

### CITY OF OAKDALE CITY COUNCIL REGULAR MEETING AGENDA

The City of Oakdale recognizes and supports the Choose Civility program, an initiative of the Stanislaus County Office of Education.

## City Council Chambers 277 North Second Avenue • Oakdale • CA 95361

Tuesday, January 22, 2019

7:00 PM

**City Council Chambers** 

Welcome to your City of Oakdale City Council regular meeting.

Your City Council are:
Mayor J.R. McCarty
Mayor Pro Tem Cherilyn Bairos
Council Member Ericka Chiara
Council Member Richard Murdoch
Council Member Christopher Smith

**Note:** California law prohibits the City Council from taking action on any matter that is not on the posted agenda unless it is determined to be an emergency by the Council. All items will be referred to staff for follow-up and placed on a future agenda.

- 1. Call to Order 7:00 p.m.
- 2. City Council Members Present/Absent
- 3. Pledge of Allegiance
- 4. Invocation Provided by Pastor Kent Roberts, The River Christian Community
- 5. Presentations/Acknowledgements
  - 5.1: Proclamation Presentation to the Oakdale Stampede Varsity Squad, repeat CenCal Youth Football League Super Bowl Champions.
  - 5.2: Presentation to City of Oakdale of Grant Reimbursement in the amount of \$3,500.00 for the purchase of a new "Cat Condo" at the Animal Control Shelter.

    Presented by: Oakdale Shelter Pet Alliance (OSPA)
- 6. Additions/Deletions
- 7. Public Comments

This is the time set aside for citizens to address the City Council on issues within the City Council's jurisdiction that are not on the posted agenda this evening. The Mayor will ask for a show of hands of those individuals present who wish to address the Council. Individual speakers are asked to keep spoken comments within a five-minute duration, although this time limit may be modified based on the number of people who indicate their desire to address the Council. California law prohibits the City Council from taking action on any item not appearing on the posted agenda except that Council may refer the matter to staff for follow-up or request it be placed on a future agenda.

Next City Council Resolution: 2019-002 Next Ordinance: 1263

#### 8. Appointment to Boards and Commissions

None scheduled.

#### 9. City Council Consent Agenda

The consent agenda is comprised of Items 9.1 through 9.6. Unless there is discussion by a member of the audience/Council they may be approved in one motion.

- 9.1: Approve the City Council Regular Meeting Minutes of January 7, 2019.
- 9.2: Receive and File the Warrant List for the period of January 2, 2019 to January 16, 2019.
- 9.3: By Motion, Waive all Readings of Ordinances and Resolutions, except by Title.
- 9.4: Second Reading by Title Only and Adoption of Ordinance 1262, of the City of Oakdale. California, a City-Initiated Amendment to the Oakdale Municipal Code. Chapter 20 (also known as Code Text Amendment 2018-29) to consider amendments to the City of Oakdale's Municipal Code. Chapter 20 (Parks and Recreation) amending the hours of use for Valley View Park and Valley View Access Trail, which would close one-half hour after sunset until one-half hour before sunrise every day.
- 9.5: Accept by Minute Order, the October 2018 Treasurer's Report.
- 9.6: Adopt Resolution 2019- . a Resolution of the City of Oakdale City Council Accepting the \$104,945.25, West Avenue Water Replacement Project and authorizing the filing of a Notice of Completion.

#### 10. Public Hearings

None scheduled.

#### 11. Staff Reports

11.1: Consider a Resolution of the City of Oakdale City Council Awarding a contract with Lawrence Backhoe Service. Inc. for the Water Meter Upgrade Project. Phase 1b in the amount of \$96,909.90; and authorizing funds in the amount of \$245,867.37 for purchasing the water meters and related materials: and authorizing an additional 10% contingency in the amount of \$34,000.00 for a project cost of \$376,777.27 from the Water Capital Replacement Fund 644 CP 1537.

Next City Council Resolution: 2019-002 Next Ordinance: 1263

Recommended Action: Adopt City of Oakdale City Council Resolution 2019-\_\_\_\_, Awarding a contract with Lawrence Backhoe Service, Inc. for the Water Meter Upgrade Project, Phase 1b in the amount of \$96,909.90; and authorizing funds in the amount of \$245,867.37 for purchasing the water meters and related materials; and authorizing an additional 10% contingency in the amount of \$34,000.00 for a project cost of \$376,777.27 from the Water Capital Replacement Fund 644 CP 1537.

11.2: Discuss filling the City Clerk vacancy to complete the current term ending in November 2020: whether to prepare an ordinance regarding City Clerk Duties: and whether to make the position appointed rather than elected.

Recommended Action: By Minute Motion: (a) advise which City Clerk selection method it believes is best; and (b) provide direction on preparing the Ordinance, if any, and (c) whether to take steps to make the position appointed rather than elected.

11.3: <u>Discuss Current Fire Services Agreement with Stanislaus Consolidated Fire Protection</u>
District and Options Available to the City of Oakdale.

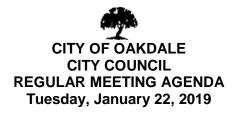
Recommended Action: City Council discuss the current Fire Services Agreement, consider the available fire service options and provide direction to staff on how to proceed.

- 12. City Manager's Report
  - 12.1: January 2019 Department Reports.
- 13. City Council Items
- 14. Adjournment

The next regular meeting of the Oakdale City Council will be held Monday, February 4, 2019 at 7:00 p.m. in the City Council Chamber.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Hall, 209-845-3571. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II).

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available in the City Clerk's office at City Hall located at 280 North Third Avenue, Oakdale, California.



Next City Council Resolution: 2019-002 Next Ordinance: 1263

#### **DECLARATION OF POSTING**

I, Kathy Teixeira, City Clerk for the City of Oakdale, certify that I caused to be posted a copy of the City of Oakdale City Council Agenda for the Regular Meeting of Tuesday, January 22, 2019 at the City Council Chambers, 277 North Second Avenue, Oakdale, CA, 95361 on Thursday, January 17, 2019.

Dated: January 17, 2019 /s/Kathy Teixeira

Kathy Teixeira, CMC

City Clerk

AGENDA ITEM 5.1:

# Mayor's Office CITY OF OAKDALE



### A PROCLAMATION

by the Mayor of the City of Oakdale

# Honoring Oakdale Stampede Varsity Squad

WHEREAS, on behalf of the Oakdale City Council and all the citizens of our community, it

gives the Oakdale City Council a great deal of pleasure to express to all the members of the Oakdale Stampede Varsity Squad Football Team our sincere congratulations on defeating the Modesto Broncos 58-20 for the CenCal Youth

Football League Super Bowl; and,

WHEREAS, this has been an exciting, hard-fought and successful season for the Oakdale

Stampede Varsity Squad; and,

WHEREAS, the Oakdale Stampede Varsity Squad can proudly boast a record of an 8-1 record

for the 2018 season; and,

WHEREAS, special commendation is due the entire squad, to Head Coach Rowe and his staff,

and the team sponsors and players parents who have given generously of financial

and moral support; and,

WHEREAS, we are pleased to publicly commend the Oakdale Stampede Varsity Squad for

their fine efforts, their sportsmanship, inspired team play, and extend this token of

the affection and admiration with which they are regarded in this community.

NOW, THEREFORE, I, Mayor J.R. McCarty of the City of Oakdale, do hereby honor the Oakdale Stampede Varsity Squad for the success of their 2018 Season and achieving, once again, the CenCal Youth Football League Super Bowl trophy.

IN WITNESS WHEREOF, I have set my hand this 25th day of January, 2019.

J.R. McCarty, Mayor

#### **AGENDA ITEM 5.2:**

Presentation to City of Oakdale of Grant Reimbursement in the amount of \$3,500.00 for the purchase of a new "Cat Condo" at the Animal Control Shelter.

Presented by: Oakdale Shelter Pet Alliance (OSPA)



## City of Oakdale City Council Draft Regular Meeting Minutes

City Council Chambers 277 North Second Avenue Oakdale, California

Monday, January 7, 2019

7:00 PM

**City Council Chambers** 

#### 1. CALL TO ORDER:

Mayor Paul called the meeting to order at 7:00 p.m.

#### 2. COUNCIL/AGENCY MEMBERS PRESENT/ABSENT:

Present: Mayor McCarty

Council Member Bairos Council Member Chiara Council Member Murdoch Council Member Smith

Staff Present: City Manager Whitemyer

City Attorney Hallinan

Management Analyst Andersen

Police Chief Heller City Clerk Teixeira

#### 3. PLEDGE OF ALLEGIANCE:

Mayor McCarty asked the City Council and audience stand and observe a moment of silence for Officer Ronil Singh.

At the request of Mayor McCarty, Joseph Yakligian, Stanislaus County's 2018 Spelling Bee Champion led the pledge of allegiance.

#### 4. INVOCATION:

Deacon Major Mitchell, River Oak Grace Community Church provided the invocation.

#### 5. REPORT OUT OF CLOSED SESSION:

Mayor McCarty reported a special meeting was called to order at 6:30 p.m. The City Council met in closed session to discuss with legal counsel the following closed session agenda item:

4.1: CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation

Number of Potential Cases: 1

(Pursuant to Government Code Section 54956.9, Subsection b)

Mayor McCarty advised the City Council had provided direction to staff.



Monday, January 7, 2019

Next City Council Resolution: 2019-001 Next Ordinance: 1262

#### 6. PRESENTATIONS/ACKNOWLEDGEMENTS:

6.1: Presentation of Certificate of Recognition to Joseph Yakligian, 2018 Spelling Bee Champion Stanislaus County.

Mayor McCarty presented Joseph Yakligian with a Certificate of Recognition for his achievement in being named Stanislaus County's 2018 Spelling Bee Champion.

#### 7. ADDITIONS/DELETIONS:

Mayor McCarty asked whether there were any additions or deletions to the City Council agenda. City Manager Whitemyer advised there are none.

#### 8. PUBLIC COMMENTS:

Alice Garcia addressed the City Council requesting the City Council rescind sanctuary cities and that the City Council write letters to their congressmen and Governor Newsom stating opposition to SB 31 and SB 54 and a recall of sanctuary cities.

Robert Amaral addressed the City Council stating he echoes Ms. Garcia's comments.

Kathleen Westenberg stated she agrees with Ms. Garcia and hopes the City Council will take a position. Ms. Westenberg asked whether the City Council could tell if the item discussed is an internal or external litigation. City Attorney Hallinan responded it is a potentially external litigation matter.

Diane Muir addressed the City Council stating she believes all lives are important, not just police officers.

Derek Nichols, representing Stanislaus Consolidated Firefighters updated the City Council on recent firefighter activity.

#### 9. APPOINTMENT TO BOARDS AND COMMISSIONS:

None scheduled.

#### 10. CONSENT AGENDA:

Mayor McCarty asked are there any questions or requests to remove items from the Consent Agenda. No questions or requests to remove items from the Consent Agenda were requested.

#### <u>MOTION</u>

To approve the City of Oakdale City Council Consent Agenda Items 10.1 through 10.6 for January 7, 2019, as follows:

10.1: Approve the Joint City Council and Successor Agency for the Former Oakdale Community Redevelopment Agency Regular Meeting Minutes of December 17, 2018.



Monday, January 7, 2019

Next City Council Resolution: 2019-001 Next Ordinance: 1262

- 10.2: Receive and File the Warrant List for the period of December 12, 2018 to January 1, 2019.
- 10.3: By Motion, Waive all Readings of Ordinances and Resolutions, except by Title.
- 10.4: Approve by Minute Order, Oak Tree Removal Request on property located at 350 South Oak Avenue.
- 10.5: Approve by Minute Order, Oak Tree Removal Request on property located at 243 Meadowlark Lane (Unit #256).
- 10.6: Adopt Resolution 2019-001, a Resolution of the City of Oakdale City Council Authorizing Staff to Re-Route SR108 and SR120 traffic onto local streets for the 2019, 2020 and 2021 Chocolate Festivals.

Moved by Council Member Murdoch and seconded by Council Member Bairos and PASSED AND ADOPTED this 7th day of January 7, 2019, by the following vote:

AYES: COUNCIL MEMBERS: Bairos, Chiara, Murdoch, Smith and N	(5)
NOES: COUNCIL MEMBERS: None	(0)
ABSENT: COUNCIL MEMBERS: None	(0)
ABSTAINED: COUNCIL MEMBERS: None	(0)

Motion carried 5/0 by City Council roll call vote.

#### 11. PUBLIC HEARINGS:

11.1: Introducing and Waiving the First Reading of an Ordinance of the City of Oakdale, California, a City-Initiated Amendment to the Oakdale Municipal Code, Chapter 20 (also known as Code Text Amendment 2018-29) to consider amendments to the City of Oakdale's Municipal Code, Chapter 20 (Parks and Recreation) amending the hours of use for Valley View Park and Valley View Access Trail, which would close one-half hour after sunset until one-half hour before sunrise every day.

Mayor McCarty opened the public hearing at 7:14 p.m. requesting the staff report.

A PowerPoint Presentation was provided.

Management Analyst Andersen presented the staff report recommending that the City Council introduce and waive this City-Initiated Amendment to the Oakdale Municipal Code, Chapter 20(Parks and Recreation) also known as Code Text Amendment 2018-29 amending the hours of use for Valley View Park and Valley View Access Trail, which would close one-half hour after sunset until one-half hour before sunrise every day.

The time being 7:18 p.m. Mayor McCarty opened the public hearing to public testimony.



Monday, January 7, 2019

Next City Council Resolution: 2019-001 Next Ordinance: 1262

#### Public Testimony

Mike Hancock spoke in support of the amendment.

There being no further public testimony, Mayor McCarty closed the public hearing at 7:20 p.m.

#### **MOTION**

To introduce and waive the first reading of Ordinance 1263, an Ordinance of the City of Oakdale, California, a City-Initiated Amendment to the Oakdale Municipal Code, Chapter 20 (also known as Code Text Amendment 2018-29) to consider amendments to the City of Oakdale's Municipal Code, Chapter 20 (Parks and Recreation) amending the hours of use for Valley View Park and Valley View Access Trail, which would close one-half hour after sunset until one-half hour before sunrise every day.

Moved by Council Member Bairos and seconded by Council Member Smith and PASSED AND ADOPTED this 7th day of January 7, 2019, by the following vote:

AYES: COUNCIL MEMBERS: Bairos, Chiara, Murdoch, Smith and McCarty (5)
NOES: COUNCIL MEMBERS: None (0)
ABSENT: COUNCIL MEMBERS: None (0)
ABSTAINED: COUNCIL MEMBERS: None (0)

Motion carried 5/0 by City Council roll call vote.

#### 12. STAFF REPORTS:

City Manager Whitemyer advised he will be putting together a draft schedule for a calendar for workshops overviewing each of the City departments with the City Council towards the end of January and first of February.

#### 13. CITY MANAGER'S REPORT:

City Manager Whitemyer advised the City Council he had nothing further.

#### 14. CITY COUNCIL REPORT:

Mayor McCarty encouraged everyone to attend the Law Enforcement Appreciation Day luncheon in support of our local police officers on Wednesday, January 9, 2018 at 12:00 p.m. at the Gene Bianchi Community Center, advising tickets may be purchased from the Chamber of Commerce. On January 18, 2018 the Chamber of Commerce's 73<sup>rd</sup> Annual Awards Dinner will be held at the Gene Bianchi Community Center from 6:00 to 9:00 p.m.; tickets are available at the Chamber of Commerce office.



Monday, January 7, 2019

Next City Council Resolution: 2019-001	Next Ordinance: 1262
--	----------------------

15.	ADJOURNMENT:			
There being no further business, Mayor McCarty adjourned the meeting at 7:43 p.m.				
	ATTEST:	APPROVED:		
	Kathy Teixeira, CMC City Clerk	J.R. McCarty Mayor		

## AGENDA ITEM 9.2: WARRANT LIST



City of Oakdale, CA

**By Vendor Name** Payment Dates 01/02/2019 - 01/16/2019

Post Date	Payable Number	Vendor Name	Payment Number	Account Number	Description (Item)	Amount
Vendor: 5555555 - *	FINITENDINE 142/F	FINIVENDINE	4.425.67	744 7240 427004	DUDGUAGE DEIAAD	224.04
12/05/2018	FINKENBINE, J 12/5.	FINKENBINE, J	142567	744-7340-427004	PURCHASE REIMB	234.04
12/27/2018	GARDNER, C	GARDNER, C	142569	110-2110-427022	PURCHASE REIMBURSEMENT	50.01
Vendor: 9999999 - *					Vendor 5555555 - * Total:	284.05
10/12/2018	4633	CLASSIC TOW	142570	110-2130-427023	TOWED VEHICLE	55
10/12/2018	4634	CLASSIC TOW	142570	110-2130-427023	TOWED VEHICLE	55
11/27/2018	INV00245	CARNES, KENNETH/DONNA	142572	120-203-0000	PERMIT REFUND 2018-325 OV	436
12/04/2018	201718175	DEPT OF SUBSTANCE CON	142565	657-4170-425003	EPA ID MANIFEST FEES	357.5
12/05/2018	F18-230-ZOAK	RIO HONDA COLLEGE	142568	110-2110-416003	FTO UPDATE COURSE	60
12/19/2018	OAKDALE ROTARY	OAKDALE ROTARY	142571	110-1910-410005	LAW ENFORCEMENT APPRECI	120
01/01/2019	OAKDALE SUNRISE ROTARY	OAKDALE SUNRISE RO		110-1310-427000	MEMBERSHIP DUES	80
01/01/2013	CARDALE SOUNISE NOTART	OARDALE SONNISE IN	J 142300	110-1120-410003	Vendor 9999999 - * Total:	1163.5
Vendor: 727 - A SIMPLE SOL	UTION				vendor 3333335 - Total.	1103.5
01/01/2019	11077	A SIMPLE SOLUTION	142573	622-4152-425003	AFTER HOURS SERVICE	59.97
01/01/2019	11077	A SIMPLE SOLUTION	142573	645-4160-425003	AFTER HOURS SERVICE	59.96
01, 01, 2013	11077	7.5 22 3323 7.3.1	1.1070	0.0 .100 .2000	Vendor 727 - A SIMPLE SOLUTION Total:	119.93
Vendor: 1445 - AIRMERGEN	ICY					
12/07/2018	6631.	AIRMERGENCY	142564	117-7440-424002	HVAC SERVICES	185
12/11/2018	6627.	AIRMERGENCY	142564	110-4120-441005	HVAC SERVICES	2550
12/20/2018	A6638.	AIRMERGENCY	142564	657-4170-424002	HVAC SERVICES	55
					Vendor 1445 - AIRMERGENCY Total:	2790
Vendor: 1469 - ALPHA ANAI	LYTICAL LABORATORIES INC.					
12/24/2018	8123947-SFL	ALPHA ANALYTICAL LABORA	T(142574	622-4151-425003	ROUTINE TESTING	41
					Vendor 1469 - ALPHA ANALYTICAL LABORATORIES INC. Total:	41
Vendor: 01089 - ANDREWS	ROOFING					
12/16/2018	12/16/18	ANDREWS ROOFING	142575	117-7470-424001	ROOF REPAIR YOUTH BLDG	2200
					Vendor 01089 - ANDREWS ROOFING Total:	2200
Vendor: 280 - ARC						
11/19/2018	2032884	ARC	142576	119-4110-425003	CONTRACT SERVICES	364.71
					Vendor 280 - ARC Total:	364.71
Vendor: 942 - AT&T						
12/20/2018	DEC. 2018 2	AT&T	142577	110-2110-420003	9391053224	101.19
12/20/2018	DEC. 2018 2	AT&T	142577	110-2110-420003	9391053231	109.77
12/20/2018	DEC. 2018 2	AT&T	142577	110-2110-420003	9391053230	109.77
12/20/2018	DEC. 2018 2	AT&T	142577	110-2110-420003	9391053225	252.85
					Vendor 942 - AT&T Total:	573.58
Vendor: 352 - AXON ENTERI	•					
08/28/2018	SI-1549794	AXON ENTERPRISE, INC.	142578	110-2110-425003	MAINTENANCE CONTRACT	12111.56
10/31/2018	SI-1559430	AXON ENTERPRISE, INC.	142578	110-2110-425003	ANNUAL LICENSE	2395.58
					Vendor 352 - AXON ENTERPRISE. INC. Total:	14507.14
Vendor: 01084 - B.T. MANC	INI CO, INC.					

OAKDALE CALIFORNIA

City of Oakdale, CA

By Vendor Name Payment Dates 01/02/2019 - 01/16/2019

Post Date	Payable Number	Vendor Name	Payment Number	Account Number	Description (Item)	Amount
10/19/2018	0122187-IN	B.T. MANCINI CO, INC.	142579	117-7460-424001	COMMUNITY CENTER	3142
Vendor: 1503 - BATTERY SYS	CTEMS INC				Vendor 01084 - B.T. MANCINI CO, INC. Total:	3142
12/04/2018	4708619	BATTERY SYSTEMS INC.	142580	110-4140-424003	MISC. BATTERIES	210.23
,,					Vendor 1503 - BATTERY SYSTEMS INC. Total:	210.23
Vendor: 1361 - CALIFORNIA	STATE DISBURSEMENT UNIT					
01/03/2019	INV00244	CALIFORNIA STATE DISBURSE	EI 142633	110-219-1900	GARNISHMENT CHILD SUPPOI	103.84
01/11/2019	INV00252	CALIFORNIA STATE DISBURSE	1142633	110-219-1900	GARNISHMENT CHILD SUPPOI	355.31
					Vendor 1361 - CALIFORNIA STATE DISBURSEMENT UNIT Total:	459.15
Vendor: 01028 - CAROLLO E	NGINEERS					
12/06/2018	0172511	CAROLLO ENGINEERS	142581	621-4159-442001	CAROLLO ENGINEERS - SEWEF	122.49
					Vendor 01028 - CAROLLO ENGINEERS Total:	122.49
Vendor: 896 - CENTRAL SAN	ITARY SUPPLY					
12/07/2018	934580	CENTRAL SANITARY SUPPLY	142582	110-7413-427002	CAN LINERS	33.17
12/07/2018	934580	CENTRAL SANITARY SUPPLY	142582	117-7440-427002	CAN LINERS	33.16
12/07/2018	934580	CENTRAL SANITARY SUPPLY	142582	117-7460-427002	CAN LINERS	33.16
12/11/2018	935233	CENTRAL SANITARY SUPPLY	142582	110-7413-427002	JANITORIAL SUPPLIES	5.96
12/21/2018	938006	CENTRAL SANITARY SUPPLY	142582	110-7413-427002	JANITORIAL SUPPLIES	584.59
12/21/2018	938006	CENTRAL SANITARY SUPPLY	142582	117-7440-427002	JANITORIAL SUPPLIES	584.59
12/21/2018	938006	CENTRAL SANITARY SUPPLY	142582	117-7460-427002	JANITORIAL SUPPLIES	584.59
					Vendor 896 - CENTRAL SANITARY SUPPLY Total:	1859.22
Vendor: 1577 - CINTAS CORI						
12/21/2018	922735158	CINTAS CORPORATION	142583	110-4120-425016	UNIFORM SERVICES	52.59
12/21/2018	922735158	CINTAS CORPORATION	142583	110-4140-425016	UNIFORM SERVICES	78.61
12/21/2018	922735158	CINTAS CORPORATION	142583	110-7413-425016	UNIFORM SERVICES	26.5
12/21/2018	922735158	CINTAS CORPORATION	142583	120-3130-425016	UNIFORM SERVICES	6.05
12/21/2018	922735158	CINTAS CORPORATION	142583	622-4152-425016	UNIFORM SERVICES	53.49
12/21/2018	922735158	CINTAS CORPORATION	142583	645-4160-425016	UNIFORM SERVICES	65.65
12/21/2018	922735160	CINTAS CORPORATION	142583	622-4151-425016	UNIFORM SERVICES	76.66
					Vendor 1577 - CINTAS CORPORATION Total:	359.55
Vendor: 346 - CITY OF OAKD						
01/11/2019	INV00246	CITY OF OAKDALE CITYHALL	A 10095	110-219-0800	CITY OF OAKDALE CITYHALL A	41
					Vendor 346 - CITY OF OAKDALE CITYHALL ASSN Total:	41
Vendor: 1507 - CITY OF OAK		CITY OF CAKDALE FOA ACCOU	140006	440 240 0200	CITY OF CAMPAIF FOA ACCOU	166.21
01/11/2019	INV00250	CITY OF OAKDALE FSA ACCOU		110-219-0200	CITY OF OAKDALE FSA ACCOU	166.31
01/11/2019	INV00251	CITY OF OAKDALE FSA ACCO	J 10096	512-1910-374120	CITY OF OAKDALE FSA ACCOU	543.88
Vandari 10E0 COLONIAL DI	DOCESSING CENTER				Vendor 1507 - CITY OF OAKDALE FSA ACCOUNT Total:	710.19
Vendor: 1059 - COLONIAL PF 01/11/2019	INV00249	COLONIAL PROCESSING CEN	TI112624	110-219-1700	COLONIAL LIFE	27.41
01/11/2019	11N V UUZ43	COLONIAL PROCESSING CEN	11142034	110-219-1700	Vendor 1059 - COLONIAL PROCESSING CENTER Total:	27.41
Vendor: 1199 - COMCAST					AGUINOL TO22 - COFOMINE LEOCESSING CEMIEK LOCAL:	27.41
12/14/2018	0334925 12/14	COMCAST	142584	110-7210-425003	COMMUNITY PARK WIFI	176.42
12, 1 1, 2010	333 1323 12/ 17	33110/101	1.2501	110 ,210 725005		170.72

City of Oakdale, CA

**By Vendor Name** Payment Dates 01/02/2019 - 01/16/2019

Post Date	Payable Number	Vendor Name	Payment Number	Account Number	Description (Item)	Amount
					Vendor 1199 - COMCAST Total:	176.42
Vendor: 01083 - CRYOBLAS		ODVODI A STEDS	4.40505	447 7460 405000	ODGG STOVE DEED OF SAMULO	2222
12/24/2018	12/24/18	CRYOBLASTERS	142585	117-7460-425003	GBCC STOVE DEEP CLEANING	3300
Vandam 1127 DERT OF III	CTICE				Vendor 01083 - CRYOBLASTERS Total:	3300
Vendor: 1127 - DEPT OF JU		DEDT OF ILICTICE	142506	110 2110 425002	CLETC PULLING	1076 00
10/25/2018	335010	DEPT OF JUSTICE	142586	110-2110-425003	CLETS BILLING  Vendor 1127 - DEPT OF JUSTICE Total:	1876.98 1876.98
Vendor: 1235 - EXPRESS SE	DVICES INC				vendor 1127 - DEPT OF JOSTICE Total:	1876.98
11/28/2018	21559348	EXPRESS SERVICES, INC.	142587	110-7210-410013	TEMP SERVICES	2512.26
12/05/2018	21594934	EXPRESS SERVICES, INC.	142587	110-7210-410013	TEMP SERVICES TEMP SERVICES	2512.26
12/03/2018	21334334	EXPRESS SERVICES, INC.	142367	110-7210-410013	Vendor 1235 - EXPRESS SERVICES, INC. Total:	4629.78
Vendor: 213 - FAMILY VETE	ERINARY CARE OF OAKDALE				vendor 1255 - EXPRESS SERVICES, INC. Total.	4023.78
10/15/2018	653227	FAMILY VETERINARY CARE	OF 142588	110-2160-425003	ANIMAL SERVICES	30.36
10/15/2018	653227	FAMILY VETERINARY CARE		110-2161-425003	ANIMAL SERVICES	30.35
10/18/2018	653594	FAMILY VETERINARY CARE		110-2160-425003	ANIMAL SERVICES	350.38
10/18/2018	653594	FAMILY VETERINARY CARE		110-2161-425003	ANIMAL SERVICES	350.37
10/18/2018	653594	FAMILY VETERINARY CARE		742-2160-425003	ANIMAL SERVICES	765
10/22/2018	653943	FAMILY VETERINARY CARE		110-2160-425003	ANIMAL SERVICES	3.75
10/22/2018	653943	FAMILY VETERINARY CARE		110-2161-425003	ANIMAL SERVICES	3.75
10/23/2018	654082	FAMILY VETERINARY CARE	OF 142588	110-2160-425003	ANIMAL SERVICES	162.48
10/23/2018	654082	FAMILY VETERINARY CARE	OF 142588	110-2161-425003	ANIMAL SERVICES	162.48
10/23/2018	654138	FAMILY VETERINARY CARE	OF 142588	110-2160-425003	ANIMAL SERVICES	31.27
10/23/2018	654138	FAMILY VETERINARY CARE	OF 142588	110-2161-425003	ANIMAL SERVICES	31.27
10/23/2018	654138	FAMILY VETERINARY CARE	OF 142588	742-2160-425003	ANIMAL SERVICES	45
10/25/2018	654244	FAMILY VETERINARY CARE	OF 142588	110-2160-425003	ANIMAL SERVICES	227.14
10/25/2018	654244	FAMILY VETERINARY CARE	OF 142588	110-2161-425003	ANIMAL SERVICES	227.13
10/25/2018	654244	FAMILY VETERINARY CARE	OF 142588	742-2160-425003	ANIMAL SERVICES	270
10/26/2018	654505	FAMILY VETERINARY CARE	OF 142588	110-2160-425003	ANIMAL SERVICES	3.75
10/26/2018	654505	FAMILY VETERINARY CARE	OF 142588	110-2161-425003	ANIMAL SERVICES	3.75
11/01/2018	655017	FAMILY VETERINARY CARE	OF 142588	110-2160-425003	ANIMAL SERVICES	29.04
11/01/2018	655017	FAMILY VETERINARY CARE	OF 142588	110-2161-425003	ANIMAL SERVICES	29.04
11/01/2018	655017	FAMILY VETERINARY CARE	OF 142588	742-2160-425003	ANIMAL SERVICES	45
11/05/2018	655217	FAMILY VETERINARY CARE	OF 142588	110-2160-425003	ANIMAL SERVICES	365.5
11/05/2018	655217	FAMILY VETERINARY CARE		110-2161-425003	ANIMAL SERVICES	365.5
11/08/2018	655546	FAMILY VETERINARY CARE	OF 142588	110-2160-425003	ANIMAL SERVICES	40.38
11/08/2018	655546	FAMILY VETERINARY CARE	OF 142588	110-2161-425003	ANIMAL SERVICES	40.38
11/08/2018	655546	FAMILY VETERINARY CARE	OF 142588	742-2160-425003	ANIMAL SERVICES	155
11/13/2018	655979	FAMILY VETERINARY CARE		110-2160-425003	ANIMAL SERVICES	122.08
11/13/2018	655979	FAMILY VETERINARY CARE		110-2161-425003	ANIMAL SERVICES	122.07
11/15/2018	656214	FAMILY VETERINARY CARE		110-2160-425003	ANIMAL SERVICES	57.87
11/15/2018	656214	FAMILY VETERINARY CARE		110-2161-425003	ANIMAL SERVICES	57.87
11/15/2018	656214	FAMILY VETERINARY CARE	UF 142588	742-2160-425003	ANIMAL SERVICES	180

City of Oakdale, CA

**By Vendor Name** Payment Dates 01/02/2019 - 01/16/2019

Post Date	Payable Number	Vendor Name	Payment Number	Account Number	Description (Item)	Amount
11/27/2018	657098	FAMILY VETERINARY CA		110-2160-425003	ANIMAL SERVICES	70.25
11/27/2018	657098	FAMILY VETERINARY CA		110-2161-425003	ANIMAL SERVICES	70.24
11/30/2018	657295	FAMILY VETERINARY CA		110-2160-425003	ANIMAL SERVICES	52.83
11/30/2018	657295	FAMILY VETERINARY CA		110-2161-425003	ANIMAL SERVICES	52.82
11/30/2018	657295	FAMILY VETERINARY CA		742-2160-425003	ANIMAL SERVICES	255
12/01/2018	657549	FAMILY VETERINARY CA		110-2160-425003	ANIMAL SERVICES	18.75
12/01/2018	657549	FAMILY VETERINARY C		110-2161-425003	ANIMAL SERVICES	18.75
12/04/2018	657810	FAMILY VETERINARY C		110-2160-425003	ANIMAL SERVICES	52.5
12/04/2018	657810	FAMILY VETERINARY C		110-2161-425003	ANIMAL SERVICES	52.5
12/06/2018	657990	FAMILY VETERINARY C		110-2160-425003	ANIMAL SERVICES	38.38
12/06/2018	657990	FAMILY VETERINARY C		110-2161-425003	ANIMAL SERVICES	38.38
12/06/2018	657990	FAMILY VETERINARY C	ARE OF 142588	742-2160-425003	ANIMAL SERVICES	120
					Vendor 213 - FAMILY VETERINARY CARE OF OAKDALE Total:	5148.36
Vendor: 85 - FAR WES						
10/12/2018	91108	FAR WEST LABORATOR	RIES 142590	622-4151-425003	ROUTINE TESTING	740
					Vendor 85 - FAR WEST LABORATORIES Total:	740
Vendor: 01088 - FORE	NSIC LOGIC					
11/30/2018	1085	FORENSIC LOGIC	142591	110-2110-425003	COPLINK ANNUAL MAINTENA	2704
					Vendor 01088 - FORENSIC LOGIC Total:	2704
Vendor: 92 - FRANCHI	SE TAX BOARD					
01/11/2019	INV00253	FRANCHISE TAX BOARD	142635	110-219-1900	GARNISHMENT - FTB	100
					Vendor 92 - FRANCHISE TAX BOARD Total:	100
Vendor: 95 - GEORGE	REED INC.					
10/23/2018	100164764	GEORGE REED INC.	142592	110-4140-427006	MISC. SUPPLIES	151.28
					Vendor 95 - GEORGE REED INC. Total:	151.28
	ANS PRINTING COMPANY					
11/28/2018	75869	GOWANS PRINTING CO	MPAN 142593	120-3130-427006	BUSINESS CARDS	156.42
					Vendor 01059 - GOWANS PRINTING COMPANY Total:	156.42
Vendor: 01042 - INTER	RWEST CONSULTING GROUP					
11/15/2018	45179	INTERWEST CONSULTII	NG GRC 142594	720-3110-425003	PROFESSIONAL SERVICES	1657.5
12/19/2018	45916	INTERWEST CONSULTII	NG GRC 142594	720-3110-425003	PROFESSIONAL SERVICES	455
12/20/2018	45995	INTERWEST CONSULTII	NG GRC 142594	720-3110-425003	PROFESSIONAL SERVICES	4222.5
					Vendor 01042 - INTERWEST CONSULTING GROUP Total:	6335
Vendor: 1437 - J.B. AN	IDERSON					
12/01/2018	120118GPS	J.B. ANDERSON	142595	120-3110-410013	PLANNING SERVICES	5962.5
12/01/2018	120118GPS	J.B. ANDERSON	142595	720-3110-425003	PLANNING SERVICES	110
12/01/2018	120118GPS	J.B. ANDERSON	142595	720-3110-425003	PLANNING SERVICES	1050
12/01/2018	120118GPS	J.B. ANDERSON	142595	720-3110-425003	PLANNING SERVICES	120
12/01/2018	120118GPS	J.B. ANDERSON	142595	720-3110-425003	PLANNING SERVICES	8824.95
01/01/2019	010119GPS	J.B. ANDERSON	142595	120-3110-410013	PLANNING SERVICES	4875
01/01/2019	010119GPS	J.B. ANDERSON	142595	720-3110-425003	PLANNING SERVICES	1997
01/01/2019	010119GPS	J.B. ANDERSON	142595	720-3110-425003	PLANNING SERVICES	1920

OAKDALE CALIFORNIA

City of Oakdale, CA

By Vendor Name
Payment Dates 01/02/2019 - 01/16/2019

Post Date	Payable Number	Vendor Name	Payment Number	Account Number	Description (Item)	Amount
01/01/2019	010119GPS	J.B. ANDERSON	142595	720-3110-425003	PLANNING SERVICES	1210
01/01/2019	010119GPS	J.B. ANDERSON	142595	720-3110-425003	PLANNING SERVICES	110
					Vendor 1437 - J.B. ANDERSON Total:	26179.45
Vendor: 01064 - JOAQUIN I						
12/27/2018	1742.	JOAQUIN ROOFING CO	142596	540-1910-442001	BALANCE DUE CC PROJECT	16362.9
					Vendor 01064 - JOAQUIN ROOFING CO Total:	16362.9
Vendor: 1526 - LOCAL GOV						
03/13/2018	100116	LOCAL GOVERNMENT COMM	/II142597	110-1910-416005	ANNUAL MEMBERSHIP	580
					Vendor 1526 - LOCAL GOVERNMENT COMMISSION Total:	580
Vendor: 01020 - McINTYRE						
01/02/2019	DECEMBER 2018	McINTYRE, MARY JEAN	142598	118-7340-425003	INSTRUCTOR PAYMENT	56
Variation 450, MACD ENGINE	FRING ING				Vendor 01020 - McINTYRE, MARY JEAN Total:	56
Vendor: 158 - MCR ENGINE		MCD ENCINEEDING INC	142500	242 7210 442001	DO INICDEACE #3	1500
10/31/2018	13774	MCR ENGINEERING INC.	142599	343-7219-442001	PO INCREASE #2	1500 990
10/31/2018	13776 13777	MCR ENGINEERING INC. MCR ENGINEERING INC.	142599 142599	222-4149-442001	MCR - H ST. IMPROVEMENTS THIRD AVE. RECON E TO F STR	330
10/31/2018 10/31/2018	13778	MCR ENGINEERING INC.	142599	215-4149-442001 221-4149-442001	ENGINEERING SERVICES	1020
10/31/2018	13799	MCR ENGINEERING INC.	142599	120-3110-425003	ENGINEERING SERVICES  ENGINEERING SERVICES	220
10/31/2018	13800	MCR ENGINEERING INC.	142599	720-3110-425003	ENGINEERING SERVICES  ENGINEERING SERVICES	550
10/31/2018	13802	MCR ENGINEERING INC.	142599	720-3110-425003	ENGINEERING SERVICES  ENGINEERING SERVICES	660
10/31/2018	13810	MCR ENGINEERING INC.	142599	720-3110-425003	ENGINEERING SERVICES  ENGINEERING SERVICES	500
10/31/2018	13811	MCR ENGINEERING INC.	142599	720-3110-425003	ENGINEERING SERVICES  ENGINEERING SERVICES	220
10/31/2018	13812	MCR ENGINEERING INC.	142599	720-3110-425003	ENGINEERING SERVICES	550
10/31/2018	13813	MCR ENGINEERING INC.	142599	119-4110-425003	CHANGE ORDER	1750
11/30/2018	13818	MCR ENGINEERING INC.	142599	621-4159-442001	ENGINEERING SERVICES	900
11/30/2018	13823	MCR ENGINEERING INC.	142599	621-4159-442001	MCR - WWTP DRYING BED RE	894.2
11/30/2018	13843	MCR ENGINEERING INC.	142599	120-3110-425003	ENGINEERING SERVICES	330
11/30/2018	13844	MCR ENGINEERING INC.	142599	120-3110-425003	ENGINEERING SERVICES	550
11/30/2018	13846	MCR ENGINEERING INC.	142599	720-3110-425003	ENGINEERING SERVICES	110
11/30/2018	13847	MCR ENGINEERING INC.	142599	720-3110-425003	ENGINEERING SERVICES	660
,,					Vendor 158 - MCR ENGINEERING INC. Total:	11734.2
Vendor: 1504 - METLIFE - G	ROUP BENEFITS					
12/14/2018	KM05931316 12/14	METLIFE - GROUP BENEFITS	142600	110-219-1104	BENEFITS	941.55
•	•				Vendor 1504 - METLIFE - GROUP BENEFITS Total:	941.55
Vendor: 1506 - MICHAEL W	HEELER CONSTRUCTION					
12/20/2018	1634	MICHAEL WHEELER CONSTR	U 142601	644-4169-442001	WEST AVE. PROJECT	37995.13
					Vendor 1506 - MICHAEL WHEELER CONSTRUCTION Total:	37995.13
Vendor: 173 - MUNICIPAL I	MAINTENANCE EQUIPMENT					
10/08/2018	0131909-IN	MUNICIPAL MAINTENANCE I	E(142602	622-4152-424003	VEHICLE MAINTENANCE	2891.37
					Vendor 173 - MUNICIPAL MAINTENANCE EQUIPMENT Total:	2891.37
Vendor: 686 - NATIONAL M	IETER & AUTOMATION					
12/19/2018	S1108948.001	NATIONAL METER & AUTON	IA 142603	645-4160-427006	METER BODY W/CONNECTOR	983.53
					_	

OAKDALE CALIFORNIA

City of Oakdale, CA

By Vendor Name

Payment Dates	01/02/2019 -	01/16/2019
---------------	--------------	------------

Post Date	Payable Number	Vendor Name	Payment Number	Account Number	Description (Item)	Amount
Vendor: 01015 - NORTH	STAD CHEMICAL				Vendor 686 - NATIONAL METER & AUTOMATION Total:	983.53
12/26/2018	136966	NORTHSTAR CHEMICAL	142604	117-7430-427007	POOL MAINTENANCE	238.79
01/04/2019	136967	NORTHSTAR CHEMICAL	142604	117-7430-427007	POOL MAINTENANCE	696.46
01/04/2013	130307	NORTHSTAR CHEWICAL	142004	117-7430-427007	Vendor 01015 - NORTHSTAR CHEMICAL Total:	935.25
Vendor: 198 - OAKDALF	EMPLOYEES ASSOCIATION				Vehicol 01013 - NORTHSTAR CHEMICAL Total.	333.23
01/11/2019	INV00248	OAKDALE EMPLOYEES ASSO	CI10097	110-219-0800	OAKDALE EMPLOYEES ASSOCI	60
01/11/2015		07 III 27 I 20 1 20 7 1000	0.10037	110 113 0000	Vendor 198 - OAKDALE EMPLOYEES ASSOCIATION Total:	60
Vendor: 206 - OAKDALE	LEADER					
11/14/2018	230709	OAKDALE LEADER	142607	120-3110-425011	PUBLIC HEARING	120
11/26/2018	230622	OAKDALE LEADER	142605	110-7413-425003	EMPLOYMENT AD	124
12/05/2018	231690	OAKDALE LEADER	142606	120-3110-425011	ADMIN HEARING	100
					Vendor 206 - OAKDALE LEADER Total:	344
Vendor: 208 - OAKDALE	POLICE OFFICERS ASSOCIATION	N				
01/11/2019	INV00247	OAKDALE POLICE OFFICERS	A\$10099	110-219-0800	ASSOCIATION DUES	625
					Vendor 208 - OAKDALE POLICE OFFICERS ASSOCIATION Total:	625
Vendor: 209 - OAKDALE	POLICE OFFICERS ASSOCIATION	N				
01/11/2019	INV00254	OAKDALE POLICE OFFICERS	A\$10098	110-219-0900	OAKDALE PD LTD	546
					Vendor 209 - OAKDALE POLICE OFFICERS ASSOCIATION Total:	546
Vendor: 217 - ON STAR	PEST CONTROL					
12/04/2018	126574	ON STAR PEST CONTROL	142608	117-7460-425003	CONTRACT SERVICES	87
12/04/2018	126606	ON STAR PEST CONTROL	142608	117-7460-425003	CONTRACT SERVICES	75
					Vendor 217 - ON STAR PEST CONTROL Total:	162
Vendor: 219 - OPERATIN	IG ENGINEERS LOCAL #3					
01/11/2019	INV00255	OPERATING ENGINEERS LOC	CA 142636	110-219-0800	UNION DUES - OAKDALE POLIC	840
01/11/2019	INV00256	OPERATING ENGINEERS LOC	CA 142636	110-219-0800	UNION DUES - OAKDALE MISC	837
					Vendor 219 - OPERATING ENGINEERS LOCAL #3 Total:	1677
Vendor: 223 - P&L CONC	CRETE PRODUCTS					
12/21/2018	199312	P&L CONCRETE PRODUCTS	142609	110-7210-427006	CONCRETE	178.62
					Vendor 223 - P&L CONCRETE PRODUCTS Total:	178.62
Vendor: 226 - PG&E						
12/19/2018	DEC. 2018 1	PG&E	142610	110-1910-420001	18246929329	3246.32
12/19/2018	DEC. 2018 1	PG&E	142610	110-1910-420002	18246929329	609.94
12/19/2018	DEC. 2018 1	PG&E	142610	110-2160-420001	18246929329	2104.51
12/19/2018	DEC. 2018 1	PG&E	142610	110-7210-420001	18246929329	153.11
12/19/2018	DEC. 2018 1	PG&E	142610	117-7430-420001	12937367741	1124.47
12/19/2018	DEC. 2018 1	PG&E	142610	117-7430-420002	12937367741	73.05
12/19/2018	DEC. 2018 1	PG&E	142610	117-7460-420001	71493181177	2377.68
12/19/2018	DEC. 2018 1	PG&E	142610	117-7470-420001	63063551012	81.71
12/19/2018	DEC. 2018 1	PG&E	142610	119-4110-420001	07228975343	178.03
12/19/2018	DEC. 2018 1	PG&E	142610	119-4110-420002	07228975343	41.8
12/19/2018	DEC. 2018 1	PG&E	142610	285-6220-420001	98085099004	498.98

City of Oakdale, CA

By Vendor Name
Payment Dates 01/02/2019 - 01/16/2019

Post Date	Payable Number	Vendor Name	Payment Number	Account Number	Description (Item)	Amount
12/19/2018	DEC. 2018 1	PG&E	142610	285-6220-420001	16364492971	650.03
12/19/2018	DEC. 2018 1	PG&E	142610	286-6230-420001	98085099004	23.51
12/19/2018	DEC. 2018 1	PG&E	142610	288-6241-420001	29646608462	29.91
12/19/2018	DEC. 2018 1	PG&E	142610	288-6242-420001	79258195720	9.86
12/19/2018	DEC. 2018 1	PG&E	142610	622-4150-420001	45427294660	1111.43
12/19/2018	DEC. 2018 1	PG&E	142610	622-4152-420001	07228975343	439.66
12/19/2018	DEC. 2018 1	PG&E	142610	645-4160-420001	07228975343	439.66
12/19/2018	DEC. 2018 1	PG&E	142610	657-4170-420001	86502703126	212.35
12/19/2018	DEC. 2018 1	PG&E	142610	657-4170-420001	07028519473	356.59
12/19/2018	DEC. 2018 1	PG&E	142610	657-4170-420001	44024983676	49.49
12/28/2018	DEC 2018	PG&E	142610	110-4142-420001	58748645171	13756.54
12/28/2018	DEC 2018	PG&E	142610	110-7210-420001	02411052901	60.64
12/28/2018	DEC 2018	PG&E	142610	110-7210-420001	56060120856	12.2
12/28/2018	DEC 2018	PG&E	142610	110-7210-420001	25332532271	79.46
12/28/2018	DEC 2018	PG&E	142610	110-7210-420001	63695829133	617.72
12/28/2018	DEC 2018	PG&E	142610	622-4150-420001	44172864934	87.66
					Vendor 226 - PG&E Total:	28426.31
Vendor: 1475 - QPCS LLC						
10/23/2018	16480	QPCS LLC	142611	540-1910-425003	PVS SYSTEM	9094.48
					Vendor 1475 - QPCS LLC Total:	9094.48
Vendor: 01086 - QUINZO	N, PASSEY & ASSOCIATES, LL	.c.				
12/21/2018	473	QUINZON, PASSEY & AS	SSOCIA 142612	622-4151-427006	WASHDOWN HYDRANT AND S	2621.29
					Vendor 01086 - QUINZON, PASSEY & ASSOCIATES, LLC. Total:	2621.29
Vendor: 1429 - R & B CO	MPANY					
10/15/2018	S1787742.001	R & B COMPANY	142613	645-4160-427006	WATER DEPT. SUPPLIES	92.77
11/26/2018	\$1799799.001	R & B COMPANY	142613	645-4160-427006	WATER DEPT. SUPPLIES	943.83
11/27/2018	\$1800082.001	R & B COMPANY	142613	645-4160-427006	WATER DEPT. SUPPLIES	1660.56
11/27/2018	S1800211.001	R & B COMPANY	142613	645-4160-427006	WATER DEPT. SUPPLIES	932.08
11/29/2018	\$1800498.001	R & B COMPANY	142613	645-4160-427006	WATER DEPT. SUPPLIES	325.13
12/06/2018	S1802558.001	R & B COMPANY	142613	645-4160-427006	WATER DEPT. SUPPLIES	114.75
					Vendor 1429 - R & B COMPANY Total:	4069.12
Vendor: 1009 - REXEL- U	SA, INC.					
09/11/2018	S122386490.001	REXEL- USA, INC.	142614	622-4151-425003	PRODUCT SUPPORT	882.17
					Vendor 1009 - REXEL- USA, INC. Total:	882.17
Vendor: 01087 - RIVER C	AK VETERINARY HOSPITAL, I	NC.				
10/26/2018	446776	RIVER OAK VETERINARY	′ HOSP 142615	110-2160-425003	ANIMAL SERVICES	82.5
10/26/2018	446776	RIVER OAK VETERINARY	' HOSP 142615	110-2161-425003	ANIMAL SERVICES	82.5
10/26/2018	446776	RIVER OAK VETERINARY	' HOSP 142615	742-2160-425003	ANIMAL SERVICES	135
10/31/2018	446961	RIVER OAK VETERINARY	' HOSP 142615	110-2160-425003	ANIMAL SERVICES	200.68
10/31/2018	446961	RIVER OAK VETERINARY	′ HOSP 142615	110-2161-425003	ANIMAL SERVICES	200.68
10/31/2018	446961	RIVER OAK VETERINARY	' HOSP 142615	742-2160-425003	ANIMAL SERVICES	45
10/31/2018	446962	RIVER OAK VETERINARY	' HOSP 142615	110-2160-425003	ANIMAL SERVICES	308.86

City of Oakdale, CA

By Vendor Name Payment Dates 01/02/2019 - 01/16/2019

Post Date	Payable Number	Vendor Name	Payment Number	Account Number	Description (Item)	Amount
10/31/2018	446962	RIVER OAK VETERINARY HOS	P142615	110-2161-425003	ANIMAL SERVICES	308.86
Vandam 255 CASS TUTE OF	MODECTO			Vend	for 01087 - RIVER OAK VETERINARY HOSPITAL, INC. Total:	1364.08
Vendor: 255 - SAFE-T-LITE OF 12/27/2018	353225	SAFE-T-LITE OF MODESTO	142616	645-4160-427006	MISC. SUPPLIES	66.28
12/2//2018	333223	SALE-1-EITE OF MODESTO	142010	043-4100-427000	Vendor 255 - SAFE-T-LITE OF MODESTO Total:	66.28
Vendor: 261 - SEEGER'S PRIN	ITING				Vendor 233 - SAFE-1-LITE OF MODESTO Total.	00.28
12/26/2018	0130222-IN	SEEGER'S PRINTING	142617	118-7340-425014	SC NEWSLETTER	212.51
12, 20, 2010	0100222		1.201/	110 / 0 / 0 / 12001 /	Vendor 261 - SEEGER'S PRINTING Total:	212.51
Vendor: 1182 - SOUTHERN CO	OUNTIES FUELS					
12/04/2018	1320658-IN	SOUTHERN COUNTIES FUELS	142631	110-140-0000	FUEL	969.89
12/04/2018	1320658-IN	SOUTHERN COUNTIES FUELS	142631	110-217-0000	FUEL	54.9
12/04/2018	1320658-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	18
12/04/2018	1320658-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	-28.7
12/07/2018	1323001-IN	SOUTHERN COUNTIES FUELS	142631	110-140-0000	FUEL	1622.08
12/07/2018	1323001-IN	SOUTHERN COUNTIES FUELS	142631	110-140-0000	FUEL	1055.59
12/07/2018	1323001-IN	SOUTHERN COUNTIES FUELS	142631	110-217-0000	FUEL	133.65
12/07/2018	1323001-IN	SOUTHERN COUNTIES FUELS	142631	110-217-0000	FUEL	64.05
12/07/2018	1323001-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	170.5
12/07/2018	1323001-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	-149.14
12/07/2018	1323001-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	-31.29
12/07/2018	1323001-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	21
12/11/2018	1324766-IN	SOUTHERN COUNTIES FUELS	142631	110-140-0000	FUEL	1442.72
12/11/2018	1324766-IN	SOUTHERN COUNTIES FUELS	142631	110-217-0000	FUEL	82.35
12/11/2018	1324766-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	-43.03
12/11/2018	1324766-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	27
12/17/2018	1327862-IN	SOUTHERN COUNTIES FUELS	142631	110-140-0000	FUEL	1553.13
12/17/2018	1327862-IN	SOUTHERN COUNTIES FUELS	142631	110-217-0000	FUEL	91.5
12/17/2018	1327862-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	-36.27
12/17/2018	1327862-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	30
12/21/2018	1332565-IN	SOUTHERN COUNTIES FUELS	142631	110-140-0000	FUEL	1232.84
12/21/2018	1332565-IN	SOUTHERN COUNTIES FUELS	142631	110-140-0000	FUEL	582.81
12/21/2018	1332565-IN	SOUTHERN COUNTIES FUELS	142631	110-217-0000	FUEL	48.6
12/21/2018	1332565-IN	SOUTHERN COUNTIES FUELS	142631	110-217-0000	FUEL	72.83
12/21/2018	1332565-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	-53.58
12/21/2018	1332565-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	-36.67
12/21/2018	1332565-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	62
12/21/2018	1332565-IN	SOUTHERN COUNTIES FUELS		110-218-0000	FUEL	23.88
12/26/2018	1333081-IN	SOUTHERN COUNTIES FUELS		110-140-0000	FUEL	968.71
12/26/2018	1333081-IN	SOUTHERN COUNTIES FUELS		110-217-0000	FUEL	54.9
12/26/2018	1333081-IN	SOUTHERN COUNTIES FUELS		110-218-0000	FUEL	-28.66
12/26/2018	1333081-IN	SOUTHERN COUNTIES FUELS		110-218-0000	FUEL	18
12/28/2018	1335987-IN	SOUTHERN COUNTIES FUELS	142631	110-140-0000	FUEL	1269.8

City of Oakdale, CA

**By Vendor Name** Payment Dates 01/02/2019 - 01/16/2019

Post Date	Payable Number	Vendor Name	Payment Number	Account Number	Description (Item)	Amount
12/28/2018	1335987-IN	SOUTHERN COUNTIES FUELS	142631	110-217-0000	FUEL	73.2
12/28/2018	1335987-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	-37.79
12/28/2018	1335987-IN	SOUTHERN COUNTIES FUELS	142631	110-218-0000	FUEL	24
					Vendor 1182 - SOUTHERN COUNTIES FUELS Total:	11322.8
Vendor: 1368 - STANISLAU	S FOUNDATION					
12/17/2018	44415	STANISLAUS FOUNDATION	142618	510-1910-436001	BENEFITS	1015
12/31/2018	44438	STANISLAUS FOUNDATION	142618	510-1910-425003	BENEFITS	373.3
					Vendor 1368 - STANISLAUS FOUNDATION Total:	1388.3
Vendor: 1163 - STAPLES BU						
10/31/2018	3394908845	STAPLES BUSINESS ADVANTA		110-2130-427023	OFFICE SUPPLIES	47.38
10/31/2018	3394908847	STAPLES BUSINESS ADVANTA		110-2130-427023	OFFICE SUPPLIES	30.11
11/03/2018	3395560777	STAPLES BUSINESS ADVANTA		120-3130-427006	OFFICE SUPPLIES	38.06
11/04/2018	3395718385	STAPLES BUSINESS ADVANTA		119-4110-427001	OFFICE SUPPLIES	26.87
11/04/2018	3395718386	STAPLES BUSINESS ADVANTA		110-2130-427023	OFFICE SUPPLIES	17.57
11/07/2018	3395814894	STAPLES BUSINESS ADVANTA		110-2130-427023	OFFICE SUPPLIES	81.16
11/07/2018	3395814895	STAPLES BUSINESS ADVANTA		110-2130-427023	OFFICE SUPPLIES	90.05
11/07/2018	3395814896	STAPLES BUSINESS ADVANTA		110-2130-427023	OFFICE SUPPLIES	97.31
11/07/2018	3395814897	STAPLES BUSINESS ADVANTA	(142619	110-2110-427001	OFFICE SUPPLIES	90.05
11/16/2018	3396560793	STAPLES BUSINESS ADVANTA	(142619	110-2110-427001	OFFICE SUPPLIES	24.42
11/16/2018	3396560794	STAPLES BUSINESS ADVANTA	(142619	110-2110-427001	OFFICE SUPPLIES	24.42
11/16/2018	3396560795	STAPLES BUSINESS ADVANTA	(142619	110-2110-427001	OFFICE SUPPLIES	90.27
11/29/2018	3397452744	STAPLES BUSINESS ADVANTA	(142619	120-3110-427006	OFFICE SUPPLIES	52.55
12/12/2018	3399008682	STAPLES BUSINESS ADVANTA	(142619	110-1310-427001	OFFICE SUPPLIES	11.68
12/12/2018	3399008682	STAPLES BUSINESS ADVANTA	(142619	622-4153-427001	OFFICE SUPPLIES	11.69
12/12/2018	3399008682	STAPLES BUSINESS ADVANTA	(142619	645-4161-427001	OFFICE SUPPLIES	11.69
12/12/2018	3399008683	STAPLES BUSINESS ADVANTA	(142619	110-1310-427001	OFFICE SUPPLIES	13.43
12/12/2018	3399008683	STAPLES BUSINESS ADVANTA	(142619	622-4153-427001	OFFICE SUPPLIES	13.43
12/12/2018	3399008683	STAPLES BUSINESS ADVANTA	(142619	645-4161-427001	OFFICE SUPPLIES	13.43
12/13/2018	3399082335	STAPLES BUSINESS ADVANTA	(142619	110-1310-427001	OFFICE SUPPLIES	-6.53
12/13/2018	3399082335	STAPLES BUSINESS ADVANTA	(142619	622-4153-427001	OFFICE SUPPLIES	-6.53
12/13/2018	3399082335	STAPLES BUSINESS ADVANTA	(142619	645-4161-427001	OFFICE SUPPLIES	-6.53
12/13/2018	3399082336	STAPLES BUSINESS ADVANTA	(142619	110-1130-427001	OFFICE SUPPLIES	38.42
12/13/2018	3399082338	STAPLES BUSINESS ADVANTA	(142619	622-4152-427001	OFFICE SUPPLIES	111.33
12/13/2018	3399082338	STAPLES BUSINESS ADVANTA	(142619	645-4160-427001	OFFICE SUPPLIES	111.34
12/14/2018	3399170957	STAPLES BUSINESS ADVANTA	(142619	119-4110-427001	OFFICE SUPPLIES	81.19
12/14/2018	3399170959	STAPLES BUSINESS ADVANTA	(142619	622-4152-427001	OFFICE SUPPLIES	6.6
12/14/2018	3399170959	STAPLES BUSINESS ADVANTA	(142619	645-4160-427001	OFFICE SUPPLIES	6.6
12/19/2018	3399603585	STAPLES BUSINESS ADVANTA	(142619	110-1310-427001	OFFICE SUPPLIES	-10.39
12/19/2018	3399603585	STAPLES BUSINESS ADVANTA	(142619	622-4153-427001	OFFICE SUPPLIES	-10.39
12/19/2018	3399603585	STAPLES BUSINESS ADVANTA	(142619	645-4161-427001	OFFICE SUPPLIES	-10.4
12/21/2018	3399774120	STAPLES BUSINESS ADVANTA	(142619	622-4152-427001	OFFICE SUPPLIES	16.83
12/21/2018	3399774120	STAPLES BUSINESS ADVANTA	(142619	645-4160-427001	OFFICE SUPPLIES	16.83

City of Oakdale, CA

**By Vendor Name** Payment Dates 01/02/2019 - 01/16/2019

Post Date	Payable Number	Vendor Name	Payment Number	Account Number	Description (Item)	Amount 1123.94
Vendor: 1328 - SWIFT LAW	N & GARDEN				Vendor 1163 - STAPLES BUSINESS ADVANTAGE Total:	1123.94
12/04/2018	7103	SWIFT LAWN & GARDEN	142621	285-6220-424009	IRRIGATION REPAIRS	1034
12/05/2018	7097	SWIFT LAWN & GARDEN	142621	288-6242-425015	MONTHLY MAINTENANCE	253.08
12/05/2018	7098	SWIFT LAWN & GARDEN	142621	288-6243-425015	MONTHLY MAINTENANCE	519.04
12/05/2018	7099	SWIFT LAWN & GARDEN	142621	288-6244-425015	MONTHLY MAINTENANCE	778.5
12/05/2018	7100	SWIFT LAWN & GARDEN	142621	285-6220-425015	MONTHLY MAINTENANCE	6206.9
12/00/2010	. 100		1.2021	100 0210 120010	Vendor 1328 - SWIFT LAWN & GARDEN Total:	8791.52
Vendor: 1191 - TOSHIBA FII	NANCIAL SERVICES, INC.					
12/18/2018	373538271	TOSHIBA FINANCIAL SERVIC	ES142622	119-4110-423000	COPIER LEASE	141.59
12/18/2018	373538271	TOSHIBA FINANCIAL SERVIC	ES142622	120-3110-423000	COPIER LEASE	141.59
12/18/2018	373538271	TOSHIBA FINANCIAL SERVIC	ES142622	622-4152-423000	COPIER LEASE	141.59
12/18/2018	373538271	TOSHIBA FINANCIAL SERVIC	ES142622	645-4160-423000	COPIER LEASE	141.59
					Vendor 1191 - TOSHIBA FINANCIAL SERVICES, INC. Total:	566.36
Vendor: 01037 - TRUELOOK	C, INC.					
11/17/2018	2018-5884	TRUELOOK, INC.	142623	110-7210-425003	PARK CAMERA	299
12/17/2018	2018-6445	TRUELOOK, INC.	142623	110-7210-425003	PARK CAMERA	299
					Vendor 01037 - TRUELOOK, INC. Total:	598
Vendor: 01066 - TRUGREEN	I COMMERCIAL					
10/25/2018	94328922 REP	TRUGREEN COMMERCIAL	142624	110-7210-425015	TL DAVIS	1644
					Vendor 01066 - TRUGREEN COMMERCIAL Total:	1644
Vendor: 1417 - US BANK-						
12/17/2018	373	US BANK-	142625	110-2110-423000	COPIER LEASE	488.16
12/18/2018	373518935	US BANK-	142625	110-1910-423000	COPIER LEASE	488.16
					Vendor 1417 - US BANK- Total:	976.32
Vendor: 1102 - VELLA, LISA						
01/02/2018	DEC. 2018	VELLA, LISA	142626	118-7340-425003	INSTRUCTOR PAYMENT	35
					Vendor 1102 - VELLA, LISA Total:	35
Vendor: 308 - VERIZON WII						
12/18/2018	270617885-00001 12/18	VERIZON WIRELESS	142627	110-7210-420004	TELEPHONE	104.16
12/18/2018	270617885-00001 12/18	VERIZON WIRELESS	142627	565-7215-420004	TELEPHONE	200.97
12/19/2018	570628357-00001 12/19	VERIZON WIRELESS	142627	110-2110-420004	TELEPHONE	840.89
12/19/2018	970617907-00001 12/19	VERIZON WIRELESS	142627	110-7413-420004	TELEPHONE	146.24
12/19/2018	970617907-00001 12/19	VERIZON WIRELESS	142627	118-7320-420004	TELEPHONE	51.49
					Vendor 308 - VERIZON WIRELESS Total:	1343.75
Vendor: 324 - WESTURF NU		MECTURE MURCERY	4.42620	440 7240 427006	MOWER REPAIR	075 27
12/06/2018	629329	WESTURF NURSERY	142628	110-7210-427006	MOWER REPAIR	975.37
Vandor: 1E60 MCD COUT	HIMEST INC				Vendor 324 - WESTURF NURSERY Total:	975.37
Vendor: 1560 - WGR SOUTI	•	VALCE COLUMNICATION	142620	242 7210 442004	DE OCCUPRINC INCRECTIONS	F40
11/12/2018	21293 21293	WGR SOUTHWEST, INC.	142629	343-7219-442001 720-3110-425003	RE OCCURRING INSPECTIONS RE OCCURRING INSPECTIONS	540 165
11/12/2018	21293	WGR SOUTHWEST, INC.	142629		RE OCCURRING INSPECTIONS  RE OCCURRING INSPECTIONS	165
11/12/2018	21233	WGR SOUTHWEST, INC.	142629	720-3110-425003	NE OCCURRING INSPECTIONS	105





City of Oakdale, CA

By Vendor Name Payment Dates 01/02/2019 - 01/16/2019

Post Date	Payable Number	Vendor Name	Payment Number	Account Number	Description (Item)	Amount
11/12/2018	21293	WGR SOUTHWEST, INC.	142629	720-3110-425003	RE OCCURRING INSPECTIONS	382.5
11/12/2018	21293	WGR SOUTHWEST, INC.	142629	720-3110-425003	RE OCCURRING INSPECTIONS	165
11/12/2018	21293	WGR SOUTHWEST, INC.	142629	720-3110-425003	RE OCCURRING INSPECTIONS	330
					Vendor 1560 - WGR SOUTHWEST, INC. Total:	1747.5
Vendor: 679 - ZOOM IMAGING SOLUTIONS INC.						
10/02/2018	2004465	ZOOM IMAGING SOLUTION	IS I 142630	110-2110-423000	COPIER MAINTENANCE	283.84
11/01/2018	2016532	ZOOM IMAGING SOLUTION	IS I 142630	110-2110-423000	COPIER MAINTENANCE	310.1
					Vendor 679 - ZOOM IMAGING SOLUTIONS INC. Total:	593.94
					Grand Total:	234388.43

#### **AGENDA ITEM 9.3:**

By Motion, Waive all Readings of Ordinances and Resolutions, except by Title.



#### IN THE CITY COUNCIL OF THE CITY OF OAKDALE STATE OF CALIFORNIA ORDINANCE 2019-1262

## AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OAKDALE AMENDING THE OAKDALE MUNICIPAL CODE, CHAPTER 20 ARTICLE 3, SECTION 12: PARKS AND RECREATION

**WHEREAS**, at the request of residents from the Burchell Hill neighborhood, the Planning Commission recommended to the City Council consideration of code amendment that would place limitations of the hours of use for Valley View Park and Valley View River Access Trail; and.

**WHEREAS**, the City Council now determines that it is appropriate to amend Section 12 (Parks and Recreation) of Chapter 20, Article 3, to close Valley View Park and Valley View River Access Trail one-half hour after sunset until one-half hour before sunrise every day; and,

**WHEREAS,** the Planning Commission held a noticed public hearing on December 5, 2018, considered staff recommendations for approval, heard public testimony and adopted Planning Commission Resolution 2018-17; and,

**WHEREAS**, the City Council has considered the recommended amendment to the Oakdale Municipal Code as an advertised public hearing held on January 7, 2019.

THE CITY COUNCIL OF THE CITY OF OAKDALE, CALIFORNIA DOES ORDAIN AS FOLLOWS:

**SECTION 1:** Chapter 20, Parks and Recreation, Article III, Section 12 of the City of Oakdale Municipal Code is hereby amended as follows:

ARTICLE III: PARKS

#### Sec. 20-12. Park hours.

All city parks (except Burchell Park, Valley View Park and Valley View River Access Trail) shall close between the hours of nine p.m. and daylight from October 1st through April 30th of each year, and from eleven p.m. to daylight from May 1st through September 30th of each year. Burchell Park, Valley View Park and Valley View River Access Trail shall close one-half hour after sunset and open one-half hour before sunrise every day. It shall be unlawful for anyone to be in a city park, with the exception of those activities organized by the Public Services Department community development and services department, or city authorized special events, or those playing tennis on city owned tennis courts, when they are closed, or to park any vehicle in a park between the hours of closure for camping or other purposes. (Ord. No. 714, § 1 (part); Ord. No. 987, § 1; Ord. No. 1200, § 1.)

**SECTION 2.** If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional and invalid, such decision shall not affect the validity



# IN THE CITY COUNCIL OF THE CITY OF OAKDALE STATE OF CALIFORNIA ORDINANCE 2019-1262

of the remaining portion of this ordinance. The City Council hereby declares that it would have passed this ordinance and every section, subsection, sentence, clause or phrase therefore, irrespective of the fact that any one or more sections, subsections, clauses or phrases be declared unconstitutional or invalid.

**SECTION 3:** This Ordinance shall become effective thirty (30) days from and after its final passage and adoption, provided it is published in a newspaper of general circulation at least fifteen (15) days prior to its effective date.

by Councilme by Councilmer of the City C	mber Bairos who moved mber Smith. Said Ordina Council held on the 22 er r ember, a	d its introduct ance was give 2nd day of J	hearing held the 7 <sup>th</sup> day of January 2019 ion, which motion being duly seconded n a second reading at a regular meeting anuary 2019, and after such reading otion, which motion being duly seconded nance was thereupon adopted by the
AYES:	COUNCIL MEMBERS:		
NOES:	COUNCIL MEMBERS:		
ABSENT:	COUNCIL MEMBERS:		
ABSTAINED:	COUNCIL MEMBERS:		
			SIGNED:
			J.R. McCarty, Mayor
ATTEST:			
Kathy Teixeira City Clerk	a, CMC		
APPROVED A	AS TO FORM:		
		_	
Tom Hallinan,	City Attorney		



## CITY OF OAKDALE CITY COUNCIL STAFF REPORT

Meeting Date: January 22, 2019

To: Mayor J.R. McCarty and Members of the Oakdale City Council

From: Albert Avila, Finance Director

Christine Sulhoff, City Treasurer

**Subject:** October 31, 2018 Treasurer's Reports

#### I. BACKGROUND

The Treasurer's Reports for the month of October 2018 is attached.

#### II. DISCUSSION

The Treasurer's Reports represent the schedule of cash and investments for the City. The schedule reflects the reconciled cash balances at the end of each month for checking, savings, investments, customer service cash drawers and petty cash.

#### III. RECOMMENDATION

Staff recommends that the City Council accept the Treasurer Reports as presented.

#### IV. ATTACHMENTS

Attachment A: Treasurer's Report dated October 31, 2018.

#### CITY OF OAKDALE TREASURER'S REPORT SCHEDULE OF CASH AND INVESTMENTS 10/31/2018

Type of Investment	Interest Rate	Maturity Date		
Cook and Cook Equivalents				
Cash and Cash Equivalents Oak Valley Bank / Checking	_	Due on Demand	\$	2,917,178.40
Oak Valley Bank / Payroll Checking		Due on Demand	Ψ	196,980.10
Oak Valley Bank / FSA Checking		Due on Demand		4,536.27
Oak Valley Bank / Savings		Due on Demand		8,784,081.89
Oak Valley Bank / Savings  Oak Valley Bank / Savings-Direct Deposits		Due on Demand		142,681.94
Cash on Hand		Due on Demand		2,215.00
odon on hand			_	
<b>Total Checking and Savings Accounts</b>			\$	12,047,673.60
Managed Pool Accounts	_			
Local Agency Investment Fund	1.4900%	Due on Demand		6,102,644.21
Chandler Asset Management	1.6400%	Due on Demand		17,756,721.54
Total Investments			\$	23,859,365.75
Total Cash & Investments				35,907,039.35
I certify that this report reflects all government age with the investment policy of the City of Oakdale a	• •			•
A copy of this resolution is available at the office of	of the City Clerk	and Finance Directo	r.	
The City currently maintains its investments in the	following instru	ments:		
Chandler Asset Management				49.45%
Local Agency Investment Fund (LAIF)				17.00%
Total				66.45%

The investment program herein shown provides sufficient cash flow liquidity to meet next month's estimated expenditures.

Report Prepared by Finance Department

Signed:

Christine Sulhoff

Treasurer

#### CITY OF OAKDALE TREASURERS REPORT October 31, 2018

	CHECKING	PAYROLL	TOTAL
BANK STATEMENT BALANCE	2,983,470.72	204,372.29	3,187,843.01
OUTSTANDING DEPOSITS	24,671.89	-	24,671.89
OUTSTANDING CHECKS	(90,964.21)	(7,392.19)	(98,356.40)
ADJUSTED TOTAL	2,917,178.40	196,980.10	3,114,158.50
CASH DRAWERS			2,215.00
EMPLOYEE FSA CHECKING			4,536.27
SAVINGS - DIRECT DEPOSIT			142,681.94
SAVINGS			8,784,081.89
INVESTMENTS - CHANDLER ASSET MANAGEMENT			17,756,721.54
INVESTMENTS - LAIF			6,102,644.21
			35,907,039.35

	All Funds	October 2017	October 2018
110	GENERAL FUND	3,207,199.56	2,684,088.29
115	MEASURE Y	197.39	309,649.80
117	FACILITIES	78,687.06	67,262.30
118	RECREATION	17,352.20	(867.49)
119	ENGINEER & PW ADMIN	15,861.60	60,588.49
120	DEVELOPMENT SERVICES	558,428.05	480,865.30
201	ALCOHOL BEV CONTROL GRANT	(4,423.90)	(2,938.01)
203	SUPPLEMENTAL LAW ENFORCEMENT	95,576.98	156,222.95
209	FEDERAL ASSET SEIZURE	7,351.57	-
210	AB109 PUBLIC SAFETY REALING	28,576.56	10,331.26
211	ASSET FORFEITURE	29,108.14	50,742.71
213	POLICE RESERVES	5,566.38	-
214	SAFETY SALES TAX	50,511.54	76,153.61
215	GAS TAX	319,655.17	342,944.31
216	SB1-ROAD MAINTENANCE	-	206,483.15
221	LOCAL TRANSPORTATION	711,702.34	180,994.10
222	MEASURE L	(593,414.89)	(16,123.18)
229	SOLID WASTE	52,423.09	51,815.49
230	GENERAL PLAN UPDATE	(281,905.52)	(219,386.00)
241	LOW/MODERATE HOUSING	102,770.27	117,806.40
242	HOME - CONSORTIUM	1,885.00	3,199.62
243	HOME LOAN REUSE	1,767.36	1,777.04
244	HOME LOAN CONSORTIUM REUSE	53,919.54	104.42
245	ECONOMIC DEVELOPMENT FUND	572,913.20	572,657.53
248	CAL HOME LOAN REUSE	27,234.13	84,577.79
252	BRIDLE RIDGE STREET MAINTENANCE	81,409.71	108,336.56
265	NEIGHBORHOOD STABILIZATION PROG	42,712.98	43,212.99
266	CDBG FUND -REUSE	98,122.34	100,119.55
267	CDBG	4,239.52	(5,687.31)
268	ABANDONED VEHICLE ABATEMENT	112,617.09	120,275.65
270	EDUCATION / GOVERNMENT CTV	6,984.20	31,077.80
284	BRIDLE RIDGE LLD	(214,784.82)	(363,184.47)
285	BURCHELL HILL LLD	(34,942.52)	2,968.93
286	VINEYARD LLD	338,012.14	301,699.19
288	LIGHT & LANDSCAPE 2003-1	173,941.18	179,461.31
291	FIRE SERVICES CFD	(110,122.54)	(88,708.38)
292	PUBLIC SAFETY CFD	(30,190.51)	(24,086.22)
293	MAINTENANCE SERVICES CFD 2015-01	49,951.64	82,057.41

#### CITY OF OAKDALE TREASURERS REPORT October 31, 2018

	All Funds	October 2017	October 2018
316	SURFACE TRANSPORTATION GRANTS	(651,966.10)	(338,766.38)
331	YOSEMITE COMMUNITY PARK	(520,564.12)	(898,016.97)
360	EAST F PLAN AREA FEE	387,640.02	575,058.11
465	2005 LEASE BONDS DEBT SERVICE	65,796.79	64,888.16
467	2015 PENSION DEBT SERVICE	40,361.60	35,940.18
510	DENTAL INSURANCE	47,769.91	51,778.52
512	EMPLOYEE FSA FUND	1,020.82	4,036.27
515	RISK MANAGEMENT	83,543.07	130,311.22
520	EMPLOYEE LIABILITY	957,541.94	1,215,166.08
525	INFORMATION TECHNOLOGY	75,503.15	125,568.26
530	VEHICLE MAINTENANCE	172,223.57	110,450.13
532	FIRE EQUIPMENT REPLACEMENT	704,974.50	558,637.42
535	PERS LIABILITY FUND	2,114,222.09	2,480,343.79
540	FACILITY MAINTENANCE FUND	963,180.88	1,391,008.17
542	EQUIPMENT REPLACEMENT	25,163.07	(1,171.06)
545	POLICE EQUIP REPLACEMENT	· -	239,766.88
547	ANIMAL CONTROL EQUIP FUND-RIVERBANK	-	18,966.00
549	PARKS REPLACEMENT FUND	-	248,333.32
565	LLD MAINT SERVICES	-	42,473.13
620	SRF LOAN RESERVE	511,251.02	634,143.83
621	SEWER CAPITAL IMPROVEMENT	4,204,101.29	5,756,116.64
622	SEWER SANITATION	4,071,048.06	4,564,274.96
631	DOWN TOWN PARKING FUND	37,568.89	45,566.00
644	WATER CAPITAL REPLACEMENT	1,813,397.29	1,708,525.68
645	WATER	1,015,042.68	1,864,092.07
657	AVIATION FUND	124,737.66	99,062.21
658	AIRPORT CAPITAL REPLACEMENT	10,636.06	82,691.08
659	AIRPORT CAPITAL REPLACEMENT	-	31,409.35
720	DEVELOPMENT ACTIVITY TRUST	184,291.05	290,744.19
722	SIERRA POINT PLAN	(71,192.01)	(71,155.26)
730	HERITAGE OAKS	68,853.95	52,573.70
733	TESORO 1 SAFEGUARD FUND	50,509.71	-
740	BRIDLE RIDGE S. TRAIL DEP	1,083,244.95	1,095,926.32
741	CRANE/PATTERSON SIGNAL	206,875.17	209,296.94
742	ANIMAL CONTROL TRUST	34,130.36	36,549.38
743	K-9 UNIT TRUST FUND	248.13	(96.72)
744	SENIOR CENTER TRUST	6,334.33	6,984.36
745	POLICE RANGE TRUST	24,970.00	32,669.63
746	SENIOR OUTREACH TRUST	71,558.93	67,517.06
747	POLICE EQUESTRIAN UNIT	1,485.90	1,489.78
769	SENIOR HOUSING FUND	20,062.70	20,264.27
784	G & J STREET BOND	33,780.07	34,119.47
790	BRIDLE RIDGE CFD	62,045.88	65,015.13
791	BRIDLE RIDGE CFD #2	12,997.94	15,214.89
792	BRIDLERIDGE CFD 2005-1	68,207.93	40,065.73
799	REFUSE COLLECTION	161,844.07	170,604.67
	DEDEVELODMENT ACENICY	874,396.14	1,666,812.23
	REDEVELOPMENT AGENCY	·	
	DEVELOPER IMPACT FEES	4,199,797.09	5,625,297.64 35,907,039.35

#### CITY OF OAKDALE TREASURERS REPORT October 31, 2018

	All Funds	October 2017	October 2018
BREA	K DOWN OF REDEVELOPMENT AGENCY ***		
363	RDA SUCCESSOR AGENCY	90,149.64	108,794.87
460	REDEVELOPMENT DEBT SERVICE	784,246.50	1,558,017.36
		874,396.14	1,666,812.23
BREA	KDOWN OF IMPACT FEES ***		
343	SYSTEM DEV-PARKS	2,679,906.38	2,920,332.75
344	SYSTEM DEV-STREETS	(965,329.05)	(719,605.62)
349	SYSTEM DEV -STORM DRN	194,124.36	295,307.52
354	SYS DEV - ADMINISTRATION	45,626.51	83,725.03
355	SYSTEM DEV - FIRE	(846,372.74)	(760,075.11)
356	SYSTEM DEV - POLICE	151,314.19	222,202.38
357	SYSTEM DEV - GEN GOVT	597,008.54	676,867.23
623	SYSTEM DEV - SEWER	738,903.60	843,902.75
646	SYSTEM DEV - WATER	1,604,615.30	2,062,640.71
		4,199,797.09	5,625,297.64
LOAN	IS TO REDEVELOPMENT AGENCY		
542 I	EQUIPMENT REPLACEMENT	95,991.32	81,480.14
343 S	YSTEM DEVELOP - PARKS	344,570.42	299,938.29
349 9	SYSTEM DEV STORM DRN-OLD	344,570.52	298,551.80
646 V	VATER CAPITAL FACILITIES	689,140.94	599,876.67
		1,474,273.20	1,279,846.90



CITY OF OAKDALE UTILITY ACCOUNT 280 N 3RD AVE

OAKDALE CA 95361-3042

ACCOUNT NUMBER: STATEMENT DATE: PAGE: 9487 10/31/18 1 OF 1

WEB SITE:

www.ovcb.com www.escbank.com

TOLL FREE NUMBER: 866-844-7500

ECONOMY CHECKING-PUBLIC

CITY OF OAKDALE UTILITY ACCOUNT

Acct

9487

Beginning Balance 10/01/18 143,532.98
Deposits / Misc Credits 2 139,281.72
Withdrawals / Misc Debits 3 140,132.76
\*\* Ending Balance 10/31/18 142,681.94
Service Charge .00

- - - - - - - - DEPOSITS/CREDITS

Date	Deposits	Withdrawals	Activity Description	
10/19 10/19	606.12 138,675.60		CITY OF OAKDALE/octhangar CITY OF OAKDALE/octach	
		- OTHER	WITHDRAWALS/DEBITS	
Date	Deposits	Withdrawals	Activity Description	
10/01		140,000.00	Internet Transfer To 9479	
10/23		131.96	RETURN ACH ORIGINATED ENTRY - R WOHLGEMU	
10/24		.80	RETURNED ORIGINATED ACH-BIG OAK TRAILER	

- - - - - - - - DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
10/01 10/19	3,532.98 142,814.70	10/23	142,682.74	10/24	142,681.94



CITY OF OAKDALE FLEXIBLE SPENDING ACCOUNT 280 N 3RD AVE OAKDALE CA 95361-3042 ACCOUNT NUMBER: 2720 STATEMENT DATE: 10/31/18 PAGE: 1 OF 2

WEB SITE: www.ovcb.com

www.escbank.com

TOLL FREE NUMBER: 866-844-7500

ECONOMY CHECKING-PUBLIC CITY OF OAKDALE Acct FLEXIBLE SPENDING ACCOUNT

Beginning Balance 10/01/18 5,797.42
Deposits / Misc Credits 2 1,144.42
Withdrawals / Misc Debits 7 2,405.57
\*\* Ending Balance 10/31/18 4,536.27 \*\*
Service Charge .00

DEPOSITS/CREDITS

		DHIODI	IS/ CREDITS	
Date	Deposits	Withdrawals	Activity Description	
10/05 10/19	572.21 572.21		CITY OF OAKDALE/PRS100518 CITY OF OAKDALE/PRS101918	
		- OTHER	WITHDRAWALS/DEBITS	
Date	Deposits	Withdrawals	Activity Description	
10/02		54.27	BANCORPSV/BANCORPSV WH-ADMINISTRATIVE SOLUTIONS INC-99994-SE TTLE PURCHASE	
10/10		546.97	BANCORPSV/BANCORPSV WH-ADMINISTRATIVE SOLUTIONS INC-99994-SE TTLE PURCHASE	
10/16 10/16		30.00 821.58	ADMINISTRATIVE S/CLAIM FUND BANCORPSV/BANCORPSV	
,			WH-ADMINISTRATIVE SOLUTIONS INC-99994-SE	
10/23		136.00	BANCORPSV/BANCORPSV WH-ADMINISTRATIVE SOLUTIONS INC-99994-SE	
10/30 10/30		223.00 593.75	TTLE PURCHASE ADMINISTRATIVE S/CLAIM FUND WH-ADMINISTRATIVE S/CLAIM FUND TTLE PURCHASE BANCORPSV/BANCORPSV	



CITY OF OAKDALE ACCOUNT NUMBER: 2720 STATEMENT DATE: 10/31/18

PAGE: 2 OF

WEB SITE: www.ovcb.com

www.escbank.com

TOLL FREE PHONE:

866-844-7500

ACCOUNT CONTINUED

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
10/02 10/05 10/10	5,743.15 6,315.36 5,768.39	10/16 10/19	4,916.81 5,489.02	10/23 10/30	5,353.02 4,536.27





CITY OF OAKDALE 280 N 3RD AVE OAKDALE CA 95361-3042 ACCOUNT NUMBER: STATEMENT DATE: PAGE: 3689 10/31/18 1 OF 2

WEB SITE:

www.ovcb.com

TOLL FREE NUMBER:

57,832.32 8,088,272 www.escbank.com 866-844-7500

OAK TREE CHECKING-PUBLIC CITY OF OAKDALE

Acct

3689

Beginning Balance 10/01/18 8,166,564.82
Deposits / Misc Credits 12 1,672,640.95
Withdrawals / Misc Debits 11 1,055,123.88
\*\* Ending Balance 10/31/18 8,784,081.89
Service Charge .00
Interest Paid Thru 10/31/18 7,222.63

Interest Paid Thru 10/31/18
Interest Paid Year To Date
Minimum Balance

DEPOSITS/CREDITS

Date	Deposits	Withdrawals	Activit	y Des	scription				
10/01	72,612.06		Trnsfr	from	Checking	Acct	Ending	in	9479
10/03	158,268.07		Trnsfr	from	Checking	Acct	Ending	in	9479
10/05	103,657.29		Trnsfr	from	Checking	Acct	Ending	in	9479
10/10	164,461.18		Trnsfr	from	Checking	Acct	Ending	in	9479
10/11	43,138.30		Trnsfr	from	Checking	Acct	Ending	in	9479
10/12	134,402.69		Trnsfr	from	Checking	Acct	Ending	in	9479
10/15	42,674.74		Trnsfr	from	Checking	Acct	Ending	in	9479
10/16	80,753.08		Trnsfr	from	Checking	Acct	Ending	in	9479
10/17	153,309.86		Trnsfr	from	Checking	Acct	Ending	in	9479
10/24	702,529.64		Trnsfr	from	Checking	Acct	Ending	in	9479
10/26	9,611.41		Trnsfr	from	Checking	Acct	Ending	in	9479
10/31	7,222.63		INTERES	T EAR	RNED		_		

#### --- OTHER WITHDRAWALS/DEBITS

Date	Deposits	Withdrawals	Activity Description
10/02 10/04 10/09 10/18 10/19 10/22		87,634.16 170,505.73 154,689.96 17,489.99 212,336.18 28,554.06	Trnsfr to Checking Acct Ending in 9479



CITY OF OAKDALE ACCOUNT NUMBER: 3689
STATEMENT DATE: 10/31/18

PAGE: 2 OF 2

WEB SITE: www.ovcb.com

www.escbank.com
TOLL FREE PHONE: 866-844-7500

- ACCOUNT CONTINUED - -

---- OTHER WITHDRAWALS/DEBITS

Withdrawals Date Deposits Activity Description Trnsfr to Checking Acct Ending in 9479 Trnsfr to Checking Acct Ending in 9479 10/23 1,103.04 24,097.71 10/25 Trnsfr to Checking Acct Ending in 9479 10/29 103,314.54 10/30 Trnsfr to Checking Acct Ending in 9479 69,954.29 10/31 185,444.22 Trnsfr to Checking Acct Ending in 9479

-----DAILY BALANCE SUMMARY -----

Date	Balance	Date	Balance	Date	Balance
10/01	8,239,176.88	10/12	8,430,274.56	10/23	8,447,528.97
10/02	8,151,542.72	10/15	8,472,949.30	10/24	9,150,058.61
10/03	8,309,810.79	10/16	8,553,702.38	10/25	9,125,960.90
10/04	8,139,305.06	10/17	8,707,012.24	10/26	9,135,572.31
10/05	8,242,962.35	10/18	8,689,522.25	10/29	9,032,257.77
10/09	8,088,272.39	10/19	8,477,186.07	10/30	8,962,303.48
10/10	8,252,733.57	10/22	8,448,632.01	10/31	8,784,081.89
10/11	8,295,871.87				

## OAR VALLEY COMMUNITY BANK

Local Agency Investment Fund P.O. Box 942809 Sacramento, CA 94209-0001 (916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp January 11, 2019

CITY OF OAKDALE

DIRECTOR OF FINANCE 280 NORTH THIRD AVENUE OAKDALE, CA 95361 **PMIA Average Monthly Yields** 

**Account Number:** 

-50-594

**Tran Type Definitions** 

October 2018 Statement

Effective Date	Transaction Date		Confirm Number	Authorized Caller	Amou	nt
10/15/2018	10/12/2018	QRD	1587913	SYSTEM	32,9	78.65
Account Summai	<u>ry</u>					
Total Deposit:		3	32,978.65	Beginning Balance:	6,06	59,665.56
Total Withdrawal:			0.00	Ending Balance:	6,10	2,644.21



## City of Oakdale - Account #1117

#### **MONTHLY ACCOUNT STATEMENT**

OCTOBER 1, 2018 THROUGH OCTOBER 31, 2018

#### **Chandler Team:**

For questions about your account, please call (800) 317-4747, or contact operations@chandlerasset.com

#### Custodian

Bank of New York Mellon Lauren Dehner (904) 645-1918

CHANDLER ASSET MANAGEMENT chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

### **Portfolio Summary**

Account #1117

As of October 31, 2018



PORTFOLIO CHARACTERISTICS	
Average Modified Duration	0.00
Average Coupon	0.00%
Average Purchase YTM	0.00%
Average Market YTM	0.00%
Average S&P/Moody Rating	NR/NR
Average Final Maturity	0.00 yrs
Average Life	0.00 yrs

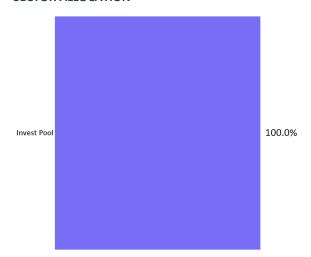
ACCOUNT	SUMMARY

	Beg. Values as of 9/30/18	End Values as of 10/31/18
Market Value	17,303,715	17,308,699
Accrued Interest	27,938	27,597
Total Market Value	17,331,653	17,336,296
Income Earned	27,938	27,597
Cont/WD		0
Par	1,656,147	1,658,821
Book Value	17,728,784	17,756,722
Cost Value	17,728,784	17,756,722

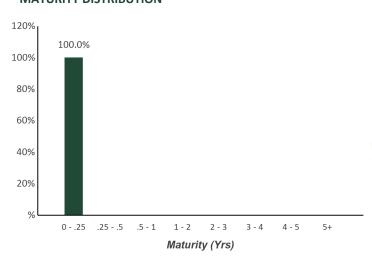
#### **TOP ISSUERS**

CSJVRMA Investment Pool	100.0%
Total	100.0%

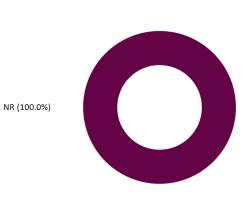
#### SECTOR ALLOCATION



#### **MATURITY DISTRIBUTION**



#### CREDIT QUALITY (S&P)



#### **PERFORMANCE REVIEW**

							Annualized		
TOTAL RATE OF RETURN	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	4/30/2014
City of Oakdale	0.03%	0.29%	0.05%	-0.07%	0.21%	0.65%	N/A	N/A	0.90%
ICE BAML 1-5 Yr US Treasury/Agency Index	0.13%	0.28%	-0.05%	-0.33%	-0.14%	0.42%	N/A	N/A	0.76%
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	0.10%	0.28%	-0.04%	-0.31%	-0.02%	0.55%	N/A	N/A	0.86%

## **Holdings Report**

Account #1117

As of October 31, 2018



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
INVESTMENT F	POOL								
99CAMBX\$1	CSJVRMA Inv Pool Investment Pool	1,658,820.60	Various 0.00%	17,756,721.54 17,756,721.54	10.43 0.00%	17,308,699.20 27,596.82	100.00% (448,022.34)	NR / NR NR	0.00
Total Investme	ent Pool	1,658,820.60	0.00%	17,756,721.54 17,756,721.54 17,756,721.54	0.00%	17,308,699.20 27,596.82	100.00%	NR / NR NR	0.00
- Otal III Coline		1,030,020.00		17,730,721.31	0.00%	27,030.02	(110)022101)		
				17,756,721.54		17,308,699.20	100.00%	NR / NR	0.00
TOTAL PORTFO	OLIO	1,658,820.60	0.00%	17,756,721.54	0.00%	27,596.82	(448,022.34)	NR	0.00
TOTAL MARKE	T VALUE PLUS ACCRUED					17,336,296.02			

## **Transaction Ledger**

Account #1117

As of October 31, 2018



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS	3									
Purchase	10/01/2018	99CAMBX\$1	2,673.93	CSJVRMA Inv Pool Investment Pool	10.448		27,937.69	0.00	27,937.69	0.00
Subtotal			2,673.93				27,937.69	0.00	27,937.69	0.00
TOTAL ACQUIS	SITIONS		2,673.93				27,937.69	0.00	27,937.69	0.00
OTHER TRANS	ACTIONS									
Dividend	10/01/2018	99CAMBX\$1	3,312,293.34	CSJVRMA Inv Pool Investment Pool	0.000		27,937.69	0.00	27,937.69	0.00
Subtotal			3,312,293.34				27,937.69	0.00	27,937.69	0.00
TOTAL OTHER	TRANSACTIONS		3,312,293.34				27,937.69	0.00	27,937.69	0.00

#### **Income Earned**

Account #1117

As of October 31, 2018



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
INVESTMENT PO	OOL					
99CAMBX\$1	CSJVRMA Inv Pool	Various	17,728,783.85	27,937.68	0.00	27,596.83
	Investment Pool	Various	27,937.69	27,937.69	0.00	
		1,658,820.60	0.00	27,596.82	0.00	
			17,756,721.54	27,596.83	27,596.83	
			17,728,783.85	27,937.68	0.00	
			27,937.69	27,937.69	0.00	
			0.00	27,596.82	0.00	
Total Investmen	t Pool	1,658,820.60	17,756,721.54	27,596.83	27,596.83	27,596.83
			17,728,783.85	27,937.68	0.00	
			27,937.69	27,937.69	0.00	
			0.00	27,596.82	0.00	
TOTAL PORTFOL	10	1,658,820.60	17,756,721.54	27,596.83	27,596.83	27,596.83

#### **Important Disclosures**



Account #1117

Chandler Asset Management, Inc. ("Chandler") is an SEC registered investment adviser. For additional information about our firm, please see our current disclosures (Form ADV). To obtain a copy of our current disclosures, you may contact your client service representative by calling the number on the front of this statement or you may visit our website at www.chandlerasset.com.

Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

**Custody:** Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

**Valuation:** Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

**Performance:** Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Source ice Data Indices, LLC ("ICE"), used with permission. ICE PERMITS USE OF THE ICE INDICES AND RELATED DATA ON AN "AS IS" BASIS; ICE, ITS AFFILIATES AND THEIR RESPECTIVE THIRD PARTY SUPPLIERS DISCLAIM ANY AND ALL WARRANTIES AND REPRESENTATIONS, EXPRESS AND/OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE, INCLUDING THE INDICES, INDEX DATA AND ANY DATA INCLUDED IN, RELATED TO, OR DERIVED THEREFROM. NEITHER ICE DATA, ITS AFFILIATES OR THEIR RESPECTIVE THIRD PARTY PROVIDERS GUARANTEE THE QUALITY, ADEQUACY, ACCURACY, TIMELINESS OR COMPLETENESS OF THE INDICES OR THE INDICES AND INDEX DATA AND ALL COMPONENTS THEREOF ARE PROVIDED ON AN "AS IS" BASIS AND LICENSEE'S USE IS AT LICENSEE'S OWN RISK. ICE DATA, ITS AFFILIATES AND THEIR RESPECTIVE THIRD PARTY DO NOT SPONSOR, ENDORSE, OR RECOMMEND CHANDLER, OR ANY OF ITS PRODUCTS OR SERVICES.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

#### **Benchmark Index & Disclosures**



#### Account #1117

Benchmark Index	Disclosure
ICE BAML 1-5 Yr US Treasury/Agency Index	The ICE BAML 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies. (Index: GVAO. Please visit www.mlindex.ml.com for more information)
ICE BAML 1-5 Yr US Issuers Corp/Govt Rtd AAA-A Idx	The ICE BAML US Issuers 1-5 Year AAA-A US Corporate & Government Index tracks the performance of US dollar denominated investment grade debt publicly issued in the US domestic market, including US Treasury, US agency, foreign government, supranational and corporate securities. Qualifying securities must issued from US issuers and be rated AAA through A3 (based on an average of Moody's, S&P and Fitch). In addition, qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to final maturity at point of issuance, a fixed coupon schedule and a minimum amount outstanding of \$1 billion for US Treasuries and \$250 million for all other securities. (Index: GU10. Please visit www.mlindex.ml.com for more information)



## CITY OF OAKDALE CITY COUNCIL STAFF REPORT

Meeting Date: January 22, 2019

**To:** Mayor J.R. McCarty and Members of the Oakdale City Council

**From:** Cody Bridgewater, Public Works Superintendent

**Reviewed by:** Jeff Gravel, Public Services Director

**Subject:** Consideration of a Resolution Accepting the West Avenue

Water Replacement Project and Authorizing the Filing of a

Notice of Completion

#### I. BACKGROUND

On **November 19, 2018** the City Council awarded a contract to **Michael Wheeler Construction, Inc.** for the West Avenue Water Replacement Project. The project consisted of the abandonment of approximately 475 feet of 4" steel water line and 11 water services. An 8" PVC water main was installed, as well as new services ran to each property.

The City Council authorized; a contract to **Michael Wheeler Construction**, **Inc.** in the amount of \$103,065.75, with 10% for contingencies for a total project budget of \$113,500.00.

#### II. DISCUSSION

On January 4, 2019 the City Engineer found that the site improvements for this project to be fully constructed and inspected by City Staff. The City Engineer and City of Oakdale Public Works Department find that **Michael Wheeler Construction**, Inc. has completed the work and find it in compliance with City Standards.

#### III. FISCAL IMPACT

 Project Funding:
 \$ 113,500.00

 Project Cost:
 \$ 104,945.25

 Project Under Budget:
 \$ 8,554.75

The project was completed on time and under budget. The funding for the project came from the Water Capital Replacement Fund 644.

SUBJECT: West Avenue Water Replacement Project

MEETING DATE: January 22, 2019

#### IV. RECOMMENDATION

Staff Recommends the City Council adopt a Resolution accepting the West Avenue Water Replacement Project Improvements in the amount of \$104,495.25 and authorize the filing of a Notice of Completion.

#### V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2019-\_\_\_



# IN THE CITY COUNCIL OF THE CITY OF OAKDALE STATE OF CALIFORNIA CITY COUNCIL RESOLUTION 2019-\_\_\_

#### A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL ACCEPTING THE \$104,945.25, WEST AVENUE WATER REPLACEMENT PROJECT AND AUTHORIZING THE FILING OF A NOTICE OF COMPLETION

#### THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, on November 19, 2018 the City Council awarded a contract to Michael Wheeler Construction, Inc. for the West Avenue Water Replacement Project; and,

WHEREAS, Michael Wheeler Construction, Inc. has completed the work and the City Engineer and City of Oakdale Public Works Department finds the project acceptable; and,

WHEREAS, Fund 644 paid for this contract; and,

**WHEREAS**, staff recommends accepting the project and authorize the filing of a Notice of Completion.

NOW, THEREFORE, BE IT RESOLVED that the CITY COUNCIL of the CITY OF OAKDALE hereby accepts the \$104,945.25, West Avenue Water Replacement Project and authorizes the filing of a Notice of Completion.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 22nd DAY OF JANUARY, 2019, by the following vote:

AYES:	COUNCIL MEMBERS:		
NOES:	COUNCIL MEMBERS:		
ABSENT:	COUNCIL MEMBERS:		
ABSTAINED:	COUNCIL MEMBERS:		
		SIGNED:	
		J.R. McCarty, Mayor	
ATTEST:		, ,, c.	
Kathy Teixeira	o CMC		
City Clerk	a, Civio		
CITY CICIN			



## CITY OF OAKDALE CITY COUNCIL STAFF REPORT

Meeting Date: January 22, 2019

**To:** Mayor J.R. McCarty and Members of the Oakdale City Council

**From:** Cody Bridgewater, Public Works Superintendent

Reviewed by: Jeff Gravel, Public Services Director

**Subject:** Consider adopting a resolution awarding a contract with Lawrence

Backhoe Service, Inc. for the Water Meter Upgrade Project, Phase

1B in the amount of \$96,909.90; and authorizing funds in the

amount of \$245,867.37 for purchasing the water meters and related materials; and authorizing an additional 10% Contingency in the amount of \$34,000.00, for a project cost of \$376,777.27 from the

Water Capital Replacement Fund 644 CP1537

#### I. BACKGROUND

The City of Oakdale, Public Services Department, operates and maintains a potable water distribution system that serves approximately 7,000 residences and businesses, with a total of 8,197 meters. The Public Services Department has a long-term Water Meter Upgrade and Citywide Automated Reading Network Infrastructure Installation Plan to support the City of Oakdale's once a month metered billing process. The plan also accounts for the replacement of antiquated meters to achieve timely and precise water usage readings for accurate monthly billing to owners, and more accurate reports to the State.

The City currently operates with two types of water meters, radio read and manual read. Radio read meters transmit data via radio frequency to a mobile receiver located in the City vehicle. Manually read meters are read by a City employee that physically walks to each location, opens the meter box, and manually enters the meter reading into a handheld receiver.

To date, the City Meter Routes are 92% drivable (radio read). It is the City's intentions in FY 2018-19, to complete Phase 1B, which would result in the City being a 100% drivable (radio read) system. It is the City's ultimate goal to have the water meters read on a full data network, which means the meter reads would automatically upload the usage to a centralized receiver on a scheduled interval. However, please note that this will require additional funding and will be discussed with Council at a later date.

The following table shows the progress of the City in converting all water meters to a Radio read route.

SUBJECT: Water Meter Upgrade Project, Phase 1B

MEETING DATE: January 22, 2019 REPORT DATE: January 11, 2019

City of Oakdale: 8197 Water Meters							
Project ERT/Register Meter Manual Read Radio Read							
To date			770	7427			
Phase 1B (FY 18-19)	214	556	0	8197			

The Water Meter Upgrade Project, Phase 1B will purchase and upgrade water meters in routes 15 and 16 (Phase 1B). Refer to Attachment B - Water Route Map to review Water Route project areas.

#### II. DISCUSSION

This project was broken up into two phases. Phase 1A took place in FY 2017-2018, while Phase 1B will be taking place in FY 2018-2019. Phase 2, which is not yet scheduled, will convert the water meter reads from Drive-By, to complete Data Network that is automatically uploaded to the City Financial software. Staff solicited bids from contractors with the ability to extend the contract for a period of three years, to accommodate additional available funds.

Bids were solicited on November 22, 2017. The Bids were received and opened on December 20, 2017, at 2:00 pm, at the Public Services Department. The Base Bid and Bid Alternate were totaled, and are as follows:

Contractor	Phase 1A	Phase 1B	Total
Lawrence Backhoe	\$122,125	\$90,570	\$212,695
MHK Construction	\$127,233	\$92,750	\$219,983
Rolfe Construction	\$162,242	\$108,044	\$270,286
Taylor Backhoe	\$190,151	\$164,204	\$354,355
Preston Pipeline	\$534,460	\$378,920	\$913,380
Swierstock Enterprise Inc.	\$588,070	\$424,750	\$1,012,820

Lawrence Backhoe was given the opportunity to review their bid, and has made an adjustment of approximately 7% to reflect increases in insurance, wages, and materials. The revised bid for Phase 1B from Lawrence Backhoe is \$96,909.90.

After review of the bids received, Staff has determined that Lawrence Backhoe Service, Inc. is the lowest bidder with a Total revised bid of \$219,034.90.

#### III. FISCAL IMPACT

Ten-percent (10%) has been added for change orders which includes contingencies for unforeseen and/or additional work, totaling \$34,000.00, and \$245,867.37 has been added for the purchase of water meters and related materials.

SUBJECT: Water Meter Upgrade Project, Phase 1B

MEETING DATE: January 22, 2019 REPORT DATE: January 11, 2019

#### Table 1 -Water Meter Upgrade Project, Phase 1B

**Estimated Project Costs to Date** 

Phase 1A - Completed					
Project Budget	\$503,591.14				
Project Cost	\$467,537.64				
Total Project Savings	\$36,053.50				
Phase 1B – After July 1, 2018					
Water Meters and Materials Purchase	\$245,867.37				
Lawrence Backhoe Service, Inc. Contract	\$96,909.90				
10% Contingency	\$34,000.00				
Total	\$376,777.27				

The funding for this project comes from the Water Capital Replacement Fund 644 CP 1537 and is accounted for in the 2018-2019 Fiscal Year Budget.

#### IV. RECOMMENDATION

Staff recommends the City Council adopt a resolution awarding a contract with Lawrence Backhoe Service, Inc. for the Water Meter Upgrade Project, Phase 1B in the amount of \$96,909.90; and authorizing funds in the amount of \$245,867.37 for purchasing the water meters and related materials; and authorizing an additional 10% Contingency in the amount of \$34,000.00, for a total Phase 1B project cost of \$376,777.27 from the Water Capital Replacement Fund 644 CP 1537.

#### V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2019-\_\_\_

Attachment B: Phase 1B Water Route Map



# IN THE CITY COUNCIL OF THE CITY OF OAKDALE STATE OF CALIFORNIA CITY COUNCIL RESOLUTION 2019-

A RESOLUTION AWARDING A CONTRACT WITH
LAWRENCE BACKHOE SERVICE, INC. FOR THE
WATER METER UPGRADE PROJECT, PHASE 1B
IN THE AMOUNT OF \$96,909.90; AND AUTHORIZING FUNDS
IN THE AMOUNT OF \$245,867.37 FOR
PURCHASING THE WATER METERS AND RELATED MATERIALS;
AND AUTHORIZING AN ADDITIONAL 10% CONTINGENCY
IN THE AMOUNT OF \$34,000.00
FOR A PROJECT COST OF \$376,777.27 FROM THE
WATER CAPITAL REPLACEMENT FUND 644 CP 1537

#### THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, the Water Meter Upgrade Project, Phase 1B will purchase and upgrade water meters in Water Routes 15 and 16 (Phase 1B). Phase 1B of the project will upgrade approximately 556 water meters; install 214 Itron Water ERT Modules and Registers, 102 water meter boxes, 245 water meter lids, and 154 water meter concrete housing pads; and,

WHEREAS, bids were solicited on November 22, 2017. The Bids were received and opened on December 20, 2017, at 2:00 pm, at the Public Services Department; and,

**WHEREAS**, staff has determined that Lawrence Backhoe Service, Inc. is the lowest with a revised bid amount for Phase 1B of \$96,909.90; and,

**WHEREAS,** 10% has been added for change orders which includes contingencies for unforeseen and/or additional work, totaling \$34,000.00; and,

**WHEREAS,** \$245,687.37 has been added for purchasing the water meters and related materials; and,

**WHEREAS**, funding for this project comes from the Water Capital Replacement Fund 644 CP 1537 and is accounted for in the 2018-2019 Fiscal Year Budget; and,

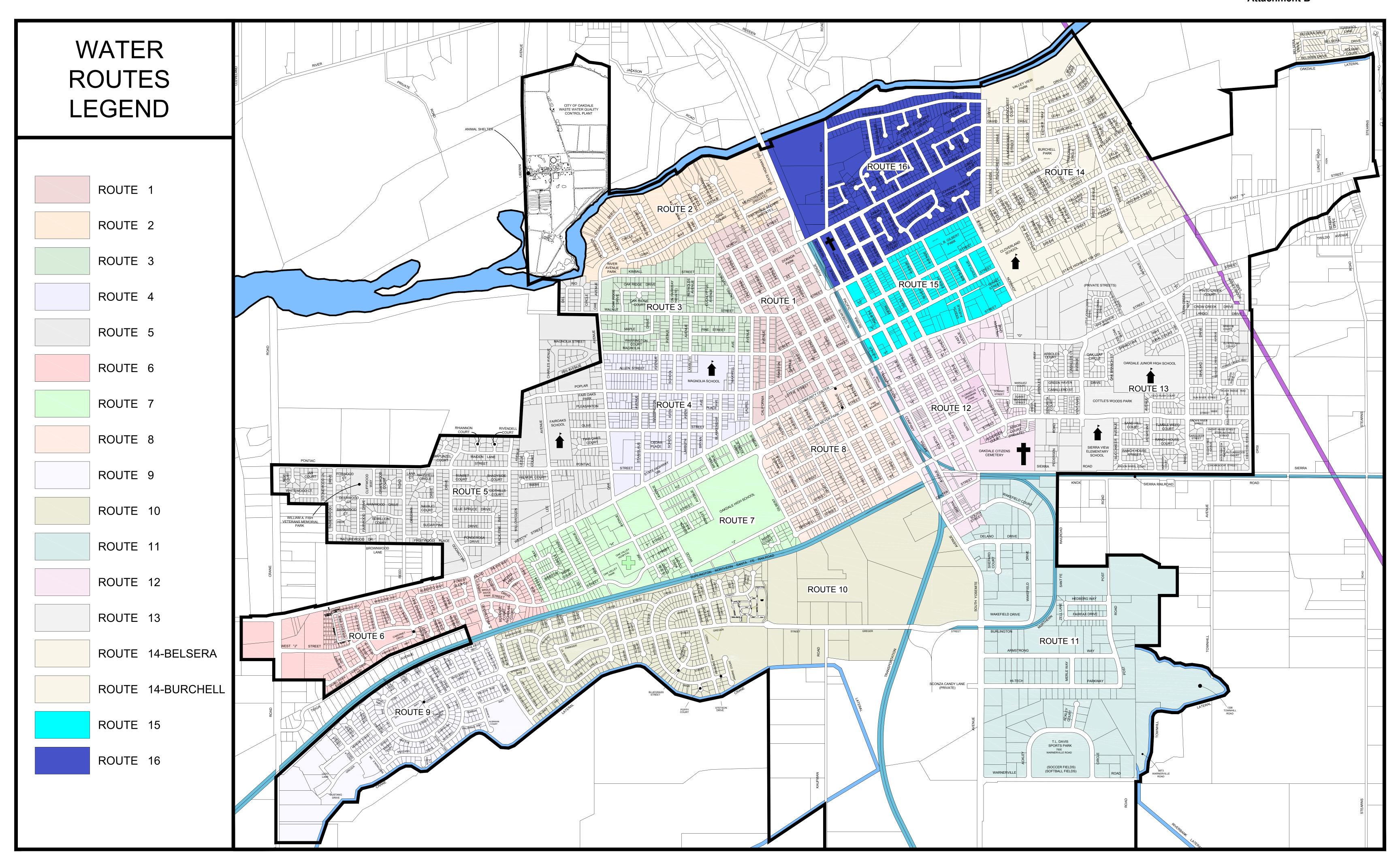
**WHEREAS**, staff recommends the City Council adopt a Resolution awarding a contract with Lawrence Backhoe Service, Inc. for the Water Meter Upgrade Project, Phase 1B in the amount of \$96,909.90; and authorizing funds in the amount of \$245,867.37 for purchasing the water meters and related materials; and authorizing an additional 10% Contingency in the amount of \$34,000.00, for a project cost of \$376,777.27 from the Water Capital Replacement Fund 644 CP1537.

## NOW, THEREFORE, BE IT RESOLVED that the CITY COUNCIL of the CITY OF OAKDALE hereby:

- 1) Authorizes the award of a construction contract with Lawrence Backhoe Service, Inc. for the Water Meter Upgrade Project, Phase 1B in the amount of \$96,909.90; and,
- 2) Authorizes funds in the amount of \$245,867.37 for the purchase of water meters and related materials; and,
- 3) Authorizes a 10% Contingency in the amount of \$34,000.00; and,
- 4) Authorizes funds for a Phase 1B Grand Total of \$376,777.27.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 22<sup>nd</sup> DAY OF JANUARY 2019, by the following vote:

AYES: NOES: ABSENT: ABSTAINED:	COUNCIL MEMBERS: COUNCIL MEMBERS: COUNCIL MEMBERS: COUNCIL MEMBERS:		
		SIGNED:	
ATTEST:		J.R. McCarty, Mayor	
Kathy Teixeira	ı, CMC		





## CITY OF OAKDALE CITY COUNCIL STAFF REPORT

Meeting Date: January 22, 2019

To: Mayor J.R. McCarty and Members of the Oakdale City Council

From: Tom Hallinan, City Attorney

**Subject:** Discuss filling the City Clerk vacancy to complete the current term

ending in November 2020; whether to prepare an ordinance regarding City Clerk Duties; and whether to make the position

appointed rather than elected.

#### I. BACKGROUND

The role of the City Clerk may be filled by election or appointment. In instances where an elected city clerk's post becomes vacant prior to the end of the incumbent's term, the City Council may appoint an individual to the seat or call an election.

There are three matters related to the position of the City Clerk for City Council consideration. First, in light of the recent resignation of the elected City Clerk, the City Council needs to either appoint a successor to complete her term, which runs to November 2020, or call for an election to fill the post for the remainder of the term. Second, the Council may wish to consider directing staff to prepare an ordinance pertaining to the City Clerk to more clearly and accurately reflect the scope of duties to be fulfilled by the holder of this position. Third, the Council may provide direction on whether to make the position appointed rather than elected.

#### II. DISCUSSION

The League of California Cities reports that currently only 132 of California's 482 cities continue to fill this post by election. Voters in the remaining 350 cities have opted to move to a system of appointment, which allows for the consideration of each applicant's education, background, and experience. In order to stand for election, city clerk candidates need only be electors and registered voters of the city they wish to serve. No other qualifications are required or may be added by the city council to elective city clerk positions.

In instances in which an elected city clerk's post is vacated prior to the end of the clerk's term, Government Code section 365, subsection 12(b) provides that:

If a vacancy occurs in an elective office provided for in this chapter, the council shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. The special election shall be held on the next regularly established election date not less than 114 days from the call of the

Subject: City Clerk Vacancy Meeting Date: January 22, 2019 Report Date: January 17, 2019

special election. A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent.

Thus, by April 9, 2019, or practically speaking, April 4, 2019 (the City's regular City Council meeting), the City Council must either (a) appoint an individual to fill the position, in which case the appointee must meet the criteria for election set out above, or (b) call for an election to allow voters to select a new clerk. Each method results in the selection of a new clerk only for the remainder of the former clerk's elective term.

Under state law, a city clerk is required to:

- 1. keep an accurate record of the proceedings or the legislative body and the board of equalization, with a general index;
- 2. act as the accounting officer of the city if no director or finance position has been established:
- keep and record all city ordinances with the clerk's certificate annexed to each, which record, with the certificate, constitutes prima facie evidence of the contents of each ordinance and of its passage and publication and is admissible as such evidence in any court or proceedings;
- 4. act as the *ex officio* assessor, unless the council provides for the assessment and collection of city taxes by county officers or otherwise; and
- 5. act as the custodian of the city seal.

Importantly, the governing statute also provides that "the City Clerk shall perform such additional duties as are prescribed by ordinance." For this reason, many cities have chosen to enact local ordinances establishing further duties to be performed by their clerks, including such tasks as taking minutes at City Council meetings.

#### Analysis:

Selection of City Clerk Replacement. Staff is requesting the City Council provide direction on whether it wishes to fill the vacant elected city clerk's position through appointment or by calling an election. Each option is discussed separately.

Appointment. If the City Council chooses to appoint the new City Clerk, its choices are confined to those individuals who would be eligible to serve as an elected clerk; that is, individuals who are electors of and registered voters in the City. If this method is chosen, staff recommends the City Council direct staff to post and publish notice of the availability of the position and accept application materials

Subject: City Clerk Vacancy Meeting Date: January 22, 2019 Report Date: January 17, 2019

from interested persons over a brief period before conducting interviews and making a selection. The application process is not mandated by law, and the City Council is thus free to craft its own.

. Election. Alternatively, instead of appointing an individual to complete the remainder of the Clerk 's term until November 2020, the City Council may call for the position to be filled by election this November or at a separate Special Election. This method would likewise only allow individuals to stand as candidates if they met the eligibility criteria for elected clerks. Selection of this option would mean the City would not have a permanent City Clerk for many months and require an expenditure of approximately \$20,000 or more.

Clarifying the Role of the Clerk. Staff is also looking to the City Council for direction on preparing an ordinance pertaining to the office of the City Clerk. As set forth above, some possible subjects might include adding job duties such as taking minutes at City Council meetings and naming a deputy to fulfill the City Clerk's functions in his or her absence.

In addition, the Council may direct staff on whether to have a ballot measure to make the position appointed instead of elected. Again, this would allow consideration of the applicant's education, background and experience.

#### III. FISCAL IMPACT

City Clerk Selection. If the City Council decides to fill the currently vacant City Clerk post via appointment, costs would include advertising and staff time. Should the City Council decide to fill the current vacancy through an election, the costs would be those associated with including the matter on the currently scheduled regular municipal election set for November 4, 2019 or schedule a separate Special Election. Preparation of an ordinance and ballot measure would cost approximately \$600.00.

#### IV. ALTERNATIVES TO RECOMMENDED ACTION

The City Clerk is an essential officer of municipal government and a new one must be selected by law. The City Council has a mandatory duty to choose to either appoint a new City Clerk or call a special election for that purpose. No alternatives to this duty are available.

Preparing an Ordinance to clarify the role of the City Clerk, and making the position appointed rather than elected are entirely in the discretion of the City Council.

Subject: City Clerk Vacancy Meeting Date: January 22, 2019 Report Date: January 17, 2019

#### IV. RECOMMENDATION

Staff recommends the City Council by Minute Motion: (a) advise which City Clerk selection method it believes is best; and (b) provide direction on preparing the Ordinance, if any, and (c)whether to take steps to make the position appointed rather than elected.

#### V. ATTACHMENTS

None.



Meeting Date: January 22, 2019

To: Mayor J.R. McCarty and Members of the OakdaleCity Council

From: Bryan Whitemyer, City Manager

Subject: Discuss Current Fire Services Agreement with Stanislaus Consolidated Fire

Protection District and Options Available to the City of Oakdale

#### I. BACKGROUND

In September 2014 the City of Oakdale entered into a five-year Fire Services Agreement with Stanislaus Consolidated Fire Protection District (SCFPD). Since that time SCFPD has handled all fire protection services in the City of Oakdale. All fire personnel previously employed by the City of Oakdale were transferred to SCFPD and became their employees. The City of Oakdale and the SCFPD have mutually benefitted from this contractual arrangement over the last several years. Many of the benefits of this arrangement were described in the August 18, 2014 staff report to the City Council (Attachment A).

The current five-year Fire Services Agreement expires on June 30, 2019. The City Council of the City of Oakdale will need to determine if it would like to enter into a new contract with SCFPD for an additional term or select another fire service delivery option.

The City Council appointed Council Member Bairos and Council Member McCarty to serve on the Fire Services Ad Hoc Committee. On October 30, 2018 the Fire Services Ad Hoc Committee met with SCFPD Board President Zanker and Board Member Bernardi to start discussions on a new fire services agreement. A second meeting was held on December 4, 2018 with President Zanker, Board Member Bernardi, Mayor-Elect JR McCarty, and City Manager Bryan Whitemyer attending the meeting. At that time the City presented a letter to SCFPD describing its desire to continue its partnership with SCFPD and proposed continuing the partnership via a Joint Powers Authority (JPA) agreement (Attachment B).

During this meeting the City suggested that reasons for this approach were 1) to allow members of the Oakdale City Council to have a say or vote on how fire services are provided in the City and 2) by pursuing a JPA arrangement the taxpayers of the City of Oakdale and SCFPD could benefit from the creation of a new memorandum of understanding (employment agreement) with its fire employees. The current MOU is not financially sustainable as it includes significant long-term liability costs. The current MOU is one reason why SCFPD declared in a budget presentation in May 2017 that they were projecting a \$500,000 operating deficit by FY 2019/2020 (Attachment C).

#### II. DISCUSSION

With the current Fire Services Agreement with SCFPD expiring on June 30, 2019 the City Council will need to decide how it would like to provide fire services to the community of Oakdale going forward.

Subject: Fire Services Contract Options

Meeting Date: January 22, 2019

#### Possible Options Available to the City Council:

- 1) Extend the current Fire Services Agreement with SCFPD for a defined period.
- 2) Renegotiate new Fire Services Agreement terms with SCFPD for a defined period.
- Create JPA agreement with agencies who desire to have a regionalized fire service.
   All participating agencies would have representatives on the new fire agency board with voting authority.

## Why would the City of Oakdale consider other options for fire services when the contract with SCFPD has been financially beneficial for all agencies?

#### 1) Fire Administration Staffing

The City of Oakdale contracted for SCFPD with the hope of receiving consistent and professional administration services. Unfortunately, SCFPD has not been able to provide consistency at the Fire Chief position.

- Inconsistency at the Fire Chief position.
  - Chief Mayotte fired June 2013
  - Chief Bradley hired March 2014 resigned November 2015
  - Chief Daly hired September 2016 resigned March 2017
  - Chief Weigele hired June 2017 fired October 2017

On January 10, 2019 the SCFPD Board hired Chief Mike Whorton to serve as their Fire Chief. Prior to this appointment SCFPD was without a permanent fire chief for 14 months. The fire chief position has remained vacant for 34 of the last 66 months.

Additionally, the SCFPD administration ranks have suffered from several departures. Their Fire Marshall took a position at another agency a few months ago, a fire inspector recently left for another agency and the Board Secretary just resigned to take a position with another agency. Furthermore, SCFPD has left an administration Battalion Chief vacant for a significant amount of time.

With the limited administrative staff, the City of Oakdale has several questions. Are the critical human resources and risk management functions being handled? Is there proper financial oversight? Who is developing the facility maintenance and equipment replacement plans and ensuring that funds are being set aside to implement those plans?

#### 2) Budget Oversight and Financial Management

SCFPD Board approved three-year Memorandum of Understanding with 3% annual cost-of-living adjustments and no concessions from employees. The City of Oakdale (their customer/partner) asked them not to approve the agreement due to the high cost

Subject: Fire Services Contract Options

Meeting Date: January 22, 2019

increases. This agreement expires on June 30, 2019. The SCFPD approved the MOU despite the City of Oakdale expressing its concerns.

In May 2017, SCFPD staff presented to the SCFPD Board that it was projecting a \$500,000 operating deficit by FY 2019-2020 even with the implementation of a 3% increase to its property assessment (Attachment C). The City has not seen any report from SCFPD showing that it has taken the necessary steps to solve this financial shortfall.

Furthermore, the December 2018 Financial Reports found in the January 10, 2018 agenda packet show that between July 1, 2018 and December 31, 2018 (50% of the fiscal year) SCFPD has spent 57.2% of its annual budget (Attachment D). If the current expenditure trend continues, SCFPD will overspend its approved budget by 14.4% or \$2,007,369 by June 30, 2019. How long will SCFPD be able to operate with these type of expenditures?

#### 3) Approval of Fire Chief Employment Agreement Lacks Transparency

The City of Oakdale and the public were not given the opportunity to review the new Fire Chief employment agreement prior to the January 10, 2019 SCFPD Board meeting. The employment agreement was only shared with those present at the meeting, including the Board. A thirty-minute recess was taken so that the Board and public could review the agreement. City staff was forced to hurriedly review the agreement and discovered language that caused concern. This concern was shared with the SCFPD Board and a request was made to continue the item to a future meeting so that these concerns could be discussed and addressed. Unfortunately, the Board did not provide the public or the City of Oakdale the courtesy to review the agreement prior to the meeting nor did they give heed to its request to continue the item to a future meeting to provide an open and transparent process. This was an extremely important decision that appears to have been rushed by the SCFPD Board. This lack of transparency is very concerning and not appreciated.

#### 4) Late Financial Audit and Issues with Financial Controls

SCFPD recently had an independent auditor review their FY 2016-2017 financial documents. This audit is about a year overdue. A draft SCFPD 2016-2017 Annual Audit Management Letter indicates that the auditor found 12 findings where additional financial controls were needed. The auditor also made 17 other recommendations which should be cause for concern (Attachment E).

The City of Oakdale is concerned because it appears that these normal best management practice financial reviews are not a priority for SCFPD. Has SCFPD started its FY 2017-2018 audit? Conducting annual financial audits in a timely manner from a neutral third party is extremely important as it helps the SCFPD board and the public know exactly where they stand financially and whether or not financial control improvements are needed.

## CITY OF OAKDALE City Council Staff Report

Subject: Fire Services Contract Options

Meeting Date: January 22, 2019

#### 5) Concerns with Memorandums of Understanding with Employees

- a. The City of Oakdale has expressed concerns with the current employee MOUs prior to being adopted. The City still has concerns with those agreements.
  - i. Sick leave accruals Sick leave at SCFPD are accrued at double the rate of other fire agencies in the area and fire personnel can accumulate an unlimited amount of sick leave. On several occasions City staff has shared that this is a concern and should be addressed.
  - ii. Vacation Cards City management after reviewing the high volume of overtime hours suggested that the number of Vacation Cards (number of employees who can be out on vacation at the same time) be reduced. This would help reduce overtime costs. This concern has not been addressed.
  - iii. Health Care Contributions from Employees It has been a typical practice for most jurisdictions that employees are required to provide some financial contribution towards the cost of health care. Currently, SCFPD pays for 100% of their employees' health care premiums. The City has expressed this as a concern as early as 2016 prior to the approval of the current MOU. This has not been addressed.
  - iv. Increase CalPERS retirement contributions from employees it has been a common practice for agencies during MOU negotiations to require employees to pay an additional percentage towards their retirement when they receive a cost of living adjustment. The City of Oakdale recently did this where employees agreed to pay an additional 1% toward their retirement when they received a 3% cost of living adjustment. SCFPD has not required this.
  - v. Overtime costs consistently exceed those amounts budgeted. The SCFPD December 2018 Budget report (Attachment D) shows that overtime expenditures are over budget by 1,012% even though we are only 50% through the year.

#### 6) Other concerns:

- a. The current agreement requires SCFPD to administer all weed abatement activities as described in the Oakdale Municipal Code and this has not been done. This concern has been brought to the attention of SCFPD but due to administrative staffing shortages this has not been addressed.
- b. Fire Intern Program: The agreement states that SCFPD will operate an internship program to help augment the staffing at our fire stations. This has not been actively pursued and the City has not received any reports on how this program is performing.
- c. The current cost allocation model provides high administrative overhead costs when we add new firefighter positions. This makes it cost prohibitive to add fire positions to our fire stations. This needs to be modified.



Subject: Fire Services Contract Options

Meeting Date: January 22, 2019

#### III. FISCAL IMPACT

Negotiating a new agreement with SCFPD and exploring a variety of fire service options will require City staff time as well as time and resources from its legal counsel. Costs associated with this effort should be accommodated in the current budget allocations associated with these types of costs. Any contract for services or joint powers authority agreements will be presented to the Council at a future meeting where all costs shall be disclosed and discussed.

#### V. RECOMMENDED ACTION

Staff recommends that the City Council discuss the current Fire Services Agreement, consider the available fire service options and provide direction to staff on how they would like to proceed.

#### Possible Options Available to the City Council:

- 1) Extend the current Fire Services Agreement with SCFPD for a defined period.
- 2) Renegotiate new Fire Services Agreement terms with SCFPD for a defined period.
- Create JPA agreement with agencies who desire to have a regionalized fire service.
   All participating agencies would have representatives on the new fire agency board with voting authority.

#### **VI. ATTACHMENTS**

Attachment A: August 18, 2014 Fire Services Staff Report

Attachment B: City of Oakdale Letter to SCFPD – December 4, 2018

Attachment C: SCFPD Budget Presentation - May 11, 2017

Attachment D: SCFPD December 2018 Budget report

Attachment E: SCFPD Draft 2016-2017 Annual Audit Management Letter

Attachment F: January 17, 2019 Letter from SCFPD Chief Whorton

## Attachment A

August 18, 2014 Fire Services Staff Report



Meeting Date: August 18, 2014

To: Mayor and City Council

From: Bryan Whitemyer, City Manager

**Subject:** Review, Discuss, and Consider Approval of the Fire Services Agreement

with Stanislaus Consolidated Fire Protection District and the Corresponding Fire Service Employees Transition Plan

#### I. BACKGROUND

Consolidation discussions between the Stanislaus Consolidated Fire District (SCFPD), Oakdale City Fire Department (OCFD), and the Oakdale Fire Protection District (OFPD) have been ongoing for several years. In February 2012, the City of Oakdale entered into a management agreement with SCFPD to provide limited fire management services for the OCFD. At that time, a Fire Service Advisory Committee was formed to provide oversight to the management contract and to evaluate the feasibility of a full fire service consolidation (re-organization). The committee was composed of members of the governing boards for SCFPD, OCFD, and OFPD. In July of 2013, SCFPD hired a consultant to conduct an analysis of revenues and expenditures and provide reorganization of the agencies recommendations on into agency. а Recommendations included imposing SCFPD's assessment on both the City of Oakdale and OFPD, and a property tax share agreement with the City of Oakdale. After the completion of the study, the City of Oakdale determined that it would prefer to pursue a contract for services consolidation model instead of a full annexation consolidation model.

#### II. DISCUSSION

During the major economic downturn, many fire agencies throughout the country began to evaluate consolidation opportunities to improve efficiencies and to maintain or improve service levels. Management contracts, Joint Power Agreements (JPAs), annexations (reorganization through LAFCO) and contract for services were all governance models that have been utilized to consolidate fire organizations. Due to loss of local control and property tax implications, municipalities who operate their own fire agencies often are not interested in annexation/re-organizations. Special Fire Districts are more prone to consider annexation/re-organization models, but these processes can be cumbersome when dealing with multiple fire assessments, different demographics, financial conditions and service level expectations. JPA models are an option for cities, counties and special districts when each agency wishes to participate in governance for the newly created

agency. JPA's can be problematic when governing boards are not commensurate with the level of resources from the parent organizations and tend to perform better when participating organizations are of similar size. After an evaluation of each of the models, City staff is proposing that the City of Oakdale contract for full fire protection services with SCFPD.

#### **Cost Allocation Model**

Costs for shift personnel are determined by averaging the full cost of each classification and applying the cost to the number of personnel assigned by each agency. Average full cost includes base salary, vacation/holiday sellback, FLSA, workers compensation, employer retirement costs, payroll taxes, employer costs of health/vision/dental insurance, life insurance, Central Valley Trust allocations, uniform allowance, and specialty incentives (swift water, bilingual, education, Haz Mat).

Overhead costs and supplies and services costs are allocated based on the percentage derived by dividing the total number of shift personnel by the number of shift personnel assigned and paid for by each agency. Facilities and apparatus costs are allocated based on the percentage derived by dividing the total number of "Fire Stations" by the number of "Fire Stations" in each agency. Unstaffed stations were excluded from the calculation.

The following costs were excluded in the fire contract and will remain the responsibility of the City of Oakdale: pension obligations, fire station bonds, retiree health insurance, assessment collection fees, facility and apparatus repairs that exceed \$5,000 for any single item, capital equipment replacement costs, capital facilities replacement costs, and public project costs.

#### Personnel

SCFPD is proposing to offer positions to all fire safety personnel who are currently employees "in good standing" with the Oakdale City Fire Department and the Oakdale Fire Protection District. Currently, each agency has twelve personnel.

#### **Fire Stations**

Currently, by partnering with OFPD the City of Oakdale has been able to staff Fire Station 4 on Willowood Avenue and Station 5 on G Street with two-man engines 24 hours a day, seven days a week. Under this contract for services SCFPD will continue to keep both fire stations open under the same arrangement.

However, if Measure "Y" (general sales tax measure) does not pass in November, the City may need to make additional cut backs to public safety that may necessitate the closing of one of the fire stations.

#### III. FISCAL IMPACTS

The figures below show that there are significant savings to the residents of Oakdale by contracting for fire services with SCFPD. There are also benefits to SCFPD as this is a full cost recovery arrangement that completely covers the costs associated with the services provided to the City of Oakdale. Additionally, both agencies benefit from the efficiencies gained by sharing the management and overhead costs.

Potential Costs If City of Oakdale Provides Fire Services On Its Own

	Actual 2011/2012	Actual	Projected Final 2013/2014		Projected 2015/2016	Projected 2016/2017
Fire Operations Costs	\$2,520,284	\$2,530,727	\$2,404,126	\$2,176,439	\$2,219,968	\$2,264,367
Fire Station 4 Bond Cost	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000	\$180,000
PERS Side Fund	\$0	\$0	\$0	\$0		
Additional Capital Replacement	\$0	\$0	\$0	\$0	\$50,000	\$50,000
New Fire Management Costs if						
Oakdale stays on its own	\$0				\$150,000	\$150,000
Total	\$2,700,284	\$2,710,727	\$2,584,126	\$2,356,439	\$2,599,968	\$2,644,367

#### Fire Costs with Fire Services Contract with Stanislaus Consolidated Fire Protection District

	N/A 2011/2012	N/A 2012/2013	N/A 2013/2014	Service	Service	Contract for Service 2016/2017
Fire Operations Costs				\$1,802,188	\$1,874,275	\$1,949,246
Fire Station 4 Bond Cost				\$180,000	\$180,000	\$180,000
PERS Side Fund				\$127,000	\$129,540	\$132,131
Additional Capital Replacement				\$50,000	\$50,000	\$50,000
8.0	•	95(0)	•	\$2 159 188	\$2 233 815	\$2 311 377

**Projected Annual Savings with Contract for Fire Services** 

\$197,251 \$366,153 \$332,990

#### **Fire Service Employees Transitional Plan:**

Over the years through the collective bargaining process, the City of Oakdale has entered into Memorandums of Understanding (MOUs) with the Oakdale Firefighters Association (Association). These MOUs describe the pay, benefits, and working conditions that are provided to the fire personnel that are represented by the Association. The City is contractually obligated to honor the terms and conditions described in the MOUs.

As an employment right, our fire personnel accrue a variety of leave balances that are used when the employee needs time off. For example, this leave time can be used to take time off



for a vacation or if the employee becomes ill. These leave balances have monetary values that are determined by the MOU. When an employee leaves the employment of the City the MOU dictates how the employee is compensated for designated leave balances. Since the OCFD employees will be leaving the employment of the City of Oakdale and will now become employees of Stanislaus Consolidated Fire Protection District the City needs reconcile the leave balances.

City staff has met with the Association and has developed a Fire Service Employees Transitional Plan. The plan will work as follows:

#### Fire Service Employees Transitional Plan Details

The City of Oakdale is pursuing a contract for fire services with Stanislaus Consolidated Fire Protection District (SCFPD). Once finalized, current Oakdale Fire Department personnel will become employees of SCFPD. With this in mind, an agreement describing how the remaining accrued leave balances of fire personnel will be handled is needed.

#### Vacation, Comp Time, and Holiday Time

- Remaining Vacation, Comp Time, and Holiday time balances will be paid out to fire personnel in two installments. The first will occur on the effective date of the new fire services contract. The second payout will occur in December 2014. All time banks will be used or paid out by December 2016.
  - a. Employees may hold up to 400 hours of Vacation, Comp Time and Holiday leave in a City time bank.
    - i. This time will be used to pay for leave time used as employees begin employment with SCFPD.
    - ii. When a fire employee takes time off as an SCFPD employee then SCFPD will invoice City for the cost of the leave taken. The City will then deduct the number of hours of leave based on the employee's wage when he left the employment of the City.

#### Sick Leave

- 2) Sick Time Cash Payout per current fire MOU
  - a. Sick leave balances eligible for payout as described in the current fire MOU will be paid out in two installments.
  - b. The 1st installment will be paid out in December 2014.
  - c. The 2<sup>nd</sup> installment will be paid out in July 2015.

## CITY OF OAKDALE City Council Staff Report (Continued)

- d. All time banks will be used or paid out by December 2016 unless the employee is eligible to exercise option # 4) listed below.
- e. Employees may hold up to 200 hours of Sick Time in a City time bank.
  - i. This time will be used to pay for leave time used as employees begin employment with SCFPD.
  - ii. When a fire employee takes time off as an SCFPD employee then SCFPD will invoice City for the cost of the leave taken. The City will then deduct the number of hours of leave based on the employee's wage when he left the employment of the City.
- 3) Sick Leave Retirement Health Savings
  - a. The current MOU allows retiring fire employees to convert 50% of their accrued sick time to a retiree health savings program (ICMA) to pay the cost of continued health coverage.
  - b. Option 1) Employees can choose to convert this sick leave into a Health Savings Contribution. The contributions will be paid out at 90% of the value of the sick leave balance. The contributions will be deposited into the employees ICMA account in two installments.
    - i. 1st installment will be paid in July 2015.
    - ii. 2<sup>nd</sup> installment will be paid in July 2016
  - c. Option 2) Employees can choose to receive a payout of this sick leave. The cash out will be paid at 75% of the value of the sick leave balance. This will be paid out in two installments.
    - i. 1st installment will be paid in July 2015.
    - ii. 2<sup>nd</sup> installment will be paid in July 2016.
- 4) Sick Leave for Service Credit
  - a. Employees may convert sick leave for service credit if permitted by PERS.

#### Other Items

- 5) Retiree Health Coverage
  - a. Two fire personnel meet the 20 year service requirement and are entitled to the \$300 per month post-retirement benefit. The other 10 fire personnel will not receive this benefit.
- 6) Unused Health Insurance:
  - a. Employees will be eligible for unused health insurance reimbursement as described in section 2.02 of the current fire MOU. This will apply for each month the employee worked for the City of Oakdale this year.



## CITY OF OAKDALE City Council Staff Report (Continued)

- 7) Union Time Bank:
  - a. Currently the fire union holds a leave time bank of approximately 150 hours with the City.
  - b. These remaining hours will be divided among the 12 fire personnel and those hours will be credited to their individual Vacation/Comp Time/Holiday leave time bank.

#### Benefits of the Fire Service Employees Transitional Plan to the City

- 1) Reduces Future Health Premium Contributions (Long Term Liability)
  - a. Long Term Liability drops from between \$864,000 to \$1,296,000 to \$144,000 to \$216,000.
  - b. This produces savings over time between \$720,000 to \$1,080,000
- 2) Reduces the Value of the Leave Balances
  - a. Current Value: \$425.000
  - b. As Leave Balances are paid out over the next three years the City will realize savings between \$19,000 to \$48,000.
  - c. Funds are available and will be paid out of the Fund 520 Employee Liability Fund (OPEB) over the next three years.
  - d. No money will be spent from Measure "O" or Measure "Y" if ballot measure passes in November.

#### IV. RECOMMENDATION

Staff recommends that the City Council approve Resolution 2014-XX approving the Agreement to Provide Fire Services Between the Stanislaus Consolidated Fire Protection District and the City of Oakdale and Resolution 2014-XX Approving the Fire Service Employees Transition Plan.

#### V. ATTACHMENTS

Attachment A: Draft Resolution 2014-XX Approving Fire Services Agreement

Attachment B: Draft Resolution 2014-XX Approving Fire Service Employee Transitional Plan



# IN THE CITY COUNCIL OF THE CITY OF OAKDALE STATE OF CALIFORNIA CITY COUNCIL RESOLUTION 2014-\_\_\_

## RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL APPROVING AGREEMENT TO PROVIDE FIRE SERVICES BETWEEN THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT AND THE CITY OF OAKDALE AND AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENT

#### THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

**WHEREAS,** consolidation discussions between the Stanislaus Consolidated Fire District (SCFPD), Oakdale City Fire Department (OCFD), and the Oakdale Fire Protection District (OFPD) have been ongoing for several years; and

**WHEREAS,** in February 2012, the City of Oakdale entered into a management agreement with SCFPD to provide limited fire management services for the OCFD; and

**WHEREAS**, at that time, a Fire Service Advisory Committee was formed to provide oversight to the management contract and to evaluate the feasibility of a full fire service consolidation (reorganization); and

**WHEREAS,** the committee was composed of members of the governing boards for SCFPD, OCFD, and OFPD; and

**WHEREAS,** in July of 2013, SCFPD hired a consultant to conduct an analysis of revenues and expenditures and provide recommendations on a reorganization of the agencies into one agency; and

**WHEREAS**, recommendations included imposing SCFPD's assessment on both the City of Oakdale and OFPD and a property tax share agreement with the City of Oakdale; and

**WHEREAS,** after the completion of the study, the City of Oakdale determined that it would prefer to pursue a contract for services consolidation model instead of a full annexation consolidation model; and

**WHEREAS,** the City Council reviewed and discussed the Agreement To Provide Fire Services Between the Stanislaus Consolidated Fire Protection District and the City of Oakdale at the August 18, 2014 Council meeting; and

**NOW, THEREFORE, BE IT RESOLVED** that the **CITY COUNCIL** hereby approves the Agreement to Provide Fire Services between the Stanislaus Consolidated Fire Protection District and the City of Oakdale (Exhibit A) and authorizes the City Manager to execute agreement



#### City Council Resolution 2014-XX

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 18<sup>th</sup> DAY OF August, 2014 by the following vote:

AYES: NOES: ABSENT: ABSTAIN:	Council Members: Council Members: Council Members: Council Members:			
		Pat Paul Mayor		
Attest:				
Kathy Teixeira City Clerk				

## AGREEMENT TO PROVIDE FIRE SERVICES BETWEEN THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT AND THE CITY OF OAKDALE

## THIS AGREEMENT TO PROVIDE FIRE SERVICES BETWEEN THE STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT AND THE CITY OF OAKDALE

("Agreement") is made and entered into this \_\_ day of September, 2014 (the "Effective Date"), by and between the Stanislaus Consolidated Fire Protection District ("District"), a California Special District organized and existing under the Fire Protection District Law of 1987 (Health & Safety Code § 13800 *et seq.*) and the City of Oakdale, a municipal corporation and general law city ("Oakdale"). Oakdale and District are sometimes individually referred to as a "Party" and collectively referred to as the "Parties" in this Agreement.

#### **RECITALS**

**WHEREAS,** District provides fire protection, prevention, suppression services, and related services such as emergency medical services, emergency preparedness, mitigation of hazardous materials incidents, and special operations including, but not limited to, confined space rescue, technical rescue, and water rescue within the County of Stanislaus ("County); and,

**WHEREAS**, beginning July 1, 2012, District entered into a contract with the Oakdale City Fire Department and Oakdale Fire Protection District forming a merged headquarters to provide management services; and,

**WHEREAS**, the Parties have determined that creation of joint powers entity to administer fire and emergency services, operations, and delivery would achieve the most efficient and effective services; and,

**WHEREAS,** Oakdale desires to contract with District for the provision of Fire Services as defined in Agreement Section 1.2 within Oakdale's service boundaries; and,

WHEREAS, District is willing and able to perform such Fire Services; and,

**WHEREAS**, the Parties have the power to provide Fire Services to their mutual advantage and to provide each other with fire protection services to maximize the delivery of those services in both jurisdictions; and,

**WHEREAS**, the Parties agree that this Agreement will further ensure provision of Fire Services within each jurisdiction; and,

**WHEREAS**, it is the desire of the Parties to address, by this Agreement, all matters which are related to the services to be provided to Oakdale by District; and,

**WHEREAS**, this Agreement is entered into pursuant to Government Code § 54981 and § 55632, and Health and Safety Code Section 13800 *et seq.*, including, but not limited to, § 13861(f), § 13862, § 13863, and § 13878.

**WHEREAS,** Oakdale acknowledges it has complied with the provisions of the Meyers-Milias-Brown Act (Gov. Code §§ 3500 *et seq.*) with respect to its and the Oakdale Fire Protection

Page 1 of 22 Draft 8/14/2014

District employees affected by this Agreement.

**NOW, THEREFORE**, for and in consideration of the mutual advantages to be derived therefrom, and in consideration of the mutual covenants in this Agreement, it is agreed by and between the Parties hereto as follows:

#### ARTICLE I DEFINITIONS

#### 1.1. Capital Improvements.

"Capital Improvements" means structural repairs and similar improvements which are the type of improvements which would be added to the tax "basis" if the property were owned by a non-governmental entity.

#### 1.2 Fire Services.

"Fire Services" means those services described in Article IV of this Agreement and authorized by Health and Safety Code section 13862.

#### 1.3 Fiscal Year.

"Fiscal Year" means the annual period commencing on July 1 and ending June 30 of any calendar year.

#### ARTICLE II TERM OF AGREEMENT

- 2.1 **Initial Term.** The initial term of this Agreement shall be for four (4) years and ten (10) months from September \_\_\_\_\_, 2014 through June 30, 2019.
- 2.2. **Extension of Term.** This Agreement may, by resolution of both District Board of Directors and Oakdale City Council, be extended for an additional five (5) year increment, if both parties agree, no later than June 30, 2018.
- 2.3. **Termination.** Notwithstanding Section 2.1 and Section 2.2 of this Agreement, either Party may terminate this Agreement by providing twelve (12) months' written notification to the other Party, and the term of this Agreement or any extension thereof shall be shortened accordingly. Written notification of termination shall be in the form of a Resolution of the District Board or Oakdale City Council, and shall be provided to the Parties of this Agreement, or their successors. Upon termination of this Agreement, District will transfer to Oakdale the equipment and apparatus described in <a href="Exhibit A">Exhibit A</a>, reasonable wear and tear excepted. The District may terminate this Agreement if Oakdale fails to make timely payments for service per Section 6.3 of this Agreement.

Page 2 of 22 Draft 8/14/2014

#### ARTICLE III FACILITIES AND EQUIPMENT

- 3.1. **Title.** For the duration of this Agreement, Oakdale shall transfer title to District of vehicles and apparatus described in <u>Exhibit A</u> to enable District to provide services to Oakdale pursuant to this Agreement as well as to provide local mutual and automatic mutual aid, statewide master mutual aid and assistance by hire pursuant to the California Fire Assistance Agreement. District may also, when necessary, use any vehicle or apparatus described in <u>Exhibit A</u> as relief apparatus throughout the District.
- 3.2. **Use of Equipment.** For the duration of this Agreement, Oakdale shall provide use of all emergency equipment, not transferred under Section 3.1, but currently assigned to the Oakdale Fire Department, to provide services to Oakdale pursuant to this Agreement to provide local mutual and automatic mutual aid, statewide master mutual aid, and assistance by hire pursuant to the California Fire Assistance Agreement.
- 3.3. **Maintenance, Repair and Replacement of Equipment, Vehicles and Apparatus.** District shall bear all costs of preventive maintenance and repair of equipment, vehicles, and apparatus described in <a href="Exhibit A.">Exhibit A.</a>. Any mechanical repair or damage that exceeds \$5,000 will be the responsibility of Oakdale. Should an insurable event result in irreparable damage to any equipment, vehicle, or apparatus described in <a href="Exhibit A">Exhibit A</a>, Oakdale shall bear the portion of the replacement cost that exceeds the amount of any payment for said irreparable damage received under the insurance coverage described in Section 8.3 of this Agreement. Oakdale shall maintain an equipment and apparatus replacement program with annual funding allocations to ensure funds are available to replace equipment and apparatus when they reach the end of their service life.
- 3.3. **Use, Maintenance and Repair of Facilities.** Oakdale will maintain ownership of Fire Station 4 (450 S Willowood Drive, Oakdale, California), Fire Station 5, and Fire Station 5 Training Annex (325 E. G Street, Oakdale, California) as identified in <a href="Exhibit B">Exhibit B</a> of this Agreement. Oakdale shall provide the District with full and complete access and full and complete use of Fire Station 4, Fire Station 5 and Fire Station 5 Training Annex during the term of this Agreement. District shall bear all costs of normal preventive maintenance and repair of the facilities. Any Public Project, repair, or facility equipment replacement that exceeds \$5,000 will be the responsibility of Oakdale. Oakdale shall maintain a capital facilities maintenance program with annual funding allocations to ensure funds are available to replace and/or repair facility equipment and components (e.g. roofs, HVAC systems, exterior/interior paint) that are Public Projects and/or exceed \$5,000 in costs.

#### ARTICLE IV DUTIES OF DISTRICT UNDER THIS AGREEMENT

4.1. **Scope of Services.** District shall provide Fire Services within the jurisdictional area of Oakdale as more specifically described in Agreement Section 4.2. In providing such services, District shall administer the provisions of Oakdale Municipal Code Chapter 12 entitled "Fire

Page 3 of 22 Draft 8/14/2014

Protection" ("Oakdale Fire Code") and other Oakdale rules, regulations, policies and procedures as applicable to this Agreement. Throughout the term of the Agreement and as needed or as requested by Oakdale, District shall consult with Oakdale regarding District's implementation of the provisions of this Agreement.

- 4.2. **Description of Fire Services to be provided by District.** The District shall provide the following Fire Services:
- (a) <u>Fire Department Administration.</u> District shall provide the following administrative and support services necessary to maintain Fire Services within Oakdale:
- (i) Fire Services program planning and administration consistent with the terms and conditions of this Agreement.
- (ii) Development and administration of the annual Oakdale Fire Services budget.
- (iii) Coordination and administration of Oakdale Fire Services subprograms as authorized and funded within the Oakdale Fire Services budget, as that budget may be modified from year to year.
- (iv) Providing and supporting an "Intern" Firefighter Program. Oakdale City Reserve Firefighters, who meet the minimum requirements and remain in good standing, will be offered positions as District "Intern" Firefighters.
- (v) Delivery and documentation of federally- and state-mandated firefighter training as well as provision of additional training as authorized and funded within the District's budget.
- (vi) Provision of a Chief Fire Officer or qualified acting Chief Fire Officer, or if no Chief Officer is available, a Company Officer or qualified acting Company Officer, to assist with emergency and disaster management within the Oakdale Emergency Operations Center as timely requested by the Oakdale City Council.
- (vii) Coordination of procurement of all operational supplies, services, and equipment as necessary to provide the Fire Services outlined in this Agreement.
- (viii) When requested by Oakdale, the District shall provide plan review services of all development and building plans to ensure compliance with applicable fire and life safety codes and regulations, as well as inspection of fire protection and fire alarm systems for compliance with applicable codes and standards. Oakdale shall collect fees and reimburse the District for fire prevention services at rates that are identified in Oakdale's fire prevention rate schedule.
- (ix) Fire safety inspections of all state-mandated occupancies within Oakdale.
  - (x) Issuance of operational permits to, and associated inspections of,

Page 4 of 22 Draft 8/14/2014

applicable businesses within Oakdale as required in Appendix Chapter 1, Section 105.6 of the 2007 California Fire Code, and as that Section may be amended in the future. Oakdale shall collect fees and reimburse District for said operational permits and inspections.

- (xi) Investigation of all fires to establish origin and cause as well as coordination with the Oakdale Police Department on all criminal prosecutions resulting from such investigations. The District may contract for fire investigation services.
- (xii) Maintenance of sufficient, segregated records relating to provision of Fire Services to Oakdale, including, but not limited to response time data for all incident responses described in Agreement Section 4.2(b). At a minimum, such records shall be sufficient to meet any and all federal and state reporting obligations as they relate to the provision of Fire Services, including but not limited to annual audits, mutual aid, and reimbursement for disaster response, hazardous material response, or other incident responses.

#### (b) <u>Incident Response Within Incorporated Limits of Oakdale.</u>

- (i) <u>General Service Criteria.</u> The following criteria shall apply to incident response within Oakdale jurisdiction, including fire suppression, emergency medical response, rescue services, hazardous materials response, and response to any other emergency or non-emergency request for service as received and dispatched by the SCFPD's emergency dispatch center:
- (A) <u>Response Area.</u> District shall provide services identified in Agreement Section 4.2(b)(i) to all areas within the incorporated limits of Oakdale.
- (B) <u>Chief Officer Coverage.</u> District shall provide a qualified Chief Fire Officer, or acting Chief Fire Officer, to be immediately available for response and management of emergency incidents as necessary to provide incident command and coordination functions within the jurisdictional boundaries of Oakdale, including the authority to commit expenditure of Oakdale funds to mitigate an emergency incident consistent with the ordinances, policies and procedures of Oakdale. In the event that this service is not immediately available because the on-duty District Chief Officer is otherwise committed to another emergency incident, an administrative Chief Officer or off-duty Operations Chief Officer shall be recalled and assigned to provide operational Chief Officer coverage as soon as possible.
- (C) <u>Staffing.</u> District shall provide, on a twenty-four (24) hour, seven-(7) day per-week basis, two Captains or Acting Captains and one Engineer or Acting Engineer who meet minimum federally- and state-mandated training requirements for their respective classifications and responsibilities, assigned to the Oakdale fire station(s) to provide Fire Services pursuant to this Agreement each and every day of the term of this Agreement. Additional qualified fire personnel may be assigned to the Oakdale station(s) as determined by the Fire Chief or his/her designee to provide supplemental Fire Services or staffing for special events, anticipated weather events, or other situations within the Oakdale Fire Services budget as that budget may be modified from year to year, and operational capacity. Each engine will be staffed by two (2) personnel. As financial resources become available, Oakdale agrees to consider increasing staffing levels to three (3) person companies. If financial resources are

Page 5 of 22 Draft 8/14/2014

reduced, Oakdale has the option of reducing staffing levels and closing one of two fire stations. Staffing levels shall never be reduced below a two person company.

- Oakdale response performance standard for all emergency calls of five (5) minutes or less from receipt of an alarm at the responding station to the arrival of the first response team on scene. District will strive to maintain that response standard with existing facilities and apparatus, and will provide a quarterly response summary report to Oakdale by the 15th day of the month following the end of the previous quarter that delineates the response time for each incident within Oakdale. Reports will be due by April 15, July 15, October 15, and January 15 each year.
- (E) <u>Emergency.</u> Oakdale shall continue to contract with and pay the District County Department of Emergency Communications for dispatch services, including but not limited to:
- (i) <u>Major Disaster Response.</u> In the event of a major disaster in Oakdale, District will provide support to the Oakdale Emergency Operations Center (EOC). In the event of a multi-jurisdictional emergency or disaster, coordination of fire resources may be performed from the District Emergency Operations Center.
- (c) <u>Statewide Mutual Aid and Assistance by Hire.</u> District may respond to requests for mutual aid or assistance-by-hire by other agencies within the State of California pursuant to the California Statewide Master Mutual Aid Agreement or the California Fire Assistance Agreement, as approved by the Fire Chief or his or her authorized designee. District shall credit or reimburse Oakdale for any reimbursement(s) received by District relating to use of personnel assigned to the Oakdale station(s) and/or City-owned apparatus described in <u>Exhibit A</u> for provision of mutual aid or assistance-by-hire.

#### (d) Miscellaneous.

- (i) <u>Weed Abatement.</u> District will enforce the provisions of Chapter 12 of the Oakdale Municipal Code, amending the California Fire Code, and Chapter 26, relating to Weed Abatement, and as those Chapters may be amended in the future. Enforcement shall include administration of all aspects of Oakdale's Annual Weed Abatement Program.
- (ii) <u>Fireworks.</u> District will enforce the provisions of Chapter 12 of the Oakdale Municipal Code relating to Fireworks, amending the California Fire Code, and as that Chapter may be amended in the future.
- (iii) <u>Community Outreach and Education.</u> District shall coordinate the planning and development of fire prevention and safety education programs for schools, businesses, community associations, child-care providers, and other members of the community. Fire prevention and life safety programs will be tailored to educate Oakdale residents and business community in order to help preserve life and property.
- (iv) <u>False Fire Alarms.</u> District will enforce the provisions of Chapter 12 of the Oakdale Municipal Code relating to recovery of costs associated with responses to false fire alarms.

Page 6 of 22 Draft 8/14/2014

- (v) <u>Hazardous Materials Releases.</u> District will enforce the provisions of Chapter12 of the Oakdale Municipal Code, amending the California Fire Code and as that Chapter may be amended in the future, relating to recovery of costs associated with responses to releases of hazardous materials.
- 4.3. **Inspection of Oakdale-Owned Property and Notification of Necessary Maintenance and Repairs.** District agrees to regularly inspect all real property, buildings, equipment and apparatus described in <u>Exhibit A</u> and <u>Exhibit B</u> to ensure they meet the appropriate and applicable fire service and safety standards.
- (a) In the event that any real property, buildings, equipment, vehicle, or apparatus described in Exhibit A and Exhibit B requires routine maintenance or is in a condition that presents an immediate or imminent threat to employees or public health or safety, District agrees to notify Oakdale immediately of the existence of such conditions and immediately address deficiencies that are less than \$5,000. Oakdale agrees to address deficiencies that are above \$5,000.
- (i) District shall not use any equipment and apparatus requiring maintenance or repair in the provision of Fire Services pursuant to this Agreement until such time as the District has satisfactorily performed the necessary maintenance or repairs.
- (ii) District shall ensure that access to any real property or buildings described in Exhibit B which is in a condition that presents an immediate or imminent threat to employee or public health or safety is restricted so as to minimize the threat posed to employee or public health or safety, until said condition is remedied.
- (iii) In the event that a condition gives rise to an immediate or imminent threat to public or employee health or safety, the Parties agree that the Fire Chief, or his or her designee, shall have the authority to take any actions necessary to preserve public or employee health or safety. Such action may include prohibiting the occupancy or use of anything described in Exhibit B until the conditions giving rise to the threat are remedied.
- (b) District shall inspect any maintenance and repairs performed pursuant to Section 4.4 of this Agreement to ensure that such maintenance and repairs have ensured that the real property, buildings, equipment, and apparatus so maintained or repaired meet the appropriate and applicable fire services standards.
- (c) In the event that any Capital Improvements authorized in the Oakdale Fire Services budget are performed on City-owned real property or buildings described in <u>Exhibit B</u>, District shall coordinate the performance of such Capital Improvements with Oakdale.
- (d) In the event that Oakdale has determined, pursuant to Section 5.1(b) of this Agreement, that maintenance or replacement of any Oakdale-owned equipment and apparatus described in Exhibit A will not be sufficient to ensure that said equipment and apparatus meet applicable fire services standards, District shall coordinate the replacement of any such equipment or apparatus with Oakdale as authorized in the Oakdale Fire Services budget

Page 7 of 22 Draft 8/14/2014

as that budget may be modified from year to year.

#### ARTICLE V DUTIES OF OAKDALE

- 5.1. **Payment for Fire Services.** Oakdale shall compensate District for the provision of Fire Services as further described in Article VI of this Agreement.
- 5.2. **Maintenance and Repair of Equipment and Facilities.** Oakdale agrees to pay for the cost of repairs and maintenance of apparatus, equipment, and facilities identified in <a href="Exhibits A">Exhibits A</a> and <a href="Exhibits A">B</a> when single items exceed \$5000 in cost as identified in Article III of this Agreement.
- (a) Upon notification by District, Oakdale shall, as soon as possible thereafter, perform single repairs of facilities, apparatus and equipment identified in <u>Exhibits A</u> and <u>B</u>, that exceed \$5,000 and that are necessary to ensure that any real property, buildings, equipment, and/or apparatus remain in a safe, habitable, and serviceable condition.
- (b) In the event that it is not possible to repair any equipment and apparatus sufficient to ensure that they are in a safe, habitable, and serviceable condition, Oakdale shall replace the equipment or apparatus in question at its cost.
- (c) In the event that Oakdale fails to respond within 48 hours with an agreed upon plan to address repairs of facilities, apparatus and equipment identified in <u>Exhibits A</u> and <u>B</u>, that exceed \$5,000, District may undertake the necessary maintenance, repair, or replacement. Oakdale agrees to reimburse District for any costs it so incurs, including applicable administrative expenses, associated with any such maintenance, repair, or replacement.
- (d) In the event that Oakdale contracts or otherwise hires a third-party contractor to perform any necessary repairs or replacement pursuant to this Article V, Oakdale shall require any such third-party contractor to have general liability insurance with minimum limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Both Oakdale and District shall be named as additional insureds on any such coverage.

#### ARTICLE VI FEES FOR SERVICES

- 6.1. **Fees for Services.** Oakdale agrees to prepay District for all services provided pursuant to the terms and conditions of this Agreement as set forth in <u>Exhibit C</u> and Section 6 of this Agreement.
- (a) The period from the Effective Date of this Agreement through July 1, 2019 shall be the Initial Period. For the 2015-2016 and 2016-2017 Fiscal Years, District has provided Oakdale with a three (3) year budget projection describing the total anticipated costs of providing Fire Services for each Fiscal Year or portion thereof as identified in <a href="Exhibit C">Exhibit C</a>. The second and third year budget projections are in the form and use the same methodology as, the

Page 8 of 22 Draft 8/14/2014

first year budget projection model and are also contained in Exhibit C. District shall provide Oakdale with an updated Fiscal Year 2015-2016 budget projection no later than May 1, 2015.

- (b) No later than May 1 each year thereafter, District agrees to provide Oakdale with a Fiscal Year budget projection describing the total anticipated costs of providing Fire Services for the next Fiscal Year using the same budget projection model identified in Exhibit C.
- (c) On or before the initiation of services on September \_\_\_\_\_, 2014, Oakdale agrees to remit one sixth (1/6) of the first year's estimated annual costs as identified in Exhibit C of this Agreement. These funds shall be kept in reserve as a security deposit and shall be reflected as a line item in the District reserve accounts. The District shall use the funds to offset any delinquent payments as identified in Section 6.2 of this Agreement. At the end of the Agreement, the security payment shall be applied to the last two (2) months of payments for service. Accrued interest on security deposit funds shall be credited to Oakdale on an annual basis.
- (d) On the first day of each month, Oakdale agrees to remit to District one twelfth (1/12) of the Fiscal Year budget projection as prepayment for that month's services throughout the duration of this Agreement.
- 6.2 **Delinquent Payments.** In the event that Oakdale fails to pay the entire amount described in Section 6.1(d) above within seven (7) calendar days of the due date, interest shall accrue to the unpaid balance at an annual equivalent rate equal to the higher of (1) the Prior Year Penalty Factor; or (2) the legal rate of interest on a judgment in the Superior Courts of the State of California, determined from the date the payment was originally due. The Prior Year Penalty Factor shall be the interest rate earned on District's entire investment portfolio for the preceding Fiscal Year plus two percent (2%). For example, if the rate of return on District's entire investment portfolio for the preceding Fiscal Year was four percent (4%), the Prior Year Penalty Factor will be six percent (6%).
- (a) In the event that Oakdale does not pay the required monthly payment as identified in Section 6.1(d) within thirty (30) calendar days of the due date, the District shall provide notice that all Fire Services may be terminated in thirty (30) calendar days.
- (b) In the event that Oakdale does not pay the required monthly payment as identified in Section 6.1(d) within thirty (30) calendar days of the due date, the District shall have the option to terminate Fire Services at the end of the thirty (30) calendar day notification period.
- (c) In the event that Oakdale does not pay the required monthly payment as identified in in Section 6.1(d) within thirty (30) calendar days of the due date, the District shall have the option to demand payment for the entire remaining Fiscal Year Payment.
- 6.3 **Accounting.** No later than October 1 of each year, District shall provide Oakdale with a detailed account of the actual costs incurred by District to provide Fire Services pursuant to this Agreement for the preceding Fiscal Year.

Page 9 of 22 Draft 8/14/2014

- (a) If the actual costs are greater than the Fiscal Year budget projection, Oakdale shall, no later than ninety (90) calendar days after receipt of the detailed account of actual costs, remit to District the difference between the Fiscal Year budget projection and the actual cost.
- (b) If the actual costs are less than the Fiscal Year budget projection, District shall, no later than ninety (90) calendar days after providing Oakdale with the detailed account of actual costs, remit to Oakdale the difference between the Fiscal Year budget projection and the actual cost. In the alternative, Oakdale may elect to apply the payment of the difference to the following month's payment as identified in Section 6.1(d) of this Agreement.
- (c) At any time during the term of this Agreement, the formulas, approaches, and Contract Percentage Drivers described in Section 6 and Exhibit C of this Agreement may be modified when service levels change per Sections 8.6 and 8.7 of this Agreement or with mutual written agreement of the District Board and Oakdale City Council. In the event that District contracts to provide fire services to another jurisdiction or terminates an existing contract for the provision of fire services to another jurisdiction, the Parties' District Board and Oakdale City Council shall review the Contract Percentage Drivers in this Agreement.
- 6.4 **Unfunded Liabilities.** Any unfunded pension or "Other Post-Employment Benefits" (OPEB) that were created prior to the execution of this Agreement shall remain with the parent organization. CalPERS shall provide an actuarial that meets GASB 67 requirements, to the District and to Oakdale that identifies all liabilities and assets prior to the execution of this Agreement.
- 6.5 **Transferred Leave Bank.** Oakdale employees hired by District pursuant to Article VII of this Agreement may transfer up to 400 hours of vacation and 200 hours of sick leave to the District. The employee must utilize transferred leave prior to utilizing any leave accrued while employed by the District. Oakdale shall reimburse the District, on an hour for hour basis, at the hourly rate of the employee at the time the employee uses the leave. Upon termination of this Agreement, Oakdale shall pay to District the outstanding value of any leave balances transferred to the District.

#### ARTICLE VII PERSONNEL

- 7.1. **Offers of Employment to Oakdale Employees.** On or after August 29, 2014 but no later than September \_\_\_\_, 2014, District shall make offers of employment to "Current Employees" defined as employees in "good standing" and who are employed by Oakdale as "safety" employees.
- (a) Prior to being offered positions with District, Oakdale employees must complete a LiveScan background review. Employees who are identified to have felony arrests or other convictions that would prevent them from serving as a public safety employees will not be considered as employees in "good standing" and will not be offered employment positions with the District.

Page 10 of 22 Draft 8/14/2014

- (b) Prior to being offered positions with the District, Oakdale employees must provide proof they process a valid California Driver's license and current Emergency Medical Technician certification. Employees who fail to provide proof they process a valid California Driver's license and current Emergency Medical Technician certification will not be considered employees in "good standing" and will not be offered employment positions the District.
- 7.2 **Seniority.** All Oakdale "Current Employees" who are offered positions with the District will have their seniority integrated into the District's seniority list based on their hire date, as full-time Oakdale Fire Department "safety" employees. If layoffs are required due to service level reductions by Oakdale, employees from Oakdale will be laid off based on their previous Oakdale seniority, not the District seniority that was provided under this Agreement. Personnel hired after the initiation of this agreement will be subject to layoff prior to Oakdale employees who were hired as part of this agreement.
- 7.3 **Rank.** All Oakdale "Current Employees" who are offered positions with the District will retain their rank they had at the time of the initiation of this Agreement with the following exception; The District does not have a rank of "Relief Specialist"; Oakdale employees with the rank of "Relief Specialist" will be hired by the District at the rank of "Engineer."

#### ARTICLE VIII COST ALLOCATION METHODOLGY

- 8.1. **Assigned Shift Personnel.** Cost will be allocated to Oakdale per <u>Exhibit C</u> based on the number of assigned shift Captains, Engineers, and Firefighters as identified in Section 4.2 (b)(i)C of this Agreement. Cost per classification shall be based upon the "average full cost" of Captains, the "average full cost" of Engineers, and the "average full cost" of Firefighters within the District. "Average full cost" includes base salary, vacation/holiday sellback, FLSA, workers compensation, employer retirement costs, payroll taxes, employer costs of health/vision/dental insurance, life insurance, Central Valley Trust allocations, uniform allowance, and specialty (swift water, bi-lingual, education, Haz Mat) incentives. Average full-cost calculation does not include overtime.
- 8.2 **Overhead Personnel.** Overhead personnel costs shall be allocated to Oakdale per Exhibit C based on the percentage derived by dividing the total number of District "Assigned Shift Personnel" by the number of Oakdale "Assigned Shift Personnel" as identified in Section 4.2(b)(i)C of this Agreement. The following positions and costs are included in the overhead allocations; Chief Officers, Fire Marshal, administrative staff, Training Captain, shift relief personnel, and overtime.
- 8.3 **Supplies and Services.** Supplies and services costs shall be allocated to Oakdale per Exhibit C based on the percentage the Supplies and Services budget derived by dividing the total number of "Assigned Shift Personnel" by the number of Oakdale "Assigned Shift Personnel" as identified in Section 4.2(b)(i)C of this Agreement. The following Services and

Page 11 of 22 Draft 8/14/2014

Supply costs in the following budget categories are included in the allocations; Clothing and Personal Protective Equipment, Insurance, Medical Supplies, Memberships, Office Supplies, Professional and Specialized Services, Publications and Legal Notices, Equipment Rents and Leases, Facilities Rents and Leases, Training Programs, and Miscellaneous Expenses.

- 8.4 **Facilities and Apparatus.** Facilities and Apparatus costs shall be allocated to Oakdale per Exhibit C based on the percentage derived by dividing the total number of "Fire Stations" by the number of Oakdale "Fire Stations" as identified in Exhibit B of this Agreement. The following Facility and Apparatus costs in the following budget categories are included in the allocations: Household Expenses, Building Maintenance, Small Tools and Instruments, Utilities, Oil and Fuel, and Apparatus/Equipment Maintenance.
- 8.5 **Excluded Costs.** The following costs were excluded from the cost allocations and combined budgets projections.
- (a) District. Apparatus/equipment replacement funds, Pension Obligation Bond Payments, Retiree Medical Payments, assessment collection fees, District facility and apparatus repairs and maintenance that exceeds \$5,000 for any single item, capital equipment replacement costs, capital facilities replacement, and renovation costs and public project costs.
- (b) Oakdale. Apparatus/equipment replacement funds, Retiree Medical Payments, CALPers Side Fund, Station 5 Bond Payment, Oakdale facility, vehicle and apparatus repairs and maintenance that exceeds \$5,000 for any single item, capital equipment replacement costs, capital facilities replacement and renovation costs and public project costs.
- 8.6 **Service Level Reductions.** If budgetary constraints require Oakdale service level reductions, the Oakdale cost of services will be reduced by the number of fulltime positions that are eliminated.
- (a) The formula used to determine overhead costs will decrease proportionality by the decrease in number of personnel.
- (b) If layoffs are required due to service level reductions by Oakdale, employees from Oakdale will be laid off based on their previous Oakdale seniority not the District seniority that was provided in Section 7.2 of this Agreement. Personnel hired after the initiation of this agreement will be subject to layoff prior to Oakdale employees who were hired as part of this agreement.
- 8.7. **Service Level Increases.** If service levels are increased by adding additional shift personnel, the cost of services will increase by the cost of added number of full-time positions. The formula used to determine overhead costs will increase proportionality by the increase in number of personnel.
- 8.8 **Start-Up Cost.** Oakdale will be responsible for "one-time" start-up cost not to exceed \$3,500. Start-up costs include badges, patches, turnout re-branding, helmet shield IDs, passport tags and Lifescan costs.

Page 12 of 22 Draft 8/14/2014

#### ARTICLE IX INDEMNIFICATION AND INSURANCE

#### 9.1. **Mutual Indemnification.**

- (a) Each Party shall indemnify, defend and hold harmless the other Party (including their elected or appointed officials, employees, agents, volunteers, and attorneys as the same may be constituted now and from time to time hereafter) to the extent allowed by law and in proportion to fault, against any and all third-party liability for claims, demands, costs, or judgments (direct, indirect, incidental, or consequential) involving bodily injury, personal injury, death, property damage, or other costs and expenses (including reasonable attorneys' fees, costs and expenses) arising or resulting from the acts or omissions of its own elected or appointed officers, agents, employees, volunteers, or representatives carried out pursuant to the obligations of this Agreement.
- (b) Each Party shall protect, defend, indemnify and hold harmless the other Party (including their elected or appointed officials, employees, agents, volunteers, and attorneys as the same may be constituted now and from time to time hereafter) from and against any and all liabilities, losses, damages, expenses or costs, whatsoever (including reasonable attorneys' fees, costs, and expenses), which may arise against or be incurred by the other Party as a result of or in connection with any actual or alleged breach of this Agreement by either Party.
- (c) District shall be responsible for all third-party liability, including third-party property damage, caused by the negligence or wrongful acts of District officers, officials, employees, agents, and volunteers resulting from District's operation of Oakdale vehicles and equipment, or resulting from maintenance performed by District pursuant to Section 5.2(c) of this Agreement.
- 9.2. **Mutual Indemnification Obligations Survive Termination.** As to activities occurring or being carried out in performance of this Agreement and during the term of this Agreement, the obligations created by Agreement Section 8.1 shall survive termination of this Agreement.

#### 9.3. Public Liability and Property Insurance.

- (a) Each Party shall maintain in effect, at its own cost and expense, the following insurance coverage provided either through a bona fide program of self-insurance, commercial insurance policies, or any combination thereof:
- (i) Commercial general liability or public liability with minimum limits of \$2,000,000 per occurrence and \$4,000,000 in the aggregate.
- (ii) Oakdale will provide auto liability insurance including owned, leased, non-owned, and hired automobiles, with a combined single limit of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
  - (iii) The District shall maintain Workers' Compensation in accordance

Page 13 of 22 Draft 8/14/2014

with California Labor Code Section 3700 with a minimum of \$1,000,000 per occurrence for employer's liability, for the duration of time that such workers are employed.

- (iv) All risk property insurance, excluding earthquake and flood, on all permanent property of an insurable nature in an amount sufficient to cover at least one hundred percent (100%) of the replacement costs of said property. In any event, Oakdale shall maintain property insurance coverage for all the real property and buildings identified in Exhibit B.
  - (b) All insurance required by this Agreement shall:
- (i) Be placed: (1) with companies admitted to transact insurance business in the State of California and with a current A.M. Best rating of no less than A:VI or with carriers with a current A.M. Best rating of no less than A:VII; or (2) disclosed self-insurance with limits acceptable to the other Party.
- (ii) Provide that each Party's insurance is primary and non-contributing insurance to any insurance or self-insurance maintained by the other Party and that the insurance of the other Party shall not be called upon to contribute to a loss covered by a Party's insurance.
- (c) Prior to September \_\_\_\_, 2014 each Party shall file certificates of insurance with the other Party evidencing that the required insurance is in effect.

#### 9.4. Workers' Compensation.

- (a) District shall provide Oakdale an endorsement that its Workers Compensation insurer waives the right of subrogation against Oakdale, its officers, officials, employees, and volunteers for all claims on or after the Effective Date of this Agreement during the tenure of said Agreement.
- (b) All injuries that occur prior to the execution of this Agreement and all Workers' Compensation claims that are filed prior to this Agreement shall remain the responsibility of Oakdale. Oakdale's third-party administrator for the Workers' Compensation shall provide the District's third-party administrator for Workers' Compensation, a list of all active claims of all City of Oakdale personnel who will become employees of the District, prior to the execution of this Agreement.

#### ARTICLE X MISCELLANEOUS

- 10.1. **Amendments to Agreement.** No part of this Agreement shall be altered or amended without written agreement of the signatory Parties, except that Sections 6.1 and 6.2 of this Agreement as well as all exhibits to this Agreement may be amended by mutual written agreement of the District Board of Directors and Oakdale City Council.
- 10.2. **Assignment.** The rights and obligations of the Parties under this Agreement are not assignable and shall not be delegated without the prior written approval of the other Party.
  - 10.3. **Dispute Resolution.** The Parties recognize that this Agreement cannot represent a

Page 14 of 22 Draft 8/14/2014

complete expression of all issues which may arise during the performance of the Agreement. Accordingly, District and Oakdale agree to meet and confer in good faith over any issue not expressly described herein to the end that Oakdale will obtain the best Fire Services possible under the most favorable economic terms and that District will be fairly and adequately compensated for the services it provides hereunder.

It is the Parties' intention to avoid the cost of litigation and to resolve any issues that may arise amicably if possible. To that end, the Parties agree to meet within ten (10) business days of a request made by the other Party in writing to discuss the issues and attempt to resolve the dispute. If the dispute is not resolved after that meeting, the Parties agree to mediate the dispute within thirty (30) calendar days of the meeting or as soon thereafter as possible. The mediator will be chosen by mutual agreement of the Parties. The costs of mediation will be borne by the Parties equally. No Party may initiate litigation prior to the conclusion of mediation. In any action brought under this Agreement, the prevailing Party shall be entitled to recover its actual costs and attorney fees pursuant to California Civil Code Section 1717.

- 10.4. **No Waiver.** The waiver of any Party of any breach or violation of any provisions of this Agreement shall not be deemed to be a waiver of any breach or violation of any other provision nor of any subsequent breach or violation of the same or any other provision. The subsequent acceptance by either Party of any monies that become due hereunder shall not be deemed to be a waiver for any preexisting or concurrent breach or violation by the other Party of any provision of this Agreement.
- 10.5. **Parties in Interest.** Nothing in this Agreement, whether express or implied, is intended to confer any rights on any persons other than the Parties to it and their representatives, successors and permitted assignees.
- 10.6. **Interpretation**. This Agreement shall be interpreted and construed reasonably and neither for nor against any Party, regardless of the degree to which any Party participated in its drafting. Each of the Parties has received the advice of legal counsel prior to signing this Agreement. Each Party acknowledges no other party or agent or attorney has made a promise, representation, or warranty whatsoever, express or implied, not contained herein concerning the subject matter herein to induce another party to execute this Agreement. The Parties agree no provision or provisions may be subject to any rules of construction based upon any Party being considered the Party "drafting" this Agreement.

When the context and construction so require, all words used in the singular herein shall be deemed to have been used in the plural, and the masculine shall include the feminine and neuter and vice versa. Whenever a reference is made herein to a particular provision of this Agreement, it means and includes all paragraphs, subparagraphs and subparts thereof, and, whenever a reference is made herein to a particular paragraph or subparagraph, it shall include all subparagraphs and subparts thereof.

10.7. **Captions**. The captions in this Agreement are for convenience and reference only and are not intended to be used in the construction of this Agreement nor to alter or affect any of its provisions.

Page 15 of 22 Draft 8/14/2014

- 10.8. **References to Laws**. All references in this Agreement to laws shall be understood to include such laws as they may be subsequently amended or re-codified, unless otherwise specifically provided.
- 10.9. **References to Days**. All references to days herein are to calendar days, including Saturdays, Sundays and holidays, except as otherwise specifically provided. Unless otherwise required by a specific provision of this Agreement, time hereunder is to be computed excluding the first day and including the last day.
- 10.10. **Time of Essence**. Time is of the essence of this Agreement and of every part of this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.
- 10.11. **Severability**. If any non-material provision of this Agreement is for any reason deemed to be invalid and unenforceable, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of this Agreement, and such remaining provision shall be enforced as if such invalid or unenforceable provision had not been contained herein.
- 10.12 **Choice of Law and Venue**. This Agreement shall be administered and interpreted under the laws of the State of California. Jurisdiction of litigation arising from this Agreement shall be in that state and venue shall be in Stanislaus County, California.
- 10.13. **Entire Agreement**. This Agreement represents the full and entire Agreement between the Parties regarding the matters covered herein.
- 10.14. **Counterparts**. This Agreement may be executed in counterparts each of which shall be considered an original.
- 10.15. **Exhibits.** The following Exhibits are attached hereto and incorporated as if fully set forth herein:

Exhibit A: Oakdale Facilities and Equipment Transferred to District

Exhibit B: Oakdale Facilities provided to District

Exhibit C: Three Year Budget Projection Model

Exhibit D: Fee Schedule

Page 16 of 22 Draft 8/14/2014

10.16. **Notices.** All notices required or permitted hereunder shall be deemed sufficiently given if delivered by hand, electronic mail, or by United States mail, postage prepaid, addressed to the Parties at the addresses set forth below or to such other address as may, from time to time, be designated in writing.

#### To Oakdale:

Bryan Whitemyer Oakdale City Manager 280 N. Third Avenue City, CA 95361

#### To District:

Michael Wapnowski District Chief Deputy 3324 Topeka Street Riverbank, CA 95367

Dave Woods Board President 3324 Topeka Street Riverbank, CA 95367

10.17 **Joint Defense**. In the event of a third-party challenge of any type to this Agreement, the Parties agree to jointly defend the validity and implementation of the Agreement.

\*\*\*\*\*\*

Page 17 of 22 Draft 8/14/2014

IN WITNESS WHEREOF, the Parties execute this Agreement hereto on the day and the year first written above.

APPF	ROVED AS TO FORM A	AND CONTENT:
Ву:	William D. Ross District Counsel	Date:
Ву:	Tom Hallinan City Attorney	_ Date:
ADO	PTED BY:	
CITY	OF OAKDALE, A Muni	cipal Corporation and General Law City
Ву:	Bryan Whitemyer City Manager	Date:
STAN	NISLAUS COUNTY FIR	RE PROTECTION DISTRICT
Ву:	Randall Bradley Fire Chief	Date:
Ву:	Dave Woods District Board Presider	Date:

Page 18 of 22 Draft 8/14/2014

**EXHIBIT A**Oakdale Apparatus and Equipment Transferred to District

ID	Year	Make	Model	License #	Vin#
E24	2006	Hi Tech	Engine	1250646	4S7AT2C987C056583
E54	1982	International	Engine	1297717	1HTAA1724CHB24573
97-1	1997	Ford	Utility	1006093	2FTFX28L3VCA54473
02-03	2002	Ford	Utility	1119024	1FTNW21FX3EB15019
E25	2007	Spartan	Engine	1250733	24682CG4931
B5	2009	Polaris	Boat	1300119	X22PB909
		International			
B55	2001	4x2	Type III	1098127	1HTSDADR42H380267
E35	1990	E-One	Engine	339564	457BT9L03MC003283
02-01	2002	Ford	On Call	1083385	1FMPU16L02LA40263
R85	1995	International	Rescue	358538	1HTSLNDMXMH339384
Rescue					
Trailer	2002	Pace American	Trailer	1134117	4P2FB12292U033554
0T-56	2004	Pace American	Trailer	1182028	4P2FB122044051797
07-95	2007	Ford	F150	1277552	1FTRF12W57NA78896

Page 19 of 22 Draft 8/14/2014

#### EXHIBIT B

#### Facilities Provided to the District

Fire Station 4, 450 S Willowood Drive, Oakdale, California

Fire Station 5, 325 E. G Street, Oakdale, California

Fire Station 5, Training Annex, 325 E. G Street, Oakdale, California

Three year Budget Projection

	Positions & Percentages	FY 2014/15 Projected Costs	FY 2015/16 Projected Costs	FY 2016/17 Projected Costs
SCFPD				
Captain Positions	15	2,035,248	2,116,658	2,201,324
Engineer Positions	15	1,802,201	1,874,289	1,949,260
Firefighter Positions	15	1,365,295	1,419,907	1,476,704
<b>Total Positions/Costs</b>	45	5,202,744	5,410,854	5,627,288
Overhead/Personnel	71.43%	1,860,416	1,934,833	2,012,226
Service and Supplies	71.43%	483,073	502,396	522,492
Facilities and Apparatus	60.00%	476,852	495,926	515,763
SCFPD ONLY COSTS		8,023,085	8,344,008	8,677,768
				0
Oakdale City			0	
Captain Positions	6	814,099	846,663	880,530
Engineer Positions	3	360,440	374,858	389,852
Firefighter Positions	0	0	0	0
Total Positions	9	1,174,539	1,221,521	1,270,382
Overhead/Personnel	14.29%	372,083	386,967	402,445
Service and Supplies	14.29%	96,615	100,479	104,498
Facilities and Apparatus	20.00%	158,951	165,309	171,921
TOTAL OAKDALE CITY COSTS		1,802,188	1,874,275	1,949,246
Oakdale Fire District				
Captain Positions	3	407,050	423,332	440,265
Engineer Positions	6	720,880	749,716	779,704
Firefighter Positions	0	0	0	0
Total Positions	9	1,127,930	1,173,047	1,219,969
Overhead/Personnel	14.29%	372,083	386,967	402,445
Service and Supplies	14.29%	96,615	100,479	104,498
Facilities and Apparatus	20.00%	158,951	165,309	171,921
TOTAL OAKDALE DISTRICT COSTS		1,755,578	1,825,801	1,898,833
Combined				
Number of Positions/Allocated				
Costs	63	7,505,213	7,805,422	8,117,638
Overhead/Personnel	100%	2,604,583	2,708,766	2,817,117
Service and Supplies	100%	676,302	703,354	731,488
Facilities and Apparatus	100%	794,753	826,543	859,605
TOTAL COMBINED COSTS		11,580,851	12,044,085	12,525,848

#### FY 2014/15 Fee Schedule

Before September, 2014	\$300,364 (Deposit)
September, 2014	\$150,182
October 1, 2014	\$150,182
November 1, 2014	\$150,182
December 1, 2014	\$150,182
January 1, 2014	\$150,182
February 1, 2014	\$150,182
March 1, 2015	\$150,182
April 1, 2015	\$150,182
May 1, 2015	\$150,182
June 1, 2015	\$150,182



# IN THE CITY COUNCIL OF THE CITY OF OAKDALE STATE OF CALIFORNIA CITY COUNCIL RESOLUTION 2014-\_\_\_

RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
APPROVING THE FIRE SERVICE EMPLOYEES TRANSITION PLAN THAT RECONCILES
THE ACCRUED LEAVE BALANCES OF CITY OF OAKDALE FIRE EMPLOYEES THAT WILL
BECOME EMPLOYEES OF STANISLAUS CONSOLIDATED FIRE PROTECTION DISTRICT

#### THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

**WHEREAS,** through the collective bargaining process the City of Oakdale has entered into Memorandums of Understanding (MOUs) with the Oakdale Firefighters Association (Association); and

**WHEREAS** these MOUs describe the pay, benefits, and working conditions that are provided to the fire personnel that are represented by the Association; and

**WHEREAS**, the City is contractually obligated to honor the terms and conditions described in the MOUs); and

**WHEREAS**, as an employment right our fire personnel accrue a variety of leave balances that are used when the employee needs time off for vacation or illness; and

WHEREAS, these leave balances have monetary values that are determined by the MOU; and

**WHEREAS**, when an employee leaves the employment of the City the MOU dictates how the employee is compensated for designated leave balances; and

**WHEREAS,** since the Oakdale fire employees will be leaving the employment of the City of Oakdale and will now become employees of Stanislaus Consolidated Fire Protection District the City needs reconcile the leave balances with the employees that are leaving the employment of the City; and

**WHEREAS**, Funds are available and will be paid out of the Fund 520 – Employee Liability Fund (OPEB) over the next three years; and

**WHEREAS**, no money will be spent from Measure "O" or Measure "Y" (if ballot measure passes in November) on the Fire Service Employees Transition Plan.

**WHEREAS**, the City Council reviewed and discussed the Fire Service Employees Transition Plan (Exhibit A) at the August 18, 2014 Council meeting; and

**NOW, THEREFORE, BE IT RESOLVED** that the **CITY COUNCIL** hereby approves the Fire Service Employees Transition Plan

#### City Council Resolution 2013-XX

the following		N IS HEREBY ADOPTED THIS 18 <sup>th</sup> DAY OF August, 2014 by
AYES: NOES: ABSENT: ABSTAIN:	Council Members: Council Members: Council Members: Council Members:	
		Pat Paul Mayor

Kathy Teixeira City Clerk

Attest:

#### Fire Service Employees Transitional Plan:

Over the years through the collective bargaining process, the City of Oakdale has entered into Memorandums of Understanding (MOUs) with the Oakdale Firefighters Association (Association). These MOUs describe the pay, benefits, and working conditions that are provided to the fire personnel that are represented by the Association. The City is contractually obligated to honor the terms and conditions described in the MOUs.

As an employment right, our fire personnel accrue a variety of leave balances that are used when the employee needs time off. For example, this leave time can be used to take time off for a vacation or if the employee becomes ill. These leave balances have monetary values that are determined by the MOU. When an employee leaves the employment of the City the MOU dictates how the employee is compensated for designated leave balances. Since the OCFD employees will be leaving the employment of the City of Oakdale and will now become employees of Stanislaus Consolidated Fire Protection District the City needs reconcile the leave balances.

City staff has met with the Association and has developed a Fire Service Employees Transitional Plan. The plan will work as follows:

#### Fire Service Employees Transitional Plan Details

The City of Oakdale is pursuing a contract for fire services with Stanislaus Consolidated Fire Protection District (SCFPD). Once finalized, current Oakdale Fire Department personnel will become employees of SCFPD. With this in mind, an agreement describing how the remaining accrued leave balances of fire personnel will be handled is needed.

#### Vacation, Comp Time, and Holiday Time

- Remaining Vacation, Comp Time, and Holiday time balances will be paid out to fire personnel in two installments. The first will occur on the effective date of the new fire services contract. The second payout will occur in December 2014. All time banks will be used or paid out by December 2016.
  - a. Employees may hold up to 400 hours of Vacation, Comp Time and Holiday leave in a City time bank.
    - i. This time will be used to pay for leave time used as employees begin employment with SCFPD.
    - ii. When a fire employee takes time off as an SCFPD employee, then SCFPD will invoice City for the cost of the leave taken. The City will then deduct the number of hours of leave based on the employee's wage when he left the employment of the City.

#### Sick Leave

- 2) Sick Time Cash Payout per current fire MOU
  - a. Sick leave balances eligible for payout as described in the current fire MOU will be paid out in two installments.
  - b. The 1st installment will be paid out in December 2014.
  - c. The 2<sup>nd</sup> installment will be paid out in July 2015.
  - d. All time banks will be used or paid out by December 2016 unless the employee is eligible to exercise option # 4) listed below.
  - e. Employees may hold up to 200 hours of Sick Time in a City time bank.
    - i. This time will be used to pay for leave time used as employees begin employment with SCFPD.
    - ii. When a fire employee takes time off as an SCFPD employee then SCFPD will invoice City for the cost of the leave taken. The City will then deduct the number of hours of leave based on the employee's wage when he left the employment of the City.
- 3) Sick Leave Retirement Health Savings
  - a. The current MOU allows retiring fire employees to convert 50% of their accrued sick time to a retiree health savings program (ICMA) to pay the cost of continued health coverage.
  - b. Option 1) Employees can choose to convert this sick leave into a Health Savings Contribution. The contributions will be paid out at 90% of the value of the sick leave balance. The contributions will be deposited into the employees ICMA account in two installments.
    - i. 1st installment will be paid in July 2015.
    - ii. 2<sup>nd</sup> installment will be paid in July 2016
  - c. Option 2) Employees can choose to receive a payout of this sick leave. The cash out will be paid at 75% of the value of the sick leave balance. This will be paid out in two installments.
    - i. 1st installment will be paid in July 2015.
    - ii. 2<sup>nd</sup> installment will be paid in July 2016.
- 4) Sick Leave for Service Credit
  - a. Employees may convert sick leave for service credit if permitted by PERS.

#### Other Items

- 5) Retiree Health Coverage
  - a. Two fire personnel meet the 20 year service requirement and are entitled to the \$300 per month post-retirement benefit. The other 10 fire personnel will not receive this benefit.

- 6) Unused Health Insurance:
  - a. Employees will be eligible for unused health insurance reimbursement as described in section 2.02 of the current fire MOU. This will apply for each month the employee worked for the City of Oakdale this year.
- 7) Union Time Bank:
  - a. Currently the fire union holds a leave time bank of approximately 150 hours with the City.
  - b. These remaining hours will be divided among the 12 fire personnel and those hours will be credited to their individual Vacation/Comp Time/Holiday leave time bank.

#### Benefits of the Fire Service Employees Transitional Plan to the City

- 1) Reduces Future Health Premium Contributions (Long Term Liability)
  - a. Long Term Liability drops from between \$864,000 to \$1,296,000 to \$144,000 to \$216,000.
  - b. This produces savings over time between \$720,000 to \$1,080,000
- 2) Reduces the Value of the Leave Balances
  - a. Current Value: \$425,000
  - b. As Leave Balances are paid out over the next three years the City will realize savings between \$19,000 to \$48,000.
  - c. Funds are available and will be paid out of the Fund 520 Employee Liability Fund (OPEB) over the next three years.
  - d. No money will be spent from Measure "O" or Measure "Y" if ballot measure passes in November.

#### Attachment B

City of Oakdale Letter to SCFPD – December 4, 2018

## OAKDALE CITY ADMINISTRATION

#### Office of the City Manager

280 North Third Avenue | Oakdale, CA 9531 | Ph: (209) 845-3571 | Fax: (209) 847-6834

December 4, 2018

Dear President Zanker and Board Member Bernardi:

The City of Oakdale appreciates the fire services partnership it has experienced with Stanislaus Consolidated Fire Protection District (SCFPD) and the Oakdale Fire Protection District (OFPD). This partnership has resulted in cost savings and operational efficiencies for all three agencies over the last four years. Although this partnership has been positive, there are some areas where change is needed.

The City of Oakdale would like to continue its partnership with SCFPD and OFPD but believes the partnership should be restructured under a Joint Powers Authority (JPA) arrangement. This has been done successfully in other regions of the State and most recently with the formation of the San Mateo Consolidated Fire Department which joined together the fire services of the City of San Mateo, the City of Foster City, and the Belmont Fire Protection District.

#### **Options:**

There are several JPA options that could be considered. Below is a list of potential options.

- 1) A JPA is formed with the City of Oakdale, OFPD, and SCFPD.
  - a. Council and Board Members from each agency serve on the Fire JPA Board
  - b. Each agency is provided voting authority on administrative decisions, budget approvals, and labor agreements.
- 2) A JPA is formed with City of Oakdale, OFPD, and SCFPD.
  - a. Council and Board Members from each agency serve on the Fire JPA Board
  - b. Each agency is provided voting authority on administrative decisions, budget approvals, and labor agreements.
  - c. The JPA enters into a management agreement with the City of Modesto to provide fire administration and management services to the JPA.
- 3) A JPA is formed with the City of Modesto, City of Oakdale, OFPD, and SCFPD.
  - a. Council and Board Members from each agency serve on the Fire JPA Board
  - b. Each agency is provided voting authority on administrative decisions, budget approvals, and labor agreements.

- 4) A JPA is formed with City of Oakdale and OFPD.
  - a. Council and Board Members from each agency serve on the Fire JPA Board
  - b. Each agency is provided voting authority on administrative decisions, budget approvals, and labor agreements.
  - c. The JPA then enters into a management agreement with the City of Modesto to provide fire administration and management services to the JPA.
- 5) A JPA is formed with the City of Modesto, City of Oakdale and OFPD.
  - a. Council and Board Members from each agency serve on the Fire JPA Board
  - b. Each agency is provided voting authority on administrative decisions, budget approvals, and labor agreements.

The City of Oakdale believes a change from the current service agreement with SCFPD is necessary. The preferred JPA options for the City of Oakdale would include either a JPA partnership or a management services agreement with the City of Modesto.

#### **Next Steps:**

- 1) SCFPD determines if it is willing to consider a JPA option with the City of Oakdale and OFPD that would also include partnering with the City of Modesto in either a JPA arrangement or a management services agreement.
- 2) If SCFPD would like to pursue a JPA option:
  - a. Oakdale, OFPD and SCFPD would need to extend the current fire services agreement to allow adequate time to negotiate the new JPA agreement and transition plan.
- 3) If SCFPD would not like to pursue any of these options:
  - a. Oakdale, OFPD and SCFPD would need to develop a transition plan.

I look forward to hearing from you regarding the options that you believe SCFPD should pursue.

Sincerely,

Bryan Whitemyer City Manager

#### Attachment C

SCFPD Budget Presentation - May 11, 2017

# Stanislaus Consolidated Fire Protection District 2017-18 Draft Preliminary Budget Overview





Budget Workshop May 11th, 2017 Kevin Wise, Acting Fire Chief

## Overview

- Budget Goals
- Assumptions
- Strategies
- Operations Budget Proposal
- Salaries and Benefits Budget Proposal
- Services and Supplies Budget Proposal
- Revenue Enhancement Opportunities
- Facility Budget Proposal
- Capital Equipment Budget Proposal

## 2017-2018 Budget Goals

- Maintain and/or improve service levels
- Maintain a safe working environment for SCFPD personnel
- Maintain a well-trained, effective and sustainable workforce
- Replace capital equipment per capital replacement schedule
- Continue to address facility needs

## 2017-2018 Budget Assumptions

- 9% property tax increase (county-wide)
- 10% increase in health care
- \$140k increase in CalPERS employer costs for the Unfunded Accrued Liability (\$517k)
- 3% increase in the Benefit Assessment (Board Approval)

## **Ongoing Budget Strategies**

- Evaluate contracts and business practices to identify greater efficiencies
- Identify:
  - cost-cutting opportunities
  - revenue enhancement options
  - regionalization opportunities that share overhead costs and improve service levels

## 17/18 Operations Budget Proposal

- 16/17 Budgeted Revenues
- 16/17 Budgeted Expenditures
- 16/17 Projected Revenues
- 16/17 Projected Expenditures
- 17/18 Projected Revenues
- 17/18 Proposed Expenditures

Unallocated to Reserves

\$14,796,332

\$14,396,134

\$14,260,284

\$14,035,124

\$14,728,683

\$14,667,024

\$61,659

## Salaries and Benefits Proposed Expenditures

- 16/17 Projected Salaries and Benefits \$12,132,830
- 17/18 Proposed Salaries and Benefits \$12,995,743
- Reductions
  - Filling openings with bottom step firefighters (overtime reductions)
- Significant increases
  - Salary increases (proposed 3% 16/17 and 3% in 17/18)
  - Pension increases (UAL and employer rate)
  - Health Insurance (10%)

# Proposed Services and Supplies Expenditures

- 16/17 Projected Services and Supplies
- \$1,850,400
- 17/18 Proposed Services and Supplies
- \$1,671,281

- Significant Reductions
  - Equipment Maintenance
  - Medical Supplies
  - Reduced several line items, including program budgets
- Significant increases
  - Dispatch Fees Increased \$39k (\$157k total)

# Revenue Enhancement Opportunities

- Update District Fee Schedule
- Update Development Fees



# Proposed Capital Equipment Expenditures

- Type I Fire Engine (16/17)
- SCBA Air Compressor
- Total



\$206,212 \$ 55,000 \$261,212

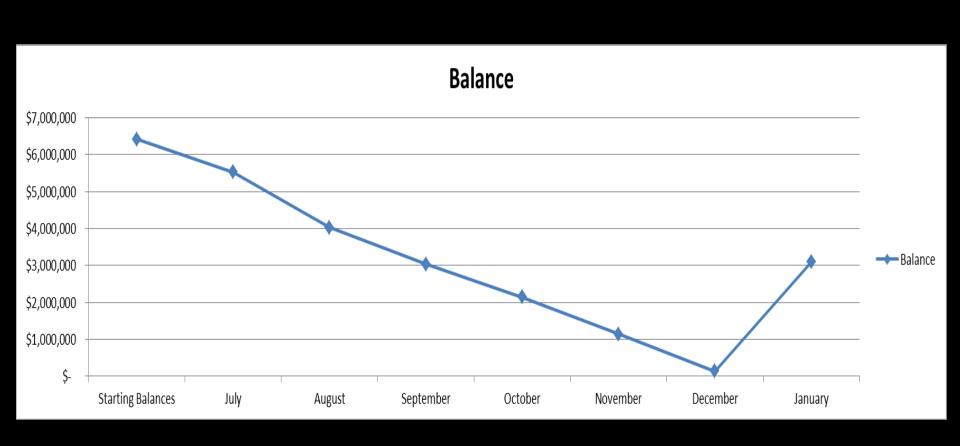


# Proposed Capital/Facilities Expenditures

Staff is recommending \$200k in the 17/18 Preliminary Budget:

		'				
く 士 つ	71 L	ノコリア	7 7 7	Gate,	1 ar	$\mathbf{n} \wedge \mathbf{t}$
) I d				Jale	v ai	
		$\mathbf{G}$				

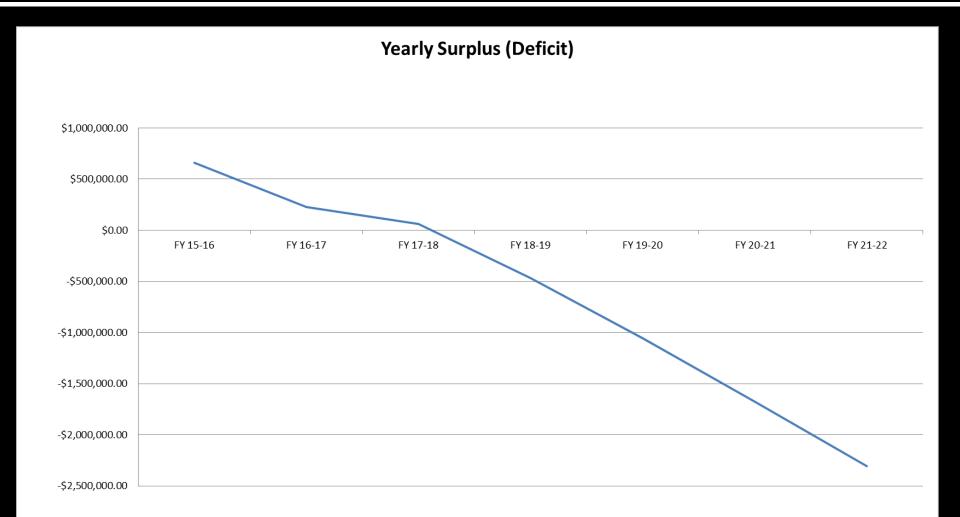
# **Projected Cash Flow**



# **Multi-Year Projection**

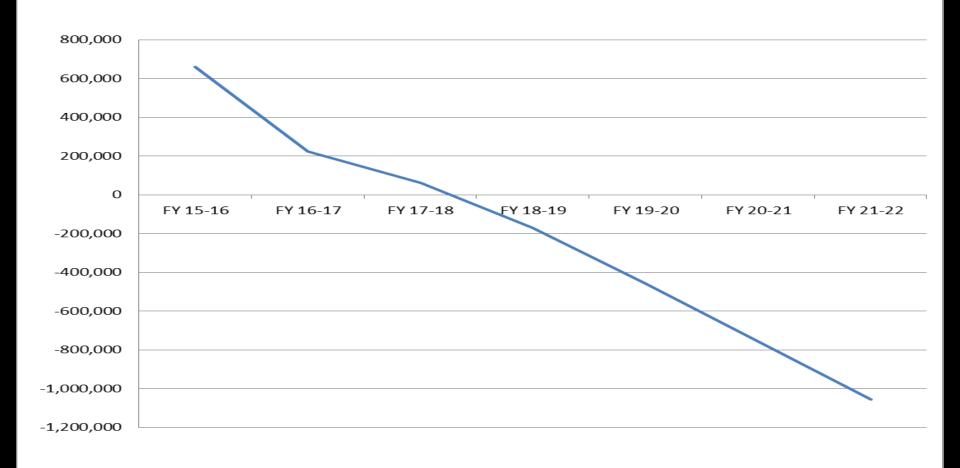
Fiscal Year	15-16	16-17	17-18	18-19	19-20	20-21	21-22
Recurring Revenue: o%	14,144,066	14,260,284	14,728,684	14,875,971	15,024,730	15,174,978	15,326,728
+3%	14,144,067	14,260,284	14,728,684	15,170,544	15,625,661	16,094,431	16,577,264
		<u>C</u>	Operational Ex	<u>penditures</u>			
Salaries & Benefits	11,926,104	12,222,830	12,995,743	13,653,573	14,377,017	15,127,778	15,895,093
Services & Supplies	1,556,007	1,812,294	1,671,281	1,687,994	1,704,874	1,721,922	1,739,142
Total	13,482,111	14,035,124	14,667,024	15,341,567	16,081,891	16,849,700	17,634,235
			Yearly Surplu	us/Deficit			
o%	661,955	225,160	61,660	-465,596	-1,057,160	-1,674,722	-2,307,507
+3%	661,995	225,160	61,660	-171,022	-456,230	-755,270	-1,056,971
	Final	Projected	Preliminary	Projected	Projected	Projected	Projected

## Summary - No Annual Increase



# Summary - 3% Annual Increase





## Summary

- Revenue
- Expenditures
- Challenges
- Projections

## Attachment D

SCFPD December 2018 Budget report

## Stanislaus Consolidated FPD Budget vs Actual FY 2018-2019 July 2018 - December 2018 50%

Accrual Basis

	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income Development Fees				
Riverbank (7273)	8,448.75		8,448.75	100.0%
Waterford/Hickman (7276)	5,492.34		5,492.34	100.0%
Development Fees - Other		40,000.00	-40,000.00	
Total Development Fees	13,941.09	40,000.00	-26,058.91	34.9%
Donated Funds	5,035.00		5,035.00	100.0%
Fire Investigator Reimb. FIU	-3,707.89	165,000.00	-168,707.89	-2.2%
Incident Reports	460.69		460.69	100.0%
Instruction Class Revenue	489.25			
Interest				
Stanislaus County	0.04		0.04	100.0%
CEQA-Riverbank (7274)	0.04		0.04	100.0%
CEQA-Waterford (7277) Dev. Fee-Riverbank (7273)	28.58		28.58	100.0%
Dev. Fee-Waterford (7276)	36.63		36.63	100.0%
General Fund (7271)	11,511.71		11,511.71	100.0%
Total Stanislaus County	11,577.00	•	11,577.00	100.0%
WestAmerica Bank Interest	·			
CEQA-Riverbank	201.35		201,35	100.0%
CEQA-Waterford	1.04		1.04	100.0%
Dev. Fee-Riverbank	20,86		20.86	100.0%
Dev. Fee - Waterford	4.48		4.48	100.0%
Total WestAmerica Bank Interest	227.73		227.73	100.0%
Interest - Other		20,000.00	-20,000.00	
Total Interest	11,804.73	20,000.00	-8,195.27	59.0%
Licenses, Permits and Franchise	3,078.90		3,078.90	100.0%
Miscellaneous Reimbursements			E 4 E 0 0 0 E	400.00/
Miscellaneous	54,596.05	000 000 00	54,596.05	100.0%
Strike Team - Personnel	13,301.64	250,000.00 50,000.00	-236,698.36 -50,000.00	5.3%
Strike Team - Vehicle	17,588.10	50,000,00	17,588.10	100.0%
Workers Compensation Reimb Miscellaneous Reimbursements - Other	17,000.10	100,000.00	-100,000.00	100.078
	85,485.79	400,000.00	-314,514.21	21.4%
Total Miscellaneous Reimbursements	00,400.79	400,000.00	-5(4,514.21	21,470
Oakdale Coverage Oakdale City Reimb for Services	1,114,649.76	2,021,722.00	-907,072,24	55.1%
Oakdale City Relimb to Gervices  Oakdale FPD Relimb. for Services	981,314.52	1,962,628.00	-981,313.48	50.0%
Total Oakdale Coverage	2,095,964.28	3,984,350.00	-1,888,385.72	52.6%
Other Revenue				
AMR - First Responder Svcs	2,231.37	5,000.00	-2,768.63	44.6%
Cell Tower Rent	4,865.49	11,124.00	-6,258.51	43.7%
CPR Class Revenue	385.00		385.00	100.0%
First Responder Services	6,410.40		6,410.40	100.0%
Total Other Revenue	13,892.26	16,124.00	-2,231.74	86.2%
Prevention Revenue	044.40			
Apartment Inspections	314.46 1.421.75		1,421.75	100.0%
Fire Hydrant Water Flows	1, <b>421.7</b> 5 631.00		1,441.70	100.076
Fireworks Permits Plan reviews	031.00			
Oakdale	8,774.34		8,774,34	100.0%
Riverbank/Modesto	25,371.58		25,371.58	100.0%
Waterford/Hickman	2,359.05		2,359.05	100.0%
Plan reviews - Other	594.50			
Total Plan reviews	37,099.47		37,099.47	100.0%

Accrual Basis

1:35 PM

## Stanislaus Consolidated FPD Budget vs Actual FY 2018-2019 July 2018 - December 2018 50%

	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
Prevention Revenue - Other		100,000.00	-100,000.00	
Total Prevention Revenue	39,466.68	100,000.00	-60,533,32	39.5%
Property Tax & Assessments Administrative Fees CEQA	505,16	2,500.00	-1,994.84	20.2%
Riverbank Waterford/Hickman	9,512.90 5,473.20		9,512.90 5,473.20	100.0% 100.0%
Total CEQA	14,986.10		14,986.10	100.0%
Fed Hwy Administration FHA in-lieu-of tax app. IMPACT	65.89	1,000.00	65.89 -1,000.00	100.0%
Riverbank Waterford/Hickman	766,56 237.44		766.56 237.44	100.0% 100.0%
Total IMPACT	1,004.00		1,004.00	100.0%
Other Taxes Property Tax-prior unsecured Property Tax - Unitary Property Tax (Secured) Property Tax (Unsecured) Special Assessment Special Assessment-PY State Hornewners Prop.Tax Relief Supplemental Property Tax		150,000.00 2,500.00 45,000.00 2,632,240.00 143,000.00 6,854,434.00 125,000.00 16,000.00	-150,000.00 -2,500.00 -45,000.00 -2,632,240.00 -143,000.00 -6,854,434.00 -125,000.00 -16,000.00 -16,316.00	
Total Property Tax & Assessments	16,561.15	9,987,990.00	-9,971,428.85	0.2%
RDA Revenue RDA pass-through		83,772.00	-83,772.00	
Total RDA Revenue		83,772.00	-83,772.00	
Safer Grant reimbursements	2,708.00			
Total Income	2,285,179.93	14,797,236.00	-12,512,056.07	15.4%
Gross Profit	2,285,179,93	14,797,236.00	-12,512,056,07	15.4%
Expense Chart of Accounts 5000 · Salaries & Benefits Salaries & Wages				
5010 · Salary & Wages 5010.10 · 4850 Workers comp pay	2,787,993.20 32,374.27	6,219,662.87	-3,431,669.67	44.8%
5011-1 · Swift Water 5011-2 · Bilingual Pay	17,329.06 2,052.48	38,000.25 4,500.60	-20,671.19 -2,448.12	45.6% 45.6%
5011-3 · Education Pay	59,405.56	130,523.43	-71,117.87	45.5%
5011 · Haz Mat Pay	4,560,28	10,000.02	-5,439.74	45,6%
5012 · Employee Medical Waiver 5015 · Everbridge former hiplink	88,218.31 978.93	220,986.31 2,150.00	-132,768.00 -1,171.07	39.9% 45.5%
5016 · FLSA	71,814.49	164,366.32	-92,551.83	43.7%
5017 · Leave Time Buy-Back	260,436.41	315,715.65	-55,279.24	82.5%
5018 · Uniform Allowance	33,730.14	76,715,18	-42,985.04	44.0%
5019 · Payroll Tax Expense	64,125.07	117,411.75	-53,286.68	54.6%
Total Salaries & Wages	3,423,018.20	7,300,032.38	-3,877,014.18	46.9%
5020 · Overtime Overtime	700,239.34	69,178.00	631,061.34	1,012.2%
Overtime - Strike Team	408,067.92		408,067.92	100.0%
Total 5020 · Overtime	1,108,307.26	69,178.00	1,039,129.26	1,602.1%
5030 · Retirement 5031 · Retirement 5033 · Administrative Fee	663,856.32	1,312,258.86 1,250.00	-648,402.54 -1,250.00	50.6%

## Stanislaus Consolidated FPD Budget vs Actual FY 2018-2019 July 2018 - December 2018 50%

Accrual Basis July 2018 - December 2018 50

The state of the s			1200-11111-11111	
	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
5036 ⋅ Side Fund Principal	327,881.40	328,100.00	-218.60	99.9%
5037 · Side Fund Interest	82,757.50	82,757.50		100.0%
5038 · Cal PERS UAL Aug. 1 5039 · GASB 68 reporting requirement	331,994.06	637,633.00 2,000.00	-305,638.94 -2,000.00	52.1%
Total 5030 · Retirement	1,406,489.28	2,363,999.36	-957,510.08	59.5%
5040 · Employee Group Insurance	000 000 44	4 0 40 0 50 57	640 025 42	51.7%
5041 · Medical Insurance	693,923.44	1,342,958.57	-649,035.13	
5042 · Vision Insurance	11,574.50	20,274.00	-8,699.50	57.1%
5043 · Dental Insurance	68,235.66	121,134.36	-52,898.70	56.3%
5044 · Life Insurance	11,200.50	21,114.00	-9,913.50	53.0%
5045 · LTD Insurance	11,398.50	20,160.00	-8,761.50	56.5%
5047 · Vol Life Ins	215.20		215,20	100.0%
5048 · Central Valley Ret. Med Trust	42,600.00	88,800.00	-46,200.00	48.0%
Total 5040 · Employee Group Insurance	839,147.80	1,614,440.93	-775,293,13	52.0%
5050 · Retiree Group Insurance Retiree Group Insurance	36,139.32	58,387.00	-22,247.68	61.9%
Total 5050 · Retiree Group Insurance	36,139.32	58,387.00	-22,247.68	61.9%
5060 · Workers' Compensation Insurance			566 546 45	10.00/
5061 · Workers' Compensation	276,250.00	639,269.15	-363,019.15	43.2%
Total 5060 · Workers' Compensation Insurance	276,250.00	639,269.15	-363,019.15	43.2%
Total 5000 $\cdot$ Salaries & Benefits	7,089,351.86	12,045,306.82	-4,955,954.96	58.9%
6000 · Services & Supplies				
6000-1 · Oakdale City Expenses	10,010.75		10,010.75	100.0%
6000-2 · Oakdale Rural Expenses	923.76		923.76	100.0%
6020 · Clothing & PPE	0.,.0			
6021 · Badges & Emblems		500.00	-500.00	
	40,959.00	53,200.00	-12,241.00	77.0%
6022 · Safety Clothing	•	1,000.00	-997.54	0.2%
6023 · Replacement Clothing / Uniforms	2.46	1,000.00	-991,04	0.2.70
Total 6020 · Clothing & PPE	40,961.46	54,700.00	-13,738,54	74.9%
6050 · Household Expense				
6051 · Station Supplies	9,293.03	18,000.00	-8,706.97	51.6%
6052 · Bottled Water	5,401.41	5,000.00	401.41	108.0%
	667.39	1,600.00	-932.61	41.7%
6053 · Oxygen Service	25.63	1,000,00	25.63	100.0%
6054 · Furnishings & Appliances	2,070.80	10,000.00	-7,929.20	20.7%
6050 · Household Expense - Other	2,070.00	10,000.00	-1,323,20	20,170
Total 6050 · Household Expense	17,458.26	34,600.00	-17,141.74	50.5%
6060 · Insurance				
6061 · Fiduciary Insurance	107,619.75	95,000.00	12,619.75	113.3%
Total 6060 · Insurance	107,619.75	95,000.00	12,619.75	113.3%
2000 H. J. (34 by 0 Physics				
6080 · Equipment Maint. & Repairs		•		
6081 -1 Oakdale Rural Vehicles	4 004 00		4 004 00	400.00/
R00-03 SSLR28 2000SpartanRescue	1,201.28		1,201.28	100.0%
R02-04 SSLG29 2002 Ford F550	221.50		221.50	100.0%
R03-03 SSLG30 2003 Ford F550	463.74		463,74	100.0%
R05-01 SSLE29 2005 Spartan metr	5,360.35		5,360.35	100.0%
R06-02 SSLU23 Chevy Tahoe	150.00		150.00	100.0%
R14-01 SSLWT28 kenworth W. T.	196.00		196.00	100.0%
R86-01 SSLB27 1985 Int'l Type 3	196.00		196.00	100.0%
R87-01 SSLB22 International #5	541.00		541.00	100.0%
	459.83		459.83	100.0%
R99-01 SSLWR29 1999 Dodge			945.68	100.0%
R99-02 SSLU21 1999 Chevy PU	945.68		340,00	100.070
6081 -1 Oakdale Rural Vehicles - Other	37.82			

## Stanislaus Consolidated FPD Budget vs Actual FY 2018-2019 July 2018 - December 2018 50%

**Accrual Basis** 

	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
Total 6081 -1 Oakdale Rural Vehicles	9,773.20		9,773.20	100.0%
	9,113.20		9,773.20	100.076
6081 -2 Oakdale CITY Vehicles			4	
C01-01 SSLB28 2001 Int'l Type 3	1,246.49		1,246.49	100.0%
C02-05 SSLWR28 2002 Ford F250	171.50		171.50	100,0%
C06-01 SSLE27 2006 Hi-tech	4,006.34		4,006.34	100.0%
C07-01 SSLE28 2007 Hi-tech	4,115.83		4,115.83	100.0%
C90-02 SSLE228 1990 E-one Type1	255.59		255,59	100.0%
C90-03 SSLR27 1990 Int'l Navi.	295,00			
Total 6081 -2 Oakdale CITY Vehicles	10,090.75		10,090.75	100.0%
6081 · Vehicle Maint & Repair				
02-02 SSLWR26 Chevy Tahoe	105.44		105.44	100.0%
02-03 2002 Chevy Tahoe	401.81		401.81	100.0%
03-01 SSLG26 Ford Type 6	1,852,86		1,852.86	100.0%
03-02 SSLG21 Ford Type 6	685.50		685.50	100.0%
04-01 SSLE221 Pierce Type 1	14,653.17		14,653.17	100.0%
04-02 SSLE24 Pierce Type 1	402.46		402.46	100.0%
04-03 SSLE23 Pierce Type 1	7,689.46		7,689,46	100.0%
04-04 SSLE226 Pierce Type 1	9,021.24		9,021.24	100.0%
04-05 SSLWR24 2004 Expedition	49.75		49.75	100.0%
08-01 2008 Chevy P/U	1,376.08		1,376.08	100.0%
08-02 SSLE223 ÓES 347 HME Type1	1,820,19		1,820,19	100.0%
08-03 SSLWT220 Int, WaterTender	268.85		268.85	100.0%
09-01 Chevy Tahoe	884.03		884.03	100.0%
10-01 Ford Expedition	486.91		486.91	100.0%
11-02 SSLB24 Int, Type 3	611.07		611.07	100.0%
12-01 Ford Expedition	2,704.87		2,704.87	100.0%
12-02 Ford Expedition	905.39		905.39	100.0%
13-01 SSLQ22 Pierce Quint	10,139.72		10,139.72	100.0%
15-01 SSLE26 Pierce Type 1	8,973.74		8,973,74	100.0%
15-02 SSLE21 Pierce Type 1	5,771.48		5,771.48	
16-01 - Ford Explorer	311.86		311.86	100.0%
16-02 - Ford Explorer	433.51			100.0%
17-01 SSLWT24 Kenworth WT			433,51	100.0%
17-01 GSEVVIZ4 Kerlworth VVI	204.00		204.00	100.0%
89-05 SSLR21 Pierce Rescue	1,984.25		400.00	400.00/
98-03 Dodge P/U	196.00 196.00		196.00	100.0%
99-03 SSLB23 Int. Type 3	776.23		196.00	100.0%
99-04 SSLE30 E-one Type 1			776.23	100.0%
Boat 24	1,262.53		1,262.53	100.0%
6081 · Vehicle Maint & Repair - Other	48.10	176 000 00	474 200 00	0.00/
Total 6081 · Vehicle Maint & Repair	4,545.74	175,928.00	-171,382.26	2.6%
·	78,762.24	175,928.00	-97,165.76	44.8%
6082 · Radio & Pager Maint & Repair	7,823.14	23,250.00	-15,426.86	33.6%
6083 · Small Engine	256.86	1,000.00	-743.14	25.7%
6084 · Handlight Repairs	1,545.36	1,500.00	45,36	103.0%
6086 · SCBA Equipment Maint. & Repairs	7,009.91	24,000.00	-16,990.09	29.2%
6087 · Rope Rescue Equipment	49.25	2,500.00	-2,450.75	2.0%
6088 · Water Rescue		2,500.00	-2,500.00	
6089 - · Confined Space		2,500.00	-2,500.00	
6089 -1 Hose Program	10,972,52	16,000.00	-5,027.48	68.6%
6089 -2 · Firefighting Equip	3,981.97	38,822.00	34,840,03	10.3%
6089 -3 · Non-Firefighting Equip	801.12	6,000.00	-5,198,88	13.4%
6089 -4 · Class A Foam Replacement	5,285.88	6,000.00	-714.12	88.1%
6080 · Equipment Maint. & Repairs - Other	928,83	,		
Total 6080 · Equipment Maint. & Repairs	137,281.03	300,000.00	~162,718.97	45.8%
6090 · Maintenance - Buildings				
6090-20 · Main Office	3,236.19		3,236,19	100.0%
6090-21 · St. 21	582,00		582.00	100.0%
6090-22 · St. 22	795.33		795.33	100.0%
6090-23 · St. 23	280,00		280.00	100.0%
6090-24 · St. 24	957.00		957.00	100.0%
6090-26 · St. 26	1,201.26		1,201.26	100,0%
6090-27 · St. 27 Oakdale City	2,455.21		2,455.21	100.0%

## Stanislaus Consolidated FPD Budget vs Actual FY 2018-2019 July 2018 - December 2018 50%

Accrual Basis

	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
6090-28 · St. 28 Oakdale City 6090-29 · St. 29 OFPD	904.46 90.00		904.46 90.00 3,268.94	100.0% 100.0% 100.0%
6090-30 · St. 30 OFPD 6090 · Maintenance - Bulldings - Other	3,268.94 180.00	55,000.00	-54,820.00	0.3%
Total 6090 · Maintenance - Buildings	13,950.39	55,000.00	-41,049.61	25.4%
6100 · Medical Supplies 6101 · Medical Supplies		4,000.00	-4,000.00	
6102 · Paramedic Program	11,360.90	60,000.00	-48,639.10	18.9%
6103a · AED Maintenance Certification	13,660,44	17,000.00	-3,339,56	80.4%
6100 · Medical Supplies - Other	3,556.97		3,556.97	100.0%
Total 6100 · Medical Supplies	28,578.31	81,000.00	-52,421.69	35.3%
6110 · Memberships 6111 · Memberships	8,721.37	14,600.00	-5,878.63	59.7%
•	8,721.37	14,600.00	-5,878.63	59.7%
Total 6110 · Memberships	0,721.37	14,000.00	-0,010.00	00.170
6120 · Miscellaneous Expense 6122 · Food	683.97	3,200.00	-2,516.03	21.4%
6122 · Food 6124 · Cellular Phone	28.94	0,200.00	28,94	100.0%
6125 · Travel & Lodging	3,400,38	2,500.00	900.38	136.0%
6127 · Board Member Meeting Allowance	4,600.00	8,600.00	-4,000.00	53.5%
6128 · Executive Development	933.70	4,000.00	-3,066.30	23.3%
Total 6120 · Miscellaneous Expense	9,646.99	18,300.00	-8,653.01	52.7%
6130 · Office Expense	600.40	2,000,00	-1,310.58	34.5%
6131 · Stationary / Business Cards	689.42 1,162.66	3,600.00	-1,310,56 -2,437.34	32.3%
6132 · Postage	1,162.66	7,000.00	-5,623.21	19.7%
6133 · Office Supplies	1,850.96	3,000.00	-1,149.04	61.7%
6134 · Printer Supplies 6135 · Computer Equipment	2,570.04	6,000.00	-3,429.96	42.8%
Total 6130 · Office Expense	7,649.87	21,600.00	-13,950.13	35.4%
6140 · Prof. & Specialized Services				
6141 · Accounting/Auditing Expense	18,174.20	52,500.00	-34,325.80	34.6%
6142 · Record Destruction Service	485.27	1,100.00	-614.73	44.1%
6143 · Legal	76,302.36	80,000.00	-3,697.64	95.4%
6144 · Sunpro Fire RMS		7,000.00	-7,000.00	
6145 · IT Services Contract	15,729.49	32,000.00	-16,270.51	49.2%
6147 · Pre-Employment Screening		7,000.00	-7,000.00	TO 001
6148 · Ladder Testing	2,921.65	4,000.00	-1,078.35	73.0%
6149 - · Medical Exams	23,326.00	32,000.00	-8,674.00	72.9%
6149 -3 · Personnel Recruitment		3,000.00	-3,000.00	17.00/
6149 -4 · TeleStaff Voxeo contract	5,717.24	12,100.00	-6,382.76	47.2%
6149 -5 · Paychex contract	7,501.85	15,000.00	-7,498.15 3,970.00	50.0% 179.4%
6149 -6 · User fee study	8,970.00	5,000.00	-65,070.00	58.1%
6149 -7 · SR 911 Dispatch Services 6149 -8 · Streamline Automation system	90,070.00 11,626.00	155,140.00 11,200.00	426.00	103.8%
Total 6140 · Prof. & Specialized Services	260,824.06	417,040.00	-156,215.94	62.5%
6150 ⋅ Publications & Legal Notices				
6151 · Prevention Publications		2,000.00	~2,000.00	04 404
6152 · Publications & Legal Notices 6150 · Publications & Legal Notices - Other	342.77 650.69	1,600.00	-1,257.23	21.4%
Total 6150 · Publications & Legal Notices	993.46	3,600.00	-2,606.54	27.6%
6160 · Rent & Leases - Equip. 6162 · Alarm System HQ	510.00	750.00	-240.00	68.0%
·	665.31	1,000.00	-334.69	66,5%
6164 · Copier		1,000,00	119.74	100.0%
6165 ⋅ Postage Meter	119.74		110.14	100.070

## Stanislaus Consolidated FPD Budget vs Actual FY 2018-2019

Accrual Basis July 2018 - December 2018 50%

	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
6166 · Computer Software Licensing	4,994.94	9,200.00	-4,205.06	54.3%
6167 · Station 25 Lease	2,550.00	3,800.00	-1,250.00	67.1%
Total 6160 · Rent & Leases - Equip.	8,839.99	14,750.00	-5,910.01	59.9%
6170 · Rents & Leases - Buildings	511.32		511.32	100.0%
6190 · Special Departmental Expenses				
6191 · Training Program	1,465.34	19,000.00	-17,534.66	7.7%
6192 · Workshops & Seminars	30.00	5,000.00	-4,970.00	0.6%
6193-1 · Explorer Program		500.00	-500.00	
6193 · Volunteer / Intern Program		1,000.00	-1,000.00	
6194 · Education Reimbursement	2,229.78	30,000.00	-27,770.22	7.4%
6195 · Prevention Education Program	2,977.35	5,000.00	-2,022.65	59.5%
6195 -1 · Prevention Expenses	4,953.17	14,000.00	-9,046.83	35.4%
6197 · Life Jacket Program	•	500.00	-500.00	
6198 · Community CPR Program	308.00	2,000.00	-1,692.00	15.4%
6199 -3 · Fitness Equipment Maintenance	325.00	2,000.00	-1,675,00	16.3%
• •		,		
Total 6190 · Special Departmental Expenses	12,288.64	79,000.00	-66,711.36	15.6%
6200 · Transportation & Travel				
6201 · Fuel & Oil	59,771.39	110,000.00	-50,228.61	54.3%
Total 6200 · Transportation & Travel	59,771.39	110,000.00	-50,228.61	54.3%
6210 · Utilities				
6219-2 Cable Services	399.15	4,400.00	4.000.00	0.40/
		,	-4,000.85	9.1%
6219-3 · MDC, T-1 lines, Cell phones	30,799.16	44,500.00	-13,700.84	69.2%
6219-4 · VOIP Phones	12,092.08	24,000.00	-11,907,92	50.4%
6219-5 · Fax lines	40.04		40.04	100.0%
6219-6 · Wireless Internet	4,809.00	11,000.00	-6,191.00	43.7%
6220 · St HQ Riverbank	• • • • • • •	,	-1,74,744	1011 10
6220-1 · Disposal Service	54.93			
6220-2 · Electricity	3,188.02		3,188.02	100.0%
6220-3 · Natural Gas	94.76		94.76	100.0%
6220-4 · Water & Sewer	291.60			
6220-5 · Pest Control Service	784.00		291.60	100.0%
0220-0 Fest control Service	704.00		784.00	100.0%
Total 6220 · St HQ Riverbank	4,413.31		4,413.31	100.0%
6221 · St 21				
	440.05			
6221-1 · Disposal Service	443.85		443.85	100.0%
6221-2 · Electricity	2,931,93		2,931.93	100.0%
6221-3 · Natural Gas	291.02		291.02	100.0%
6221-4 · Water & Sewer	505.09		505.09	100.0%
6221-5 · Pest Control Service	132.00		132.00	100.0%
Total 6221 · St 21	4,303.89		4,303.89	100.0%
6222 · St 22				
6222-1 · Disposal Service	055.40		055.40	400.00/
6222-2 · Electricity	355.43		355,43	100.0%
	2,321.20		2,321.20	100.0%
6222-3 · Natural Gas	272.56		272.56	100.0%
6222-4 · Water & Sewer	690.86		690,86	100.0%
6222-5 · Pest Control Service	232.00		232.00	100.0%
6222 · St 22 - Other	1,296.42			
Total 6222 · St 22	5,168.47		5,168.47	100.0%
6223 · St 23				
6223-1 · Disposal Service	541,50		541,50	100.0%
6223-2 · Electricity	1,612.86		1,612.86	100.0%
6223-3 · Natural Gas	229.27			
			229.27	100.0%
6223-5 · Pest Control Service	132,00		132.00	100.0%
6223 · St 23 - Other	410,18			
Total 6223 · St 23	2,925.81		2,925.81	100.0%

## Stanislaus Consolidated FPD Budget vs Actual FY 2018-2019 July 2018 - December 2018 50%

**Accrual Basis** 

daly Zo to	D000111001 2010 00			
	Jul - Dec 18	Budget	\$ Over Budget	% of Budget
6224 · St 24 Waterford				
6224-2 · Electricity	3,146.16		3,146.16	100.0%
6224-3 · Natural Gas	323.32		323.32	100.0%
6224-4 · Water & Sewer	1,603.54		1,603.54	100.0%
6224-5 · Pest Control Service	138.00		138.00	100.0%
6224 · St 24 Waterford - Other	802.12			
Total 6224 · St 24 Waterford	6,013.14		6,013.14	100.0%
6225 · St 25 La Grange				
6225-5 · Pest Control Service	120.00		120.00	100.0%
Total 6225 · St 25 La Grange	120.00		120,00	100.0%
6226 · St 26				
6226-1 · Disposal Service	530.52		530.52	100.0%
6226-2 · Electricty	10,080.30		10,080.30	100.0%
6226-3 · Natural Gas	282.26		282.26	100.0%
6226-4 · Water & Sewer	291.60		291.60	100.0%
6226-5 · Pest Control Service	138.00		138.00	100.0%
Total 6226 · St 26	11,322.68		11,322.68	100.0%
6227 · St 27 Oakdale City				
6227-2 · Electricity	2,956.29		2,956.29	100.0%
6227-3 · Natural Gas	268.84		268.84	100.0%
6227-5 · Pest Control	130.00		130.00	100.0%
Total 6227 · St 27 Oakdale City	3,355.13		3,355.13	100.0%
6228 · St 28 Oakdale City				
6228-2 · Electricity	6,177.92		6,177.92	100.0%
6228-3 · Natural Gas	241.61		241.61	100.0%
6228-5 · Pest Control	130.00		130.00	100.0%
Total 6228 · St 28 Oakdale City	6,549.53		6,549.53	100.0%
6229 · St 29 Oakdale Rural				
6229-1 · Disposal Service	107.15		107.15	100.0%
6229-2 · Electricity	1,823.57		1,823.57	100.0%
6229-3 ⋅ Natural Gas	337.53		337.53	100.0%
6229-4 · Water & Sewer	292.44		292,44	100.0%
6229-5 · Pest Control	120.00		120.00	100.0%
6229-6 · Phone/FAX/Internet	804.00		804.00	100.0%
6229-9 · Loud Extension Bell	14.64		14.64	100.0%
Total 6229 · St 29 Oakdale Rural	3,499.33		3,499.33	100.0%
6230 · St 30 Oakdale Rural				
6230-1 · Disposal Service	107.15		107.15	100.0%
6230-2 · Electricity	2,558.21		2,558.21	100.0%
6230-3 · Natural Gas	404.75			
6230-5 · Pest Control 6230-6 · Phone/FAX/Internet	120.00 80.08		120.00 80.08	100.0% 100.0%
	3,270.19		3,270.19	100.0%
Total 6230 · St 30 Oakdale Rural	3,270.19		,	100.070
6210 · Utilities - Other		88,000.00	-88,000.00	
Total 6210 · Utilities	99,080.91	171,900.00	-72,819.09	57.6%
6310 · Direct Assessment Reimbursement				
6311 · Property Tax Admin Charge		50,000.00	-50,000.00	
6312 · SCFPD Special Benefit Assesment		3,000.00	-3,000.00	
6313 · Dírect Assessment - Wildan Fin	2,746.86	8,500.00	-5,753.14	32,3%
6314 · GIS Software/Website (Cal Cad)	8,200.00	16,000.00	-7,800.00	51.3%
6310 · Direct Assessment Reimbursement - O		3,500.00	-3,500.00	
Total 6310 · Direct Assessment Reimbursement	10,946.86	81,000.00	-70,053.14	13,5%
6000 · Services & Supplies - Other	40.42			

## Stanislaus Consolidated FPD Budget vs Actual FY 2018-2019

**Accrual Basis** 

July 2018 - December 2018 50%

		Jul - Dec 18	Budget	\$ Over Budget	% of Budget
Total 600	00 · Services & Supplies	836,098.99	1,552,090.00	-715,991.01	53.9%
7049 · 7090 ·	apital Expenditures Station 24 Replacement Taxes & Assessments 22 · Direct Assessments	2,738.42	165,000.00	~165,000.00 2,738.42	100.0%
Total 7	7090 · Taxes & Assessments	2,738.42		2,738.42	100.0%
7150 -	Financial Charges	16,749.59			
	Equipment 3 · Apparatus/Vehicle Replacement	2,444.04	125,000.00	-122,555.96	2.0%
Total 7	7800 · Equipment	2,444.04	125,000.00	-122,555.96	2.0%
Total 700	0 · Capítal Expenditures	21,932.05	290,000.00	-268,067,95	7.6%
Total Chart	of Accounts	7,947,382.90	13,887,396.82	-5,940,013.92	57.2%
Total Expense		7,947,382.90	13,887,396.82	-5,940,013.92	57.2%
Net Ordinary Income	•	-5,662,202.97	909,839.18	-6,572,042.15	-622.3%
Net Income		-5,662,202.97	909,839.18	-6,572,042.15	-622,3%

## Attachment E

SCFPD Draft 2016-2017 Annual Audit Management Letter



Stanislaus Consolidated Fire Protection District

Michael Wapnowski, Acting Fire Chief 3324 Topeka Street Riverbank, CA 95367 Phone: (209) 869-7470 · Fax (209) 869-7475

www.scfpd.us

January 10, 2019

Richardson & Company, LLP 550 Howe Ave., Suite 210 Sacramento, CA 95825

RE: SCFPD FY 2016-2017 Annual Financial Audit Management Letter

## To Whom It May Concern:

The Stanislaus Consolidated Fire Protection District (SCFPD) Board of Directors is in receipt of and has reviewed the Management Letter regarding the FY 2016-2017 Annual Audit. The following Management (MGT) Responses to the areas where additional controls were recommended have been prepared and approved by the Board:

- Bank Reconciliations: We noted a \$150,000 stale entry that was eliminated with a prior year audit adjustment included in the bank reconciliation as well as a difference between the ending balance on the bank reconciliation and the general ledger. The bank reconciliation should reconcile the balance on the bank statement to the balance in the general ledger and should be updated continually throughout the closing process to use the final general ledger balances. Stale reconciling items should be corrected and removed regularly.
  - MGT Response This stale dated entry has been removed as of November 8, 2018. Moving forward any outdated entries will be cleared out by SCFPD Finance Staff prior to year-end audits. Richardson and Co. has provided the District with a year-end closing check list to help ensure these items are checked and cleared out in the future.
- <u>Receivables</u>: The SAFER grant, inspection fees, a receivable from the City of Waterford for Station 24 costs, delinquent taxes receivable and other receivables were not accrued at yearend. Receivables should be recorded for grants and exchange transactions where the qualifying expenditures were incurred prior to year-end and not reimbursed until after yearend.
  - MGT Response The Year-End adjustments have been corrected as of November 8, 2018. Richardson and Co. has provided the District a Year-End closing checklist to help ensure similar items are correctly accounted for and corrected by SCFPD Staff moving forward.

- <u>Capital Assets:</u> The capital asset detail list should be updated, additions reconciled to the capital outlay expenditures reported in the General Fund, any disposals should be summarized in a schedule showing the cost, accumulated depreciation and sale price and a gain or loss on sale should be recorded in the government-wide fund.
  - O MGT Response —The Finance Specialist has updated this spreadsheet as of November 8, 2018 with all of the required information including all additions, disposed-of items and current depreciation. In the future, this process will be done on a regular basis throughout the fiscal year as well as during our year-end closing checklist procedures in August of each year.
- <u>Capital Asset Inventory:</u> This should be taken regularly and items discarded should be removed from the detail list. Only items over the capital asset threshold should be included in capital outlay expenditures and included on the detail list.
  - o MGT Response The District will perform an annual inventory audit in July of each year to ensure that all capital assets are properly accounted for and included in the Capital Outlay expenditure list for Year-End inventories.
- We qualified our opinion because land has been included with the related building and
  depreciated rather than separately recorded as non-depreciable assets and two fire stations
  have been recorded at no value when GASB Statement No. 34 require contributed assets to
  be recorded at their fair value when the assets were acquired. We recommended
  management consult with a real estate professional to determine the value of these assets so
  they can be recorded in accordance with GAAP.
  - O MGT Response District Staff is currently working with the Stanislaus County Assessor's office and outside real estate professionals to acquire this information and perform this valuation work. District staff will ensure this work is completed and made readily available on or before July 2019.
- <u>Payroll Liabilities</u>: The entry to post payroll payable in the prior year was not reversed and the current year payroll liability was not accrued. A liability should be recorded for a portion of the last payroll period of the year if days in the pay period before year-end were paid after year-end. Also, a number of payroll liability accounts have stale minor balances in them that should be corrected at year-end during the closing process.
  - O MGT Response The payroll liability accounts have been corrected as of November 8, 2018. Richardson and Co. has provided the District with a year-end closing check list to help ensure these types of liabilities are corrected and cleared out in the future.
- <u>Inter-fund Transactions</u>: The CEQA and Development Fees Funds are reported as separate funds in the financial statements so entries posted in those funds must balance within the same fund. Entries to move resources from these funds to the General Fund should be

budgeted as and posted as transfers out in these funds and budgeted and posted as transfers in within the General Fund rather than reducing cash in these funds and recording a revenue in the General Fund. We spent a significant time making these funds balance.

- o MGT Response The District Quick Books GL was previously never set up to accommodate our different funds this way prior to the current Finance Specialist being employed with the Fire District. The Finance Specialist completed this adjustment to the GL to use class codes and track funds going forward as recommended by Richardson & Co. This work was completed on November 8, 2018.
- Government-Wide Fund: The District should record all balances reported in the "adjustments" column of the financial statements in a separate government-wide fund and should update the balances at year-end, including capital assets, deferred outflows, inflows and net pension liability, compensated absences, OPEB liability, debt and leases and gains or losses on sale of capital assets.
  - o MGT Response The District Quick Books GL has recently been set up to use class codes to track the Government-Wide Fund going forward as recommended by Richardson & Co. This was completed on November 8, 2018 and will be utilized moving forward.
- <u>Fund balance and Net Position</u>: It was difficult to identify the proper commitments and assignments of fund balance for financial reporting. We recommend the District pass a Board Resolution in the June Board Meeting to document the amount and purpose of any reserves that should be reported as fund balance commitments and assignments in the financial statements.
  - O MGT Response-The District agrees and will provide the following moving forward. The assigned fund balance amounts and net position will be brought forward to the Board of Directors during the preliminary budget adoption process in June of each year and passed by board resolution.
- Non-spendable Fund Balance: This should be trued up to prepaid costs and long-term liabilities and commitments and assignments of fund balance should be reconciled to Board-approved amounts and activity during the year.
  - o MGT Response- Starting within the 18/19 FY budget cycle, the Non-spendable Fund balance will be trued up during our fiscal year end closing checklist procedures that were provided by the Auditor. Monthly fund balances will be reconciled monthly to Board approved amounts to provide accuracy throughout the fiscal year.
- <u>Net Investment in Capital Assets:</u> This should be trued-up to the balance of capital assets less debt outstanding used to purchase those assets, including leases entered into during the year ended June 30, 2018.

- o MGT Response-The District has corrected this as of November 8, 2019 and will now perform an annual inventory audit to ensure that all capital assets are properly accounted for starting January 2019.
- Postretirement Healthcare Benefits (OPEB): The practice of converting sick leave to postretirement healthcare benefits should result in the District recording an OPEB liability. GASB Statement No. 45, which will be amended by GASB Statement No. 75 during the year ended June 30, 208, requires the OPEB liability to be computed and reported using actuarial methods. Consequently, we recommended to management that a qualified actuary be hired to compute the District's OPEB liability. We qualified our opinion because the balance is not computed in accordance with GAAP.
  - o MGT Response: The District Finance Specialist is currently working with Bartel & Associates to ensure the District is complying with OPEB liability recording requirements. Expected time line for completion is March 2019.

### We also have the following recommendations that warrant consideration:

- Chart of Accounts: The District's chart of accounts was not conducive to financial reporting. We recommend the District obtain the help of a consultant to create an entirely new entity in QuickBooks and create a chart of accounts with account names and account numbers that make identifying the purpose of the account easier. Every account should have a short, concise name and an account number in a logical sequence. We believe the use of class codes will help sort balances into separate funds. We recommend using the following account number scheme: 1XXXX=asset or deferred outflow, 2XXXX=liability or deferred inflow, 3XXXX=fund balance or net position, 4XXXX=revenue, 5XXXX=expenditures/expense, 6XXXXX=other financing sources or uses.
  - o MGT Response The District Finance Specialist is currently working with the auditor recommended companies to provide a system-wide overview of the District Chart of Accounts within Quick Books. The District Finance Specialist is also exploring additional accounting platforms that will enhance annual District reporting. District Staff is hopeful to have a new system implemented by start of the new Fiscal year 2019.

## • City of Oakdale and Oakdale Fire Protection District Agreement Accounting:

We believe the use of class codes in QuickBooks will make it easier to generate a report that identifies accounts and individual transactions that should be accounted for under the fire services contracts. A trial balance would be able to be generated and provided to the jurisdictions for review.

o MGT Response – This recommendation will take some time to implement for SCFPD due to limited staffing in the Finance Division. Upon the acceptance and/or commitment of a new long term Service Contract with the Oakdale agencies staff

will direct their focus on completing this objective within a reasonable time frame within 2019.

- Several vehicles with "Oakdale Rural" in the account name were charged to the City of Oakdale and other vehicles with "Oakdale Rural" or "Oakdale City" in the account name were not charged to these jurisdictions, apparently due to changes in use. We recommend the account names be updated to reflect the use of the vehicles.
  - o MGT Response The vehicle designations have been corrected in the General Ledger as well as the Oakdale billing cycles as of November 8, 2018.
- We noted preliminary balances were used in the June 30, 2017 year-end accounting for the Agreements. We recommend the year-end accounting be compared to the final audited balances and updated as necessary as the amount due to or from these jurisdictions should be recorded as a receivable or unearned revenue for financial reporting purposes.
  - o MGT Response The final 16/17 audited balances were not available by the contract 10/1/17 deadline due to a late RFP process to secure a District Auditor. This forced the District Finance Specialist to utilize unaudited numbers to meet the October 1<sup>st</sup> contract deadline. Moving forward October 1<sup>st</sup> contract financials will be submitted utilizing a comparison between previous year-end accounting to final audited balances.
- We noted a number of accounts that appeared to be indirect costs benefitting the entire District that were not included in the pool of expenses shared by these jurisdictions. We provided a list to management identifying accounts not included in the June 30, 2017 accounting for the agreements. We recommend the accounts be reviewed and a determination made regarding whether the accounts should or should not be included in the accounting for the agreements. The accounts not chargeable should be documented to provide an audit trail. Possibly identify non-chargeable accounts with an identifying digit(s) in the account number.
  - O MGT Response There are a number of costs that our Oakdale contract partners have requested be removed from the billing indirect costs for various reasons. Staff has suggested that they have both governing bodies approve changes to the contract to account for these changes. To remain a good partner agency, the District has removed requested cost changes while waiting for the contract to be updated. These accounts have been documented to provide a clear audit trail as specified by the auditor.
- <u>Internal Controls:</u> We recommend that all controls performed be documented with an initial and date by the preparer and reviewer so it is apparent who was involved in processing the controls. The initial would indicate whether separation of duties exists and the date how long it took for the review to be completed after a transaction is processed.

- o MGT Response All Internal Controls have currently been corrected as of November 8, 2018 to include the initials and date completed by the preparer as well as the initials and date the documents were reviewed by the reviewer.
- Because the Finance Specialist performs most accounting functions and Journal Entries are a
  common way to conceal unauthorized transactions, we recommend another member of
  management review all Journal Entries prior to their entry. If that is not possible, a review as
  quickly as possible after entry should be performed.
  - MGT Response As standard practice the Fire Chief and /or Deputy Fire Chief review's and sign's off all Journal entries that are completed by the District Finance Specialist. Signatures and date reviewed are included when the journal entries are completed.
- We recommend the District consider adding additional documented review procedures for pay rate changes input by the Finance Specialist, comparison of the Tele Staff time report to the Paychex system when uploaded, reconciliation of the Payroll Journal to the Paychex report and Tele Staff report prior to direct deposits being made and comparison of the Direct Deposits Detail to the Payroll Journal and General Ledger entry after the direct deposit is made.
  - o MGT Response The Paychex payroll journal is reconciled to the Tele Staff report that covers all hours. The Administrative Assistant III assigned Human Resources duties, Finance Specialist and Fire Chief all sign off the Paychex payroll journal. The payroll journal is compared to the direct deposit detail and General Ledger entry.
- <u>Policies and Procedures:</u> The Finance Policy needs to be updated to reflect the payroll process currently being used since the implementation of the Tele Staff software.
  - o MGT Response Both Paychex and Tele Staff systems were implemented since the latest Finance Policy revision in August 2014. A recent department-wide Tele-Staff policy was recently drafted and adopted internally in November 2018. A policy to cover the use of Pay Chex will be drafted and adopted in January 2019. Both payroll systems will be accounted for and outlined in an updated District Finance Policy no later than March 2019.
- Consider updating the capital assets policy to include standard lives for depreciation by asset type and a discussion of the criteria for capitalization rather than expensing as maintenance.
  - o MGT Response Starting in 2019, District capital assets will be trued-up during the District's year-end closing checklist procedure completed in July of each year.
- Consider documenting CalPERS pension census data and OPEB census data review procedures in the Finance Policy.

- MGT Response The District will incorporate these two items in the next Finance Policy revision no later than March 2019.
- We have been told computer passwords have not been changed recently. We recommend the District create a policy requiring passwords to be changed regularly and passwords of employees leaving the District be removed in a certain number of days.
  - o MGT Response The Fire Chief has contacted the District IT service provider to ensure that passwords are changed every six months. District employees will automatically be prompted to change all computer passwords twice a year. Access to the District computer system will not be granted until password changes have been approved and accepted. Password changes will be in implemented in January, 2019. A revision of the Fire District computer & email policy to reflect this change will also occur by February 2019.
- Pension Expenditures: We recommend employer and employee contributions be recorded in separate expenditure accounts so the balance of employer contributions may be identified when working on pension entries. Covered payroll should be summarized separately for the Miscellaneous and Safety cost sharing pool for disclosure as Required Supplementary Information so the amounts do not need to be derived.
  - o MGT Response This will be implemented within the implementation process of the new General Ledger overhaul to be completed by March 2019.
- We noted two employees in our sample of 25 that had range codes on their Personnel Action Form (PAF) that did not agree to the job description used. We recommend staff review all PAF's for stale information and have the Fire Chief re-approve any PAF's with updated information.
  - MGT Response Staff has completed this review and correction of all PAF forms to ensure that all information is correct and current. This was completed on November 8, 2018.
- Website: We recommend a direct link be added on the website to final board minutes of each meeting. We had to review the board packet of the following meeting that was up to 200 pages long to find the approved minutes to determine whether items in agendas were approved.
  - O MGT Response District Staff has been in contact with its IT provider to correct the issue. The District's website is currently under an updating and reconstruction project. As part of this process the IT provider has been notified to provide a separate direct link for final board minutes of each meeting. This will be made available no later than January 31, 2019.
- A list of surplus assets approved for disposal was not always included with the board packet.

We recommend a list be included with the board packet that list the assets disposed of in enough detail to determine which item on the capital asset detail list has been approved for disposal.

- O MGT Response District staff will include the entire detailed list of surplus assets available for Board review upon completion of the annual inventory process in July of each year or when District assets are brought forward to the board for declaration of surplus or disposal of items.
- We recommend the approved ordinance or other official documentation showing the purpose and qualifying expenditures of each special assessment, tax and fee be included on the website.
  - MGT Response District staff will ensure this documentation is readily available for public review on the District website upon completing the website update by January 31, 2019.

Acceptance of the audit and approval of this letter conclude the FY 2016-2017 financial audit activities. We appreciate your expertise and assistance, and look forward to working with you on the FY 2017-2018 financial audit.

Sincerely,

Susan Zanker, President of the Board of Directors Stanislaus Consolidated Fire Protection District

## Attachment F

January 17, 2019 Letter from SCFPD Chief Whorton



January 17, 2019

#### Stanislaus Consolidated Fire Protection District

3324 Topeka Street Riverbank, CA 95367 Phone: (209) 869-7470 Fax: (209) 869-7475 http://www.scfpd.us

City of Oakdale Bryan Whitemyer, City Manager

Dear Mr. Whitemyer,

This letter is written as a follow up to the discussion that took place during last week's SCFPD Board of Directors meeting of January 10, 2019. As the Fire Chief, my goal is to see the District move forward in a positive fashion as a solid and successful team, strengthening relationships both within the District and beyond. SCFPD is a dedicated, professional team and provides excellent fire and life-safety services to the communities that we serve and our commitment to that will remain steadfast now and in the future.

As you are well aware, the June 30, 2019 expiration date of the contract to provide fire services is fast approaching. While the SCFPD had a presentation from District Counsel regarding the recently proposed JPA's, that concept continues to be researched and evaluated, I also wanted to reach out to you directly. While that investigative process continues, for a continued discussion at the SCFPD Board meeting in February, I would like to ask you for a direct response regarding continuing with the current contract relationship in the event that a JPA is not considered to be a viable option.

It would be helpful to receive a direct response from you regarding whether or not you would like to continue with a contract for fire services with SCFPD. In the event that you would like to enter into a new contract beyond June 30, 2019, I would ask you to submit a proposed contract with language modifications that you would like the SCFPD negotiating team to consider, both in substance and term. If possible, I would ask that this information be submitted by January 31, 2019 in order to allow time for full and careful consideration for our SCFPD Board at the February board meeting.

Respectfully,

Michael W. Whorton SCFPD Fire Chief

v.ht

Proudly serving the City of Riverbank, City of Waterford, City of Oakdale, The Oakdale Fire District, Community of Empire, La Grange, Hickman, Valley Home and Knights Ferry.

To: Oakdale City Council

From: Bryan Whitemyer, City Manager

**Re: January 2019 Administration Department Report** 



In an effort to highlight the work being done by all City Departments, City staff provides monthly activity reports to the City Council at the 2<sup>nd</sup> City Council meeting of each month. These reports are included in the agenda packet as an informational item but council members are encouraged to ask questions about any of the items listed in the report. The purpose of these reports is to help keep the City Council and the public apprised of the work being done in all areas of city operations.

## **Administration Department Activities**

- Completed the recruitment for the Council Services & Legislative Records
  Manager. This position was held by Kathy Teixeira who is retiring on February 1,
  2019. Julie Christel has been selected to take Ms. Teixeira's place.
- Attended Special Consolidated Emergency Dispatch Agency Commission meeting on December 18, 2018. The City Manager is an alternate Commissioner and was asked to attend when the commissioner from Patterson became unavailable.
- Fire Services: Staff continues to explore fire services options for the City of Oakdale. A letter outlining the options of creating a new Joint Powers Authority (JPA) was created and was presented to Stanislaus Consolidated Fire Protection District (SCFPD) on December 4, 2018. The letter asked the SCFPD Board to let the City of Oakdale what option they would like to pursue. The City has not received a response from the SCFPD.
  - The City has met with two Oakdale Fire Protection District Board members and with the administration of the Modesto Fire Department on a few occasions to discuss option of creating a JPA or contracting for fire administration services.
  - Held a conference call with CityGate Associates to discuss the options of working with them to help guide the City of Oakdale towards the best fire service delivery options.
- Attended the Point in Time Count training in Riverbank on Monday, January 7, 2019 to learn how to conduct the surveys for the official Homeless Point in Time Count scheduled for January 24, 2019.

- Reviewed and prepared staff reports for the January 7, 2019 City Council meeting.
- Participated in the January 9, 2019 Merchants Meeting
- Attended the Law Enforcement Appreciation Day Luncheon that was put on by our local service clubs.
- Attended the January 10, 2019 Stanislaus Consolidated Fire Protection District Board meeting in Riverbank. The Board appointed a new fire chief, discussed its responses to the negative 16/17 audit findings, and provided discussion on the progress of the Fire Service Agreement Ad Hoc Committees.
- Participated in the Countywide Oversight Committee Meeting held on Monday, January 14, 2019 in Modesto. This was an important meeting as the Oversight Committee was reviewing the Successor Agency of the Former Oakdale Redevelopment Agency's annual budget. I am pleased to report that the Committee approved the budget.
- Attended Point in Time Count Branch Leadership Training for the upcoming Point in Time Count scheduled for January 24, 2019.
- Attended the January 15, 2019 Oakdale Youth Sports Association meeting.
- Attended the League of California Cities New Mayor and City Council Academy held in Sacramento from January 16<sup>th</sup> – 18<sup>th</sup>, 2019.

To: Bryan Whitemyer, City Manager

From: Kathy Teixeira



Manager Report



#### Legislative

- Prepared the cancelled City Council Meeting Notice for December 3, 2018.
- Prepared and processed the City Council agenda packet for the special meeting of December 10, 2018 and the regular meeting of December 17, 2018.
- Attended December 10, and 17, 2018 City Council meeting.
- Prepared staff report recommending City Council rejection of a claim submitted by Robert Petersen.
- Prepared Certificates of Election for Mayor McCarty and Councilmembers Bairos and Councilmember Smith.
- Prepared resolutions certifying the 2018 General Election results.
- Coordinated Special Meeting of December 10, 2018.
- Prepared and finalized City Council 11 resolutions for the Mayor's and Clerk's signatures. Copies of the resolutions were then distributed and scanned in the City's Records Retention System.
- Prepared the December 10, and 17, 2018 draft City Council minutes.
- Finish up 2018 General Election.
- Prepared the agenda packet and attended the fourth quarter Police and Fire Retirement Pension Board meeting.
- Responded to Document Subpoena.
- One Public Records Act request was received and a Notice of Determination was provided to requestor.
- Records Management Ongoing and finalizing.

## Process Contracts, Agreements and Project Completion

- Facilitated and recorded J Street between Oak and Ash Avenue roadway dedication with Stanislaus County Clerk-Recorder.
- Recorded Notice of Completion for East A Street Slurry Seal Project Improvements with Stanislaus County Clerk-Recorder.
- Recorded Notice of Completion for Magnolia Rehabilitation Project Improvements with Stanislaus County Clerk-Recorder.
- Finalized and transmitted contract for the City Streetlight Replacement Project to Collins Electrical Company.
- Finalized and transmitted to the City of Modesto the Stanislaus and Tuolumne Rivers Groundwater Basin Association Groundwater Sustainability Agency Cost Sharing Agreement for the Preparation of a Groundwater Sustainability Plan.
- Finalized the processing of the Memorandum of Understanding with Stanislaus County Regarding Onsite Wastewater Treatment Systems (OWTS).
- Finalized and transmitted contract to Urban Analytics to provide required continuing disclosure services for the 2018 Series A and B Tax Allocation Bonds.

#### **Event Applications**

Event	Event Dates
Finalized One Time Special Event & Temporary Street Closure	12/12/2018
Application for St. Mary's of the Annunciation Catholic Church	
Our Lady of Guadalupe Procession	
Routed F.E.S. of Oakdale Annual Crab Cioppino One Time	01/19/2018
Event and Dance Permit to City departments.	

To: Bryan Whitemyer, City Manager

From: Patrick Mondragon, Management Analyst





## Recruitments & Terminations:

- Conducted Orientation for new Maintenance Worker I (Streets/Sewer) on 12/10.
- Conducted 2<sup>nd</sup> Oral Interviews for Council Services & Legislative Records Manager on 12/10.
- Opened recruitment for Executive Secretary (Police Dept.).
- Conducted an Exit Interview with our outgoing Facility Maintenance Worker II on 12/26.

## Strategic Communication:

- Met with Chief of Police and Public Services Director to go over Police Dept./City Hall Facility Improvement Project.
- Met with City Manager to discuss completion of a Central San Joaquin Valley Risk Management Authority (CSJVRMA) Risk Analysis Questionnaire 2018, due on 1/10/19.

#### Employee Recognition:

- Deepak Singh (Waste Water Treatment Plant Operator II) 1-year anniversary on 12/6.
- Matt Sweet (Maintenance Worker Supervisor-Streets/Sewer) 15-year anniversary on 12/10.
- Rolando Avila (Maintenance Worker Supervisor-Parks) 17-year anniversary on 12/21.
- Jim Smith (Police Officer) 4-year anniversary on 12/30.

## **Special Projects:**

- Continued liaising with L Street Architects for Police Department Facility Enhancement Project.
- Continued liaising with 1<sup>st</sup> Light Energy for Royse Memorial Pool solar panel project.

## Training:

 Hosted "Dealing with Difficult People" Training for City of Oakdale Employees on 12/4. Nearly 60 people attended, to include other cities.

## Misc. Items of Completion:

- Completed CSJVRMA Risk Analysis Survey.
- Completed CSJVRMA Semi-Annual Census.

## Pending Items/Future Goals (HR Goals for 2019)

- Conduct "Stay Interviews" for all City of Oakdale Employees
- Produce a Recruitment video titled "We are Oakdale" that we can advertise on our City of Oakdale website and Social Media.
- Conduct AB-1825 (Sexual Harassment) Training for all City Employees

#### **MONTHLY SNAPSHOT**

New Recruitments	1
Applications Received	26
New Hires	1
Evaluations Processed	8
Employee Turnover	0
Workers Compensation Reports	1
Interactive Process Meetings	0

To: Bryan Whitemyer, City Manager

From: Albert Avila, Director of Finance

Re: 2019 January Finance Department Report For December



## **Departmental Actions of Note:**

## Finance

- Processed and mailed 7,933 monthly utility bills
- Processed and mailed 1,424 late utility notices
- Assisted 2,293 customers at the front counter
- Processed 4,381 payments received through the USPS or City drop box
- 62 customers utilized the recycling bag program
- Continued online training of new financial software system
- 112 Customers registered on new online bill payment site.

## **Facility**

• In process of installing solar panels over the Pool Equipment area, which will protect the equipment from the sun as well as generate electric power for the operation of the pool.

## Facility Rentals December 2018

Facility	City	Weekday	Weekend
	Meetings	Rentals	Rental
Gene Bianchi Community Center	3	5	6
Gene Bianchi Conference Rooms	3	5	0
Gene Bianchi Kitchen Rental	0	0	0
Oakdale Senior Community Center	NA	NA	1

#### Recreation

Senior Center is open for daily activities M-F, 8 am to 4 pm Evening programs are held at the Senior Center Tuesday & Wednesday, and once monthly on Sunday:

Community Band rehearsal

- Quilting
- Fun Sunday Line Dance

### Senior Center

## Attendance and Membership

- Attendance in daily activities: (December) 2,565
- Average 100 participants a day
- Current Membership List 1,587
- New Member registration in December --15

## Classes & Programs

- Weekly Classes and/or Programs 48
- Lunch served 5 days a week (average of 35 lunches served each day)

### Senior Services at Center

- HICAP
- Blood Pressure Screening
- CPR & First Aid
- Green Bag Program participants (average) 40
- Alzheimer/Dementia Support Group-Weekly Meetings
- Widower's Support Group-evenings twice a month
- CHS-Oakdale Family Resource & Counseling Center (new in January)

## Special Event/Presentations

- Holiday Dinner 78 attendees
- Holiday Concert (Singing Seniors and Community Band) 50 attendees

### Outreach to community

- Recreation Facebook page has 1,700 followers
- Senior Center Facebook has 93 followers
- FB post engagement for December averaged over 2,000 per week

## **Upcoming Events for Senior Center**

- Roaring 20's dinner January 18th, 5 p.m.
- Travel presentation with Premier, February 7<sup>th</sup> at 9:00 a.m.
- Lunch & Learn with OVHD, February 5th at noon

# **Pending Items:**

# Finance

Continued Implementation of New Accounting System

Preparation of Final Draft Budget for 2018-19

Working with external Auditors on the 2017-18 Audit.

To: Bryan Whitemyer, City Manager

From: Scott Heller, Chief of Police

Re: January 2019 Police Department Report for December 2018



## **CRIME STATS - YTD**

Below are the latest available crime stats for the calendar year to date (December 2017 vs December 2018 - Attachment A):

- Robbery increased 167% from 6 in 2017 to 16 in 2018.
- Aggravated Assault increased 17% from 18 in 2017 to 21 in 2018.
- Rape increased 29% from 7 in 2017 to 9 in 2018.
- Simple Assault decreased 20% from 148 in 2017 to 119 in 2018.
- Burglary increased 3% from 103 in 2017 to 106 in 2018.
- Vehicle Theft decreased 13% from 80 in 2017 to 70 in 2018.
- Larceny decreased 6% from 395 in 2017 to 371 in 2018.
- Non-Injury Collisions decreased 8% from 132 in 2017 to 121 in 2018.
- Injury collisions decreased 31% from 85 in 2017 to 59 in 2018.

## **TOTAL INCIDENT STATS - YTD**

Below are the total incident stats for the department. The department has responded to a total of 29,620 incidents for the calendar year to date:

Total Incident Stats  YTD				
Calls for Service – Officer	19,292			
Initiated Incidents	10,328			
Traffic Stops	2,587			
Other Officer Involved Activity Incidents	7,742			
Business / Building Checks	605			
Vehicle / Pedestrian Checks	2,043			

# **INCIDENT BREAKDOWN**

During the month of December, the police department responded to approximately 2,122 incidents/calls for service. Below is a list highlighting just a few of the various incident types and counts. The comprehensive list of incidents is attached to the end of this report (Attachment B).

Incidents by Incident Type  December 2018				
Suspicious Person	74			
Suspicious Vehicle	77			
Audible Alarm	98			
Silent Alarm	8			
Reckless Driving	38			
Pedestrian Contact	30			
Disturbance	22			
Noise Disturbance	17			
Petty Theft	35			
Burglary	10			
Traffic Stop	167			
New Warrants	120			

## **PATROL - ONGOING**

- Officers continue to provide additional patrol and enforcement in areas directly surrounding area schools in efforts to diminish drivers violating school zone laws as well as focused enforcement in areas throughout the city where complaints of habitual speeding, stop sign running, and motorists failing to stop for pedestrians are reported. The new traffic messaging trailer continues to be deployed at various locations in the city.
- Officers continue to respond to habitual transient offender (HTO) complaints.
- Officers are utilizing crime analysis and partnering with the Stanislaus Auto Theft
  Task Force (STANCATT) to address trends. At least monthly, an officer attends
  an information sharing meeting with STANCATT. Through our partnership with
  STANCATT we also have the ability to deploy "bait" cars to apprehend auto
  thieves.
- Patrol teams continue work in their assigned policing zones and beat realignments and have reported no issues over the last month. To assist with the organization and management of zone/beat projects, staff created a comprehensive "zone" project spreadsheet that lists the various projects within each zone/beat, who is assigned to each project, and tracks the progress of projects and information for the various beats.

## **EVENTS AND PROJECTS**

- The department received the results from its annual California Peace Officer Standards and Training (POST) audit and compliance inspection on 11/30/2018.
   The overall results of the audit were positive with only a few very minor findings which have already been corrected.
- The police department, in partnership with the Blue Line Wives, presented the Memorial Foundation Cancer Services with a \$680 check thanks to donations received from the community during the Pink Patch Program. The purposes of the Pink Patch Project are to raise awareness about breast cancer and to raise funds for cancer research, treatment, and education. Officers at participating departments wear commemorative pink patches on their regular uniforms for the entire month of October during "Breast Cancer Awareness Month." The pink patches are available to the public for a \$10 donation with all proceeds going directly to fight cancer.
- The department had plenty of Christmas spirit this year! Members of the Oakdale Police Officers Association (OPOA) and employees from Les Schwab Tire Center of Oakdale held their 3<sup>rd</sup> Annual Christmas Toy Drive and delivered gifts to a large number of students and their siblings throughout the community. Members of the Police Department and the OPOA also held "Operation Blue Santa" and "Operation Santa Cop" and delivered gifts to several local families as well. Last, but certainly not least, our Senior Outreach members delivered approximately 90 dinners to homebound seniors on Christmas morning.
- On 12/12/18, Officer Stever and K9 Chevy visited the Heritage School of Discovery and provided a presentation to students and staff. Students were able to ask questions of Officer Stever, pet K9 Chevy and tour the police vehicle.
- Two consultants from IXII Group, Inc. have been providing Dispatch/Records training in the Communications Center for the last two months and the training continues to progress very well. The department would like to express its sincere appreciation to the members of the IXII Group for providing coverage for dispatch services so that members of our department could attend the funeral services for fallen officer Corporal Ronil Singh.

- Staff continues to review and update department manual policies to maintain compliance with changing laws and best practices.
- Staff continues work on the public video surveillance system for the Community Park.
- Staff continues to work with Sierra Railroad on drafting a Memorandum of Understanding (MoU) between the police department and the railroad partnering on the department's electric motorcycle use along the railroad tracks.
- Staff will begin working on the mid-year budget review and development of next year's departmental budget.
- Staff received the final report for the results of the three-day audit of the police department's Property and Evidence facility by DB Consulting that was conducted on 10/23 through 10/25/18. The overall results of the audit were very positive, and the findings and recommendations will be shared in the future.
- Staff will begin putting together a Strategic Plan Committee to developing a Strategic Plan, including Department and Division goals, which will provide a roadmap moving forward. Areas of emphasis will include traffic safety, crime reduction, quality of life improvement, technology, training etc.
- Staff is making progress on the outfitting of patrol vehicles and mobile in-car radio projects. The mobile radios in the vehicles have all been updated with current channel and frequencies and we are now just waiting on a final approval from the Department of Justice (DOJ) to begin work on the Cradlepoint Wireless Router System and installation of CLETS in the patrol vehicles.
- Staff continues to work with members of the community on the Neighborhood Watch Radar program.

## RECRUITMENT

• The department continues to hold recruitments for the positions of Lieutenant, Sergeant, Police Officer, Reserve Police Officer, and part-time Public Safety Dispatcher/Clerk. Interviews for Police Officer and Reserve Police Officer were held on 12/7/18 and a POST Dispatcher T-Test was held on 12/17/2018. We currently have one Reserve Police Officer candidate and one part-time Animal Shelter Attendant in the background process.

## **ONGOING**

- Patrol officers and professional staff continue to attend Neighborhood Watch meetings. The Oakdale Police Department appreciates and actively partners with our community Neighborhood Watch Groups and together are committed to achieving a higher quality of life and lower level of crime through community involvement.
- Personnel continue to attend various training in the month of December:
  - Our K9 officers continue to attend monthly canine training.
  - Various department staff attended "Dealing with Difficult People" training.
  - o Reserve Officers received Narcan training.
  - One Sergeant attended Arrest/Control Tactics Update training.
  - Members of the RRT (Rapid Response Team) continue monthly training.
- Staff received the graffiti report for the month of December from the city's TAG
   (Team-up Against Graffiti) coordinator Mike Hancock who reported there was
   one graffiti incident last month and none outstanding from the previous month.
   He noted that this was the lowest graffiti incident count for any month in 2018.
   Additionally, he reported there were no new gang related graffiti incidents in
   December marking the fourth month without gang graffiti. A map showing graffiti
   incidents is attached (Attachment C).

	OAK	DALE	POLIC	E DEPA	ARTME	NT CR	IME ST	TATIST	ICS - D	ECEM	BER 2	018			PREVIOUS
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD 2018	YTD 2017	YTD +/-%
PART ONE															
Homicide	0	0	0	0	0	0	0	0	0	0	0	0		0	0%
Rape	0	0	1	0	0	1	1	1	1	1	1	2	9	7	29%
Robbery	1	4	2	2	0	1	1	1	2	1	0	1		6	167%
Assault Total	11	5	15	15	16	12	8	9		20	4	13		166	-16%
Aggravated Assault	2	0	3	1	1	4	0	0	3	4	1	2		18	17%
Simple Assault	9	5	12	14	15	8	8	9	9	16	3	11		148	-20%
Burglary	11	9	8	4	14	9	9	8	14	5	5	10		103	3%
Vehicle Theft	10	6	5	7	8	3	10	2	8	3	6	2		80	-13%
Larceny-Theft	37	35	34	33	37	32	26	28	27	24	25	33	371	395	-6%
CITATION TOTAL	226	101	150	266	232	177	274	182	140	108	400	163	2252	2002	070/
CITATION TOTAL:	120	184 69	158 46	146	133	52	141	88	149 76	38	133 62	83		3093 1742	-27% -39%
Moving Criminal	57	66	66	68	60	45	78	38	31	38	43	43	630	659	-39% -4%
	33	45	40	29	21	68	38	40	29	28	23	15		546	
Parking Animal	16	45	40 6	29	18	12	17	16	13	28 7	23 5	22	159	197	-25% -19%
Allillai	16	4	0	23	10	12	17	10	13	1	5	22	139	197	-1970
ARRESTS TOTAL:	158	137	123	161	132	115	176	99	106	110	88	87	1492	1989	-25%
Adult - Felony	30	16	22	25	18	20	23	18	10	17	13	17	229	279	-18%
Adult - Misd.	120	115	98	132	111	85	152	79	91	88	73	82		1685	-27%
Juvenile - Felony	1	3	0	0	1	4	1	0	3	1	1	1		9	-18%
Juvenile - Misd.	7	3	3	4	2	6	0	2	2	4	1	4		41	-7%
ACCIDENT TOTAL:	13	18	10	9	15	8	14	13	28	27	13	15		217	-16%
Non-Injury	12	11	7	6	15	0	11	8	15	16	7	13		132	-8%
Injury	1	7	3	3	7	0	3	5	13	9	6	2		85	-31%
Number Injured	1	8	4	9	7	0	3		16	11	9	2		113	-32%
Fatalities	0	0	0	0	0	0	0		0	0	0	0		0	0%
Pedestrian	0	1	0	1	1	0	0	0	0	2	1	0		11	-45%
Bike	1	2	1	0	0	0	0	1	0	0	1	0		8	-25%
Motorcycle	0	2	0	0	0	0	0		0	2	1	1		8	-25%
PCF - Speed	3	4	2	2	8	0	2	4	7	6	5	4		60	-22%
PCF - Rt of Way	2	1	0	0	0	1	1	3	3	4	2	1		26	-31%
DUI	1	2	1	3	2	1	0	1	2	1	0	3	17	10	70%
DUI Arrests	3	4	6	6	3	4	6	6	7	6	1	4	56	78	-28%
Citation: 14601	12	16	7	5	14	11	9	_	8	8	3	7		233	-53%
Thirty Day Holds	2	3	3	2	5	1	0		0	0	0	0		11	55%
DOMESTIC VIO.	14	4	6	6	9	7	7	5	8	6	1	10		109	-24%
Vandalism	26	22	19	16	23	13	12	22	16	22	10	12		212	.5%
Gang Related Cases	2	3	2	4	2	2	2	2	3	7	0	2		13	138%
Arson	0	0	0	0	0	2			0	0	0	0		3	0%
TOT INCID. RPTD:	3511	3155	3501	3471	3716	3544	3591	3519	3334	3135	2970	2857	40304	41629	-3%
TOT NEWMAN RPTD:	735	660	876	769	862	915	811	850	821	725	680	627	9331	8532	9%



# OAKDALE POLICE DEPARTMENT

Page 1

01/11/2019

# INCIDENTS BY INCIDENT TYPE DECEMBER 2018

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
10-37	10-37 Susp Person	74
10-38	10-38 Susp Vehicle	82
10-44	10-44 Suicide/Attempt Suicide	2
10-50	10-50 Prowler	1
10-53	10-53 Missing Person	12
10-57D	10-57d Dead Animal	13
10-57I	10-57i Injured Animal	9
10-57S	10-57s Stray Animal	55
10-57V	10-57V Vicious Animal	5
10-60	10-60 Audible alarm	98
10-61	10-61 Silent Alarm	5
10-64S	10-64s Subpoena Service	30
10-64W	10-64w Warrant Service	1
10851	10851 VC Stolen Vehicle	5
11-24	11-24 Abandoned Veh	29
11-25	11-25 Road Hazard	14
11-44	11-44 Unattended Death OR Suicide	1
11-81	11-81 Traff Coll - Minor Injury	2
11-82	11-82 Traff Coll - Non Injury	13
11-83	11-83 Traff Coll - Unk details	11
11-99	11-99 Officer Needs Help	1
11364	11364 HS HS Paraphenalia	2
19-1 OCC	Poss open cont in public	1
20002	20002 VC Hit & Run	12
211	211 PC Robbery	1
23103	23103 VC Reckless Driving	43
23152	23152 VC Driving Under Influence	10
242	242 PC Battery	8
243E1	243(E)(1) PC Battery of Non Cohab	2
245	245 PC Assault with Deadly Weapon	2
261	261 PC Rape	1
273.5	273.5 PC Domestic Violence	1
290	290 PC Sex Offender Registrant	3
314	314 PC Indecent Exposure	2
370 PC	Public Nuisance	1
4000A	4000A VC Expired Registration	15
415	415 PC Disturbance	19
415E	415E PC Noise Disturbance	21
415F	415F PC Family Disturbance	8
415V	VERBAL ARGUMENT	27
417	417 PC Brandishing Weapon	1
422	422 PC Threaten crime:int:terrorize	1
459	459 PC Burglary	1
460	460 PC Burglary	8



# OAKDALE POLICE DEPARTMENT

Page 2

01/11/2019

# INCIDENTS BY INCIDENT TYPE DECEMBER 2018

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
484E PC	Theft of Access Card/Account Info	5
484G PC	Fraudulent Use of Access Card/Account Info	4
487	487 PC Grand Theft	2
488	488 PC Petty Theft	37
5150	5150 WI Mentally Disabled	4
530.5 PC	Identity Theft	1
594	594 PC Vandalism	11
602	602 PC Tresspassing	6
647F	647F PC Public Intoxication	7
653M	653M PC Annoying Phone Calls	1
911	911 Hang up	176
ANIMAL	Animal Incident	19
AOA	Assist Outside Agency	28
AREACK	Area Check	53
ARREST	Arrest	19
ASSIST	Public Assist	34
BARCK	Bar Check	1
BARK	Barking Dog Complaint	10
BIKE	Bicycle Stop	7
BITE	Animal Bite	1
BOL	BOL	19
BRI	BUSINESS RESOURCE INCIDENT	1
C5	C5 Stake Out	2
C6	C6 Follow - up	40
CITE	Cite Sign Off	11
CIVIL	Civil Problem	9
COMP	Complaint	74
COP	COMMUNITY ORIENTED POLICING	3
COUNTER	COUNTER REPORT	1
CT ORD	Court Order	14
DTC	Delayed T/C	1
EMS	Emergency Med Srv	138
FALARM	Fire Alarm	3
FGRASS	Grass Fire	1
FIRE	Fire, Non-specific	16
FLAG	Citizen Flag Down	17
FOOT	Foot Patrol	2
FPROP	Found Prop	21
GANG	Gang Activity	1
HARASS	Harassment	6
HAZARD	Hazard	2
HOME	Home Check	1
HS	Drug Activity	1
INFO	Information	34



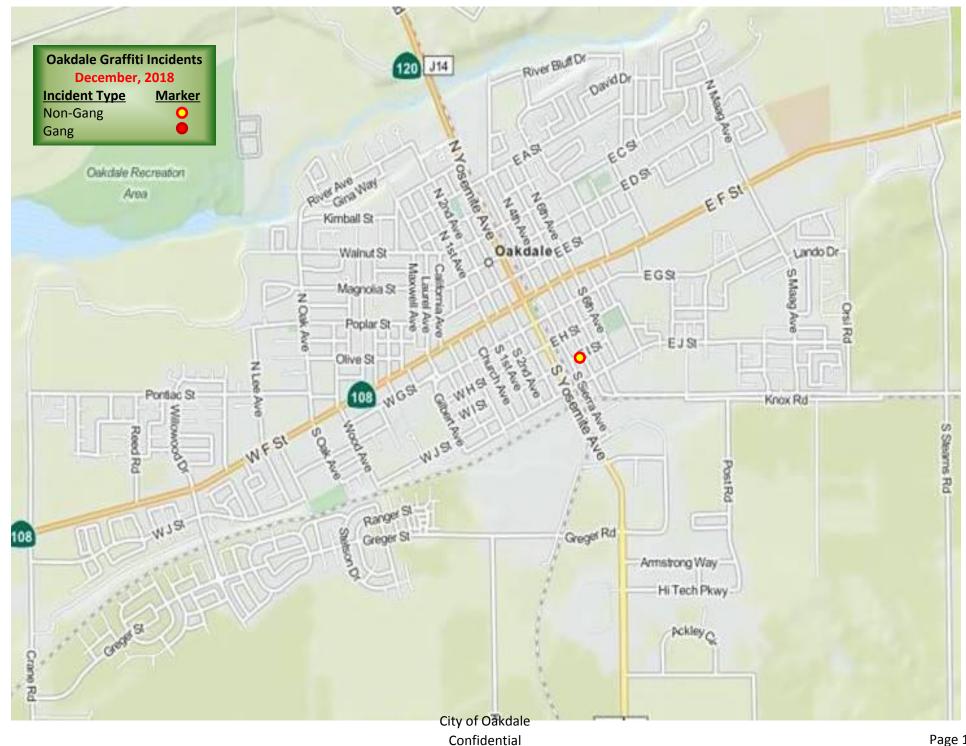
# OAKDALE POLICE DEPARTMENT

Page 3

01/11/2019

## INCIDENTS BY INCIDENT TYPE DECEMBER 2018

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
INVEST	Investigation	1
JUVCOMP	Juvenile Complaint	9
LPROP	Lost Property	6
MOTORIST	Motorist Assist	2
NAME	Name Exchange Accident Rpt	1
OCC CK	OCC ENFORCEMENT	12
PED	Pedestrian Contact	36
PKG	Parking Comp	15
PPTOW	Private Property Tow	5
PREMCK	Premise Check	52
PUBLIC	Public Assist	2
PW	Public Works Detail	2
REPO	Repossessed Vehicle	12
SECCK	Security/Welfare Check	39
SHELTER	ACO SHELTER DUTIES	3
SHOTS	Shots Fired	5
SMOKE	Smoke Check	2
SUPCIR	Susp Circ	42
THREAT	Threat Complaint	8
TRAFFIC	Special Traffic Enforcement	9
TRAINING	Training Assignment	1
TSTOP	Traffic Stop	185
WARFRGN	Foreign Wrnt Proc	5
WARNEW	New Warrant	121
WARRANT	Warrant Arrest 6	
XPTL	Extra Patrol	43
XRPT	Cross Report	1
<b>Total Incidents</b>		2122



To: Bryan Whitemyer, City Manager

From: Jeff Gravel, Public Services Director



December



### AIRPORT DIVISION

- AIRPORT PAVEMENT REHABILITATION CONSTRUCTION: This Projects scope of work includes slurry and striping of the entire runway and 3" grind and overlay of the entire taxiway. The City accepted the FAA grant offer in the amount of \$1,069,921 at the Sept. 4 meeting. A Caltrans matching grant in the amount of \$50,000 was received. This project will be winterized to construct pavement in spring 2019. Staff is working through the FAA requirements to winterize the project.
- AIRPORT SECURITY FENCING PHASE II: This Projects scope of work includes 5,810 feet of new 6' high fencing, with barbed wire and dig proof fabric. The new fence will be installed along the property line south of the runway and parallel to the OID canal. The City accepted the FAA grant offer in the amount of \$367,901 at the Sept. 4 meeting. A Caltrans matching grant in the amount of \$50,000 was received. The project is complete. Staff is working with the FAA for acceptance.
- **2019 AIRPORT LAYOUT PLAN:** The FAA requested that Staff move this project up from 2022 to 2019. This Projects scope of work includes Runway Safety Area mitigation and a Drainage Study. A preliminary Grant Application was submitted to the FAA by end of December.
- AIRPORT FUEL SALES (MONTHLY):

			0	Total	38,624 gallons
0	June	3,068 gallons	0	December	3,343 gallons
0	May	4,842 gallons	0	November	2,031 gallons
0	April	2,936 gallons	0	October	3,118 gallons
0	March	3,884 gallons	0	September	3,388 gallons
0	February	3,717 gallons	0	August	2,984 gallons
0	January	1,721 gallons	0	July	3,592 gallons

• **PILOTS CENTER:** Staff is receiving proposals for landscaping improvements.

### **BUILDING DIVISION**

BUILDING PERMIT ACTIVITY	ISSUED
RESIDENTIAL-SINGLE FAMILY DWELLINGS	1
RESIDENTIAL REMODELS/ALTERATIONS	10
RESIDENTIAL-SOLAR	9
COMMERCIAL REMODELS	4
TOTAL INSPECTIONS PERFORMED	88
TOTAL PERMITS ISSUED	37

- JKB LIVING: All Building Permits have been issued.
- NAVIGATOR DEVELOPMENT: Tesoro Subdivision ALL Building permits have been issued.
- WINDWARD DEVELOPMENT River Pointe subdivision -21 home gated community 6 homes under construction.

### CODE ENFORCEMENT DIVISION

CODE ENFORCEMENT ACTIVITY	NUMBER
NEW CASES RECEIVED	25
CASES RESPONDED	124
CASES CLOSED	30
NEW CASES YEAR TO DATE	367
CLOSED CASES YEAR TO DATE	353
OPEN CASES	34
GILTON BULKY-ITEM PICK UPS SCHEDULED	9
WATER CONSERVATION ACTIVITY	ISSUED
WATER CONSERVATION VIOLATION NOTICES ISSUED	0

- Working on open cases and new service requests.
- Working with Michael Hancock to pro-actively address illegal dumping cases.
- Working closely with some commercial properties to restore or improve their landscaping.

### **ENGINEERING DIVISION**

ENGINEERING PERMIT ACTIVITY	ISSUED
ENCROACHMENT	6
TRANSPORTATION	0
GRADING	0

### MONTHLY CAPITAL IMPROVEMENT PROJECT UPDATES

- VALLEY VIEW RIVER ACCESS TRAIL: Working with Contractor on repairs and punch list items.
- **SEWER CROSSING:** 75 % Improvement plans complete and under PW review. Negotiating property purchase with Seventh Day Adventist Church. They will respond on January 18<sup>th</sup>.
- H STREET (ASH TO WOOD): 75 % Improvement plans complete and under PW review. Project is bidding 1/19
- THIRD AVENUE & E PARKING LOT CHARGING STATIONS: Site Plan complete. City coordinating with Charge Point for making application to PG&E for service. Pending Weather
- **WOOD BASIN:** 90 % Improvement plans complete and under PW review.
- J STREET/ ASH STREET TUNNEL PROJECT: Construction is complete. Project has been recorded and accepted by the City.
- **FIFTH AVENUE:** The Fifth Avenue Rehab Project will replace existing pavement from East J to East G Streets. Sewer and water mains and service laterals will be replaced as well as curb gutter and sidewalk that does not drain or is in disrepair. The project is in its design phase, anticipating RFP for construction in May.

### **PARKS DIVISION**

WORK COMPLETED	NUMBER
PARK INSPECTIONS PERFORMED	5
IRRIGATION	Off
PLAYGROUND REPAIRS	3

- PARK AND LANDSCAPE STRIPS: Leaf pick-up and checked for damage after each storm.
- **MOWING:** Mowing and edging as needed.
- **TREES:** Started pruning deciduous trees as required.
- SHRUBS AND GROUND: Trimmed, edged, and sprayed to maintain desired shape through winter months.

## **PLANNING DIVISION**

APPLICATION	LOCATION	DESCRIPTION	STATUS
2015-11	E F Street	107 residential lots	Tentative Subdivision Map proceeding and
Tesoro II TSM			expected Planning Commission review 3/19
E. F Street	E F Street Specific	Land use modifications	EIR and Specific Plan out for public review
Specific Plan	Plan		ended 1/8/19. Final EIR is being prepared for
Amendment			public hearing 4/19
2005-02	856 E H St.	Amendment proposed a	Original PD utilized 0 lot line setback
Planned		5'; side/rear yard setback	concept. Amendment proposed a 5';
Development		on most lots with the	side/rear yard setback on most lots with the
Amendment		exception of 2 lots	exception of 2 lots.
			Tentative Map expires on 7/2/19. Expecting
			a request for extension from applicant.
			MCR working w/ G&K on legal descriptions.
2009-18 MJUP	1450 W F St	Development of 110	Letter sent 1/7/2019 indicating project
Oakdale Senior		independent and assisted-	expiration.
Housing		living units.	
2017-02	1135 E J St	56 multi-family residential	Project in Plan Review. Project is expected
General Plan		dwelling units focused on	to start construction early Spring of 2019.
Amendment and		lower income households.	
Re-Zone			
2017-13	1206 W F St.	Drive-Thu	Currently working with Engineering on Site
MJUP		Coffee/Smoothie Shop	Improvement design with applicant. Owner
			now considering options
2017-17 ANNEX	Area 9	Annexation	Working with applicant on tentative
	Sierra Point		subdivision map. Applicant hired PR firm and
			are beginning to meet with surrounding
			property owners
2018-22 VTSM	E F Street Specific	26 Lot Single Family	Project deemed incomplete. Project on hold
	Plan	Subdivision	pending the East F Street Specific Plan
			Amendment.
2018-28 SPR	East F Street	156 Unit Multi-family	Application received 11/6 Project on hold
	Specific Plan		pending the East F Street Specific Plan
			Amendment.
2018-32 MNVR	616 Walnut	Rear Yard Setback	Site Plan Review
2019-01	628 Delano Dr.	Tumbling Gym	Application Received 1/10/19

# **SEWER / STREETS / STORM DRAIN DIVISION**

WORK COMPLETED	NUMBER
POT HOLE PAVING (cold ) 18x24	15
TRAFFIC SIGN REPLACEMENT	5
SEWER LIFT STATION REPAIRS	7
RED CURB PAINTING	3010 feet
PAINTED FIRE HYDRANTS	0
SEWER LINES CLEANED	22,113 feet
LIFT STATION SITE CHECKS	132
LEAF PICK UP	85 yards
CRACK SEALING (LINEAR FEET)	0
THERMAL STREET PAITING LINEAR FEET	0

- AUTOMATIC GENERATORS: We exercised 10 generators last month. (Weekly task-15-minute run time per week.)
- OTHER TASKS ASSIGNED
- Installed speed bumps on H street (Test)
- Tree trimming to free up branches in traffic rite away
- Install four poles at skate park for Cameras
- Install a Digital speed limit sign on N. 6<sup>th</sup> street
- Strip parking stalls on N. Sierra
- Replace broken sidewalk at Fish Park.
- Sewer wet pit cleaning.

## WATER DIVISION

WORK COMPLETED	NUMBER
METER SHUT-OFFS	0
WATER METER READS	8157
MANUAL WATER METER READS	776
WATER RELATED WORK ORDERS	345
WATER TESTING / SAMPLES-ROUTINE	24
WATER TESTING / SAMPLES-WELL HEADS	7
EMERGENCY WATER SERVICE LINE REPAIRS	1
WATER COMPLAINTS	13
UNDERGROUND SERVICE LOCATES FOR CITY UTILITIES	90

- **IRRIGATION WATER & DROUGHT:** Since the drought regulations started, which includes comparable water usage monitoring to similar dates in 2013, water usage in December 2018 was 1.02 % below usage in 2013 in the same month.
- **WEST AVENUE WATER MAIN:** Mike Wheeler construction replaced water main on West Avenue along with water services. Paved and completed.