



The City of Oakdale recognizes and supports the Choose Civility program, an initiative of the Stanislaus County Office of Education.

CITY OF OAKDALE CITY COUNCIL REGULAR MEETING AGENDA

City Council Chambers
277 North Second Avenue • Oakdale • CA 95361

Monday, November 6, 2017

7:00 PM

City Council Chambers

Welcome to your City of Oakdale City Council meeting.

Your City Council are:

Mayor Pat Paul

Mayor Pro Tem Tom Dunlop

Council Member Cherilyn Bairos

Council Member J.R. McCarty

Council Member Richard Murdoch

Note: California law prohibits the City Council from taking action on any matter that is not on the posted agenda unless it is determined to be an emergency by the Council. All items will be referred to staff for follow-up and placed on a future agenda.

1. **Call to Order – 7:00 p.m.**
2. **City Council Members Present/Absent**
3. **Pledge of Allegiance**
4. **Invocation Provided by Pastor Phil Rohrer, River Oak Grace Community Church**
5. **Presentations/Acknowledgements**
6. **Additions/Deletions**
7. **Public Comments**
This is the time set aside for citizens to address the City Council on issues within the City Council's jurisdiction that are not on the posted agenda this evening. The Mayor will ask for a show of hands of those individuals present who wish to address the Council. Individual speakers are asked to keep spoken comments within a five-minute duration, although this time limit may be modified based on the number of people who indicate their desire to address the Council. California law prohibits the City Council from taking action on any item not appearing on the posted agenda except that Council may refer the matter to staff for follow-up or request it be placed on a future agenda.
8. **Appointment to Boards and Commissions**

None Scheduled.

"Cowboy Capital of the World"



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CITY COUNCIL
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Next City Council Resolution: 2017-120

Next Ordinance: 1251

9. City Council Consent Agenda

The consent agenda is comprised of Items 9.1 through 9.10. Unless there is discussion by a member of the audience/Council they may be approved in one motion.

- 9.1: Approve the Regular City Council Meeting Minutes of October 16, 2017.
- 9.2: Receive and File the Warrant List for the period of October 11, 2017 to November 1, 2017.
- 9.3: Waive Readings of Ordinances/Resolutions except by Title.
- 9.4: Adopt Resolution 2017-____, a Resolution of the City of Oakdale City Council Accepting the \$91,084.80 Walnut Pump Station Project and Authorizing the Filing of a Notice of Completion.
- 9.5: Adopt Resolution 2017-____, a Resolution of the City of Oakdale City Council Accepting the \$534,258.79 C Street Phase 2 Water Main Replacement Project and Authorizing the Filing of a Notice of Completion.
- 9.6: Adopt Resolution 2017-____, a Resolution of the City of Oakdale City Council Accepting the \$1,003,456.42 2017 Street Overlay Project Improvements and Authorizing the Filing of a Notice of Completion.
- 9.7: Adopt Resolution 2017-____, a Resolution of the City of Oakdale City Council Providing Workers' Compensation Coverage for Certain City Volunteers.
- 9.8: Adopt Resolution 2017-____, a Resolution of the City of Oakdale City Council Approving the Purchase of Entry Door Systems for the Airport Pilots Lounge from Don's Mobile Glass in the Amount of \$6,204.00, to be funded from Airport Enterprise Fund, Buildings Account 627-4170-446-24-01.
- 9.9: Adopt Resolution 2017-____, a Resolution of the City of Oakdale City Council Authorizing the City Manager to Execute an Agreement with Mead & Hunt, Inc. for a Wildlife Hazard Management Plan in the Amount of \$14,932.00, to be funded from Federal Aviation Administration Grant Funds in the Amount of \$13,439.00, and Aviation Fund 628 In The Amount Of \$1,493.00.
- 9.10: Adopt Resolution 2017-____, a Resolution of the City of Oakdale City Council Authorizing the City Manager to Negotiate a Memorandum of Understanding (MOU) with California State University Stanislaus (CSUS) for Student Internships.


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Next Ordinance: 1251

10. Public Hearings

- 10.1: Consider Introducing and Waiving the First Reading of Ordinance 1251, an Ordinance of the City Council of the City of Oakdale Repealing Article IV, Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and Adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to Regulate Cannabis. Public Hearing Notice Published in the Oakdale Leader October 25, 2017.

Recommended Action: Introduce and Waive the First Reading of Ordinance 1251, an Ordinance of the City Council of the City of Oakdale Repealing Article IV, Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and Adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to Regulate Cannabis.

11. Staff Reports

- 11.1: Consider a Resolution of the City of Oakdale City Council Approving the Recreation Services Coordinator Job Description and Salary Range and Amending the City's Personnel Classification System to Add Said Position.

Recommended Action: Adopt Resolution 2017-____, a Resolution of the City Council of the City of Oakdale Approving the Recreation Services Coordinator Job Description and Salary Range and Amending the City's Personnel Classification System to Add Said Position.

- 11.2: Consider a Resolution of the City of Oakdale City Council to Authorize Awarding a Contract for the Vineyard Streetlight Retrofit to Collins Electrical Company in the Amount of \$39,590.00 to be funded from Vineyard Landscape Lighting Maintenance District (LLMD) Fund 286 and Authorizing the City Manager to Sign the Contract.

Recommended Action: Adopt Resolution 2017-____, a Resolution of the City Council of the City of Oakdale to Authorize Awarding a Contract for the Vineyard Streetlight Retrofit to Collins Electrical Company in the Amount of \$39,590.00 to be funded from Vineyard Landscape Lighting Maintenance District (LLMD) Fund 286 and Authorizing the City Manager to Sign the Contract.

- 11.3: Consider a Resolution of the City of Oakdale City Council to Authorize Awarding a Contract to Rolfe Construction for the First Avenue from E Street to F Street Sewer Replacement in the Amount of \$93,500.00 Which Includes a 10% Contingency to be funded from the Sewer Capital Replacement Fund 621 (CP 1805).

Recommended Action: Adopt Resolution 2017-____, a Resolution of the City Council of the City of Oakdale to Authorize Awarding a Contract to Rolfe Construction for the First Avenue from E Street to F Street Sewer Replacement in the Amount of



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\$93,500.00 Which Includes A 10% Contingency to be funded from the Sewer Capital Replacement Fund 621 (CP 1805).

- 11.4: Consider a Resolution of the City of Oakdale City Council Authorizing the Purchase of Two Utility Trucks from Haidlen Ford in the Amount of \$64,905.08 from the Sewer Capital Facility Fund 621 and Water Capital Replacement Fund 624.

Recommended Action: Adopt Resolution 2017-____, a Resolution of the City Council of the City of Oakdale Authorizing the Purchase of Two Utility Trucks from Haidlen Ford in the amount of \$64,905.08 from the Sewer Capital Facility Fund 621 and Water Capital Replacement Fund 624.

- 11.5: Consider Accepting by Minute Order the September 2017 Treasurer's Report.

Recommended Action: Accept by Minute Order, the September 2017 Treasurer's Report.

- 11.6: Consider a Resolution of the City of Oakdale City Council Authorizing a Multi-Phase Capital Improvement Project of the Police Department Firearms Training Range; Furthermore, Authorizing Phase One Repairs and Improvements in the Amount of \$6,190.83 with a Donation of \$2,500.00 From the Oakdale Rotary Club Resulting in a Net Expenditure of \$3,690.83 from the Police Range Trust Fund 745.

Recommended Action: Adopt Resolution 2017-____, a Resolution of the City Council of the City of Oakdale Authorizing a Multi-Phase Capital Improvement Project of the Police Department Firearms Training Range; Furthermore, Authorizing Phase One Repairs and Improvements in the Amount of \$6,190.83 with a Donation of \$2,500.00 From the Oakdale Rotary Club Resulting in a Net Expenditure of \$3,690.83 from the Police Range Trust Fund 745.

12. City Manager's Report

13. City Council Items

14. Adjournment

The next regular meeting of the Oakdale City Council will be held Monday, November 20, 2017 at 7:00 p.m. in the City Council Chamber.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Hall, 209-845-3571. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II).



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Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's office at City Hall located at 280 North Third Avenue, Oakdale, California.

DECLARATION OF POSTING

I, Kathy Teixeira, City Clerk for the City of Oakdale, certify that I caused to be posted a copy of the City of Oakdale City Council Agenda for the Regular Meeting of Monday, November 6, 2017 at the City Council Chambers, 277 North Second Avenue, Oakdale, CA, 95361 on Thursday, November 2, 2017.

Dated: November 2, 2017.

/s/Kathy Teixeira
Kathy Teixeira, CMC
City Clerk



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Draft City Council
Regular Meeting Minutes**

AGENDA ITEM 9.1:

City Council Chambers
277 North Second Avenue
Oakdale, California

Monday, October 16, 2017

7:00 PM

City Council Chambers

1. CALL TO ORDER:

Mayor Paul called the meeting to order at 7:00 p.m.

2. CITY COUNCIL MEMBERS PRESENT/ABSENT:

Present: Mayor Paul
Mayor Pro Tem Dunlop
Council Member Bairos
Council Member McCarty
Council Member Murdoch

Staff Present: City Manager Whitemyer
City Attorney Hallinan
Finance Director Avila
Public Workers Superintendent Bridgewater
Public Services Director Gravel
Police Chief Heller
Management Analyst Mondragon
City Clerk Teixeira

3. PLEDGE OF ALLEGIANCE:

Mayor Paul led the assembly in the Pledge of Allegiance.

4. INVOCATION:

The invocation was provided by Pastor Kent Roberts, The River Christian Community.

5. PRESENTATIONS/ACKNOWLEDGEMENTS:

No formal presentations or acknowledgements occurred.

6. ADDITIONS/DELETIONS:

Mayor Paul asked whether there were any additions or deletions to the agenda. There were no requests to add or delete items from the agenda.

7. PUBLIC COMMENTS:

Alice Garcia addressed the City Council in regards to the Oakdale Irrigation District (OID) tax collection on each home within the City of Oakdale. She asked who would be responsible if the aging OID pipes existing under homes leak; and stated opposition to continuing to pay taxes to



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OID; as well as opposition to, and questioning the legality of City Manager Whitemyer, Mayor Paul and Council Member Bairos meeting with two OID Board Members and Mr. Knell behind closed doors. Ms. Garcia concluded her remarks stating the public should have input on discussions and solutions related to this tax.

Upon question by Mayor Paul; City Attorney Hallinan confirmed working meetings with less than a quorum of the City Council are not subject to, and are not in violation of the Brown Act.

City Manager Whitemyer responded to Ms. Garcia's remarks explaining the property owner assessment collected is a property tax not an OID tax; of the 1-percent tax collected from each property owner only a portion of that amount is directed and paid by the County to OID. In response to the question are Oakdale citizens paying more in property taxes because of OID; the answer is no.

The City residents have the opportunity to benefit from within the OID District boundaries. The City is fighting on behalf of its residents to receive additional benefits such as surface water to city parks; Tertiary treatment and pump stations so that the city can take 2,000-acre feet of water to sell to OID customers. These ideas will benefit the ratepayers and the City is doing everything in its power to leverage the money collected by OID for the benefit of the ratepayers. It is the hope of City staff, moving forward that the OID board will contribute additional funding to the pool; the school district farm; as well as capital improvement projects. He advised conversations between the two Council Members and two OID Board Members have been positive to date. The City hopes OID will continue to work towards solutions with the City. City Manager Whitemyer concluded his remarks stating Oakdale's citizens greatest benefit is for the City to partner with OID.

Ms. Garcia stated she does not like behind closed door meetings that prevent citizen input.

City Manager Whitemyer responded as soon as a plan is ready, that plan will be presented in a public format for public input.

8. APPOINTMENT TO BOARDS AND COMMISSIONS:

None scheduled.

9. CITY COUNCIL CONSENT AGENDA:

Mayor Paul asked whether there were any questions or requests to remove items from the Consent Agenda.

There were no questions, comments or requests to remove items from the Consent Agenda.



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MOTION

To approve the City of Oakdale City Council Consent Agenda Items 9.1 through 9.4 for October 16, 2017 as follows:

- 9.1: Approve the Regular City Council Meeting Minutes of October 2, 2017.
- 9.2: Receive and File the Warrant List for the period of September 27, 2017 to October 10, 2017.
- 9.3: Waive Readings of Ordinances/Resolutions except by Title.
- 9.4: Second Reading of Ordinance 1250 Repealing Ordinance (also known as CODE TEXT AMENDMENT 2017-10) an Ordinance of the City of Oakdale, California amending the Oakdale Municipal Code, Chapter 19, Offenses — Miscellaneous, Article IV Coasting Devices related to rules and regulations governing skate park use. The proposed Code Text Amendment includes specific language related to Government Code Section 831.7, and Health and Safety Code Sections 115800 and 115800.1 stating that skateboarding and in-line skating are deemed hazardous recreational activities.

Moved by Mayor Pro Tem Dunlop seconded by Council Member McCarty and PASSED AND ADOPTED this 16th day of October 2017, by the following vote:

AYES:	COUNCIL MEMBERS: Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS: None	(0)
ABSENT:	COUNCIL MEMBERS: None	(0)
ABSTAINED:	COUNCIL MEMBERS: None	(0)

Motion carried 5/0 by City Council roll call vote.

10. PUBLIC HEARINGS:

None Scheduled.

11. STAFF REPORTS:

- 11.1: Consider a Resolution of the City Council of the City of Oakdale Authorizing the City Manager to Execute a License Agreement for Electrical Vehicle Charging Stations Between the City of Oakdale and ChargePoint Inc.

A PowerPoint Presentation was provided.

City Manager Whitemyer presented the staff report recommending the City Council authorize the City Manager to execute the proposed License Agreement for Electrical Vehicle Charging Stations between the City of Oakdale and ChargePoint Inc. City Manager Whitemyer thanked Rory Moore of ChargePoint Inc. for being in attendance.



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Rory Moore representing ChargePoint, Inc. advised the City Council, ChargePoint, Inc. is looking forward to their partnership with the City.

MOTION

To adopt Resolution 2017-117, a Resolution of the City of Oakdale City Council Oakdale Authorizing the City Manager to Execute a License Agreement for Electrical Vehicle Charging Stations Between the City of Oakdale and Chargepoint Inc.

Moved by Mayor Pro Tem Dunlop seconded by Council Member Bairos and PASSED AND ADOPTED this 16th day of October 2017, by the following vote:

AYES:	COUNCIL MEMBERS: Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS: None	(0)
ABSENT:	COUNCIL MEMBERS: None	(0)
ABSTAINED:	COUNCIL MEMBERS: None	(0)

Motion carried 5/0 by City Council roll call vote.

- 11.2: Consider a Resolution of the City of Oakdale City Council Approving the Scope of Work and Authorizing the City Manager to Execute the Architectural Services Agreement with L Street Architects in the Amount of \$44,350.00 from Fund 245 – Economic Development Fund for the Architectural Design of Oakdale Police Department Facility Repair and Improvement Project.

A PowerPoint Presentation was provided.

Management Analyst Mondragon presented the staff report recommended and that the City Council approve the Scope of Work and authorize the City Manager to execute the Architectural Services Agreement with L Street Architects in the amount of \$44,350.00 for the Architectural Design of Oakdale Police Department Facility Repair and Improvement Project.

City Manager Whitemyer noted a correction to the funding source contained in the staff report. The contract with L Street Architects in the amount of \$44,350.00 will be funded by Fund 540 Facility Maintenance.

MOTION

To adopt Resolution 2017-118, a Resolution of the City of Oakdale City Council Oakdale Approving the Scope of Work and Authorizing the City Manager to Execute the Architectural Services Agreement with L Street Architects in the Amount of \$44,350.00 from Fund 540 – Facility Maintenance Fund for the Architectural Design of Oakdale Police Department Facility Repair and Improvement Project.



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Moved by Mayor Pro Tem Dunlop seconded by Council Member McCarty and PASSED AND ADOPTED this 16th day of October 2017, by the following vote:

AYES:	COUNCIL MEMBERS: Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS: None	(0)
ABSENT:	COUNCIL MEMBERS: None	(0)
ABSTAINED:	COUNCIL MEMBERS: None	(0)

Motion carried 5/0 by City Council roll call vote.

11.3: Consider a Resolution of the City Council of the City of Oakdale Approving the Fiscal Year (FY) 2017-2018 Final Budget.

A PowerPoint Presentation was provided.

City Manager Whitemyer presented the staff report recommending the City Council approve the Fiscal Year (FY) 2017-2018 Final Budget.

The City Council discussed with the City Manager the final budget with input from Public Workers Superintendent Bridgewater on the cost savings of using surface water for park watering.

MOTION

To adopt Resolution 2017-119, a Resolution of the City of Oakdale City Council Oakdale Approving the Fiscal Year (FY) 2017-2018 Final Budget.

Moved by Mayor Pro Tem Dunlop seconded by Council Member McCarty and PASSED AND ADOPTED this 16th day of October 2017 by the following vote:

AYES:	COUNCIL MEMBERS: Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS: None	(0)
ABSENT:	COUNCIL MEMBERS: None	(0)
ABSTAINED:	COUNCIL MEMBERS: None	(0)

Motion carried 5/0 by City Council roll call vote.

12. CITY MANAGER’S REPORT:

City Manager Whitemyer advised the City Council that the department reports for October 2017 have been provided in the City Council packet for review.

City Manager Whitemyer announced a tile wall was erected in the “Alex and Emma Playpark” located in Dorada Park. An unveiling of the tiles had been scheduled to occur October 23; however, the families of Alex and Emma, members of the Gilbert family, requested that the tile



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unveiling be postponed until November 20 to allow additional family members to be present. Staff feels that this is a reasonable request, therefore staff is moving the unveiling to November 20 at 5:00 p.m. There is also a City Council meeting scheduled for 7:00 p.m.; however, with the unveiling occurring at 5:00 p.m. and the City Council meet time of 7:00 p.m. there should be no conflict.

In response to the question raised by Mayor Paul, City Manager Whitemyer confirmed the Halloween Parade will be held on Tuesday, October 31.

In response to the question raised by Mayor Pro Tem Dunlop; City Manager Whitemyer confirmed the public hearing for the Cannabis Ordinance is scheduled for Monday, November 6. On November 6, staff will present a staff report that includes revisions requested by the City Council at their October 2 meeting.

13. CITY COUNCIL ITEMS:

No items were received from the City Council.

14. ADJOURNMENT:

There being no further business, Mayor Paul adjourned the meeting at 8:02 p.m.

ATTEST:

APPROVED:

Kathy Teixeira, CMC
City Clerk

Pat Paul
Mayor

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
10/13/2017	139268	A SIMPLE SOLUTION	727				126.14
622-4152-444.25-03	10/01/2017	COMMUNICATIONS	7936	180006	04/2018		63.07
625-4160-445.25-03	10/01/2017	COMMUNICATIONS	7936	180006	04/2018		63.07
10/13/2017	139269	AA SIGN IMAGE, INC.	9999999				.00
110-0000-202.01-00	09/29/2017	OL REFUNDS	0000000		03/2018		73.50
110-0000-202.01-00	10/18/2017	OL REFUNDS	0000000		04/2018		73.50-
10/13/2017	139270	ABS DIRECT, INC.	504				5,871.56
622-4153-444.25-03	09/29/2017	UTILITY BILLING	111335		03/2018		791.16
625-4161-445.25-03	09/29/2017	UTILITY BILLING	111335		03/2018		791.16
622-4153-444.29-00	09/29/2017	UTILITY BILLING	111335		03/2018		1,638.74
625-4161-445.29-00	09/29/2017	UTILITY BILLING	111335		03/2018		1,638.73
627-4170-446.29-00	09/29/2017	UTILITY BILLING	111335		03/2018		25.00
622-4153-444.25-03	09/26/2017	LATE NOTICES	111193		03/2018		185.63
625-4161-445.25-03	09/26/2017	LATE NOTICES	111193		03/2018		185.62
622-4153-444.29-00	09/26/2017	LATE NOTICES	111193		03/2018		307.76
625-4161-445.29-00	09/26/2017	LATE NOTICES	111193		03/2018		307.76
10/13/2017	139271	AERO-MOD	9999999				294.76
622-4151-444.27-06	10/05/2017	FILTERING BAGS	SO32124-1		04/2018		294.76
10/13/2017	139272	AIRMERGENCY	1445				370.00
217-7240-472.25-03	10/04/2017	MAINTENANCE	A3190		04/2018		185.00
217-7260-472.25-03	10/04/2017	MAINTENANCE	A3209		04/2018		185.00
10/13/2017	139273	ALPHA ANALYTICAL LABORATORIES	1469				504.00
622-4151-444.25-03	10/02/2017	PUBLIC WORKS SERVICES	7101520-SFL	180024	04/2018		213.00
622-4151-444.25-03	10/05/2017	PUBLIC WORKS SERVICES	7101867-SFL	180024	04/2018		39.00
622-4151-444.25-03	09/28/2017	PUBLIC WORKS SERVICES	7093330-SFL	180024	03/2018		39.00
622-4151-444.25-03	10/11/2017	PUBLIC WORKS SERVICES	7102230-SFL	180024	04/2018		213.00
10/13/2017	139274	ALTA PLANNING & DESIGN	1548				14,139.20
316-4149-419.25-03	09/07/2017	FINANCIAL SERVICE	00-2016-224-13	170117	03/2018		8,728.75
316-4149-419.25-03	08/04/2017	FINANCIAL SERVICE	00-2016-224-12	170117	02/2018		5,410.45
10/13/2017	139275	ANIMAL DAMAGE MANAGEMENT	1578				595.00
110-7210-472.25-03	09/27/2017	GOPHER CONTROL	101843		03/2018		485.00
627-4170-446.27-06	09/27/2017	GOPHER CONTROL	101843		03/2018		110.00
10/13/2017	139276	A.TEEPLES PLUMBING, SEWER & DR	1459				16,800.00
222-4149-443.42-05	06/07/2017	2017 OVERLAY PROJ	16919		01/2018		16,800.00
10/13/2017	139277	AQUA SIERRA CONTROLS INC.	791				806.55
622-4151-444.25-03	09/26/2017	CONTRACT SERVICES	28299		03/2018		806.55
10/13/2017	139278	ARC	280				456.28
219-4110-441.23-00	09/19/2017	MISCELLANEOUS SERVICES	1772633	180041	03/2018		152.09
622-4152-444.23-00	09/19/2017	MISCELLANEOUS SERVICES	1772633	180041	03/2018		152.09

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
625-4160-445.23-00	09/19/2017	MISCELLANEOUS SERVICES	1772633	180041	03/2018	152.10	
10/13/2017 139279		AT&T				4.48	1070
625-4160-445.20-03	10/01/2017	TELEPHONE	248134-87506048		04/2018	4.48	
10/13/2017 139280		BLACKWATER CONSULTING ENGINEER				5,575.00	1537
720-3110-431.25-03	09/09/2017	ZONING MAP	2423		02/2018	1,302.50	
621-4159-444.25-03	10/05/2017	ARCHITECT-ENGINEER	2463	170146	04/2018	4,272.50	
10/13/2017 139281		BURKETT'S POOL PLASTERING, INC				61.00	9999999
110-0000-202.01-00	09/29/2017	OL REFUNDS	0000000		03/2018	61.00	
10/13/2017 139282		C & S ENGINEERS, INC.				8,820.58	1542
628-4170-446.41-02	10/05/2017	MISC PROFESSIONAL SERVICE	0167887	170143	04/2018	1,569.50	
628-4170-446.41-02	10/05/2017	MISC PROFESSIONAL SERVICE	0167889	170144	04/2018	7,251.08	
10/13/2017 139283		CAL LABS				1,320.00	9999999
622-4151-444.25-03	08/11/2017	ROUTING TESTING	T0717-1252		02/2018	1,320.00	
10/13/2017 139284		LEHIGH HANSON				1,721.74	31
110-4140-443.27-06	07/11/2017	MATERIALS	1809089		01/2018	723.20	
110-4140-443.27-06	07/14/2017	MATERIALS	1810507		01/2018	283.06	
110-4140-443.27-06	09/20/2017	STREET MATERIAL	1833866		03/2018	356.69	
110-4140-443.27-06	09/21/2017	STREET MATERIAL	1834329		03/2018	358.79	
10/13/2017 139285		CASEY RECORDS MANAGEMENT				300.51	340
625-4161-445.25-03	10/01/2017	QUARTERLY BILLING	1011830		04/2018	95.40	
622-4153-444.25-03	10/01/2017	QUARTERLY BILLING	1011830		04/2018	95.40	
625-4160-445.25-03	10/01/2017	QUARTERLY BILLING	1011830		04/2018	54.86	
622-4152-444.25-03	10/01/2017	QUARTERLY BILLING	1011830		04/2018	54.85	
10/13/2017 139286		CENTRAL CALIFORNIA GENERATOR				2,002.71	1408
622-4152-444.24-03	09/19/2017	TRAILER MAINTENANCE	2684		03/2018	2,002.71	
10/13/2017 139287		CHOICE TECHNIQUE				149.75	9999999
110-0000-202.01-00	09/29/2017	OL REFUNDS	0000000		03/2018	149.75	
10/13/2017 139288		CINTAS CORPORATION				848.68	1577
110-7210-472.25-16	09/22/2017	UNIFORM SERVICES	922636059		03/2018	55.04	
110-4120-442.25-16	09/22/2017	UNIFORM SERVICES	922636059		03/2018	28.54	
625-4160-445.25-16	09/22/2017	UNIFORM SERVICES	922636059		03/2018	49.57	
622-4152-444.25-16	09/22/2017	UNIFORM SERVICES	922636059		03/2018	51.99	
110-4140-443.25-16	09/22/2017	UNIFORM SERVICES	922636059		03/2018	47.41	
220-3130-433.25-16	09/22/2017	UNIFORM SERVICES	922636059		03/2018	3.73	
219-4110-441.27-06	09/22/2017	UNIFORM SERVICES	922636059		03/2018	2.28	
110-7210-472.25-16	09/29/2017	UNIFORM SERVICES	922637552		03/2018	46.50	
110-4120-442.25-16	09/29/2017	UNIFORM SERVICES	922637552		03/2018	20.00	
625-4160-445.25-16	09/29/2017	UNIFORM SERVICES	922637552		03/2018	64.12	
622-4152-444.25-16	09/29/2017	UNIFORM SERVICES	922637552		03/2018	66.54	
110-4140-443.25-16	09/29/2017	UNIFORM SERVICES	922637552		03/2018	60.39	

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
220-3130-433.25-16	09/29/2017	UNIFORM SERVICES	922637552		03/2018	3.73	
219-4110-441.27-06	09/29/2017	UNIFORM SERVICES	922637552		03/2018	2.28	
622-4151-444.25-16	09/22/2017	UNIFORM SERVICES	922636069		03/2018	54.00	
622-4151-444.25-16	09/29/2017	UNIFORM SERVICES	922637555		03/2018	54.00	
110-7210-472.25-16	10/06/2017	UNIFORM SERVICES	922639049		04/2018	46.50	
110-4120-442.25-16	10/06/2017	UNIFORM SERVICES	922639049		04/2018	20.00	
625-4160-445.25-16	10/06/2017	UNIFORM SERVICES	922639049		04/2018	55.79	
622-4152-444.25-16	10/06/2017	UNIFORM SERVICES	922639049		04/2018	58.20	
110-4140-443.25-16	10/06/2017	UNIFORM SERVICES	922639049		04/2018	52.06	
220-3130-433.25-16	10/06/2017	UNIFORM SERVICES	922639049		04/2018	3.73	
219-4110-441.27-06	10/06/2017	UNIFORM SERVICES	922639049		04/2018	2.28	
10/13/2017 139289	DAIRY VETERINARY SERVICES, INC	8888888				600.00	
217-0000-204.05-00	09/27/2017	DEPOSIT REFUND	DVS, INC		03/2018	600.00	
10/13/2017 139290	ENGINEERED FIRE SYSTEMS, INC.	1456				750.00	
220-3130-433.25-03	09/02/2017	FIRE PLAN CHECK	12922		02/2018	750.00	
10/13/2017 139291	EWING IRRIGATION	551				16.00	
625-4160-445.27-06	10/05/2017	WELL 5 PARTS	4206756		04/2018	16.00	
10/13/2017 139292	F. LODUCA COMPANY	1480				83,048.14	
343-7219-472.41-02	09/24/2017	MISC PROFESSIONAL SERVICE	4	150252	03/2018	83,048.14	
10/13/2017 139293	FRANKLIN, NANCY	970				103.30	
218-7240-472.25-03	10/03/2017	INSTRUCTOR PAYMENT	FRANKLIN, N		03/2018	103.30	
10/13/2017 139294	GILTON SOLID WASTE MANAGEMENT	96				148,699.34	
799-8380-999.25-03	10/04/2017	REFUSE MONIES COLLECTED	SEPT. 2017		03/2018	164,003.79	
110-1910-302.04-01	10/04/2017	REFUSE MONIES COLLECTED	SEPT. 2017		03/2018	19,680.45-	
110-4141-443.25-03	10/03/2017	GROUNDS MAINTENANCE	OAKDSS-019	180040	04/2018	3,626.00	
627-4170-446.25-03	10/03/2017	GROUNDS MAINTENANCE	OAKDSS-019	180040	04/2018	750.00	
10/13/2017 139295	GOLDENBAY FENCE+IRON WORKS, IN	1464				48,587.75	
628-4170-446.41-02	08/16/2017	FENCING	2	170141	02/2018	48,587.75	
10/13/2017 139296	HERRERA, SHIRLEY	1238				228.00	
218-7240-472.25-03	10/03/2017	INSTRUCTOR PAYMENT	HERRERA, S		03/2018	228.00	
10/13/2017 139297	HILLYARD	1162				648.58	
217-7260-472.27-02	09/19/2017	JANITORIAL SUPPLIES	602703981		03/2018	216.19	
217-7240-472.27-02	09/19/2017	JANITORIAL SUPPLIES	602703981		03/2018	216.19	
110-7213-472.27-02	09/19/2017	JANITORIAL SUPPLIES	602703981		03/2018	216.20	
10/13/2017 139298	HUB INTERNATIONAL	1122				590.60	
217-0000-222.06-00	09/27/2017	SPECIAL EVENT INSURANCE	SEPT. 2017		03/2018	790.60	
217-7260-305.03-05	09/27/2017	SPECIAL EVENT INSURANCE	SEPT. 2017		03/2018	100.00-	
110-7210-307.21-13	09/27/2017	SPECIAL EVENT INSURANCE	SEPT. 2017		03/2018	100.00-	
10/13/2017 139299	J.B. ANDERSON LAND USE PLANNIN	1437				14,281.00	
220-3110-431.13-00	09/01/2017	PLANNING SERVICES	0901117GP		02/2018	6,000.00	

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720-3110-431.25-03	09/01/2017	PLANNING SERVICES	0901117GP		02/2018	2,365.00
720-3110-431.25-03	09/01/2017	PLANNING SERVICES	0901117GP		02/2018	110.00
720-3110-431.25-03	09/01/2017	PLANNING SERVICES	0901117GP		02/2018	990.00
720-3110-431.25-03	09/01/2017	PLANNING SERVICES	0901117GP		02/2018	1,446.50
720-3110-431.25-03	09/01/2017	PLANNING SERVICES	0901117GP		02/2018	1,485.00
720-3110-431.25-03	09/01/2017	PLANNING SERVICES	0901117GP		02/2018	214.50
220-3110-431.25-03	09/01/2017	PLANNING SERVICES	0901117NVC		02/2018	1,670.00
10/13/2017	139300	K.D. ANDERSON & ASSOCIATES, IN	4			13,370.00
720-3110-431.25-03	08/31/2017	PLAN AREA UPDATE	9358		02/2018	13,370.00
10/13/2017	139301	MCFADDEN CONSTRUCTION	1568			140,001.11
316-4149-443.42-04	09/30/2017	MISC PROFESSIONAL SERVICE	2	170205	03/2018	70,304.75
316-4149-443.42-04	08/31/2017	MISC PROFESSIONAL SERVICE	1	170205	02/2018	69,696.36
10/13/2017	139303	MCR ENGINEERING INC.	158			29,805.00
720-3110-431.25-03	08/31/2017	ENGINEERING SERVICES	12800		02/2018	400.00
720-3110-431.25-03	08/31/2017	ENGINEERING SERVICES	12803		02/2018	330.00
720-3110-431.25-03	08/31/2017	ENGINEERING SERVICES	12802		02/2018	110.00
720-3110-431.25-03	07/31/2017	ENGINEERING SERVICES	12726		01/2018	990.00
720-3110-431.25-03	06/30/2016	ENGINEERING SERVICES	REV-11852		01/2018	310.00
720-3110-431.25-03	06/30/2016	ENGINEERING SERVICES	REV-11852		01/2018	155.00
720-3110-431.25-03	06/30/2016	ENGINEERING SERVICES	REV-11852		01/2018	155.00
720-3110-431.25-03	06/30/2016	ENGINEERING SERVICES	REV-11852		01/2018	155.00
720-3110-431.25-03	06/30/2016	ENGINEERING SERVICES	REV-11852		01/2018	155.00
622-4152-444.25-03	06/30/2016	ENGINEERING SERVICES	REV-11852		01/2018	155.00
343-7219-472.41-02	08/31/2017	ENGINEERING SERVICES	12807		02/2018	1,200.00
720-3110-431.25-03	08/31/2017	ENGINEERING SERVICES	12798		02/2018	880.00
720-3110-431.25-03	08/31/2017	ENGINEERING SERVICES	12795		02/2018	1,390.00
621-4159-444.25-03	08/31/2017	ARCHITECT-ENGINEER	12810	150154	02/2018	1,285.00
624-4169-445.42-10	08/31/2017	ARCHITECT-ENGINEER	12815	150161	02/2018	850.00
219-4110-441.25-03	07/31/2017	ARCHITECT-ENGINEER	12728	150162	02/2018	2,500.00
621-4159-444.25-03	08/31/2017	MISC PROFESSIONAL SERVICE	12809	160046	02/2018	160.00
316-4149-443.42-04	08/31/2017	ARCHITECT-ENGINEER	12811	160091	02/2018	8,145.00
624-4169-445.42-10	08/31/2017	ARCHITECT-ENGINEER	12814	170095	02/2018	230.00
221-4149-443.42-04	08/31/2017	ARCHITECT-ENGINEER	12818	170202	02/2018	650.00
720-3110-431.25-03	08/31/2017	ARCHITECT-ENGINEER	12801	170208	02/2018	450.00
221-4149-443.42-05	08/31/2017	ARCHITECT-ENGINEER	12817	170215	02/2018	5,145.00
624-4169-445.42-10	08/31/2017	ARCHITECT-ENGINEER	12816	180043	02/2018	4,005.00
10/13/2017	139304	MID	161			6,222.18
625-4160-445.20-01	09/27/2017	ELECTRIC	6201815675		09/2018	112.51
284-6210-476.20-01	09/27/2017	ELECTRIC	1337811713		09/2018	72.55
625-4160-445.20-01	09/27/2017	ELECTRIC	0913324769		09/2018	96.80
622-4151-444.20-01	09/27/2017	ELECTRIC	3357914926		09/2018	128.97
284-6210-476.20-01	09/27/2017	ELECTRIC	1122819817		09/2018	1,161.48
284-6210-476.20-01	09/27/2017	ELECTRIC	3151817535		09/2018	2,321.83
622-4152-444.20-01	09/27/2017	ELECTRIC	3818618731		09/2018	1,689.04
622-4151-444.20-01	09/29/2017	ELECTRIC	5933712338		09/2018	118.77
286-6230-476.20-01	09/27/2017	ELECTRIC	8551425139		09/2018	520.23

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
10/13/2017 622-4152-444.24-03	139305	MUNICIPAL MAINTENANCE EQUIPMEN 07/11/2017	173 VEHICLE MAINTENANCE	0120391-IN		01/2018	686.65 686.65
10/13/2017 110-1310-413.27-06 622-4153-444.27-06 625-4161-445.27-06	139306	MY OFFICE PRODUCTS 10/04/2017 10/04/2017 10/04/2017	1337 OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	WO-12069871-1 WO-12069871-1 WO-12069871-1		04/2018 04/2018 04/2018	264.07 88.03 88.02 88.02
10/13/2017 110-1910-419.25-03	139307	NICHOLS CONSULTING 09/27/2017	9999999 CONTRACT SERVICES	2018-9850594-01		03/2018	1,200.00 1,200.00
10/13/2017 622-4151-444.27-06 622-4151-444.24-02 622-4151-444.24-02 622-4151-444.24-02 622-4151-444.24-02 622-4151-444.27-06 622-4151-444.24-02 622-4151-444.24-02 622-4151-444.24-02 622-4151-444.24-03	139308	O'REILLY AUTOMOTIVE STORES, IN 08/07/2017 09/21/2017 09/25/2017 09/20/2017 09/21/2017 08/21/2017 09/14/2017 09/27/2017 09/28/2017 10/04/2017	1533 MISC SUPPLIES MISC PARTS MISC PARTS MISC PARTS MISC PARTS MISC SUPPLIES PUBLIC WORKS SERVICES MISC. PARTS MISC. PARTS VEHICLE MAINTENANCE	2721-263353 2721-275649 2721-276608 2721-275250 2721-275566 2721-267286 2721-273772 2721-277130 2721-277389 2721-278982		02/2018 03/2018 03/2018 03/2018 03/2018 02/2018 03/2018 03/2018 03/2018 04/2018	1,888.62 101.85 184.81 79.10 108.36 108.36- 75.85 1,221.37 50.94 75.71 98.99
10/13/2017 110-4120-442.27-06 110-2110-421.24-03 110-2110-421.24-03 110-2110-421.24-03 110-7210-472.24-03 110-2110-421.24-03 110-2110-421.24-03	139309	O'REILLY AUTOMOTIVE STORES, IN 09/27/2017 09/20/2017 09/21/2017 09/21/2017 09/22/2017 09/28/2017 09/28/2017	62 MISC PARTS MISC PARTS MISC PARTS MISC PARTS MISC PARTS MISC PARTS	2721-277135 2721-275384 2721-275504 2721-275535 2721-275905 2721-277373 2721-277317		03/2018 03/2018 03/2018 03/2018 03/2018 03/2018 03/2018	292.72 15.70 138.86 27.93 4.54- 10.50 6.97 97.30
10/13/2017 110-4140-443.24-03 110-7210-472.27-06	139310	OAKDALE AUTO PARTS 09/20/2017 12/19/2016	193 MISC. PARTS MISC. PARTS	700920 12192016		03/2018 03/2018	46.21 78.69 32.48-
10/13/2017 331-7218-472.25-03	139311	OAKDALE LOCKSMITH 09/15/2017	207 DUPLICATE KEYS	28575		03/2018	32.51 32.51
10/13/2017 110-7210-472.27-06 110-7210-472.27-06	139312	OMEGA INDUSTRIAL SUPPLY 10/03/2017 10/03/2017	448 MISC SUPPLIES MISC SUPPLIES	106935 106935		03/2018 04/2018	.00 258.16 258.16-
10/13/2017 217-7260-472.25-03	139313	ON STAR PEST CONTROL 10/09/2017	217 BUILDING MAINTENANCE	115886	180014	04/2018	87.00 87.00
10/13/2017 217-0000-222.07-00 217-7260-305.03-05	139314	ONTEL SECURITY SERVICES, INC. 09/15/2017 09/15/2017	1563 EVENT SECURITY EVENT SECURITY	22946 22946		03/2018 03/2018	898.50 900.00 1.50-

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10/13/2017	139315	GEORGE OSNER AICP	1381				3,150.00
720-3110-431.25-03	07/15/2017	PLANNING SERVICES	JUNE 2017		01/2018		1,335.00
720-3110-431.25-03	10/03/2017	BENEFITS	SEPT. 2017		03/2018		1,815.00
10/13/2017	139316	PACIFIC AGRI-PRODUCTS, INC.	9999999				45.00
110-0000-202.01-00	09/29/2017	OL REFUNDS	0000000		03/2018		45.00
10/13/2017	139317	PG&E	226				15,685.62
110-7210-472.20-01	09/28/2017	ELECTRIC	47029806701		09/2018		12.92
219-4110-441.20-01	09/29/2017	ELECTRIC	74909432291		09/2018		373.70
220-3110-431.20-01	09/29/2017	ELECTRIC	74909432291		09/2018		373.70
110-4142-426.20-01	09/29/2017	ELECTRIC	71657627262		09/2018		574.86
622-4151-444.20-01	09/25/2017	ELECTRIC	529288		09/2018		1,013.42
622-4151-444.20-01	09/25/2017	ELECTRIC	529290		09/2018		850.04
622-4150-444.20-01	09/26/2017	ELECTRIC	529290		09/2018		6.57
110-4142-426.20-01	09/29/2017	ELECTRIC	48213775637		09/2018		545.57
217-7240-472.20-01	10/02/2017	ELECTRIC	21489565081		09/2018		1,967.54
217-7240-472.20-01	10/03/2017	ELECTRIC	21072898444		09/2018		16.67
110-7210-472.20-01	09/29/2017	ELECTRIC	60758610988		09/2018		1,102.97
110-2160-421.20-01	10/05/2017	ELECTRIC	96788309357		09/2018		1.31
110-4142-426.20-01	10/03/2017	ELECTRIC	58748645171		09/2018		3,397.93
625-4160-445.20-01	09/29/2017	ELECTRIC	70558644897		09/2018		5,448.42
10/13/2017	139318	PLATT	1265				466.23
622-4151-444.24-02	09/29/2017	MISC PARTS	Y011399		03/2018		466.23
10/13/2017	139319	PRESTON PIPELINES	1521				46,760.18
621-0000-201.01-00	05/31/2017	RETENTION RELEASE	16022RET	160194	01/2018		46,760.18
10/13/2017	139320	PRIME SHINE	232				360.00
110-2110-421.24-03	10/03/2017	CAR WASHES	SI-01685		03/2018		276.00
625-4160-445.24-03	10/03/2017	CAR WASHES	SI-01685		03/2018		14.00
622-4151-444.24-03	10/03/2017	CAR WASHES	SI-01685		03/2018		2.00
219-4110-441.24-03	10/03/2017	CAR WASHES	SI-01685		03/2018		12.00
110-2160-421.25-03	10/03/2017	CAR WASHES	SI-01685		03/2018		8.00
110-2161-421.25-03	10/03/2017	CAR WASHES	SI-01685		03/2018		24.00
110-7213-472.24-03	10/03/2017	CAR WASHES	SI-01685		03/2018		12.00
218-7220-472.24-03	10/03/2017	CAR WASHES	SI-01685		03/2018		8.00
110-1910-419.26-01	10/03/2017	CAR WASHES	SI-01685		03/2018		4.00
10/13/2017	139321	RESOURCE BUILDING MATERIALS	950				573.57
622-4152-444.25-03	09/06/2017	CRUSHED ROCK	2243063		03/2018		191.19
625-4160-445.25-03	09/06/2017	CRUSHED ROCK	2243063		03/2018		191.19
110-7210-472.25-03	09/06/2017	CRUSHED ROCK	2243063		03/2018		191.19
10/13/2017	139322	S.J.V.A.P.C.D.	600				331.00
110-2210-422.25-30	10/01/2017	ANNUAL PERMITS	N123873		04/2018		255.00
627-4170-446.25-03	10/01/2017	ANNUAL PERMITS	N123876		04/2018		38.00
622-4152-444.25-03	10/01/2017	ANNUAL PERMITS	N123874		04/2018		19.00

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	625-4160-445.25-03				10/01/2017	ANNUAL PERMITS	N123874		04/2018	19.00	
10/13/2017	139323	SAFE-T-LITE OF MODESTO	255							77.49	
	625-4160-445.27-06				09/29/2017	WELL 10 SIGN	340586		03/2018	77.49	
10/13/2017	139324	SIERRA CHEMICAL	449							4,035.40	
	625-4160-445.27-06				09/13/2017	CHLORINATION	SLS10052119		03/2018	1,389.96	
	625-4160-445.27-06				09/19/2017	CHLORINATION	SLC10017580		03/2018	432.00-	
	625-4160-445.27-06				09/01/2017	CHLORINATION	SLS10051686		03/2018	1,389.96	
	625-4160-445.27-06				08/24/2017	CHLORINATION	SLS10051305		03/2018	711.52	
	625-4160-445.27-06				09/23/2017	CHLORINATION	SLS10052541		03/2018	1,389.96	
	625-4160-445.27-06				09/28/2017	CHLORINATION	SLC10017715		03/2018	414.00-	
10/13/2017	139325	SOLAR ENERGY COLLECTIVE	9999999							61.00	
	110-0000-202.01-00				09/29/2017	OL REFUNDS	0000000		03/2018	61.00	
10/13/2017	139326	SOLAR ENERGY COLLECTIVE;	9999999							110.00	
	110-0000-202.01-00				09/29/2017	OL REFUNDS	0000000		03/2018	110.00	
10/13/2017	139327	SOUTHERN COUNTIES FUELS	1182							4,687.19	
	110-0000-217.00-00				09/25/2017	FUEL	0981376-IN		03/2018	128.10	
	110-0000-218.00-00				09/25/2017	FUEL	0981376-IN		03/2018	35.00	
	110-0000-218.00-00				09/25/2017	FUEL	0981376-IN		03/2018	60.32-	
	110-0000-217.00-00				09/29/2017	FUEL	0986691-IN		03/2018	86.01	
	110-0000-218.00-00				09/29/2017	FUEL	0986691-IN		03/2018	23.50	
	110-0000-218.00-00				09/29/2017	FUEL	0986691-IN		03/2018	38.96-	
	110-0000-217.00-00				09/29/2017	FUEL	0986691-IN		03/2018	97.20	
	110-0000-218.00-00				09/29/2017	FUEL	0986691-IN		03/2018	72.00	
	110-0000-218.00-00				09/29/2017	FUEL	0986691-IN		03/2018	103.55-	
	110-0000-140.00-00				09/25/2017	AUTOMOTIVE	0981376-IN		03/2018	2,013.28	
	110-0000-140.00-00				09/29/2017	AUTOMOTIVE	0986691-IN		03/2018	1,308.68	
	110-0000-140.00-00				09/29/2017	AUTOMOTIVE	0986691-IN		03/2018	1,126.25	
10/13/2017	139328	STANISLAUS COUNTY	275							17,485.27	
	220-3130-433.25-03				09/01/2017	PLAN CHECK SERVICES	48970		01/2018	1,742.91	
	220-3130-433.25-03				09/01/2017	INSPECTION SERVICES	48968		01/2018	6,037.50	
	220-3130-433.25-03				09/01/2017	PLAN CHECK SERVICES	48974		02/2018	2,204.86	
	220-3130-433.25-03				09/01/2017	INSPECTION SERVICES	48972		02/2018	7,500.00	
10/13/2017	139329	STANISLAUS COUNTY	9999999							600.00	
	625-4160-445.25-03				10/01/2017	WATER SYSTEMS	745313		04/2018	600.00	
10/13/2017	139330	STANISLAUS FOUNDATION	1368							3,733.05	
	510-1910-419.25-03				09/30/2017	BENEFITS	42197		03/2018	348.45	
	510-1910-419.36-01				09/27/2017	BENEFITS	42167		03/2018	2,258.60	
	510-1910-419.36-01				09/18/2017	BENEFITS	42139		03/2018	1,126.00	
10/13/2017	139331	STAPLES BUSINESS ADVANTAGE	1163							158.43	
	110-1210-412.27-01				09/29/2017	OFFICE SUPPLIES	3354002646		03/2018	31.96	
	219-4110-441.27-01				09/20/2017	OFFICE SUPPLIES	3353167708		03/2018	15.49	

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
219-4110-441.27-01	09/29/2017	OFFICE SUPPLIES	3354002645		03/2018	59.31	
219-4110-441.27-01	09/19/2017	OFFICE SUPPLIES	3353078114		03/2018	21.92	
110-1310-413.27-06	09/30/2017	OFFICE SUPPLIES	3354305198		03/2018	9.92	
622-4153-444.27-06	09/30/2017	OFFICE SUPPLIES	3354305198		03/2018	9.92	
625-4161-445.27-06	09/30/2017	OFFICE SUPPLIES	3354305198		03/2018	9.91	
10/13/2017 139332		SUNLECTRIC, INC.	9999999			2,185.00	
628-4170-446.41-04	07/25/2017	ELECTRICAL UPGRADE	1890		01/2018	2,185.00	
10/13/2017 139333		SWIFT LAWN & GARDEN	1328			1,532.00	
284-6210-476.24-07	08/31/2017	TREE/LANDSCAPE	5977		02/2018	1,532.00	
10/13/2017 139334		TOOR, HARINDER	8888888			277.00	
217-0000-204.05-00	09/27/2017	DEPOSIT REFUND	TOOR, H		03/2018	277.00	
10/13/2017 139335		TOP DOG POLICE K-9 TRAINING	1446			900.00	
110-0000-246.46-00	08/29/2017	MAINTENANCE TRAINING	17-08		02/2018	450.00	
110-0000-246.46-00	09/28/2017	MAINTENANCE TRAINING	17-09		02/2018	450.00	
10/13/2017 139336		TP EXPRESS	281			460.00	
110-0000-246.48-00	09/17/2017	PORTABLE RR	18944		03/2018	460.00	
10/13/2017 139337		UNITED PAVEMENT MAINTENANCE, I	1570			77,523.25	
221-4149-443.42-05	09/07/2017	PUBLIC WORKS SERVICES	233	170213	03/2018	48,994.37	
222-4149-443.42-05	09/07/2017	PUBLIC WORKS SERVICES	233	170213	03/2018	28,528.88	
10/13/2017 139338		VALLEY SIERRA SMALL BUSINESS	9999999			7,000.00	
110-1910-419.16-05	09/28/2017	BUSINESS ASSIST SERVICES	9/28/17		03/2018	7,000.00	
10/13/2017 139339		VELLA, LISA	1102			350.00	
218-7240-472.25-03	10/03/2017	INSTRUCTOR PAYMENT	VELLA, L		03/2018	350.00	
10/13/2017 139340		VERIZON	308			2,742.92	
110-2110-421.20-04	09/26/2017	TELEPHONE	870628391-00001		04/2018	270.74	
625-4160-445.20-04	09/26/2017	TELEPHONE	570624185-00001		04/2018	701.36	
110-4120-442.20-04	09/26/2017	TELEPHONE	570624185-00001		04/2018	72.12	
622-4152-444.20-04	09/26/2017	TELEPHONE	570624185-00001		04/2018	569.95	
110-4140-443.25-03	09/26/2017	TELEPHONE	570624185-00001		04/2018	53.66	
622-4151-444.20-04	09/26/2017	TELEPHONE	570624185-00001		04/2018	292.10	
219-4110-441.20-04	09/26/2017	TELEPHONE	570624185-00001		04/2018	39.16	
220-3130-433.20-04	09/26/2017	TELEPHONE	570624185-00001		04/2018	96.32	
625-4160-445.27-06	09/26/2017	TELEPHONE EQUIP	570624185-00001		04/2018	38.68	
622-4151-444.27-06	09/26/2017	TELEPHONE EQUIP	570624185-00001		04/2018	38.68	
110-2110-421.20-03	09/26/2017	TELEPHONE	372078107-00002		04/2018	570.15	
10/13/2017 139341		WGR SOUTHWEST, INC.	1560			4,866.00	
720-3110-431.25-03	08/23/2017	INSPECTIONS	19547		02/2018	330.00	
720-3110-431.25-03	08/23/2017	INSPECTIONS	19547		02/2018	165.00	
720-3110-431.25-03	08/23/2017	INSPECTIONS	19547		02/2018	165.00	
720-3110-431.25-03	08/23/2017	INSPECTIONS	19547		02/2018	165.00	

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
720-3110-431.25-03	08/23/2017	INSPECTIONS	19547		02/2018	165.00
720-3110-431.25-03	08/23/2017	INSPECTIONS	19547		02/2018	165.00
622-4152-444.25-03	09/24/2017	PUBLIC WORKS SERVICES	19614	170177	03/2018	157.50
622-4152-444.25-03	09/25/2017	PUBLIC WORKS SERVICES	19626	170177	03/2018	3,133.50
627-4170-446.25-03	09/27/2017	CONTRACT SERVICES	19633		03/2018	420.00
10/13/2017 139342		WHITEMYER, BRYAN	5555555			847.97
110-1110-411.16-01	09/27/2017	TRAVEL EXPENSES REIMB	WHITEMYER, B		03/2018	162.00
110-1010-410.16-04	09/27/2017	TRAVEL EXPENSES REIMB	WHITEMYER, B		03/2018	522.87
110-1910-419.27-06	09/27/2017	TRAVEL EXPENSES REIMB	WHITEMYER, B		03/2018	163.10
10/13/2017 139343		ZOOM IMAGING SOLUTIONS INC.	679			407.00
220-3110-431.23-00	09/29/2017	COPIER LEASE	1845790		03/2018	101.75
622-4152-444.23-00	09/29/2017	COPIER LEASE	1845790		03/2018	101.75
625-4160-445.23-00	09/29/2017	COPIER LEASE	1845790		03/2018	101.75
110-7210-472.25-03	09/29/2017	COPIER LEASE	1845790		03/2018	101.75
10/18/2017 139344		CALIFORNIA STATE DISBURSEMENT	1361			301.84
110-0000-219.19-00	10/20/2017	PAYROLL SUMMARY	20171020		04/2018	301.84
10/18/2017 139345		COLONIAL PROCESSING CENTER	1059			27.41
110-0000-219.17-00	10/20/2017	PAYROLL SUMMARY	20171020		04/2018	27.41
10/18/2017 139346		FRANCHISE TAX BOARD	92			343.57
110-0000-219.19-00	10/20/2017	PAYROLL SUMMARY	20171020		04/2018	343.57
10/18/2017 139347		OPERATING ENGINEERS LOCAL #3	219			1,725.50
110-0000-219.08-00	10/20/2017	PAYROLL SUMMARY	20171020		04/2018	1,725.50
10/18/2017 139348		TAMBURRINO, HEATHER	5555555			218.00
110-2110-421.16-03	09/28/2017	5 DAYS PER DIEM	TAMBURRINO, H		04/2018	218.00
10/18/2017 139349		YATES, JANEEN	5555555			218.00
110-2110-421.16-03	09/28/2017	5 DAYS PER DIEM	YATES, J		04/2018	218.00
10/20/2017 139350		MID VALLEY FEED CORP	9999999			250.00
110-0000-202.00-00	10/20/2017	UB CR REFUND-FINALS	000050609		04/2018	250.00
10/27/2017 139351		A & A PORTABLES	1470			50.98
626-4169-445.42-10	09/30/2017	TEMP FENCING	1-697787		03/2018	50.98
10/27/2017 139352		AIRMERGENCY	1445			5,590.00
622-4152-444.25-03	10/04/2017	HVAC	A3203		04/2018	1,856.25
625-4160-445.25-03	10/04/2017	HVAC	A3203		04/2018	1,856.25
219-4110-441.25-03	10/04/2017	HVAC	A3203		04/2018	1,237.50
110-7213-472.24-02	10/04/2017	HVAC	A3210		04/2018	510.00
217-7260-472.24-02	04/20/2017	HVAC	5094		04/2018	130.00
10/27/2017 139353		ALARMCO OF MODESTO	558			225.00
625-4160-445.25-03	09/28/2017	QUARTERLY SERVICES	222073		04/2018	45.00

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622-4152-444.25-03	09/28/2017	QUARTERLY SERVICES	222073		04/2018	45.00
110-4120-442.25-03	09/28/2017	QUARTERLY SERVICES	222073		04/2018	45.00
219-4110-441.25-03	09/28/2017	QUARTERLY SERVICES	222073		04/2018	45.00
220-3110-431.25-03	09/28/2017	QUARTERLY SERVICES	222073		04/2018	45.00
10/27/2017 139354		ALL AMERICAN TRAFFIC SUPPLIES,	1455			2,201.14
110-4140-443.27-06	10/04/2017	STREETS		CITOAK100417	04/2018	2,201.14
10/27/2017 139355		ALPHA ANALYTICAL LABORATORIES	1469			568.00
622-4151-444.25-03	10/12/2017	PUBLIC WORKS SERVICES	7102353-SFL	180024	04/2018	39.00
622-4151-444.25-03	10/16/2017	PUBLIC WORKS SERVICES	7102624-SFL	180024	04/2018	277.00
622-4151-444.25-03	10/23/2017	PUBLIC WORKS SERVICES	7103326-SFL	180024	04/2018	213.00
622-4151-444.25-03	09/22/2017	PUBLIC WORKS SERVICES	7092779-SFL	180024	03/2018	39.00
10/27/2017 139356		ALTA PLANNING & DESIGN	1548			11,073.50
316-4149-419.25-03	10/04/2017	FINANCIAL SERVICE		00-2016-224-14 170117	04/2018	11,073.50
10/27/2017 139357		ANTONIOS CUSTOM UPHOLSTERY	9999999			195.00
110-7210-472.24-03	10/23/2017	VEHICLE MAINT		1145	04/2018	195.00
10/27/2017 139358		APOSTOLIC CHURCH	7777777			400.00
217-0000-222.02-00	10/17/2017	DEPOSIT REFUND		APOSTOLIC CHURC	04/2018	400.00
10/27/2017 139359		AT&T	350			374.44
110-2110-421.20-03	10/19/2017	TELEPHONE		8000-895-7310	04/2018	374.44
10/27/2017 139361		AT&T	942			2,292.23
218-7230-472.20-03	10/10/2017	TELEPHONE		9391053396	04/2018	14.22
110-2110-421.20-03	10/10/2017	TELEPHONE		9391053390	04/2018	186.23
110-2110-421.20-03	10/10/2017	TELEPHONE		9391053232	04/2018	164.24
110-1910-419.20-03	10/10/2017	TELEPHONE		9391053394	04/2018	61.11
625-4160-445.20-03	10/10/2017	TELEPHONE		9391053238	04/2018	39.91
110-2110-421.20-03	10/10/2017	TELEPHONE		9391053294	04/2018	47.54
217-7260-472.20-03	10/10/2017	TELEPHONE		9391053292	04/2018	133.00
218-7240-472.20-03	10/10/2017	TELEPHONE		9391053234	04/2018	38.77
627-4170-446.20-03	10/10/2017	TELEPHONE		9391053288	04/2018	20.34
110-1910-419.20-03	10/10/2017	TELEPHONE		9391053408	04/2018	601.90
622-4152-444.20-03	10/10/2017	TELEPHONE		9391053400	04/2018	52.05
625-4160-445.20-03	10/10/2017	TELEPHONE		9391053398	04/2018	56.99
110-1910-419.20-03	10/10/2017	TELEPHONE		9391055865	04/2018	76.22
110-2110-421.20-03	10/10/2017	TELEPHONE		9391059080	04/2018	20.47
218-7240-472.20-03	10/10/2017	TELEPHONE		9391053285	04/2018	20.34
110-2110-421.20-03	09/01/2017	TELEPHONE		8310001719697	04/2018	379.45
110-2110-421.20-03	10/01/2017	TELEPHONE		8310001719697	04/2018	379.45
10/27/2017 139362		AT&T	1070			32.94
625-4160-445.20-03	10/07/2017	TELEPHONE		238841-10807716	04/2018	32.94
10/27/2017 139363		BATTERY SYSTEMS INC.	1503			211.28
625-4160-445.24-03	09/15/2017	VEHICLE MAINTENANCE		4142633	03/2018	211.28

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10/27/2017	139364	BAY ALARM COMPANY	1443				1,289.00
622-4152-444.25-03	09/19/2017	ALARM SERVICE	14377283		03/2018	429.66	
625-4160-445.25-03	09/19/2017	ALARM SERVICE	14377283		03/2018	429.67	
110-7210-472.25-03	09/19/2017	ALARM SERVICE	14377283		03/2018	429.67	
10/27/2017	139365	BEAR ELECTRICAL SOLUTIONS	1544				680.00
110-4142-426.25-03	09/28/2017	ELECTRICAL EQUIP SUPPLIES	5423	180039	03/2018	680.00	
10/27/2017	139366	BOARD OF EQUALIZATION	9999999				14.88
110-0000-218.00-00	10/26/2017	DIESEL FUEL TAX	57-425647		02/2018	14.88	
10/27/2017	139367	LEHIGH HANSON	31				360.90
110-4140-443.27-06	10/03/2017	MISC. MATERIAL	1838394		04/2018	360.90	
10/27/2017	139368	CALIFORNIA BUILDING STANDARDS	9999999				830.70
220-0000-210.01-00	10/05/2017	BSC QUARTER REPORT	JULY-SEPT 2017		02/2018	830.70	
10/27/2017	139369	CAMARILLO, LUIS A	8888888				600.00
217-0000-204.05-00	10/17/2017	DEPOSIT REFUND	CAMARILLO, L		04/2018	600.00	
10/27/2017	139370	CENTRAL SANITARY SUPPLY	896				360.94
110-7210-472.27-06	10/06/2017	PARK SUPPLIES	829480		04/2018	66.39	
110-7210-472.27-06	10/06/2017	PARK SUPPLIES	829472		04/2018	294.55	
10/27/2017	139371	CHURCHWELL WHITE LLP	1329				14,808.46
110-1610-416.25-03	10/19/2017	LEGAL SERVICES	26029-26039		03/2018	4,485.28	
720-3110-431.25-03	10/19/2017	LEGAL SERVICES	26029-26039		03/2018	1,050.00	
625-4160-445.25-03	10/19/2017	LEGAL SERVICES	26029-26039		03/2018	1,706.25	
110-2110-421.25-03	10/19/2017	LEGAL SERVICES	26029-26039		03/2018	930.00	
720-3110-431.25-03	10/19/2017	LEGAL SERVICES	26029-26039		03/2018	393.75	
220-3110-431.25-03	10/19/2017	LEGAL SERVICES	26029-26039		03/2018	1,350.18	
720-3110-431.25-03	10/19/2017	LEGAL SERVICES	26029-26039		03/2018	4,856.25	
722-3110-431.25-03	10/19/2017	LEGAL SERVICES	26029-26039		03/2018	36.75	
10/27/2017	139372	CINTAS CORPORATION	1577				544.49
110-7210-472.25-16	10/13/2017	UNIFORM SERVICES	922640542		04/2018	46.50	
110-4120-442.25-16	10/13/2017	UNIFORM SERVICES	922640542		04/2018	20.00	
625-4160-445.25-16	10/13/2017	UNIFORM SERVICES	922640542		04/2018	58.29	
622-4152-444.25-16	10/13/2017	UNIFORM SERVICES	922640542		04/2018	58.20	
110-4140-443.25-16	10/13/2017	UNIFORM SERVICES	922640542		04/2018	52.06	
220-3130-433.25-16	10/13/2017	UNIFORM SERVICES	922640542		04/2018	3.73	
219-4110-441.27-06	10/13/2017	UNIFORM SERVICES	922640542		04/2018	2.28	
110-7210-472.25-16	10/20/2017	UNIFORM SERVICES	922642043		04/2018	108.87	
110-4120-442.25-16	10/20/2017	UNIFORM SERVICES	922642043		04/2018	20.00	
625-4160-445.25-16	10/20/2017	UNIFORM SERVICES	922642043		04/2018	58.29	
622-4152-444.25-16	10/20/2017	UNIFORM SERVICES	922642043		04/2018	58.20	
110-4140-443.25-16	10/20/2017	UNIFORM SERVICES	922642043		04/2018	52.06	
220-3130-433.25-16	10/20/2017	UNIFORM SERVICES	922642043		04/2018	3.73	
219-4110-441.27-06	10/20/2017	UNIFORM SERVICES	922642043		04/2018	2.28	

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10/27/2017	139373	CLARK PEST CONTROL	50			5,468.00	
622-4151-444.27-09	09/26/2017	MONTHLY SERVICES	21296054		04/2018	490.00	
622-4151-444.27-09	10/16/2017	POISONS AG & INDUST	21267044	180051	04/2018	4,978.00	
10/27/2017	139374	CRESCENT SUPPLY CO	59			252.34	
110-0000-246.04-00	08/15/2017	CAPS UNIFORM	97499		02/2018	85.21	
110-0000-246.04-00	08/15/2017	CAPS UNIFORM	049731		02/2018	167.13	
10/27/2017	139375	DATAPATH	1315			7,272.44	
110-2110-421.41-05	08/17/2017	CAMERA	135819		02/2018	3,459.87	
627-4170-446.25-03	06/22/2017	IT SUPPORT	135369		02/2018	1,200.00	
525-1910-419.41-06	07/25/2017	COMPUTER	135629		02/2018	747.96	
525-1910-419.41-06	07/14/2017	COMPUTER	135585		02/2018	664.61	
627-4170-446.41-05	07/28/2017	TELEVISION EQUIPMENT/ACCE	135652	170217	01/2018	1,200.00	
10/27/2017	139376	DEPARTMENT OF CONSERVATION	570			2,042.10	
220-0000-210.02-00	10/02/2017	SMIP QUARTERLY REPORT	JULY-SEPT 2017		02/2018	2,042.10	
10/27/2017	139377	DEPARTMENT OF TRANSPORATION	334			3,024.72	
110-4142-426.25-03	10/10/2017	SIGNAL/LIGHTING MAINT.	SL180090		03/2018	3,024.72	
10/27/2017	139378	DICKINSON'S WEED SPRAYING CO.	1357			2,650.00	
110-2210-422.27-09	10/16/2017	POISONS AG & INDUST	2399	180038	04/2018	666.66	
110-4140-443.27-09	10/16/2017	POISONS AG & INDUST	2399	180038	04/2018	583.34	
110-7210-472.27-09	10/16/2017	POISONS AG & INDUST	2399	180038	04/2018	833.34	
622-4150-444.27-09	10/16/2017	POISONS AG & INDUST	2399	180038	04/2018	250.00	
627-4170-446.27-06	10/16/2017	POISONS AG & INDUST	2399	180038	04/2018	316.66	
10/27/2017	139379	ENGINEERED FIRE SYSTEMS, INC.	1456			350.00	
220-3130-433.25-03	10/01/2017	FIRE PLAN CHECK	13020		03/2018	350.00	
10/27/2017	139380	EXPRESS SERVICES, INC.	1235			10,822.56	
110-7210-472.13-00	10/11/2017	PERSONNEL, TEMPORARY	19605567	180057	04/2018	5,448.00	
110-7210-472.13-00	09/27/2017	PERSONNEL, TEMPORARY	19538468	180057	03/2018	5,374.56	
10/27/2017	139381	EZEQUIEL RUIZ/LESLIE LEMUS	8888888			600.00	
217-0000-204.05-00	10/05/2017	DEPOSIT REFUND	RUIZ/LEMUS		04/2018	600.00	
10/27/2017	139382	FAR WEST LABORATORIES	85			1,480.00	
622-4151-444.25-03	10/12/2017	PUBLIC WORKS SERVICES	86929	180020	04/2018	705.00	
625-4160-445.25-03	09/19/2017	ROUTING TESTING	86930		03/2018	775.00	
10/27/2017	139383	FARMER'S BLACKMITH	87			91.59	
622-4151-444.27-06	10/16/2017	MISC. SUPPLIES	660240		04/2018	91.59	
10/27/2017	139384	FEDEX	88			50.52	
220-3130-433.25-03	10/13/2017	MAILING FEES	5-959-56193		04/2018	50.52	
10/27/2017	139385	GARRETT, DEANNA	9999999			30.00	
110-2160-303.01-00	10/24/2017	ANIMAL LICENSE REFUND	GARRETT, D		04/2018	30.00	

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10/27/2017 110-7210-472.27-06	139386	GARTON TRACTOR 06/23/2017	94 MOWER SUPPLIES	MS35640		02/2018	291.36 291.36
10/27/2017 110-4140-443.27-06	139387	GEORGE REED INC. 10/04/2017	95 STREETS	100132846		04/2018	642.17 642.17
10/27/2017 622-4151-444.25-03 622-4151-444.25-03	139388	GILTON SOLID WASTE MANAGEMENT 10/10/2017 10/10/2017	96 PUBLIC WORKS SERVICES PUBLIC WORKS SERVICES	917437 917438	180021 180021	04/2018 04/2018	6,974.48 6,596.14 378.34
10/27/2017 286-6230-476.25-15 288-6244-476.25-15	139389	GROVER LANDSCAPE SERVICES INC. 09/30/2017 09/30/2017	104 GROUNDS MAINTENANCE GROUNDS MAINTENANCE	0255393 0255394	180034 180036	03/2018 03/2018	7,966.66 6,500.00 1,466.66
10/27/2017 622-4151-444.24-02	139390	HACH COMPANY 10/06/2017	1281 PUBLIC WORKS SERVICES	10663870		180045 04/2018	1,404.00 1,404.00
10/27/2017 110-2110-421.24-03	139391	HAILDEN FORD-MERCURY 10/05/2017	111 VEHICLE MAINTENANCE	6028470		04/2018	178.64 178.64
10/27/2017 720-3110-431.25-03	139392	HYSELL, KENT & ELIZABETH 10/16/2017	9999999 DEPOSIT REFUND	HYSELL, K		04/2018	20.68 20.68
10/27/2017 220-3110-431.13-00 720-3110-431.25-03 720-3110-431.25-03 720-3110-431.25-03 720-3110-431.25-03 720-3110-431.25-03 720-3110-431.25-03 220-3110-431.25-03	139393	J.B. ANDERSON LAND USE PLANNIN 10/01/2017 10/01/2017 10/01/2017 10/01/2017 10/01/2017 10/01/2017 10/01/2017 10/01/2017	1437 PLANNING SERVICES PLANNING SERVICES PLANNING SERVICES PLANNING SERVICES PLANNING SERVICES PLANNING SERVICES PLANNING SERVICES	100117GP 100117GP 100117GP 100117GP 100117GP 100117GP 100117GP 100117NCC		03/2018 03/2018 03/2018 03/2018 03/2018 03/2018 03/2018 03/2018	16,782.00 6,000.00 55.00 3,962.00 605.00 660.00 4,070.00 1,430.00
10/27/2017 110-0000-202.00-00	139394	JKB LIVING, INC. (lot 98) 10/23/2017	9999999 UB CR REFUND	000056637		04/2018	15.64 15.64
10/27/2017 110-0000-202.00-00	139395	JKB LIVING, INC. (LOT 102) 10/23/2017	9999999 UB CR REFUND	000056615		04/2018	15.64 15.64
10/27/2017 110-0000-202.00-00	139396	JKB LIVING, INC. (LOT 60) 10/23/2017	9999999 UB CR REFUND	000056717		04/2018	13.06 13.06
10/27/2017 110-0000-202.00-00	139397	JKB LIVING, INC. LOT 57 10/23/2017	9999999 UB CR REFUND	000056179		04/2018	29.10 29.10
10/27/2017 622-4151-444.25-03 110-7210-472.25-03	139398	KCI SWEEPING 09/29/2017 10/12/2017	1476 GROUNDS MAINTENANCE CONTRACT SERVICES	17-1016 17-1021	180023	03/2018 04/2018	1,079.42 385.67 693.75
10/27/2017 110-2110-421.27-04	139399	KIMBALL MIDWEST 10/17/2017	804 MISC. HARDWARE	5918556		04/2018	449.64 449.64

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10/27/2017 744-7240-472.27-04	139400	KIWANIS CLUB OF OAKDALE 10/24/2017	9999999 REIMB FOR SUPPLIES PURCH	KIWANIS	04/2018	250.00 250.00	
10/27/2017 217-0000-204.05-00	139401	LIFE LINE SCREENING 10/17/2017	8888888 DEPOSIT REFUND	LIFE LINE	04/2018	400.00 400.00	
10/27/2017 316-4149-419.25-03	139402	LOCAL GOVERNMENT COMMISSION 10/12/2017	1526 MISC PROFESSIONAL SERVICE	463-09	160205 04/2018	2,792.07 2,792.07	
10/27/2017 624-4169-445.42-10	139403	MCR ENGINEERING INC. 09/30/2017	158 ARCHITECT-ENGINEER	12890	150161 03/2018	52,165.94 1,120.00	
621-4159-444.25-03		09/30/2017	MISC PROFESSIONAL SERVICE	12885	160046 03/2018	4,475.00	
316-4149-443.42-04		09/30/2017	ARCHITECT-ENGINEER	12887	160091 03/2018	11,173.84	
221-4149-443.42-04		09/30/2017	ARCHITECT-ENGINEER	12888	160167 03/2018	1,200.00	
349-4150-444.41-02		09/30/2017	ARCHITECT-ENGINEER	12889	170094 03/2018	80.00	
221-4149-443.42-04		09/30/2017	ARCHITECT-ENGINEER	12893	170202 03/2018	7,030.00	
221-4149-443.42-05		09/30/2017	ARCHITECT-ENGINEER	12892	170215 03/2018	1,020.00	
624-4169-445.42-10		09/30/2017	ARCHITECT-ENGINEER	12891	180043 03/2018	8,010.00	
221-4149-443.42-04		08/31/2017	ARCHITECT-ENGINEER	12812	160167 02/2018	780.00	
621-4159-444.42-09		08/31/2017	ARCHITECT-ENGINEER	12813	170214 02/2018	700.00	
720-3110-431.25-03		08/31/2017	ENGINEERING SERVICES	12797	02/2018	770.00	
720-3110-431.25-03		07/31/2017	ENGINEERING SERVICES	12724	02/2018	3,190.00	
343-7219-472.41-02		09/30/2017	MISC PROFESSIONAL SERVICE	12883	150269 03/2018	12,117.10	
720-3110-431.25-03		09/30/2017	ARCHITECT-ENGINEER	12879	170208 03/2018	500.00	
10/27/2017 110-0000-219.11-04	139404	METLIFE - GROUP BENEFITS 10/15/2017	1504 BENEFITS	KM05931316	05/2018	838.92 838.92	
10/27/2017 622-4151-444.20-01	139405	MID 10/06/2017	161 ELECTRIC	6483221405	04/2018	21,590.67 21,590.67	
10/27/2017 625-4160-445.25-03	139406	MID 09/27/2017	9999999 GRANT APPLICATION	130156	03/2018	1,191.61 1,191.61	
10/27/2017 110-7210-472.25-03	139407	MIRACLE PLAYSYSTEMS, INC. 10/05/2017	1513 PARK, POOL EQUIPMENT	F2017-0843	180054 04/2018	2,323.03 2,323.03	
10/27/2017 110-4120-442.27-06	139408	MODESTO WELDING PRODUCTS 09/25/2017	830 CYLINDER RENTAL	129399	03/2018	19.80 19.80	
10/27/2017 622-4152-444.24-03	139409	MUNICIPAL MAINTENANCE EQUIPMEN 10/11/2017	173 VEHICLE MAINTENANCE	0122587-IN	04/2018	64.35 64.35	
10/27/2017 625-4160-445.27-06	139410	NATIONAL METER & AUTAOMATION 10/01/2017	686 ARMSTRONG WAY PROJ	S1088352.001	04/2018	16,444.77 12,808.11	
110-0000-140.00-00		10/04/2017	METER	S1090042.002	04/2018	2,428.29	
110-0000-140.00-00		10/04/2017	METER	S1090042.003	04/2018	1,208.37	
10/27/2017 622-4151-444.24-03	139411	O'REILLY AUTOMOTIVE STORES, IN 10/05/2017	1533 MISC. PARTS	2721-279289	04/2018	368.45 368.45	

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110-4140-443.24-03	10/04/2017	MISC. PARTS	2721-279120		04/2018	183.74	
110-7210-472.24-03	10/04/2017	MISC. PARTS	2721-278993		04/2018	162.55	
110-4140-443.24-03	10/04/2017	MISC. PARTS	2721-279119		04/2018	216.40	
110-7210-472.24-03	10/12/2017	MISC. SUPPLIES	2721-281165		04/2018	6.48	
110-7210-472.24-03	10/13/2017	MISC. SUPPLIES	2721-281459		04/2018	46.69	
110-7210-472.24-03	10/23/2017	MISC. SUPPLIES	2721-284067		04/2018	25.97	
110-7210-472.24-03	10/23/2017	MISC. SUPPLIES	2721-284080		04/2018	20.58	
110-7210-472.24-03	10/20/2017	MISC. SUPPLIES	2721-283445		04/2018	45.53	
110-7210-472.24-03	10/18/2017	MISC. SUPPLIES	2721-282894		04/2018	114.23	
110-7210-472.24-03	10/17/2017	MISC. SUPPLIES	2721-282629		04/2018	144.03	
110-2110-421.24-03	10/16/2017	MISC. SUPPLIES	2721-282248		04/2018	25.87	
110-2110-421.24-03	10/12/2017	MISC. SUPPLIES	2721-281255		04/2018	158.34	
110-2110-421.24-03	10/16/2017	MISC. SUPPLIES	2721-282263		04/2018	155.76	
625-4160-445.24-03	10/17/2017	MISC. SUPPLIES	2721-282504		04/2018	6.82	
110-4120-442.24-02	10/17/2017	MISC. SUPPLIES	2721-282625		04/2018	23.72	
110-4120-442.24-02	10/17/2017	MISC. SUPPLIES	2721-282614		04/2018	50.24	
110-7210-472.24-03	10/11/2017	MISC. SUPPLIES	2721-280887		04/2018	24.04	
110-4120-442.24-02	10/12/2017	MISC. SUPPLIES	2721-281161		04/2018	108.30	
110-2110-421.24-03	10/02/2017	MISC. SUPPLIES	2721-289390		04/2018	86.65	
110-2110-421.24-03	10/10/2017	MISC. SUPPLIES	2721-280666		04/2018	86.48	
110-2110-421.24-03	10/06/2017	MISC. SUPPLIES	2721-279671		04/2018	51.98	
110-2110-421.24-03	10/03/2017	MISC. SUPPLIES	2721-278691		04/2018	217.27	
110-7210-472.24-03	10/02/2017	MISC. SUPPLIES	2721-278391		04/2018	239.08	
622-4152-444.24-03	10/02/2017	MISC. SUPPLIES	2721-278428		04/2018	15.52	
10/27/2017	139414	OAK VALLEY HOSPITAL	191			230.00	
110-7210-472.25-03	09/19/2017	PRE EMPLOYMENT	CL0000004150		03/2018	115.00	
622-4151-444.25-03	09/26/2017	PRE EMPLOYMENT	CL0000004150		03/2018	115.00	
10/27/2017	139415	OAKDALE AUTOMOTIVE REPAIR & TI	210			197.45	
110-2110-421.24-03	09/26/2017	VEHICLE MAINTENANCE	2019098		03/2018	159.45	
110-2110-421.24-03	10/09/2017	VEHICLE MAINT	2019364		04/2018	18.00	
110-4140-443.24-03	10/16/2017	VEHICLE MAINT	2019456		04/2018	20.00	
10/27/2017	139416	OAKDALE GARDEN CLUB	9999999			20.00	
110-2110-421.27-04	10/26/2017	FESTIVAL OF TREES	OGC		04/2018	20.00	
10/27/2017	139417	OAKDALE HIGH SCHOOL	7777777			600.00	
217-0000-204.06-00	10/17/2017	DEPOSIT REFUND	OHS 72		04/2018	600.00	
10/27/2017	139418	OAKDALE LEADER	206			707.40	
625-4160-445.27-06	08/09/2017	LEGAL AD	189232		02/2018	60.00	
622-4152-444.27-06	08/09/2017	LEGAL AD	189232		02/2018	60.00	
110-1210-412.22-00	10/04/2017	AD FOR VOLUNTEERS NEEDED	194339		04/2018	293.70	
110-1210-412.22-00	10/11/2017	AD FOR VOLUNTEERS NEEDED	194667		04/2018	293.70	
10/27/2017	139419	OAKDALE LOCKSMITH	207			9.75	
110-2110-421.27-04	10/10/2017	DUPLICATE KEYS	28722		04/2018	9.75	

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110-0000-207.00-00	10/13/2017	QUARTERLY PAYMENT	JULY - SEPT.		03/2018	28,786.18	
10/27/2017	139421	ON STAR PEST CONTROL	217				497.00
625-4160-445.25-03	10/05/2017	QUARTERLY SERVICES	115874		04/2018	33.25	
622-4152-444.25-03	10/05/2017	QUARTERLY SERVICES	115874		04/2018	33.25	
110-7210-472.25-03	10/05/2017	QUARTERLY SERVICES	115874		04/2018	33.25	
110-4120-442.25-03	10/05/2017	QUARTERLY SERVICES	115874		04/2018	33.25	
110-2160-421.27-06	09/14/2017	SPECIAL SERVICES	115712		03/2018	150.00	
110-2161-421.27-06	09/14/2017	SPECIAL SERVICES	115712		03/2018	150.00	
217-7240-472.25-03	10/13/2017	BUILDING MAINTENANCE	115894	180025	04/2018	64.00	
10/27/2017	139422	ONTEL SECURITY SERVICES, INC.	1563				3,713.53
217-0000-222.07-00	10/15/2017	SECURITY SERVICES	23165		04/2018	120.00	
217-7240-305.03-06	10/15/2017	SECURITY SERVICES	23165		04/2018	.20-	
217-0000-222.07-00	09/30/2017	EVENT SECURITY	23076		03/2018	720.00	
217-7260-305.03-05	09/30/2017	EVENT SECURITY	23076		03/2018	1.20-	
217-0000-222.07-00	09/30/2017	EVENT SECURITY	23076		03/2018	540.00	
217-7260-305.03-05	09/30/2017	EVENT SECURITY	23076		03/2018	.90-	
217-0000-222.07-00	09/30/2017	EVENT SECURITY	23076		03/2018	900.00	
217-7260-305.03-05	09/30/2017	EVENT SECURITY	23076		03/2018	1.62-	
217-0000-222.07-00	10/15/2017	EVENT SECURITY	23162		04/2018	1,530.00	
217-7260-305.03-05	10/15/2017	EVENT SECURITY	23162		04/2018	2.55-	
217-0000-204.05-00	09/30/2017	EVENT SECURITY	23076		03/2018	90.00-	
10/27/2017	139423	P&L CONCRETE PRODUCTS	223				77.67
625-4160-445.27-06	10/24/2017	MISC. SUPPLIES	187067		04/2018	77.67	
10/27/2017	139425	PG&E	226				57,958.62
625-4160-445.20-01	10/09/2017	ELECTRIC	60775846904		04/2018	40,053.93	
110-4142-426.20-01	10/16/2017	ELECTRIC	07875298122		04/2018	19.39	
288-6245-476.20-01	10/16/2017	ELECTRIC	68565167456		04/2018	9.75	
288-6244-476.20-01	10/16/2017	ELECTRIC	47013986097		04/2018	26.91	
288-6243-476.20-01	10/16/2017	ELECTRIC	01868963875		04/2018	167.71	
631-4180-447.20-01	10/02/2017	ELECTRIC	41595816467		04/2018	882.58	
217-7230-472.20-01	10/19/2017	ELECTRIC	12937367741		04/2018	2,140.84	
217-7230-472.20-02	10/19/2017	GAS	12937367741		04/2018	59.46	
110-1910-419.20-01	10/19/2017	ELECTRIC	18246929329		04/2018	4,982.11	
110-1910-419.20-02	10/19/2017	GAS	18246929329		04/2018	74.35	
219-4110-441.20-01	10/19/2017	ELECTRIC	07228975343		04/2018	180.91	
219-4110-441.20-02	10/19/2017	GAS	07228975343		04/2018	8.31	
625-4160-445.20-01	10/19/2017	ELECTRIC/GAS	07228975343		04/2018	378.46	
622-4152-444.20-01	10/19/2017	ELECTRIC/GAS	07228975343		04/2018	378.46	
217-7260-472.20-01	10/19/2017	ELECTRIC/GAS	71493181177		04/2018	2,142.91	
288-6242-476.20-01	10/19/2017	ELECTRIC/GAS	79258195720		04/2018	9.53	
627-4170-446.20-01	10/19/2017	ELECTRIC	07028519473		04/2018	1,109.11	
622-4150-444.20-01	10/19/2017	ELECTRIC	45427294660		04/2018	655.39	
622-4152-444.20-01	10/19/2017	ELECTRIC	44133562536		04/2018	2,856.48	
286-6230-476.20-01	10/18/2017	ELECTRIC	98085099004		04/2018	21.50	

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217-7270-472.20-01	10/20/2017	ELECTRIC	63063551012		04/2018	78.28	
288-6241-476.20-01	10/23/2017	ELECTRIC	29646608462		04/2018	101.20	
285-6220-476.20-01	10/23/2017	ELECTRIC	16364492971		04/2018	766.86	
627-4170-446.20-01	10/23/2017	ELECTRIC	86502703126		04/2018	266.78	
627-4170-446.20-01	10/23/2017	ELECTRIC	44024983676		04/2018	152.57	
10/27/2017 139426	QUALITY SERVICE, INC.	1187				1,050.00	
625-4160-445.27-06	10/01/2017	QUARTERLY SERVICES	22055		04/2018	1,050.00	
10/27/2017 139427	R & B COMPANY	1429				787.68	
622-4152-444.27-06	08/11/2017	MISC. PARTS	S1671938.001		02/2018	85.56	
622-4152-444.27-06	05/22/2017	MISC. PARTS	S1650745.001		02/2018	92.20	
625-4160-445.27-06	10/10/2017	MISC. SUPPLIES	S1675747.001		04/2018	157.02	
625-4160-445.27-06	10/12/2017	WATER DEPT. SUPPLIES	S1686202.001		04/2018	637.30	
10/27/2017 139428	RENFROW, MICHAEL	5555555				165.85	
627-4170-446.16-01	10/04/2017	MILEAGE REIMBURSEMENT	RENFROW, M		04/2018	165.85	
10/27/2017 139429	RIVER PARADISE LANDSCAPE MAINT	471				4,600.00	
217-7240-472.25-15	10/25/2017	GROUNDS MAINTENANCE	102517	180009	04/2018	2,600.00	
217-7260-472.25-15	10/25/2017	GROUNDS MAINTENANCE	102517	180010	04/2018	2,000.00	
10/27/2017 139430	ROLFE CONSTRUCTION	1233				261,032.78	
624-4169-445.42-10	10/23/2017	MISC PROFESSIONAL SERVICE	17181	180042	04/2018	261,032.78	
10/27/2017 139431	ROSS F. CARROLL INC.	36				3,089.45	
624-0000-201.01-00	07/31/2017	RETENTION RELEASE	RETENTION	150101	07/2018	3,089.45	
10/27/2017 139432	SAFE-T-LITE OF MODESTO	255				1,165.70	
110-4140-443.27-06	10/11/2017	MISC SIGNS	340642		04/2018	26.01	
110-4140-443.27-06	10/16/2017	MISC SIGNS	340782		04/2018	104.04	
316-4149-443.42-04	10/12/2017	SIGNS	340631		04/2018	360.14	
215-4149-443.42-04	10/12/2017	SIGNS	340631		04/2018	360.14	
627-4170-446.27-06	10/19/2017	PARKING SIGN	340915		04/2018	315.37	
10/27/2017 139433	SARAI PASTRANA/ADRIAN PANTOJA	8888888				510.00	
217-0000-204.05-00	10/06/2017	DEPOSIT REFUND	PASTRANA/PANTOJ		04/2018	510.00	
10/27/2017 139434	SETLIFF BROTHERS	9999999				55.00	
110-2110-421.24-03	09/27/2017	TOWING SERVICES	6616		03/2018	55.00	
10/27/2017 139435	SHORELINE ENVIRONMENTAL ENGINE	9999999				1,440.00	
625-4160-445.25-03	09/01/2017	PROFESSIONAL SERVICES	743		03/2018	1,440.00	
10/27/2017 139436	SIERRA CHEMICAL	449				1,356.87	
625-4160-445.27-06	10/06/2017	CHLORINE	SLS10052986		04/2018	1,356.87	
10/27/2017 139437	SOUTHERN COUNTIES FUELS	1182				6,389.42	
110-0000-217.00-00	10/03/2017	FUEL	0989313-IN		04/2018	55.08	

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110-0000-217.00-00	10/06/2017	FUEL	0992012-IN		04/2018	73.20
110-0000-218.00-00	10/06/2017	FUEL	0992012-IN		04/2018	20.00
110-0000-218.00-00	10/06/2017	FUEL	0992012-IN		04/2018	35.42-
110-0000-217.00-00	10/10/2017	FUEL	0995160-IN		04/2018	73.20
110-0000-218.00-00	10/10/2017	FUEL	0995160-IN		04/2018	20.00
110-0000-218.00-00	10/10/2017	FUEL	0995160-IN		04/2018	34.89-
110-0000-217.00-00	10/13/2017	FUEL	0998172-IN		04/2018	59.66
110-0000-218.00-00	10/13/2017	FUEL	0998172-IN		04/2018	16.30
110-0000-218.00-00	10/13/2017	FUEL	0998172-IN		04/2018	27.32-
110-0000-217.00-00	10/13/2017	FUEL	0998172-IN		04/2018	72.90
110-0000-218.00-00	10/13/2017	FUEL	0998172-IN		04/2018	54.00
110-0000-218.00-00	10/13/2017	FUEL	0998172-IN		04/2018	77.55-
110-0000-217.00-00	10/17/2017	FUEL	0998125-IN		04/2018	64.05
110-0000-218.00-00	10/17/2017	FUEL	0998125-IN		04/2018	17.50
110-0000-218.00-00	10/17/2017	FUEL	0998125-IN		04/2018	31.24-
110-0000-140.00-00	10/03/2017	AUTOMOTIVE	0989313-IN		04/2018	893.83
110-0000-140.00-00	10/06/2017	AUTOMOTIVE	0992012-IN		04/2018	1,191.83
110-0000-140.00-00	10/10/2017	AUTOMOTIVE	0995160-IN		04/2018	1,174.10
110-0000-140.00-00	10/13/2017	AUTOMOTIVE	0998172-IN		04/2018	924.32
110-0000-140.00-00	10/17/2017	AUTOMOTIVE	0998125-IN		04/2018	1,053.72
110-0000-140.00-00	10/13/2017	AUTOMOTIVE	0998172-IN		04/2018	843.49
10/27/2017	139438	STEVES CHEVROLET-BUICK	278			166.44
110-7210-472.24-03	10/16/2017	VEHICLE MAINT	129634		04/2018	166.44
10/27/2017	139439	SUTTER HEALTH PLUS	1556			50,387.97
110-0000-219.11-01	10/04/2017	HEALTH BENEFITS	455107		05/2018	50,387.97
10/27/2017	139440	SWIFT LAWN & GARDEN	1328			49,830.29
288-6243-476.25-15	09/30/2017	GROUNDS MAINTENANCE	5986	180026	03/2018	519.04
288-6243-476.24-09	09/30/2017	EQUIPMENT MAINTENANCE	5987	180027	03/2018	49.00
288-6242-476.25-15	09/29/2017	GROUNDS MAINTENANCE	5985	180028	03/2018	253.08
285-6220-476.25-15	09/30/2017	GROUNDS MAINTENANCE	5982	180030	03/2018	6,206.90
285-6220-476.24-09	09/29/2017	EQUIPMENT MAINTENANCE	5983	180031	03/2018	1,421.00
284-6210-476.25-15	09/30/2017	GROUNDS MAINTENANCE	5990	180032	03/2018	34,626.27
284-6210-476.24-09	09/29/2017	EQUIPMENT MAINTENANCE	5988	180033	03/2018	6,404.00
285-6220-476.24-07	09/29/2017	TREE REMOVAL	5984		03/2018	188.00
284-6210-476.24-07	09/29/2017	TREE LANDSCAPE	5989		03/2018	163.00
10/27/2017	139441	TESCO CONTROLS	285			24,900.00
621-4159-444.25-03	10/19/2017	PUBLIC WORKS SERVICES	0063180-IN	170206	04/2018	24,900.00
10/27/2017	139442	TOSHIBA FINANCIAL SERVICES, IN	1191			566.36
622-4152-444.23-00	10/18/2017	COPIER LEASE	342142981		04/2018	141.59
625-4160-445.23-00	10/18/2017	COPIER LEASE	342142981		04/2018	141.59
219-4110-441.23-00	10/18/2017	COPIER LEASE	342142981		04/2018	141.59
220-3110-431.23-00	10/18/2017	COPIER LEASE	342142981		04/2018	141.59
10/27/2017	139443	TP EXPRESS	281			295.00
627-4170-446.25-03	10/15/2017	CONTRACT SERVICES	18992		05/2018	295.00

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
10/27/2017 110-4142-426.27-06	139444	TROMBETTA ELECTRICS DISTRIBUTO	291				68.86
		10/18/2017	ELECTRICAL SUPPLIES	157176	04/2018		68.86
10/27/2017 316-4149-443.42-04	139445	UNITED PAVEMENT MAINTENANCE, I	1570				92,500.21
		09/29/2017	PUBLIC WORKS SERVICES	236	180066 03/2018		92,500.21
10/27/2017 110-1910-419.23-00	139446	US BANK-	1417				2,042.72
		10/04/2017	COPIER LEASE	341225852	04/2018		488.16
		10/04/2017	COPIER LEASE	341225597	04/2018		533.20
		10/17/2017	COPIER LEASE	342046935	04/2018		533.20
		10/18/2017	OFFICE MACHINES AND EQUIP	342132743	180005 04/2018		488.16
10/27/2017 625-4160-445.27-06	139447	USA BLUEBOOK	305				733.74
		10/05/2017	SIGNS	385942	04/2018		733.74
10/27/2017 110-7210-472.20-04	139448	VERIZON	308				163.62
		10/18/2017	TELEPHONE	270617885-00001	04/2018		163.62
10/27/2017 270-1910-419.25-03	139449	VICTORIOUS PRODUCTIONS	1257				900.00
		10/13/2017	TELEVISION EQUIPMENT/ACCE	101317	180050 04/2018		900.00
10/27/2017 621-4151-444.41-02	139450	WEST COAST SAND & GRAVEL INC.	320				956.93
		08/25/2017	PUBLIC WORKS SERVICES	1265997	180049 02/2018		956.93
10/27/2017 110-4140-443.27-06	139451	WILLE ELECTRIC SUPPLY CO., INC	326				404.40
		10/09/2017	OAK STORM DRAIN SUPPLIES	S1812104.001	04/2018		122.11
		10/13/2017	LIFT STATION #7	S1813027.001	04/2018		282.29
10/27/2017 110-2110-421.16-03	139452	YATES, JANEEN	5555555				100.00
		09/28/2017	2 DAYS PER DIEM	YATES, J	05/2018		100.00
10/27/2017 110-1910-419.23-00	139453	ZOOM IMAGING SOLUTIONS INC.	679				759.43
		09/25/2017	COPIER LEASE	1843477	03/2018		92.77
		10/17/2017	COPIER LEASE	1852617	04/2018		295.55
		09/01/2017	COPIER LEASE	1833424	03/2018		371.11
10/27/2017 625-4161-445.16-02	139454	U.S. BANK	978				36,068.20
		09/22/2017	PARKING	09222017	03/2018		12.00
		09/22/2017	PARKING	09222017	03/2018		12.00
		09/22/2017	PARKING	09222017	03/2018		12.00
		09/22/2017	PARKING	09222017	03/2018		12.00
		09/22/2017	AMAZON	09222017	03/2018		62.30
		09/22/2017	EBUYCOMMERCE.COM	09222017	03/2018		42.50
		09/22/2017	EBUYCOMMERCE.COM	09222017	03/2018		42.50
		09/22/2017	PAKMAIL	09222017	03/2018		32.26
		09/22/2017	LIVESTREAM	09222017	03/2018		49.00
		09/22/2017	COMCAST	09222017	03/2018		85.91
		09/22/2017	COMCAST	09222017	03/2018		85.91
		09/22/2017	AYERA	09222017	03/2018		199.00

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
622-4151-444.25-03	09/22/2017	AYERA	09222017		03/2018	199.00
627-4170-446.25-03	09/22/2017	AYERA	09222017		03/2018	199.00
110-1910-419.27-06	09/22/2017	AMAZON	09222017		03/2018	44.70
217-7260-472.20-03	09/22/2017	COMCAST	09222017		03/2018	116.15
110-1910-419.27-06	09/22/2017	TRAVEL	09222017		03/2018	94.52
245-1910-419.25-03	09/22/2017	MEETING	09222017		03/2018	42.68
110-1910-419.27-06	09/22/2017	GOLDEN VALLEY AWARDS	09222017		03/2018	281.78
110-1910-419.25-03	09/22/2017	WIX FEE	09222017		03/2018	4.99
110-1210-412.29-00	09/22/2017	USPS	09222017		03/2018	12.75
110-1110-411.29-00	09/22/2017	USPS	09222017		03/2018	7.50
217-7260-472.24-01	09/22/2017	TROMBETTA ELECTRICAL	09222017		03/2018	164.38
217-7260-472.24-01	09/22/2017	OAKDALE ACE	09222017		03/2018	135.44
217-7260-472.24-01	09/22/2017	TROMBETTA ELECT	09222017		03/2018	107.55
110-7213-472.27-06	09/22/2017	VERIZON	09222017		03/2018	54.18
217-7240-472.27-04	09/22/2017	OAKDALE ACE	09222017		03/2018	58.47
217-7260-472.24-01	09/22/2017	OAKDALE ACE	09222017		03/2018	29.25
110-7213-472.27-06	09/22/2017	OAKDALE LOCKSMITH	09222017		03/2018	5.42
217-7240-472.24-02	09/22/2017	OAKDALE ACE	09222017		03/2018	27.08
110-7213-472.27-06	09/22/2017	AMAZON	09222017		03/2018	15.33
110-7213-472.24-02	09/22/2017	OAKDALE ACE	09222017		03/2018	4.22
110-7213-472.24-02	09/22/2017	OAKDALE ACE	09222017		03/2018	4.22-
110-7213-472.27-02	09/22/2017	OAKDALE ACE	09222017		03/2018	12.96
217-7240-472.24-02	09/22/2017	CREST/GOOD	09222017		03/2018	200.02
110-7213-472.24-02	09/22/2017	AMAZON	09222017		03/2018	15.33-
217-7260-472.24-01	09/22/2017	OAKDALE ACE	09222017		03/2018	7.58
110-7213-472.24-02	09/22/2017	OAKDALE ACE	09222017		03/2018	1.30
110-7213-472.24-02	09/22/2017	HOME DEPOT	09222017		03/2018	17.67
110-7213-472.24-02	09/22/2017	OAKDALE ACE	09222017		03/2018	92.32
217-7240-472.24-02	09/22/2017	OAKDALE LOCKSMITH	09222017		03/2018	2.00
744-7240-472.27-04	09/22/2017	AMAZON	09222017		03/2018	122.09
625-4160-445.16-02	09/22/2017	CA NV SECTION	09222017		03/2018	100.00-
625-4160-445.16-02	09/22/2017	CA NV SECTION	09222017		03/2018	100.00-
110-4140-443.16-02	09/22/2017	CA NV SECTION	09222017		03/2018	100.00-
622-4152-444.16-02	09/22/2017	CA NV SECTION	09222017		03/2018	100.00-
625-4160-445.27-01	09/22/2017	OFFICE MAX	09222017		03/2018	91.28
622-4152-444.27-01	09/22/2017	OFFICE MAX	09222017		03/2018	91.28
625-4160-445.24-03	09/22/2017	SHOWTIME MOB DETAILING	09222017		03/2018	1,325.00
622-4151-444.24-03	09/22/2017	SHOWTIME MOB DETAILING	09222017		03/2018	1,060.00
622-4152-444.27-06	09/22/2017	AMAZON	09222017		03/2018	106.75
625-4160-445.27-06	09/22/2017	AMAZON	09222017		03/2018	106.74
628-4170-446.41-04	09/22/2017	HOME DEPOT	09222017		03/2018	1,504.25
331-7219-472.42-11	09/22/2017	GOLDEN VALLEY AWARDS	09222017		03/2018	2,593.96
220-3110-431.27-01	09/22/2017	MISC CHARGES	09222017		03/2018	30.76
220-3110-431.27-01	09/22/2017	MISC CHARGES	09222017		03/2018	15.95
220-3110-431.16-01	09/22/2017	PARKING	09222017		03/2018	2.00
220-3130-433.16-02	09/22/2017	CBO	09222017		03/2018	585.00-
220-3130-433.16-02	09/22/2017	CBO	09222017		03/2018	1,250.00
331-7219-472.42-11	09/22/2017	GOLDEN VALLEY AWARD	09222017		03/2018	169.00
220-3110-431.27-01	09/22/2017	AMAZON	09222017		03/2018	131.10
267-3140-432.16-02	09/22/2017	PARKING	09222017		03/2018	3.00

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
110-0000-246.48-00	09/22/2017	COMM PARK GRAND OPENING	09222017		03/2018	350.11
110-4142-426.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	29.23
625-4160-445.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	33.31
625-4160-445.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	30.15
625-4160-445.27-06	09/22/2017	FASTENAL	09222017		03/2018	97.46
625-4160-445.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	33.63
625-4160-445.27-06	09/22/2017	OAKDALE FEED & SEED	09222017		03/2018	90.82
625-4160-445.27-06	09/22/2017	TRACTOR SUPPLY	09222017		03/2018	121.91
625-4160-445.27-06	09/22/2017	HOME DEPOT	09222017		03/2018	700.11
110-7210-472.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	86.65
285-6220-476.24-07	09/22/2017	ANDERSON TREE EXPERTS	09222017		03/2018	900.00
110-7210-472.27-06	09/22/2017	EWING	09222017		03/2018	608.67
110-7210-472.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	64.27
110-7210-472.27-06	09/22/2017	O'REILLYS	09222017		03/2018	80.15
110-7210-472.27-06	09/22/2017	SITEONE	09222017		03/2018	642.93
110-7210-472.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	215.77
110-7210-472.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	109.09
285-6220-476.24-07	09/22/2017	ANDERSON TREE EXPERTS	09222017		03/2018	600.00
284-6210-476.27-06	09/22/2017	KELLY'S BACKFLOW	09222017		03/2018	806.41
284-6210-476.24-09	09/22/2017	SITEONE	09222017		03/2018	708.68
625-4160-445.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	20.65
625-4160-445.16-02	09/22/2017	TRAINING/LODGING	09222017		03/2018	1,379.10
625-4160-445.16-02	09/22/2017	TRAINING/MEALS	09222017		03/2018	23.12
625-4160-445.16-02	09/22/2017	AWWA	09222017		03/2018	94.50
625-4160-445.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	95.20
625-4160-445.27-06	09/22/2017	HOME DEPOT	09222017		03/2018	211.84
625-4160-445.27-06	09/22/2017	PRIMESHINE	09222017		03/2018	8.00
625-4160-445.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	15.21
625-4160-445.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	260.54
625-4160-445.27-06	09/22/2017	HOME DEPOT	09222017		03/2018	76.22
625-4160-445.27-06	09/22/2017	WATER SUPPLIES	09222017		03/2018	14.39
625-4160-445.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	43.29
110-4140-443.16-02	09/22/2017	CWWA	09222017		03/2018	85.00
110-4140-443.27-06	09/22/2017	KEY SEAL PRODUCTS	09222017		03/2018	122.76
622-4151-444.24-02	09/22/2017	SECO CONTROLS	09222017		03/2018	546.32
622-4151-444.27-06	09/22/2017	AUTOMATION STORE	09222017		03/2018	129.90
622-4151-444.24-02	09/22/2017	ADVANCED SERVICE AND PART	09222017		03/2018	134.48
621-4151-444.41-05	09/22/2017	HOME DEPOT	09222017		03/2018	39.55
110-4140-443.27-06	09/22/2017	AUTOZONE	09222017		03/2018	47.65
110-4140-443.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	27.08
110-4140-443.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	57.14
110-4140-443.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	75.75
110-0000-246.48-00	09/22/2017	OAKDALE ACE	09222017		03/2018	65.60
625-4160-445.27-06	09/22/2017	MISC SUPPLIES	09222017		03/2018	12.19
625-4160-445.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	31.91
625-4160-445.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	26.00
110-7210-472.24-03	09/22/2017	OAKDALE ACE	09222017		03/2018	140.70
622-4152-444.27-06	09/22/2017	HOME DEPOT	09222017		03/2018	167.96
110-4140-443.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	43.24
622-4151-444.27-06	09/22/2017	MCMaster CARR	09222017		03/2018	172.64

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
622-4151-444.27-06	09/22/2017	SHERWIN WILLIAMS	09222017		03/2018	67.37
622-4151-444.27-06	09/22/2017	HOME DEPOT	09222017		03/2018	420.00
622-4151-444.27-06	09/22/2017	MCMASTER CARR	09222017		03/2018	402.55
622-4152-444.24-03	09/22/2017	HOLT OF CA	09222017		03/2018	444.23
625-4160-445.24-03	09/22/2017	AMAZON	09222017		03/2018	93.19
625-4160-445.24-03	09/22/2017	AMAZON	09222017		03/2018	7.80
110-0000-218.00-00	09/22/2017	AMAZON	09222017		03/2018	7.80-
625-4160-445.25-03	09/22/2017	HAIDLEN	09222017		03/2018	377.00
110-7210-472.24-03	09/22/2017	OAKDALE ACE	09222017		03/2018	48.81
110-4120-442.24-02	09/22/2017	OAKDALE ACE	09222017		03/2018	113.77
110-2110-421.24-03	09/22/2017	MOTOR PARTS DISTRIB	09222017		03/2018	356.36
110-2110-421.25-03	09/22/2017	GT AUTOMOTIVE	09222017		03/2018	115.96
110-7210-472.24-03	09/22/2017	EBAY	09222017		03/2018	697.99
110-7210-472.24-03	09/22/2017	EBAY	09222017		03/2018	58.46
110-0000-218.00-00	09/22/2017	EBAY	09222017		03/2018	58.46-
110-4120-442.27-06	09/22/2017	AMAZON	09222017		03/2018	115.18
110-4120-442.27-06	09/22/2017	AMAZON	09222017		03/2018	6.12
110-0000-218.00-00	09/22/2017	AMAZON	09222017		03/2018	6.12-
110-7210-472.24-03	09/22/2017	TRACTOR SUPPLY	09222017		03/2018	50.77
622-4152-444.24-03	09/22/2017	JC WHITNEY	09222017		03/2018	260.42
622-4152-444.25-03	09/22/2017	NORTHERN TOOL	09222017		03/2018	335.98
219-4110-441.27-06	09/22/2017	ARC	09222017		03/2018	132.06
627-4170-446.25-03	09/22/2017	ALHAMBRA	09222017		03/2018	45.15
627-4170-446.16-01	09/22/2017	MISC CHARGES TRAVEL/MEALS	09222017		03/2018	587.55
110-4140-443.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	77.99
622-4151-444.24-01	09/22/2017	OAKDALE ACE	09222017		03/2018	242.85
110-4140-443.27-06	09/22/2017	MISC SUPPLIES	09222017		03/2018	25.12
625-4160-445.27-06	09/22/2017	PRIMESHINE	09222017		03/2018	6.00
622-4152-444.27-06	09/22/2017	PRIMESHINE	09222017		03/2018	6.00
217-7270-472.24-01	09/22/2017	YOUTH CENTER	09222017		03/2018	806.04
625-4160-445.27-06	09/22/2017	PRIMESHINE	09222017		03/2018	1.00
622-4152-444.27-06	09/22/2017	PRIMESHINE	09222017		03/2018	1.00
622-4152-444.27-06	09/22/2017	HOME DEPOT	09222017		03/2018	114.88
622-4152-444.27-06	09/22/2017	FASTENAL	09222017		03/2018	28.77
110-4140-443.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	38.51
625-4160-445.27-06	09/22/2017	HOME DEPOT	09222017		03/2018	147.83
110-4140-443.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	5.42-
110-4140-443.27-06	09/22/2017	OAKDALE ACE	09222017		03/2018	65.99
622-4151-444.24-01	09/22/2017	HOME DEPOT	09222017		03/2018	285.49
622-4151-444.24-02	09/22/2017	MCMASTER CARR	09222017		03/2018	161.51
622-4151-444.27-06	09/22/2017	NORTHERN TOOL	09222017		03/2018	278.82
622-4151-444.27-06	09/22/2017	HOME DEPOT	09222017		03/2018	296.85
622-4151-444.27-06	09/22/2017	HOME DEPOT	09222017		03/2018	486.78
622-4151-444.27-06	09/22/2017	HOME DEPOT	09222017		03/2018	182.78
622-4151-444.25-03	09/22/2017	CWEA	09222017		03/2018	285.00
622-4151-444.25-03	09/22/2017	WATER JOBS	09222017		03/2018	200.00
622-4151-444.27-06	09/22/2017	KING INSTRUMENT	09222017		03/2018	126.71
622-4152-444.16-05	09/22/2017	DROP BOX	09222017		03/2018	49.50
625-4160-445.16-05	09/22/2017	DROP BOX	09222017		03/2018	49.50
110-2130-421.33-11	09/22/2017	DITTOS	09222017		03/2018	467.10

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ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT
110-2110-421.24-04	09/22/2017	TEN FOUR COMMUNICATIONS	09222017		03/2018	823.65
110-2110-421.27-04	09/22/2017	FASTTRAK	09222017		03/2018	14.00
110-2160-421.27-06	09/22/2017	OAKDALE LOCKSMITH	09222017		03/2018	5.25
110-2161-421.27-06	09/22/2017	OAKDALE LOCKSMITH	09222017		03/2018	5.25
110-2160-421.25-03	09/22/2017	HENRY SCHEIN	09222017		03/2018	187.59
110-2161-421.25-03	09/22/2017	HENRY SCHEIN	09222017		03/2018	187.59
110-2110-421.27-04	09/22/2017	OAKDALE LOCKSMITH	09222017		03/2018	42.51
110-0000-246.46-00	09/22/2017	OAKDALE ACE	09222017		03/2018	75.08
110-2110-421.27-04	09/22/2017	GALLS	09222017		03/2018	188.05
110-2110-421.27-04	09/22/2017	USAMM	09222017		03/2018	216.41
110-2110-421.27-04	09/22/2017	STRATTONHATS.COM	09222017		03/2018	706.07
110-2110-421.25-03	09/22/2017	ATLAS BUSINESS SOL	09222017		03/2018	82.00
110-2110-421.27-01	09/22/2017	MSOFFICE	09222017		03/2018	144.00
110-2160-421.27-01	09/22/2017	STAPLES	09222017		03/2018	114.89
110-2161-421.27-01	09/22/2017	STAPLES	09222017		03/2018	114.88
110-2130-421.33-03	09/22/2017	AMAZON	09222017		03/2018	.55
110-0000-217.00-00	09/22/2017	AMAZON	09222017		03/2018	.55-
110-0000-246.46-00	09/22/2017	VISTAPRINT	09222017		03/2018	15.14
110-0000-246.46-00	09/22/2017	BAXTER FRAMES	09222017		03/2018	163.38
110-0000-246.46-00	09/22/2017	EMBLEM ENTERPRISES	09222017		03/2018	652.43
110-0000-246.46-00	09/22/2017	EMBRACE PET INS	09222017		03/2018	65.87
110-0000-246.46-00	09/22/2017	EMBRACE PET INS	09222017		03/2018	67.58
110-2110-421.27-04	09/22/2017	MISC. CHARGE	09222017		03/2018	7.45
110-2110-421.27-01	09/22/2017	AMAZON.COM	09222017		03/2018	103.10
110-0000-246.22-00	09/22/2017	VISTAPRINT	09222017		03/2018	51.99
110-2110-421.26-01	09/22/2017	FUEL	09222017		03/2018	63.63
110-0000-246.46-00	09/22/2017	CANINE TACTICAL	09222017		03/2018	60.00
110-0000-246.46-00	09/22/2017	TRAINING/LODGING	09222017		03/2018	526.68
110-0000-246.46-00	09/22/2017	K9 TACTICAL	09222017		03/2018	85.80
110-2110-421.26-01	09/22/2017	TRAINING/TRAVEL	09222017		03/2018	58.01
110-0000-246.46-00	09/22/2017	TRAINING	09222017		03/2018	81.00
110-0000-246.46-00	09/22/2017	TRAINING/LODGING	09222017		03/2018	550.67
110-2130-421.33-03	09/22/2017	WALGREENS	09222017		03/2018	21.56
110-2110-421.27-04	09/22/2017	OAKDALE ACE	09222017		03/2018	4.31
110-2110-421.27-04	09/22/2017	HEADSETS.COM	09222017		03/2018	43.15-
110-2110-421.29-00	09/22/2017	USPS	09222017		03/2018	48.80
110-0000-246.22-00	09/22/2017	SHUTTERFLY	09222017		03/2018	130.48
110-2110-421.16-03	09/22/2017	TRAINING	09222017		03/2018	402.90
110-2110-421.27-01	09/22/2017	KMART	09222017		03/2018	35.74
110-2110-421.16-02	09/22/2017	TRAVEL/LODGING	09222017		03/2018	179.51
110-2110-421.16-02	09/22/2017	TRAVEL	09222017		03/2018	65.54
110-2130-421.33-03	09/22/2017	AMAZON	09222017		03/2018	10.12
622-4152-444.25-03	09/22/2017	NORTHERN TOOL	09222017		03/2018	28.89
110-0000-218.00-00	09/22/2017	NORTHERN TOOL	09222017		03/2018	28.89-
11/01/2017	139455	CALIFORNIA STATE DISBURSEMENT	1361			301.84
110-0000-219.19-00	11/03/2017	PAYROLL SUMMARY		20171103	05/2018	301.84
11/01/2017	139456	CHAMORRO, JOHN	9999999			33.12
110-0000-202.00-00	10/30/2017	UB CR REFUND-FINALS		000049089	04/2018	33.12

CHECK DATE	CHECK NUMBER	VENDOR NAME	VENDOR #				CHECK AMOUNT
ACCOUNT #	TRN DATE	DESCRIPTION	INVOICE	PO #	PER/YEAR	TRN AMOUNT	
11/01/2017 110-0000-219.17-00	139457 11/03/2017	COLONIAL PROCESSING CENTER PAYROLL SUMMARY	1059 20171103		05/2018	27.41 27.41	
11/01/2017 110-0000-202.00-00	139458 10/30/2017	CUADROS, CAROLYN UB CR REFUND-FINALS	9999999 000056629		04/2018	21.13 21.13	
11/01/2017 110-0000-202.00-00	139459 10/30/2017	ENGLAND SHERRY UB CR REFUND-FINALS	9999999 000050365		04/2018	284.32 284.32	
11/01/2017 110-0000-219.19-00	139460 11/03/2017	FRANCHISE TAX BOARD PAYROLL SUMMARY	92 20171103		05/2018	343.57 343.57	
11/01/2017 110-0000-219.08-00	139461 11/03/2017	OPERATING ENGINEERS LOCAL #3 PAYROLL SUMMARY	219 20171103		05/2018	1,755.00 1,755.00	
11/01/2017 110-0000-202.00-00	139462 10/30/2017	SCHLICHT, JENNIFER UB CR REFUND-FINALS	9999999 000058183		04/2018	71.43 71.43	
11/01/2017 110-0000-202.00-00	139463 10/30/2017	SETLIFF TOWING UB CR REFUND-FINALS	9999999 000045819		04/2018	2,000.00 2,000.00	
11/01/2017 110-0000-202.01-00	139464 10/31/2017	THRIFTY PLUMBING & SEWER OL REFUNDS	9999999 0000000		04/2018	97.50 97.50	
DATE RANGE TOTAL *						1,607,196.47 *	

AGENDA ITEM 9.3:

Waive Readings of Ordinances/Resolutions Except by Title.



**CITY OF OAKDALE
CITY COUNCIL STAFF REPORT**

Meeting Date: November 6, 2017

To: Mayor Pat Paul and Members of the City Council

From: Michael Renfrow, Senior Engineering Technician

Reviewed by: Jeff Gravel, Public Services Director

Subject: Consideration of a Resolution Accepting the Walnut Pump Station Project and Authorizing the Filing of a Notice of Completion.

I. BACKGROUND

On **December 19, 2016** the City Council awarded a contract to **Mike Wheeler Construction** for the Walnut Pump Station Project. The project consisted of the installation of a pump station located on Walnut Avenue to reduce flooding in the area.

The City Council authorized; a contract to **Mike Wheeler Construction** in the amount of \$104,747.52, which included a 15% contingency.

II. DISCUSSION

On March 8, 2017 the City Engineer found that the site improvements for this project to be fully constructed and inspected by City Staff. The City Engineer and City of Oakdale Public Works Department find that **Mike Wheeler Construction** has completed the work and find it in compliance with City Standards.





CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Accepting the Walnut Pump Station Improvements
MEETING DATE: November 6, 2017

III. FISCAL IMPACT

Project Funding:	\$ 104,747.52
Project Cost :	\$ 91,084.80
Project Under Budget:	\$ 13,662.72

The project was completed on time and under budget. The funding for the project came from Fund 349.

IV. RECOMMENDATION

Staff Recommends the City Council adopt a Resolution accepting the Walnut Pump Station Project Improvements in the amount of \$91,084.80 and authorize the filing of a Notice of Completion.

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-__



**IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-___**

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
ACCEPTING THE \$ 91,084.80, WALNUT PUMP STATION PROJECT
IMPROVEMENTS AND AUTHORIZING THE FILING OF
A NOTICE OF COMPLETION**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, on **December 19, 2016** the City Council awarded a contract to **Mike Wheeler Construction** for the Walnut Pump Station Project; and,

WHEREAS, **Mike Wheeler Construction** has completed the work and the City Engineer and City of Oakdale Public Works Department finds the project acceptable; and,

WHEREAS, Fund 349 paid for this contract; and,

WHEREAS, staff recommends accepting the project and authorize the filing of a Notice of Completion.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby accepts the \$91,084.80, **Walnut Pump Station Project** Improvements and authorizes the filing of a Notice of Completion.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER, 2017, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

SIGNED:

ATTEST:

Pat Paul, Mayor

Kathy Teixeira, CMC
City Clerk



**CITY OF OAKDALE
CITY COUNCIL STAFF REPORT**

Meeting Date: November 6, 2017

To: Mayor Pat Paul and Members of the City Council

From: Michael Renfrow, Senior Engineering Technician

Reviewed by: Jeff Gravel, Public Services Director

Subject: Consideration of a Resolution Accepting the C Street Phase 2 Water Main Replacement Project and Authorizing the Filing of a Notice of Completion.

I. BACKGROUND

On **February 21, 2017** the City Council awarded a contract to **Rolfe Construction** for the C Street Phase 2 Water Main Replacement Project. The project consisted of replacing the steel water main, service connections and storm water facilities in C Street between Sixth and Yosemite Avenue.

The City Council authorized; a contract to **Rolfe Construction** in the amount of \$532,514.00, and contingencies in the amount of \$40,000.00, and construction engineering in the amount of \$22,000.00 for a total project budget of \$594,514.

II. DISCUSSION

On August 22, 2017 the City Engineer found the site improvements for this project to be fully constructed and inspected by City Staff. The City Engineer and City of Oakdale Public Works Department find that **Rolfe Construction** has completed the work and find it in compliance with City Standards.





CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Accepting the C Street Phase 2 Water Main Replacement Improvements
MEETING DATE: November 6, 2017



III. FISCAL IMPACT

Project Funding:	\$ 594,514.00
<u>Project Cost :</u>	<u>\$ 534,258.79</u>
Project Under Budget:	\$ 60,255.21

The project was completed on time and under budget. The funding for the project came from Fund 624.

IV. RECOMMENDATION

Staff Recommends the City Council adopt a Resolution accepting the C Street Phase 2 Water Main Replacement Project Improvements in the amount of \$534,258.79 and authorize the filing of a Notice of Completion.

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-__



**IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-___**

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL ACCEPTING
THE \$ 534,258.79.00, C STREET PHASE 2
WATER MAIN REPLACEMENT PROJECT IMPROVEMENTS AND
AUTHORIZING THE FILING OF A NOTICE OF COMPLETION**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, on **February 21, 2017** the City Council awarded a contract to **Rolfe Construction** for the C Street Phase 2 Water Main Replacement Project; and,

WHEREAS, **Rolfe Construction** has completed the work and the City Engineer and City of Oakdale Public Works Department finds the project acceptable; and,

WHEREAS, Fund 624 paid for this contract; and,

WHEREAS, staff recommends accepting the project and authorize the filing of a Notice of Completion.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby accepts the \$534,258.79, **C Street Phase 2 Water Main Replacement Project** Improvements and authorizes the filing of a Notice of Completion.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER 2017, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

SIGNED:

Pat Paul, Mayor

ATTEST:

Kathy Teixeira, CMC
City Clerk



**CITY OF OAKDALE
CITY COUNCIL STAFF REPORT**

Meeting Date: November 6, 2017

To: Mayor Pat Paul and Members of the City Council

From: Michael Renfrow, Senior Engineering Technician

Reviewed by: Jeff Gravel, Public Services Director

Subject: Consideration of a Resolution Accepting the 2017 Street Overlay Project and Authorizing the Filing of a Notice of Completion.

I. BACKGROUND

On **May 15, 2017** the City Council awarded a contract to **United Pavement Maintenance** for the 2017 Street Overlay Project. The project consisted of repaving Lee Avenue from Poplar Street to F Street, Pontiac Street from Oak Avenue to Lee Avenue, and Johnson Avenue from C Street to F Street.

The City Council authorized; a contract to **United Pavement Maintenance** in the amount of \$ 921,853.00, and contingencies in the amount of \$65,000.00, and construction engineering in the amount of \$65,000.00 for a total project budget of \$1,051,853.00.

II. DISCUSSION

On August 22, 2017 the City Engineer found that the site improvements for this project to be fully constructed and inspected by City Staff. The City Engineer and City of Oakdale Public Works Department find that **United Pavement Maintenance** has completed the work and find it in compliance with City Standards.





CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Accepting the 2017 Street Overlay Project Improvements
MEETING DATE: November 6, 2017

III. FISCAL IMPACT

Project Funding:	\$ 1,051,853.00
Project Cost :	\$ 1,003,456.42
Project Under Budget:	\$ 48,396.58

The project was completed on time and under budget. The funding for the project came from Measure L and Fund 221.

IV. RECOMMENDATION

Staff Recommends the City Council adopt a Resolution accepting the 2017 Street Overlay Project Improvements in the amount of \$1,003,456.42 and authorize the filing of a Notice of Completion.

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-__



**IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-___**

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
ACCEPTING THE \$1,003,456.42, 2017
STREET OVERLAY PROJECT IMPROVEMENTS AND
AUTHORIZING THE FILING OF A NOTICE OF COMPLETION**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, on May 15, 2017 the City Council awarded a contract to **United Pavement Maintenance** for the 2017 Street Overlay Project; and,

WHEREAS, United Pavement Maintenance has completed the work and the City Engineer and City of Oakdale Public Works Department finds the project acceptable; and,

WHEREAS, Measure L and Fund 221 paid for this contract; and,

WHEREAS, staff recommends accepting the project and authorize the filing of a Notice of Completion.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby accepts the \$1,003,456.42, **2017 Street Overlay Project** Improvements and authorizes the filing of a Notice of Completion.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER 2017, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

ATTEST:

SIGNED:

Kathy Teixeira, CMC
City Clerk

Pat Paul, Mayor



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: November 6, 2017

To: Mayor Pat Paul and Members of the City Council

From: Patrick Mondragon, Management Analyst

Reviewed by: Bryan Whitemyer, City Manager

Subject: Consider Approving a Resolution Providing Workers Compensation Coverage for Certain City Volunteers

I. BACKGROUND / DISCUSSION

The City of Oakdale currently has a Resolution (2010-140) in place providing Worker's Compensation Coverage for Certain City Volunteers. At the recommendation of the Central San Juaquin Valley Risk Management Authority (CSJVRMA), Staff would like to amend Resolution 2010-140 and adopt Resolution 2017-____; which broadens the verbiage to be more inclusive of City Volunteers. This coincides with a Resolution to renew a Memorandum of Understanding (MOU) with California State University Stanislaus (CSUS), where Graduate-Level Intern students provide volunteer support to the City of Oakdale. Specifically, this new Resolution will remove specific areas for worker's compensation coverage and will now cover all city volunteers and all areas they may volunteer time and service.

II. FISCAL IMPACTS

There is no fiscal impact to this Memorandum of Understanding. City Volunteers are already covered under the worker's compensation program. This Resolution will simply provide broader coverage and remove unnecessary program areas, making it all inclusive of any city volunteer.

III. RECOMMENDATION

Staff recommends that the Oakdale City Council adopt Resolution 2017-____ providing Workers Compensation coverage for certain city volunteers.

IV. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-____
Attachment B: City Council Resolution 2010-140



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-___

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKDALE
PROVIDING WORKERS' COMPENSATION COVERAGE FOR
CERTAIN CITY VOLUNTEERS**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, the City Council of the City of Oakdale desires to provide workers' compensation coverage for certain City volunteers pursuant to the provisions of Section 3363.5 of the Labor Code; and,

WHEREAS, the City Council finds its best interests will be served by utilizing volunteers in the provision of certain City services; and,

WHEREAS, said volunteers should be eligible for workers' compensation coverage while on duty.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby finds and determines:

1. That the public interest is best served by providing workers' compensation coverage for City volunteer workers as specified by the City Manager; and,
2. Provide eligibility for said volunteers for worker's compensation benefits which will be applicable during the time the person actually performs volunteer services, provided that the rights of volunteers shall be limited to those benefits set forth in the Labor Code.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER 2017, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:

SIGNED:

ATTEST:

Pat Paul, Mayor

Kathy Teixeira, CMC
City Clerk



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2010-140

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKDALE
PROVIDING WORKERS' COMPENSATION COVERAGE FOR
CERTAIN CITY VOLUNTEERS

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, the City Council of the City of Oakdale desires to provide workers' compensation coverage for certain City volunteers pursuant to the provisions of Section 3363.5 of the Labor Code; and

WHEREAS, the City Council finds its best interests will be served by utilizing volunteers in the provision of certain City services; and

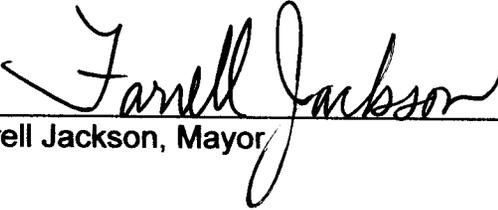
WHEREAS, said volunteers should be eligible for workers' compensation coverage while on duty;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakdale hereby finds and determines:

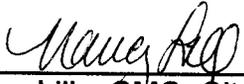
- 1. That the public interest is best served by providing workers' compensation coverage to
Citizens Auxiliary Police Services (CAPS) Volunteer Workers
Animal Shelter Volunteer Workers
Supplemental Office Support Volunteer Workers
Supplemental Parks Support Volunteer Workers
- 2. That the volunteers described above shall be deemed to be employees for the purposes of Division 4 of the California Labor Code while the person actually performs volunteer services, provided that the rights of volunteers shall be limited to those benefits set forth in the Labor Code.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 20th DAY OF
September 2010, by the following vote:

AYES:	COUNCIL MEMBERS:	Dunlop, Jackson, Morgan
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	Brennan, Hanson
ABSTAINED:	COUNCIL MEMBERS:	None



Farrell Jackson, Mayor

ATTEST:


Nancy Lilly, CMC, City Clerk



**CITY OF OAKDALE
CITY COUNCIL STAFF REPORT**

Meeting Date: November 6, 2017

To: Mayor Pat Paul and Members of the City Council

From: Michael Renfrow, Senior Engineering Technician

Reviewed by: Jeff Gravel, Public Services Director

Subject: Consideration of a Resolution of the City of Oakdale City Council Approving the Purchase of Entry Door Systems for the Airport Pilots Lounge from Don's Mobile Glass in the Amount of \$6,204.00, to be Funded from Airport Enterprise Fund, Buildings Account 627-4170-446-24-01.

I. BACKGROUND

In August, 2010, the City Council authorized the purchase of a building from the Oakdale Joint Unified School District to be used as the Airport Pilot's Lounge. The cost was \$1.00 and the cost to relocate it was \$7,200.00.

In July 2016, the City Council authorized funds for Staff to complete the Airport Pilots Lounge. Staff had the plans for the Pilot's Lounge Remodel checked by Stanislaus County. Building code requires that the Public Facility have entry door systems with panic hardware.

II. DISCUSSION

Staff requested and received proposals from Don's Mobile Glass in the amount of \$8,856.00 and Ken's Mobile Glass in the amount of \$14,382.48. In addition to Don's Mobile Glass being much more affordable, the Airport volunteers offered to install the entry door systems saving \$2,652.00 for a total purchase of \$6,204.00.

III. FISCAL IMPACT

The Project is accounted for in the Fiscal Year 2017-2018 Budget and is funded from Airport Enterprise Fund, Buildings Account 627-4170-446-24-01.

IV. RECOMMENDATION

Staff recommends that the City Council adopt the Resolution approving the purchase of Entry Door Systems for the Airport Pilots Lounge from Don's Mobile Glass in the amount of \$6,204.00, to be funded from Airport Enterprise Fund, Buildings Account 627-4170-446-24-01.

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-__
Attachment B: Don's Mobile Glass Proposal



**IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-___**

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
APPROVING THE PURCHASE OF ENTRY DOOR SYSTEMS FOR THE
AIRPORT PILOTS LOUNGE FROM DON’S MOBILE GLASS
IN THE AMOUNT OF \$6,204.00, TO BE FUNDED FROM
AIRPORT ENTERPRISE FUND, BUILDINGS ACCOUNT 627-4170-446-24-01**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, in August 2010, the City Council authorized the purchase of a building from the Oakdale Joint Unified School District to be used as the Airport Pilot’s Lounge, in July 2016, the City Council authorized funds for Staff to complete the Oakdale Municipal Airports Pilots Lounge; and,

WHEREAS, building code requires that the Public Facility have entry door systems with panic hardware; and,

WHEREAS, Staff requested and received proposals from Don’s Mobile Glass in the amount of \$8,856.00 and Ken’s Mobile Glass in the amount of \$14,382.48. In addition to Don’s Mobile Glass being much more affordable, the Airport volunteers offered to install the entry door systems saving \$2,652.00 for a total purchase of \$6,204.00; and,

WHEREAS, staff recommends the City Council adopt the Resolution approving the purchase of Entry Door Systems for the Airport Pilots Lounge from Don’s Mobile Glass in the amount of \$6,204.00, to be funded from Airport Enterprise Fund, Buildings Account 627-4170-446-24-01.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby approves the purchase of Entry Door Systems for the Airport Pilots Lounge from Don’s Mobile Glass in the amount of \$6,204.00, to be funded from Airport Enterprise Fund, Buildings Account 627-4170-446-24-01.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER 2017, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

ATTEST:

SIGNED:

Kathy Teixeira, CMC
City Clerk

Pat Paul, Mayor



PROPOSAL

DON'S MOBILE GLASS

1313 SCENIC DR.
 MODESTO, CA 95355
 (209) 526-5848 FAX (209) 526-9112
 Contractor's License #375316

ATTACHMENT B



DATE : 9/21/2017
 REVISION # 2

CITY OF OAKDALE

RE:

W.O.
 OAKDALE AIRPORT
 OAKDALE CA.

OAKDALE CA. 95361

EMAIL mrenfrow@oakdalegov.com

PHONE 209 -

FAX : 209 -

Contact : MIKE RENFROW 209 - 845 - 3640

We hereby submit specifications and estimates for the following:

QUOTED BY PROVIDE INFORMATION PER PHONE CONVERSATION

2- 6'-4" x 7'-2 1/2" ENTRY SYSTEM

DOORS TO BE NARROW STILE OFFSET PIVOT DOOR (PAIR) WITH STANDARD PANIC HARDWARE , 10" BOTTOM RAIL AND SURFACE MOUNT DOOR CLOSERS

MATERIAL TO BE BRONZE ANODIZED ALUMINUM WITH 1/4" CLEAR GLASS
 (SAFETY GLASS PER CODE)

HOLLOW METAL DOOR HARDWARE

1 - 3' RIM PANIC DEVICE

1 - LEVER TRIM WITH CYLINDER

FOR SUPPLY ONLY WILL CALL OUR SHOP \$ 6,204.00.00

All prices shown on this Proposal include tax, labor, for material and work described above

We propose hereby to furnish material and labor (if applicable) - complete in accordance with above specifications, for the sum of:

See Above	*** \$
-----------	--------

Payment to be made as follows: **BALANCE DUE ON INSTALLATION**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature _____

BLAKE LESHER

PH # (209) 548 - 7508

E MAIL blakel@donsmobileglass.com

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Date of Acceptance: _____

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____



**CITY OF OAKDALE
CITY COUNCIL STAFF REPORT**

Meeting Date: November 6, 2017

To: Mayor Pat Paul and Members of the City Council

From: Michael Renfrow, Senior Engineering Technician

Reviewed by: Jeff Gravel, Public Services Director

Subject: Consideration of a Resolution Authorizing the City Manager to Execute an Agreement with Mead & Hunt, Inc. for a Wildlife Hazard Management Plan in the Amount of \$14,932.00, to be Funded from Federal Aviation Administration Grant Funds in the amount of \$13,439.00 and Aviation Fund 628 in the Amount of \$1,493.00.

I. BACKGROUND

On April 18, 2017, the Oakdale City Council authorized a contract with Mead & Hunt, Inc. to conduct a Wildlife Hazard Assessment (WHA) to determine what, if any, wildlife mitigation is needed at the Oakdale Municipal Airport. The WHA was not requested due to any incident at the Oakdale Municipal Airport such as wildlife strikes. The FAA required a WHA before it could obtain Federal Funds for its perimeter fencing improvements project.

The year-long WHA was reviewed and then accepted by the FAA on July 20, 2017. The FAA also reviewed the WHA to determine if a subsequent Wildlife Hazard Management Plan (WHMP) is required.

II. DISCUSSION

In reviewing the WHA, the FAA determined that there was more than enough wildlife activity to warrant the development of a WHMP. The WHMP places particular emphasis on identification and abatement of wildlife hazards within the airfield environment. WHMP will provide techniques, recommendations and training to City Staff.

The RFQ process that awarded the WHA allows the sponsor to award the subsequent WHMP.

III. FISCAL IMPACT

The City Council authorized the following funding at the April 18, 2017 meeting.

Project Funding	
FAA Grant 3-06-0168-014-2015	\$121,000.00
Airport Fund 627 10% Match	<u>\$12,100.00</u>
Total Available Funding:	\$133,100.00



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Awarding an Agreement for a Wildlife Hazard Management Plan to Mead & Hunt, Inc.
MEETING DATE: November 6, 2017

The FAA Grant in the amount of \$121,000.00 was part of expiring entitlements Staff obtained from a California General Aviation airport. The WHA was completed in the amount of \$70,039.50. The Consultant provided a proposal for the Wildlife Hazard Management Plan in the amount of \$14,932. Total Project budget for Airport Wildlife Hazard Management is \$84,971.50.

IV. RECOMMENDATION

That the City Council adopt the Resolution authorizing the City Manager to execute an agreement with Mead & Hunt, Inc. for a Wildlife Hazard Management Plan in the Amount of \$14,932.00, to be Funded from Federal Aviation Administration Grant Funds in the amount of \$13,439.00 and Aviation Fund 628 in the Amount of \$1,493.00.

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-__
Con Exhibit A - Consultant Agreement

Attachment B: FAA WHA Approval

Attachment C: Mead & Hunt, Inc WHMP Scope of Work



**IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-__**

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH
MEAD & HUNT, INC. FOR A WILDLIFE HAZARD MANAGEMENT PLAN IN
THE AMOUNT OF \$14,932.00, TO BE FUNDED FROM FEDERAL AVIATION
ADMINISTRATION GRANT FUNDS IN THE AMOUNT OF \$13,439.00 AND
AVIATION FUND 628 IN THE AMOUNT OF \$1,493.00**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, on April 18, 2017, the Oakdale City Council authorized a contract with Mead & Hunt, Inc. to conduct a Wildlife Hazard Assessment (WHA); and,

WHEREAS, the WHA was reviewed and then accepted by the FAA on July 20, 2017; and,

WHEREAS, in reviewing the WHA, the FAA determined that there was more than enough wildlife activity to warrant the development of a WHMP; and,

WHEREAS, the Consultant provided a proposal for the Wildlife Hazard Management Plan in the amount of \$14,932.00; and,

WHEREAS, the Project is to be Funded from Federal Aviation Administration Grant Funds and Aviation Fund 628; and,

WHEREAS, Staff recommends that the City Council execute an agreement with Mead & Hunt, Inc. for a Wildlife Hazard Management Plan.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby authorizes the City Manager to execute an agreement with Mead & Hunt, Inc. for a Wildlife Hazard Management Plan in the Amount of \$14,93200, to be Funded from Federal Aviation Administration Grant Funds in the amount of \$13,439.00 and Aviation Fund 628 in the Amount of \$1,493.00.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER 2017, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

ATTEST:

SIGNED:

Kathy Teixeira, CMC
City Clerk

Pat Paul, Mayor

1 continue in effect until the services provided herein have been completed, unless sooner
2 terminated as provided in Paragraph 9.

3 4. Payment For Services

4 CONSULTANT shall submit to CITY monthly itemized bills for the services rendered.
5 If the work is satisfactorily completed, CITY shall pay such bill within thirty (30) days of its
6 receipt. Should CITY dispute any portion of any bill, CITY shall pay the undisputed portion
7 within the time stated above, and at the same time advise CONSULTANT in writing of the
8 disputed portion within 14 days.

9 5. Compliance With Laws

10 CONSULTANT agrees that it shall conduct its work and perform its services in
11 compliance with all laws and regulations of CITY OF OAKDALE, COUNTY OF
12 STANISLAUS and STATE OF CALIFORNIA, and any officer, department or agency
13 thereof, as well as other laws and regulations as may be applicable thereto.

14 6. Errors and Omissions Insurance

15 CONSULTANT shall have such errors and omissions insurance as shall protect
16 CITY, it's officers, directors, employees and agents from claims based on alleged errors or
17 negligent acts or omissions which may arise from CONSULTANT's operations or
18 performance under this Agreement, whether claims be made during or subsequent to the
19 term of this Agreement, and whether such operations or performance be by
20 CONSULTANT or its employees, consultants, agents or anyone else directly or indirectly
21 employed by any of the foregoing. The amount of this insurance shall not be less than
22 \$1,000,000.

23 Said policy shall be continued in full force and effect during the term of this
24 Agreement and for a period of three (3) years following the completion of the services
25 provided for in this Agreement. In the event of termination of said policy, new coverage
26 shall be obtained for the required period to insure for the prior acts of CONSULTANT

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1 during the course of performing services under the terms of this Agreement.

2 CONSULTANT shall provide to CITY a certificate of insurance on a form acceptable
3 to CITY indicating the deductible or self-retention amounts and the expiration date of said
4 policy, and shall provide renewal certificates within ten (10) days after expiration of each
5 policy term.

6 7. General Insurance

7 CONSULTANT shall, at its expense, maintain in effect at all times during the
8 duration of this Agreement not less than the following coverage and limits of insurances:

9 1. Workers Compensation CONSULTANT shall carry such insurance as will
10 protect CITY and CONSULTANT from claims under Worker's Compensation
11 and Employers' Liability Acts; such insurance to be maintained as to the type
12 and amount in strict compliance with State statutes. This insurance shall
13 also waive all right to subrogation against CITY, its employees, directors,
14 officers and agents.

15 2. General Liability. CONSULTANT shall obtain and keep in full force and
16 effect general liability insurance including provisions for contractual liability,
17 personal injury, independent CONSULTANTS and broad form property
18 damage coverage. This insurance shall be on a comprehensive occurrence
19 basis form with a standard cross liability clause or endorsement. The limit for
20 this insurance shall be no less than \$1,000,000 per occurrence for bodily
21 injury, personal injury and property damage. If commercial General Liability
22 Insurance or other form with a general aggregate limit is used, either the
23 general aggregate limit shall apply separately to this service/location or the
24 general aggregate limit shall be twice the required occurrence limit.

25 3. Automobile Liability. CONSULTANT shall maintain automobile liability
26 insurance with coverage for any vehicle including those owned, leased,
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1 expenses (including but not limited to attorney's fees and costs of litigation or arbitration),
2 liability, losses, penalties, causes of action, awards, suits or judgments for damages of any
3 nature whatsoever (hereinafter collectively referred to as "Claims") to the extent arising out
4 of the breach of this Agreement in whole or in part by, or willful or fraudulent misconduct or
5 negligent acts, errors or omissions by CONSULTANT, its employees, agents or
6 consultants, or the agent, employee or consultant of any one of them in the performance of
7 their duties or in their operations under this Agreement, but not including the sole or active
8 negligence or the willful misconduct of CITY.

9 Neither termination of this Agreement nor completion of the acts to be performed
10 under this Agreement shall release CONSULTANT from its obligations to indemnify as to
11 any claims so long as the event upon which such Claims is predicated shall have occurred
12 prior to the effective date of any such termination or completion and arose out of or was in
13 any way connected with performance or operations under this Agreement by
14 CONSULTANT, its employees, agents or consultants, or the employee, agent or consultant
15 of any one of them.

16 Submission of insurance certificates or other proof of compliance with the insurance
17 requirements in this Agreement does not relieve CONSULTANT from liability under this
18 indemnification and hold harmless clause. The obligation of this indemnity article shall
19 apply whether or not such insurance policies shall have been determined to be applicable
20 to any of such damages or claims for damages.

21 9. Termination

22 This Agreement may be terminated at any time and for any reason by CITY upon
23 five (5) days advance written notice. In the event of such termination, CONSULTANT is to
24 be fairly compensated for all work performed to the date of termination as calculated by
25 CITY based on Paragraph 2 hereof, provided that such compensation shall not in any case
26 exceed the maximum sum set forth in Paragraph 2 hereof. Compensation under this
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1 paragraph shall not include costs related to lost profit associated with the expected
2 completion of the work or other such payments relating to the benefit of the bargain.

3 10. Attorney's Fees

4 In the event that any arbitration, litigation or other action or proceeding of any nature
5 between CITY and CONSULTANT becomes necessary to enforce or interpret all or any
6 portion of this Agreement or because of an alleged breach by either party of any of the
7 terms hereof, it is mutually agreed that the losing or defaulting party shall pay the prevailing
8 party's reasonable attorney's fees, costs and expenses incurred in connection with the
9 prosecution or defense of such action or proceeding.

10 11. Entire Agreement

11 This writing constitutes the entire Agreement between the parties relative to the
12 services specified herein, and no modifications hereof shall be effective unless and until
13 such modification is evidenced by a writing signed by both parties to this Agreement.
14 There are no understandings, agreements, conditions, representations, warranties or
15 promises with respect to the subject matter of this Agreement except those contained in or
16 referred to in this writing.

17 12. Non-Collusion

18 CONSULTANT will sign a non-collusion affidavit pursuant to California Public
19 Contract Code Section 7106.

20 13. Mediation and Arbitration

21 The parties shall comply with California Public Contract Code Sections 20104, et
22 seq.

23 14. Prevailing Wage

24 Pursuant to Section 1770, et seq., of the California Labor Code, the CONSULTANT
25 shall pay not less than the prevailing rate of per diem wages as determined by the Director
26 of the California Industrial Relations Department.

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1 15. Independent CONSULTANT

2 It is expressly understood and agreed by the parties hereto that CONSULTANT's
3 relationship to CITY is that of an independent CONSULTANT. All persons hired by
4 CONSULTANT and performing the work shall be CONSULTANT's employees or agents.
5 CITY shall not be obligated in any way to pay any wages or other claims by any such
6 employees or agents or any other person by reason of this Agreement. CONSULTANT
7 shall be solely liable to such employees and agents for losses, costs, damage of injuries by
8 said employees or agents during the course of the work.

9 16. Successors and Assignment

10 This Agreement shall be binding on the heirs, successors, executors, administrators
11 and assigns of the parties; however, CONSULTANT agrees that it will not assign, transfer,
12 convey or otherwise dispose of this Agreement or any part thereof, or its rights, title or
13 interest therein, or its power to execute the same without the prior written consent of CITY.

14 17. Severability

15 If any provision of this Agreement is held to be unenforceable, the remainder of this
16 Agreement shall be severable and not affected thereby.

17 18. Waiver of Rights

18 Any waiver at any time by either party hereto of its rights with respect to a breach or
19 default, or any other matter arising in connection with this Agreement, shall not be deemed
20 to be a waiver with respect to any other breach, default or matter.

21 19. Remedies Not Exclusive

22 The use by either party of any remedy specified herein for the enforcement of this
23 Agreement is not exclusive and shall not deprive the party using such remedy of, or limit
24 the application of any remedy provided by law.

25 20. Notices

26 All notices, statements, reports, approvals or requests or other communications that
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1 are required either expressly or by implication to be given by either party to the other under
2 this Agreement shall be in writing and signed for each party by such officers as each may,
3 from time to time, authorize in writing to so act. All such notices shall be deemed to have
4 been received on the date of delivery if delivered personally or three (3) days after mailing
5 if enclosed in a properly addressed and stamped envelope and deposited in the U.S. post
6 office for delivery. Unless and until formally notified otherwise, all notices shall be
7 addressed to the parties at their addresses shown below:

8 CITY OF OAKDALE
9 280 North Third Avenue
10 Oakdale, CA 95361

11 CONSULTANT:

12 Company Name: MEAD & HUNT
13 Address: 180 Promenade Circle, Suite 240
Sacramento, CA 95834
14 Phone: (916) 971-3961

15 21. Sub-CONSULTANTS

16 No subcontract shall be awarded or an outside CONSULTANT engaged by
17 CONSULTANT unless prior written approval is obtained from CITY except as designated in
18 the PROJECT.

19 **IN WITNESS WHEREOF** the parties execute this Agreement on the day and year
20 first hereinabove written.

21 CITY OF OAKDALE

CONSULTANT

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23 _____
24 BRYAN WHITEMYER, City Manager

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26 
27 _____
28 Name: *Jon J. Faucher*
Title: *Vice President*

29 ATTEST:

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KATHY TEIXEIRA, CMC
City Clerk

APPROVED AS TO FORM:

THOMAS HALLINAN, City Attorney



U.S. Department
of Transportation
**Federal Aviation
Administration**

Western Pacific Region
American Samoa, Arizona, California, Guam, Hawaii, Nevada

P.O. Box 92007
Los Angeles, California
90009

July 20, 2017

Mr. Michael Renfrow
Airport Manager
Oakdale Municipal Airport
455 South Fifth Avenue
Oakdale, California 95361

RECEIVED JUL 24 2017

Dear Mr. Renfrow:

Wildlife Hazard Assessment
Oakdale Municipal Airport
Oakdale, California

We accept the Oakdale Municipal Airport (O27) Wildlife Hazard Assessment (WHA), which was conducted by Mead & Hunt, Inc.

In reviewing the WHA, it appears there was more than enough wildlife activity in the area to warrant the development of a Wildlife Hazard Management Plan (WHMP). The management techniques and recommendations contained in Chapter 5 and 6 of the WHA can be used in developing the WHMP. The recommendations appear to be good sound practices.

As the WHMP is being developed, we urge you to begin the process of obtaining the necessary permits to harass and/or take wildlife. You and your staff will need to be trained to recognize which species do not require a permit for removal and which species are protected.

There are several high priority recommended wildlife hazard management measures for your airport. The WHA contains numerous others which you should adopt. We remind you the most critical recommendation is to start the process of obtaining a federal depredation permit for dealing with the various species (birds and mammals) mentioned in the WHA.

Should you have any questions or comments regarding this letter, please do not hesitate to contact me at (310) 725-3636 or via email at elizabeth.louie@faa.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elizabeth Louie'.

Elizabeth Louie
Program Analyst

cc: Ms. Lisa Harmon, Mead & Hunt
Mr. Reginald Dones, SFO ADO



1360 19th Hole Drive, Suite 200
Windsor, California 95492
707-526-5010
meadhunt.com

September 14, 2017

Mr. Michael Renfrow
Airport Manger
Oakdale Municipal Airport
455 South Fifth Avenue
Oakdale, CA 95361

Subject: Wildlife Hazard Management Plan Preparation for the Oakdale Municipal Airport (O27)

Dear Mr. Renfrow:

Mead and Hunt, Inc. (Mead & Hunt) is pleased to provide this letter proposal to prepare a Wildlife Hazard Management Plan (WHMP) for the Oakdale Municipal Airport (O27 or Airport). The WHMP will be based on the Airport's recent Wildlife Hazard Assessment (WHA), which was accepted by the Federal Aviation Administration (FAA) on July 20, 2017. No additional fieldwork is anticipated as part of this WHMP. The following scope includes one on-site meeting with O27 staff to present and discuss the work that the City has undertaken since the WHA was completed.

Project Understanding

Oakdale Municipal Airport is a federally obligated airport that receives FAA funds for capital improvements. As a condition of their grant assurances, operators of federally obligated airports are required to prepare a WHMP if the FAA determines that one is necessary based on the results of a WHA. As the FAA stated in its approval letter of July 20, 2017, "In reviewing the WHA, it appears there was more than enough wildlife activity in the area to warrant the development of a WHMP."

Chapters 5 and 6 of the 2017 WHA identify the species observed most frequently on and near O27, including those which pose the greatest hazard to airport operations, and available measures to reduce such hazards. Using the data presented in the 2017 WHA and follow-up discussions with the City, Mead & Hunt will prepare a WHMP for the Airport using the FAA criteria set forth for WHMPs in 14 CFR Part 139.3379(e) and (f). Although O27 is not a certificated airport pursuant to FAR Part 139, FAA's requirements for the development of a WHMP are set forth in FAR Part 139. Mead & Hunt will work with Airport staff to build upon the existing data and provide a plan that includes reasonable and feasible wildlife hazard management measures.

Scope of Services

The WHMP will be performed in accordance with the following four tasks:

Task 1. Project Management

Project management will be ongoing for the approximate four-month project duration. Monthly project briefings will take place by telephone or email communication between the Airport's Project Manager and Mead & Hunt's Project Manager. Project briefings will address the project status, schedule, and budget.

Table 1. Key Staff	
<u>Primarily Client Point of Contact</u> Mr. Michael Renfrow Airport Manger Oakdale Municipal Airport 455 South Fifth Avenue Oakdale, CA 95361	<u>Consultant Team Point of Contact</u> Lisa Harmon, Project Manager Mead & Hunt, Inc. 180 Promenade Circle Sacramento, CA 95834 Phone: 916-971-3961 Email: Lisa.Harmon@meadhunt.com

Standard project management activities will include monthly invoices and quality control for all deliverables to make sure that they meet / comply with regulatory requirements.

Deliverables:

- Ongoing coordination / communication with Airport.
- Monthly invoices and progress reports.

Task 2. Project Initiation and Kickoff

To initiate the project, Mead & Hunt team members will facilitate a teleconference for the proposed project with O27 representatives. During the teleconference, the project schedule and site-specific issues associated with the forthcoming WHMP will be discussed.

A draft outline of the WHMP will be provided by Mead & Hunt at the kick-off meeting, as well as a detailed project schedule for discussion with Airport management. Mead & Hunt will amend the outline based on input received during the meeting and use the revised outline to develop the Draft WHMP report.

Deliverables:

- Participation and attendance at a teleconference / kick-off meeting.
- WHMP outline.
- Project schedule.

Task 3. Prepare Wildlife Hazard Management Plan

Mead & Hunt will prepare the WHMP in accordance with FAA regulations set forth in 14 CFR 139.337 (e) and (f) (1-7). The plan will be built upon the results of the FAA-approved WHA with input from Airport staff. The following summarizes the specific guidance set forth in CFR 139.337(e) and (f) (1-7) and its relationship to the contents of the plan. The plan will include tables and figures to identify such information as:

- (a) Individuals having authority and responsibility for implementing each aspect of the WHMP.
- (b) Prioritized actions identified in the WHA and target dates for their initiation and completion.
- (c) Recommendations for species-specific population management plans, habitat modification, and land use changes.
- (d) Requirements for and, where applicable, copies of local, state, and federal wildlife control permits. If requested by the client, Mead & Hunt will assist with the preparation of permit applications, such as the application for a federal depredation permit.
- (e) Resources necessary for the certificate holder to provide to implement the plan.
- (f) Procedures to be followed during aircraft operations that include: designation of personnel responsible for implementing the procedures; provisions to conduct physical inspections of the aircraft movement areas and other areas critical to successfully manage known wildlife hazards; wildlife hazard control measures; and ways to communicate effectively between personnel conducting wildlife control or observing wildlife hazards and the air traffic control tower.
- (g) Procedures to review and evaluate the WHMP annually or as necessary and to identify the plan's effectiveness in dealing with known wildlife hazards on and in the Airport's vicinity.

3.1 Administrative-Draft WHMP

Mead & Hunt will distribute an Administrative-Draft WHMP for review by Airport staff within eight weeks of the project kick-off meeting. To facilitate review by Airport staff, Mead & Hunt will hold one meeting at O27 to discuss the Administrative-Draft plan. Mead & Hunt will provide a revised Administrative-Draft WHMP that addresses City comments within 10 days of the Task 3.1 meeting.

3.2 Draft WHMP for FAA Submission

Immediately following the City's review and approval of the revised Administrative-Draft WHMP, Mead & Hunt will make necessary revisions and prepare a Draft WHMP for submission to the FAA. Mead & Hunt anticipates submitting the Draft WHMP to FAA within 12 weeks of Notice to Proceed (NTP). A 30-day FAA review period is expected.

3.3 Final WHMP

Following FAA review, Mead & Hunt will incorporate any proposed changes, in coordination with the Airport, to create a Final WHMP. The Final WHMP will be created within 10 days of receipt of FAA comments and acceptance.

Deliverables:

- Administrative-Draft WHMP for review within eight weeks of NTP (electronic submission).
- Facilitation of one on-site meeting at O27 with Airport staff to discuss the Administrative-Draft WHMP, and the preparation of a revised Administrative-Draft WHMP within 10 days of the meeting.
- Draft WHMP within 12 weeks of NTP, which will incorporate up to one set of comments received on the Administrative-Draft WHMP, as appropriate. Up to five hard copies will be provided (two copies for FAA submission and three copies for Airport staff).
- Facilitation of one teleconference with O27 staff, and if necessary, the FAA Certification Inspector, to discuss the Draft WHMP.

- Final WHMP, which will incorporate any comments received from FAA on the Draft WHMP. Up to five hard copies will be provided, so that the City can furnish the FAA Safety Inspector and the San Francisco Airports District Office (ADO) with report copies as necessary.

Task 4. Provide Wildlife Hazard Management Training

Following completion of the Final WHMP, Mead & Hunt's Qualified Airport Wildlife Biologist will conduct training at O27 for Airport staff. The training will equip personnel actively involved in wildlife hazard control and management with sufficient resources needed to comply with the requirements in the WHMP.

Deliverables:

- One-day Wildlife Hazard Management Training class at O27.

Direct Costs

The proposed project includes one on-site meeting in association with Task 4, Wildlife Hazard Management Training, direct/reimbursable expenses included with this meeting and the wildlife training are anticipated to include project-related travel, lodging, and expenses for one day for two staff members. Other direct costs are associated with document printing and delivery.

Responsibilities of the Airport

The scope of services as described herein and compensation are based on the ability of the Airport to provide the following:

- (a) A designated Airport representative with complete authority to transmit instructions and information, receive information, interpret policy, and define decisions.
- (b) Available data and supplemental information related to the project in a usable electronic format.
- (c) Protection of Mead & Hunt-supplied digital information or data, if any, from contamination, or misuse.

Project Schedule

Mead & Hunt is prepared to initiate this project upon NTP. Based on our previous experience preparing WHMPs, Mead & Hunt anticipates project completion within four months of NTP through the completion of the following milestones:

Task 1: Project Management – throughout the project duration.

Task 2: Project Initiation and Kick-off – within two weeks of NTP.

Task 3: WHMP Preparation:

- Submission of Administrative-Draft WHMP – within eight weeks of NTP.
- Submission of Draft WHMP to FAA – within 12 weeks of NTP.
- Submission of Final WHMP – within 16 to 20 weeks of NTP. Mead & Hunt anticipates a 30-day FAA review period, but cannot be responsible for agency review delays.

Task 4: Wildlife Hazard Management Training – within 30 days of submission of Final WHMP.

Compensation

The work described in this Scope of Services will be performed on a Time and Materials basis for a not-to-exceed amount of Fourteen Thousand Nine Hundred Thirty-two Dollars (\$14,932) as fees for the work performed under this contract, which includes an estimated reimbursable cost of One Thousand Five Hundred Forty-eight Dollars (\$1,548) for direct costs, including the expenses necessary for Mead & Hunt's project manager and Senior Biologist to attend one meeting with O27 staff.

Authorization

The scope of services and compensation stated in this proposal are valid for a period of thirty (30) days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by Mead & Hunt.

Signatures of an authorized Airport representative and Mead & Hunt, Inc. shall convert this proposal into an Agreement between the two parties, and receipt of one signed copy shall be considered authorization to proceed with the work described in this Scope of Services. All services shall be performed in accordance with the *General Terms and Conditions for Engineering, Architectural, or Consulting Services* that is included as *Attachment 1*, and which is made a part of this proposal.

We appreciate the opportunity to submit this proposal to Oakdale Municipal Airport.

Sincerely,

MEAD & HUNT, Inc.



Lisa Harmon
Aviation Project Planner

Attachment 1 – Mead & Hunt General Terms and Conditions

Attachment 2 – Cost Estimate

Accepted by: OAKDALE MUNICIPAL AIRPORT

By: 
Name: Michael Renfrow
Title: Senior Eng Tech

*The above person is authorized to sign for Client
and bind the Client to the terms hereof.*

Date: 9-27-17

Approved by: MEAD & HUNT, INC.

By: 
Name: Mitchell Hooper
Title: Vice President

Date: September 28, 2017

Mead & Hunt, Inc.
General Terms and Conditions (“General Terms”) for Engineering,
Architectural, or Consulting Services
California

1. Receipt of the attached signed Contract (Contracts, Proposal, or Letter) will be considered written authorization to proceed.
2. Mead & Hunt, Inc. will bill the Client monthly, according to the payment method set forth in the Contract, with net payment due within thirty (30) days. Past due balances shall be subject to an interest charge at a rate of 1% per month. In addition, Mead & Hunt, Inc. may, after giving ten (10) days' written notice, suspend service under any agreement until the Client has paid in full all amounts due it for services rendered and expenses incurred, including the interest charge on past due invoices. The fees or rates stated in the attached contract does not include any applicable state and local sales or use taxes or gross receipts taxes. Any such taxes shall be the sole responsibility of the Client to pay.
3. The fees and scope of services stated in the attached document constitute an estimate of the fees and tasks required to perform the services as defined. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may also reveal a change in direction which may alter the scope. If the Client requests modifications or changes in the scope of the project, the time of performance of Mead & Hunt, Inc.'s services and the fees shall be adjusted before Mead & Hunt, Inc. undertakes the additional work. Mead & Hunt, Inc. is not acting as a Municipal Advisor as defined by the Dodd Frank Act.
4. The Client shall be liable for and shall indemnify and hold Mead & Hunt, Inc. harmless for all costs and damages incurred by Mead & Hunt, Inc. for delays caused in whole or in part by the Client's interference with Mead & Hunt, Inc.'s ability to provide services, including, but not limited to, the Client's failure to provide specified facilities or information, or inaccuracies in documents or other information required to be provided by the Client to Mead & Hunt, Inc. Mead & Hunt, Inc. reserves the right to renegotiate the contract because of any unforeseen delays caused by events beyond Mead & Hunt, Inc.'s control, such as funding for the project.
5. The Client agrees to provide such legal, accounting and insurance counseling services as may be required for the project.
6. Mead & Hunt, Inc. will maintain insurance coverage for: worker's compensation, general liability, automobile liability, and professional liability. Mead & Hunt, Inc. will provide information as to specific limits upon written request. If the Client requires coverages or limits in addition to those that Mead & Hunt currently has in effect as of the date of the agreement, premiums for additional insurance shall be paid by the Client.
7. The limit of liability of Mead & Hunt, Inc. (including its current or former employees, officers, directors, or shareholders) to the Client for any damages will be for a period of twelve (12) months from the date of the last bill from Mead & Hunt, Inc. being first submitted to the Client regardless of whether or not such bill was paid by Client, and the extent any liability including all damages (direct, consequential, indirect, incidental, or other damages), claims, costs, expenses and legal fees of Mead & Hunt, Inc. (including its current or former employees, officers, directors, or shareholders) and its sub-consultants to the Client or any and all third parties is limited to the amount of the fees billed by Mead & Hunt, Inc. to the Client during the 12-month period prior to the date of the last bill being first submitted to the Client.
8. Mead & Hunt, Inc. and the Client agree that the ultimate liability for contaminants or pollutants regardless of its source, and for the actual, alleged, or threatened discharge, dispersal, release, or escape of pollutants, mycotoxins, spores, smoke, vapors, soot, fumes, mold, acids, alkalis, toxic chemicals, mildew, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon land, buildings, the atmosphere, or body of water shall remain with the Client; and the responsibility and/or liability for any of the foregoing and for the ownership and maintenance of any toxic, hazardous, or asbestos materials relating to the project shall remain with the Client.
9. Client and Mead & Hunt, Inc. shall not, during the term of the Contract or after the termination of the Contract for a period of one year disclose any Confidential Information to any person or entity, or use any Confidential Information to any person or entity, or use any Confidential Information for the benefit of Client or Mead & Hunt, Inc. as the case may be, or any other person or entity, except with the prior written consent of Mead & Hunt, Inc. or the Client, as the case may be, or as required by law. The term "Confidential Information" means information marked or designated by Mead & Hunt, Inc. or the Client as confidential. Confidential Information includes, but is not limited to, ideas, specifications, techniques, models, data, programs, documentation, processes, know-how, and financial and technical information.
10. Termination of the Contract by the Client or Mead & Hunt, Inc. with or without cause, shall be effective upon ten (10) days' written notice to the other party. The written notice may or may not include the reasons and details for termination. Mead & Hunt, Inc. will prepare a final invoice showing all charges incurred through the date of termination; payment is due as stated in Paragraph 2. If the Client breaches the Contract or if the Client fails to carry out any of the duties contained in these General Terms, Mead & Hunt, Inc. may, upon ten (10) days' written notice, suspend services without further obligation or liability to the Client.
11. Mead & Hunt, Inc. may release data, models, plans, CAD files, and/or drawings electronically or by any other means to any other party involved in the project; and if such release is not provided for in the Scope of Services, fees may be adjusted before the documents are prepared for electronic submittal. Data and image files, both electronic and hard copy (hereinafter "files") are part of Mead & Hunt, Inc.'s instruments of service and shall not be used for any purpose other than for the described project. Any reuse of files or services pertaining to this project or any other project shall be at the Client's sole risk and without liability or legal exposure to Mead & Hunt, Inc. Mead & Hunt, Inc. makes no representation as to compatibility of electronic files with the Client's hardware or software. Differences may exist between these electronic files and corresponding hard-copy documents. Mead & Hunt, Inc. makes no representation regarding the accuracy or completeness of the electronic files provided. In the event that a conflict arises between the signed or sealed hard-copy documents prepared by Mead & Hunt, Inc. and the electronic files, the signed or sealed hard-copy documents shall govern. Because information presented on the electronic files can be modified, unintentionally or otherwise, Mead & Hunt, Inc. reserves the right to remove all indicia of ownership and/or

involvement from each electronic display. Under no circumstances shall delivery of the files for reuse be deemed a sale by Mead & Hunt, Inc. and Mead & Hunt, Inc. makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall Mead & Hunt, Inc. be liable for any loss of profit, delayed damages, or any consequential damages as a result of reuse or changes to files or any data therein.

12. Mead & Hunt, Inc. will provide services in accordance with ordinary generally accepted standards of professional practices. Mead & Hunt, Inc. disclaims all warranties and guarantees, express or implied. The parties agree that this is a contract for professional services and is not subject to any Uniform Commercial Code. Similarly, Mead & Hunt, Inc. will not accept those General Terms offered by the Client in its purchase order, requisition, notice of authorization to proceed, or any other contractual document except as set forth herein or expressly agreed to in writing. Written acknowledgment of receipt or the actual performance of services subsequent to receipt of such other contractual document is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein. Nothing in the Contract and/or General Terms is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.
13. Mead & Hunt, Inc. cannot and does not guarantee that proposals, bids or actual project or construction costs will not vary from the actual and/or final project or construction costs or that the project or construction costs will not vary from the final costs of the project. The Client agrees to indemnify and to hold Mead & Hunt, Inc. harmless for any claim arising out of or related in any way to project or construction costs even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.
14. If the Client is a municipality or state authority or any government authority/agency, the Client agrees to indemnify and hold harmless Mead & Hunt, Inc. for all claims arising out of or related in any way to acts done by Mead & Hunt, Inc. in the exercise of legislative or quasi-legislative functions.
15. Neither the Contract nor these General Terms shall be construed as imposing upon or providing to Mead & Hunt, Inc. the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.
16. Mead & Hunt, Inc. shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of use, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages. Mead & Hunt, Inc. shall not be liable for any loss due to terrorism.
17. The Contract and these General Terms contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein shall be of any force or effect, and these General Terms supersedes any other prior understanding entered into between the parties on the subject matter hereof. The Contract and General Terms do not create any benefits for any third party. No waiver of compliance with any provision or condition hereof shall be effective unless agreed in writing duly executed by the waiving party.
18. The parties agree that Mead & Hunt, Inc.'s services in connection with the Contract and General Terms shall not subject any of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders to any personal legal liability for any breaches of this agreement or for any negligence in performing any services in connection with this agreement even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders. Therefore, notwithstanding anything to the contrary contained herein, the Client agrees that the Client's sole and exclusive remedy, for any breach of contract or any negligent performance of services in connection with this agreement shall be a claim against Mead & Hunt, Inc., and any claim, demand, suit, or judgment shall be asserted only as against Mead & Hunt, Inc.'s corporate entity, and not against any of Mead & Hunt, Inc.'s current or former employees, officers, directors, or shareholders, and the Client covenants not to sue these individuals. Each of Mead & Hunt, Inc.'s current and former employees, officers, directors or shareholders are made express beneficiaries of this Paragraph.
19. None of the rights and/or obligations of either party hereunder may be assigned except with the prior written consent of the other party, and any attempted assignment without such consent shall be void.
20. The limitations and indemnity provided herein shall not apply to the willful or intentional acts of Mead & Hunt, Inc. or its employees, shareholders, officers, or directors. The Client acknowledges and agrees that it has had an opportunity to negotiate with respect to the limitations of the General Terms and understands and agrees that if those Paragraphs were not included herein the fees for the services provided in connection with the General Terms and Contract would be significantly higher. The Client further acknowledges that it is a sophisticated party with experience in the acquisition of design services.
21. If a dispute arises out of or relates to the Contract and/or General Terms, or its breach, the parties shall endeavor to settle the dispute first through direct discussions. If the dispute cannot be settled through direct discussions, the parties shall endeavor to settle the dispute by mediation. If mediation is unsuccessful, then the parties may exercise their rights at law.
22. If any term or provision of this Contract is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Contract shall remain in full force.
23. Nothing contained in the Contract or the General Terms shall create a contractual relationship with or a cause of action in favor of a third party against Mead & Hunt, Inc. Mead & Hunt, Inc.'s services under the Contract are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Mead & Hunt, Inc. because of the Contract or General Terms or the performance or nonperformance of services hereunder.
24. The General Terms and the Contract shall be construed and interpreted in accordance with the laws of the state of Wisconsin. No action may be brought except in the state of Wisconsin.

Wildlife Hazard Management Plan for the Oakdale Municipal Airport (O27)

Task/Rate	Prin. (Faucher) \$281	PM/Avn. Plnr (Harmon) \$172	Scientist II (Armstrong) \$137	Sr. Bio (Jones) \$161	GIS (Hartzell) \$137	Admin. (Sortman) \$80	Subtotal
1. Project Management	1	4					\$969
2. Project Initiation/Kickoff		2		2			\$666
3. Prepare Wildlife Hazard Management Plan (WHMP)							
3.1 Administrative-Draft WHMP and Meeting		6	20	16	2	4	\$6,942
3.2 Draft WHMP for FAA Submission		4	4		1	2	\$1,533
3.3 Final WHMP		2	2			1	\$698
4: Provide Wildlife Hazard Management Training				16			\$2,576
<i>Subtotal - Hours and Labor</i>	1	18	26	34	3	7	\$13,384
<i>Subtotal - Direct Costs</i>							\$ 1,548
Total Estimated Cost							\$14,932

Direct Costs - Meeting Attendance	Unit	Cost
Airfare - One staff member	1	\$ 750
Mileage - One staff member (2 trips)	360 mi@0.565/mi	\$ 203
Lodging - 1 night/1 staff member		\$ 150
Per Diem (\$60/day)	2 days @60/day	\$ 120
Vehicle Rental	1	\$ 75
Report Printing/Courier	1	\$ 250
Total Direct Costs		\$ 1,548



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: November 6, 2017

To: Mayor Pat Paul and Members of the City Council

From: Patrick Mondragon, Management Analyst

Reviewed by: Bryan Whitemyer, City Manager

Subject: Consider Approving a Resolution Authorizing the Memorandum of Understanding Between the City of Oakdale and California State University, Stanislaus for Student Internship Program

I. BACKGROUND / DISCUSSION

The City of Oakdale has enjoyed a long history of working alongside California State University, Stanislaus (CSUS), for a graduate-level student internship program, where students receive valuable on-the-job training by City of Oakdale employees on an Internship, part-time basis. A previous Memorandum of Understanding the City of Oakdale had with CSUS for a one-year period and four additional option years recently expired on August 31, 2017. Recently, CSUS reached out to the City Staff inquiring about our interest in continuing our partnership with the University. Over the years, the student internship program has helped students excel in their disciplines and become active and engaged citizens. It has also provided the City of Oakdale with talented students who have helped with several special projects, under the qualified supervision of our City of Oakdale Staff. Most importantly, it has helped students gain an understanding and awareness of the unique aspects of local government. The Staff is recommending the approval of a Resolution approving a Memorandum of Understanding between the City of Oakdale and CSUS for the period of one year, with four additional option years.

II. FISCAL IMPACTS

There is no fiscal impact to this Memorandum of Understanding. No hard costs are associated with this internship program, just staff time to provide training and direction to internship students. Student volunteers will be covered under our Workers Compensation program.

III. RECOMMENDATION

Staff recommends that the Oakdale City Council adopt a resolution that Authorizes the Memorandum of Understanding between the City of Oakdale and California State University, Stanislaus, and allows for a continued partnership with CSUS.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT (CONTINUED)

SUBJECT: AUTHORIZING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF OAKDALE AND CALIFORNIA
STATE UNIVERSITY, STANISLAUS FOR STUDENT INTERNSHIP PROGRAM
MEETING DATE: NOVEMBER 6, 2017
REPORT DATE: NOVEMBER 1, 2017

IV. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-____
Attachment B: Memorandum of Understanding
Attachment C: Previous Memorandum of Understanding (2012-2017)



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-___

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKDALE
AUTHORIZING THE CITY MANAGER TO NEGOTIATE A MOU WITH
CALIFORNIA STATE UNIVERSITY STANISLAUS (CSUS)
FOR STUDENT INTERNSHIPS**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, California State University Stanislaus (CSU) has had a strong tradition of promoting partnerships with local governments by providing internship programs that benefit the local government and graduate students attending the University; and also has a strong previous working relationship with the City of Oakdale; and

WHEREAS, Staff believes that this type of program can be mutually beneficial to the City and University; and,

WHEREAS, the previous MOU has now expired and CSU requires a new Memorandum of Understanding (MOU) with the City of Oakdale before placing student interns;

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby **authorizes the City Manager to negotiate a MOU with CSUS for Student Internships.**

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER 2017, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

SIGNED:

ATTEST:

Pat Paul, Mayor

Kathy Teixeira, CMC
City Clerk



California State University, Stanislaus
Memorandum of Understanding (MOU) for Student Placements¹ in Applied Settings²

This agreement entered into this Choose an item., day of Choose an item., 2017, between the Trustees of the California State University on behalf of California State University Stanislaus, referred to as, "UNIVERSITY" and, City of Oakdale, referred to as "AGENCY".

I. Statement of Purpose

- A. The UNIVERSITY's mission and values strongly endorse partnerships with the community that advances the quality of life and the educational, intellectual, artistic, civic, cultural and economic aspirations for all those living or working in our neighboring communities. The UNIVERSITY promotes student placements in applied settings as a valued part of a student's education process.
- B. The AGENCY's mission is stated in its bylaws and articles of incorporation.
- C. The UNIVERSITY and the AGENCY recognize the opportunity for positive learning experiences and mutual benefit for each, and for enrolled students (referred to as STUDENT(S)). The UNIVERSITY supports the goals and objectives of the AGENCY.

II. Priorities

- A. Program Activities.
Activities will be accomplished in accordance with the applicable Student Agreement (e.g., Internship, Service Learning), reviewed and agreed upon by the STUDENT, UNIVERSITY, and the AGENCY prior to the start of the experience.
 1. The STUDENT(S) will:
 - a. Participate in all relevant trainings required by the AGENCY and stated in Section III-A-3, (Training and Orientation) of this document.
 - b. Model appropriate, professional behavior when working with clients and when on the AGENCY's site(s).
 - c. Support AGENCY events that are part of the student learning experience as required by faculty member.
 - d. Meet the goals of the AGENCY program and the academic course in which the STUDENT is enrolled.

¹ **Student Placements** refer to the assignment of students, based on their academic readiness and abilities, to an appropriate external agency for the purpose of enhancing the students' learning experiences and educational goals (e.g., internship, service learning, credential, clinical, rotation.)

² **Applied Settings** refer to student placements that are practical in application vs. theoretical.

B. Safe and Productive Environment.

1. The AGENCY will:
 - a. Give STUDENT(S) a complete tour of the site, and ensure that STUDENT(S) are aware of all emergency procedures and is able to act responsibly in the event of an emergency.
 - b. Ensure that STUDENT(S) are aware of the unique nature of the population and/or clients of the AGENCY and has received an orientation and any additional training the AGENCY deems necessary to work with this population.
2. The AGENCY shall not employ discriminatory practices in its selection of students and in its performance hereunder on the basis of sex, sexual orientation, race, color, ancestry, ethnicity, religious creed, national origin, disability (including HIV and AIDS), medical condition, age, marital status, and denial of family care leave.

C. The UNIVERSITY will ensure that STUDENT(S) agree(s) to the following:

1. Abide by the AGENCY's rules and regulations while on site and when working with AGENCY clients.
2. Ensure that their interactions with clients are safe, positive and productive.
3. Support the AGENCY's program and its objectives by performing the student placement activities stated in Section II-A-1 of the Program Activities section of this document.
4. California Law may require the AGENCY to obtain STUDENT'S fingerprints and submit them to the Department of Justice, and/or the Federal Bureau of Investigation for a criminal background check. The UNIVERSITY will (1) determine whether such fingerprinting is required; (2) request and obtain the STUDENT'S fingerprints; (3) request and obtain criminal background clearance from the appropriate agency. The UNIVERSITY will assist the students to secure fingerprint and criminal background clearance. Only students with clear records will be sent to the AGENCY.

III. Structure and Support of Student(s)

A. The AGENCY.

1. Site Supervision.

The Site Supervisor will meet with the STUDENT as per the applicable Student Agreement (e.g., Internship, Service Learning), to update him/her on projects and to provide support. All program staff will support the STUDENT as they interact with him/her and provide guidance and advice as necessary and appropriate. A secondary site supervisor will be responsible for the STUDENT in the absence of primary supervision.

- a. The AGENCY's director or his/her designee will meet with the representative of the University as needed throughout the academic term.

- b. The AGENCY director and the Responsible Campus Office at the UNIVERSITY shall meet as appropriate in order to facilitate the most mutually beneficial experience for all parties involved, or at the request of any of the parties involved.

2. Position Description.

The AGENCY will provide a written position description as an attachment to the applicable Student Agreement (e.g., Internship, Service Learning), for each placement offered. The position description will include the following four headings and supporting information: a) duties and responsibilities, b) skills and specifications, c) education and qualifications, and d) reporting relationship of the particular placement.

3. Training and Orientation.

Site Supervisor or his/her designee will provide specific training needed by STUDENT(S) prior to their working with clients or providing service to the AGENCY. Necessary training can be provided through collaboration among the AGENCY, the UNIVERSITY, and faculty member.

4. Work Space.

STUDENT(S) will have an appropriate space at the AGENCY site in which to conduct their assigned work. The AGENCY will provide access and training and all equipment necessary for STUDENT(S) to use in order to fulfill their assigned roles.

5. Evaluation.

The AGENCY site supervisor or designee will complete an evaluation regarding the quality of service that each STUDENT(S) provided to the site, and as agreed upon in the applicable Student Agreement (e.g., Internship, Service Learning) and relevant to the position description provided to the student.

- B. The UNIVERSITY.

UNIVERSITY will assign STUDENT(S) to the AGENCY from various academic programs. This agreement is intended to be comprehensive and its terms cover one or more students from various academic programs.

1. Training and reflection.

The UNIVERSITY will provide a training session for each STUDENT regarding their responsibilities as described in Section II. The Responsible Campus Office and Faculty Member(s) will provide opportunities for STUDENT to reflect on his/her experience working at the AGENCY site.

2. Supervision and Accountability.

The UNIVERSITY'S Responsible Campus Office will work closely with the AGENCY, faculty and STUDENT(S) to meet the expectations and priorities of the AGENCY.

3. Academic credit.

The applicable Student Agreement (e.g., Internship, Service Learning) will define the guidelines for the final determination of academic credit. Awarding of academic credit will adhere to the UNIVERSITY's Credit Hour Policy.

IV. Length of Agreement Term

- A. Initial Term. The UNIVERSITY and AGENCY have reached this initial agreement for the term beginning [Click here to enter a date.](#) and ending [Click here to enter a date.](#)
- B. Renewal Process. This agreement shall be renewed automatically for additional periods of one (1) year thereafter, beginning [Click here to enter a date.](#) up to a total of four (4) additional years, based on STUDENT feedback, AGENCY evaluation, and faculty desire to continue this relationship for the purpose of student learning under the conditions that:
1. The UNIVERSITY and AGENCY continue to be committed to actively supporting the appropriate goals of the other.
 2. The STUDENT(S) work is academically meaningful and helps to provide support to the AGENCY.
 3. The relationship is consistent with the goals of the AGENCY, UNIVERSITY, STUDENT, and Academic Department(s).
 4. Termination.
This Agreement may be terminated at any time by the written agreement or upon 30 days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall termination take effect with respect to currently enrolled students, who shall be permitted to complete their training for any semester in which termination would otherwise occur.

V. Notices

University

Name: California State University, Stanislaus
Address: One University Circle
Turlock, CA 95382

Agency

Name: City of Oakdale
Address: 280 North Third Avenue
Oakdale, CA 95361

The attached General Provisions, consistent of two pages, are incorporated by reference and made a part of this agreement. This agreement reflects my understanding of the relationship.

University

Agency Name: California State University,
Stanislaus
Signature: _____

—
Name: Darrell Haydon
Title: Vice President, Financial Services
Date:

Agency

Agency Name: City of Oakdale
Signature: _____

—
Name: Bryan Whitemyer
Title: City Manager
Date:

General Provisions
STUDENT PLACEMENTS in Applied Settings
California State University, Stanislaus

Indemnification

The AGENCY shall be responsible for damages caused by the negligence and willful misconduct of its directors, officers, agents, employees and duly authorized volunteers occurring in the performance of this agreement. The UNIVERSITY shall be responsible for damages caused by the negligence and willful misconduct of its directors, officers, employees occurring in the performance of this agreement. It is the intention of the AGENCY and the Trustees that the provision of this paragraph be interpreted to impose on each party responsibility for the negligence and willful misconduct of their respective directors, officers, employees and duly authorized volunteers.

Insurance

The AGENCY shall procure and maintain General Liability Insurance, comprehensive or commercial form with \$1,000,000 minimum limit for each occurrence and minimum limit of \$2,000,000 General Aggregate. Insurance shall be placed with insurers with a current AM Best rating of no less than A:VII.

The California State University system has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

The State of California has elected to be self-insured for its vehicle liability and Worker's Compensation and property exposures. As a State agency, the California State University, Office of the Chancellor, the Trustees and the CSU system of campuses are included in this self-insured program.

Student Insurance

The UNIVERSITY shall ensure that each student is covered during the term of this Agreement by general and professional liability insurance in amounts reasonably necessary to protect the student against liability arising from any and all negligent acts or incidents caused by the student. Coverage under such liability insurance shall be not less than two million dollars (\$2,000,000) for each occurrence. Such coverage is to be obtained from a carrier rated A or better by AM Best. The UNIVERSITY shall present evidence of such coverage to AGENCY upon request.

Status of Students

STUDENT(S) shall at no time throughout this agreement be considered officers, employees, agents or volunteers of the UNIVERSITY.

Governing Law

All contracts and purchase orders shall be construed in accordance with, and their performance governed by, the laws of the State of California. Further, AGENCY shall comply with any State or Federal law applicable to the AGENCY's performance under this Contract.

Assignments

Without written consent of the California State University, this agreement is not assignable by the AGENCY either in whole or in part.

Agreement Alterations & Integration

No alteration or variation of the terms of the agreement shall be valid unless these are made in writing and signed by the parties hereto, and no oral understanding or agreement excluded from this document shall be binding on any of the parties hereto.

Endorsement

Nothing contained in this Agreement shall be construed as conferring on any party hereto, any right to use the other party's name(s) as an endorsement of product/ placement or to advertise, promote or otherwise market any product /placement without the prior written consent of the other parties. Furthermore, nothing in this Agreement shall be construed as endorsement of any commercial product /placement by the UNIVERSITY, its officers or employees.

Survival

Upon termination of this contract for any reason, the terms, provisions, representations and warranties contained in this agreement shall survive expiration or earlier termination of this agreement.

Severability

If any provision of this agreement is held invalid by any law, rule, order of regulation of any government or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.

Entire Agreement

This agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied herein and no party shall be bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.

(36/AS/13/UEPC - Policy for Service Learning Student Placements)

Approved by Academic Senate on 11/5/13

Approved by President Joseph F. Sheley on 12/16/13

Revised fall 2017



CALIFORNIA STATE UNIVERSITY, STANISLAUS

OFFICE OF SERVICE LEARNING

This agreement entered into this 20th day of August, 2012, between the Trustees of the California State University on behalf of California State University Stanislaus, referred to as, "UNIVERSITY" and, City of Oakdale, referred to as "COMMUNITY BASED ORGANIZATION OR CBO".

I. Statement of Purpose

- A. The UNIVERSITY's mission and values strongly endorse partnerships with the community that advances the quality of life and the educational, intellectual, artistic, civic, cultural and economic aspirations for all those living or working in our neighboring communities. The UNIVERSITY promotes service learning as a valued part of a student's education process.
- B. The CBO'S mission is stated in its bylaws and articles of incorporation.
- C. The UNIVERSITY AND THE COMMUNITY BASED ORGANIZATION recognize the opportunity for positive learning experiences and mutual benefit for each, and for service learning students (referred to as STUDENT(S)). The University supports the goals and objectives of the CBO.

II. Priorities

- A. Program Activities:
 - Activities will be accomplished in accordance with the Learning Plan, reviewed and agreed upon by the STUDENT, UNIVERSITY AND COMMUNITY BASED ORGANIZATION prior to the start of the experience.
- 1. The STUDENT(S) will:
 - a. Participate in all relevant trainings required by the CBO and stated in Section III-A-2, (Training and Orientation) of this document.
 - b. Model appropriate, professional behavior when working with clients and when on the CBO's site(s).
 - c. Support CBO events that are part of the service/learning experience as required by faculty member.
 - d. Meet the goals of the CBO program and the service learning course in which the STUDENT is enrolled.

B. Safe and Productive Environment -

1. The COMMUNITY BASED ORGANIZATION will:
 - a. Give STUDENT(S) a complete tour of the site, and ensure that STUDENT(S) are aware of all emergency procedures and is able to act responsibly in the event of an emergency.
 - b. Ensure that STUDENT(S) are aware of the unique nature of the population and/or clients of the CBO and has received an orientation and any additional training the CBO deems necessary to work with this population.
2. The UNIVERSITY will ensure that STUDENT(S) agree(s) to the following:
 - a. Abide by the CBO's rules and regulations while on site and when working with CBO clients.
 - b. Ensure that their interactions with clients are safe, positive and productive.
 - c. Support the CBO's program and its objectives by performing the service activities stated in Section II-A-1 of the Program Activities section of this document.
 - d. California law may require the CBO to obtain STUDENT'S fingerprints and submit them to the Department of Justice, and/or the Federal Bureau of Investigation for a criminal background check. The UNIVERSITY will (1) determine whether such fingerprinting is required; (2) request and obtain the STUDENT'S fingerprints; (3) request and obtain criminal background clearance from the appropriate agency. The UNIVERSITY will assist the students to secure fingerprint and criminal background clearance. Only students with clear records will be sent to the CBO.

III. Structure and Support of Service Learning Student(s)

A. The COMMUNITY BASED ORGANIZATION.

1. Site Supervision - The Site Supervisor, City Manager or Designee, will meet with the STUDENT at least five (5) times to update him/her on projects and to provide support. All program staff will support the STUDENT as they interact with him/her and provide guidance and advice as necessary and appropriate. A secondary site supervisor, City Manager or Designee, will be responsible for the STUDENT in the absence of primary supervision.
 - a. The CBO's director or his/her designee will meet with the representative of the University as needed throughout the academic term.
 - b. The CBO director and the Director of Service Learning at the UNIVERSITY shall meet as appropriate in order to facilitate the most mutually beneficial experience for all parties involved, or at the request of any of the parties involved.
2. Training and Orientation - Site Supervisor or his/her designee will provide specific training needed by STUDENT(S) prior to their working with clients or providing service to the CBO. Necessary training can be provided through collaboration between the CBO, UNIVERSITY and faculty member.

3. Work Space – STUDENT(S) will have an appropriate space at the CBO site in which to conduct their assigned work. The CBO will provide access and training and all equipment necessary for STUDENT(S) to use in order to fulfill their assigned service roles.
4. Evaluation – The CBO site supervisor or designee will complete an evaluation regarding the quality of service that each STUDENT(S) provided to the site, and as agreed upon in the Learning Plan document.

B. UNIVERSITY

UNIVERSITY will assign STUDENT to the CBO from various courses. This agreement is intended to be comprehensive and its terms cover one or more students from various courses.

1. Training and reflection – The UNIVERSITY will provide a training session for each STUDENT regarding their responsibilities as described in Section II. The Service Learning Director and Faculty Members will provide opportunities for STUDENT to reflect on his/her experience working at the CBO site.
2. Supervision and Accountability – The UNIVERSITY'S Office of Service Learning will work closely with the CBO, faculty and STUDENT(S) to meet the expectations and priorities of the CBO.

IV. Length of Agreement Term

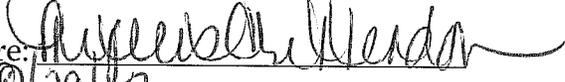
- A. Initial Term – The UNIVERSITY and COMMUNITY BASED ORGANIZATION have reached this initial agreement for the term beginning August 20, 2012 and ending August 31, 2013.
- B. Renewal Process – This agreement can be renewed automatically for additional periods of one (1) year up to a total of four (4) additional years, based on STUDENT feedback, CBO evaluation and faculty desire to continue this relationship for the purpose of service-learning under the conditions that:
 1. The UNIVERSITY and CBO continue to be committed to actively supporting the goals of the other.
 2. The STUDENT(S) work is meaningful and helps to provide support to the CBO.
 3. The relationship is consistent with the goals of the CBO, UNIVERSITY, STUDENT and service-learning course.
- C. Termination. This Agreement may be terminated at any time by the written agreement or upon 30 days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall termination take effect with respect to currently

enrolled students, who shall be permitted to complete their training for any semester in which termination would otherwise occur.

The attached General Provisions, consistent of two pages, are incorporated by reference and made a part of this agreement. This agreement reflects my understanding of the relationship.

UNIVERSITY

By: Phyllis Crittendon
Contracts and Procurement Services

Signature: 
Date: 01/29/12

COMMUNITY BASED ORGANIZATION

Name: City of Oakdale
By: 
Name and Title: Stanley E. Feathers, Interim City Manager
Date: 8/22/2012

General Provisions
Community Service Learning
California State University, Stanislaus

Indemnification

The CBO shall be responsible for damages caused by the negligence and willful misconduct of its directors, officers, agents, employees and duly authorized volunteers occurring in the performance of this agreement. California State University STANISLAUS shall be responsible for damages caused by the negligence and willful misconduct of its directors, officers, employees occurring in the performance of this agreement. It is the intention of the Community Organization and the Trustees that the provision of this paragraph be interpreted to impose on each party responsibility for the negligence and willful misconduct of their respective directors, officers, employees and duly authorized volunteers.

Insurance

The Community Organization shall procure and maintain General Liability Insurance, comprehensive or commercial form with \$1,000,000 minimum limit for each occurrence and minimum limit of \$2,000,000 General Aggregate. Insurance shall be placed with insurers with a current A.M. Best' rating of no less than A:VII.

The California State University system has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

The State of California has elected to be self-insured for its vehicle liability and Worker's Compensation and property exposures. As a State agency, the California State University, Office of the Chancellor, the Trustees and the CSU system of campuses are included in this self-insured program.

Student Insurance. University shall ensure that each student in the Program is covered during the term of this Agreement by general and professional liability insurance in amounts reasonably necessary to protect the student against liability arising from any and all negligent acts or incidents caused by the student. Coverage under such liability insurance shall be not less than two million dollars (\$2,000,000) for each occurrence. Such coverage is to be obtained from a carrier rated A or better by AM Best. University shall present evidence of such coverage to CBO upon request.

Status of Students

Students shall at no time throughout this agreement be considered officers, employees, agents or volunteers of the University.

Governing Law

All contracts and purchase orders shall be construed in accordance with, and their performance governed by, the laws of the State of California. Further, Community Organization shall comply with any State or Federal law applicable to the Community Organization's performance under this Contract.

Assignments

Without written consent of the California State University, this agreement is not assignable by the Community Organization either in whole or in part.

Agreement Alterations & Integration

No alteration or variation of the terms of the agreement shall be valid unless these are made in writing and signed by the parties hereto, and no oral understanding or agreement excluded from this document shall be binding on any of the parties hereto.

Endorsement

Nothing contained in this Agreement shall be construed as conferring on any party hereto, any right to use the other party's name(s) as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other parties. Furthermore, nothing in this Agreement shall be construed as endorsement of any commercial product or service by the University, its officers or employees.

Survival

Upon termination of this contract for any reason, the terms, provisions, representations and warranties contained in this agreement shall survive expiration or earlier termination of this agreement.

Severability

If any provision of this agreement is held invalid by any law, rule, order of regulation of any government or by the final determination of any state or federal court, such invalidity shall not affect the enforceability of any other provision not held to be invalid.

Entire Agreement

This agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior agreements, arrangements, and understandings with respect thereto. No representation, promise, inducement, or statement of intention has been made by any party hereto that is not embodied herein and no party shall be bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: November 6, 2017

To: Mayor Pat Paul, Members of the Oakdale City Council

From: Tom Hallinan, City Attorney
Bryan Whitemyer, City Manager
Douglas L. White, Deputy City Attorney

Subject: Introduction of Ordinance 2017-___, repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses.

I. BACKGROUND

On October 2, 2017, the City Council reviewed a comprehensive draft ordinance that repealed its current ban on marijuana dispensaries, cultivation, and deliveries and proposed adding Chapter 37, Cannabis Regulations to the Municipal Code to allow regulation of cannabis businesses and regulations for state allowed home grows. After significant public comment and deliberation, the City Council directed staff to revise the proposed regulations to include additional provisions for violations of the cannabis regulations.

Staff has made the requested revisions and a red lined version of the proposed ordinance is found in Attachment A.

II. CHANGES TO THE DRAFT ORDINANCE

Following the direction of the City Council the major changes to the proposed Cannabis Regulation ordinance related to increased penalties for violations to the proposed ordinance. The major changes in the ordinance are shown below:

Sec. 37-6 Regulations for an Administrative Cultivation Permit.

- (a) A private residence shall not include more than one cultivation site.
- (b) A person shall not cultivate more than six (6) cannabis plants at a private residence. All cannabis plants and anything produced by the plants shall be kept within the permit holder's private residence, or upon the grounds of that private residence, and not be visible by normal unaided vision from a public place.



CITY OF OAKDALE
City Council Staff Report (Continued)

Subject: Introduction of Ordinance 2017-____, repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses.

Meeting Date: November 6, 2017

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- (c) A private residence shall not also be used for a day care, youth center, or group home. The private residence shall remain occupied and is required to maintain a functioning kitchen and bathroom.
- (d) Each of the following shall apply to the cultivation site:
 - (1) The cultivation site shall be located within the private residence.
 - (2) To prevent safety hazards, the private residence shall not have plumbing, electrical, or other utilities that violate applicable local or state regulations.
 - (3) To prevent persons under twenty one (21) years of age from entering the cultivation site or accessing cannabis, the cultivation site shall have one lockable door.
 - (4) The cultivation site shall not produce odors, sounds, or other emissions that are detectable outside of the private residence by persons with reasonable sensitivity.
- (e) All of the following shall be prohibited in the cultivation site:
 - (1) Volatile solvents including, but not limited to explosive gases, such as Butane, Propane, Xylene, Styrene, Gasoline, or Kerosene.
 - (2) Dangerous poisons, toxins, or carcinogens, such as Methanol, Iso-propyl Alcohol, Methylene Chloride, Acetone, Benzene, Toluene, and Trichloro-ethylene, unless evidence of a current license to operate such solvents is provided.
 - (3) Generators or gas products used to power electrical or lighting fixtures or equipment.
- (f) Multiple Administrative Cultivation Permit holders may cultivate marijuana at the same private residence; however, the private residence shall not include more than one cultivation site or more than a total of six (6) plants at one time.
- ~~(g)~~ Each applicant shall pass an inspection of their cultivation site by a city building inspector to ensure that the private residence meets the requirements of section 37-6 and does not pose a health or safety risk to the applicant or public. If the inspection is denied, the applicant will have ten (10) calendar days to have the cultivation site re-inspected.
- ~~(g)~~(h) **Enhancements for Egregious Violations.** In addition to any other enforcement permitted by this chapter, the city may impose a penalty for egregious violations of this article pursuant to Section 37-15.



CITY OF OAKDALE
City Council Staff Report (Continued)

Subject: Introduction of Ordinance 2017-___, repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses.

Meeting Date: November 6, 2017

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Sec. 37-15 Penalties.

- (a) Any use or condition caused, or permitted to exist, in violation of any provision of this chapter shall be, and hereby is declared to be, a public nuisance and may be summarily abated by the City pursuant to Section 731 of the Code of Civil Procedure or any other remedy available to the City.
- (b) In addition to any other enforcement permitted by this chapter, the City Attorney may bring a civil action for injunctive relief and civil penalties against any person or entity that violates this chapter. In any civil action brought pursuant to this chapter, a court of competent jurisdiction may award reasonable attorney's fees and costs to the prevailing party.
- (c) Violations of this chapter shall be subject to an administrative penalty. The amount of the administrative penalty shall be ~~two hundred and fifty dollars (\$250) for the first offense~~, five hundred dollars (\$500) for the ~~second~~ first offense within a 12 month period, ~~seven hundred and fifty dollars (\$750) for the second offense within a 12 month period~~, and one thousand dollars (\$1,000.00) for any subsequent offense within a 12 month period.
- (d) **Enhancements for Egregious Violations.**
- (1) In addition to any other enforcement permitted by this chapter, the city may double any administrative penalty for egregious violations of this chapter. Egregious violations include (i) the unpermitted use of volatile solvents in connection with indoor cultivation, (ii) a permittee under Article II, Regulation of Cannabis Cultivation for Personal Use, allowing a minor to consume cannabis from that permittee's indoor cultivation, (iii) for the unpermitted use of volatile solvents in connection with cannabis business, or (iv) a cannabis business allowing minors to consume or possess cannabis or cannabis products.
- (2) If a cannabis business receives four or more penalties for violating this chapter within any 12-month period, that business shall be immediately prohibited from operating within the city.
- (3) If a person receives four or more penalties for violating Article II, Regulation of Cannabis Cultivation for Personal Use, within any 12-month period, that permittee's penalty shall be doubled upon the fourth violation and each subsequent violation thereafter.



CITY OF OAKDALE
City Council Staff Report (Continued)

Subject: Introduction of Ordinance 2017-____, repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses.

Meeting Date: November 6, 2017

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III. CHANGES TO CANNABIS CULTIVATION, MANUFACTURING AND TESTING MAPS

At the October 2, 2017 meeting staff presented a map that described the area within the City limits that where cultivation, manufacturing and testing would be permitted. After further review staff is recommending that the areas surrounding TL Davis Sports Park be removed.

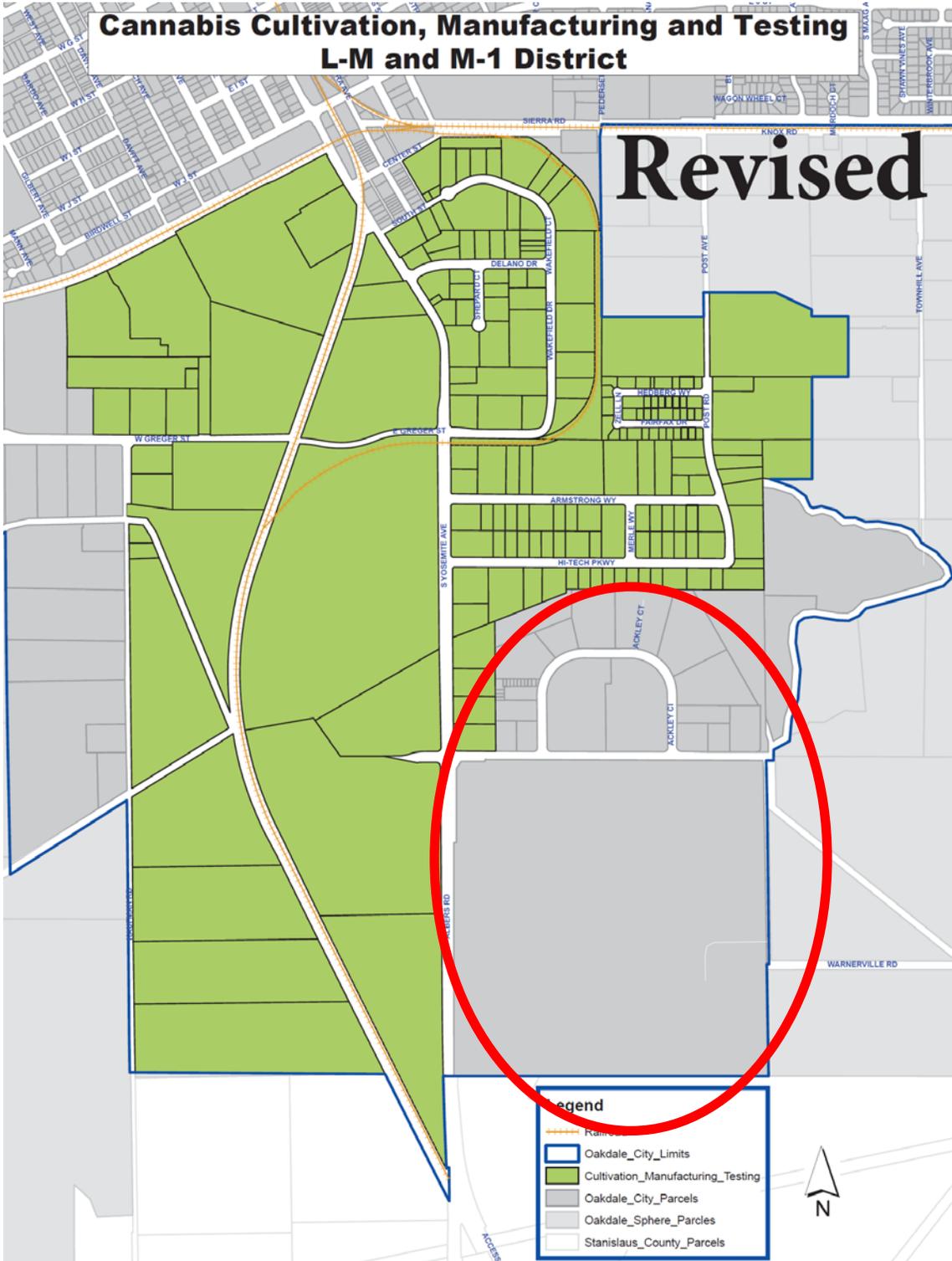




CITY OF OAKDALE
City Council Staff Report (Continued)

Subject: Introduction of Ordinance 2017-____, repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses.

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CITY OF OAKDALE
City Council Staff Report (Continued)

Subject: Introduction of Ordinance 2017-___, repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses.
Meeting Date: November 6, 2017
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IV. ANALYSIS

A. Cannabis Cultivation for Personal Use:

Under the proposed ordinance, an Administrative Cultivation Permit (“ACP”) will be required to cultivate indoors a maximum of six (6) plants per parcel for personal use. “Indoors” includes both a personal residence and a secure shed or greenhouse located on the same property as the residence. Property owner permission is required. Inspections are required to obtain an ACP, which expires in one (1) year. At that time, an additional inspection is required to renew the permit. ACP fees will be established by resolution of the City Council.

B. Commercial Cannabis Cultivation:

Under the proposed ordinance, commercial cultivation is only permitted indoors within the Limited Industrial (L-M) or Light Industrial (M-1) districts as indicated in Attachment B with a Development Agreement and Conditional Use Permit. Other requirements include Employee Permits, Secure Building protocols, a Security Plan, Insurance requirements, and a Waste Management Plan.

C. Cannabis Testing Laboratory:

Prop 64 created provisions for independent laboratories which will be responsible for testing the commercial cannabis products to ensure that the THC, CBD and other details of the products are accurately represented to consumers. The facilities will likely operate similarly to most laboratory testing facilities but independent from any cultivator or dispensary to ensure unbiased results. The proposed ordinance only permits testing laboratories within the Limited Industrial (L-M) or Light Industrial (M-1) districts as indicated in Attachment B with a Development Agreement and Conditional Use Permit.

D. Cannabis Dispensaries:

Cannabis dispensary licenses will be available for issuance at the State level. However, these licenses will require that the applicants first obtain local land use approval. The proposed ordinance permits up to two (2) cannabis dispensaries located within the Limited Industrial (L-M) or Light Industrial (M-1) districts as indicated in



CITY OF OAKDALE
City Council Staff Report (Continued)

Subject: Introduction of Ordinance 2017-____, repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses.
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Attachment C with a Development Agreement and Conditional Use Permit.

E. Cannabis Manufacturing:

Generally, the cannabis manufacturing process is designated into two categories: non-volatile and volatile. Non-volatile manufacturing can be described as the production, preparation, and compounding of cannabis and cannabis products, without the use of a volatile solvent. Volatile manufacturing includes use of volatile solvents, such as a flammable gas or vapor, that when present in the air in sufficient quantities, will create explosive or ignitable mixtures. Generally, these volatile solvents are pressurized and run over the resin glands to separate it from the rest of the plant. The resin glands are collected and processed into their end product. Cannabis manufacturing also includes the labeling and sealing of cannabis products.

Under the proposed ordinance, cannabis manufacturing is only permitted indoors within the Limited Industrial (L-M) or Light Industrial (M-1) districts as indicated in Attachment B with a Development Agreement and Conditional Use Permit. Other requirements include Employee Permits, Secure Building protocols, a Security Plan, Insurance requirements, and a Waste Management Plan.

V. ENFORCEMENT

The proposed ordinance provides language that gives the City authority to suspend or terminate permits issued for personal indoor cannabis grows. Additional provisions allow the City to assess administrative penalties in the amount of \$500 for the first ordinance violation, \$750 for the second offense, and \$1,000 for any subsequent offense.

The proposed ordinance also includes new language that allows the City to double any administrative penalty for egregious violations of the ordinance. Penalty enhancements for egregious violations include 1) the unpermitted use of volatile solvents in connection with indoor cultivation, 2) allowing a minor to consume cannabis from a permittee's indoor cultivation, 3) the unpermitted use of volatile solvents in connection with a cannabis business, and 4) a cannabis business allowing minors to consume or possess cannabis or cannabis products.



CITY OF OAKDALE
City Council Staff Report (Continued)

Subject: Introduction of Ordinance 2017-____, repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses.
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Also, any approved commercial cannabis activity will also be governed by a development agreement and conditional use permit that will provide the City with significant enforcement authority if a permit holder does not comply with the conditions of approval for their business.

VI. ENVIRONMENTAL REVIEW

MAUCRSA provides an exemption under the California Environmental Quality Act (“CEQA”) for any ordinance, rule, or regulation by a city that requires discretionary review and approval for commercial cannabis activity.¹ Additionally, this item does not constitute a project under the CEQA because it does not establish any entitlements or authorize any projects within the City.²

VII. FISCAL IMPACTS

If the proposed ordinance is introduced and subsequently adopted, the City will have a system in place to process cannabis business proposals received during the RFQ solicitation. This, coupled with the impact fees the City may impose pursuant to a development agreement, should ensure that any costs and regulatory issues associated with cannabis businesses are adequately addressed. The anticipated increase in revenue to the City’s General Fund can be used to offset any increased administration and public safety costs.

There are significant fiscal impacts to the City of Oakdale if commercial cannabis activities are or are not allowed.

If an ordinance allowing commercial cannabis activities is approved enforcement is estimated to cost \$870,000 based on an initial staffing analysis described below in staffing impacts, which will be funded with the revenue derived from the approved cannabis activity development agreements.

If an ordinance is approved that bans commercial cannabis activities it is estimated to cost \$550,000 to fully enforce an ordinance prohibiting all cannabis activities, with no identified revenue source other than the General Fund to absorb the cost.

¹ Bus. & Prof. Code, § 26055, subd. (h).

² Pub. Res. Code, §§ 21065 & 21080.



CITY OF OAKDALE
City Council Staff Report (Continued)

Subject: Introduction of Ordinance 2017-____, repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses.
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Staffing Impacts:

Staffing resources to enforce an ordinance allowing commercial cannabis activities is estimated to be 5 full-time equivalent (FTE) positions. Staffing necessary to enforce cannabis activities impacts the following departments: Administration, Finance, Public Services (Building, Planning & Code Enforcement), Police Department, and Fire Department and would include at least 2 police officers, one firefighter and one code enforcement officer. Staffing impacts will be funded by revenue collected from the approved cannabis activities, and will have no General Fund impact.

If an ordinance allowing commercial cannabis activities is not approved, staffing necessary to enforce a complete ban of cannabis activities is estimated to be at least 3 FTEs, which includes adding at least one police officer and one code enforcement officer and no funding source for those costs has been identified.

VIII. STAFF RECOMMENDATION

City Staff recommends that the City Council approve Ordinance 2017-1251.

Should the City Council desire to approve the proposed code text amendment, the following motion would be appropriate:

“I move the City Council introduce and waive the first reading of Ordinance 1251, an Ordinance of the City of Oakdale, repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses.”

IX. ATTACHMENTS

Attachment A – Revised Draft Ordinance 2017-____
Attachment B – Revised Cultivation, Testing, & Manufacturing Map
Attachment C – Dispensary Map
Attachment D – Staff Report Packet from the October 2, 2017 Council Meeting



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
ORDINANCE 1251

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OAKDALE
REPEALING ARTICLE IV. MEDICAL MARIJUANA DISPENSARY, CULTIVATION
AND DELIVERY BAN, OF CHAPTER 14, HEALTH AND SANITATION, AND
ADDING CHAPTER 37, CANNABIS REGULATIONS TO THE
OAKDALE MUNICIPAL CODE TO REGULATE CANNABIS BUSINESSES**

WHEREAS, on October 9, 2015, Governor Jerry Brown signed three bills into law (Assembly Bill 266, Assembly Bill 243, and Senate Bill 643), which are collectively referred to as the Medical Cannabis Regulation and Safety Act (“MCRSA”). MCRSA established the first statewide regulatory system for medical cannabis businesses; and,

WHEREAS, in 2016, the voters of California approved Proposition 64 entitled the “Control, Regulate and Tax Adult Use of Marijuana” (“AUMA”). AUMA legalized the adult-use and possession of cannabis by persons 21 years of age and older and the personal cultivation of up to six cannabis plants within a private residence; and,

WHEREAS, on June 27, 2017, Governor Jerry Brown signed into law the Medicinal and Adult-Use Cannabis Regulation and Safety Act (“MAUCRSA”), which created a single regulatory scheme for both medical and adult-use cannabis businesses. MAUCRSA retains the provisions in the MCRSA and AUMA that granted local jurisdictions control over whether businesses engaged in commercial cannabis activity may operate in a particular jurisdiction; and,

WHEREAS, the City Council finds that (1) outdoor cannabis cultivation, whether for medicinal or adult-use purposes, can adversely affect the health, safety, and well-being of city residents and shall be prohibited both commercially and personally; (2) city-wide regulation of indoor cannabis activities is proper and necessary to avoid the risks of criminal activity; and (3) that cannabis activity without adequate security increases the risk that surrounding homes or businesses may be negatively impacted by nuisance activity; and,

WHEREAS, the City Council of the City of Oakdale finds that this ordinance is in the best interest of the health, welfare, and safety of the public.



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
ORDINANCE 1251

NOW, THEREFORE THE CITY OF OAKDALE CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION 1: Article IV, Medical Marijuana Dispensary Ban, of Chapter 14, Health and Sanitation, of the Oakdale Municipal code is hereby repealed.

SECTION 2: Chapter 37, Cannabis Regulations, of the Oakdale Municipal Code is hereby added to read as follows:

Chapter 37. Cannabis Regulations.

Article I. In General.

Sec. 37-1 Legislative Intent.

It is the intent of the city to encourage responsible personal and commercial cannabis activities and to discourage violations of related state laws, especially those that prohibit the sale, use, or distribution of cannabis and cannabis products to minors. It is not the intent of the city to expand, reduce, or alter the penalties for violations of state cannabis laws.

Sec. 37-2 Definitions.

- (a) “Cannabis” means all parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. “Cannabis” also means the separated resin, whether crude or purified, obtained from cannabis. “Cannabis” does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination. “Cannabis” does not mean “industrial hemp” as defined by Section 11018.5 of the Health and Safety Code.
- (b) “Cannabis business” means any business engaged in commercial cannabis activity. “Cannabis business” does not include any of the following:
- (1) A clinic licensed pursuant to Chapter 1 of Division 2 of the Health and Safety Code.



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- (2) A residential care facility for persons with chronic life-threatening illness licensed pursuant to Chapter 3.01 of Division 2 of the Health and Safety Code.
 - (3) A residential care facility for the elderly licensed pursuant to Chapter 3.2 of Division 2 of the Health and Safety Code.
 - (4) A residential hospice or a home health agency licensed pursuant to Chapter 8 and Chapter 8.5 of Division 2 of the Health and Safety Code.
 - (5) The cultivation, delivery, gift, or furnishing of cannabis by a qualified patient, a primary caregiver, or other person with an identification card as defined by Section 11362.7 of Health and Safety Code provided such activity complies strictly with all applicable state law, including but not limited to, Sections 11362.5 and 11362.765 of the Health and Safety Code.
- (c) “Cannabis cultivation business” means any cannabis business that, pursuant to a Type 1, Type 1A, Type 1B, Type 1C, Type 2, Type 2A, Type 2B, Type 3, Type 3A, Type 3B, Type 4, Type 5, Type 5A, Type 5B, or Type 12 state cannabis license, cultivates cannabis or cannabis products.
 - (d) “Cannabis delivery business” means any cannabis business that, pursuant to a Type 10 state cannabis license, delivers, makes available, or distributes cannabis and cannabis products to a consumer.
 - (e) “Cannabis for personal use” means the use or possession of cannabis that does not require a license pursuant to Chapter 1 of Division 10 of the Business and Professions Code.
 - (f) “Cannabis manufacturing business” means any cannabis business that, pursuant to a Type 6, Type 7, or Type 12 state cannabis licenses manufactures cannabis or cannabis products.
 - (g) “Cannabis product” means cannabis that has undergone a process whereby the plant material has been transformed into a concentrate, including, but not limited to, concentrated cannabis, or an edible or topical product containing cannabis or concentrated cannabis and other ingredients.
 - (h) “Cannabis testing laboratory” means a cannabis business that tests cannabis or cannabis products pursuant to a Type 8 state cannabis license.



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- (i) “Commercial cannabis activity” includes the cultivation, manufacture, distribution, processing, storing, laboratory testing, packaging, labeling, transportation, delivery, or sale of cannabis or cannabis products that requires a state license.
- (j) “Commercial cannabis waste” means cannabis plants and plant materials that are discarded by a cannabis business, including but not limited to extra vegetative plants, failed clones, and harvest waste.
- (k) “Cultivation” means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis.
- (l) “Cultivation site” means the location where cannabis is planted, grown, harvested, dried, cured, graded, or trimmed, or a location where any combination of those activities occur.
- (m) “Day care” means a facility, center, or home requiring a license that is issued by the State of California which provides for the care, health, safety, supervision, or guidance of a child’s social, emotional, and educational growth on a regular basis, in a place other than the child’s own home, or any facility meeting the definition of Section 1596.76 of the Health and Safety Code.
- (n) “Dispensary” means any cannabis business where medicinal or adult-use cannabis or cannabis products are sold at retail to customers, pursuant to a Type 10 state cannabis license.
- (o) “Group home” means any community care facility regulated and licensed by a Federal or State agency. Unlicensed community care facilities or those community care facilities the regulation of which is not otherwise preempted by State or Federal law shall not constitute group homes.
- (p) “Indoor cultivation” means the cultivation of cannabis for personal use within a fully enclosed and secure structure that has a complete roof in which cannabis plants cannot be seen from any public right of way. Indoor cultivation does not include any commercial cannabis activity.
- (q) “Manufacture” means to compound, blend, extract, infuse, or otherwise make or prepare a cannabis product.
- (r) “Outdoor cultivation” means the cultivation of cannabis that does not meet the definition of indoor cultivation.
- (s) “Private residence” means a house, an apartment unit, a mobile home, or other similar dwelling.



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- (t) “Primary caregiver” has the same meaning as that term is defined by Section 11362.7 of the Health and Safety Code.
- (u) “Qualified patient” has the same meaning as that term is defined by Section 11362.7 of the Health and Safety Code.
- (v) “Youth center” means any public or private facility that is primarily used to host recreational or social activities for minors, including, but not limited to, private youth membership organizations or clubs, social service teenage club facilities, video arcades, or similar amusement park facilities.

Sec. 37-3 State and Local Requirements.

- (a) Any cannabis business that does not have an applicable state license is prohibited within the city.
- (b) Any cannabis business allowed in the city shall obtain a development agreement, a city business license, and a conditional use permit, as set forth in this chapter.
- (c) At the time of application to the city, every cannabis business applicant shall submit to the Public Services Director a copy of its state license or state license application required for its operation.

Article II. Regulation of Cannabis Cultivation for Personal Use.

Sec. 37-4 Administrative Cultivation Permit.

- (a) Outdoor cultivation for personal use is prohibited within the city.
- (b) All indoor cultivation is prohibited within the city unless a person first secures an Administrative Cultivation Permit from the Community Development Department.
- (c) A person shall be limited to a maximum of one (1) Administrative Cultivation Permit at a time.
- (d) An Administrative Cultivation Permit is not transferable. The Administrative Cultivation Permit shall only be used by the permittee to whom it is issued.
- (e) An Administrative Cultivation Permit shall expire one (1) year from the date of approval and may be renewed annually.

Sec. 37-5 Application for an Administrative Cultivation Permit.

- (a) An applicant shall be at least twenty-one (21) years of age.



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- (b) The Administrative Cultivation Permit application shall require all of the following:
 - (1) Written consent signed by the property owner or legal tenant of the intended cultivation site.
 - (2) Identification of any chemicals, fertilizers, or pesticides that will be used for indoor cultivation. This information shall be used to aid public safety officials in case of an emergency response to the location.
- (c) An applicant shall pay a nonrefundable Administrative Cultivation Permit application fee as established by resolution of the City Council.
- (d) Within sixty (60) calendar days of receipt of a complete application, the city shall provide written notification to the applicant indicating whether the application has been approved or denied and the reason for denial, if any.

Sec. 37-6 Regulations for an Administrative Cultivation Permit.

- (a) A private residence shall not include more than one cultivation site.
- (b) A person shall not cultivate more than six (6) cannabis plants at a private residence. All cannabis plants and anything produced by the plants shall be kept within the permit holder's private residence, or upon the grounds of that private residence, and not be visible by normal unaided vision from a public place.
- (c) A private residence shall not also be used for a day care, youth center, or group home. The private residence shall remain occupied and is required to maintain a functioning kitchen and bathroom.
- (d) Each of the following shall apply to the cultivation site:
 - (1) The cultivation site shall be located within the private residence.
 - (2) To prevent safety hazards, the private residence shall not have plumbing, electrical, or other utilities that violate applicable local or state regulations.
 - (3) To prevent persons under twenty one (21) years of age from entering the cultivation site or accessing cannabis, the cultivation site shall have one lockable door.
 - (4) The cultivation site shall not produce odors, sounds, or other emissions that are detectable outside of the private residence by persons with reasonable sensitivity.
- (e) All of the following shall be prohibited in the cultivation site:
 - (1) Volatile solvents including, but not limited to explosive gases, such as



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Butane, Propane, Xylene, Styrene, Gasoline, or Kerosene.

- (2) Dangerous poisons, toxins, or carcinogens, such as Methanol, Iso-propyl Alcohol, Methylene Chloride, Acetone, Benzene, Toluene, and Trichloroethylene, unless evidence of a current license to operate such solvents is provided.
- (3) Generators or gas products used to power electrical or lighting fixtures or equipment.
- (f) Multiple Administrative Cultivation Permit holders may cultivate marijuana at the same private residence; however, the private residence shall not include more than one cultivation site or more than a total of six (6) plants at one time.
- (g) Each applicant shall pass an inspection of their cultivation site by a city building inspector to ensure that the private residence meets the requirements of section 37-6 and does not pose a health or safety risk to the applicant or public. If the inspection is denied, the applicant will have ten (10) calendar days to have the cultivation site re-inspected.
- (h) **Enhancements for Egregious Violations.** In addition to any other enforcement permitted by this chapter, the city may impose a penalty for egregious violations of this article pursuant to Section 37-15.

Sec. 37-7 Expiration and Renewal of an Administrative Cultivation Permit.

- (a) An Administrative Cultivation Permit may be renewed within no sooner than sixty (60) days of expiration.
- (b) The Administrative Cultivation Permit holder shall pass a re-inspection of the cultivation site by the Community Development Department.
- (c) Renewal of an Administrative Cultivation Permit is subject to a renewal fee as approved by resolution by the City Council.

Sec. 37-8 Suspension and Termination.

- (a) The city may suspend or terminate an Administrative Cultivation Permit at any time for failure to comply with this chapter or any local or state law or regulation.
- (b) If a person's Administrative Cultivation Permit is suspended, terminated, or expired, the permit holder's marijuana plants that exceeds 28.5 grams may be impounded by the City law enforcement officer until both of the following are met:
 - (1) The person reinstates their Administrative Cultivation Permit.



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- (2) The person pays an administration penalty pursuant to section 37-15 Penalties.
- (c) A person may appeal any suspension or termination of an Administrative Cultivation Permit pursuant to section 37-14 Appeals Procedure.

Sec. 37-9 Multiple Administrative Cultivation Permit Applications.

- (a) Application for Administrative Cultivation Permit in a New Private Residence.
 - (1) An Administrative Cultivation Permit holder may apply for an Administrative Cultivation Permit for a private residence other than the private residence specified on the existing permit. If the application is approved, the former Administrative Cultivation Permit shall be immediately null and void. If the application is denied, the existing Administrative Cultivation Permit shall continue under its applicable terms and conditions. If the applicant appeals a denial of the application, the existing Administrative Cultivation Permit shall continue under its applicable terms and conditions.
- (b) Application for a Different Cultivation Site within the Same Private Residence.
 - (1) If a current Administrative Cultivation Permit holder applies for an Administrative Cultivation Permit for the private residence on the existing permit but for a cultivation site other than the one specified on the existing permit, the existing permit will terminate upon approval of the application.
- (c) Application for the Same Cultivation Site in Same Private Residence.
 - (1) If an additional person applies for an Administrative Cultivation Permit for the same cultivation site within the same private residence of a current Administrative Cultivation Permit holder, a permit shall not be issued if the existing permit has been terminated or suspended. If the Administrative Cultivation Permit is approved for the additional Applicant, the total number of marijuana plants within a single private residence shall be limited to six (6). In no event shall the number of marijuana plants exceed six (6).
 - (2) An additional Administrative Cultivation Permit for the same cultivation site shall only be issued if all Administrative Cultivation Permits related to that cultivation site are in good standing with the City.



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Article. III. Regulations for Cannabis Businesses.

Sec. 37-10 Commercial Cannabis Cultivation.

- (a) A cannabis cultivation business may be permitted pursuant to a development agreement and conditional use permit.
- (b) A cannabis cultivation business shall only be allowed in a Limited Industrial (L-M) or Light Industrial (M-1) districts as further described in Chapter 36 of the Oakdale Municipal Code.
- (c) A commercial cannabis cultivation business shall not cultivate outdoors anywhere within the city.
- (d) All commercial cannabis cultivation businesses shall maintain any applicable state permit, city business license, conditional use permit, and comply with all of the following:
 - (1) **Employee Permits.** Every employee or independent contractor working at a cannabis cultivation business within the city shall obtain an employee permit from the Public Services Department. The Police Department shall perform a background check before issuing an employee permit. All information submitted to the city shall be under the penalty of perjury.
 - (2) **Secure Building.** All commercial cannabis activity shall occur entirely inside of a building that is secure, locked, and fully enclosed, with a ceiling, roof, or other enclosure. The building shall include a burglar alarm monitored by an alarm company or private security company. The building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for industrial structures (including, without limitation, commercial greenhouse structures), and include material strong enough to prevent entry except through an open door. Notwithstanding the foregoing, the roof may be of solid translucent material provided other security measures exist to ensure that the commercial cannabis activity cannot be seen, heard, or smelled beyond the property line.
 - (3) **Security Plan.** A cannabis cultivation business shall comply with security requirements acceptable to the Police Chief on an individual project basis. The security requirements will specify at a minimum provisions for perimeter fencing plan, interior and exterior lighting plan, security camera layouts, security team plan, alarm system details, transportation, remote monitoring, electronic track and trace, fire suppression plan, and record keeping.



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- (4) **Insurance.** A cannabis cultivation business shall maintain insurance in the amounts and of the types that are acceptable to the City Manager or his or her designee. The city shall be named as additional insured on all city-required insurance policies.
- (5) **Waste Management Plan.** A cannabis cultivation business shall submit and comply with an approved commercial cannabis waste management plan describing how commercial cannabis waste will be disposed. If applicable, the plan shall include a description of measures to be taken relating to light bulb recycling.

Sec. 37-11 Cannabis Testing Laboratory.

- (a) A cannabis testing laboratory may be permitted pursuant to a development agreement and conditional use permit.
- (b) A cannabis testing laboratory shall only be located in Limited Industrial (L-M) or Light Industrial (M-1) districts as further described in Chapter 36 of the Oakdale Municipal Code.
- (c) A cannabis testing laboratory shall meet the accreditation criteria in the International Organization for Standardization (ISO) guidelines known as ISO 17025.
- (d) All cannabis testing laboratories shall maintain any applicable state permit, city business license, conditional use permit, and maintain compliance with all of the following:
 - (1) **Employee Permits.** Every employee or independent contractor working at a cannabis testing laboratory within the city shall obtain an employee permit from the Public Services Department. The Police Department shall perform a background check before issuing an employee permit. All information submitted to the city shall be under the penalty of perjury.
 - (2) **Secure Building.** All commercial cannabis activity shall occur entirely inside of a building that is secure, locked, and fully enclosed, with a ceiling, roof, or other enclosure. The building shall include a burglar alarm monitored by an alarm company or private security company. The building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for industrial structures, and



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include material strong enough to prevent entry except through an open door. Notwithstanding the foregoing, the roof may be of solid translucent material provided other security measures exist to ensure that the commercial cannabis activity cannot be seen, heard, or smelled beyond the property line.

- (3) **Security Plan.** A cannabis testing laboratory shall comply with security requirements acceptable to the Police Chief on an individual project basis. The security requirements will specify at a minimum provisions for perimeter fencing plan, interior and exterior lighting plan, security camera layouts, security team plan, alarm system details, transportation, remote monitoring, electronic track and trace, fire suppression plan, and record keeping.
- (4) **Insurance.** A cannabis testing laboratory business shall maintain insurance in the amounts and of the types that are acceptable to the City Manager or his or her designee. The city shall be named as additional insured on all city-required insurance policies.
- (5) **Waste Management Plan.** A cannabis testing laboratory shall submit and comply with an approved commercial cannabis waste management plan describing how commercial cannabis waste will be disposed.

Sec. 37-12 Dispensary.

- (a) Up to two (2) cannabis dispensaries may be permitted within city limits pursuant to a development agreement and conditional use permit.
- (b) A cannabis dispensary shall only be located in _____ ~~or~~ district the area of the City as further described in Chapter 36 of the Oakdale Municipal Code.
- (c) A cannabis delivery business is prohibited within the city. Any commercial cannabis activity related to delivery is prohibited unless that activity is performed by a cannabis dispensary permitted by this chapter. The city reserves the right to prohibit a cannabis dispensary from performing delivery services.
- (d) All cannabis dispensaries shall obtain any applicable state permit, obtain a city business license, and maintain compliance with all of the following:
 - (1) **Employee Permits.** Every employee or independent contractor working at a cannabis dispensary within the city shall obtain an employee permit from



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the Public Services Department. The Police Department shall perform a background check before issuing an employee permit. All information submitted to the city shall be under the penalty of perjury.

- (2) **Secure Building.** All commercial cannabis activity shall occur entirely inside of a building that is secure, locked, and fully enclosed, with a ceiling, roof, or other enclosure. The building shall include a burglar alarm monitored by an alarm company or private security company. The building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for industrial structures, and include material strong enough to prevent entry except through an open door. Notwithstanding the foregoing, the roof may be of solid translucent material provided other security measures exist to ensure that the commercial cannabis activity cannot be seen, heard, or smelled beyond the property line.
- (3) **Security Plan.** A cannabis dispensary shall comply with security requirements acceptable to the Police Chief on an individual project basis. The security requirements will specify at a minimum, provisions for perimeter fencing plan, interior and exterior lighting plan, security camera layouts, security team plan, alarm system details, transportation, remote monitoring, electronic track and trace, fire suppression plan, and record keeping.
- (4) **Insurance.** A cannabis dispensary shall maintain insurance in the amounts and of the types that are acceptable to the City Manager or his or her designee. The city shall be named as additional insured on all city-required insurance policies.
- (5) **Waste Management Plan.** A cannabis dispensary shall submit and comply with an approved commercial cannabis waste management plan describing how commercial cannabis waste will be disposed.

Sec. 37-13 Cannabis Manufacturing Business.

- (a) A cannabis manufacturing business may be permitted pursuant to a development agreement and conditional use permit.
- (b) A cannabis manufacturing business shall only be located in Limited Industrial (M-1) or Heavy Industrial (M-2) district.



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- (c) All cannabis manufacturing business shall obtain any applicable state permit, obtain a city business license, and maintain compliance with all of the following:
- (1) **Employee Permits.** Every employee or independent contractor working at a cannabis dispensary within the city shall obtain an employee permit from the Public Services Department. The Police Department shall perform a background check before issuing an employee permit. All information submitted to the city shall be under the penalty of perjury.
 - (2) **Secure Building.** All commercial cannabis activity shall occur entirely inside of a building that is secure, locked, and fully enclosed, with a ceiling, roof, or other enclosure. The building shall include a burglar alarm monitored by an alarm company or private security company. The building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for industrial structures, and include material strong enough to prevent entry except through an open door. Notwithstanding the foregoing, the roof may be of solid translucent material provided other security measures exist to ensure that the commercial cannabis activity cannot be seen, heard, or smelled beyond the property line.
 - (3) **Security Plan.** A cannabis manufacturing business shall comply with security requirements acceptable to the Police Chief on an individual project basis. The security requirements will specify at a minimum provisions for perimeter fencing plan, interior and exterior lighting plan, security camera layouts, security team plan, alarm system details, transportation, remote monitoring, electronic track and trace, fire suppression plan, and record keeping.
 - (4) **Insurance.** A cannabis manufacturing business shall maintain insurance in the amounts and of the types that are acceptable to the City Manager or his or her designee. The city shall be named as additional insured on all city-required insurance policies.
 - (5) **Waste Management Plan.** A cannabis manufacturing business shall submit and comply with an approved commercial cannabis waste management plan describing how commercial cannabis waste will be disposed.



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Article. IV. Appeals and Enforcement.

Sec. 37-14 Appeals

- (a) Any permit applicant may appeal any adverse action taken under this chapter to the City Council.
- (b) All appeals taken under this chapter must be taken within thirty (30) days after the adverse action by filing with the office of the City Clerk a written notice of appeal specifying the grounds thereof. An appeal shall be accompanied by a non-refundable filing fee, as established by resolution adopted by the City Council from time to time.
- (c) The City Clerk, upon the filing of such appeal and payment of an appeal fee, shall place the matter upon the agenda for the next regular meeting of the City Council occurring not earlier than five days after the filing of the appeal, and shall notify the appealing permit applicant by letter of the meeting date and place at which the appeal will be heard.

Sec. 37-15 Penalties.

- (a) Any use or condition caused, or permitted to exist, in violation of any provision of this chapter shall be, and hereby is declared to be, a public nuisance and may be summarily abated by the City pursuant to Section 731 of the Code of Civil Procedure or any other remedy available to the City.
- (b) In addition to any other enforcement permitted by this chapter, the City Attorney may bring a civil action for injunctive relief and civil penalties against any person or entity that violates this chapter. In any civil action brought pursuant to this chapter, a court of competent jurisdiction may award reasonable attorney's fees and costs to the prevailing party.
- (c) Violations of this chapter shall be subject to an administrative penalty. The amount of the administrative penalty shall be ~~two hundred and fifty dollars (\$250) for the first offense,~~ five hundred dollars (\$500) for the ~~second~~ first offense within a 12 month period, ~~seven hundred and fifty dollars (\$750) for the second offense~~ within a 12 month period, and one thousand dollars (\$1,000.~~00~~) for any subsequent offense within a 12 month period.
- (d) **Enhancements for Egregious Violations.**
 - (1) In addition to any other enforcement permitted by this chapter, the city may double any administrative penalty for egregious violations of this chapter. Egregious violations include (i) the unpermitted use of volatile solvents in connection with indoor cultivation, (ii) a permittee under Article II, Regulation



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of Cannabis Cultivation for Personal Use, allowing a minor to consume cannabis from that permittee's indoor cultivation, (iii) for the unpermitted use of volatile solvents in connection with cannabis business, or (iv) a cannabis business allowing minors to consume or possess cannabis or cannabis products.

- (2) If a cannabis business receives four or more penalties for violating this chapter within any 12-month period, that business shall be immediately prohibited from operating within the city.
- (3) If a person receives four or more penalties for violating Article II, Regulation of Cannabis Cultivation for Personal Use, within any 12-month period, that permittee's penalty shall be doubled upon the fourth violation and each subsequent violation thereafter.

Sec. 37-16 Cost Recovery.

- (a) The city shall be entitled to recover its abatement and enforcement costs incurred in obtaining compliance with this chapter. Costs incurred by the city are recoverable even if a public nuisance, Municipal code, or other violation of law is corrected by the property owner or other responsible party.
- (b) The cost of abating a public nuisance or enforcing this chapter shall either be a special assessment and lien on the subject property or the personal obligation of the owner of the subject property or the responsible party. If there is more than one responsible party, each party shall be jointly and severally liable for the costs.
- (c) For purposes of this chapter, the following additional definitions shall apply:
- (1) "Abatement costs" include the actual and reasonable costs incurred by the city to abate a public nuisance. These costs include all direct and indirect costs to the city that result from the total abatement action, including but not limited to, investigation costs, costs to enforce the Municipal code and any applicable State or County law, clerical and administrative costs to process paperwork, costs incurred to provide notices and prepare for and conduct administrative appeal hearings, and costs to conduct actual abatement of the nuisance. Costs include personnel costs, administrative overhead, costs for equipment such as cameras and vehicles, staff time to hire a contractor, and reasonable attorneys' fees incurred by city.
- (2) "Enforcement costs" include all actual and reasonable costs incurred by the city to enforce compliance with the Municipal code and any applicable State, County, or city public health and safety law that are not included within abatement costs. Enforcement costs shall also include, but are not limited



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to, costs of fringe benefits for personnel, administrative overhead, costs of equipment, costs of materials, costs related to investigations, costs related to issuing and defending administrative or court citations, costs incurred investigating and abating violations of the Municipal code or State or County law violations, and reasonable attorneys' fees related to these activities.

- (3) "Responsible party" means a person or entity responsible for creating, causing, committing, or maintaining the violation of this chapter or State or County law.
- (4) "Subject property" means the real property that is the subject of any abatement or enforcement action by the city for which the city incurred costs and seeks recovery under this chapter.

Sec. 37-17 Severability.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this chapter, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this chapter or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 3. If any section, subdivision, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4: This Ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in a newspaper of general circulation at least fifteen (15) days prior to its effective date or a summary of the Ordinance is published in a newspaper of general circulation at least five (5) days prior to adoption and again at least fifteen (15) days prior to its effective date.

This ordinance was introduced at a regular meeting of the City Council of the City of Oakdale held on _____, 2017. At a regular meeting of the City Council held on _____, 2017, the foregoing Ordinance was passed and adopted by the following vote:



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AYES: COUNCIL MEMBERS
NOES: COUNCIL MEMBERS
ABSENT: COUNCIL MEMBERS
ABSTAIN: COUNCIL MEMBERS

ATTEST:

APPROVED:

Kathy Teixeira, CMC
City Clerk

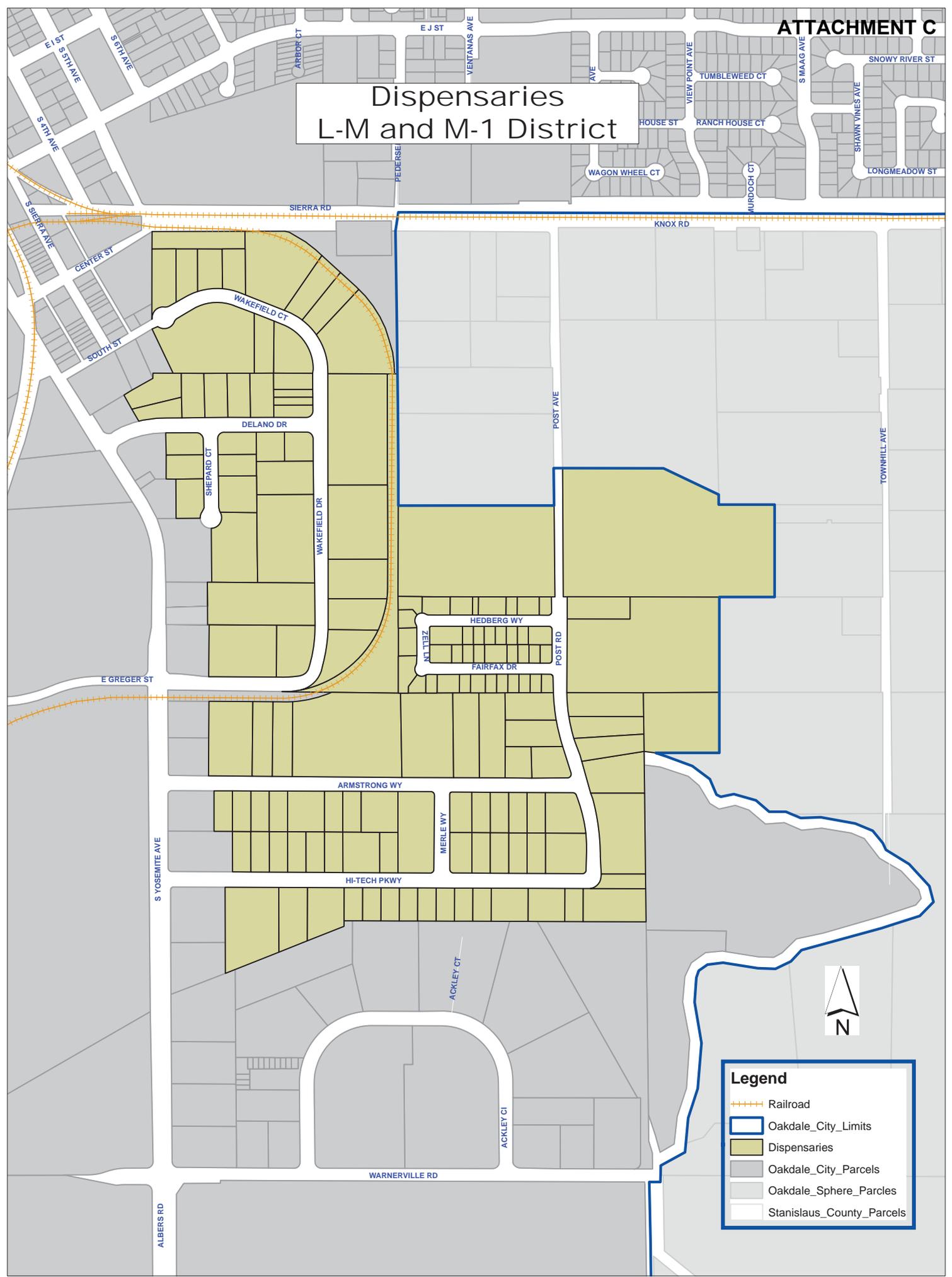
Pat Paul
Mayor

APPROVED AS TO FORM:

Tom Hallinan, City Attorney

DRAFT

Dispensaries L-M and M-1 District





CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Date: October 2, 2017

To: Mayor Pat Paul, Members of the Oakdale City Council

From: Tom Hallinan, City Attorney
Bryan Whitemyer, City Manager
Douglas L. White, Deputy City Attorney

Subject: Discussion of proposed Ordinance 2017-____, repealing Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses.

I. BACKGROUND

As a result of the rapid changes in state law, the City of Oakdale (“City”) is currently reexamining its policies relating to adult-use cannabis and its ban on cannabis businesses.¹ At the May 15, 2017, Oakdale City Council (“City Council”) meeting, the City Council voted to circulate a Request for Qualifications (“RFQ”) to evaluate potential City regulation of cannabis businesses and gauge local interest in that regulation. Fourteen businesses responded to that RFQ.

In order to permit the operation of any cannabis businesses within the City, the City Council may consider adoption of an ordinance establishing regulations for cannabis operations.

II. HISTORY OF CANNABIS REGULATION

In November of 2016, the voters of California approved Proposition 64 entitled the “Control, Regulate and Tax Adult Use of Marijuana” (“AUMA”). AUMA legalized the adult-use and possession of cannabis by persons 21 years of age and older and the personal cultivation of up to six cannabis plants within a private residence.

On June 27, 2017, Governor Jerry Brown signed into law the Medicinal and Adult-Use Cannabis Regulation and Safety Act (“MAUCRSA”), which created a single regulatory scheme for both medical and adult-use cannabis businesses. MAUCRSA retains the provisions in AUMA that granted local jurisdictions control over whether businesses engaged in commercial cannabis activity may operate in their jurisdiction. The Oakdale Municipal Code currently prohibits all cannabis businesses.

¹ The terms “marijuana” and “cannabis” are used interchangeably.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT (CONTINUED)

In compliance with recently enacted state law, and consistent with direction provided to staff, the proposed ordinance repeals Article IV. Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and adds Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to regulate cannabis businesses. All cannabis businesses would be approved pursuant to a development agreement and a conditional use permit. Additionally, all fees associated with these uses will be established as part of the development agreement process. The proposed ordinance also establishes a permit program for adults that desire to cultivate cannabis within their private residence for personal use. Applicable fees for personal cultivation will be established by resolution by the City Council. By adopting the proposed ordinance, the City Council will ensure that the regulation of cannabis remains within local control of the City while adhering to the requirements of state law.

III. ANALYSIS

A. Cannabis Cultivation for Personal Use:

Under the proposed ordinance, an Administrative Cultivation Permit (“ACP”) will be required to cultivate indoors a maximum of six (6) plants per parcel for personal use. “Indoors” includes both a personal residence and a secure shed or greenhouse located on the same property as the residence. Property owner permission is required. Inspections are required to obtain an ACP, which expires in one (1) year. At that time, an additional inspection is required to renew the permit. ACP fees will be established by resolution of the City Council.

B. Commercial Cannabis Cultivation:

Under the proposed ordinance, commercial cultivation is only permitted indoors within the Limited Industrial (L-M) or Light Industrial (M-1) districts as indicated in Attachment A with a Development Agreement and Conditional Use Permit. Other requirements include Employee Permits, Secure Building protocols, a Security Plan, Insurance requirements, and a Waste Management Plan.

C. Cannabis Testing Laboratory:

Prop 64 created provisions for independent laboratories which will be responsible for testing the commercial cannabis products to ensure that the THC, CBD and other details of the products are accurately represented to consumers. The facilities will likely operate similarly to most laboratory testing facilities but independent from any cultivator or dispensary to ensure unbiased results. The proposed ordinance only permits testing laboratories within the Limited Industrial (L-M) or Light Industrial (M-1) districts as indicated in Attachment A with a Development Agreement and Conditional Use Permit.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT (CONTINUED)

D. Cannabis Dispensaries:

Cannabis dispensary licenses will be available for issuance at the State level. However, these licenses will require that the applicants first obtain local land use approval. The proposed ordinance permits up to two (2) cannabis dispensaries located within the Limited Industrial (L-M) or Light Industrial (M-1) districts as indicated in Attachment B with a Development Agreement and Conditional Use Permit.

E. Cannabis Manufacturing:

Generally, the cannabis manufacturing process is designated into two categories: non-volatile and volatile. Non-volatile manufacturing can be described as the production, preparation, and compounding of cannabis and cannabis products, without the use of a volatile solvent. Volatile manufacturing includes use of volatile solvents, such as a flammable gas or vapor, that when present in the air in sufficient quantities, will create explosive or ignitable mixtures. Generally, these volatile solvents are pressurized and run over the resin glands to separate it from the rest of the plant. The resin glands are collected and processed into their end product. Cannabis manufacturing also includes the labeling and sealing of cannabis products.

Under the proposed ordinance, cannabis manufacturing is only permitted indoors within the Limited Industrial (L-M) or Light Industrial (M-1) districts as indicated in Attachment A with a Development Agreement and Conditional Use Permit. Other requirements include Employee Permits, Secure Building protocols, a Security Plan, Insurance requirements, and a Waste Management Plan.

IV. ENFORCEMENT

The proposed ordinance provides language that gives the City authority to suspend or terminate permits issued for personal indoor cannabis grows. Additional provisions allow the City to assess administrative penalties in the amount of \$250 for the first ordinance violation, \$500 for the second offense, and \$1,000 for any subsequent offense.

Also, any approved commercial cannabis activity will also be governed by a development agreement and conditional use permit that will provide the City with significant enforcement authority if a permit holder does not comply with the conditions of approval for their business.

V. ENVIRONMENTAL REVIEW

MAUCRSA provides an exemption under the California Environmental Quality Act ("CEQA") for any ordinance, rule, or regulation by a city that requires discretionary



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT (CONTINUED)

review and approval for commercial cannabis activity.² Additionally, this item does not constitute a project under the CEQA because it does not establish any entitlements or authorize any projects within the City.³

VI. FISCAL IMPACTS

If the proposed ordinance is introduced and subsequently adopted, the City will have a system in place to process cannabis business proposals received during the RFQ solicitation. This, coupled with the impact fees the City may impose pursuant to a development agreement, should ensure that any costs and regulatory issues associated with cannabis businesses are adequately addressed. The anticipated increase in revenue to the City's General Fund can be used to offset any increased administration and public safety costs.

There are significant fiscal impacts to the City of Oakdale if commercial cannabis activities are or are not allowed.

If an ordinance allowing commercial cannabis activities is approved enforcement is estimated to cost \$870,000 based on an initial staffing analysis described below in staffing impacts, which will be funded with the revenue derived from the approved cannabis activity development agreements.

If an ordinance is approved that bans commercial cannabis activities it is estimated to cost \$550,000 to fully enforce an ordinance prohibiting all cannabis activities, with no identified revenue source other than the General Fund to absorb the cost.

Staffing Impacts:

Staffing resources to enforce an ordinance allowing commercial cannabis activities is estimated to be 5 full-time equivalent (FTE) positions. Staffing necessary to enforce cannabis activities impacts the following departments: Administration, Finance, Public Services (Building, Planning & Code Enforcement), Police Department, and Fire Department and would include at least 2 police officers, one firefighter and one code enforcement officer. Staffing impacts will be funded by revenue collected from the approved cannabis activities, and will have no General Fund impact.

If an ordinance allowing commercial cannabis activities is not approved, staffing necessary to enforce a complete ban of cannabis activities is estimated to be at least 3 FTEs, which includes adding at least one police officer and one code enforcement officer and no funding source for those costs has been identified.

² Bus. & Prof. Code, § 26055, subd. (h).

³ Pub. Res. Code, §§ 21065 & 21080.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT (CONTINUED)

VII. ALTERNATIVES

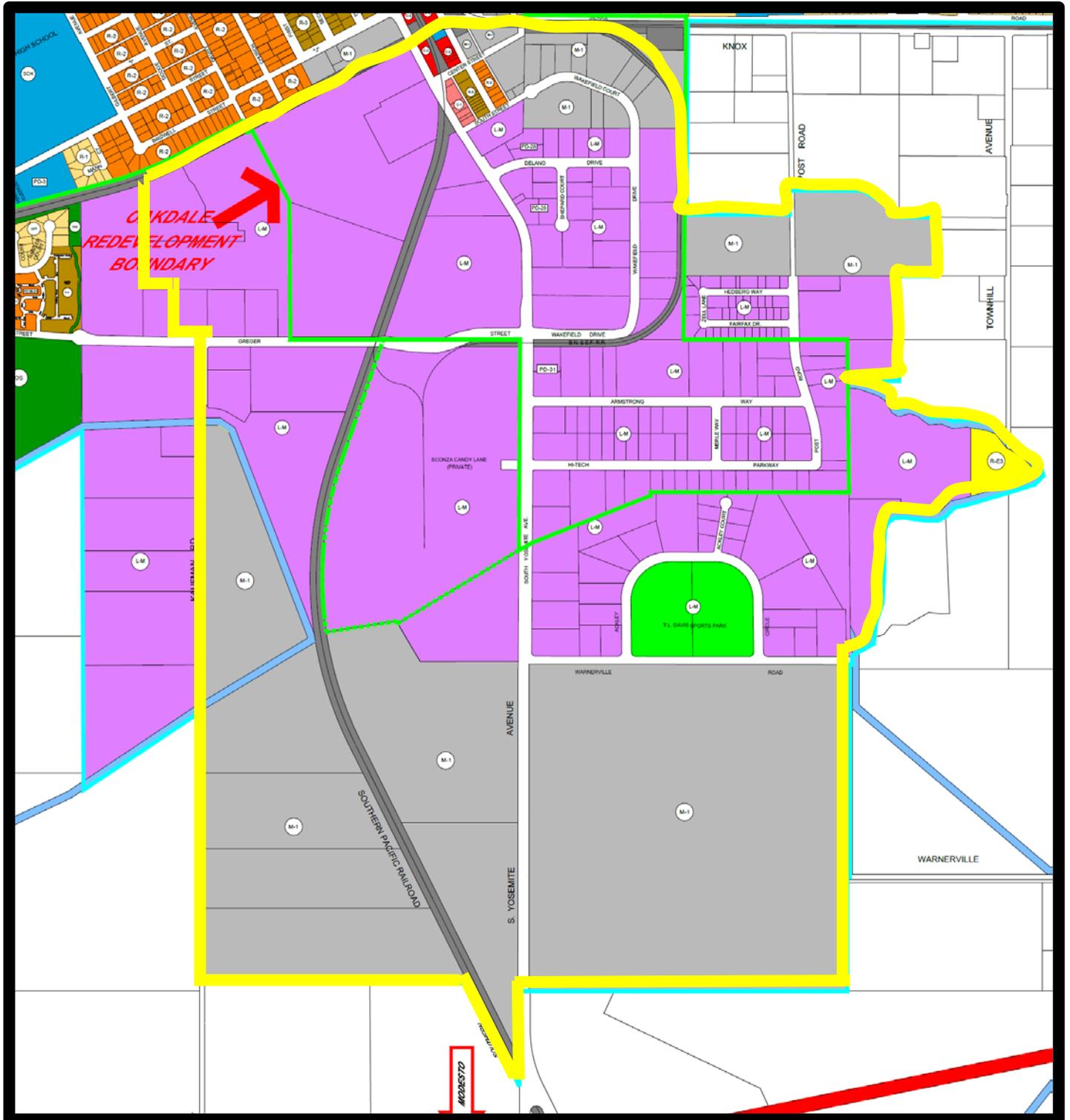
The City Council's options regarding the proposed ordinance include:

- (1) Approve the proposed ordinance and direct staff to bring the proposed ordinance back to the council for introduction and first reading at a future City Council meeting; or
- (2) Direct staff to amend the ordinance and bring the proposed ordinance back with the requested changes for introduction and first reading at a future City Council meeting; or
- (3) Direct staff to continue the item for further discussion; or
- (4) Reject the proposed ordinance from further discussion

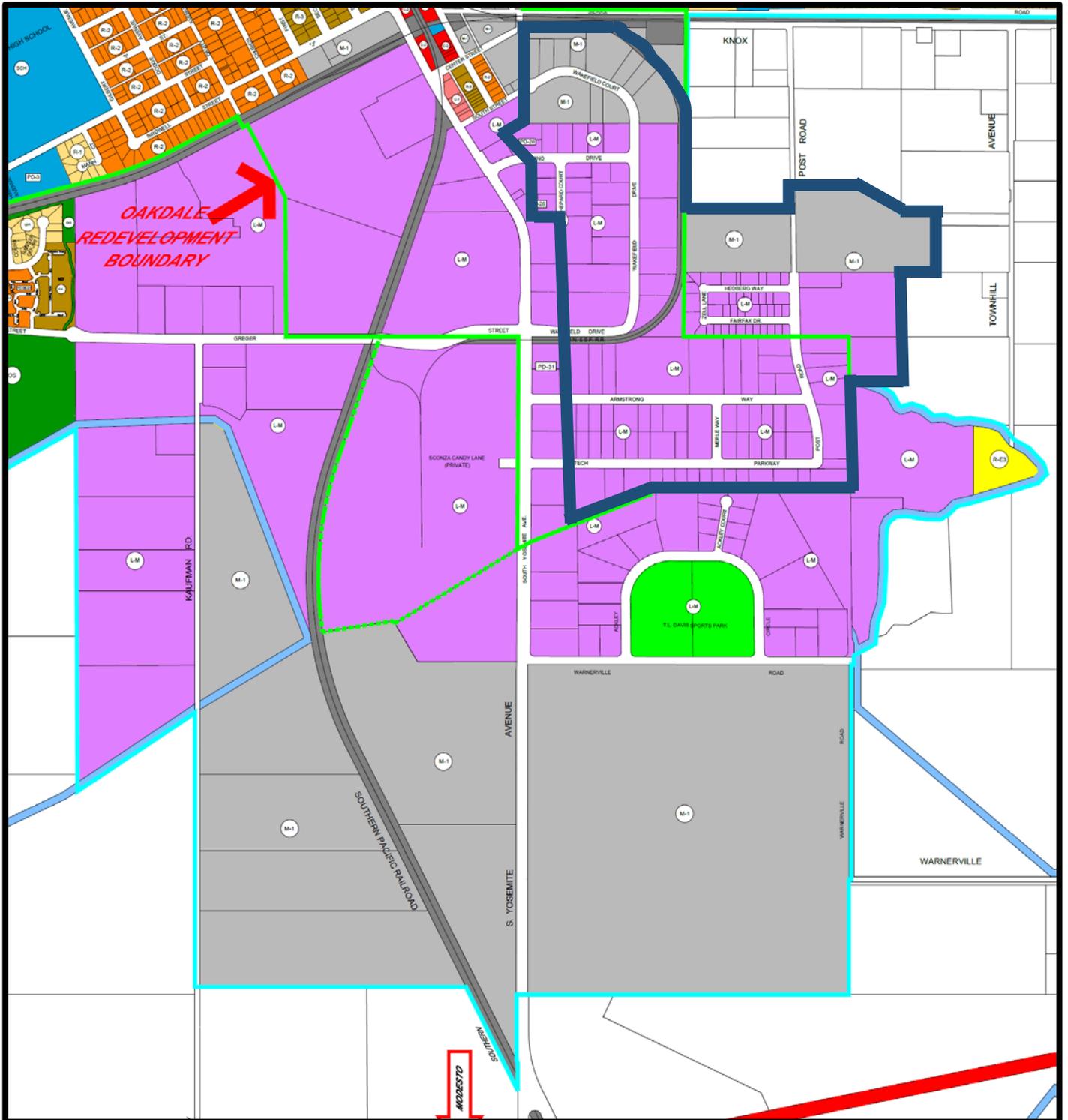
VIII. ATTACHMENTS

Attachment A – Cultivation, Testing, & Manufacturing Map
Attachment B – Dispensary Map
Attachment C – Draft Ordinance 2017-____

L-M and M-1 Districts Available for Cannabis Cultivation, Manufacturing and Testing Businesses



L-M and M-1 Districts Available for Dispensary Businesses



**THE CITY COUNCIL
OF THE CITY OF OAKDALE
ORDINANCE NO. 2017-____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OAKDALE
REPEALING ARTICLE IV. MEDICAL MARIJUANA DISPENSARY, CULTIVATION
AND DELIVERY BAN, OF CHAPTER 14, HEALTH AND SANITATION, AND
ADDING CHAPTER 37, CANNABIS REGULATIONS TO THE OAKDALE
MUNICIPAL CODE TO REGULATE CANNABIS BUSINESSES**

WHEREAS, on October 9, 2015, Governor Jerry Brown signed three bills into law (Assembly Bill 266, Assembly Bill 243, and Senate Bill 643), which are collectively referred to as the Medical Cannabis Regulation and Safety Act (“MCRSA”). MCRSA established the first statewide regulatory system for medical cannabis businesses; and

WHEREAS, in 2016, the voters of California approved Proposition 64 entitled the “Control, Regulate and Tax Adult Use of Marijuana” (“AUMA”). AUMA legalized the adult-use and possession of cannabis by persons 21 years of age and older and the personal cultivation of up to six cannabis plants within a private residence; and

WHEREAS, on June 27, 2017, Governor Jerry Brown signed into law the Medicinal and Adult-Use Cannabis Regulation and Safety Act (“MAUCRSA”), which created a single regulatory scheme for both medical and adult-use cannabis businesses. MAUCRSA retains the provisions in the MCRSA and AUMA that granted local jurisdictions control over whether businesses engaged in commercial cannabis activity may operate in a particular jurisdiction; and

WHEREAS, the City Council finds that (1) outdoor cannabis cultivation, whether for medicinal or adult-use purposes, can adversely affect the health, safety, and well-being of city residents and shall be prohibited both commercially and personally; (2) city-wide regulation of indoor cannabis activities is proper and necessary to avoid the risks of criminal activity; and (3) that cannabis activity without adequate security increases the risk that surrounding homes or businesses may be negatively impacted by nuisance activity; and

WHEREAS, the City Council of the City of Oakdale finds that this ordinance is in the best interest of the health, welfare, and safety of the public.

NOW, THEREFORE THE CITY OF OAKDALE CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION 1: Article IV, Medical Marijuana Dispensary Ban, of Chapter 14, Health and Sanitation, of the Oakdale Municipal code is hereby repealed.

SECTION 2: Chapter 37, Cannabis Regulations, of the Oakdale Municipal Code is hereby added to read as follows:

Chapter 37. Cannabis Regulations.

Article I. In General.

Sec. 37-1 Legislative Intent.

It is the intent of the city to encourage responsible personal and commercial cannabis activities and to discourage violations of related state laws, especially those that prohibit the sale, use, or distribution of cannabis and cannabis products to minors. It is not the intent of the city to expand, reduce, or alter the penalties for violations of state cannabis laws.

Sec. 37-2 Definitions.

- (a) “Cannabis” means all parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. “Cannabis” also means the separated resin, whether crude or purified, obtained from cannabis. “Cannabis” does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination. “Cannabis” does not mean “industrial hemp” as defined by Section 11018.5 of the Health and Safety Code.
- (b) “Cannabis business” means any business engaged in commercial cannabis activity. “Cannabis business” does not include any of the following:
 - (1) A clinic licensed pursuant to Chapter 1 of Division 2 of the Health and Safety Code.
 - (2) A residential care facility for persons with chronic life-threatening illness licensed pursuant to Chapter 3.01 of Division 2 of the Health and Safety Code.
 - (3) A residential care facility for the elderly licensed pursuant to Chapter 3.2 of Division 2 of the Health and Safety Code.
 - (4) A residential hospice or a home health agency licensed pursuant to Chapter 8 and Chapter 8.5 of Division 2 of the Health and Safety Code.
 - (5) The cultivation, delivery, gift, or furnishing of cannabis by a qualified patient, a primary caregiver, or other person with an identification card as defined by Section 11362.7 of Health and Safety Code provided such activity complies strictly with all

applicable state law, including but not limited to, Sections 11362.5 and 11362.765 of the Health and Safety Code.

- (c) “Cannabis cultivation business” means any cannabis business that, pursuant to a Type 1, Type 1A, Type 1B, Type 1C, Type 2, Type 2A, Type 2B, Type 3, Type 3A, Type 3B, Type 4, Type 5, Type 5A, Type 5B, or Type 12 state cannabis license, cultivates cannabis or cannabis products.
- (d) “Cannabis delivery business” means any cannabis business that, pursuant to a Type 10 state cannabis license, delivers, makes available, or distributes cannabis and cannabis products to a consumer.
- (e) “Cannabis for personal use” means the use or possession of cannabis that does not require a license pursuant to Chapter 1 of Division 10 of the Business and Professions Code.
- (f) “Cannabis manufacturing business” means any cannabis business that, pursuant to a Type 6, Type 7, or Type 12 state cannabis licenses manufactures cannabis or cannabis products.
- (g) “Cannabis product” means cannabis that has undergone a process whereby the plant material has been transformed into a concentrate, including, but not limited to, concentrated cannabis, or an edible or topical product containing cannabis or concentrated cannabis and other ingredients.
- (h) “Cannabis testing laboratory” means a cannabis business that tests cannabis or cannabis products pursuant to a Type 8 state cannabis license.
- (i) “Commercial cannabis activity” includes the cultivation, manufacture, distribution, processing, storing, laboratory testing, packaging, labeling, transportation, delivery, or sale of cannabis or cannabis products that requires a state license.
- (j) “Commercial cannabis waste” means cannabis plants and plant materials that are discarded by a cannabis business, including but not limited to extra vegetative plants, failed clones, and harvest waste.
- (k) “Cultivation” means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis.
- (l) “Cultivation site” means the location where cannabis is planted, grown, harvested, dried, cured, graded, or trimmed, or a location where any combination of those activities occur.
- (m) “Day care” means a facility, center, or home requiring a license that is issued by the State of California which provides for the care, health, safety, supervision, or guidance of a child’s social, emotional, and educational growth on a regular basis, in a place other than the child’s own home, or any facility meeting the definition of Section 1596.76 of the Health and Safety Code.
- (n) “Dispensary” means any cannabis business where medicinal or adult-use cannabis or cannabis products are sold at retail to customers, pursuant to a Type 10 state cannabis license.

- (o) “Group home” means any community care facility regulated and licensed by a Federal or State agency. Unlicensed community care facilities or those community care facilities the regulation of which is not otherwise preempted by State or Federal law shall not constitute group homes.
- (p) “Indoor cultivation” means the cultivation of cannabis for personal use within a fully enclosed and secure structure that has a complete roof in which cannabis plants cannot be seen from any public right of way. Indoor cultivation does not include any commercial cannabis activity.
- (q) “Manufacture” means to compound, blend, extract, infuse, or otherwise make or prepare a cannabis product.
- (r) “Outdoor cultivation” means the cultivation of cannabis that does not meet the definition of indoor cultivation.
- (s) “Private residence” means a house, an apartment unit, a mobile home, or other similar dwelling.
- (t) “Primary caregiver” has the same meaning as that term is defined by Section 11362.7 of the Health and Safety Code.
- (u) “Qualified patient” has the same meaning as that term is defined by Section 11362.7 of the Health and Safety Code.
- (v) “Youth center” means any public or private facility that is primarily used to host recreational or social activities for minors, including, but not limited to, private youth membership organizations or clubs, social service teenage club facilities, video arcades, or similar amusement park facilities.

Sec. 37-3 State and Local Requirements.

- (a) Any cannabis business that does not have an applicable state license is prohibited within the city.
- (b) Any cannabis business allowed in the city shall obtain a development agreement, a city business license, and a conditional use permit, as set forth in this chapter.
- (c) At the time of application to the city, every cannabis business applicant shall submit to the Public Services Director a copy of its state license or state license application required for its operation.

Article II. Regulation of Cannabis Cultivation for Personal Use.

Sec. 37-4 Administrative Cultivation Permit.

- (a) Outdoor cultivation for personal use is prohibited within the city.
- (b) All indoor cultivation is prohibited within the city unless a person first secures an Administrative Cultivation Permit from the Community Development Department.
- (c) A person shall be limited to a maximum of one (1) Administrative Cultivation Permit at a time.
- (d) An Administrative Cultivation Permit is not transferable. The Administrative Cultivation Permit shall only be used by the permittee to whom it is issued.
- (e) An Administrative Cultivation Permit shall expire one (1) year from the date of approval and may be renewed annually.

Sec. 37-5 Application for an Administrative Cultivation Permit.

- (a) An applicant shall be at least twenty-one (21) years of age.
- (b) The Administrative Cultivation Permit application shall require all of the following:
 - (1) Written consent signed by the property owner or legal tenant of the intended cultivation site.
 - (2) Identification of any chemicals, fertilizers, or pesticides that will be used for indoor cultivation. This information shall be used to aid public safety officials in case of an emergency response to the location.
- (c) An applicant shall pay a nonrefundable Administrative Cultivation Permit application fee as established by resolution of the City Council.
- (d) Within sixty (60) calendar days of receipt of a complete application, the city shall provide written notification to the applicant indicating whether the application has been approved or denied and the reason for denial, if any.

Sec. 37-6 Regulations for an Administrative Cultivation Permit.

- (a) A private residence shall not include more than one cultivation site.
- (b) A person shall not cultivate more than six (6) cannabis plants at a private residence. All cannabis plants and anything produced by the plants shall be kept within the permit holder's private residence, or upon the grounds of that private residence, and not be visible by normal unaided vision from a public place.
- (c) A private residence shall not also be used for a day care, youth center, or group home. The private residence shall remain occupied and is required to maintain a functioning kitchen and bathroom.
- (d) Each of the following shall apply to the cultivation site:

- (1) The cultivation site shall be located within the private residence.
 - (2) To prevent safety hazards, the private residence shall not have plumbing, electrical, or other utilities that violate applicable local or state regulations.
 - (3) To prevent persons under twenty one (21) years of age from entering the cultivation site, the cultivation site shall have one lockable door.
 - (4) The cultivation site shall not produce odors, sounds, or other emissions that are detectable outside of the private residence by persons with reasonable sensitivity.
- (e) All of the following shall be prohibited in the cultivation site:
- (1) Volatile solvents including, but not limited to explosive gases, such as Butane, Propane, Xylene, Styrene, Gasoline, or Kerosene.
 - (2) Dangerous poisons, toxins, or carcinogens, such as Methanol, Iso-propyl Alcohol, Methylene Chloride, Acetone, Benzene, Toluene, and Trichloro-ethylene, unless evidence of a current license to operate such solvents is provided.
 - (3) Generators or gas products used to power electrical or lighting fixtures or equipment.
- (f) Multiple Administrative Cultivation Permit holders may cultivate marijuana at the same private residence; however, the private residence shall not include more than one cultivation site or more than a total of six (6) plants at one time.
- (g) Each applicant shall pass an inspection of their cultivation site by a city building inspector to ensure that the private residence meets the requirements of section 37-6 and does not pose a health or safety risk to the applicant or public. If the inspection is denied, the applicant will have ten (10) calendar days to have the cultivation site re-inspected.

Sec. 37-7 Expiration and Renewal of an Administrative Cultivation Permit.

- (a) An Administrative Cultivation Permit may be renewed within no sooner than sixty (60) days of expiration.
- (b) The Administrative Cultivation Permit holder shall pass a re-inspection of the cultivation site by the Public Services Department.
- (c) Renewal of an Administrative Cultivation Permit is subject to a renewal fee as approved by resolution by the City Council.

Sec. 37-8 Suspension and Termination.

- (a) The city may suspend or terminate an Administrative Cultivation Permit at any time for failure to comply with this chapter or any local or state law or regulation.
- (b) If a person's Administrative Cultivation Permit is suspended, terminated, or expired, the permit holder's marijuana plants that exceeds 28.5 grams may be impounded by the City until both of the following are met:

- (1) The person reinstates their Administrative Cultivation Permit.
 - (2) The person pays an administration penalty pursuant to section 37-15 Penalties.
- (c) A person may appeal any suspension or termination of an Administrative Cultivation Permit pursuant to section 37-14 Appeals Procedure.

Sec. 37-9 Multiple Administrative Cultivation Permit Applications.

- (a) Application for Administrative Cultivation Permit in a New Private Residence.
- (1) An Administrative Cultivation Permit holder may apply for an Administrative Cultivation Permit for a private residence other than the private residence specified on the existing permit. If the application is approved, the former Administrative Cultivation Permit shall be immediately null and void. If the application is denied, the existing Administrative Cultivation Permit shall continue under its applicable terms and conditions. If the applicant appeals a denial of the application, the existing Administrative Cultivation Permit shall continue under its applicable terms and conditions.
- (b) Application for a Different Cultivation Site within the Same Private Residence.
- (1) If a current Administrative Cultivation Permit holder applies for an Administrative Cultivation Permit for the private residence on the existing permit but for a cultivation site other than the one specified on the existing permit, the existing permit will terminate upon approval of the application.
- (c) Application for the Same Cultivation Site in Same Private Residence.
- (1) If an additional person applies for an Administrative Cultivation Permit for the same cultivation site within the same private residence of a current Administrative Cultivation Permit holder, a permit shall not be issued if the existing permit has been terminated or suspended. If the Administrative Cultivation Permit is approved for the additional Applicant, the total number of marijuana plants within a single private residence shall be limited to six (6). In no event shall the number of marijuana plants exceed six (6).
 - (2) An additional Administrative Cultivation Permit for the same cultivation site shall only be issued if all Administrative Cultivation Permits related to that cultivation site are in good standing with the City.

Article. III. Regulations for Cannabis Businesses.

Sec. 37-10 Commercial Cannabis Cultivation.

- (a) A cannabis cultivation business may be permitted pursuant to a development agreement and conditional use permit.
- (b) A cannabis cultivation business shall only be allowed in a Limited Industrial (L-M) or Light Industrial (M-1) district as indicated in Exhibit 1.

- (c) A commercial cannabis cultivation business shall not cultivate outdoors anywhere within the city.
- (d) All commercial cannabis cultivation businesses shall maintain any applicable state permit, city business license, conditional use permit, and comply with all of the following:
- (1) **Employee Permits.** Every employee or independent contractor working at a cannabis cultivation business within the city shall obtain an employee permit from the Public Services Department. The Police Department shall perform a background check before issuing an employee permit. All information submitted to the city shall be under the penalty of perjury.
 - (2) **Secure Building.** All commercial cannabis activity shall occur entirely inside of a building that is secure, locked, and fully enclosed, with a ceiling, roof, or other enclosure. The building shall include a burglar alarm monitored by an alarm company or private security company. The building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for industrial structures (including, without limitation, commercial greenhouse structures), and include material strong enough to prevent entry except through an open door. Notwithstanding the foregoing, the roof may be of solid translucent material provided other security measures exist to ensure that the commercial cannabis activity cannot be seen, heard, or smelled beyond the property line.
 - (3) **Security Plan.** A cannabis cultivation business shall comply with security requirements acceptable to the Police Chief on an individual project basis. The security requirements will specify at a minimum provisions for perimeter fencing plan, interior and exterior lighting plan, security camera layouts, security team plan, alarm system details, transportation, remote monitoring, electronic track and trace, fire suppression plan, and record keeping.
 - (4) **Insurance.** A cannabis cultivation business shall maintain insurance in the amounts and of the types that are acceptable to the City Manager or his or her designee. The city shall be named as additional insured on all city-required insurance policies.
 - (5) **Waste Management Plan.** A cannabis cultivation business shall submit and comply with an approved commercial cannabis waste management plan describing how commercial cannabis waste will be disposed. If applicable, the plan shall include a description of measures to be taken relating to light bulb recycling.

Sec. 37-11 Cannabis Testing Laboratory.

- (a) Cannabis testing laboratories may be permitted pursuant to a development agreement and conditional use permit.
- (b) A cannabis testing laboratory shall only be located in Limited Industrial (L-M) or Light Industrial (M-1) districts as indicated in Exhibit 1.
- (c) A cannabis testing laboratory shall meet the accreditation criteria in the International Organization for Standardization (ISO) guidelines known as ISO 17025.
- (d) All cannabis testing laboratories shall maintain any applicable state permit, city business license, conditional use permit, and maintain compliance with all of the following:
 - (1) **Employee Permits.** Every employee or independent contractor working at a cannabis testing laboratory within the city shall obtain an employee permit from the Public Services Department. The Police Department shall perform a background check before issuing an employee permit. All information submitted to the city shall be under the penalty of perjury.
 - (2) **Secure Building.** All commercial cannabis activity shall occur entirely inside of a building that is secure, locked, and fully enclosed, with a ceiling, roof, or other enclosure. The building shall include a burglar alarm monitored by an alarm company or private security company. The building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for industrial structures, and include material strong enough to prevent entry except through an open door. Notwithstanding the foregoing, the roof may be of solid translucent material provided other security measures exist to ensure that the commercial cannabis activity cannot be seen, heard, or smelled beyond the property line.
 - (3) **Security Plan.** A cannabis testing laboratory shall comply with security requirements acceptable to the Police Chief on an individual project basis. The security requirements will specify at a minimum provisions for perimeter fencing plan, interior and exterior lighting plan, security camera layouts, security team plan, alarm system details, transportation, remote monitoring, electronic track and trace, fire suppression plan, and record keeping.
 - (4) **Insurance.** A cannabis testing laboratory business shall maintain insurance in the amounts and of the types that are acceptable to the City Manager or his or her designee. The city shall be named as additional insured on all city-required insurance policies.
 - (5) **Waste Management Plan.** A cannabis testing laboratory shall submit and comply with an approved commercial cannabis waste management plan describing how commercial cannabis waste will be disposed.

Sec. 37-12 Dispensary.

- (a) Up to two (2) cannabis dispensaries may be permitted within city limits pursuant to a development agreement and conditional use permit.
- (b) A cannabis dispensary shall only be located in the area of the City as indicated in Exhibit 2.
- (c) A cannabis delivery business is prohibited within the city. Any commercial cannabis activity related to delivery is prohibited unless that activity is performed by a cannabis dispensary permitted by this chapter. The city reserves the right to prohibit a cannabis dispensary from performing delivery services.
- (d) All cannabis dispensaries shall obtain any applicable state permit, obtain a city business license, and maintain compliance with all of the following:
 - (1) **Employee Permits.** Every employee or independent contractor working at a cannabis dispensary within the city shall obtain an employee permit from the Public Services Department. The Police Department shall perform a background check before issuing an employee permit. All information submitted to the city shall be under the penalty of perjury.
 - (2) **Secure Building.** All commercial cannabis activity shall occur entirely inside of a building that is secure, locked, and fully enclosed, with a ceiling, roof, or other enclosure. The building shall include a burglar alarm monitored by an alarm company or private security company. The building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for industrial structures, and include material strong enough to prevent entry except through an open door. Notwithstanding the foregoing, the roof may be of solid translucent material provided other security measures exist to ensure that the commercial cannabis activity cannot be seen, heard, or smelled beyond the property line.
 - (3) **Security Plan.** A cannabis dispensary shall comply with security requirements acceptable to the Police Chief on an individual project basis. The security requirements will specify at a minimum provisions for perimeter fencing plan, interior and exterior lighting plan, security camera layouts, security team plan, alarm system details, transportation, remote monitoring, electronic track and trace, fire suppression plan, and record keeping.
 - (4) **Insurance.** A cannabis dispensary shall maintain insurance in the amounts and of the types that are acceptable to the City Manager or his or her designee. The city shall be named as additional insured on all city-required insurance policies.

- (5) **Waste Management Plan.** A cannabis dispensary shall submit and comply with an approved commercial cannabis waste management plan describing how commercial cannabis waste will be disposed.

Sec. 37-13 Cannabis Manufacturing Business.

- (a) A cannabis manufacturing business may be permitted pursuant to a development agreement and conditional use permit.
- (b) A cannabis manufacturing business shall only be located in Limited Industrial (L-M) or Light Industrial (M-1) district.
- (c) All cannabis manufacturing business shall obtain any applicable state permit, obtain a city business license, and maintain compliance with all of the following:
- (1) **Employee Permits.** Every employee or independent contractor working at a cannabis dispensary within the city shall obtain an employee permit from the Public Services Department. The Police Department shall perform a background check before issuing an employee permit. All information submitted to the city shall be under the penalty of perjury.
 - (2) **Secure Building.** All commercial cannabis activity shall occur entirely inside of a building that is secure, locked, and fully enclosed, with a ceiling, roof, or other enclosure. The building shall include a burglar alarm monitored by an alarm company or private security company. The building, including all walls, doors, and the roof, shall be of solid construction meeting the minimum building code requirements for industrial structures, and include material strong enough to prevent entry except through an open door. Notwithstanding the foregoing, the roof may be of solid translucent material provided other security measures exist to ensure that the commercial cannabis activity cannot be seen, heard, or smelled beyond the property line.
 - (3) **Security Plan.** A cannabis manufacturing business shall comply with security requirements acceptable to the Police Chief on an individual project basis. The security requirements will specify at a minimum provisions for perimeter fencing plan, interior and exterior lighting plan, security camera layouts, security team plan, alarm system details, transportation, remote monitoring, electronic track and trace, fire suppression plan, and record keeping.
 - (4) **Insurance.** A cannabis manufacturing business shall maintain insurance in the amounts and of the types that are acceptable to the City Manager or his or her designee. The city shall be named as additional insured on all city-required insurance policies.

- (5) **Waste Management Plan.** A cannabis manufacturing business shall submit and comply with an approved commercial cannabis waste management plan describing how commercial cannabis waste will be disposed.

Article. IV. Appeals and Enforcement.

Sec. 37-14 Appeals

- (a) Any permit applicant may appeal any adverse action taken under this chapter to the City Council.
- (b) All appeals taken under this chapter must be taken within thirty (30) days after the adverse action by filing with the office of the City Clerk a written notice of appeal specifying the grounds thereof. An appeal shall be accompanied by a non-refundable filing fee, as established by resolution adopted by the City Council from time to time.
- (c) The City Clerk, upon the filing of such appeal and payment of an appeal fee, shall place the matter upon the agenda for the next regular meeting of the City Council occurring not earlier than five days after the filing of the appeal, and shall notify the appealing permit applicant by letter of the meeting date and place at which the appeal will be heard.

Sec. 37-15 Penalties.

- (a) Any use or condition caused, or permitted to exist, in violation of any provision of this chapter shall be, and hereby is declared to be, a public nuisance and may be summarily abated by the City pursuant to Section 731 of the Code of Civil Procedure or any other remedy available to the City.
- (b) In addition to any other enforcement permitted by this chapter, the City Attorney may bring a civil action for injunctive relief and civil penalties against any person or entity that violates this chapter. In any civil action brought pursuant to this chapter, a court of competent jurisdiction may award reasonable attorney's fees and costs to the prevailing party.
- (c) Violations of this chapter shall be subject to an administrative penalty. The amount of the administrative penalty shall be two hundred and fifty dollars (\$250) for the first offense, five hundred dollars (\$500) for the second offense, and one thousand dollars (\$1,000.00) for any subsequent offense.

Sec. 37-16 Cost Recovery.

- (a) The city shall be entitled to recover its abatement and enforcement costs incurred in obtaining compliance with this chapter. Costs incurred by the city are recoverable even if a public nuisance, Municipal code, or other violation of law is corrected by the property owner or other responsible party.
- (b) The cost of abating a public nuisance or enforcing this chapter shall either be a special assessment and lien on the subject property or the personal obligation of the owner of the

subject property or the responsible party. If there is more than one responsible party, each party shall be jointly and severally liable for the costs.

(c) For purposes of this chapter, the following additional definitions shall apply:

- (1) “Abatement costs” include the actual and reasonable costs incurred by the city to abate a public nuisance. These costs include all direct and indirect costs to the city that result from the total abatement action, including but not limited to, investigation costs, costs to enforce the Municipal code and any applicable State or County law, clerical and administrative costs to process paperwork, costs incurred to provide notices and prepare for and conduct administrative appeal hearings, and costs to conduct actual abatement of the nuisance. Costs include personnel costs, administrative overhead, costs for equipment such as cameras and vehicles, staff time to hire a contractor, and reasonable attorneys’ fees incurred by city.
- (2) “Enforcement costs” include all actual and reasonable costs incurred by the city to enforce compliance with the Municipal code and any applicable State, County, or city public health and safety law that are not included within abatement costs. Enforcement costs shall also include, but are not limited to, costs of fringe benefits for personnel, administrative overhead, costs of equipment, costs of materials, costs related to investigations, costs related to issuing and defending administrative or court citations, costs incurred investigating and abating violations of the Municipal code or State or County law violations, and reasonable attorneys’ fees related to these activities.
- (3) “Responsible party” means a person or entity responsible for creating, causing, committing, or maintaining the violation of this chapter or State or County law.
- (4) “Subject property” means the real property that is the subject of any abatement or enforcement action by the city for which the city incurred costs and seeks recovery under this chapter.

Sec. 37-17 Severability.

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this chapter, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this chapter or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional.

SECTION 3. If any section, subdivision, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4: This Ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in a newspaper of general circulation at least fifteen

(15) days prior to its effective date or a summary of the Ordinance is published in a newspaper of general circulation at least five (5) days prior to adoption and again at least fifteen (15) days prior to its effective date.

This ordinance was introduced at a regular meeting of the City Council of the City of Oakdale held on _____, 2017. At a regular meeting of the City Council held on _____, 2017, the foregoing Ordinance was passed and adopted by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ATTEST:

APPROVED:

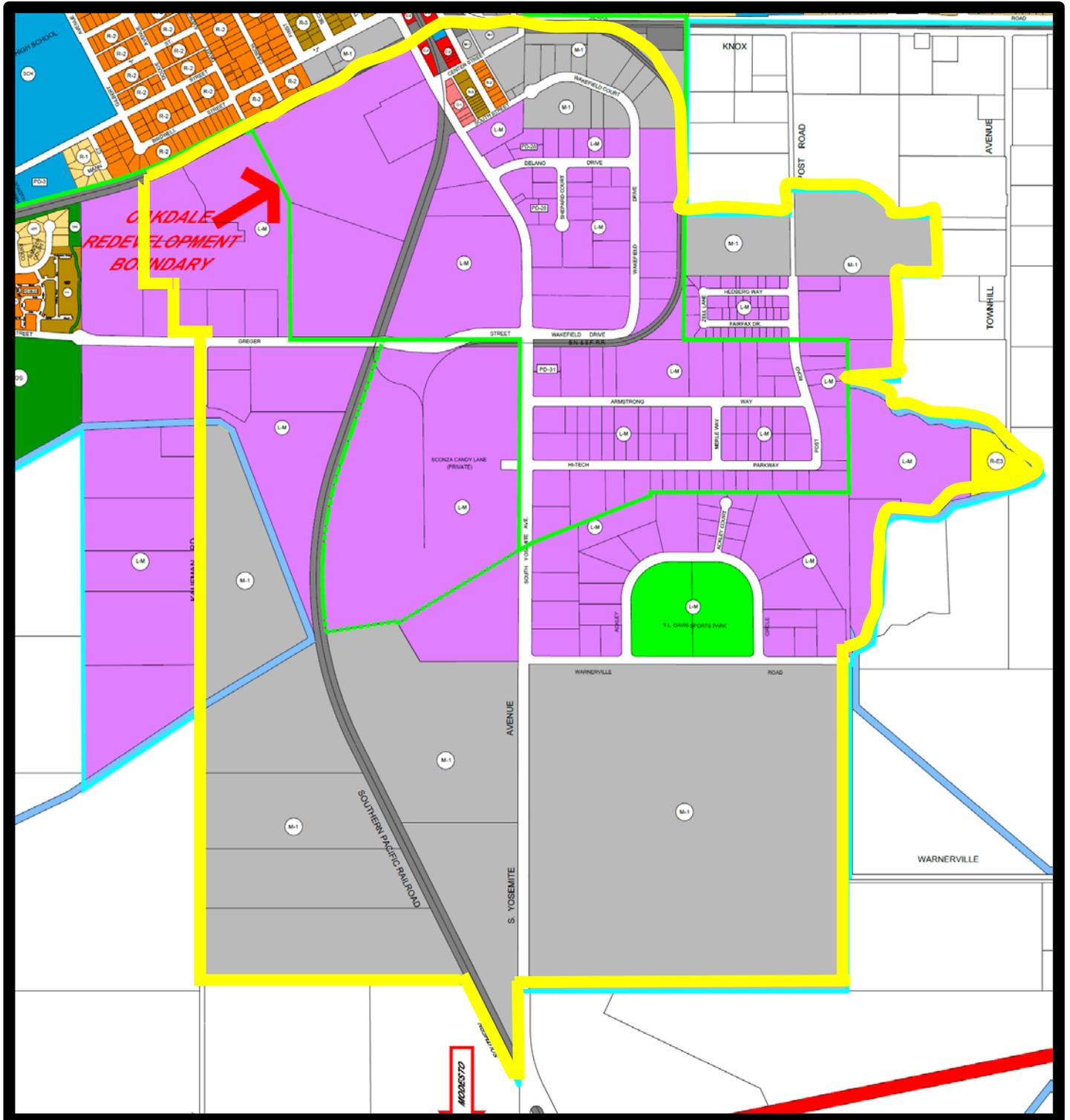
Kathy Teixeira, CMC
City Clerk

Pat Paul
Mayor

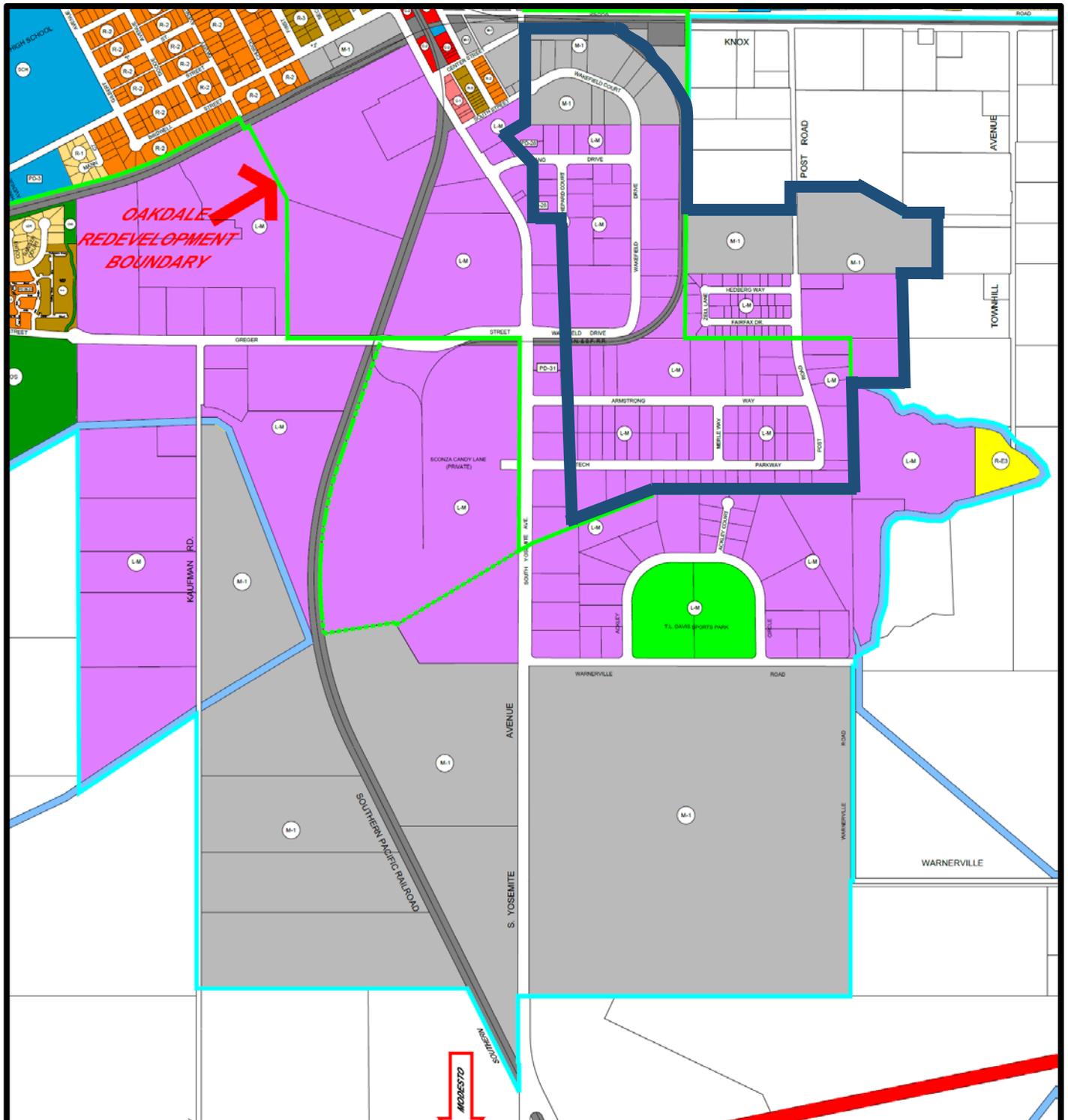
APPROVED AS TO FORM:

Tom Hallinan, City Attorney

L-M and M-1 Districts Available for Cannabis Cultivation, Manufacturing and Testing Businesses



L-M and M-1 Districts Available for Dispensary Businesses





CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: November 6, 2017

To: Mayor Pat Paul and Members of the City Council

From: Patrick Mondragon, HR/Management Analyst

Reviewed by: Bryan Whitemyer, City Manager

Subject: Recreation Services Coordinator Job Description, Salary Range, and Amendment to the City's Personnel Classification System

I. BACKGROUND / DISCUSSION

In April 2010 as the City continued to deal with the recession, services provided by the Parks and Recreation Department were divided: parks maintenance moved to the Public Services Department and recreation services eventually moved under the Finance Department.

The position of Recreation Supervisor, held by Linda Royalty, has evolved to include managing the Senior Center and Community Center, facility maintenance, facility reservations, community events and the community pool as well as supervision of Facility Maintenance Worker, Custodians, Site Monitors and seasonal pool staff. The scope of these duties is very diverse and requires an unusual and extraordinary skill set. With the impending retirement of Linda Royalty, it is prudent to separate some of these duties.

After careful review of the City's needs, City Staff is requesting approval of a new position: Recreation Services Coordinator. This position will oversee the senior events and services at the Gladys L. Lemmons Senior Center, community events such as the Halloween Parade, and oversight/supervision of the community pool and pool staffing. Narrowing the scope of duties for this new job classification will better allow the City to recruit a qualified person, providing the best possible fit for the senior center, community pool, and City of Oakdale.

This position will develop, plan, organize, implement, evaluate and direct operations and activities related to seniors, aquatics, special events, classes, arts, and other related current and future activities and programs.

The job description for the Recreation Services Coordinator is attached to this report. If approved, City staff will initiate a formal recruitment for the position.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT (CONTINUED)

SUBJECT: RECREATION SERVICES COORDINATOR JOB DESCRIPTION, ET. AL.
MEETING DATE: NOVEMBER 6, 2017
REPORT DATE: OCTOBER 3, 2017

II. FISCAL IMPACTS

Approval and implementation of this classification lessens the burden on the current General Fund budget: salary range for this position is Range 29: \$48,350.14 - \$58,111.32 compared to the current salary range for the Recreation Supervisor at Range 35: \$55,584.24 – \$66,909.48.

III. RECOMMENDATION

Staff recommends that the City Council approve the Recreation Services Coordinator job description and salary range and amend the City's Personnel Classification System to include the Recreation Services Coordinator position.

IV. ATTACHMENTS

Attachment A: Draft Resolution 2017-____
Attachment B: Current and Proposed Organizational Chart
Attachment C: Job Description



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-___

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
APPROVING THE RECREATION SERVICES COORDINATOR
JOB DESCRIPTION AND SALARY RANGE AND
AMENDING THE CITY’S PERSONNEL CLASSIFICATION SYSTEM
TO ADD SAID POSITION**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, the City of Oakdale has adopted a Personnel Classification System; and,

WHEREAS, the City Council of the City of Oakdale desires to amend said system by adding the classification of Recreation Services Coordinator, and salary hereby established at Range 29: \$48,350.14 to \$58,111.32.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL of the **CITY OF OAKDALE** that the City Council approves the Recreation Services Coordinator Job Description and Salary Range as described in Exhibit A and amends the City’s Personnel Classification System to add said position.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER 2017, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

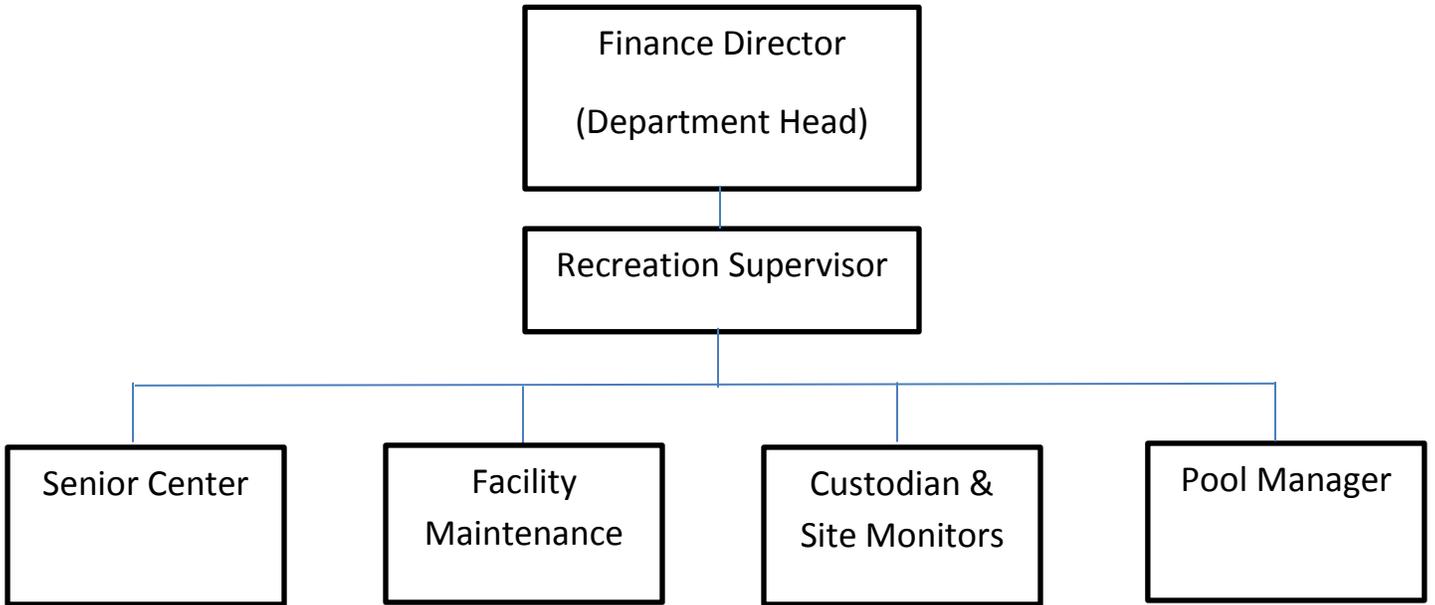
SIGNED:

Pat Paul, Mayor

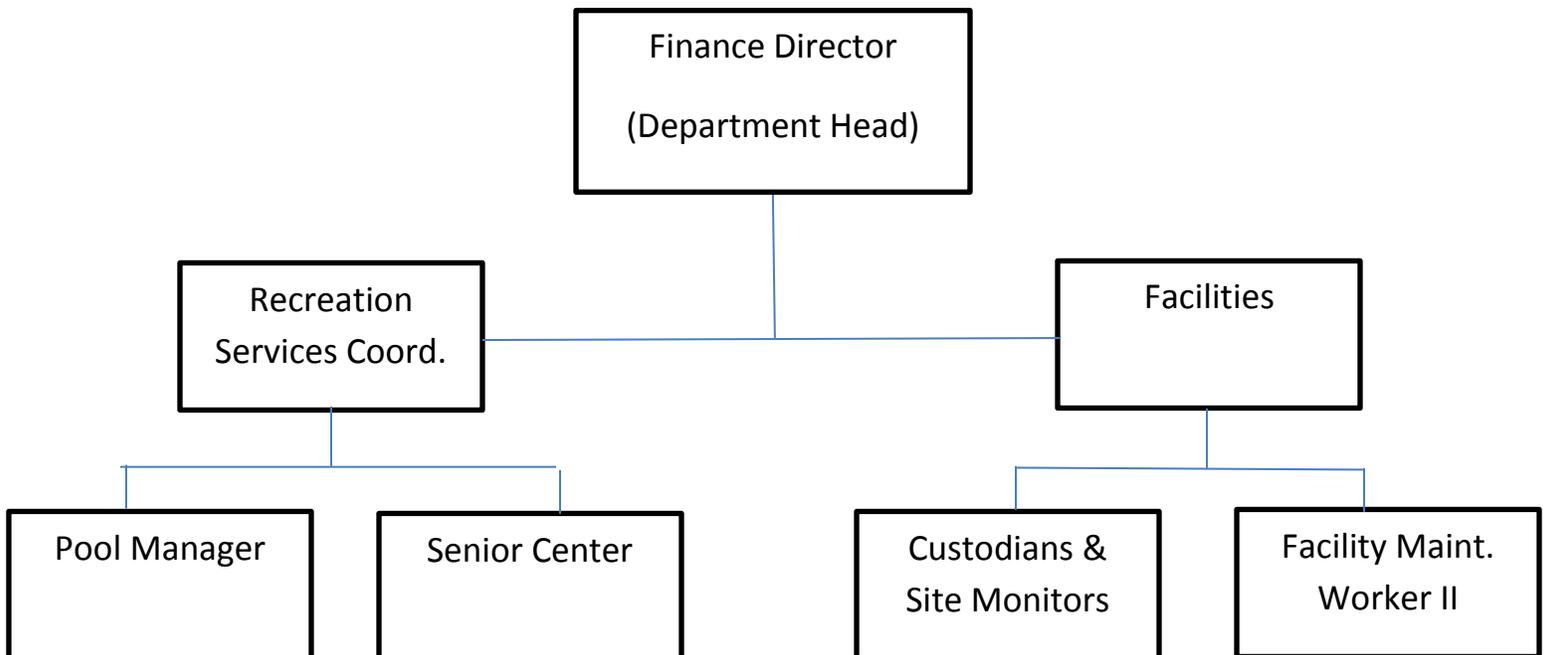
ATTEST:

Kathy Teixeira, CMC
City Clerk

Current Organizational Chart



Proposed Organizational Chart





Job Description

Title:	Recreation Services Coordinator		Created:	September 2017
Salary Level:	29	FLSA Status:	Non-exempt	
Supervisor:	Finance Director	Supervises:	Recreation Services Staff	
Job Family:	Recreation Services	Bargaining Unit:	Miscellaneous Employees	

JOB SUMMARY:

Under direction of the Department Head, develops, plans, organizes, implements, evaluates and directs operations and activities related to assigned community recreation programs; coordinates and manages the development and implementation of program guidelines, goals, objectives and procedures to enhance recreational activities for the community. Program areas may include one or more of the following: seniors, aquatics, special events, camps, classes, arts, and other related activities and programs. In addition, the Recreation Services Coordinator will train and evaluate the performance of assigned personnel.

Work is performed at a variety of community sites, including the Gene Bianchi community center, Gladys L. Lemmons senior community center, community swimming pool and other sites. Incumbents may be considered subject area experts in areas such as aquatics, senior activities, or may be program generalists.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The incumbent is responsible for the supervision and coordination of many recreation services and community service events. He/she typically works closely with department administrative staff and city management. The duties and responsibilities specified below are representative of the range of duties assigned to this class and are not intended to be an all-inclusive list.

- Coordinates, supervises, and performs a wide range of recreation services, programs and activities for community senior citizens, adults and youth; coordinates and supervises recreational support functions.
- Supervises the work of subordinate recreation program and/or other support staff; assigns, schedules, and directs work activities; trains and develops staff; monitors and evaluates work performance; recommends and implements disciplinary actions as needed; coordinates other personnel-related issues for assigned staff.
- Supervises and directs the work of volunteers and part time employees; recruits and selects volunteers and staff as assigned.
- Coordinates departmental financial and purchasing activities; helps prepare and administer assigned budgets; purchases equipment and supplies for assigned areas of responsibility.
- Helps administer service contracts; coordinates with external contractors to procure services as assigned; receives and processes invoices; monitors and tracks expenditures.
- Write and publish newsletters or other communication tools; construct and maintain department web pages; provide staff support to various City committees, commissions, and task forces.
- Responsible for overseeing and coordinating one or more large and complex recreation programs.
- Maintains overall management and oversight of the Community Swimming Pool, to include direction to the Pool Manager, recruitment, management of Lifeguards, and coordinating maintenance and upkeep.
- Performs other related duties as assigned.

Recreation Services Supervisor - Continued

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ABILITY TO

- Plan, coordinate, develop, and perform a wide range of recreational programs and activities.
- Supervise the work of subordinate community support staff and other staff.
- Oversee and direct the work of volunteers.
- Provide information to the public and other City staff regarding community facilities and programs.
- Prioritize and schedule work.
- Adhere to schedules and meet deadlines.
- Work evenings and weekends as assigned.
- Ensure the safety and well-being of community program participants.
- Arrange and contract for services that cannot be performed by City employees.
- Maintain up to date knowledge of laws and regulations pertaining to City community programs.
- Establish and maintain effective relationships with those contacted during the course of the work.
- Operate a computer and related programs and software.
- Maintain records and prepare reports.
- Communicate effectively, both orally and in writing.
- Build and maintain positive relations with the local community.
- Be self-motivated and able to effectively work with little to no supervision.

KNOWLEDGE OF

- The principles and practices of employee supervision.
- City community facilities and their uses.
- Budget preparation and control.
- Technical aspects of field of specialty.
- Record-keeping and report preparation techniques.
- City goals and objectives for community program setting.
- General principles and practices of public relations and marketing.
- Oral and written communication skills.
- The laws and regulations applicable to city community programs.
- The operation of office equipment and computer hardware/software, and Microsoft Word programs, to include Word, Excel, Power Point, Outlook, and Publisher.
- Inventory practices and procedures.
- Interpersonal skills using tact, patience and courtesy.
- Health and safety regulations and procedures.

EDUCATION and/or EXPERIENCE

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Possession of a high school diploma or general education degree (GED) and three or more years of progressively responsible experience in the recreation, community service, and/or aquatics field that included coordinating and implementing complex programs and activities, and working with or around senior citizens. Associates Degree or higher preferred.

Recreation Services Supervisor - Continued

CERTIFICATIONS AND LICENSES

- Possession of a valid California Motor Vehicle Operator's License and a good driving record.
- Possession or the ability to acquire CPR, AED, and First Aid certificate within six (6) months of employment.

LANGUAGE SKILLS

Ability to read and comprehend complex written instructions, correspondence, and memos; ability to write complex correspondence with correct English punctuation, spelling and grammar; ability to effectively present information in one-on-one and small group situations.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY

Ability to apply common sense understanding to carry out detailed written or oral instructions. Ability to deal with problems involving both concrete and fluid variables in standardized situations.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

The **physical demands** described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, stand, walk, and use hands to finger, handle, or feel. The employee frequently is required to reach with hands and arms and talk or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, color vision, and ability to adjust focus.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee primarily works in inside environmental conditions, but may occasionally be exposed to outside weather conditions. The employee frequently works with a video display terminal for prolonged periods. The noise level in the work environment is usually moderate.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: November 6, 2017

To: Mayor Pat Paul and Members of the City Council

From: Cody Bridgewater, Public Works Superintendent

Reviewed by: Jeff Gravel, Public Services Director

Subject: Consider a Resolution awarding a contract for the Vineyard Streetlight Retrofit to Collins Electrical Company in the amount of \$39,590.00 to be funded from Vineyard Landscape and Lighting Maintenance District (LLMD) Fund 286.

I. BACKGROUND

City Staff is currently in the process of upgrading and retrofitting street lights throughout the City to LED fixtures, replacing the inefficient High-Pressure Sodium lights. Currently, the Vineyard LLMD pays \$542.48 per month for the electricity to the light fixtures in the neighborhood. With a recent inventory of the lights throughout the City by MID, there is a possibility that the monthly bill could increase to over \$1,100.00 per month. City Staff is proposing to retrofit the current fixtures to LED, which would result in a monthly bill of approximately \$500.00 which includes the updated MID inventory count, in addition to reduced maintenance required by the LED fixtures.

II. DISCUSSION

Staff requested a quote for services from three contractors. The quote was for the replacement of 169 light fixtures of varying wattages and styles. Collins Electrical was low bidder with a quote for services of \$39,590.00. The quote amounts are as follows:

CONTRACTOR	BID AMOUNT
Collins Electrical Company, Inc.	\$39,590.00
Alta Lighting	\$43,451.61
Knickerbocker Electric, Inc.	\$50,500.00

III. FISCAL IMPACT

This is a budgeted project included in the Fiscal Year 2017/18 budget in the Vineyard LLMD Fund 286 (286-6230-476-24-08).



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT (CONTINUED)

SUBJECT: VINEYARD STREETLIGHT RETROFIT
MEETING DATE: NOVEMBER 6, 2017
REPORT DATE: OCTOBER 25, 2017

IV. RECOMMENDATION

Staff recommends the City Council adopt a Resolution awarding a contract for the Vineyard Streetlight Retrofit to Collins Electrical Company, Inc. in the amount of \$39,590.00 to be funded from Vineyard LLMD Fund 286.

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-__



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-__

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING THE AWARD OF A CONTRACT FOR THE
VINEYARD STREETLIGHT RETROFIT TO COLLINS ELECTRICAL COMPANY
IN THE AMOUNT OF \$39,590.00 TO BE FUNDED FROM THE VINEYARD LANDSCAPE
AND LIGHTING MAINTENANCE DISTRICT (LLMD) FUND 286**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS City Staff is currently in the process of upgrading and retrofitting street lights throughout the City to LED fixtures, replacing the inefficient High-Pressure Sodium and other lights; and,

WHEREAS, with a recent inventory of the lights by MID, it has become apparent that there is a possibility that the monthly bill could increase to over \$1,100.00 per month; and,

WHEREAS, three contractors provided a quote for services, with Collins Electrical Company being low bidder; and,

WHEREAS, City Staff is proposing to retrofit the current fixtures to LED, which result in a monthly bill of approximately \$500.00, as well as decreased maintenance cost; and,

WHEREAS, staff recommends awarding a contract to Collins Electrical Company in the amount of \$39,590.00 to be funded from Vineyard LLMD Fund 286.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby awards a contract for the Vineyard Streetlight Retrofit to Collins Electrical Company in the amount of \$39,590.00 to be funded from the Vineyard Landscape and Lighting Maintenance District (LLMD) Fund 286.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER 2017, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

SIGNED:

Pat Paul, Mayor

ATTEST:

Kathy Teixeira, CMC
City Clerk



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: November 6, 2017

To: Mayor Pat Paul and Members of the City Council

From: Cody Bridgewater, Public Works Superintendent

Reviewed by: Jeff Gravel, Public Services Director

Subject: Consider of a Resolution awarding a contract to Rolfe Construction for the First Avenue, from E Street to F Street Sewer Replacement in the amount of \$93,500.00 which includes a 10% contingency to be funded from the Sewer Capital Replacement Fund 621 (CP 1805)

I. BACKGROUND

In an effort to alleviate sewer line maintenance and continually improve our sewer collections system, staff has determined that the replacement of the sewer line on First Avenue, from F Street to E Street, will drastically improve sewer service to the businesses in that area, while decreasing the frequency of maintenance.

II. DISCUSSION

This line is included in the “troubled sewer list” which means that maintenance is performed on a monthly basis, due to the condition of the pipe. There have been multiple spot repairs performed on this line in the past few years. When driving this street, you will experience multiple dips in the road, likely from the failing sewer pipe beneath the surface. Staff is also requesting that the lamp-hole at the south end of the line be replaced with a standard sewer manhole to make maintenance and access much easier. There will be a 10-foot by 350-foot section of asphalt removed and replaced, greatly improving the road surface in the southbound lane. Instituting Informal Emergency bid procedures Staff selected three Contractors and requested bids from each, they are as follows:

Rank	Contractor	Bid Amount
1	Rolfe Construction	\$85,000.00
2	Mike Wheeler	\$104,485.00
3	Mozingo Construction	\$127,950.00

Low bidder for the project is Rolfe Construction in the amount of \$85,000.00. Staff has reviewed these bids and recommends awarding the project to Rolfe Construction.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT (CONTINUED)

SUBJECT: FIRST AVENUE SEWER REPLACEMENT
MEETING DATE: NOVEMBER 6, 2017
REPORT DATE: OCTOBER 25, 2017

III. FISCAL IMPACT

Project Construction

Contingency	\$8,500.00
Rolfe Construction	<u>\$85,000.00</u>
Total construction Cost:	<u><u>\$93,500.00</u></u>

\$8,500.00 has been added for contingencies which include unanticipated additional work.

This is a budgeted project included in the Fiscal Year 2017/18 budget in Sewer Capital Replacement Fund 621 (CP 1805)

IV. RECOMMENDATION

Staff recommends the City Council adopt a Resolution awarding a contract to Rolfe Construction for the First Avenue from E Street to F Street Sewer Replacement in the amount of \$93,500.00 which includes a 10% contingency to be funded from the Sewer Capital Replacement Fund 621 (CP 1805)

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-__



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-__

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
TO AUTHORIZE AWARDDING A CONTRACT TO ROLFE CONSTRUCTION FOR THE
FIRST AVENUE FROM E STREET TO F STREET SEWER REPLACEMENT
IN THE AMOUNT OF \$93,500 WHICH INCLUDES A 10% CONTINGENCY TO BE
FUNDED FROM THE SEWER CAPITAL REPLACEMENT FUND 621 (CP 1805)**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, to improve sewer service to existing businesses and reduce maintenance frequency; and,

WHEREAS, Staff selected three Contractors and requested bids from each; and,

WHEREAS, low bidder for the project is Rolfe Construction in the amount of \$85,000.00 and a 10% (\$8,500.00) contingency has been added for unanticipated additional work for a project total of \$93,500.00; and,

WHEREAS, Staff recommends awarding the contract to Rolfe Construction.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby awards a contract to Rolfe Construction for the First Avenue, from E Street to F Street Sewer Replacement in the amount of \$93,500.00 which includes a 10% contingency to be funded from the Sewer Capital Replacement Fund 621 (CP 1805).

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER 2017, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

SIGNED:

Pat Paul, Mayor

ATTEST:

Kathy Teixeira, CMC
City Clerk



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: November 6, 2017
To: Mayor Pat Paul and Members of the City Council
From: Cody Bridgewater, Public Works Superintendent
Reviewed by: Jeff Gravel, Public Services Director
Subject: Consideration of a Resolution Authorizing the Purchase of Two Utility Trucks from Haidlen Ford in the Amount of \$64,905.08 from the Sewer Capital Replacement Fund 621 and Water Capital Replacement Fund 624

I. BACKGROUND

Fleet Services staff maintains a fleet of approximately 70 vehicles, excluding heavy equipment. Maintenance on the older vehicles continues to increase, both in frequency as well as cost, so staff has made it a priority to replace these vehicles as opportunity arises. The two new vehicles we will be replacing are:

H-14, 1999 Chevrolet 3500 (Sewer) 105,000+ miles
H-16, 2001 Chevrolet 2500 (Water) 80,000+ miles

The Final Fiscal Year 2017-18 budget included funds for two new utility vehicles, one for the Sewer Division and one for the Water Division.

II. DISCUSSION

Staff received two bids for the vehicles. They came in as follows:

- | | | |
|----|----------------------------|-------------|
| 1. | Haidlen Ford, Oakdale | \$64,905.08 |
| 2. | Steve's Chevrolet, Oakdale | \$74,732.33 |

The bid from Haidlen Ford does not meet the vehicle specifications in the bid documents on one vehicle, this specification is for power windows and door locks. City Staff feels that this issue can be disregarded.

III. FISCAL IMPACT

As noted above, this fiscal year's budget included \$45,000.00 from each department for the vehicles in the Sewer Capital Replacement Enterprise Fund 621 and Water Capital Replacement Fund 624.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT (CONTINUED)

SUBJECT: UTILITY VEHICLES PURCHASE
MEETING DATE: NOVEMBER 6, 2017
REPORT DATE: OCTOBER 25, 2017

IV. RECOMMENDATION

That the City Council adopt the Resolution authorizing the purchase of two utility trucks to Haidlen Ford in the amount of \$64,905.08 from the Sewer Capital Replacement Fund 621 and Water Capital Replacement Fund 624

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2017-__



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-__

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING THE PURCHASE OF TWO UTILITY TRUCKS
FROM HAIDLEN FORD IN THE AMOUNT OF \$64,905.08
FROM THE SEWER CAPITAL FACILITY FUND 621 AND
WATER CAPITAL REPLACEMENT FUND 624**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, maintenance on the older vehicles continues to increase, both in frequency and in cost, so staff has made it a priority to replace these vehicles as opportunity arises; and,

WHEREAS, two bids were received for two utility trucks, one for the Sewer Division and one for the Water Division; and.

WHEREAS, the low bidder for these vehicles is Haidlen Ford; and,

WHEREAS, the bid from Haidlen Ford meets all bid specifications for the vehicle except for power windows and door locks.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby authorizes the purchase of two utility trucks from Haidlen Ford in the amount of \$64,905.08 from the Sewer Capital Replacement Fund 621 and Water Capital Replacement Fund 624.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER 2017, by the following vote:

- AYES: COUNCIL MEMBERS:
- NOES: COUNCIL MEMBERS:
- ABSENT: COUNCIL MEMBERS:
- ABSTAINED: COUNCIL MEMBERS:

SIGNED:

Pat Paul, Mayor

ATTEST:

Kathy Teixeira, CMC
City Clerk



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: November 6, 2017

To: Mayor Pat Paul and Members of the City Council

From: Albert Avila, Finance Director
Christine Sulhoff, City Treasurer

Subject: Treasurer's Reports

I. BACKGROUND

The Treasurer's Reports for the month of September 2017 are attached.

II. DISCUSSION

The Treasurer's Reports represent the schedule of cash and investments for the City. The schedule reflects the reconciled cash balances at the end of each month for checking, savings, investments, customer service cash drawers and petty cash.

III. RECOMMENDATION

Staff recommends that the City Council accept the Treasurer Reports as presented.

IV. ATTACHMENTS

Attachment A: Treasurer's Report dated September 30, 2017

CITY OF OAKDALE
TREASURER'S REPORT
SCHEDULE OF CASH AND INVESTMENTS
9/30/2017

Type of Investment	Interest Rate	Maturity Date	
Cash and Cash Equivalents			
Oak Valley Bank / Checking		Due on Demand	\$ 2,056,462.47
Oak Valley Bank / Payroll Checking		Due on Demand	31,793.30
Oak Valley Bank / FSA Checking		Due on Demand	1,133.03
Oak Valley Bank / Savings	1.0000%	Due on Demand	3,546,798.70
Oak Valley Bank / Savings-Direct Deposits	1.0000%	Due on Demand	126,447.19
Cash on Hand		Due on Demand	<u>2,215.00</u>
Total Checking and Savings Accounts			\$ <u>5,764,849.69</u>
Managed Pool Accounts			
Local Agency Investment Fund	0.9211%	Due on Demand	5,984,194.15
Chandler Asset Management	1.4500%	Due on Demand	<u>17,458,369.13</u>
Total Investments			\$ <u>23,442,563.28</u>
Total Cash & Investments			<u><u>29,207,412.97</u></u>

I certify that this report reflects all government agency pooled investments and is in conformity with the investment policy of the City of Oakdale as stated in Resolution 01-04 dated January 16, 2001.

A copy of this resolution is available at the office of the City Clerk and Finance Director.

The City currently maintains its investments in the following instruments:

Chandler Asset Management	59.77%
Local Agency Investment Fund (LAIF)	<u>20.49%</u>
Total	<u><u>80.26%</u></u>

The investment program herein shown provides sufficient cash flow liquidity to meet next month's estimated expenditures.

Report Prepared by Finance Department

Signed:



 Christine Sulhoff
 Treasurer

CITY OF OAKDALE
TREASURERS REPORT
09/30/2017

	CHECKING	PAYROLL	TOTAL
BANK STATEMENT BALANCE	2,806,863.02	44,792.95	2,851,655.97
OUTSTANDING DEPOSITS	42,909.67	-	42,909.67
OUTSTANDING CHECKS	(793,310.22)	(12,999.65)	(806,309.87)
ADJUSTED TOTAL	<u>2,056,462.47</u>	<u>31,793.30</u>	<u>2,088,255.77</u>

CASH DRAWERS	2,215.00
EMPLOYEE FSA CHECKING	1,133.03
SAVINGS - DIRECT DEPOSIT	126,447.19
SAVINGS	3,546,798.70
INVESTMENTS - CHANDLER ASSET MANAGEMENT	17,458,369.13
INVESTMENTS - LAIF	<u>5,984,194.15</u>
	<u>29,207,412.97</u>

	All Funds	September 2016	September 2017
110	GENERAL FUND	1,968,431.92	3,358,248.93
115	MEASURE Y	357,740.56	397.39
201	ALCOHOL BEVERAGE CONTROL GRANT	-	(4,423.90)
203	SUPPLEMENTAL LAW ENFORCEMENT	1,780.53	87,234.48
209	FEDERAL ASSET SEIZURE	8,268.92	7,351.57
210	AB109-PUBLIC SAFETY REALING	37,121.91	28,576.56
211	ASSET FORFEITURE	28,109.32	29,108.14
213	POLICE RESERVES	5,544.21	5,566.38
214	SAFETY SALES TAX	64,794.38	50,408.71
215	GAS TAX	887,063.40	263,101.80
217	FACILITIES	(14,154.47)	74,143.47
218	RECREATION ACTIVITY	(15,816.54)	11,441.67
219	ENGINEERING / PW - ADMIN	(21,949.46)	14,093.07
220	DEVELOPMENT SERVICES	469,192.28	575,989.99
221	LOCAL TRANSPORTATION	946,408.83	743,794.22
222	MEASURE L	-	(548,086.01)
230	GENERAL PLAN UPDATE	(375,766.49)	(286,703.66)
232	FIRE EQUIPMENT REPLACEMENT	526,348.48	679,974.50
241	LOW/MODERATE HOUSING	51,984.54	102,482.27
242	HOME - CONSORTIUM	769.74	1,885.00
243	HOME LOAN REUSE	1,755.70	1,767.36
244	HOME LOAN CONSORTIUM REUSE	36,348.31	53,919.54
245	ECONOMIC DEVELOPMENT FUND	603,985.42	572,955.88
248	CAL HOME LOAN REUSE	108.97	27,234.13
252	BRIDLE RIDGE STREET MAINTENANCE	2,622.87	40,034.78
265	NEIGHBORHOOD STABILIZATION PROG	42,354.26	42,712.98
266	CDBG FUND -REUSE	69,957.81	98,057.34
267	CDBG	16,838.28	4,257.77
268	ABANDONED VEHICLE ABATEMENT	95,704.07	112,617.09
270	EDUCATION / GOVERNMENT CTV	41,016.39	(1,637.94)
284	BRIDLE RIDGE LLD	(52,973.24)	(136,796.62)
285	BURCHELL HILL LLD	(31,544.18)	(11,531.93)
286	VINEYARD LLD	345,200.39	358,008.62
288	LIGHT & LANDSCAPE 2003-1	189,578.60	179,799.73
291	FIRE SERVICES CFD	55,053.69	(80,955.21)
292	PUBLIC SAFETY CFD	75,845.18	(17,690.51)
293	MAINT. SERV CFD 2015-01	-	49,951.64

CITY OF OAKDALE
TREASURERS REPORT
09/30/2017

All Funds	September 2016	September 2017
316 SURFACE TRANSPORTATION GRANTS	(146,475.33)	(371,781.03)
331 YOSEMITE PARK	(16,919.08)	(517,756.40)
342 EQUIPMENT REPLACE MENT	8,748.65	25,163.07
360 EAST F PLAN AREA FEE	231,285.05	380,640.02
465 2005 LEASE BONDS DEBT SERVICE	(2,404.99)	52,462.79
467 2015 PENSION DEBT SERVICE	(38,473.85)	(9,383.78)
510 DENTAL INSURANCE	34,863.38	47,426.80
512 EMPLOYEE FSA FUND	2,941.92	633.03
515 RISK MANAGEMENT	118,061.95	74,450.88
520 EMPLOYEE LIABILITY	634,237.17	930,153.36
525 INFORMATION TECHNOLOGY	14,175.27	61,140.69
530 VEHICLE MAINTENANCE	119,037.12	168,006.08
535 PERS LIABILITY	1,597,843.47	2,085,497.38
540 FACILITY MAINTENANCE FUND	235,141.24	950,680.88
613 SOLID WASTE MANAGEMENT	50,572.24	52,423.09
620 SRF LOAN RESERVE	352,271.77	501,542.02
621 SEWER CAPITAL REPLACEMENT	3,036,397.20	4,120,983.45
622 SEWER SANITATION	3,569,146.86	3,913,568.77
624 WATER CAPITAL REPLACEMENT	2,211,958.82	2,008,401.19
625 WATER	528,511.64	767,150.24
627 AVIATION FUND	194,381.10	129,429.08
628 AIRPORT CAPITAL REPLACEMENT	29,696.88	18,650.97
631 DOWN TOWN PARKING FUND	25,315.76	37,136.67
720 DEVELOPMENT ACTIVITY TRUST	184,453.93	184,433.20
721 CRANE CROSSING SPECIFIC PLAN	489.36	-
722 SIERRA POINT SPECIFIC PLAN	(417,752.44)	(71,155.26)
730 HERITAGE OAKS (CFD 2007-1) TRUST	84,773.04	68,853.95
733 TESORO 1 SAFEGUARD FUND	50,085.50	50,509.71
740 BRIDLE RIDGE SOUTH TRAIL TRUST	1,074,146.17	1,083,244.95
741 CRANE/PATTERSON SIGNAL TRUST	205,137.55	206,875.17
742 ANIMAL CONTROL TRUST	26,511.81	32,714.32
743 K-P UNIT TRUST	21,948.60	(1,123.32)
744 SENIOR CENTER TRUST	12,032.45	5,832.42
745 POLICE RANGE TRUST	22,708.62	34,970.00
746 SENIOR OUTREACH TRUST	72,055.26	71,558.93
747 POLICE EQUESTRIAN UNIT	1,538.99	1,485.90
769 SENIOR HOUSING FUND	19,894.24	20,062.70
784 G & J STREET BOND	33,496.41	33,780.07
790 BRIDLE RIDGE CFD	57,581.23	62,670.88
791 BRIDLE RIDGE CFD #2	11,338.03	13,622.94
792 BRIDLERIDGE CFD 2005-1	99,766.64	68,832.93
799 REFUSE COLLECTION	154,824.50	164,003.79
REDEVELOPMENT AGENCY	919,702.68	875,483.25
DEVELOPER IMPACT FEES	4,736,112.83	4,386,847.96
	<u>26,578,884.22</u>	<u>29,207,412.97</u>

CITY OF OAKDALE
TREASURERS REPORT
09/30/2017

All Funds September 2016 September 2017

BREAK DOWN OF REDEVELOPMENT AGENCY ***

363	RDA SUCCESSOR AGENCY	92,267.72	91,236.75
460	REDEVELOPMENT DEBT SERVICE	827,434.96	784,246.50
		919,702.68	875,483.25

BREAKDOWN OF IMPACT FEES ***

343	SYSTEM DEV-PARKS	2,864,357.36	2,808,024.15
344	SYSTEM DEV-STREETS	(1,032,967.45)	(935,151.05)
349	SYSTEM DEV -STORM DRN	300,344.10	202,907.08
354	SYS DEV - ADMINISTRATION	27,185.67	41,158.51
355	SYSTEM DEV - FIRE	(974,550.34)	(856,336.74)
356	SYSTEM DEV - POLICE	97,221.47	143,720.19
357	SYSTEM DEV - GEN GOVT	537,474.60	589,029.54
623	SYSTEM DEV - SEWER	626,415.60	760,624.05
626	SYSTEM DEV - WATER	2,290,631.82	1,632,872.23
		4,736,112.83	4,386,847.96

LOANS TO REDEVELOPMENT AGENCY

342	EQUIPMENT REPLACEMENT	106,738.70	95,991.32
343	SYSTEM DEVELOP - PARKS	374,272.29	344,570.42
349	SYSTEM DEV STORM DRN-OLD	374,272.29	344,570.52
626	WATER CAPITAL FACILITIES	748,544.65	689,140.94
		1,603,827.93	1,474,273.20



OAK VALLEY COMMUNITY BANK
 MAIN OFFICE/OAKDALE
 125 N THIRD AVE
 OAKDALE CA 95361
 (209)848-2265

CITY OF OAKDALE
 UTILITY ACCOUNT
 280 N 3RD AVE
 OAKDALE CA 95361-3042

ACCOUNT NUMBER: [REDACTED] 487
 STATEMENT DATE: 9/29/17
 PAGE: 1 OF 1

WEB SITE: www.ovcb.com
 www.escbank.com
 TOLL FREE NUMBER: 866-844-7500

ECONOMY CHECKING-PUBLIC

CITY OF OAKDALE
 UTILITY ACCOUNT

Acct [REDACTED] 487

Beginning Balance	9/01/17	1,881.61	
Deposits / Misc Credits	2	125,527.54	
Withdrawals / Misc Debits	5	961.96	
** Ending Balance	9/30/17	126,447.19	**
Service Charge		.00	

DEPOSITS/CREDITS

Date	Deposits	Withdrawals	Activity Description
9/11	421.12		CITY OF OAKDALE/hgrseptach
9/19	125,106.42		CITY OF OAKDALE/septach

OTHER WITHDRAWALS/DEBITS

Date	Deposits	Withdrawals	Activity Description
9/14		113.85	RETURNED ORIGINATED ACH-WALKER, GREG&INGR
9/21		139.16	RETURNED ORIGINATED ACH-NEATHERY SR, ROBE
9/22		154.76	RETURNED ORIGINATED ACH-PARKER, D A
9/22		247.54	RETURNED ORIGINATED ACH-HALEY, CODY
9/22		306.65	RETURNED ORIGINATED ACH-COTRONE, RACHEL

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
9/11	2,302.73	9/19	127,295.30	9/22	126,447.19
9/14	2,188.88	9/21	127,156.14		



OAK VALLEY COMMUNITY BANK
 MAIN OFFICE/OAKDALE
 125 N THIRD AVE
 OAKDALE CA 95361
 (209)848-2265

CITY OF OAKDALE
 FLEXIBLE SPENDING ACCOUNT
 280 N 3RD AVE
 OAKDALE CA 95361-3042

ACCOUNT NUMBER: [REDACTED] 720
 STATEMENT DATE: 9/29/17
 PAGE: 1 OF 1
 WEB SITE: www.ovcb.com
 www.escbank.com
 TOLL FREE NUMBER: 866-844-7500

ECONOMY CHECKING-PUBLIC CITY OF OAKDALE Acct [REDACTED] 720
 FLEXIBLE SPENDING ACCOUNT

Beginning Balance	9/01/17	645.02	
Deposits / Misc Credits	2	542.94	
Withdrawals / Misc Debits	3	54.93	
** Ending Balance	9/30/17	1,133.03	**
Service Charge		.00	

DEPOSITS/CREDITS

Date	Deposits	Withdrawals	Activity Description
9/08	271.47		CITY OF OAKDALE/prs090817
9/25	271.47		CITY OF OAKDALE/PRS092217

OTHER WITHDRAWALS/DEBITS

Date	Deposits	Withdrawals	Activity Description
9/06		18.59	BANCORPSV/BANCORPSV WH-ADMINISTRATIVE SOLUTIONS INC-99994-SE TTLE PURCHASE
9/12		9.22	BANCORPSV/BANCORPSV WH-ADMINISTRATIVE SOLUTIONS INC-99994-SE TTLE PURCHASE
9/26		27.12	BANCORPSV/BANCORPSV WH-ADMINISTRATIVE SOLUTIONS INC-99994-SE TTLE PURCHASE

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
9/06	626.43	9/12	888.68	9/26	1,133.03
9/08	897.90	9/25	1,160.15		



OAK VALLEY COMMUNITY BANK
 MAIN OFFICE/OAKDALE
 125 N THIRD AVE
 OAKDALE CA 95361
 (209)848-2265

CITY OF OAKDALE
 280 N 3RD AVE
 OAKDALE CA 95361-3042

ACCOUNT NUMBER: [REDACTED] 689
 STATEMENT DATE: 9/29/17
 PAGE: 1 OF 2

WEB SITE: www.ovcb.com
 www.escbank.com
 TOLL FREE NUMBER: 866-844-7500

OAK TREE CHECKING-PUBLIC CITY OF OAKDALE Acct [REDACTED] 689

Beginning Balance	9/01/17	2,871,208.45	
Deposits / Misc Credits	13	2,335,295.84	
Withdrawals / Misc Debits	8	1,659,705.59	
** Ending Balance	9/30/17	3,546,798.70	**
Service Charge		.00	
Interest Paid Thru 9/30/17		2,192.46	
Interest Paid Year To Date		18,891.15	
Minimum Balance		1,786,363	

DEPOSITS/CREDITS

Date	Deposits	Withdrawals	Activity Description
9/07	52,736.90		Trnsfr from Checking Acct Ending in 479
9/08	153,369.43		Trnsfr from Checking Acct Ending in 479
9/11	99,729.04		Trnsfr from Checking Acct Ending in 479
9/12	15,187.10		Trnsfr from Checking Acct Ending in 479
9/13	62,842.74		Trnsfr from Checking Acct Ending in 479
9/14	93,744.33		Trnsfr from Checking Acct Ending in 479
9/18	57,973.81		Trnsfr from Checking Acct Ending in 479
9/19	51,850.70		Trnsfr from Checking Acct Ending in 479
9/22	582,124.08		Trnsfr from Checking Acct Ending in 479
9/26	19,890.67		Trnsfr from Checking Acct Ending in 479
9/27	26,049.86		Trnsfr from Checking Acct Ending in 479
9/29	1,117,604.72		Trnsfr from Checking Acct Ending in 479
9/29	2,192.46		INTEREST EARNED

OTHER WITHDRAWALS/DEBITS

Date	Deposits	Withdrawals	Activity Description
9/01		42,768.58	Trnsfr to Checking Acct Ending in 479
9/05		218,910.69	Trnsfr to Checking Acct Ending in 79
9/06		823,165.99	Trnsfr to Checking Acct Ending in 479
9/15		108,415.40	Trnsfr to Checking Acct Ending in 479
9/20		213,966.03	Trnsfr to Checking Acct Ending in 479



OAK VALLEY COMMUNITY BANK
 MAIN OFFICE/OAKDALE
 125 N THIRD AVE
 OAKDALE CA 95361
 (209)848-2265

CITY OF OAKDALE

ACCOUNT NUMBER: [REDACTED] 689
 STATEMENT DATE: 9/29/17
 PAGE: 2 OF 2

WEB SITE: www.ovcb.com
 www.escbank.com
 TOLL FREE PHONE: 866-844-7500

-- ACCOUNT CONTINUED --

OTHER WITHDRAWALS/DEBITS

Date	Deposits	Withdrawals	Activity Description
9/21		46,845.46	Trnsfr to Checking Acct Ending in 479
9/25		121,734.01	Trnsfr to Checking Acct Ending in 479
9/28		83,899.43	Trnsfr to Checking Acct Ending in 479

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
9/01	2,828,439.87	9/13	2,170,228.40	9/22	2,586,694.43
9/05	2,609,529.18	9/14	2,263,972.73	9/25	2,464,960.42
9/06	1,786,363.19	9/15	2,155,557.33	9/26	2,484,851.09
9/07	1,839,100.09	9/18	2,213,531.14	9/27	2,510,900.95
9/08	1,992,469.52	9/19	2,265,381.84	9/28	2,427,001.52
9/11	2,092,198.56	9/20	2,051,415.81	9/29	3,546,798.70
9/12	2,107,385.66	9/21	2,004,570.35		



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

October 30, 2017

CITY OF OAKDALE

PMIA Average Monthly Yields

DIRECTOR OF FINANCE
280 NORTH THIRD AVENUE
OAKDALE, CA 95361

Account Number:

594

Tran Type Definitions

September 2017 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	5,984,194.15
Total Withdrawal:	0.00	Ending Balance:	5,984,194.15

Monthly Account Statement

City of Oakdale

September 1, 2017 through September 30, 2017

Chandler Team

For questions about your account,
please call (800) 317-4747 or
Email operations@chandlerasset.com

Custodian

Bank of New York Mellon
Lauren Dehner
(904)645-1918

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.



PORTFOLIO CHARACTERISTICS

Average Duration	0.00
Average Coupon	0.00 %
Average Purchase YTM	0.00 %
Average Market YTM	0.00 %
Average S&P/Moody Rating	NR/NR
Average Final Maturity	0.00 yrs
Average Life	0.00 yrs

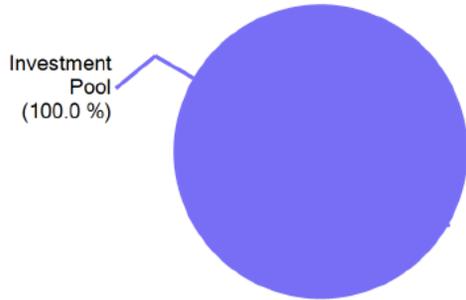
ACCOUNT SUMMARY

	Beg. Values as of 8/31/17	End Values as of 9/30/17
Market Value	17,373,880	17,378,151
Accrued Interest	0	0
Total Market Value	17,373,880	17,378,151
Income Earned	0	64,836
Cont/WD		0
Par	1,624,324	1,630,407
Book Value	17,393,534	17,458,369
Cost Value	17,393,534	17,458,369

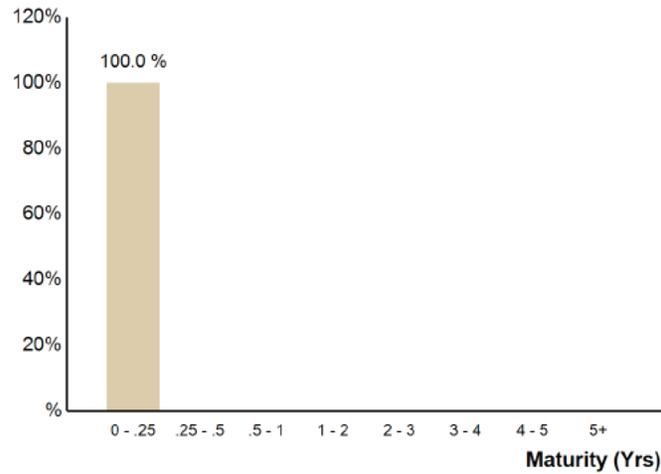
TOP ISSUERS

Issuer	% Portfolio
CSJVRMA Investment Pool	100.0 %
	100.0 %

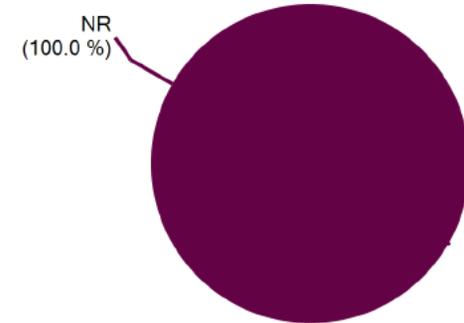
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



Holdings Report

As of 9/30/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
INVESTMENT POOL									
99CAMBX\$1	CSJVRMA Inv Pool Investment Pool	1,630,406.61	Various 0.00 %	17,458,369.13 17,458,369.13	10.66 0.00 %	17,378,150.71 0.00	100.00 % (80,218.42)	NR / NR NR	0.00 0.00
Total Investment Pool		1,630,406.61	0.00 %	17,458,369.13 17,458,369.13	0.00 %	17,378,150.71 0.00	100.00 % (80,218.42)	NR / NR NR	0.00 0.00
TOTAL PORTFOLIO		1,630,406.61	0.00 %	17,458,369.13 17,458,369.13	0.00 %	17,378,150.71 0.00	100.00 % (80,218.42)	NR / NR NR	0.00 0.00
TOTAL MARKET VALUE PLUS ACCRUED						17,378,150.71			



Transaction Ledger

8/31/17 Thru 9/30/17

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	09/29/2017	99CAMBX\$1	6,082.84	CSJVRMA Inv Pool Investment Pool	10.659		64,835.63	0.00	64,835.63	0.00
	Subtotal		6,082.84				64,835.63	0.00	64,835.63	0.00
TOTAL ACQUISITIONS			6,082.84				64,835.63	0.00	64,835.63	0.00
OTHER TRANSACTIONS										
Dividend	09/29/2017	99CAMBX\$1	1,624,323.77	CSJVRMA Inv Pool Investment Pool	0.000		64,835.63	0.00	64,835.63	0.00
	Subtotal		1,624,323.77				64,835.63	0.00	64,835.63	0.00
TOTAL OTHER TRANSACTIONS			1,624,323.77				64,835.63	0.00	64,835.63	0.00

Income Earned

8/31/17 Thru 9/30/17

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Unreal G/L Total Income
Investment Pool						
99CAMBX\$1	CSJVRMA Inv Pool Investment Pool		17,393,533.50	0.00	0.00	
		Various	64,835.63	64,835.63	0.00	
		Various	0.00	0.00	0.00	0.00
		1,630,406.61	17,458,369.13	64,835.63	64,835.63	64,835.63
			17,393,533.50	0.00	0.00	
			64,835.63	64,835.63	0.00	
			0.00	0.00	0.00	0.00
TOTAL Investment Pool		1,630,406.61	17,458,369.13	64,835.63	64,835.63	64,835.63
			17,393,533.50	0.00	0.00	
			64,835.63	64,835.63	0.00	
			0.00	0.00	0.00	0.00
TOTAL PORTFOLIO		1,630,406.61	17,458,369.13	64,835.63	64,835.63	64,835.63



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: November 6, 2017

To: City Council

From: Scott Heller, Chief of Police

Subject: Consideration of a multi-phase Capital Improvement Project to the Police Department Firearms Training Range with a Resolution Authorizing Phase One repairs and improvements in the amount of \$6,190.83 with a donation of \$2,500.00 from the Oakdale Rotary Club resulting in a net expenditure of \$3,690.83 from the Police Range Trust Account Fund 745.

I. BACKGROUND

The Police Department is requesting authorization by City Council to make necessary repairs and improvements to the Police Department Firearms Training Range. The repairs and improvements would be conducted in three separate phases. Staff is currently requesting Council to authorize repairs outlined in Phase One with a net cost of \$3,690.83 to be paid from the Police Range Trust Fund 745 and to return to Council for future authorizations for Phases Two and Three.

II. DISCUSSION

As part of the requirement of the Peace Officer Standard and Training or commonly referred to as POST, the Police Department is required to conduct weapons training several times a year to make sure that officers remain proficient in the utilization and qualification of their weapons. These trainings are conducted on property that is own by the City of Oakdale next to the Oakdale Animal Shelter at 9800 Liberini Road. The property includes a facility building and gun range area which has been in existence for over forty-years where countless amounts of training exercises were held with hundreds of thousands rounds of ammunition shot there.

Currently, there are several items at the facility that are in dire need of repair, replacement, and/or improvement including the roof on the range building which leaked so badly last winter that it caused a power outage inside the building due to the electrical panel getting wet, the French drain system that lacks adequate drainage to prevent standing water for long periods of time, the range backstop which is so compacted with dirt and rocks, it creates the risk of potential ricochets which also lends to the need for a ricochet barrier to catch and prevent any ricochets that were to occur. These items pose significant concerns and need to be addressed; however, due to the extent of repairs and improvements



CITY OF OAKDALE

City Council Staff Report (Continued)

SUBJECT: Consideration of a multi-phase Capital Improvement Project to the Police Department Firearms Training Range with a Resolution authorizing Phase One repairs and improvements in the amount of \$6,190.83 with a donation of \$2,500.00 from the Oakdale Rotary Club resulting in a net expenditure of \$3,690.83 from the Police Range Trust Account Fund 745.

MEETING DATE: November 6, 2017

needing to be done, Staff is recommending that the work be completed in the following phases:

Phase 1 (a) – Replacement of the roof on the firearms training range building.

The leaking in the roof was temporarily fixed by putting plastic on top of the building. Staff received three bids for the roof replacement (Attachment B): Pacific Roofing for \$6,960.00, NuShake (The Roofing Company) for \$4,500.00, and Layton Roofing for \$4,300.00; however, Layton has offered to donate materials which would reduce their bid to \$3,300.00. With Layton Roofing being the lowest bidder and with the donation of \$2,500.00 from the Oakdale Rotary Club for the range building roof, the total cost to the City for the new roof is \$800.00.

Phase 1 (b) – Extension of the current French drain system.

The current drainage system is a horizontal French drain that is approximately 28 feet long and drains into a rock bed; however, the amount of rain received last year and inadequate drainage caused large pooling of standing water on the range floor for lengthy periods of time which had to be pumped out by Public Services on several occasions. As such, Public Services strongly recommended an additional 150 linear feet be added to the current drainage system (Attachment D).

With the Public Service Department performing all work for this project, the cost, including installation of the new drain piping, would be approximately \$2,090.83. No other bids were obtained. This phase could be done at the same time as Phase 1.

Phase 1 (c) – Installation of donated AstroTurf flooring around the gun range floor.

The Oakdale Unified School District recently replaced the Astro Turf on the football field at the Oakdale High School and donated portions of the old Astro turf to the Police Department, enough to cover the gun range floor. The work for this project can be completed by city staff at no cost and should be installed after Phase 1a and Phase 1b are complete.

Phase 2 - Mining of the current dirt backstop to remove rocks imbedded in the compacted dirt and installation of a ricochet barrier.

Until late 2015 early 2016, used rubber tires that were bound together served as a backstop. The tires started to fall apart due to years in service and some vandalism from thieves stealing the lead the tires collected over the years so the tires were removed and dirt was brought in, compacted, and used as the new



CITY OF OAKDALE

City Council Staff Report (Continued)

SUBJECT: Consideration of a multi-phase Capital Improvement Project to the Police Department Firearms Training Range with a Resolution authorizing Phase One repairs and improvements in the amount of \$6,190.83 with a donation of \$2,500.00 from the Oakdale Rotary Club resulting in a net expenditure of \$3,690.83 from the Police Range Trust Account Fund 745.

MEETING DATE: November 6, 2017

backstop; however, the dirt contained rocks which were also compacted in the process creating the risk for potential ricochets. Staff contacted The National Rifle Association (NRA) who conducted an inspection of the backstop and advised how it could be improved from its current condition and mitigate the risks of ricochets by mining the current dirt backstop to remove the rocks and installing a “ricochet barrier”, made from harden metal, on top of the uncompacted dirt to catch any ricochets that would occur. This plating would be placed on top of the dirt backstop and equal a total of 300 feet in length. Please see Phase Three and the attached diagram for more details regarding the ricochet barrier. Phase Two involves ongoing dirt backstop maintenance with additional research to determine possible revenue from metal recovery to offset maintenance costs.

Phase 3 (a) - Installation of a “ricochet barrier” wall along the west and southwest portions of the range wall. This barrier would encompass the areas of the range that are used during live fire thereby decreasing any potential safety issues if a ricochet does occur. This barrier would be hardened metal plating that will be placed above the dirt backstop, running approximately 150 feet in length (Attachment F).

Phase 3 (b) - Installation of a “ricochet barrier” wall along the southeast and eastern portions of the range wall. This barrier would complete encompassing the areas of the range that are used during live fire thereby decreasing any potential safety issues if a ricochet does occur. This barrier would be hardened metal plating that will be placed above the dirt backstop, running approximately 150 feet in length (Attachment F).

Due to the nature of this project, Staff contacted the following companies for bids on this phase of the project: Liberty Manufacturing Inc., Holman Craftsmen Inc. and Michael Wheeler Construction Inc. The only bid received was from Holman Craftsmen Inc. for \$46,712.60 for each 150-foot barrier (Attachment E).

Prior to the implementation of Phases Two and Three, Staff will conduct additional research and testing and return to Council to request final approval for anticipated project expenditure.

By completing the work in phases as recommended, Staff believes that the Firearms Training Range can remain open while providing a safer training environment and increasing the type of training officers would receive, which is very important in today’s changing world, but also creates the potential for increasing the number of outside agreements the City currently would have to create revenue to offset future improvement and maintenance costs. Currently, we have one agreement with Valley Defense; however, the Stanislaus County Probation Department has contacted Staff and shown a strong interest in



CITY OF OAKDALE

City Council Staff Report (Continued)

SUBJECT: Consideration of a multi-phase Capital Improvement Project to the Police Department Firearms Training Range with a Resolution authorizing Phase One repairs and improvements in the amount of \$6,190.83 with a donation of \$2,500.00 from the Oakdale Rotary Club resulting in a net expenditure of \$3,690.83 from the Police Range Trust Account Fund 745.

MEETING DATE: November 6, 2017

entering into an agreement with the City of Oakdale to utilize the range as a regular training facility for their officers. By providing a safe facility and partnering with revenue producing users of the range, Staff foresees future improvements and maintenance costs being mitigated.

III. FISCAL IMPACTS

There would be a fiscal impact to the City of Oakdale. The fiscal impact of Phase One is \$6,190.83. This impact is offset by a donation pledge from the Oakdale Rotary Club in the amount of \$2,500.00 to repair the Range building roof (Phase 1a). The total expenditures of \$6,190.83 for Phase One would be taken out of the Police Range Trust Fund 745. The \$2,500.00 donation would be returned to Fund 745, resulting in a net cost of \$3,690.83 for Phase One.

Staff would return to Council for future approval and specific fiscal impacts of Phases Two and Three. Staff will be researching the possibilities of future agreements with the city and other agencies using the range facility for training to offset Phase Two and Phase Three maintenance and improvements.

IV. RECOMMENDATION

Staff recommends Council adopt a Resolution (Attachment A) authorizing the proposed repairs and improvements to the Range Facility outlined as Phase One with work to be completed by Layton Roofing in the amount of \$3,300.00 (Phase 1a) and additional project costs (Phases 1b and 1c) of \$2,890.93 with work to be completed by City Staff with total expenditures of \$6,190.83 to come from Fund 745, less the \$2,500.00 donation from the Oakdale Rotary Club to be deposited into Fund 745.

Staff will return to Council for approval of future phases.

V. ATTACHMENTS

Attachment A: Draft Resolution
Attachment B: Oakdale Police Department Memo to Chief Heller
Attachment C: Roof Repair Estimates
Attachment D: Email from Public Works Matt Sweet for additional French Drains
Attachment E: Estimate from Holman Craftsmen Inc.
Attachment F: Drawing for Removing Rocks from Range Dirt Berms and installation of Ricochet Barrier
Attachment G: Photos of French drain flooding



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2017-____

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING A MULTI-PHASE CAPITAL IMPROVEMENT PROJECT OF THE
POLICE DEPARTMENT FIREARMS TRAINING RANGE; FURTHERMORE,
AUTHORIZING PHASE ONE REPAIRS AND IMPROVEMENTS
IN THE AMOUNT OF \$6,190.83 WITH A DONATION OF \$2,500.00
FROM THE OAKDALE ROTARY CLUB RESULTING IN A NET EXPENDITURE OF
\$3690.83 FROM THE POLICE RANGE TRUST FUND 745**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, there are several items at the Police Department Firearms Training Range facility that are in dire need of repair, replacement, and/or improvement; and,

WHEREAS, due to the extent of repairs and improvements needing to be done, the work would be completed in three separate phases - Phase 1 (a), 1 (b), 1 (c); and,

WHEREAS, for Phase 1 (a), Staff received three bids for the roof replacement: Pacific Roofing for \$6,960.00, NuShake (The Roofing Company) for \$4,500.00, and Layton Roofing for \$4,300.00; however, Layton has offered to donate materials which would reduce their bid to \$3,300.00. With Layton Roofing being the lowest bidder and with the donation of \$2,500.00 from the Oakdale Rotary Club for the range building roof, the total cost to the City for the new roof is \$800.00; and,

WHEREAS, for Phase 1 (b), due to a lack of adequate drainage with the current French drain system, the Public Services Department recommended an additional 150 linear feet be added to the system. All work for this project, including installation of the new drain piping, would be completed by the Public Services Department at a cost of \$2,090.83; and,

WHEREAS, Phase 1 (c) includes the installation of donated AstroTurf flooring around the firearms training range floor with work for this project completed by city staff with no material cost; and,

WHEREAS, Staff will conduct additional research and testing and return to Council to request approval for future phases of the Police Department Firearms Range Improvement Project.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** hereby authorizes a multi-phase capital improvement project of the Police Department Firearms Training Range; furthermore, authorizes Phase One repairs and improvements in the amount of \$6,190.83 with a donation of \$2,500.00 from the Oakdale Rotary Club resulting in a net expenditure of \$3690.83 from the Police Range Trust Fund 745.



CITY OF OAKDALE
City Council Resolution 2017-_____

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 6th DAY OF NOVEMBER 2017, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

SIGNED:

ATTEST:

Pat Paul, Mayor

Kathy Teixeira, CMC
City Clerk



OAKDALE POLICE DEPARTMENT MEMORANDUM

Date: 4/5/17
To: Chief Heller
From: Acting Lt. Ben Savage 
Subject: Range Roof Repairs

I have received the last of the roof estimates for the range building. Looking at the quotes from the three local companies, I recommend going with Layton Roofing. Out of the three, they are the lowest bid. At \$3300 plus the cost of permits and potential additional under structure damage, they are still \$1200 under the next closest estimate. Layton initially came in at \$4300 and later called back and said they were able to donate some materials to the City which reduced the price to \$3300. I have attached all three estimates to this memo as have all the original associated documents.

The two other quotes were from Pacific Roofing for \$6960 and Nushake (The Roofing Company) for \$4500.



ROOFING BID-PROPOSAL

License # 688492

10004 Atlas Road
Oakdale, Ca. 95361
(209) 847-2435 or (209) 896-6498 (209)845-8405-fax
mark-laytonroofing@earthlink.net



DATE 03/24/2017		PROPOSAL NO. 8371	
ORDERED BY Srgt. Ben Savage		OWNER'S	
OWNER'S CITY, STATE & POSTAL CODE		OWNER'S HOME PHONE	OWNER'S WORK PHONE
PROJECT NAME		PROJECT ADDRESS Gun Range	
PROJECT CITY, STATE & POSTAL CODE Oakdale, Ca. 95361		PROJECT PHONE 404-0380	PROJECT PHONE 2
CONSTRUCTION TO BEGIN	CONTRACT COMPLETION DATE	DATE OF PLANS	ARCHITECT
To Be Determined		ENGINEER	

We hereby propose to furnish the following work.

1. Tear of and dispose of roof flat area only. Re-roof with Poly-Flex torch material over base sheet.

Amount: \$1,400.00

Option: Tear-off existing sloped roof. Re-roof with 30 year composite shingles over 30# felt, high profile ridge.

1 1/2" x 2" drip edge metal and 4 attic vents.

Amount: \$ 1,900.00

Option: Repair missing shingles on the sloped area

Amount: \$ 200.00

Note: Price does not include the permit.

Note: Any dry-rot, additional layers or extra work required by the Bldg. Dept. will be \$75.00 plus the cost materials.

PROPOSED PAYMENT: Owner agrees to pay Contractor a PROPOSED total cash price of \$_____ Dollars. OWNER represents that this agreement is a cash transaction wherein no financing is contemplated and contractor acts in reliance on said representation.

THE PAYMENT SCHEDULE WILL BE AS FOLLOWS:

1. Down payment of \$_____. 2. Payment schedule as follows:

Balance due upon completion

THIS IS A BID PROPOSAL WITH A GENERAL DESCRIPTION OF THE PROJECT AND COST. IF THE BID PROPOSAL IS ACCEPTED, A MORE FORMALIZED CONTRACT WILL BE PREPARED PROVIDING DETAILED TERMS AND CONDITIONS INCLUDING ALL YOUR RIGHTS AND YOUR RIGHT TO CANCEL.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

You are hereby authorized to return a formal contract between us to accomplish the work described in the above proposal, for which the undersigned agrees to pay the amount stated in said proposal and according to the terms thereof.

LAYTON ROOFING
Contractor's Name

03/24/2017
Date

Owner/Buyer Authorized Signature

Date

By: MARK LAYTON/OWNER

03/24/2017
Date

Owner/Buyer Authorized Signature

Date

2ND EST.

**CAPITAL IMPROVEMENT
RANGE**

B

INDUSTRIAL RESIDENTIAL COMMERCIAL CAL. LIC. #C39-928072	<h2 style="margin: 0;">THE ROOFING COMPANY</h2>	INSURED STATE LICENSED CONTRACTOR Mailing Address: P.O. Box 65 Ripon, CA 95366 (209) 639-5837
JOB # <u>17RC-0044</u>		
PROPERTY OWNER <u>Bert Savage (Oakdale PD)</u> <small>(Hereinafter the "Customer")</small>	E-MAIL 	DATE: <u>4/5/17</u>
JOB ADDRESS <u>9800 Liberini Ave</u>	SWIMMING POOL COVER? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	RENTER YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
CITY <u>Oakdale</u> STATE <u>CA</u> ZIP <u>95361</u>	PITCH <u>1/2 Flat</u> SQ. FT. <u>600,400</u>	BUILDING SIZE ONE STORY <input checked="" type="checkbox"/> COMMERCIAL TWO STORY <input type="checkbox"/> RESIDENCE <input checked="" type="checkbox"/> THREEMORE <input type="checkbox"/> APT. <input type="checkbox"/>
PHONE HXL 	SOLAR UNITS 	ROOFS <u>(1)</u>
CELL / WORK <u>404-0380</u>	TYPE ROOF <u>Comp, Capshat</u>	AGE

The Roofing Co. hereby proposes specifications and estimates for reroof as follows:

1. Includes Building Permit. CITY COUNTY
2. Remove and legally dispose of the old roof. Total Layers (1)
3. Check the roof for dry rot. \$95-per hour and material
4. Solid sheet the roof with 1/2" rated OSB. Other
5. Install Metal Drip Edge. Galvanized Brown Black White
6. Replace all the Vent Flashing and Valley Metal _____ Ft. Seal and paint
7. Install _____ low profile attic vents or Ridge Vent _____ Ft.
8. Nail a base underlayment. 15# 30# Tiger Paw Ice/Water Shield
9. Install Lifetime Fiberglass Shingles. Name Brand OC Style Oakridge Color Brown/Wood
10. Install TPO System 45 mill 60 mill 80 mill
11. Install Granulated Self Adhered Roofing Systems One Ply Two Ply Three Ply
12. Nail High Profile Ridge All Ft. Rake _____ Ft.
13. Clean up all roofing debris, haul away.

Extra Options "add on"

14. Include up to 6 hours visual dry rot, time and material after
15. Tie-in to existing addition (Brown Comp)
16. Golden Pledge Warranty System Plus Warranty

Approximate Start Date: 8-12 weeks Approximate Completion Days: 1-3 days
Substantial commencement of work will be when materials are delivered.

The Roofing Co. hereby proposes to furnish labor and materials - complete in accordance with the above specifications, for the sum of: \$2,250

All checks or money orders shall be made payable to: The Roofing Co.

10% Deposit = \$ 450 - 40% In Progress = \$ 1,300 - Upon Completion = \$ 2,250 -

THE DOWN PAYMENT MAY NOT EXCEED \$1,000 OR 10% OF THE CONTRACT PRICE, WHICHEVER IS LESS. It is against the law for a contractor to collect payment for work not yet completed or for materials not yet delivered. However, a contract may require a down payment.

Dry Rot: The Roofing Co. Representative can normally give you a rough verbal estimate on dry rot from a visual inspection from the ground. We are unable to know exactly what is required to replace dry rot and damaged wood until we have completely removed your roof. If there is work to be performed, one of our Representative's or Roofing Supervisors will contact you with a total cost to bring your roof to building code.

At that time you have the option of having The Roofing Co. do the required repair work or make other arrangements to have it repaired in a timely manner. The customer is responsible for painting replaced wood.

The Roofing Co. may replace dry rot for up to \$500.00 or () as an extra charge. Initial ()

1. Owner has received 3 - Day cancellation notice Initial X 2. Owner has received Terms and Conditions Initial ()

Tie-in not included in Warranty

The Roofing Co., agrees, to the original owner to maintain in a watertight condition the roof area for 5 years from date of completion subject to the terms and conditions as set forth on Limited Labor Warranty on the reverse side of this contract

Company's failure to substantially commence work without lawful excuse, within 20 days from the approximate starting date is a violation of the Contractors License Law.

The Roofing Co. Representative David Acuneta
Authorized Signature

This proposal may be withdrawn by us if not accepted within 10 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____ Date: _____ Signature _____ Date: _____
Address _____ Place of Business _____

Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26700, Sacramento, California 95826.

CAPITAL IMPROVEMENT
RANGE

B

PACIFIC ROOFING CO. Lic #188886 Ph (209) 527-7803 Fax (209) 527-7808
P.O. Box 3312, Modesto, CA 95353 311 River Road, Modesto CA 95353

ESTIMATE

City of Oakdale
Attn: Ben Savage

March 21, 2017

RE: 9800 Liberini Ave, Oakdale CA

We propose the following specification for re-roofing the House structure on the gun range at the above address.

1. Remove all existing roofing and haul to dump. (Tear off is based on 2 roofs. If additional layers of roofing are discovered there will be an additional charge.)
2. Prepare existing sheathing deck. (existing sheathing subject to bldg.. dept. approval)
3. Furnish and install pre-painted metal around all roof edges.
4. Furnish and install felt underlayment over new roof sheathing.
5. Furnish and install Lifetime warranted O.C. Oakridge Cool roof composition shingles over underlayment.
6. Furnish and install new roof flashing, including valley metal.
7. Furnish and install custom ridge caps.
8. Increase attic ventilation.
9. Replace visible dry rot at eaves, with new prime painted wood members.

Total for all roof work including permits, dump fees and clean up: \$5100.00

A. To remove existing roofing from patio, and to furnish and install a modified torch on roof system, would be an additional \$1860.00

~~_____~~

This estimate is valid for 10 days and is subject to price increase thereafter

The above price reflects all promotional coupons and discounts currently available

This price is a cash/check discount price

All work guaranteed for 15 years. Material warranted by manufacturer.

NOTE* Any dry rot discovered after removal of existing roofing will be repaired on a time and material basis.

*****All metal and plastic covered roofs are excluded*****

Jerry Lankford
PACIFIC ROOFING CO.

shooting range drain

X DELETE ← REPLY ←← REPLY ALL → FORWARD ...



Matt Sweet
Thu 7/27/2017 12:36 PM

Mark as unread

To: Daniel Hilgen;
Cc: Cody Bridgewater; Jeff Gravel;

You replied on 7/27/2017 1:23 PM.

Dan,

Here is the new estimate for the drain project at the shooting range. I know your where anticipating it would be cheaper than the first estimate, however like we discussed on site we are including some of the parts from our original thoughts therefore making it more expensive. Thanks

25 yards 1 ½ drain rock.....	\$55.00 yard
150' poly pipe.....	\$325.00
150' 2" conduit	\$7.50 per foot
220' 4 inch drain pipe.....	\$10.57 per foot
4 inch tee.....	\$ 5.98
4 inch coupler.....	\$4.28
2 inch caps.....	\$4.00
2 inch 90.....	\$2.98
1 yard concrete.....	\$ 126.00

Comes out to 2,090.83 plus tax
Sincerely,

Matthew Sweet, Lead Maintenance – Streets/Sewer
City of Oakdale
Public Works Department
455 South Fifth Avenue
Oakdale, CA 95361

Office: 209-845-3600
Fax: 209-848-4344
E-mail: msweet@ci.oakdale.ca.us

CUSTOMER
OAKDALE POLICE DEPARTMENT
 P: - F: -C: -

ESTIMATE	
Date	Est. #
05/22/17	17-399

PROJECT:
RANGE BACKSTOP MAINTAINANCE

DESCRIPTION	CO	QTY	COST	TOTAL
RANGE BACKSTOP MAINTAINANCE/ REFURBISH WORK. SCOPE OF WORK PER ATTACHED DOC A-1. INCLUDES ALL EQUIPMENT, MATERIALS, AND LABOR.		1	\$ 46,712.60	\$ 46,712.60
THIS PROJECT IS NOT BID WITH PREVILING WAGES				

TERMS AND CONDITIONS
<p>PAYMENTS DUE UPON RECEIPT , NO RETENTION MUST SUPPLY WATER WITHIN 150' OF JOBSITE MUST SUPPLY A DUMPSTER FOR ALL PAPER TRASH & CONCRETE WASHOUT HCI NOT RESPONSIBLE FOR THE STABILITY OF CUSTOMERS SOIL, SINK HOLES, OR UNFORESEEN UNDERGROUND OBSTRUCTIONS PLEASE SIGN, DATE , & INITIAL AND FAX BACK TO 209-847-7487 IT IS ASSUMED THAT AN AVERAGE SOIL CONDITION EXISTS, HOWEVER IF ROCK, DEBRIS, WATER, OR UNDERGROUND OBSTRUCTIONS ARE FOUND HOLMAN CRAFTSMEN INC WILL BE REIMBURSED FOR ADDITIONAL COSTS INCURRED</p>
<p>Total \$ 46,712.60</p> <p>ACCEPTANCE OF Estimate - I have read and agree to the above which includes the prices, specifications, terms and conditions and they are satisfactory and hereby accepted. You are authorized to do the work specified. Payment will be made as outlined above.</p>
<p>INITIAL _____</p>

DATE _____ SIGNATURE _____ TITLE _____

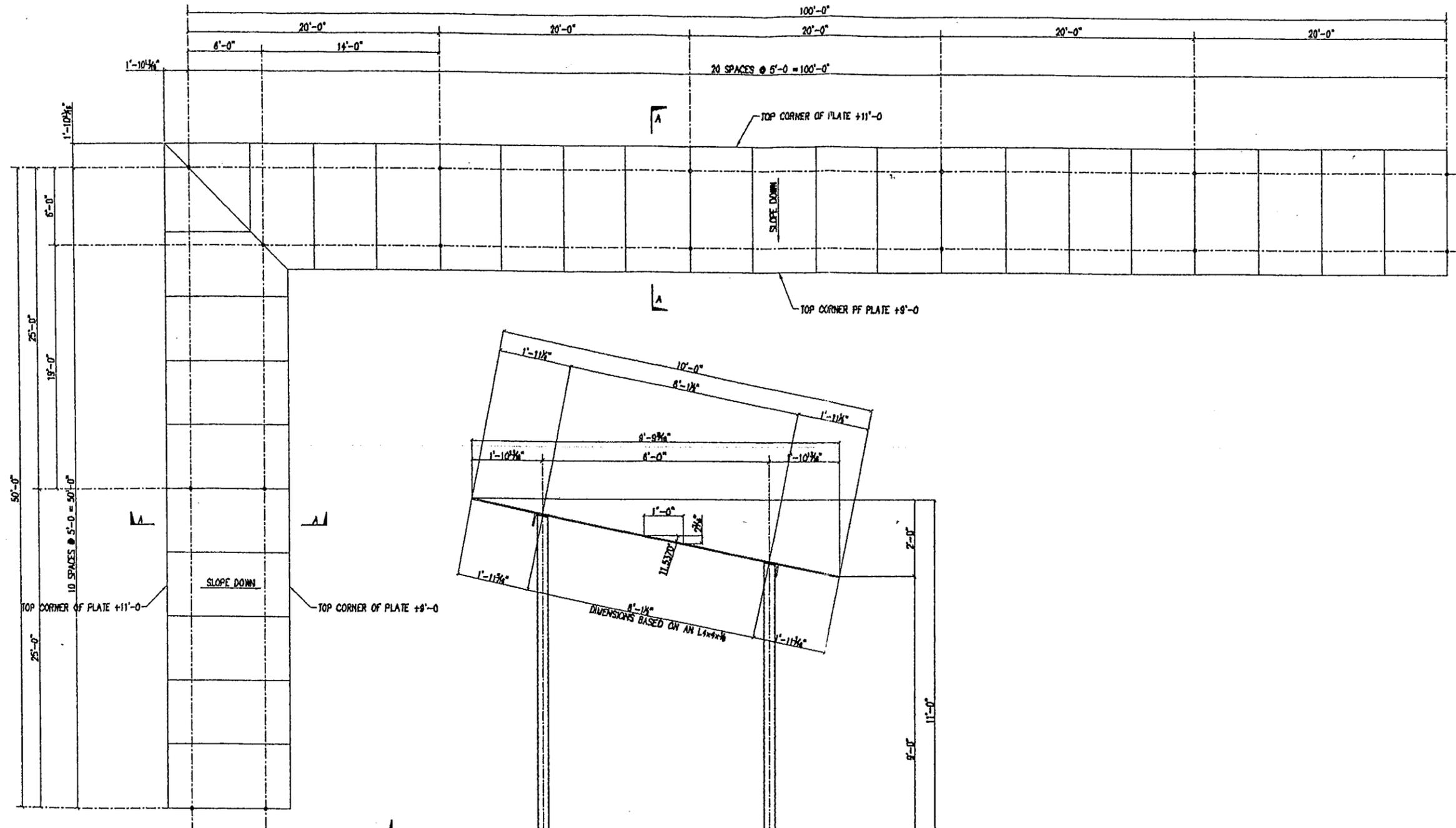


PLATE DEFLECTOR COLUMN AND PLATE LAYOUT

PLAN NORTH

ELEVATION A-A

APPROVAL/REVIEW AUTHORITY:
PLEASE REVIEW THESE DRAWINGS CAREFULLY

IT REPRESENTS OUR INTERPRETATION OF THE INTENT OF THE CONTRACT DOCUMENTS. HOWEVER, THE STEEL FABRICATOR AND THE STRUCTURAL STEEL DETAILER ASSUME NO RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION SHOWN ON THE CONTRACT DOCUMENTS AND/OR ARCHITECTURAL AND STRUCTURAL DESIGN DRAWINGS. THIS IS THE RESPONSIBILITY OF THE BUYER.

(A.I.S.C.: CODE - SECT. 4, PARA. - 4.2.1)

UNLESS NOTED TO THE CONTRARY, ON THIS DRAWING, WHEN IT IS RETURNED FOR APPROVAL IT WILL BE ASSUME THAT ALL INFORMATION SHOWN HEREIN HAS THE AFFIRMATION OF THE APPROVAL AUTHORITY. SUBSEQUENT CHANGES TO INFORMATION ON THE DRAWING AFTER FIRST SUBMISSION WILL BE CONSIDERED AS CONTRACT CHANGES.

APPROVER MUST REVIEW ALL CLOUDED DIMENSIONS

PLEASE PAY CAREFUL ATTENTION TO ALL CLOUDS, THESE CLOUDS INDICATE AREAS WHERE DESIGN IS NOT CLEAR OR THERE ARE CONTRADICTIONS BETWEEN SPECIFICATIONS, ARCHITECTURAL OR STRUCTURAL DRAWINGS. UNANSWERED CLOUDS MAY LEAD TO SCHEDULE DELAYS.

REV.	DATE	BY	REVISIONS				
BOLTS:			UNO.	PRINT DISTRIBUTION			
OPEN HOLES:			UNO.	APPL.	SHOP	FIELD	OTHER
I.A.N. CODE DIST.:			UNO.				
SHOP PAINT:			UNO.				
E-DWG REC.:							
CUSTOMER:							
PROJECT: PLATE DEFLECTOR							
DESCRIPTION: COLUMN AND PLATE LAYOUT							LOCATION:
DRAWN BY:			L.R.D. JOB NO.				
CHECKED BY:			DRAWING NO.				
APPROVED BY:			E1				



