

City of Oakdale

JOB TITLE: Maintenance Worker II

JOB SUMMARY:

Performs semi-skilled and skilled full journey level work in the maintenance of streets, water distribution, sewer collection, buildings and other public works areas.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Performs the maintenance, repair, construction and installation work of streets, parking lots, and other paved surfaces.

Maintains awareness of safety procedures and practices them on work assignments.

Performs repaving, patching, overlaying, chuckhole and crack sealing repair of asphalt.

Prepares trenches for water and sewer installation, backfills trenches and repairs streets upon completion of work.

Operates hand and power tools and motorized equipment used in maintenance work.

Maintains, replaces, and repairs water and sewer lines.

Measures, cuts and threads pipe.

Cleans and monitors pump stations and related equipment.

Performs emergency repairs to water, sewer, and drainage systems.

Sets up traffic control devices at work sites on the streets.

Responds to citizen complaints and answers questions.

Maintains hand and power tools and other equipment in working condition.

Maintains logs of daily activities.

May make minor adjustments on service equipment.

May assist in other areas of public works operations.

May repair, maintain and install water meters and related water service lines.

May perform general carpentry, electrical, painting, plumbing and mechanical work in building maintenance.

Performs related duties as required.

Maintenance Worker II Continued

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ABILITY TO

Perform journey level maintenance work assignments on streets, water and sewer lines and other public works.
Read, understand and apply safety procedures in operating equipment and performing work assignments.
Operate specialized and motorized equipment used in public works maintenance work.
Read, understand and implement schematic diagrams and blueprints.
Establish, maintain effective relationships.
Meet schedules and time lines.
Maintain records and prepare reports.
Understand, follow oral and written directions.

KNOWLEDGE OF

Safety procedures in use of tools and equipment and performance of duties.
Principles and practices of maintenance and repair of streets, water and sewer lines and other public works.
Pumps, valves and backflow devices.
Techniques and procedures of basic carpentry, metalworking, masonry, painting, mechanical and electrical work.
Reading and implementing blue print and schematic directions.
Use and operation of tools and equipment used in maintenance work.
Department operations and policies.
Applicable sections of codes and laws.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED); two years related experience preferably as Maintenance Worker I with the City; or equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read a limited number of two- and three-syllable words and to recognize similarities and differences between words and between series of numbers. Ability to print and speak simple sentences.

MATHEMATICAL SKILLS

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY

Ability to apply common sense understanding to carry out simple one- or two-step instructions. Ability to deal with standardized situations with only occasional or no variables.

Maintenance Worker II Continued

CERTIFICATES, LICENSES, REGISTRATIONS

Valid California drivers license.

Equipment operators license if assigned to heavy equipment operations.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand and walk. The employee frequently is required to use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl; and talk or hear. The employee is occasionally required to climb or balance and perform work which involves the frequent lifting, pushing and or pulling of objects which may approximate 50 lbs. and may occasionally weigh up to 100 lbs. Specific vision abilities required by this job include close vision, distance vision, and color vision.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to outside weather conditions. The employee is frequently exposed to moving mechanical parts. The employee is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, and toxic or caustic chemicals. The noise level in the work environment is usually loud.