

#### II. DISCUSSION

WWTP staff contacted Energy Systems, who is the authorized sales representative for the WWTP generator. The cost of the unit is broken down as follows:

Energy Systems	COST
Radiator	\$22,478.11
Tax	\$1882.54
Shipping	\$1200.00
TOTAL	\$25,560.65

#### III. FISCAL IMPACT

Monies for this equipment have been included in this fiscal year's budget in the Sewer Sanitation Fund Equipment Maintenance Account 622-4151-444-24-02. The total cost of the system with tax and shipping is \$25,560.65.

SUBJECT: WWTP Generator Radiator MEETING DATE: December 18, 2017

#### IV. RECOMMENDATION

That the City Council adopt the Resolution authorizing the purchase of replacement radiator core for the Wastewater Treatment Plant Emergency Generator from Energy Systems in the amount of \$25,560.65 from Sewer Sanitation Fund Equipment Maintenance Account 622-4151-444-24-02.

#### V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-\_\_\_



## IN THE CITY COUNCIL OF THE CITY OF OAKDALE STATE OF CALIFORNIA CITY COUNCIL RESOLUTION 2017-

A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING THE PURCHASE OF A REPLACEMENT RADIATOR CORE
FORTHE WASTEWATER TREATMENT PLANT EMERGENCY GENERATOR
FROM ENERGY SYSTEMS IN THE AMOUNT OF \$25,560.65 FUNDED BY THE
SEWER SANITATION FUND EQUIPMENT MAINTENANCE
ACCOUNT 622-4151-444-24-02

#### THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

**WHEREAS**, the existing radiator for the Wastewater Treatment Plant Emergency Generator is in need of replacement; and,

**WHEREAS**, WWTP staff contacted Energy Systems, who is the authorized sales representative for the emergency generator; and,

WHEREAS, total cost of the unit, shipping, and tax results in \$25,560.65; and,

**WHEREAS**, monies have been set aside in this fiscal year's budget for this equipment replacement.

NOW, THEREFORE, BE IT RESOLVED that the CITY COUNCIL of the CITY OF OAKDALE hereby authorizes the purchase of a Replacement Radiator Core for the Wastewater Treatment Plant Emergency Generator from Energy Systems in the Amount of \$25,560.65 funded by Sewer Sanitation Fund Equipment Maintenance Account 622-4151-444-24-02.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 18th DAY OF DECEMBER 2017, by the following vote:

AYES: NOES: ABSENT: ABSTAINED:	COUNCIL MEMBERS: COUNCIL MEMBERS: COUNCIL MEMBERS: COUNCIL MEMBERS:	
		SIGNED:
ATTEST:		Pat Paul, Mayor
Kathy Teixeira	, CMC	

#### **AGENDA ITEM 10.1:**

#### **Subject Title:**

Consider Introducing and Waiving the First Reading of an Ordinance of the City of Oakdale, California (also known as CODE TEXT AMENDMENT 2017-18) an Ordinance of the City of Oakdale, California Cannabis Zoning Regulations: Municipal Code Text Amendment to Section 36-6 – "R-A" Residential-Agricultural District, Section 36-7 - "R-1" Single-Family Residential Zone, Section 36-8 - "R-2/R-2-M" Duplex-Residential District, Section 36-9 "R-3" Multiple-Family Residential District, Section 36-10 - "C-1" Neighborhood-Commercial District, Section 36-11 – "C-C" Central-Commercial District, Section 36-12 – "C-2" General-Commercial District, Section 36-13 – "L-M" Limited-Industrial District and Section 36-14 – "M-1" Light-Industrial District of the Oakdale City Code, Chapter 36 - Zoning, to allow for personal and commercial cannabis activities.

The proposed project is exempt from analysis under the California Environmental Quality Act (CEQA) under the general rule that CEQA applies only to projects that have the potential for causing significant environmental effects, as specified in Section 15061(b)(3). Additionally, the Medicinal and Adult-Use Cannabis Regulation and Safety Act provides an exemption under CEQA for any ordinance, rule, or regulation by a city that requires discretionary review and approval for commercial cannabis activity, as specified in subdivision (h) of Section 20655 of the Business and Professions Code. *Public Hearing Notice Published in the Oakdale Leader December 6, 2017.* 

#### **Recommended Action:**

Open the public hearing, request public testimony and continue the public hearing to Tuesday, January 16, 2017.

#### **AGENDA ITEM 10.2:**

#### **Subject Title:**

Consider Introducing and Waiving the First Reading of an Ordinance of the City of Oakdale, California, a City-initiated amendment to the Oakdale Municipal Code, Chapter 28 to consider, review and receive public comment on amending the Oakdale Municipal Code, Chapter 28, Sewers and Sewage Disposal, pertaining to the rules and regulations governing sewage disposal. The Code Text Amendment includes specific language related to the City of Oakdale's Pretreatment Program, required by the Clean Water Act, Title 40 of the Code of Federal Regulations (CFR), Part 403, which identifies specific discharge standards and requirements that apply to sources of non-domestic sewage disposal. *Public Hearing Notice Published in the Oakdale Leader December 6, 2017.* 

The proposed Ordinance does not Constitute a Project under the California Environmental Quality Act. The Proposed Project is Exempt from Analysis under the California Environmental Quality Act (CEQA) under the General Rule that CEQA Applies Only to Projects that have the Potential for Causing Significant Environmental Effects, as specified in Section 15061(b)(3).

#### **Recommended Action:**

Open the public hearing, request public testimony and continue the public hearing to Tuesday, January 16, 2017.



### CITY OF OAKDALE CITY COUNCIL STAFF REPORT

Meeting Date: December 18, 2017

**To:** Mayor Pat Paul and Members of the City Council

**From:** Cody Bridgewater, Public Works Superintendent

**Reviewed by:** Jeff Gravel, Public Services Director

**Subject:** Consider a Resolution awarding a contract for the Demolition of

a City Owned Mobile Home and Site to Modesto Sand and Gravel in the amount of \$10,100.00 which includes a 10% contingency as well to be funded from Sewer Sanitation Fund

622.

#### I. BACKGROUND

There is an old City owned mobile home that currently resides just west of the entrance to the WWTP. This trailer has had many uses through its life, most recently as storage and laundry for the Animal Control Facility. Now that the bathroom/laundry addition at the shooting range is completed, City Staff is recommending the trailer and associated structures be demolished.

#### II. DISCUSSION

The trailer is in a state of disrepair and serves no benefit to the City. It is an attractant for thieves and vandalism and has remained vacant for some time now. There are multiple trees and structures on the site that will be removed, essentially flattening the area. The City had the trailer tested for Asbestos prior to obtaining quotes for removal and the results came back negative. Parking is an issue for the Animal Control Facility as well as the shooting range, so this area could easily be utilized for a parking area.



SUBJECT: Trailer Demolition
MEETING DATE: December 18, 2017

Staff invited bids from three contractors and the results are as follows:

Rank	Contractor	Bid Amount
1	Modesto Sand and Gravel	\$ 9,175.00
2	Central Valley Demolition	\$10,500.00
3	Gilton Solid Waste	Did not Submit

Low bidder for the project is Modesto Sand and Gravel in the amount of \$9,175.00. Staff has reviewed the bids and recommends awarding the project to Modesto Sand and Gravel.

#### III. FISCAL IMPACT

Project Cost	
Modesto Sand and Gravel	\$ 9,175.00
Contingency	\$ 925.00
	\$ 10,100.00

A 10% contingency for unanticipated additional work has been added to the project cost.

This is a budgeted project included in the Fiscal Year 2017/18 budget in the Sewer Sanitation Fund 622.

#### IV. RECOMMENDATION

Staff recommends the City Council adopt a Resolution awarding a contract to the low bidder Modesto Sand and Gravel for the Demolition of the City Owned Mobile Home and Site in the amount of \$10,100.00 which includes a 10% contingency to be funded from Sewer Sanitation Fund 622.

#### V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-\_\_\_



## IN THE CITY COUNCIL OF THE CITY OF OAKDALE STATE OF CALIFORNIA CITY COUNCIL RESOLUTION 2017-

A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING TO AWARD A CONTRACT FOR THE DEMOLITION OF A CITY
OWNED MOBILE HOME AND SITE TO MODESTO SAND AND GRAVEL IN THE
AMOUNT OF \$10,100.00 WHICH INCLUDES A 10% CONTINGENCY TO BE
FUNDED FROM THE SEWER SANITATION FUND 622

#### THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

**WHEREAS**, there is an old mobile home owned by the City that currently resides just west of the entrance to the WWTP; and,

**WHEREAS**, the trailer is in a state of disrepair and serves no benefit to the City; and,

**WHEREAS**, parking is an issue for the Animal Control Facility as well as the shooting range, so this area could easily be utilized for a parking area; and,

**WHEREAS**, low bidder for the project is Modesto Sand and Gravel in the amount of \$9,175.00; and,

**WHEREAS**, a 10% contingency for unanticipated additional work has been added to the project cost; and,

**WHEREAS**, staff recommends awarding the project to Modesto Sand and Gravel for a total project cost of \$10,100.00.

**NOW, THEREFORE, BE IT RESOLVED** that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby awards a contract for the Demolition of a Mobile Home and Site to Modesto Sand and Gravel in the amount of \$10,100.00 which includes a 10% contingency as well to be funded from Sewer Sanitation Fund 622.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 18th DAY OF DECEMBER 2017, by the following vote:

Kathy Teixeira	a, CMC	Pat Paul, Mayor	
ATTEST:		SIGNED:	
NOES: ABSENT:	COUNCIL MEMBERS: COUNCIL MEMBERS: COUNCIL MEMBERS:		



## CITY OF OAKDALE CITY COUNCIL STAFF REPORT

Meeting Date: December 18, 2017

**To:** Mayor Pat Paul and Members of the City Council

From: Albert Avila, Finance Director

Christine Sulhoff, City Treasurer

**Subject:** Treasurer's Reports

#### I. BACKGROUND

The Treasurer's Reports for the month of October 2017 are attached.

#### II. DISCUSSION

The Treasurer's Reports represent the schedule of cash and investments for the City. The schedule reflects the reconciled cash balances at the end of each month for checking, savings, investments, customer service cash drawers and petty cash.

#### III. RECOMMENDATION

Staff recommends that the City Council accept the Treasurer Reports as presented.

#### IV. ATTACHMENTS

Attachment A: Treasurer's Report dated October 31, 2017.

#### CITY OF OAKDALE TREASURER'S REPORT SCHEDULE OF CASH AND INVESTMENTS 10/31/2017

Type of Investment	Interest Rate	Maturity Date		
Cash and Cash Equivalents				
Oak Valley Bank / Checking	<del></del>	Due on Demand	\$	2,283,704.18
Oak Valley Bank / Payroll Checking		Due on Demand		21,662.06
Oak Valley Bank / FSA Checking		Due on Demand		1,520.82
Oak Valley Bank / Savings	1.0000%	Due on Demand		3,051,800.02
Oak Valley Bank / Savings-Direct Deposits	1.0000%	Due on Demand		132,064.30
Cash on Hand		Due on Demand	_	2,215.00
Total Checking and Savings Accounts			\$	5,492,966.38
Managed Pool Accounts				
Local Agency Investment Fund	0.9211%	Due on Demand		5,984,194.15
Chandler Asset Management	1.4500%	Due on Demand		17,458,369.13
Total Investments			\$_	23,442,563.28
Total Cash & Investments			_	28,935,529.66

I certify that this report reflects all government agency pooled investments and is in conformity with the investment policy of the City of Oakdale as stated in Resolution 01-04 dated January 16, 2001.

A copy of this resolution is available at the office of the City Clerk and Finance Director.

The City currently maintains its investments in the following instruments:

Chandler Asset Management	60.34%
Local Agency investment Fund (LAIF)	20.68%
Total	81.02%

The investment program herein shown provides sufficient cash flow liquidity to meet next month's estimated expenditures.

Report Prepared by Finance Department

Signed:

Christine Sulhoff

Treasurer

#### CITY OF OAKDALE TREASURERS REPORT 10/31/2017

	CHECKING	PAYROLL	TOTAL
BANK STATEMENT BALANCE	2,809,674.79	26,750.96	2,836,425.75
OUTSTANDING DEPOSITS	59,349.66	-	59,349.66
OUTSTANDING CHECKS	(585,320.27)	(5,088.90)	(590,409.17)
ADJUSTED TOTAL	2,283,704.18	21,662.06	2,305,366.24
CASH DRAWERS			2,215.00
EMPLOYEE FSA CHECKING			1,520.82
SAVINGS - DIRECT DEPOSIT			132,064.30
SAVINGS			3,051,800.02
INVESTMENTS - CHANDLER ASSET MANAGEMENT			17,458,369.13
INVESTMENTS - LAIF		_	5,984,194.15
		_	28,935,529.66

	All Funds	October 2016	October 2017
110	GENERAL FUND	2,247,715.38	3,207,199.56
115	MEASURE Y	25,208.56	197.39
201	ALCOHOL BEVERAGE CONTROL GRANT	-	(4,423.90)
203	SUPPLE MENTAL LAW ENFORCE MENT	61,935.07	95,576.98
209	FEDERAL ASSET SEIZURE	8,268.92	7,351.57
210	AB109-PUBLIC SAFETY REALING	14,931.86	28,576.56
211	ASSET FORFEI TURE	29,273.43	29,108.14
213	POLICE RESERVES	5,544.21	5,566.38
214	SAFETY SALES TAX	91,298.99	50,511.54
215	GAS TAX	762,454.92	319,655.17
217	FACILITIES	(26,288.20)	78,687.06
218	RECREATION ACTIVITY	(25,038.63)	17,352.20
219	ENGINEERING / PW - ADMIN	(28,239.33)	15,861.60
220	DEVELOPMENT SERVICES	451,923.24	558,428.05
221	LOCAL TRANSPORTATION	946,408.83	711,702.34
222	MEASURE L	-	(593,414.89)
230	GENERAL PLAN UPDATE	(373,265.98)	(281,905.52)
232	FIRE EQUIPMENT REPLACEMENT	526,348.48	704,974.50
241	LOW/MODERATE HOUSING	52,272.54	102,770.27
242	HOME - CONSORTIUM	769.74	1,885.00
243	HOME LOAN REUSE	1,755.70	1,767.36
244	HOME LOAN CONSORTIUM REUSE	36,348.31	53,919.54
245	ECONOMIC DEVELOPMENT FUND	603,985.42	572,913.20
248	CAL HOME LOAN REUSE	108.97	27,234.13
251	PRO 84 - TOOLKIT #5	-	-
252	BRIDLE RIDGE STREET MAINTENANCE	2,622.87	81,409.71
265	NEIGHBORHOOD STABILIZATION PROG	42,354.26	42,712.98
266	CDBG FUND -REUSE	70,022.81	98,122.34
267	CDBG	16,813.53	4,239.52
268	ABANDONED VEHICLE ABATEMENT	95,704.07	112,617.09
270	EDUCATION / GOVERNMENT CTV	43,122.98	6,984.20
284	BRIDLE RIDGE LLD	(117,990.03)	(214,784.82)
285	BURCHELL HILL LLD	(57,280.77)	(34,942.52)
286	VINEYARD LLD	321,281.07	338,012.14
288	LIGHT & LANDSCAPE 2003-1	185,065.52	173,941.18
291	FIRE SERVICES CFD	97,887.01	(110, 122.54)
292	PUBLIC SAFETY CFD	80,845.18	(30,190.51)
293	MAINT. SERV CFD 2015-01	-	49,951.64

#### CITY OF OAKDALE TREASURERS REPORT 10/31/2017

316         SURFACE TRANSPORTATION GRANTS         (178,407.40)         (651,966.10)           331         YOSEMITE PARK         (162,024.28)         (520,564.12)           342         EQUIPMENT REPLACE MENT         8,748.65         25,163.07           360         EAST F PLAN AREA FEE         231,285.05         387,640.02           465         2005 LEASE BONDS DEBT SERVICE         (16,571.65)         65,796.79           467         2015 PENSION DEBT SERVICE         (7,687.92)         40,361.60           510         DENTAL INSURANCE         37,968.61         47,769.91           512         EMPLOYEE FSA FUND         3,687.64         1,020.82           515         RISK MANAGEMENT         126,395.30         83,543.07           520         EMPLOYEE LIABILITY         603,297.16         957,541.94           525         INFORMATION TECHNOLOGY         8,708.21         75,503.15           530         VEHICLE MAINTENANCE         123,203.79         172,223.57           535         PERS LIABILITY         1,536,836.65         2,114,222.09           540         FACILITY MAINTENANCE FUND         235,141.24         963,180.88           613         SOLID WASTE MANAGEMENT         50,572.24         52,423.09           620
342         EQUIPMENT REPLACE MENT         8,748.65         25,163.07           360         EAST F PLAN AREA FEE         231,285.05         387,640.02           465         2005 LEASE BONDS DEBT SERVICE         (16,571.65)         65,796.79           467         2015 PENSION DEBT SERVICE         (7,687.92)         40,361.60           510         DENTAL INSURANCE         37,968.61         47,769.91           512         EMPLOYEE FSA FUND         3,687.64         1,020.82           515         RISK MANAGEMENT         126,395.30         83,543.07           520         EMPLOYEE LIABILITY         603,297.16         957,541.94           525         INFORMATION TECHNOLOGY         8,708.21         75,503.15           530         VEHICLE MAINTENANCE         123,203.79         172,223.57           535         PERS LIABILITY         1,536,836.65         2,114,222.09           540         FACILITY MAINTENANCE FUND         235,141.24         963,180.88           613         SOLID WASTE MANAGEMENT         50,572.24         52,423.09           620         SRF LOAN RESERVE         352,271.77         511,251.02           621         SEWER CAPITAL REPLACEMENT         2,832,044.85         4,204,101.29           622
360EAST F PLAN AREA FEE231,285.05387,640.024652005 LEASE BONDS DEBT SERVICE(16,571.65)65,796.794672015 PENSION DEBT SERVICE(7,687.92)40,361.60510DENTAL INSURANCE37,968.6147,769.91512EMPLOYEE FSA FUND3,687.641,020.82515RISK MANAGEMENT126,395.3083,543.07520EMPLOYEE LIABILITY603,297.16957,541.94525INFORMATION TECHNOLOGY8,708.2175,503.15530VEHICLE MAINTENANCE123,203.79172,223.57535PERS LIABILITY1,536,836.652,114,222.09540FACILITY MAINTENANCE FUND235,141.24963,180.88613SOLID WASTE MANAGEMENT50,572.2452,423.09620SRF LOAN RESERVE352,271.77511,251.02621SEWER CAPITAL REPLACEMENT2,832,044.854,204,101.29622SEWER SANITATION3,888,180.064,071,048.06624WATER CAPITAL REPLACEMENT2,128,291.971,813,397.29625WATER706,675.611,015,042.68627AVIATION FUND205,889.37124,737.66628AIRPORT CAPITAL REPLACEMENT FUND28,135.7410,636.06631DOWN TOWN PARKING FUND26,290.4137,568.89
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620       SRF LOAN RESERVE       352,271.77       511,251.02         621       SEWER CAPITAL REPLACEMENT       2,832,044.85       4,204,101.29         622       SEWER SANITATION       3,888,180.06       4,071,048.06         624       WATER CAPITAL REPLACEMENT       2,128,291.97       1,813,397.29         625       WATER       706,675.61       1,015,042.68         627       AVIATION FUND       205,889.37       124,737.66         628       AIRPORT CAPITAL REPLACEMENT FUND       28,135.74       10,636.06         631       DOWN TOWN PARKING FUND       26,290.41       37,568.89
621       SEWER CAPITAL REPLACEMENT       2,832,044.85       4,204,101.29         622       SEWER SANITATION       3,888,180.06       4,071,048.06         624       WATER CAPITAL REPLACEMENT       2,128,291.97       1,813,397.29         625       WATER       706,675.61       1,015,042.68         627       AVIATION FUND       205,889.37       124,737.66         628       AIRPORT CAPITAL REPLACEMENT FUND       28,135.74       10,636.06         631       DOWN TOWN PARKING FUND       26,290.41       37,568.89
622       SEWER SANITATION       3,888,180.06       4,071,048.06         624       WATER CAPITAL REPLACEMENT       2,128,291.97       1,813,397.29         625       WATER       706,675.61       1,015,042.68         627       AVIATION FUND       205,889.37       124,737.66         628       AIRPORT CAPITAL REPLACEMENT FUND       28,135.74       10,636.06         631       DOWN TOWN PARKING FUND       26,290.41       37,568.89
624       WATER CAPITAL REPLACEMENT       2,128,291.97       1,813,397.29         625       WATER       706,675.61       1,015,042.68         627       AVIATION FUND       205,889.37       124,737.66         628       AIRPORT CAPITAL REPLACEMENT FUND       28,135.74       10,636.06         631       DOWN TOWN PARKING FUND       26,290.41       37,568.89
624       WATER CAPITAL REPLACEMENT       2,128,291.97       1,813,397.29         625       WATER       706,675.61       1,015,042.68         627       AVIATION FUND       205,889.37       124,737.66         628       AIRPORT CAPITAL REPLACEMENT FUND       28,135.74       10,636.06         631       DOWN TOWN PARKING FUND       26,290.41       37,568.89
627       AVIATION FUND       205,889.37       124,737.66         628       AIRPORT CAPITAL REPLACEMENT FUND       28,135.74       10,636.06         631       DOWN TOWN PARKING FUND       26,290.41       37,568.89
628       AIRPORT CAPITAL REPLACEMENT FUND       28,135.74       10,636.06         631       DOWN TOWN PARKING FUND       26,290.41       37,568.89
628       AIRPORT CAPITAL REPLACEMENT FUND       28,135.74       10,636.06         631       DOWN TOWN PARKING FUND       26,290.41       37,568.89
631 DOWN TOWN PARKING FUND 26,290.41 37,568.89
720 DEVELOPMENT ACTIVITY TRUST 172,077.01 184,291.05
721 CRANE CROSSING SPECIFIC PLAN 489.36 -
722 SIERRA POINT SPECIFIC PLAN (417,752.44) (71,192.01)
730 HERITAGE OAKS (CFD 2007-1) TRUST 84,773.04 68,853.95
733 TESORO 1 SAFEGUARD FUND 50,085.50 50,509.71
740 BRIDLE RIDGE SOUTH TRAIL TRUST 1,074,146.17 1,083,244.95
741 CRANE/PATTERSON SIGNAL TRUST 205,137.55 206,875.17
742 ANIMAL CONTROL TRUST 27,452.81 34,130.36
743 K-9 UNIT TRUST 21,383.92 248.13
744 SENIOR CENTER TRUST 12,136.69 6,334.33
745 POLICE RANGE TRUST 28,898.64 34,970.00
746 SENIOR OUTREACH TRUST 71,780.26 71,558.93
747 POLICE EQUESTRIAN UNIT 1,475.08 1,485.90
769 SENIOR HOUSING FUND 19,894.24 20,062.70
784 G & J STREET BOND 33,496.41 33,780.07
790 BRIDLE RIDGE CFD 56,956.23 62,045.88
791 BRIDLE RIDGE CFD #2 10,713.03 12,997.94
792 BRIDLERIDGE CFD 2005-1 99,141.64 68,207.93
799 REFUSE COLLECTION 158,124.36 161,844.07
REDEVELOPMENT AGENCY 916,403.53 874,396.14
DEVELOPER IMPACT FEES 4,620,774.95 4,199,797.09
<u>26,210,689.98</u> <u>28,935,529.66</u>

#### CITY OF OAKDALE TREASURERS REPORT 10/31/2017

	All Funds	October 2016	October 2017
BREA	AK DOWN OF REDEVELOPMENT AGENCY ***		
363	RDA SUCCESSOR AGENCY	88,968.57	90,149.64
460	REDEVELOP MENT DEBT SERVICE	827,434.96	784,246.50
		916,403.53	874,396.14
BREA	AKDOWN OF IMPACT FEES ***		
343	SYSTEM DEV-PARKS	2,834,877.82	2,679,906.38
344	SYSTEM DEV-STREETS	(1,046,143.45)	(965,329.05)
349	SYSTEM DEV -STORM DRN	289,529.17	194,124.36
354	SYS DEV - ADMINISTRATION	27,185.67	45,626.51
355	SYSTEM DEV - FIRE	(971,658.34)	(846,372.74)
356	SYSTEM DEV - POLICE	97,965.32	151,314.19
357	SYSTEM DEV - GEN GOVT	524,167.20	597,008.54
623	SYSTEM DEV - SEWER	621,443.92	738,903.60
626	SYSTEM DEV - WATER	2,243,407.64	1,604,615.30
		4,620,774.95	4,199,797.09
LOA	NS TO REDEVELOPMENT AGENCY		
342	EQUIPMENT REPLACEMENT	106,738.70	95,991.32
343 S	SYSTEM DEVELOP - PARKS	374,272.29	344,570.42
349	SYSTEM DEV STORM DRN-OLD	374,272.29	344,570.52
	NATER CAPITAL FACILITIES	•	
020 V	WATER CAPITAL PACILITIES	748,544.65	689,140.94
		1,603,827.93	1,474,273.20



CITY OF OAKDALE ACCOUNT NUMBER: 3689
280 N 3RD AVE STATEMENT DATE: 10/31/17
OAKDALE CA 95361-3042 PAGE: 1 OF 2

WEB SITE: www.ovcb.com

www.escbank.com

TOLL FREE NUMBER: 866-844-7500

OAK TREE CHECKING-PUBLIC CITY OF OAKDALE Acct

Beginning Balance 10/01/17 3,546,798.70
Deposits / Misc Credits 12 1,148,979.52
Withdrawals / Misc Debits 10 1,643,978.20

Withdrawals / Misc Debits 10 1,643,978.20
\*\* Ending Balance 10/31/17 3,051,800.02 \*
Service Charge .00

Interest Paid Thru 10/31/17 2,959.50
Interest Paid Year To Date 21,850.65
Minimum Balance 2,860,629

#### - - - - - - - - DEPOSITS/CREDITS

Date	Deposits	Withdrawals Activity Description	
10/05	47,433.83	Trnsfr from Checking Acct Ending in	9479
10/06	18,015.91	Trnsfr from Checking Acct Ending in	
10/11	165,086.91	Trnsfr from Checking Acct Ending in 9	9479
10/12	138,772.37	Trnsfr from Checking Acct Ending in 9	9479
10/16	182,230.81	Trnsfr from Checking Acct Ending in 9	9479
10/18	218,326.37	Trnsfr from Checking Acct Ending in 9	9479
10/19	82,458.36	Trnsfr from Checking Acct Ending in 9	9479
10/23	95,992.07	Trnsfr from Checking Acct Ending in 9	9479
10/24	101,730.82	Trnsfr from Checking Acct Ending in 9	9479
10/25	84,728.69	Trnsfr from Checking Acct Ending in	9479
10/26	11,243.88	Trnsfr from Checking Acct Ending in 9	9479
10/31	2,959.50	INTEREST EARNED	

#### - - - - - - - - - OTHER WITHDRAWALS/DEBITS

Date	Deposits Withdrawals	Activity Description
10/02 10/03 10/04 10/10 10/13 10/17	174,159.38 326,101.34 130,397.67 120,960.59 121,758.42 351,030.36	Trnsfr to Checking Acct Ending in 9479



CITY OF OAKDALE ACCOUNT NUMBER: 3689
STATEMENT DATE: 10/31/17

PAGE: 2 OF 2

WEB SITE: www.ovcb.com

www.escbank.com
TOLL FREE PHONE: 866-844-7500

ACCOUNT CONTINUED - -

---- OTHER WITHDRAWALS/DEBITS

Date Deposits Withdrawals Activity Description

47,133.97 Trnsfr to Checking Acct Ending in 9479
20,540.16 Trnsfr to Checking Acct Ending in 9479
10/30 155,691.62 Trnsfr to Checking Acct Ending in 9479
10/31 196,204.69 Trnsfr to Checking Acct Ending in 9479

DAILY BALANCE SUMMARY -----

Date	Balance	Date	Balance	Date	Balance
10/02	3,372,639.32	10/12	3,164,488.74	10/23	3,223,573.60
10/03	3,046,537.98	10/13	3,042,730.32	10/24	3,325,304.42
10/04	2,916,140.31	10/16	3,224,961.13	10/25	3,410,033.11
10/05	2,963,574.14	10/17	2,873,930.77	10/26	3,421,276.99
10/06	2,981,590.05	10/18	3,092,257.14	10/27	3,400,736.83
10/10	2,860,629.46	10/19	3,174,715.50	10/30	3,245,045.21
10/11	3,025,716.37	10/20	3,127,581,53	10/31	3.051.800.02

## OAR VALLEY COMMUNITY BANK



CITY OF OAKDALE UTILITY ACCOUNT 280 N 3RD AVE

OAKDALE CA 95361-3042

ACCOUNT NUMBER: STATEMENT DATE:

9487 10/31/17

PAGE:

1 OF

WEB SITE:

www.ovcb.com www.escbank.com

TOLL FREE NUMBER:

866-844-7500

ECONOMY CHECKING-PUBLIC

CITY OF OAKDALE UTILITY ACCOUNT

Acct

9487

Beginning Balance 10/01/17 126,447.19
Deposits / Misc Credits 2 130,746.91
Withdrawals / Misc Debits 2 125,129.80
\*\* Ending Balance 10/31/17 132,064.30
Service Charge .00

-	-	-	-	-	-	-	-	-	-	-	-	-	-	DEPOSITS/CREDITS

Date	Deposits	Withdrawals	Activity Description
10/19 10/19	606.12 130,140.79		CITY OF OAKDALE/hngroctach CITY OF OAKDALE/octach
		OTHER	WITHDRAWALS/DEBITS
Date	Deposits	Withdrawals	Activity Description
10/18 10/24		125,000.00 129.80	Internet Transfer To 9479 RETURN ORIGINATED ACH - CALDERON, LETICI
		DAILY	BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
10/18	1,447.19	10/19	132,194.10	10/24	132,064.30



10/24

10/31

OAK VALLEY COMMUNITY BANK MAIN OFFICE/OAKDALE 125 N THIRD AVE OAKDALE CA 95361 (209)848-2265

CITY OF OAKDALE FLEXIBLE SPENDING ACCOUNT 280 N 3RD AVE OAKDALE CA 95361-3042 ACCOUNT NUMBER: STATEMENT DATE: 10 PAGE: 1 OF

WEB SITE: www.ovcb.com

www.escbank.com

2720

2720

31/17

TOLL FREE NUMBER: 866-844-7500

ECONOMY CHECKING-PUBLIC CITY OF OAKDALE Acct FLEXIBLE SPENDING ACCOUNT

Beginning Balance 10/01/17 1,133.03
Deposits / Misc Credits 3 692.94
Withdrawals / Misc Debits 4 305.15
\*\* Ending Balance 10/31/17 1,520.82
Service Charge .00

DEPOSITS/CREDITS Deposits Withdrawals Activity Description Date 10/06 271.47 CITY OF OAKDALE/PRS100617 10/11 150.00 BANCORPSV/BANCORPSV WH-ADMINISTRATIVE SOLUTIONS INC-99995-SE TTLE CREDIT CITY OF OAKDALE/prs102017 10/20 271.47 OTHER WITHDRAWALS/DEBITS Deposits Withdrawals Activity Description Date 10/03 100.95 BANCORPSV/BANCORPSV WH-ADMINISTRATIVE SOLUTIONS INC-99994-SE TTLE PURCHASE 10/11 7.30 BANCORPSV/BANCORPSV WH-ADMINISTRATIVE SOLUTIONS INC-99994-SE

TTLE PURCHASE

TTLE PURCHASE

TTLE PURCHASE

BANCORPSV/BANCORPSV

BANCORPSV/BANCORPSV

WH-ADMINISTRATIVE SOLUTIONS INC-99994-SE

WH-ADMINISTRATIVE SOLUTIONS INC-99994-SE

160.00

36.90



CITY OF OAKDALE ACCOUNT NUMBER: 2720 STATEMENT DATE: 10/31/17

PAGE: 2 OF 2

WEB SITE: www.ovcb.com

www.escbank.com
TOLL FREE PHONE: 866-844-7500

- ACCOUNT CONTINUED - -

Balance Date Balance Balance Date Date 1,032.08 1,446.25 1,717.72 10/03 10/11 1,557.72 10/24 1,303.55 1,520.82 10/06 10/20 10/31

DAILY BALANCE SUMMARY

EASTERN SIERRA COMMUNITY BANK

A DIVISION OF OAK VALLEY COMMUNITY BANG

OAR VALLEY COMMUNITY BANK

Local Agency Investment Fund P.O. Box 942809 Sacramento, CA 94209-0001 (916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp November 14, 2017

6,000,390.73

CITY OF OAKDALE

DIRECTOR OF FINANCE 280 NORTH THIRD AVENUE OAKDALE, CA 95361

Total Withdrawal:

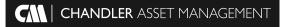
**PMIA Average Monthly Yields** 

Account Number: -594

<u>Tran Type Definitions</u> October 2017 Statement

Ending Balance:

0.00



### **Monthly Account Statement**

### **City of Oakdale**

October 1, 2017 through October 31, 2017

#### **Chandler Team**

For questions about your account, please call (800) 317-4747 or Email operations@chandlerasset.com

#### Custodian

Bank of New York Mellon Lauren Dehner (904)645-1918

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

#### **Portfolio Summary**

As of 10/31/2017

PORTFOLIO CHARAC	CTERISTICS	AC	COUNT SUMMARY		TOP ISSUERS		
Average Duration	0.00		Beg. Values as of 9/30/17	End Values as of 10/31/17	Issuer CSJVRMA Investment Pool	% Portfolio	
Average Coupon	0.00 %	Market Value	17,378,151	17,347,596		100.0 %	
Average Purchase YTM	0.00 %	Accrued Interest	0	0			
Average Market YTM	0.00 %	Total Market Value	17,378,151	17,347,596			
Average S&P/Moody Rating	NR/NR	Income Earned	64,836	0			
Average Final Maturity	0.00 yrs	Cont/WD		0			
Average Life	0.00 yrs	Par	1,630,407	1,630,407			
ŭ	,	Book Value	17,458,369	17,458,369			
		Cost Value	17,458,369	17,458,369			
						000	
SECTOR ALLOCAT	IION	MATC	JRITY DISTRIBUTIO	)N	CREDIT QUALITY (	S&P)	
Investment Pool (100.0 %)	120% 100.0 % 100.0 % 100.0 % 100.0 % 40% 40% 20%	.5-1 1-2 2-3 3-	4 4-5 5+	(100.0 %)			
		025 .255	.5-1 1-2 2-3 3-	4 4-5 5+ Maturity (Yrs)			



## **Holdings Report**

As of 10/31/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
INVESTMENT	POOL								
99CAMBX\$1	CSJVRMA Inv Pool Investment Pool	1,630,406.61	Various 0.00 %	17,458,369.13 17,458,369.13	10.64 0.00 %	17,347,595.81 0.00	100.00 % (110,773.32)	NR / NR NR	0.00 0.00
Total Investme	ent Pool	1,630,406.61	0.00 %	17,458,369.13 17,458,369.13	0.00 %	17,347,595.81 0.00	100.00 % (110,773.32)	NR / NR NR	0.00 0.00
TOTAL PORT	FOLIO	1,630,406.61	0.00 %	17,458,369.13 17,458,369.13	0.00 %	17,347,595.81 0.00	100.00 % (110,773.32)	NR / NR NR	0.00 0.00
TOTAL MARKET VALUE PLUS ACCRUED				-	17,347,595.81	_			



#### **Income Earned**

9/30/17 Thru 10/31/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
Investment P	ool					
99CAMBX\$1	CSJVRMA Inv Pool Investment Pool	Various Various 1,630,406.61	17,458,369.13 0.00 0.00 17,458,369.13	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	0.00 0.00
TOTAL Investme	ent Pool	1,630,406.61	17,458,369.13 0.00 0.00 17,458,369.13	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00
TOTAL PORTFO	LIO	1,630,406.61	17,458,369.13 0.00 0.00 17,458,369.13	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00



Meeting Date: December 18, 2017

**To:** Mayor Pat Paul and Members of the City Council

From: Bryan Whitemyer, City Manager

**Subject:** Consider Adoption of a Resolution Approving the Execution of the

Measure L Master Funding Agreement between the Stanislaus Council of

Governments and the City of Oakdale

#### I. BACKGROUND

On November 8, 2016, the voters of Stanislaus County approved Measure L, thereby authorizing STANCOG to administer the proceeds from the one-half cent transaction and use tax ("Measure L"). The duration of the Measure L sales tax will be 25 years from the initial year of collection, which began April 1, 2017. The tax proceeds will be used to pay for the programs and projects outlined in the Stanislaus Council of Government's Expenditure Plan.

The Measure L Master Funding Agreement delineates the requirements of the Measure L funds that are allocated to the jurisdictions within Stanislaus County for local streets and roads, traffic management and bike and pedestrian improvements. On November 15, 2017, the StanCOG Policy Board approved Resolution 17-10 Adopting the Measure L Master Funding Agreement.

#### MAJOR POINTS OF THE AGREEMENT

- 1. The agreement authorizes StanCOG to allocate the 65% Local Control Funds derived from Measure L receipts to the various agencies within Stanislaus County. The breakdown of the 65% Local Control Funds by program are as follows: 50% to Local Streets and Roads; 10% to Traffic Management and 5% to Bike and Pedestrian Improvements.
- 2. Each jurisdiction must provide an annual adopted Capital Improvement program identifying the Measure L projects scheduled for project delivery.
- 3. Annual Maintenance of Effort (MOE) calculations demonstrating the City's compliance with the MOE. The MOE calculations are based on the prior three fiscal years' general fund spending on transportation purposes as reported to the State Controller's Office. The MOE calculation will need to be verified by an annual independent audit, conducted at the City's sole cost and expense.



Subject: Adoption of a Resolution Approving the Execution of the Measure L Master Funding Agreement Meeting Date: December 18, 2017

- 4. Annual independent audit of all the City's Measure L accounts at the City's sole cost and expense.
- 5. Once all required documentation is submitted, StanCOG will disburse the allotted Measure L Local Control Funds to the City based on the percentage allocations.
- 6. If the City fails to comply with one or more of the requirements set forth in the Agreement, StanCOG may withhold payment of Measure L funds until full compliance is achieved.
- 7. The StanCOG Policy Board has adopted Measure L Policies and Procedures which contain additional fund usage and eligibility guidelines that the City acknowledges and agrees that it shall comply with the provisions of the Measure L Policies and Procedures.
- 8. StanCOG will provide a quarterly report to its Board of Directors which shall include all Measure L revenues distributed to each Recipient.
- 9. The City will set up and maintain an appropriate system of accounts to report on Measure L funds received and spent.
- 10. The City will submit monthly revenue and expenditure reports which identify the Measure I revenue received and expended.
- 11. Direct costs associated with the delivery of programs and projects funded by Measure L, including direct staff costs and consultant costs are eligible uses of measure L funds.
- 12. The term of this Agreement shall be from July 1, 2017 to June 30, 2020, unless amended in writing or a new master Funding Agreement is executed between StanCOG.



Adoption of a Resolution Approving the Execution of the Measure L Master Funding Agreement

Meeting Date: December 18, 2017

#### II. **FISCAL IMPACTS**

The City of Oakdale's percentage allocation identified in the adopted Measure L Expenditure Plan is 3.86%.

Funds controlled by the local jurisdictions (Local Controlled Funds) as described in the voter-approved Measure L Expenditure Plan and as summarized below by jurisdiction for each of the three different programs covered under Local Control Funds (Local Streets and Roads, Traffic Management, and Bike and Pedestrian Improvements). Local Control Funds comprise 65% of the Measure L receipts (after deducting the 1% Administrative Expense Cap authorized in the Measure L Ordinance and Expenditure Plan).

#### Local Control Funds\*

Ceres	6.36%
Hughson	1.26%
Modesto	35.79%
Newman	1.26%
Oakdale	3.86%
Patterson	4.55%
Riverbank	3.42%
Turlock	15.26%
Waterford	1.26%
Stanislaus County	26.98%
Total	100.00%

i. \*Source: Measure L Expenditure Plan

The breakdown of the 65% of Local Control Funds by program is as follows: 50% to Local Streets and Roads; 10% to Traffic Management; and 5% to Bike and Pedestrian Improvements.

The Local Streets and Roads funds must be used to augment current transportation spending and cannot be used to replace general fund expenditures.



# CITY OF OAKDALE City Council Staff Report

Subject: Adoption of a Resolution Approving the Execution of the Measure L Master Funding Agreement

Meeting Date: December 18, 2017

#### III. RECOMMENDATION

It is recommended that the City of Oakdale City Council consider adoption of Resolution Approving the Execution of the Measure L Master Funding Agreement between the Stanislaus Council of Governments and the City of Oakdale.

#### IV. ATTACHMENTS

ATTACHMENT A: Measure L Master Funding Agreement between the Stanislaus Council of

Governments and the City of Oakdale

**ATTACHMENT B: Resolution** 

# MEASURE L MASTER FUNDING AGREEMENT BETWEEN THE STANISLAUS COUNCIL OF GOVERNMENTS AND THE CITY OF OAKDALE

This Measure L Master Funding Agreement ("AGREEMENT"), effective July 1, 2017, is entered into by and between the Stanislaus Council of Governments, acting as the Stanislaus County Transportation Authority ("STANCOG" or the "Authority"), and the City of Oakdale ("RECIPIENT").

#### RECITALS

- A. On November 8, 2016 the voters of Stanislaus County, pursuant to the provisions of the Local Transportation Authority and Improvement Act, California Public Utilities Code Section 180000 et seq. (the "Act"), approved Measure L, thereby authorizing STANCOG to administer the proceeds from the one-half cent transaction and use tax ("Measure L").
- B. The duration of the Measure L sales tax will be 25 years from the initial year of collection, which began April 1, 2017, with said tax to expire on March 31, 2042. The tax proceeds will be used to pay for the programs and projects outlined in the Stanislaus Council of Government's Expenditure Plan (the "Measure L Expenditure Plan"), as it may be amended.
- C. Measure L authorizes the Authority (STANCOG) to sell or issue bonds to finance and refinance the transportation projects identified in the Measure L Expenditure Plan. Costs associated with bonding will be borne only by the projects included in the Measure L Expenditure Plan.
- D. This AGREEMENT delineates the requirements of the Measure L funds that are allocated to the jurisdictions within Stanislaus County for local streets and roads, traffic management and bike and pedestrian improvements, (collectively referred to as "Local Control Funds") and Transit Provider funds for Transit Services, as authorized by the Measure L Expenditure Plan. The jurisdictions (recipients) are Stanislaus County and the cities of Ceres, Hughson, Modesto, Newman, Oakdale, Patterson, Riverbank, Turlock, and Waterford.
- E. This AGREEMENT was originally approved by the STANCOG Policy Board on November 15, 2017.

NOW, THEREFORE, it is mutually agreed by and between the parties as follows:

#### **ARTICLE I: FUNDING ALLOCATIONS**

1. This AGREEMENT authorizes the STANCOG to allocate the Local Control Funds derived from Measure L receipts to the RECIPIENT as described in the voter-approved Measure L Expenditure Plan and as summarized below by jurisdiction for each of the three different programs covered under Local Control Funds (Local Streets and Roads, Traffic Management, and Bike and Pedestrian Improvements). Local Control Funds comprise 65% of the Measure L receipts (after deducting the 1% Administrative Expense Cap authorized in the Measure L Ordinance and Expenditure Plan).

#### **Local Control Funds**\*

Ceres	6.36%
Hughson	1.26%
Modesto	35.79%
Newman	1.26%
Oakdale	3.86%
Patterson	4.55%
Riverbank	3.42%
Turlock	15.26%
Waterford	1.26%
Stanislaus County	26.98%
Total	100.00%

<sup>\*</sup>Source: Measure L Expenditure Plan

The breakdown of the 65% of Local Control Funds by program is as follows: 50% to Local Streets and Roads; 10% to Traffic Management; and 5% to Bike and Pedestrian Improvements.

2. This AGREEMENT authorizes the STANCOG to allocate the Transit Provider funds derived from Measure L receipts as described in the Measure L Expenditure Plan and as summarized below by jurisdiction for Transit Services ("Transit Services"). (Include this Section ONLY for Agreement with a Provider of Transit Services).

#### **Transit Services**\*

Total	100.00%
Turlock	8.00%
Stanislaus County	33.00%
Modesto	52.00%
Ceres	7.00%

<sup>\*</sup>Source: Measure L Expenditure Plan

#### ARTICLE II: FUNDING PREREQUISITES AND REQUIREMENTS

- 1. RECIPIENT shall annually submit to STANCOG:
- a. A copy of RECIPIENT'S adopted Capital Improvement Program (CIP), roadway resurfacing map, traffic management plan, pedestrian and bicycle plan, resolution, or other document adopted by RECIPIENT'S governing board which identifies all programs and projects RECIPIENT intends to fund, either partially or in full, with Measure L funds and which identifies the schedule for project delivery. If RECIPIENT amends its CIP, roadway resurfacing map, traffic management plan, pedestrian and bicycle plan, resolution, or other adopted document at any time during the year, it shall provide a copy of the amended document to STANCOG within 15 business days of adoption by RECIPIENT'S governing board.
- b. Annual Maintenance of Effort (MOE) calculation demonstrating RECIPIENT'S compliance with MOE. The MOE calculation shall be based on the prior three fiscal years' general fund spending on transportation purposes (local streets and roads) as reported to the State Controller's Office. The MOE calculation shall be verified by an annual independent audit, conducted at the RECIPIENT'S sole cost and expense. Adjustments to the MOE calculation may be made, subject to Authority approval, based upon the criteria stated in Section 9 of the Measure L Ordinance.
- c. Annual independent audit of all of RECIPIENT'S Measure L accounts which audit shall be conducted at RECIPIENT'S sole cost and expense.
- d. Any other documents or reports required to be submitted pursuant to the adopted Measure L Policies and Procedures, as may be amended.
- 2. If RECIPIENT has submitted all required documents and reports, STANCOG will disburse Measure L funds to RECIPIENT consistent with this AGREEMENT and in accordance with the adopted Measure L Policies and Procedures. RECIPIENT will receive Local Control Funds based on the percentage allocations summarized above and as set forth in the Measure L Expenditure Plan.
- 3. If RECIPIENT fails to comply with one or more of the requirements set forth in this Article II, STANCOG may withhold payment of Measure L funds to RECIPIENT until full compliance is achieved.
- 4. The governing body of the RECIPIENT will be the decision-making body for the use of the Local Control Funds within its jurisdiction.

- 5. Transit Providers (Transit Services) funds will be allocated 1.4% of the Measure L receipts (after deducting the 1% Administrative Expense Cap) and will be disbursed to Transit Providers at least quarterly or as set forth in the Measure L Policies and Procedures, whichever provides more frequent disbursements. (Include this Section ONLY for Agreement with Provider of Transit Services).
- 6. Percentage allocations identified in the Measure L Expenditure Plan are not subject to change unless two-thirds of the voters of Stanislaus County approve an amendment to the allocations.
- 7. The Measure L Ordinance and Expenditure Plan provide fund usage and eligibility guidelines by allocation category and RECIPIENT acknowledges and agrees that it shall comply with the provisions of the Measure L Ordinance and Expenditure Plan. The Measure L Ordinance and Expenditure Plan, as may be amended, is hereby incorporated in its entirety into this AGREEMENT by reference.
- 8. The StanCOG Policy Board has adopted Measure L Policies and Procedures which contain additional fund usage and eligibility guidelines and RECIPIENT acknowledges and agrees that it shall comply with the provisions of the Measure L Policies and Procedures. The Measure L Policies and Procedures, as may be amended, are hereby incorporated in its entirety into this AGREEMENT by reference.

#### ARTICLE III: PAYMENTS AND EXPENDITURES

#### A. STANISLAUS COUNCIL OF GOVERNMENTS (STANCOG) DUTIES AND OBLIGATIONS

- 1. STANCOG shall remit to RECIPIENT its designated amount of Local Control Funds in accordance with this AGREEMENT.
- 2. STANCOG will provide a quarterly report to its Board of Directors which shall include all Measure L revenues distributed to each Recipient.
- 3. STANCOG shall provide for an independent annual audit of its Measure L financial statements including revenues and expenditures.
- 4. STANCOG shall provide timely notice to RECIPIENT prior to conducting an audit of expenditures made by RECIPIENT to determine whether such expenditures are in compliance with this Agreement, the Measure L Ordinance and Expenditure Plan, and the Measure L Policies and Procedures.

#### B. RECIPIENT'S DUTIES AND OBLIGATIONS

- 1. RECIPIENT shall expend all Measure L funds received in compliance with the Measure L Ordinance and Expenditure Plan, this AGREEMENT and the adopted Measure L Policies and Procedures.
- 2. RECIPIENT shall set up and maintain an appropriate system of accounts to report on Measure L funds received and spent. RECIPIENT must account for Measure L funds, including any interest received or accrued, separately for each program fund type, and from any other funds received from STANCOG. The accounting system shall provide adequate internal controls and audit trails to facilitate an annual compliance audit for each fund type and the respective usage and application of said funds.
- 3. RECIPIENT acknowledges and agrees that STANCOG and its representatives, agents and nominees shall have the absolute right at any reasonable time to inspect and copy any accounting records related to Measure L funds, except to the extent specifically prohibited by applicable law.
- 4. RECIPIENT agrees to provide STANCOG each fiscal year with an adopted copy of its Capital Improvement Program, roadway resurfacing map, traffic management plan, pedestrian and bicycle plan, resolution, or other document adopted by RECIPIENT'S governing board which identifies all programs and projects containing a description of all the projects and tasks that Measure L funds will pay for over that fiscal year, schedule and cost information for each project in its entirety, and other funds that will match the Measure L allocation.
- 5. RECIPIENT hereby acknowledges and agrees to the Maintenance of Effort requirement set forth in Section 9 of the Measure L Ordinance.
- a. Pursuant to the intent of the Public Utilities Code section 180001, a jurisdiction cannot redirect monies currently being used for transportation purposes to other uses, and then replace the redirected funds with local street maintenance and improvement dollars from Measure L.
- b. RECIPIENT hereby agrees to certify in the annual verification submitted to STANCOG that it has met the Maintenance of Effort requirement by demonstrating that the Measure L funds have been used to augment and not supplant local resources spent. The Maintenance of Effort calculation is set forth in Section 9.03 of the Measure L Ordinance and uses the RECIPIENT's average general fund expenditures of the prior (3) three fiscal years spent for local transportation purposes.

- c. RECIPIENT shall conduct an annual independent audit to verify that the Maintenance of Effort requirement was met by RECIPIENT.
- d. If RECIPIENT does not meet its Maintenance of Effort requirement in any given year it may have its Local Streets and Roads fund received pursuant to the Measure L Expenditure Plan reduced in the following year by the amount by which RECIPIENT did not meet its required Maintenance of Effort. Such funds shall be redistributed to the remaining eligible jurisdictions.
- 6. RECIPIENT hereby agrees to and accepts the formulas used in the allocation of Measure L, as reflected in the Measure L Expenditure Plan.
- 7. RECIPIENT agrees to comply with the reporting requirements set forth in this AGREEMENT.

#### C. OTHER CONSIDERATIONS

- 1. **Transportation Purposes Only:** RECIPIENT shall use all Measure L funds solely for transportation purposes as defined by the Measure L Ordinance and Expenditure Plan. If RECIPIENT violates this provision, it must fully reimburse all misspent funds, including all interest which would have been earned thereon. The interest which would have been earned will be calculated using the current interest rate earned on local agency monies on deposit with Stanislaus County.
- 2. **Administrative and Staff Cost Limitations:** Direct costs associated with the delivery of programs and projects funded by Measure L, including direct staff costs and consultant costs, are eligible uses of Measure L funds, unless otherwise limited by the adopted Measure L Policies and Procedures.
- a. In situations where RECIPIENT acts as the project manager, project sponsor or the lead agency for delivery of a regional project identified in the Measure L Expenditure Plan, RECIPIENT will be required to enter into a Cooperative Agreement for that regional project and the reimbursement of administrative and staff costs will be addressed pursuant to the terms of that Agreement.
- b. STANCOG does not allow the reimbursement of indirect costs, unless the RECIPIENT submits an Indirect Cost Allocation Plan which may be considered by the Caltrans Independent Office of Audits and Investigations, on a case by case basis, for approval of the identified indirect costs. If the Indirect Cost Allocation Plan is approved by Caltrans, the approved plan shall be submitted to STANCOG to allow for reimbursement of those approved indirect costs. Notwithstanding the foregoing, the following items are not eligible for Measure L

reimbursement: activities related to obtaining matching funds for a project, activities related to general Measure L administration (not specific to the project), education or preparation performed by the project manager/sponsor (*e.g.*, presentation to Rotary, Kiwanis, Lions Clubs, etc.), activities related to another project (regional) not covered in a Cooperative Agreement, even if it is a Measure L project.

- 3. **Fund Exchange:** RECIPIENT shall have the authority to loan its Measure L receipts allocated to it for Local Control Projects to other recipients for the implementation of needed transportation projects. All such fund exchanges shall be reviewed and accepted by STANCOG in accordance with the adopted Measure L Policies and Procedures.
- 4. **CEQA:** All projects funded with Measure L funds will be required to complete appropriate California Environmental Quality Act (CEQA) and other environmental review as required.

#### **ARTICLE IV: REPORTING REQUIREMENTS**

#### A. REQUIREMENTS AND WITHHOLDING

RECIPIENT shall comply with each of the reporting requirements set forth in this Article IV. If RECIPIENT fails to comply with one or more of these requirements, STANCOG may withhold payment of further Measure L funds to RECIPIENT until full compliance is achieved.

- 1. RECIPIENT shall submit to STANCOG on a monthly basis:
- a. Monthly revenue and expenditure reports which identify the Measure L revenue received and expended by RECIPIENT. All reports shall identify the revenue and expenses by project identified in RECIPIENT'S CIP, roadway resurfacing map, traffic management plan, pedestrian and bicycle plan, resolution or other document adopted by RECIPIENT'S governing board.
  - b. Monthly report of Measure L fund cash balances held by RECIPIENT.
- 2. RECIPIENT shall submit to STANCOG quarterly milestone reports which provides a narrative of the progress of all of RECIPIENT'S projects utilizing Measure L funding.
- 3. RECIPIENT shall, by March 31st of each year, submit to STANCOG, at the RECIPIENT's expense, separate independently audited financial statements for the prior fiscal year ended June 30 of Measure L funds received and used.

- 4. RECIPIENT shall, by March 31<sup>st</sup> of each year, document expenditure activities and report on the performance of Measure L funded activities through the annual program compliance reporting process, or through other STANCOG performance and reporting processes as may be requested, including but not limited to the annual performance report, annual program plan and planning monitoring reports. This report shall be provided to StanCOG and the Measure L Citizens Oversight Committee within 90 days of the end of each fiscal year and shall include documentation as to whether or not RECIPIENT met the Maintenance of Effort requirement for that fiscal year.
- 5. RECIPIENT shall install or mount signage adjacent to each project or program in excess of \$250,000 funded in whole or in part by Measure L funds identifying the project or program as being funded by Measure L revenues.
- 6. RECIPIENT shall provide current and accurate information on RECIPIENT's website, to inform the public about how RECIPIENT is using Measure L funds. This information shall also be provided to STANCOG for posting on the Measure L website http://www.stanislaus-localroadsfirst.com
- 7. RECIPIENT shall actively participate in a "Public Awareness Program", in partnership with STANCOG as a means of ensuring that the public has access to information regarding which projects and programs are funded through Measure L funds.
- 8. RECIPIENT shall make its administrative officer or designated staff available upon request to render a report or answer any and all inquiries regarding RECIPIENT's receipt, usage, and/or compliance audit findings regarding Measure L funds before the Citizens Oversight Committee.
- 9. RECIPIENT agrees that STANCOG may review and/or evaluate all project(s) or program(s) funded pursuant to this AGREEMENT. This may include visits by representatives, agents or nominees of STANCOG to observe RECIPIENT's project or program operations, to review project or program data and financial records, and to discuss the project with Recipient's staff or governing board.

#### **ARTICLE V: OTHER PROVISIONS**

#### A. INDEMNITY BY RECIPIENT

Neither STANCOG, nor its governing body, elected officials, any officer, consultant, agent, or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by RECIPIENT in connection with the Measure L funds distributed to RECIPIENT pursuant to this AGREEMENT. It is also understood and agreed, pursuant

to Government Code Section 895.4, RECIPIENT shall fully defend, indemnify and hold harmless STANCOG, its governing body, and all its officers, agents, and employees, from any liability imposed on STANCOG for injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by RECIPIENT in connection with the Measure L funds distributed to RECIPIENT pursuant to this AGREEMENT.

#### B. INDEMNITY BY STANCOG

Neither RECIPIENT, nor its governing body, elected officials, any officer, consultant, agent, or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by STANCOG under or in connection with any work, authority or jurisdiction delegated to STANCOG under this AGREEMENT. It is also understood and agreed, pursuant to Government Code Section 895.4, STANCOG shall fully defend, indemnify, and hold harmless RECIPIENT, and its governing body, elected officials, all its officers, agents, and employees from any liability imposed on RECIPIENT for injury (as defined in Government Code Section 810.8) occurring by reason of anything done or omitted to be done by STANCOG under or in connection with any work, authority or jurisdiction delegated to STANCOG under this AGREEMENT.

#### C. JURISDICTION AND VENUE

The laws of the State of California will govern the validity of this AGREEMENT, its interpretation and performance, and any other claims to which it relates. All legal actions arising out of this AGREEMENT shall be brought in a court of competent jurisdiction in Stanislaus County, California and the parties hereto hereby waive inconvenience of forum as an objection or defense to such venue.

#### D. ATTORNEYS' FEES

Should it become necessary to enforce the terms of this AGREEMENT, the prevailing party shall be entitled to recover reasonable expenses and attorneys' fees from the other party.

#### E. TERM

The term of this AGREEMENT shall be from July 1, 2017 to June 30, 2020, unless amended in writing or a new Master Funding Agreement is executed between STANCOG and RECIPIENT.

#### F. SEVERABILITY

If any provision of this AGREEMENT is found by a court of competent jurisdiction or, if applicable, an arbitrator, to be unenforceable, such provision shall not affect the other provisions of the AGREEMENT, but such unenforceable provisions shall be deemed modified to the extent necessary to render it enforceable, preserving to the fullest extent permissible the intent of the parties set forth in this AGREEMENT.

#### G. MODIFICATION

This AGREEMENT, and its Exhibits, as well as the referenced Measure L Ordinance and the Expenditure Plan, and the Policies and Procedures, constitutes the entire AGREEMENT, supersedes all prior written or oral understandings regarding Measure L funds. This AGREEMENT may only be changed by a written amendment executed by both parties.

#### H. CONFLICT OF OR INCONSISTENT TERMS

If there is a conflict between this Agreement and the Policies and Procedures, the Policies and Procedures will control.

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IN WITNESS WHEREOF, the parties have executed this AGREEMENT by their duly authorized officers as of the date first written below.

CITY OF OAKDALE, A MUNICIPAL CORPORATION		STANISLAUS COUNCIL OF GOVERNMENTS (STANCOG)
By: Bryan Whitemyer City Manager	Date	By:  Rosa De León Park  Executive Director  Date
Approved as to Form:		Reviewed as to Budget/Financial Controls:
By: Tom Hallinan City Attorney	Date	By:  Karen Kincy Date Senior Financial Services Specialist
		Approved as to Form:
		By:  Monica Streeter Date STANCOG General Counsel



#### CITY COUNCIL RESOLUTION 2017-\_\_\_

# A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKDALE APPROVING THE EXECUTION OF THE MEASURE L MASTER FUNDING AGREEMENT BETWEEN THE STANISLAUS COUNCIL OF GOVERNMENTS AND THE CITY OF OAKDALE

#### THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

**WHEREAS,** the Stanislaus Council of Governments (StanCOG) is a Regional Transportation Planning Agency and a Metropolitan Planning Organization (MPO), pursuant to State and Federal Designation; and,

**WHEREAS**, StanCOG is the Local Transportation Authority ("Authority") as designated by the Stanislaus County Board of Supervisors, pursuant to the Local Transportation Authority and Improvement Act set forth at California Public Utilities Code Section 180000 et seq; and,

**WHEREAS**, on November 8, 2016, the voters of Stanislaus County, approved Measure L thereby authorizing StanCOG to administer the proceeds from the one-half cent transaction and use tax ("Measure L"); and,

**WHEREAS,** the duration of the Measure L sales tax will be 25 years from the initial year of collection, which began April 1, 2017, with the tax to expire on March 31, 2042; and,

**WHEREAS**, the Measure L Master Funding Agreement delineates the requirements of the measure L funds that are allocated to the jurisdictions within Stanislaus County for local streets and roads, traffic management and bike and pedestrian improvements and transit provider funds for transit services, as authorized by the Measure L Expenditure Plan; and,

**WHEREAS**, each of the member agencies of StanCOG (Stanislaus County and cities of Ceres, Hughson, Modesto, Newman, Oakdale, Patterson, Riverbank, Turlock and Waterford) will be required to enter into the Measure L Master Funding Agreement prior to receiving Measure L fund disbursements; and,

**WHEREAS**, the term of the Measure L Funding Agreement is three (3) years.

NOW, THEREFORE, be it resolved that the CITY COUNCIL of the CITY OF OAKDALE hereby approves the Measure L Master Funding Agreement with the StanislausCouncil of Governments and:

\_\_\_\_\_

**BE IT FURTHER RESOLVED** that the **CITY OF OAKDALE** of the **CITY OF OAKDALE** authorize the City Manager to execute the Measure L Master Funding Agreement.

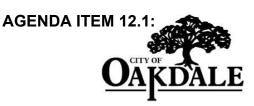
THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 18th DAY OF DECEMBER, 2017, by the following vote:

AYES: NOES: ABSENT: ABSTAINED:	COUNCIL MEMBERS: COUNCIL MEMBERS: COUNCIL MEMBERS: COUNCIL MEMBERS:		
		SIGNED:	
ATTEST:		Pat Paul, Mayor	
Kathy Teixeira	ı, CMC		

To: Oakdale City Council

From: Bryan Whitemyer, City Manager

Re: December 2017 Administration Department Report



In an effort to highlight the work being done by all City Departments, City staff provides monthly activity reports to the City Council at the 2<sup>nd</sup> City Council meeting of each month. These reports are included in the agenda packet as an informational item but council members are encouraged to ask questions about any of the items listed in the report. The purpose of these reports is to help keep the City Council and the public apprised of the work being done in all areas of city operations.

#### **Administration Department Activities**

- November 20, 2017 held internal meeting to discuss the state commercial recycling requirements and what steps the City needed to take to ensure it is complying with those guidelines.
- Developed Field Use Agreement and Field Maintenance Agreement for TL Davis Sports Park.
- Continued discussions with Visionary Builders regarding their proposed multifamily housing complex to be located on East J Street near Pederson Road. The majority of the conversation revolved around identifying road improvements needed on the narrow stretch of Pederson Road.
- Attended the Wednesday, November 29, 2017 StanCOG Management and Finance Committee meeting in Modesto.
- Met with Stanislaus Consolidated Fire Protection District staff on Wednesday, November 29, 2017 to plan for the purchase of the new fire engine that will be stationed at Station 28 on G Street.
- Met with Supervisor Kristin Olsen on November 30, 2017 to discuss the future plans for the Oakdale Airport.
- Prepared for and attended the December 1, 2017 City of Oakdale Economic Development Committee meeting.
- Met with Acting Chief Wapnowski to discuss staffing options at Station 28 on G Street. The station currently has three positions that are funded by a SAFER Grant which expires at the end of January. We are working on plans to maintain the three-person staffing at Station 28. Chief Wapnowski is working with his finance staff to determine the costs associate with maintaining three personnel staffing at the station. UPDATE: Chief Wapnowski and the City Manager have set up weekly meetings for the next several weeks in order to continue to make progress on a staffing plan for station 28.

- Attended meeting on December 11, 2017 to discuss the East F Street Specific Plan amendment. Most of the discussion related to the process of acquiring right of way so that D Street can connect with Stearns Road.
- Met with Stanislaus Regional 911 Center Executive Director Scotty Douglas on December 12, 2017 to discuss the City of Oakdale's dispatch cost allocation at SR911.
- Met with the City's architect on December 14, 2017 to discuss the design and layout concepts for the needed rehabilitation effort for the City Hall/Police Department Building.

To: Bryan Whitemyer, City Manager

From: Kathy Teixeira





#### **Legislative**

- Prepared and processed the City Council agenda packets for the regular meeting of November 6, November 20, and December 4, 2017.
- Attended November 6, and November 20, 2017 City Council meetings.
- Prepared and processed November 9, 2017 Measure Y Oversight Board meeting packet.
- Attended Measure Y Oversight Board meeting held November 9, 2017.
- Prepared and finalized City Council 16 resolutions for the Mayor's and Clerk's signatures.
   Copies of the resolutions were then distributed and scanned in the City's Records Retention System.
- Prepared the draft minutes for the November 6, and November 20, 2017 City Council meetings.
- Prepared staff report requesting permission to cancel the January 2, 2018 City Council meeting.
- Prepared staff report requesting City Council approval of sponsorship of the Old-Fashioned Christmas (waiving application fees, securing insurance for the event and allowing use of City parking lots).
- Finalized, published and transmitted to City Codifier Ordinance 1250, Amending the Oakdale Municipal Code, Chapter 19, Offenses—Miscellaneous, Article IV Coasting Devices.
- Finalized, published and transmitted to City Codifier Ordinance 1251, Repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations to the Oakdale Municipal Code to Regulate Cannabis Businesses.
- Four public records requests were received; of those, three have been processed and Notices of Determination have been provided to requestor. One public records request remains outstanding; staff is diligently reviewing files to formulate a Notice of Determination.
- Maddy Act Local Appointments List for 2018 was drafted and finalized.
- Oath of Office administered to new City employee.

#### **Process Contracts, Agreements and Project Completion**

- Finalized and transmitted Consultant Agreement with Mead & Hunt, Inc. for a Wildlife Hazard Management Plan.
- Finalized and transmitted Agreement with Collins Electrical Company for the Vineyard Streetlight Retrofit Project.
- Finalized and transmitted Construction Contract for the First Avenue, from E Street to F
  Street Sewer Replacement Project to Rolfe Construction.
- Finalized and transmitted Consultant Agreement with CEQA Augustine Planning Associates, Inc. for Environmental Documentation and Technical Studies for the Sewer River Crossing Project.
- Filed the Walnut Pump Station Project Improvements Notice of Completion with Stanislaus County.
- Filed the C Street Phase 2 Water Main Replacement Project Improvements Notice of Completion with Stanislaus County.
- Filed the 2017 Street Overlay Project Improvements Notice of Completion with Stanislaus County.
- Filed the Storm Station 7 Project Improvements Notice of Completion with Stanislaus County.

#### **Event Applications**

Event	Event Dates
Finalized F.E.S. of Oakdale Annual Steak & Oysters One Time Event and Dance Permit to City departments.	11/18/2017
Worked closely with Downtown Merchants in planning Old- Fashioned Christmas and routed application to City departments.	12/02/2017
Routed Special Event/Block Party/Temporary Street Closure Application for St. Mary's of the Annunciation Catholic Church Our Lady of Guadalupe Procession	12/12/2017

To: Bryan Whitemyer, City Manager

From: Patrick Mondragon, Management Analyst

Re: December 2017 Human Resources Department Report



#### Recruitments & Pay:

- Onboarded new part time Crossing Guard on 16 November.
- Conducted Waster Water Treatment Plant Operator-in-Training written examinations on 21 November.
- Onboarded new Public Safety Dispatcher/Clerk on 27 November.
- Held first interview for Recreation Services Coordinator on 29 November.

#### Personnel Issues:

None this month.

#### Strategic Communication:

- Conducted site visits to Wastewater Treatment Plant and Animal Control Shelter.
- Facilitated a Health Benefits Options Meeting with all City of Oakdale Retirees on 03 November, providing them with new rates.
- Facilitated separate Health Benefit Options meeting with Mr. Rick Feroni to go over new rates. Meeting attended by City Manager, Bohannon Insurance and HR.
- Facilitated first monthly City Manager/HR/Union Leadership meeting on 15 November.

#### **Special Projects:**

 Received and processed applications for CSU Stanislaus graduate-level Interns interested in performing volunteer work with city employees.

#### Training:

- Attended Trakstar "Power of the Process" Webinar in support of city employees.
- Attended a ERMA-coordinated Retaliation in the Workplace Live Training on 14 November.

#### Misc. Items of Completion:

 Co-Coordinated Employee Health Benefits Fair on 09 November in support of 2018 Open Enrollment, providing city employees with new medical/dental plans and rates, and providing information to help them make informed decisions on which provider to go with.  Held first Bi-Monthly HR Brainstorm with other city Human Resource Managers, an effort that I started with a strategic plan of proactively engaging with other HR personnel to gain best practices and reference city policies. Meeting was held at the House of Beef on 15 November.

#### Pending Items/Future Goals:

- Be able to provide Supervisor/Manager Training for all Leads and Supervisor level position employees, to provide them with valuable training and skills for managing employees.
- Provide Trakstar Evaluation Workshops for all City of Oakdale Employees, by Department, with a goal of making 100% contact by February 2018.
- Continue crafting AB-1825 (Sexual Harassment) Training to be able to deliver this to all City of Oakdale employees, with a goal of having it ready for City Manager review by mid-year 2018. This will allow for us to conduct the required semi-annual AB-1825 training for all City Employees in-house.

#### **MONTHLY SNAPSHOT**

New Recruitments	2
Applications Received	18
New Hires	2
Evaluations Processed	8
Employee Turnover	0
Workers Compensation Reports	2

To: Bryan Whitemyer, City Manager

From: Jeff Gravel, Public Services Director



**November** 



#### MONTHLY DIVISION UPDATES

- AIRPORT PAVEMENT REHABILITATION DESIGN: This Projects scope of work includes all FAA Entitlement paved areas as well as Enterprise Funded Hangar L-4 Apron. 60% plans were reviewed with the FAA on August 29. Those plans and the Construction Safety Plan were reviewed with Airport Stakeholders on November 15. This projects RFP for construction is scheduled to open May 1, 2018.
- AIRPORT SECURITY FENCING PHASE II: This Projects scope of work includes 5,810 feet of new 6' high fencing, with barbed wire and dig proof fabric. The new fence will be installed along the property line south of the runway and parallel to the OID canal. This projects RFP for construction is scheduled to open May 1, 2018.
- **AIRPORT WELL PROJECT:** The Well Project will replace the 50+ year old domestic well. Staff has; been approved a budget from City Council in the amount of \$65,000. The well sampling has been very good over the last year. This project has been postponed.
- **AIRPORT WILDLIFE HAZARD MANAGEMENT PLAN (WHMP):** The preliminary draft WHMP will be submitted to the City the week of December 13.
- AIRPORT FUEL SALES (MONTHLY):

August 4,192 gallons
 September 3,229 gallons
 October 5,018 gallons
 November 2,279 gallons

• **PILOTS CENTER:** Windows installed, French doors installed, exterior painted, interior walls constructed. Dry wall to be installed mid Nov.

#### **BUILDING DIVISION**

BUILDING PERMIT ACTIVITY	ISSUED
RESIDENTIAL-SINGLE FAMILY DWELLINGS	8
RESIDENTIAL REMODELS/ALTERATIONS	26
RESIDENTIAL-SOLAR	10
COMMERCIAL REMODELS	3
TOTAL INSPECTIONS PERFORMED	84
TOTAL PERMITS ISSUED	54

#### **MONTHLY DIVISION UPDATES**

JKB LIVING:

**PH 2**: All permits issued. **PH 3**: All permits issued. **PH 4**: 47 lots under construction.

PH 5: 30 lots under construction

- NAVIGATOR DEVELOPMENT: Tesoro Subdivision gated community across from golf course. 86 lot build in progress.
- LAFFERTY HOMES: 49 infill lots west side Bridle Ridge. All permits have been issued.



#### **CODE ENFORCEMENT DIVISION**

CODE ENFORCEMENT ACTIVITY	NUMBER
NEW CASES RECEIVED	15
CASES RESPONDED	75
CASES CLOSED	14
NEW CASES YEAR TO DATE	397
CLOSED CASES YEAR TO DATE	384
OPEN CASES	61
GILTON BULKY-ITEM PICK UPS SCHEDULED	4

WATER CONSERVATION ACTIVITY	ISSUED
WATER CONSERVATION VIOLATION NOTICES ISSUED	1

#### **MONTHLY DIVISION UPDATES**

• Investigated **10** single family homes that had higher than normal water usage last month. Helped identify the high usage reasons and made recommendations if contact was made.

#### **ENGINEERING DIVISION**

ENGINEERING PERMIT ACTIVITY	ISSUED
ENCROACHMENT	9
TRANSPORTATION	1
FIRE HYDRANT	0
GRADING	1

#### **MONTHLY DIVISION UPDATES**

 J STREET/ ASH STREET TUNNEL PROJECT: City Engineer approved plans. Expecting to award bid for construction on 12/4/17.

#### MONTHLY CAPITAL IMPROVEMENT PROJECT UPDATES

- OAKDALE COMMUNITY PARK: Letter of outstanding items was sent to RFC week of November 27. Field meeting December 5 to discuss and review.
- **SIERRA AND D LIFT STATION:** The Lift station is fully operational. Engineers, contractor and pump supplier working on pump modifications. Expecting delivery of new pump by 11/27 is delayed. Items are under warranty
- **VALLEY VIEW RIVER ACCESS TRAIL:** Contractor has graded the site, installed retaining walls. The trails road base path is currently being installed.
- **WELL NO. 10:** Letter of outstanding items was sent to RFC week of November 27. Expecting the State to issue the water production permit the week of 12/11.
- C STREET PHASE 2 PAVEMENT (6<sup>th</sup> TO YOSEMITE): The contractor has punchlist to finish. Estimated finish 12/29
- C STREET PHASE 3, UTILITIES (YOSEMITE TO FIRST): The Contractor's last item, complete pavement patch work on First Avenue. Final inspection to be completed and Project brought to Council for acceptance in January
- C STREET PHASE 3, PAVEMENT (YOSEMITE TO FIRST): Field acceptance 11/17, Engineer's acceptance 11/27/17
- **SOUTH YOSEMITE (F TO J):** Waiting on shipment dates for crossing enhancements. All other work is complete.
- **SEWER CROSSING:** Consultant in pre-design due diligence. The second design meeting with City Staff took place on December 8.

#### **PARKS DIVISION**

WORK COMPLETED	NUMBER
PARK INSPECTIONS PERFORMED	5
IRRIGATION	On
PLAYGROUND REPAIRS	2

#### **MONTHLY DIVISION UPDATES**

- PARK AND LANDSCAPE STRIPS: Clean and adjust irrigation heads on a regular basis. Repair irrigation breaks promptly.
- MOWING: Mow as needed.
- **PRUNING:** Continue pruning vegetation for line of sight obstruction at park and landscape strips.
- TREES: Continue checking tree stakes and ties to see if they function. Adjust as needed.
- **LEAVES**: Assisting Streets Division with leaf pick-up.

#### **PLANNING DIVISION**

#### **MONTHLY DIVISION UPDATES**

APPLICATION	LOCATION	DESCRIPTION	STATUS
2014-14 Out of Boundary Water Agreement	Tioga Avenue	Water service	Agreement completed in DRAFT form. Next step is to meet with OID and ID41 to finalize Agreement and prepare for City Council Public Hearings.
2015-11 Tesoro II TSM	E. F Street	107 residential lots	Waiting for revised TSM from Applicant.
E. F Street Specific Plan Amendment	E. F Street Specific Plan	Land use modifications	Awaiting further information from Developer/Applicant.
2005-02 Planned Development Amendment	856 East H St.	Amendment proposed a 5'; side/rear yard setback on most lots with the exception of 2 lots	Currently working with Applicant on site layout and mapping modifications. Those modifications may affect amendment to PD. Said amendments to be determined. Original PD utilized 0 lot line setback concept. Amendment proposed a 5'; side/rear yard setback on most lots with the exception of 2 lots.
2009-18 MJUP Oakdale Senior Housing	1450 West F Street	Development of 110 independent and assisted-living units.	Currently on hold pending further information from Developer.
2017-02 General Plan Amendment and Re-Zone	1135 East J Street	Development of fifty- six (56) multi-family residential dwelling units focused on lower income households.	Received modified site plan for staff to review to allow for primary access from East J Street (as proposed to Pederson Road) and an Emergency Vehicle Access from Pederson Road. Next step is to prepare for Planning Commission in December and City Council in January.
2017-13 MJUP	1206 W F St.	Drive-Thu Coffee/Smoothie Shop	Applicant submitted application currently in Site Plan Review.
2017-11 MJUP	111 N. Fifth Avenue	Development of a new Welding Shop building and on site improvements. Phase I 4,000 sq. ft. building Phase 2 1,950 sq. ft. addition.	Applicant submitted application currently in Site Plan Review. Project tentatively scheduled for January 17 <sup>th</sup> Special Planning Commission.

APPLICATION	LOCATION	DESCRIPTION	STATUS
2017-16 SPR	1560 E F St.	Design review of exterior alterations to existing KFC.	Applicant submitted application currently in Design Review.
2017-17 ANNEX	Area 9	Annexation	Applicant submitted an application for annexation only for 125 & 131 S. Stearns Road, 290 S. Stearns Rd, 306 & 312 S. Stearns Rd, 448 S. Stearns Rd. and 2004 & 2006 Sierra Rd.
2017-20 CTA	City Wide	Sign Ordinance Update	Staff is currently working on a draft ordinance to submit to local business owners and the Planning Commission for comments.

#### **SEWER / STREETS / STORM DRAIN DIVISION**

WORK COMPLETED	NUMBER
POT HOLE PAVING	5 ton
STREET SIGN REPLACEMENT	5
SEWER LIFT STATION REPAIRS	2
STREET CLOSURES	2
MMS WORK ORDERS	24
SEWER LINES CLEANED	32
LIFT STATION SITE CHECKS	132
PLAN REVIEW OFFICE OR FIELD MEETINGS	2
WORK AT THE WWTP	1
CRACK SEALING	0
PLUGGED SEWER LIFT STATION PUMPS	2

#### **MONTHLY DIVISION UPDATES**

- **DOWNTOWN LIGHT REPLACEMENT**: We are working on replacing all the Downtown lights with LED lights through a program that PG&E. Moving closer to commence work.
- **AUTOMATIC GENERATORS:** We exercised 10 generators last month. (Weekly task-15-minute run time per week.)
- OTHER TASKS ASSIGNED
- Leaf pick up

#### **WATER DIVISION**

WORK COMPLETED	NUMBER
METER SHUT-OFFS	80
WATER METER READS	8091
MANUAL WATER METER READS	1639
WATER RELATED WORK ORDERS	221
WATER TESTING / SAMPLES-ROUTINE	24
WATER TESTING / SAMPLES-WELL HEADS	6
EMERGENCY WATER SERVICE LINE REPAIRS	0
WATER COMPLAINTS	16
UNDERGROUND SERVICE LOCATES FOR CITY UTILITIES	65

#### **MONTHLY DIVISION UPDATES**

- IRRIGATION WATER & DROUGHT: since the drought regulations started, which includes comparable water usage monitoring to similar dates in 2013, water usage in November 2017 was 15% above usage in 2013 in the same month.
- **METER CONVERSION:** We are planning to have all routes converted to radio-read meters and radio tower system in place to automatically send all meter data directly to the Finance Department within two years sooner if possible. Estimated radio read completions by March 2018.
- **BACKFLOW DEVICES:** Second letters to be mailed out for non-compliant water customers to have their backflow devices inspected as required by law.
- WATER MAIN/SERVICE LINE REPAIRS: no repairs to report.

To: Bryan Whitemyer, City Manager

From: Scott Heller, Chief of Police

Re: December 2017 Police Department Report for November 2017



#### **CRIME STATS - YTD**

Below are the latest available crime stats for the calendar year to date (January-November 2016 vs January-November 2017 - Attachment A):

- Robbery is down 58% from 12 in 2016 to 5 in 2017.
- Aggravated Assault is down 30% from 23 in 2016 to 16 in 2017.
- Rape is up 20% from 5 in 2016 to 6 in 2017.
- Simple Assault is down 15% from 156 in 2016 to 89 in 2017.
- Burglary is down 43% from 156 in 2016 to 89 in 2017.
- Vehicle Theft is up 22% from 60 in 2016 to 73 in 2017.
- Larceny is down 39% from 573 in 2016 to 351 in 2017.
- Non-Injury Collisions are down 2% from 116 in 2016 to 114 in 2017.
- Injury collisions are down 9% from 80 in 2016 to 73 in 2017.

#### **TOTAL INCIDENT STATS - YTD**

Below are the total incident stats for the department. The department has responded to a total of 30,598 incidents for the calendar year to date:

Total Incident Stats  YTD				
Calls for Service – Officer	17,956			
Initiated Incidents	12,642			
Traffic Stops	3,624			
Other Office Involved Activity Incidents	9,018			
Business / Building Checks	838			
Vehicle / Pedestrian Checks	2,449			

#### **INCIDENT BREAKDOWN**

During the month of November, the Police Department responded to approximately 2,492 incidents/calls for service. Below is a list highlighting just a few of the various incident types and counts. The comprehensive list of incidents is attached to the end of this report (Attachment B).

Incidents by Incident Type November 2017				
Suspicious Person	105			
Suspicious Vehicle	69			
Audible Alarm	77			
Silent Alarm	2			
Reckless Driving	31			
Pedestrian Contact	72			
Disturbance	25			
Noise Disturbance	18			
Grand Theft	1			
Petty Theft	37			
Burglary	10			
Traffic Stop	187			
New Warrants	137			

#### **PATROL**

- Officers responded to and investigated several habitual transient offender (HTO) complaints in November. Officers, along with the Downtown Community Resource Officer Mike Freudenthal, continue to patrol the downtown area doing foot and bicycle patrols and work with business owners educating them on the municipal code as well as assisting with trespass letters and signage. We will continue to proactively meet the challenges in the downtown area by scheduling additional reserve officers and bike patrols, when staffing allows, and continue to investigate complaints and make contact with the homeless population daily for purposes of outreach, security checks and enforcement.
- The department continues to work with the Hope Chest and stakeholders on ways
  of remedying illegal dumping in areas down by the riverbank.
- Officers continue to provide extra patrol and traffic enforcement in areas where complaints of speeding, stop sign running, and motorists failing to stop for pedestrians are reported, including around the High School, Old Stockton Road, Bardo Avenue at G Street, and West F St and North Lee Ave.

#### **EVENTS AND PROJECTS**

 COPLINK Project Manager Janeen Yates, along with Forensic Logic and Datapath, continue to work on the interfacing of the COPLINK program which we anticipate becoming fully functional soon.

- Working in collaboration with the Office of Emergency Services and the Department of Homeland Security, staff reviewed several bids for the build out of the Greger Road Radio Tower project and has moved forward with the ordering of equipment which we anticipate receiving in the upcoming weeks. Funding from the Homeland Security Grant is expected to cover the majority of costs.
- Staff continues to move forward on the development of the Crisis Negotiation Team (CNT).
- On 11/28/17, the Police Department hosted a Coffee with a Cop event at Moss Rose Bakery. There appears to be ongoing interest and support from the community for these types of informal get togethers as attendance at events continues to grow.
- Since the implementation of the "Drop the Drugs" program, and installation of the
  drop box receptacle in the Police Department's front lobby, several members of
  the community have utilized this service and disposed of unwanted prescription
  medication. The receptacle is nearing full capacity and we anticipate having to
  empty by the end of the month, a good sign that the program is working as
  intended!
- With recent approval from the City Council, the Police Department's Unmanned Aerial System (UAS) Program was formally established within recommendations of our Risk Management Authority and with the proper FAA Certificate of Authorization. A policy was also put in place to define authorized use and approvals for deployments. The Police Department purchased its first unmanned aerial vehicle (UAV) to begin training. Members of the department's UAS Unit are familiarizing themselves with the UAV and will receive ongoing training to obtain and maintain compliance and certification to operate the UAV.
- Staff continues to work with the City of Riverbank on updating the contract and budget for the Animal Services Contract.
- PSC Hilgen continues to work on completing the inventory audit of the evidence room and will be doing a money audit sometime next month.
- Work on the repair and replacement of the roof on the range building has been completed. PSC Hilgen continues to work with the Public Services Department on drainage system issues at the range.

- Staff continues to work on the Cradlepoint Wireless Router System project for our emergency vehicle. Cradlepoint brings with it the ability to map patrol units via GPS in real time both in the Communications Center and in the field. After meeting and conferring with the OPOA, a policy update has been implemented. The Department will begin to outfit patrol cars with Cradlepoints sometime mid-December, early January with patrol vehicle location abilities to follow.
- The SRO update for the month of November, SRO Taylor's reported stats are:
  - 24 Total Incidents
  - 3 Cases
  - 3 Total Arrests
  - 5 Home Visits
  - 1 Citation
- SRO Taylor invited a guest speaker, who is a recovered drug addict, to give a reallife presentation about the dangers of drugs at the Junior High School. He also conducted a presentation on Miranda and the Constitution for a Government class at the High School, assisted with several home visits, and worked at the playoff football games.

On 11/18/2017, SRO Taylor and our Police Explorers assisted several agencies in a multi-agency training event at the Stanislaus County Jail. Our Explorers also received defensive tactics training/familiarization to include ASP Baton training.

The Police Department has partnered with Les Schwab for an annual Christmas Tree Toy Drive. SRO Taylor coordinated with schools for names of students whose families could use a little help this holiday season and received over 100 names of students and their siblings. The names were given to Les Schwab who placed them on a Christmas tree in their front lobby. Department personnel, including our Police Explorers are partnering with Les Schwab and will be wrapping and delivering the presents on 12/23/2017.

• In partnership with the Center for Human Services, the Police Department hosted a Stop Human Trafficking and Internet Safety Community Conversation Event at the Gene Bianchi Community Center on 11/29/2017. Presenters included Debbie Johnson from "Without Permission". The purpose of the presentation was to provide information on human trafficking and how it can impact communities, and safeguarding children on social medial and how to provide steps they can take to stay safe while using the internet.

- Staff continues to work on updating the FTO (Field Training Officer) and CTO (Communications Training Officer) manuals.
- Staff continues to work on the outfitting of a new patrol vehicle and hopes to have the vehicle on line sometime towards the end of December, beginning of January.
- The department received its annual State of California Peace Officers Standards and Training (POST) audit and compliance inspection on 11/30/2017 and we anticipate receiving the results of the audit sometime in the next week or so. In order to participate in the Commission on Peace Officer Standards and Training Program, law enforcement agencies are required to adhere to a minimum selection and training standards as well as the provisions of California Penal Code Section 13512 which requires compliance inspections to ensure adherence to POST standards for selection and training. Audits are conducted on a yearly basis.
- CAPS members delivered approximately 120 dinners to homebound seniors on Thanksgiving.

#### RECRUITMENT

- We are pleased to announce that Ritha Bates has returned to the OPD family and will be working in the capacity of a full-time Public Safety Dispatcher/Clerk.
   Welcome back Ritha!
- After successful completion of his background process, Harold Rodgers began his
  crossing guard duties earlier this month. We would like to welcome Harold to the
  department. We would also like to thank all the CAPS members who assisted
  filling in for the vacant position until it could be staffed.
- The Department is opened recruitment for the position of Police Officer to establish an updated current eligibility list.

#### **ONGOING**

- Patrol Officers and professional staff continue to attend Neighborhood Watch meetings.
- We continue to hold ongoing recruitments for CAPS members and have received interest from 5 Police Explorer Candidates.

- Several staff members attended various trainings in November:
  - o Our K9 Officers continue to attend monthly canine training.
  - o Police Lieutenant completed a POST Management School.
  - o One Officer attended Diversionary Device Instructor's Course training.
  - Members of the Rapid Response Team (RRT) attended tactics Training.
- Staff received the graffiti report for the month of November from the city's TAG
   (Team-up Against Graffiti) coordinator Mike Hancock stating there were two graffiti
   incidents in the month of November and none outstanding from the previous
   month. He did report that the greatest concentration of graffiti last month was under
   the Yosemite Avenue bridge area; however, no gang graffiti was located. A map
   showing graffiti incidents for November is attached (Attachment C).

	OAKDALE POLICE DEPARTMENT CRIME STATISTICS -NOVEMBER 2017 PREVIOUS									PREVIOUS					
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD 2017	YTD 2016	YTD +/-%
PART ONE									i						
Homicide	0	Ö	0	0	0	0	0	0	0	0	0		0	0	0%
Rape	0	1	1	2	2	0	0	0	0	0	0		6	5	20%
Robbery	1	1	0	0	2	0	1	0	0	0	0		5	12	-58%
Assault Total	9	16	8	12	11	18	16	23	15	14	14		156	188	-17%
Aggravated Assault	ō	2	1	0	0	0	2	4	2	3	2		16	23	-30%
Simple Assault	9	14	7	12	11	18	14	19	13	11	12		140	165	-15%
Burglary	8	10	11	10	9	8	9	6	3	8	7		89	156	-43%
Vehicle Theft	3	7	5	11	6	12	6	8	5	9	1		73	60	22%
Larceny-Theft	37	28	27	31	34	26	31	39	33	26	39		351	573	-39%
CITATION TOTAL:	267	327	339	256	342	250	235	270	195	280	125		2886	3485	-17%
Moving	167	188	228	148	262	110	113	105	128	145	61		1655	1964	-16%
Criminal	55	63	46	47	62	76	70	83	13	72	12		599	610	-2%
Parking	38	64	53	49	56	46	34	65	35	39	41		520	738	-30%
Animal	7	12	12	12	13	18	18	17	19	24	11		163	173	-6%
ARRESTS TOTAL:	162	210	178	153	171	153	150	171	168	176	152		1844	1817	1%
Adult - Felony	19	43	25	19	25	13	22	24	20	19	25		254	265	-4%
Adult - Misd.	138	159	151	129	167	133	120	143	146	156	125		1567	1494	5%
Juvenile - Felony	1	1	0	1	2	2 5	0	2	0	0	0.		9	24	-63%
Juvenile - Misd.	4	7	2	4	2 2	5	8	2	2	1	2		39	61	-36%
ACCIDENT TOTAL:	13	16	15	14	17	15	16	21	17	23	20		187	196	-5%
Non-Injury	12	11	12	7	8	10	8	13	11	10	12 8		114		-2%
Injury	1	5	3	7	9	5	8	8	6	13			73		-9%
Number Injured	1	6	5	7	10	5	17	10	6	13	16		96	103	-7%
Fatalities	0	0	0	0	0	0	0	0	0	0	0		0	1	-100%
Pedestrian	1	1	1	1	0	0	0	0	0	3	2		9		-10%
Bike	2	1	0	0	0	0	0	0	1	3	1		8		14%
Motorcycle	0	1	0	0	1	0	3	1	0	1	1		8		14%
PCF - Speed	7	4		1	3	5	7	10	9	2	5		53		-27%
PCF - Rt of Way	0	2	4	1	2	0	1	4	2	6	3		25	15	67%
DUI	0	2	0	1	1	3	1	1	0	0	1		10	10	0%
DUI Arrests	4	8	11	6	5	11	7	6	9	3	2		72		7%
Citation: 14601	32	30	30	16	22	17	9	12	17	16	16		217	317	-32%
Thirty Day Holds	1	0	1	2	1	2	0	1	1	0	2		11	60	-82%
DOMESTIC VIO.	4	12	11	6	8	7	9	15	8	12	11		103	79	30%
Vandalism	16	12	24	11	15	18	16	23	21	18	25		199	234	-15%
Gang Related Cases	2	12 2 0	2	1	0	0	3	0	1	0	1		12	49	-16%
Arson	0	0	0	1	0	0	0	2	0	0	0		3	3	0%
TOT INCID. RPTD:	3390	3000	3645	3375	3940	3494	3586	2714	3764	3815	3394		38117	32374	18%
TOT NEWMAN RPTD:	712	597	694	679	459	699	755	739	716	844	799		7693	7550	2%



## OAKDALE POLICE DEPARTMENT

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#### INCIDENTS BY INCIDENT TYPE NOVEMBER 2017

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
10-37	10-37 Susp Person	105
10-38	10-38 Susp Vehicle	69
10-44	10-44 Suicide/Attempt Suicide	5
10-50	10-50 Prowler	1
10-53	10-53 Missing Person	9
10-57D	10-57d Dead Animal	22
10-571	10-57i Injured Animal	7
10-57S	10-57s Stray Animal	48
10-57V	10-57V Vicious Animal	5
10-60	10-60 Audible alarm	77
10-61	10-61 Silent Alarm	2
10-64S	10-64s Subpoena Service	25
10851	10851 VC Stolen Vehicle	5
10851R	10851R Recovered Stolen Veh	1
11-24	11-24 Abandoned Veh	38
11-25	11-25 Road Hazard	12
11-44	11-44 Unattended Death OR Suicide	4
11-81	11-81 Traff Coll - Minor Injury	3
11-82	11-82 Traff Coll - Non Injury	22
11-83	11-83 Traff Coll - Unk details	3
11350	11350 HS Posession of a Controlled Substance	1
11364	11364 HS HS Paraphenalia	2
11377	11377 HS Felony Possession of HS	4
11550	11550 HS Under influence of HS	1
11590	11590 HS Registrant	2
12500	12500 VC Unlicensed Driver	3
14601	14601 VC Suspended DL	3
14601.2A	Drive w/License suspended DUI	1
148	148 PC Delaying/Obstructing	1
148.9	False ID to Specific PO	1
166.4	Contemp Disoby Crt Order	5
19-1 OCC	Poss open cont in public	2
20002	20002 VC Hit & Run	10
23103	23103 VC Reckless Driving	31
23152	23152 VC Driving Under Influence	2
240	240 PC Assault	1
242	242 PC Battery	11
243E1	243(E)(1) PC Battery of Non Cohab	1
245	245 PC Assault with Deadly Weapon	1
246	246 PC Discharge Firearm At Occ Building	1
273.5	273.5 PC Domestic Violence	6
273A	273a PC Child Endangerment/Abuse	1
290	290 PC Sex Offender Registrant	4
30DAY	30 DAY HEARING	1



#### OAKDALE POLICE DEPARTMENT

INCIDENTS BY INCIDENT TYPE

**NOVEMBER 2017** 

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#### **INCIDENT TYPE** DESCRIPTION NUMBER THIS TYPE 370 PC Public Nuisance 1 4000A 4000A VC Expired Registration 43 415 415 PC Disturbance 25 415E 415E PC Noise Disturbance 18 415F 415F PC Family Disturbance 4 415V **VERBAL ARGUMENT** 16 415W FIGHT WITH WEAPONS 417 417 PC Brandishing Weapon 4462.5 4462.5 VC False Registration 460 460 PC Burglary 10 470 470 PC Forgery 2 484E PC Theft of Access Card/Account Info 5 484G PC Fraudulent Use of Access Card/Account Info 487 PC Grand Theft 487 1 37 488 488 PC Petty Theft 5150 5150 WI Mentally Disabled 12 530.5 PC **Identity Theft** 5 33 594 594 PC Vandalism 602 602 PC Tresspassing 14 646.9 646.9 PC Stalking 1 647F 7 647F PC Public Intoxication 653M 653M PC Annoying Phone Calls 4 664/460 Attempt Burglary 1 911 209 911 Hang up **ABC ABC** License 1 ANIMAL Animal Incident 44 AOA Assist Outside Agency 11 **AREACK** Area Check 81 ARREST Arrest 21 **ASSIST** 29 **Public Assist BARCK** Bar Check 12 **BARK Barking Dog Complaint** 19 **BIKE** Bicycle Stop 21 **BITE** Animal Bite 4 19 **BOL BOL** 3 BRI **BUSINESS RESOURCE INCIDENT** C5 C5 Stake Out 2 C6 C6 Follow - up 34 CITE Cite Sign Off 24 17 **CIVIL** Civil Problem 79 **COMP** Complaint COP COMMUNITY ORIENTED POLICING 9 **CROSS** Crossing Guard Duty 7 CT ORD Court Order



# OAKDALE POLICE DEPARTMENT INCIDENTS BY INCIDENT TYPE

**NOVEMBER 2017** 

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INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
DRO	DOWNTOWN RESOURCE INC	1
DTC	Delayed T/C	1
EMS	Emergency Med Srv	116
FALARM	Fire Alarm	1
FIRE	Fire, Non-specific	11
FLAG	Citizen Flag Down	34
FOOT	Foot Patrol	9
FPROP	Found Prop	17
HARASS	Harassment	9
HAZARD	Hazard	1
HOME	Home Check	1
HS	Drug Activity	4
INFO	Information	42
INVEST	Investigation	2
JUVCOMP	Juvenile Complaint	19
JUVE EXP	Juvenile Expunge Order	6
LPROP	Lost Property	5
MOTORIST	Motorist Assist	1
NAME	Name Exchange Accident Rpt	1
OAH	Order After Hearing	1
OCC CK	OCC ENFORCEMENT	11
OTHER	Other - Unclassified	1
PED	Pedestrian Contact	72
PKG	Parking Comp	15
PPTOW	Private Property Tow	2
PREMCK	Premise Check	69
PROB	Probation/Parole Search	3
PUBLIC	Public Assist	2
PURSUIT	Pursuit	2
PW	Public Works Detail	4
REPO	Repossessed Vehicle	11
SECCK	Security/Welfare Check	45
SENIOR	Senior Outreach	7
SHELTER	ACO SHELTER DUTIES	4
SHOTS	Shots Fired	11
SMOKE	Smoke Check	4
SRO	School Resource Inc	4
SUPCIR	Susp Circ	43
THREAT	Threat Complaint	8
TRAFFIC	Special Traffic Enforcement	19
TRAINING	Training Assignment	1
TSTOP	Traffic Stop	187
VACATION	Vacation Check Request	1
WARFRGN	Foreign Wrnt Proc	2



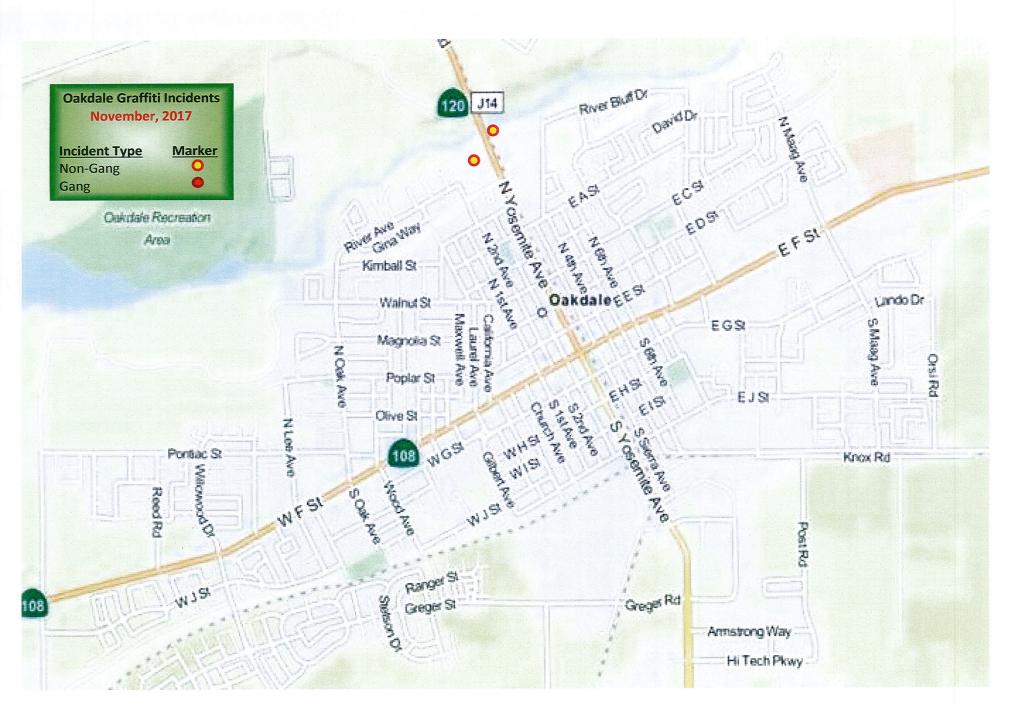
# OAKDALE POLICE DEPARTMENT

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INCIDENTS BY INCIDENT TYPE NOVEMBER 2017

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
WARNEW	New Warrant	137
WARRANT	Warrant Arrest	33
XPTL	Extra Patrol	60
Total Incidents		2492



City of Oakdale Confidential