



CITY OF OAKDALE
COMMUNITY DEVELOPMENT DEPARTMENT
455 SOUTH FIFTH AVENUE
OAKDALE, CA 95361
PHONE (209) 845-3625 FAX (209) 847-8903

HOME OCCUPATION APPLICATION

Members of the staff will investigate and analyze your application and submit the information to the Community Development Director for determination. Please be advised that incomplete information will delay your approval.

Community Development Department Staff

Date: _____

To the City of Oakdale Community Development Director:

Applicant _____

Address _____

Telephone No. _____

(Bus) _____

(Res) _____

Type of Business _____

Provide a detailed description (on a separate sheet of paper) of the proposed Home Occupation such as: (a) activities involved, (b) materials and equipment used, and (c) methods of operation.

In addition please respond to the following comments. (Use the back side of this form if additional space is needed.)

1. How many persons will be involved or employed in the conduct of the proposed occupation: Members of immediate family ___ Others ___ Total number _____
2. What type of product will be produced, serviced, or repaired in the conduct of your Home Occupation? (For example: repair of clocks or watches, making jewelry, etc.) Explain _____

3. Describe any alterations to the home or premises that might be required to facilitate your Home Occupation. (For example: Handicap accessible rest rooms) Explain _____

4. Describe what rooms will be used in the conduct of the Home Occupation and how these rooms will be used. (For example: garage will be used to store supplies, or den will contain desk and file cabinets, etc.) _____

5. Describe the mechanical and/or electrical equipment that will be necessary to the conduct of your activity.

6. Describe how, where, and in what amounts the material, supplies, and/or equipment related to your proposed Home Occupation will be displayed or stored.

7. Will people come to your home to obtain any product or utilize any service connected with the proposed Home Occupation activity? Yes _____ No _____ If yes, please explain in detail _____

8. If trucks or other equipment will be used in your Home Occupation, where will they be parked or stored?

9. Will the Home Occupation involve the use of commercial vehicles for delivery of materials to for from the premises? Yes ___ No ___ If yes, please explain _____

10. What is the expected daily visitor/vehicle activity with respect to the business? _____

11. Is your proposed Home Occupation in conformance with the conditions covenants and restrictions pertaining to your property? Yes ___ No ___ (We suggest you check your CC&Rs. Although the City does not enforce CC&Rs you cannot operate a use which is in conflict with those binding documents.)

HOME OCCUPATION PERMITS ARE SUBJECT TO FOLLOWING REQUIREMENTS PURSUANT OAKDALE MUNICIPAL CODE SECTTTION 36-18.21:

1. The person conducting the business shall reside on the premises on a regular full-time basis and the business shall be clearly incidental and secondary to the residential use.
2. The residential appearance of the premises shall not be altered through remodeling or new construction so as to give the appearance of other than normal residential premises or to call attention to the premises.
3. The business shall be conducted entirely within the buildings designed and built for normal residential use; not more than twenty-five (25) percent of all buildings on the property shall be devoted to the home occupation; and there shall be no outside activity, storage or display.
4. Required Off-Street Parking shall be maintained for vehicle parking purposes and shall not be converted for Home Occupation use.
5. No parking or traffic shall be generated by the business in greater volume than would normally be expected for a residence. In no case shall client and/ or off-site employee generated traffic exceed ten (10) trips per day in any given twenty-four (24) hour time period.
6. No trucks or construction equipment shall be parked or stored on or near the premises.
7. All pick-ups and deliveries shall be made by an allowed "business vehicle." "Business vehicle" means a car, pick-up, or small van used for home business purposes and driven by a person living on the premises. Parking or obstruction of public streets or ways in violation of the State Vehicle Code of City of Oakdale Code shall not be permitted.
8. One sign not exceeding two (2) square feet, indicating the name of the occupant and the home occupation, and affixed flat on the front of the residence shall be allowed.
9. The conduct of the home occupation business shall not create a disturbance or nuisance by reason of noise, odor, fumes, dust, vibration, smoke, electrical interference or other causes which is not commonly associated with typical residential activities. In terms of noise and consistent with the City of Oakdale Noise Element, exterior noise levels at the exterior property line shall not exceed 65dB Ldn (or CNEL).
10. Vehicle painting, repair and/or body and fender work shall be prohibited.
11. By affixing a signature to the Home Occupation Permit, the applicant acknowledges the Home Occupation Permit requirements, certifies compliance to those requirements, and expresses the understanding that the Home Occupation Permit may be revoked for non-compliance with any of the requirements.

I have read and understand the conditions set forth and believe, to the best of my knowledge that my proposed Home Occupation will not violate any portion of said conditions.

APPLICANT'S SIGNATURE

DATE

PROPERTY OWNER'S SIGNATURE

DATE

* **NOTE: Businesses which receive customers/ clients are required to comply with Handicap Accessibility Requirements which can include modifications to entries and bathrooms.**

FOR OFFICE USE ONLY

Received by _____
Action _____
Date _____
Zoning _____
APN _____