



The City of Oakdale recognizes and supports the Choose Civility program, an initiative of the Stanislaus County Office of Education.

**CITY OF OAKDALE
CITY COUNCIL AND SUCCESSOR AGENCY FOR THE
FORMER OAKDALE COMMUNITY REDEVELOPMENT AGENCY
AND PUBLIC FINANCING AUTHORITY MEETING**

**(The City Council also serves as the of the Successor Agency to
the Dissolved Redevelopment Agency and Oakdale Public
Financing Authority)
City Council Chambers**

277 North Second Avenue • Oakdale • CA 95361

Monday, March 19, 2018

7:00 PM

City Council Chambers

Welcome to your City of Oakdale Joint City Council and Successor Agency for the Former Oakdale Community Redevelopment Agency and Public Financing Authority regular meeting.

Your City Council/Agency Members are:

Mayor/Chairperson Pat Paul

Mayor Pro Tem/ Agency/Authority Member Tom Dunlop

Council/Agency/Authority Member Cherilyn Bairos

Council/Agency/Authority Member J.R. McCarty

Council/Agency/Authority Member Richard Murdoch

Note: California law prohibits the City Council/Successor Agency/Public Financing Authority from taking action on any matter that is not on the posted agenda unless it is determined to be an emergency by the City Council/ Successor Agency/Public Financing Authority. All items will be referred to staff for follow-up and placed on a future agenda.

- 1. Call to Order – 7:00 p.m.**
- 2. City Council/Agency/Authority Members Present/Absent**
- 3. Pledge of Allegiance**
- 4. Invocation Provided by Pastor Jeff Holder, Community United Methodist Church**
- 5. Presentations/Acknowledgements**

5.1: [Presentation of the 2018 Oakdale Visitors and Tourism Bureau Budget and 2017 Accomplishments by Oakdale Visitors and Tourism Bureau](#)

- 6. Additions/Deletions**
- 7. Public Comments**

This is the time set aside for citizens to address the City Council/Successor Agency/Public Financing Authority on issues within the City Council's/Successor Agency/Public Financing Authority's jurisdiction that are not on the posted agenda this evening. The Mayor will ask for a show of hands of those individuals present who wish to address the Council/Agency/Authority. Individual speakers are asked to keep spoken comments within a five-minute duration, although this time limit may be modified based



**CITY OF OAKDALE
CITY COUNCIL / SUCCESSOR AGENCY FOR THE
FORMER OAKDALE COMMUNITY REDEVELOPMENT AGENCY / PUBLIC FINANCING
AUTHORITY MEETING
REGULAR MEETING AGENDA
Monday, March 19, 2018**

**Next City Council Resolution: 2018-035
Next Successor Agency Resolution 2018-003
Next Public Financing Authority Resolution 2018-001**

Next Ordinance: 1259

on the number of people who indicate their desire to address the Council/Agency/Authority. California law prohibits the City Council Council/Successor Agency/Public Financing Authority from taking action on any item not appearing on the posted agenda except that Council/Agency/Authority may refer the matter to staff for follow-up or request it be placed on a future agenda.

8. Appointment to Boards and Commissions

- 8.1: Consider Reappointment of Violet Havard and Erika Chiara to the Planning Commission.
- 8.2: Consider Reappointment of Carol Anne Lyda and Edward Viohl to the Senior Citizens Advisory Commission.

9. City Council Consent Agenda

The consent agenda is comprised of Items 9.1 through 9.10. Unless there is discussion by a member of the audience/Council they may be approved in one motion.

- 9.1: Approve the Regular City Council Meeting Minutes of March 5, 2018.
- 9.2: Receive and File the Warrant List for the period of March 1, 2018 to March 14, 2018.
- 9.3: Waive Readings of Ordinances/Resolutions except by Title.
- 9.4: By Minute Order, Approve Co-Sponsorship for Love Oakdale Event.
- 9.5: Adopt Resolution 2018-____, a Resolution of the City of Oakdale City Council Authorizing an Interagency Range Use Agreement with the Stanislaus County Probation Department for Rental and Use of the Police Department Firearms Training Range Facilities.
- 9.6: Adopt Resolution 2018-____, a Resolution of the City of Oakdale City Council Authorizing a Range Use Agreement with Fred's Firearms for Rental and Use of the Police Department Firearms Training Range Facilities.
- 9.7: Adopt Resolution 2018-____, a Resolution of the City of Oakdale City Council Authorizing a Range Use Agreement with Valley Defense Consulting for Rental and Use of the Police Department Firearms Training Range Facilities.



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- 9.8: Adopt Resolution 2018-____, a Resolution of the City of Oakdale City Council Accepting the 2017 Annual General Plan Progress Report and the 2017 Annual Housing Element Progress Report.
- 9.9: Adopt Resolution 2018-____, a Resolution of the City of Oakdale City Council Authorizing the Award of a Contract with Mozingo Construction and Authorizing the City Manager to Sign for the Replacement of a Fifty (50) Foot Section of Water Line in Center Street in the amount of \$20,000.00, which includes a \$4,000.00 Contingency, funded by Water Line Maintenance Account 645.
- 9.10: Adopt Resolution 2018-____, a Resolution of the City of Oakdale City Council Authorizing the Purchase and Installation of Two (2) Replacement Booster Pumps from R.F. MacDonald Co. in the amount of \$30,290.81; Two (2) Fuji Variable Frequency Drives with Installation by Tesco Controls, Inc. in the amount of \$14,291.65, as well as \$2,000.00 in Contingency for Water Well 5 for a Total Project Cost of \$46,582.46 to be funded by the Water Capital Replacement Fund 644 CP 1811.

10. Public Hearings

- 10.1: A Public Hearing to Consider Adoption of Resolution 2018-____, a Resolution of the City Council of the City of Oakdale to Approve an Out of Boundary Service Agreement and Adopt a Negative Declaration (Project Number 2014-14): The Proposed Project Consists of a Request by the Oakdale Irrigation District, as Trustee for Improvement District No. 41, to Enter into an Out of Boundary Service Agreement with the City of Oakdale for the Purposes of Connecting Thirty-Eight (38) Properties Located on Tioga Avenue to the City's Domestic Water System. The City Council will also Consider Authorizing City Staff to Submit an Out of Boundary Service Request Application to the Stanislaus Local Agency Formation Commission as Required Per 56133 of the California Government Code. An Out of Boundary Service Agreement is Required as Improvement District No. 41 is Located Outside of the City Limits but within the Sphere of Influence. The Subject Properties are not Located on Sites Listed Under Section 65962.5 of the California Government Code.
Recommended Action: Open the public hearing, allow public comment and continue to April 2, 2018, as requested.



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11. Staff Report of the City Council / Successor Agency for the Former Oakdale Community Redevelopment Agency / Public Financing Authority:

11.1: Consider a Joint Resolution of the City Council / Successor Agency / Public Financing Authority of the City of Oakdale Approving the Adoption of a Debt Management Policy and a Disclosure Policy.

Recommended Action: Adopt City of Oakdale City Council Resolution 2018-____, / Successor Agency Resolution 2018-____, / Public Financing Authority Resolution 2018-____, a Resolution of the City Council / Successor Agency / Public Financing Authority of the City of Oakdale Approving the Adoption of a Debt Management Policy and a Disclosure Policy.

Staff Reports of the City Council:

11.2: Consider a Resolution of the City Council of the City of Oakdale Authorizing the City Manager to Negotiate a Partnership Agreement with Stanislaus County and the Friends of the Oakdale Library to Utilize Meyer Park Primarily as a Youth Educational Learning Location.

Recommended Action: Adopt City of Oakdale City Council Resolution 2018-____, a Resolution of the City Council of the City of Oakdale Authorizing the City Manager to Negotiate a Partnership Agreement with Stanislaus County and the Friends of the Oakdale Library to Utilize Meyer Park Primarily as a Youth Educational Learning Location.

11.3: Consider a Resolution of the City Council of the City of Oakdale Authorizing City Staff to Apply for a California Department of Fish and Wildlife (CDFW) Fisheries Restoration Grant Program (FRGP).

Recommended Action: Adopt City of Oakdale City Council Resolution 2018-____, a Resolution of the City Council of the City of Oakdale Authorizing City Staff to Apply for a California Department of Fish and Wildlife (CDFW) Fisheries Restoration Grant Program (FRGP).



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11.4: Consider a Resolution of the City Council of the City of Oakdale Authorizing the City Manager to Execute a Contract with United Pavement Maintenance, Inc. for the Greger Street Speed Table and Greger Street Pavement Repair in the amount of \$31,705.60; and a Contingency in the amount of \$3,294.40; funding in the amount of \$10,000.00 from Fund 110 – Street Maintenance, Account 110-4140-443.27-06; and, funding in the amount of \$25,000.00 from Fund 221 – Local Transportation Fund, Account 221-4149-443.42-04 for a Grand Total Project Budget in the amount of \$35,000.00.

Recommended Action: Adopt City of Oakdale City Council Resolution 2018-____, a Resolution of the City Council of the City of Oakdale Authorizing the City Manager to Execute a Contract with United Pavement Maintenance, Inc. for the Greger Street Speed Table and Greger Street Pavement Repair in the amount of \$31,705.60; and a Contingency in the amount of \$3,294.40; funding in the amount of \$10,000.00 from Fund 110 – Street Maintenance, Account 110-4140-443.27-06; and, funding in the amount of \$25,000.00 from Fund 221 – Local Transportation Fund, Account 221-4149-443.42-04 for a Grand Total Project Budget in the amount of \$35,000.00.

11.5: Consider a Resolution of the City Council of the City of Oakdale Authorizing the City Manager to Execute and Award a Contract for the Well 3 Site Improvement Project to Michael Wheeler Construction, Inc., in the amount of \$200,448.08 which includes a 10% Contingency as well as \$10,000.00 for Inspections to be funded from Water Capital Replacement Fund 624 (CP1806 and CP0828).

Recommended Action: Adopt City of Oakdale City Council Resolution 2018-____, a Resolution of the City Council of the City of Oakdale Authorizing the City Manager to Execute and Award a Contract for the Well 3 Site Improvement Project to Michael Wheeler Construction, Inc., in the amount of \$200,448.08 which includes a 10% Contingency, as well as \$10,000.00 for Inspections to be funded from Water Capital Replacement Fund 624 (CP1806 and CP0828).

12. City Manager's Report

12.1: March 2018 Department Reports.

12.2: Aspiring Leaders Program.

13. City Council Items



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Next Ordinance: 1259

14. Adjournment

The next regular meeting of the Oakdale City Council will be held Monday, April 2, 2018 at 7:00 p.m. in the City Council Chamber.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact City Hall, 209-845-3571. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II).

Any documents produced by the City and distributed to a majority of the City Council / Successor Agency / Public Financing Authority regarding any item on this agenda will be made available in the City Clerk's office at City Hall located at 280 North Third Avenue, Oakdale, California.

DECLARATION OF POSTING

I, Kathy Teixeira, City Clerk for the City of Oakdale, certify that I caused to be posted a copy of the City of Oakdale City Council City Council's / Successor Agency's / Public Financing Authority's Agenda for the Regular Meeting of Monday, March 19, 2018 at the City Council Chambers, 277 North Second Avenue, Oakdale, CA, 95361 on Thursday, March 15, 2018.

Dated: March 15, 2018

/s/Kathy Teixeira
Kathy Teixeira, CMC
City Clerk

Oakdale Tourism & Visitors Bureau - ANNUAL REPORT -

Pam Dumas, Business Manager
Diane Korupp, OTVB Board Treasurer

Revenue

	2018 Budget	2017 Actual - YTD
TBID Funds	90,000	88,823
Carry Over From Prior Years	41,371	91,785
Total Revenues	\$131,371	\$180,609

Expenses

Accounting/Audit	550.00	4,548.32	
Bank charges	125	59	
Insurance	2,300.	2,232	
Legal Fees	20	0	
Meals	1,000	1,201.81	
Storage Rent	800.00	798.00	
Office Rent	6,000.00	5,940.00	
Office Supplies	300.00	448.33	
Taxes	10.00	10.00	
Travel	1,000.00	97.01	
Non Comp - Business Manager	25,000.00	18,050.00	
Non Comp- Social Media	4,800.00	4,000.00	
Web Services	2,500.00	2,005.31	
Postage & Delivery	1,500.00	1,089.06	
Printing & Reproduction	2,500.00	2,442.30	
Advertising	25,000.00	46,223.81	
Wayfinding Project	25,000.00	21,179.60	
Community Investment	Plaza Project/Sponsorship	5,000.00	6825
	Western Days	10,000.00	21,892.82
Misc.	0.00	195.57	
Rollover to next year	17,966.45	41,371.45	
Total Expenses	\$131,371.45	\$180,609.39	



2017
Accomplishments

Bay Area LIFE Segment

Impact when posted on Facebook

- 202,294 people reached
- 94,000 views
- 1,987 shares
- 939 reactions
- 264 comments



Promotional Efforts

- 1,332 brochures sent out from Leads from advertisements in these magazines:
 - Central Valley Visitors Guide
 - Yosemite National Park Journal
 - California Visitor's Guide
- 2,011 Email Newsletters for our "What's Happening in Oakdale This Month"
- 2,612 Facebook followers
- Quarterly Press Releases sent out to all Stanislaus County Newspapers

Billboards



OAKDALE
Cowboy Capital of the World

PRCA RODEO
April 8 & 9th

Stop, See, Shop, Stay



Best
Western
PLUS.



**HOLIDAY
MOTEL**

**JERRY'S
MOTEL**



OAKDALE

Cowboy Capital of the World



MAY
20-21st



Stop, See, Shop, Stay

Say Cheese!

Oakdale Cheese & Specialties

OAKDALE

Cowboy Capital of the World

Stop, See, Shop, Stay



Best
Western
PLUS.





Headed to the
SNOW?

STOP IN
OAKDALE
Cowboy Capital of the World

VisitOakdale.com



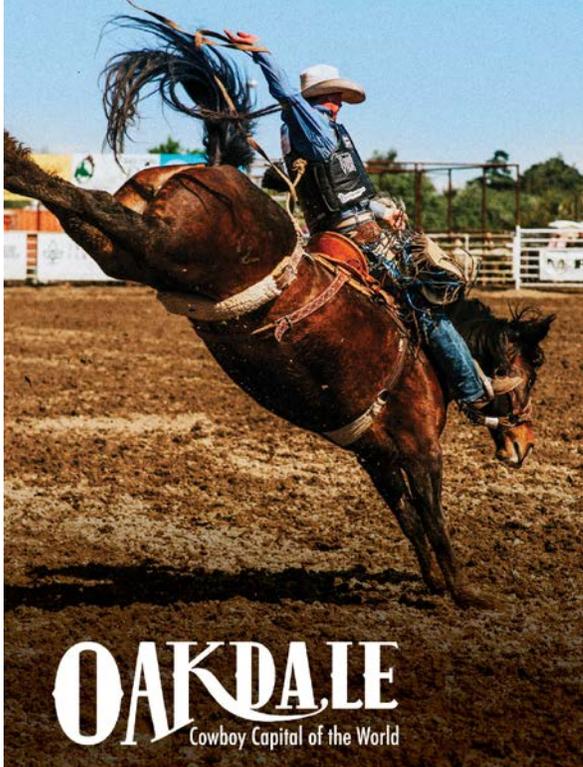
Downtown Lights

- Lights have been placed in the trees in the Plaza and on F Street



Banners

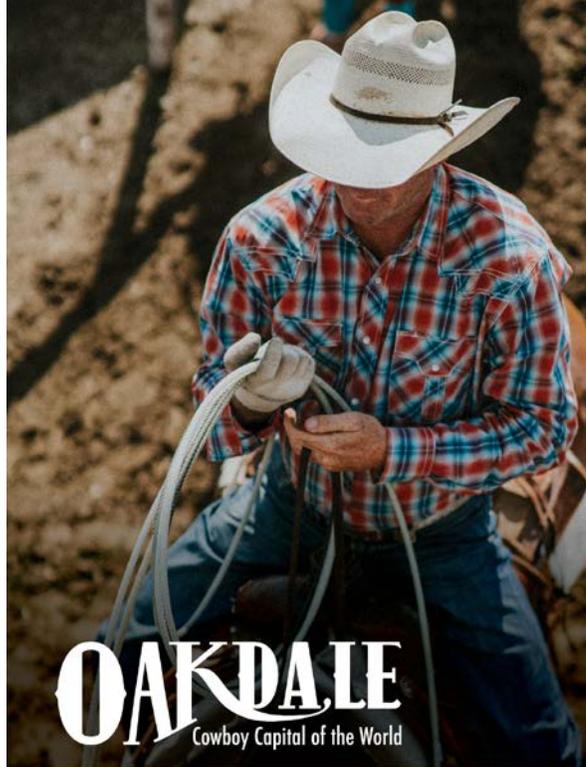
- New "Welcome to Oakdale" banners were installed on F Street and Yosemite Avenue
- Brand new rodeo banners will be installed soon



OAKDALE
Cowboy Capital of the World

PRCA RODEO
APRIL | Second
Weekend

Visit Oakdale.com



OAKDALE
Cowboy Capital of the World

PRCA RODEO
APRIL | Second
Weekend

Visit Oakdale.com

Western Festival

- The 2nd Annual Western Festival doubled it's Visitors



OAKDALE
Cowboy Capital of the World

WESTERN DAY Oct 7th
Chili Cook Off, Music & More

VisitOakdale.com



Oakdale Tourism and Visitors Bureau
WESTERN DAY

**SATURDAY
OCTOBER 7TH**
11 AM - 4 PM

**Oakdale Saddle
Club Rodeo Grounds**
1624 E. F Street,
Oakdale CA

**FIND YOUR COUNTRY
Live Music**
Patty Castillo Davis
Alex Lucero
Nathan Ignacio

**International
Chili Society
Cook Off**

**Family Friendly
Entertainment**
Kids' Korral
Sierra Nevada Guns for Hire
Juggler Jeremiah Johnson
Horse and Carriage Rides

**People's Choice
Chili Cook Off**
Tasting Tickets \$5
Cast your vote for the
People's Choice award

For more info call 209.345.9264
VisitOakdale.com

OAKDALE
Cowboy Capital of the World

2018 Goals

- To refurbish the downtown by adding facades, potted plants and benches
- Plan monthly themed activity/events at the Plaza
- Murals in downtown
- Add tree lights on 1st Avenue and Yosemite Avenue
- Work with the Mayor, City Manager and Gilbert Family to install a “Visit Downtown” sign on the AL Gilbert building on Yosemite Ave
- 3rd annual Western Festival and Chili Cook-Off



CITY OF OAKDALE

INDICATION OF COMMISSION/BOARD/COMMITTEE INTEREST FORM

RECEIVED

FEB 13 2018

Please check your preference(s):

Airport Ad-hoc Commission

Reappointment

Parks and Recreation Commission

Planning Commission

Residents Oversight Committee (One-Half Cent Transactions & Use Tax Revenue Expenditure Review)

Senior Citizens Advisory Commission

Tourism Business Improvement District Advisory Board

Name: ERICKA CHIARA

Present Employer: Last Call Brewing Company

What are your main areas of interest in City government? Business growth, fiscal responsibility of taxpayer money, keeping Oakdale safe and wonderful while growing.

What experience or special knowledge can you bring to your interest area: Small business owner, ~~homeowner~~ homeowner, mother to young children growing up in Oakdale

**CITY OF OAKDALE
INDICATION OF COMMISSION/BOARD/COMMITTEE INTEREST FORM**

Please list prior public service (if any):

Planning Commission

Please list present and past community activities:

Legacy Betz Sigma Phi, KPS PTC

Date 2/7/18

Please return to:

City Clerk
City of Oakdale
280 North Third Avenue
Oakdale, CA 95361
(209) 845-3570



CITY OF OAKDALE

INDICATION OF COMMISSION/BOARD/COMMITTEE INTEREST FORM

Please check your preference(s):

RECEIVED

- Airport Ad-hoc Commission
- Parks and Recreation Commission
- Planning Commission
- Residents Oversight Committee (One-Half Cent Transactions & Use Tax Revenue Expenditure Review)
- Senior Citizens Advisory Commission
- Tourism Business Improvement District Advisory Board

Reappointment

FEB 09 2018

Name: Violet Havard

Present Employer: Self Employed VP Real Estate

What are your main areas of interest in City government? development
growth.

What experience or special knowledge can you bring to your interest area:
People movement since I deal with
residential homes.

**CITY OF OAKDALE
INDICATION OF COMMISSION/BOARD/COMMITTEE INTEREST FORM**

Please list prior public service (if any):

Parks & Rec. Commissioner

Please list present and past community activities:

Past President for Oakdale Women's Club
Volunteer for - many functions, Chamber of Commerce,
multiple clubs,

Date 2/5/18

Please return to:

City Clerk
City of Oakdale
280 North Third Avenue
Oakdale, CA 95361
(209) 845-3570



CITY OF OAKDALE

RECEIVED

JAN 1 2018

INDICATION OF COMMISSION/BOARD/COMMITTEE INTEREST FORM

Please check your preference(s):

- Airport Ad-hoc Commission
- Reappointment
- Parks and Recreation Commission
- Planning Commission
- Residents Oversight Committee (One-Half Cent Transactions & Use Tax Revenue Expenditure Review)
- Senior Citizens Advisory Commission
- Tourism Business Improvement District Advisory Board

Name: Carol Anne Lyda

Present Employer: Retired

Employer's Address: N/A

What are your main areas of interest in City government? To learn what I can about the program I'm involved in. Demonstrate interactive & listening skills. "Follow thru," if I don't know - find out, "don't wing it."

What experience or special knowledge can you bring to your interest area:

I volunteered for 9yrs. with the Oakdale Police Dept. in the CAPS Senior Outreach Program. I currently volunteer, through my Church, visiting weekly - senior shut-ins & Astoria Care Center. Various training workshops to learn techniques for working with Seniors. First Aid & CPR classes.

**CITY OF OAKDALE
INDICATION OF COMMISSION/BOARD/COMMITTEE INTEREST FORM**

Please list prior public service (if any):

Senior Advisory Commission - Chairperson
Oakdale Police Dept. CAPS Volunteer
Member Personnel Commission, Alameda Cty. Board of Education

Please list present and past community activities:

Burrell Hill Neighborhood Watch - Block Captain & Treasurer
Oakdale Women's Club, 1st V.P., Historian / Red Hat Society
YFI Church Grp. - Clothing Collections for Oakdale Rescue Mission
Camp Fire leader

Date 1-9-18

Please return to:

City Clerk
City of Oakdale
280 North Third Avenue
Oakdale, CA 95361
(209) 845-3570

RECEIVED

JAN 30 2018



CITY OF OAKDALE

INDICATION OF COMMISSION/BOARD/COMMITTEE INTEREST FORM

Please check your preference(s):

- Airport Ad-hoc Commission
- Reappointment
- Parks and Recreation Commission
- Planning Commission
- Residents Oversight Committee (One-Half Cent Transactions & Use Tax Revenue Expenditure Review)
- Senior Citizens Advisory Commission
- Tourism Business Improvement District Advisory Board

Name: EDWARD VIOHL

Present Employer: RETIRED

Employer's Address: N/A

What are your main areas of interest in City government? QUALITY OF LIFE,
LOCAL BUSINESS.

What experience or special knowledge can you bring to your interest area:
CHAMBER OF COMMERCE, BOARD MEMBER
OAKDALE SADDLE CLUB, PAST PRESIDENT
RETIRED DEPUTY SHERIFF

**CITY OF OAKDALE
INDICATION OF COMMISSION/BOARD/COMMITTEE INTEREST FORM**

Please list prior public service (if any):

OAKDALE SR. FOUNDATION, PRESIDENT
PACIFIC PROJECT HEROES, PRESIDENT
PAST MEMBER OF THE TRAFFIC AND BUSINESS COMMISSION

Please list present and past community activities:

OAKDALE JAYCEE, LIFE TIME MEMBER
FUND RAISERS FOR LOCAL NON-PROFIT ORGANIZATIONS

Date 1-27-18

Please return to:

City Clerk
City of Oakdale
280 North Third Avenue
Oakdale, CA 95361
(209) 845-3570



**City of Oakdale
Regular City Council
Meeting Minutes**

AGENDA ITEM 9.1:

City Council Chambers
277 North Second Avenue
Oakdale, California

Monday, March 5, 2018

7:00 PM

City Council Chambers

1. CALL TO ORDER:

Mayor Paul called the meeting to order at 7:04 p.m.

2. COUNCIL MEMBERS PRESENT/ABSENT:

Present: Mayor Paul
Mayor Pro Tem Dunlop
Council Member Bairos
Council Member McCarty
Council Member Murdoch

Staff Present: City Manager Whitemyer
City Attorney Hallinan
Finance Director Avila
Public Works Superintendent Bridgewater
Public Services Director Gravel
Police Chief Heller
Management Analyst Mondragon
City Clerk Teixeira

3. PLEDGE OF ALLEGIANCE:

Mayor Paul led the pledge of allegiance.

4. INVOCATION:

Council Member Murdoch provided the Invocation.

5. REPORT OUT OF CLOSED SESSION:

Mayor Paul advised the City Council met in closed session at 6:30 p.m. to discuss –

CONFERENCE WITH LABOR NEGOTIATOR
Employee Negotiations—All Employee Groups
Personnel Agency Representative: City Manager Bryan Whitemyer
(Pursuant to Government Code Section 54957.6)

and reported the City Council had provided direction to staff.



**CITY OF OAKDALE
CITY COUNCIL
DRAFT REGULAR MEETING MINUTES**

Monday, March 5, 2018
Next City Council Resolution: 2018-022

City Council Chambers
Next Ordinance: 1259

6. PRESENTATIONS/ACKNOWLEDGEMENTS:

- 6.1: Presentation of the Stanislaus Family Justice Center
Presented by: Carol Shipley, Executive Director

Executive Director Shipley provided an overview of the Stanislaus Family Justice Center and provided handouts of statistics for those services offered and provided by the Center, including a daycare, ladies' nights, and a Civil Legal attorney to sit in the clients' corner.

- 6.2: Presentation of the 2017 Legislative Update
Presented by: Josiah Young, Legislative Advocate, Churchwell White LLP

A PowerPoint Presentation of recent legislative updates made in 2017 and upcoming in 2018 was presented by Legislative Advocate Josiah Young of the City Attorney's office of Churchwell White, LLP.

7. ADDITIONS/DELETIONS:

Mayor Paul asked whether there were any additions or deletions to the City Council agenda. No additions or deletions were advised.

8. PUBLIC COMMENTS:

Mayor Paul asked whether there was anyone who wished to address a matter not listed on the City Council agenda.

Pam Dumas and Gina McCarty addressed the City Council and audience advising Saturday, April 21 Love Oakdale will be held and invited participation. Registration and a continental breakfast begins at 8:45 a.m. at the Oakdale Community Park; following registration all volunteers will depart to serve at their designated work areas.

Ms. McCarty also advised they have lawn signs available for those interested in placing them on their property to contact them and they are still looking for volunteers.

Coach Leo (last name indiscernible) introduced himself to the City Council advising the Boxing Development Center has opened up facilities within the gym located at 1275 East F Street and provided an overview of the fitness classes they offer.

Coach Israel advised they are excited to be hosting the Junior Boxing Olympics at Oakdale High School on April 21 and April 22.

9. APPOINTMENT TO BOARDS AND COMMISSIONS:

None scheduled.



**CITY OF OAKDALE
CITY COUNCIL
DRAFT REGULAR MEETING MINUTES**

Monday, March 5, 2018
Next City Council Resolution: 2018-022

City Council Chambers
Next Ordinance: 1259

10. CONSENT AGENDA:

Mayor Paul asked whether there were any questions or requests to remove items from the Consent Agenda.

There were no questions, comments or requests to remove items from the Consent Agenda.

MOTION

To approve the City of Oakdale City Council Consent Agenda Items 10.1 through 10.6 for March 5, 2018, as follows:

- 10.1: Approve the Regular Joint City Council and Successor Agency for the Former Oakdale Community Redevelopment Agency Meeting Minutes of February 20, 2018.
- 10.2: By Motion, Receive and File the Warrant List for the period of February 15, 2018 to February 28, 2018.
- 10.3: By Motion, Waive all Readings of Ordinances and Resolutions, except by Title.
- 10.4: Adopt Resolution 2018-022, a Resolution of the City Council of the City of Oakdale Authorizing the Purchase of a Replacement Sewer Lift Station Pump from Coker Pump & Equipment Company in the amount of \$28,255.53 funded by the Sewer Capital Replacement Fund 621 (621-4151-444-41-05).
- 10.5: Adopt Resolution 2018-023, a Resolution of the City Council of the City of Oakdale Authorizing the Purchase of a Replacement Sewer CCTV Reel from Aries Industries, Inc. in the amount of \$31,025.40 funded by the Sewer Capital Replacement Fund 621 (621-4151-444-41-05).
- 10.6: Adopt Resolution 2018-024, a Resolution of the City Council of the City of Oakdale Expressing Support for the Reducing Crime and Keeping California Safe Act of 2018.

MOTION

Moved by Council Member McCarty seconded by Mayor Pro Tem Dunlop and PASSED AND ADOPTED this 5th day of March 2018, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	None	(0)

Motion carried 5/0 by City Council roll call vote.



**CITY OF OAKDALE
CITY COUNCIL
DRAFT REGULAR MEETING MINUTES**

Monday, March 5, 2018
Next City Council Resolution: 2018-022

City Council Chambers
Next Ordinance: 1259

11. PUBLIC HEARINGS:

None scheduled.

12. STAFF REPORTS:

12.1: Consider Accepting by Minute Order, the Fiscal Year 2016/2017 Audited Financial Statements.

Finance Director Avila introduced the City's auditor, Ahmed Badawi.

Mr. Badawi, representing Badawi & Associates, Certified Public Accountants provided handouts (Exhibit A incorporated herein as part of the Minutes) to the City Council and staff.

A PowerPoint Presentation was provided.

Mr. Badawi presented the scope and results of the 2016/2017 Financial Audit. Areas of emphasis included the risk of management override of controls; revenues and receivables and pension.

The City Council discussed with staff and Mr. Badawi the Audited Financial Statements.

In conclusion, Finance Director Avila recommended that the City Council accept by Minute Order, the Fiscal Year 2016/2017 Audited Financial Statements,

MOTION

To accept by Minute Order, the Fiscal Year 2016/2017 Audited Financial Statements.

Moved by Mayor Pro Tem Dunlop seconded by Council Member Bairos and PASSED this 5th day of March 2018, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	None	(0)

Motion carried 5/0 by City Council roll call vote

12.2: Consider a Resolution of the City Council of the City of Oakdale Authorizing the City Manager to Execute and Approve a Capital Facility Fee Agreement with Thrive Masters, LLC (Developer) for the Assisted Living Senior Housing Project Located at 1450 West F Street. (Assessor Parcel Numbers 063-035-018 and 063-010-039).

Public Services Director Gravel presented staff's report recommending the City Council authorize the City Manager to execute and approve the Capital Facility Fee Agreement with Thrive Masters, LLC (Developer) for the Assisted Living Senior



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Housing project proposed to be located at 1450 West F Street. (Assessor Parcel Numbers 063-035-018 and 063-010-039).

Public Testimony
Pat Corrigan

MOTION

To adopt City Council Resolution 2018-025, Authorizing the City Manager to Execute and Approve a Capital Facility Fee Agreement with Thrive Masters, LLC (Developer) for the Assisted Living Senior Housing Project Located at 1450 West F Street. (Assessor Parcel Numbers 063-035-018 and 063-010-039).

Moved by Mayor Pro Tem Dunlop seconded by Council Member McCarty and PASSED AND ADOPTED this 5th day of March 2018, by the following vote:

AYES:	COUNCIL MEMBERS: Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS: None	(0)
ABSENT:	COUNCIL MEMBERS: None	(0)
ABSTAINED:	COUNCIL MEMBERS: None	(0)

Motion carried 5/0 by City Council roll call vote

- 12.3: Consider a Resolution of the City Council of the City of Oakdale Approving the Scope of Work and Authorizing the City Manager to Execute a Power Purchase Agreement with First Light Energy in the amount of \$51,461.00 from the Facility Maintenance Fund 540 for the Installation of Solar Panels at Royce Memorial Swimming Pool.

Management Analyst Mondragon presented the staff report recommending the City Council approve the Scope of Work and authorize the City Manager to execute a Power Purchase Agreement with First Light Energy in the amount of \$51,461.00 from the Facility Maintenance Fund 540 for the installation of solar panels at Royce Memorial Swimming Pool.

Justin Krum, CEO & President of First Light Energy responded to the question raised by the City Council related to equipment longevity advising the equipment is guaranteed for 25 years.

MOTION

To adopt City Council Resolution 2018-026, Approving the Scope of Work and Authorizing the City Manager to Execute a Power Purchase Agreement with First Light Energy in the amount of \$51,461.00 the Facility Maintenance Fund 540 for the Installation of Solar Panels at Royce Memorial Swimming Pool.

Moved by Council Member McCarty seconded by Mayor Pro Tem Dunlop and PASSED AND ADOPTED this 5th day of March 2018, by the following vote:



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AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	None	(0)

Motion carried 5/0 by City Council roll call vote

- 12.4: Consider a Resolution of the City Council of the City of Oakdale Awarding a Lighting and Landscape Maintenance District Maintenance Agreement to Swift Land and Garden for Reinman Court Lighting and Landscaping Maintenance District in the amount of \$3,036.80 from Special Revenue Fund 288 and Authorizing the City Manager to Sign the Contractor Agreement.

Mayor Paul declared a conflict of interest due to her residence being located in the Reinman Court Lighting and Landscaping Maintenance District, turning the meeting over to Mayor Pro Tem Dunlop. Mayor Paul left the dais and meeting room.

Public Works Superintendent Bridgewater presented the staff report recommending the City Council award a Lighting and Landscape Maintenance District Maintenance Agreement to Swift Land and Garden for Reinman Court Lighting and Landscaping Maintenance District in the amount of \$3,036.80 from Special Revenue Fund 288 and Authorizing the City Manager to Sign the Contractor Agreement.

MOTION

To adopt City Council Resolution 2018-027, Awarding a Lighting and Landscape Maintenance District Maintenance Agreement to Swift Land and Garden for Reinman Court Lighting and Landscaping Maintenance District in the amount of \$3,036.80 from Special Revenue Fund 288 and Authorizing the City Manager to Sign the Contractor Agreement.

Moved by Council Member Bairos seconded by Council Member McCarty and PASSED AND ADOPTED this 5th day of March 2018, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty and Murdoch	(4)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	Paul	(1)

Motion carried 4/1 by City Council roll call vote.

Mayor Paul reentered the meeting room and took her seat at the dais.

- 12.5: Consider a Resolution of the City Council of the City of Oakdale Awarding a Lighting and Landscape Maintenance District Maintenance Agreement to Swift Land and Garden for Sterling Hills Lighting and Landscaping Maintenance District in the Amount of \$9,342.00 from Special Revenue Fund 288 and Authorizing the City Manager to Sign the Contractor Agreement.



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Council Member McCarty declared a conflict of interest due to his residence being located in Sterling Hills Lighting and Landscaping Maintenance District and left the dais and meeting room.

Public Works Superintendent Bridgewater presented the staff report recommending the City Council award a Lighting and Landscape Maintenance District Maintenance Contract to Swift Land and Garden for Sterling Hills Landscaping and Lighting Maintenance District in the amount of \$9,342.00 from Special Revenue Fund 288 and authorize the City Manager to sign the Contractor Agreement.

MOTION

To adopt City Council Resolution 2018-028, Awarding a Lighting and Landscape Maintenance District Maintenance Agreement to Swift Land and Garden for Sterling Hills Lighting and Landscaping Maintenance District in the Amount of \$9,342.00 from Special Revenue Fund 288 and Authorizing the City Manager to Sign the Contractor Agreement.

Moved by Council Member Bairos seconded by Mayor Pro Tem Dunlop and PASSED AND ADOPTED this 5th day of March 2018, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, Murdoch and Paul	(4)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	McCarty	(1)

Motion carried 4/1 by City Council roll call vote.

Council Member McCarty reentered the meeting room and took his seat at the dais.

- 12.6: Consider a Resolution of the City Council of the City of Oakdale Awarding a Lighting and Landscape Maintenance District Maintenance Agreement to Swift Land and Garden for Sunset Meadows Lighting and Landscaping Maintenance District in the Amount of \$6,228.48 from Special Revenue Fund 288 and Authorizing the City Manager to Sign the Contractor Agreement.

Public Works Superintendent Bridgewater presented the staff report recommending the City Council award a Lighting and Landscape Maintenance District Maintenance Agreement to Swift Land and Garden for Sunset Meadows Lighting and Landscaping Maintenance District in the amount of \$6,228.48 from Special Revenue Fund 288 and authorize the City Manager to sign the Contractor Agreement.

MOTION

To adopt City Council Resolution 2018-029, Awarding a Lighting and Landscape Maintenance District Maintenance Agreement to Swift Land and Garden for Sunset Meadows Lighting and Landscaping Maintenance District in the Amount of \$9,342.00



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from Special Revenue Fund 288 and Authorizing the City Manager to Sign the Contractor Agreement.

Moved by Council Member McCarty, seconded by Mayor Pro Tem Dunlop and PASSED AND ADOPTED this 5th day of March 2018, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	None	(0)

Motion carried 5/0 by City Council roll call vote

- 12.7: Consider a Resolution of the City of Oakdale City Council Approving the Hire of Six Full-Time Employees in the Public Services Department, Parks Division for the Maintenance of the Lighting and Landscape Maintenance Districts of Bridle Ridge and the Vineyards to be funded from Bridle Ridge Fund 284 and the Vineyards Fund 286.

A PowerPoint Presentation was provided.

Public Works Superintendent Bridgewater presented the staff report recommending the City Council approve the hiring of six full-time employees in the Public Services Department, Parks Division for the maintenance of the Lighting and Landscape Maintenance Districts of Bridle Ridge and the Vineyards to be funded from Bridle Ridge Fund 284 and the Vineyards Fund 286.

Parks Lead Avila provided the City Council and audience with an overview of the landscaping schedule.

Public Works Superintendent Bridgewater and Parks Lead Avila responded to questions raised by the City Council.

Public Testimony

Charles Shetron
Citizen – Unnamed, no name provided.
Kathleen Rogers

Management Analyst Mondragon, response to a question raised advised hiring and onboarding of employees would be approximately a two-month process.

MOTION

To adopt City Council Resolution 2018-030, approving the hire of six full-time employees in the Public Services Department, Parks Division for the maintenance of the Lighting and Landscape Maintenance Districts of Bridle Ridge and the Vineyards to be funded from Bridle Ridge Fund 284 and the Vineyards Fund 286.



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Moved by Council Member Murdoch seconded by Mayor Pro Tem Dunlop and PASSED AND ADOPTED this 5th day of March 2018, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	None	(0)

Motion carried 5/0 by City Council roll call vote.

- 12.8: Consider a Resolution of the City of Oakdale City Council Declaring Intent to Annex Territory to the City of Oakdale Community Facilities District No. 2015-01 (Maintenance Services) and to Authorize the Levy of Special Taxes Therein Annexation No. 3 (River Pointe).

Finance Director Avila presented the staff report stating this is the first step in the process and staff is recommending the City Council adopt the draft resolution contained in the staff report Declaring Intent to Annex Territory to the City of Oakdale Community Facilities District No. 2015-01 (Maintenance Services) and to authorize the Levy of Special Taxes Therein Annexation No. 3 (River Pointe).

MOTION

To adopt City Council Resolution 2018-031, Declaring Intent to Annex Territory to the City of Oakdale Community Facilities District No. 2015-01 (Maintenance Services) and to Authorize the Levy of Special Taxes Therein Annexation No. 3 (River Pointe).

Moved by Mayor Pro Tem Dunlop seconded by Council Member McCarty and PASSED AND ADOPTED this 5th day of March 2018, by the following vote:

AYES:	COUNCIL MEMBERS:	Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS:	None	(0)
ABSENT:	COUNCIL MEMBERS:	None	(0)
ABSTAINED:	COUNCIL MEMBERS:	None	(0)

Motion carried 5/0 by City Council roll call vote

- 12.9: Consider a Resolution of the City of Oakdale City Council Declaring Intent to Annex Territory to the City of Oakdale Community Facilities District No. 2007-1 (Public Safety Services) and to Authorize the Levy of Special Taxes Therein (Annexation No. 10 – River Pointe).

Finance Director Avila presented the staff report stating this is the first step in the process and staff is recommending the City Council adopt the draft resolution contained in the staff report Declaring Intent to Annex Territory to the City of Oakdale Community Facilities District No. 2007-1 (Public Safety Services) and to Authorize the Levy of Special Taxes Therein (Annexation No. 10 – River Pointe).



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MOTION

To adopt City Council Resolution 2018-032, Declaring Intent to Annex Territory to the City of Oakdale Community Facilities District No. 2007-1 (Public Safety Services) and to Authorize the Levy of Special Taxes Therein (Annexation No. 10 – River Pointe).

Moved by Council Member McCarty seconded by Mayor Pro Tem Dunlop and PASSED AND ADOPTED this 5th day of March 2018, by the following vote:

AYES:	COUNCIL MEMBERS: Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS: None	(0)
ABSENT:	COUNCIL MEMBERS: None	(0)
ABSTAINED:	COUNCIL MEMBERS: None	(0)

Motion carried 5/0 by City Council roll call vote

- 12.10: Consider a Resolution of the City of Oakdale City Council Authorizing the City Manager to Purchase a New Fire Engine for Station 28 (G Street Station) From Hi-Tech Emergency Vehicle Service, Inc. in the amount of \$602,565.00 From Fund 232 – Fire Equipment Replacement.

A PowerPoint Presentation was provided.

City Manager Whitemyer presented the staff report recommending the City Council authorize the City Manager to purchase a new fire engine for Station 28 from Hi-Tech Emergency Vehicle Service, Inc. in the amount of \$602,565.00 from Fund 232 – Fire Equipment Replacement.

The City Council discussed with staff the pros and cons of paying the full cost of the engine upfront with Council Member Murdoch advising his preference to withhold some of the payment should the city need leverage.

MOTION

To adopt City Council Resolution 2018-033, Authorizing the City Manager to Purchase a New Fire Engine for Station 28 (G Street Station) from Hi-Tech Emergency Vehicle Service, Inc. in the amount of \$602,565.00 from Fund 232 – Fire Equipment Replacement.

Moved by Mayor Pro Tem Dunlop seconded by Council Member McCarty and PASSED AND ADOPTED this 5th day of March 2018, by the following vote:

AYES:	COUNCIL MEMBERS: Bairos, Dunlop, McCarty and Paul	(4)
NOES:	COUNCIL MEMBERS: Murdoch	(1)
ABSENT:	COUNCIL MEMBERS: None	(0)
ABSTAINED:	COUNCIL MEMBERS: None	(0)



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Motion carried 4/1 by City Council roll call vote

- 12.11: Consider a Resolution of the City of Oakdale City Council Approving the Fiscal Year (FY) 2017-2018 Mid-Year Budget.

A PowerPoint presentation was provided.

City Manager Whitemyer presented the staff report recommending the City Council adopt the resolution approving the Fiscal Year (FY) 2017-2018 Mid-Year Budget as presented in the staff report.

MOTION

To adopt City Council Resolution 2018-034, Approving the Fiscal Year (FY) 2017-2018 Mid-Year Budget.

Moved by Mayor Pro Tem Dunlop Council Member McCarty seconded by and PASSED AND ADOPTED this 5th day of March 2018, by the following vote:

AYES:	COUNCIL MEMBERS: Bairos, Dunlop, McCarty, Murdoch and Paul	(5)
NOES:	COUNCIL MEMBERS: None	(0)
ABSENT:	COUNCIL MEMBERS: None	(0)
ABSTAINED:	COUNCIL MEMBERS: None	(0)

Motion carried 5/0 by City Council roll call vote

13. CITY MANAGER’S REPORT:

- 13.1: Oakdale Wastewater Treatment Plant Open House (9700 Liberini Avenue) on Saturday, March 24, 2018 from 8:30 a.m. to 3:30 p.m. with Guided Tours at 9:00 a.m., 11:00 a.m. and 1:00 p.m.

City Manager Whitemyer advised in response to a request made previously by the City Council, the Wastewater Treatment Plant will be holding an Open House on Saturday, March 24, 2018 from 8:30 a.m. to 3:30 p.m. with guided tours at 9:00 a.m., 11:00 a.m. and 1:00 p.m.

14. CITY COUNCIL ITEMS:

Council Member McCarty reminded everyone that the SOS Fun Run is this Saturday (March 11) at 8:30 a.m.

Council Member McCarty thanked the two young ladies, students at Magnolia School for writing in to the Oakdale Leader asking the City to please fix the streets, specifically Magnolia Street, advising that their dream will be coming true as the City does intend to fix the street.



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Public Services Director Gravel advised currently staff is in the design phase of this project and have been working with the Magnolia School Principal. The project will include modifying the crosswalk and tear out and replacement of water and sewer lines. The first phase of the projected is estimated to begin the end of May.

Mayor Paul advised those in attendance and at home to look at the enclosure mailed with this month's utility bill for information on City sponsored events including recycling. Mayor Paul also in addition ASTRO will be hosting the St. Catty's Day Fundraiser at the Oakdale Golf & Country Club, Saturday, March 17 from 5:30 – 10:00 p.m.; Tickets are available at ASTRO.

15. ADJOURNMENT:

There being no further business, Mayor Paul adjourned the meeting at 9:18 p.m.

ATTEST:

APPROVED:

Kathy Teixeira, CMC
City Clerk

Pat Paul
Mayor

City of Oakdale

Presentation to The City Council

March 5, 2018

Presented by: **Ahmed Badawi, CPA**
Partner



Badawi & Associates

Audit of the

City of Oakdale

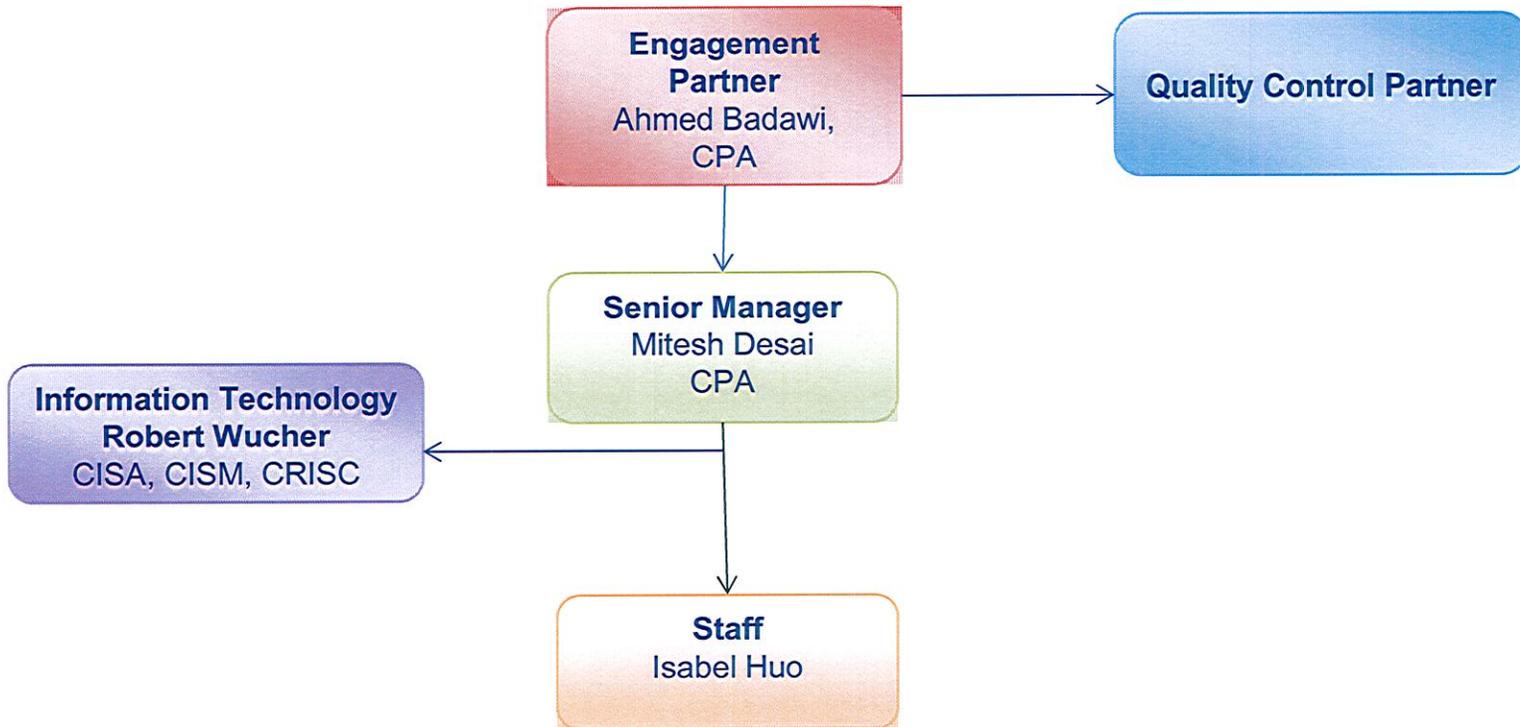
Agenda

- Engagement Team
- Deliverables and Scope of the Audit
- Areas of Primary Emphasis
- Auditors Report and Financial Statements
- Required Communications
- Conclusion & Discussion/Questions

Engagement Team



Engagement Team

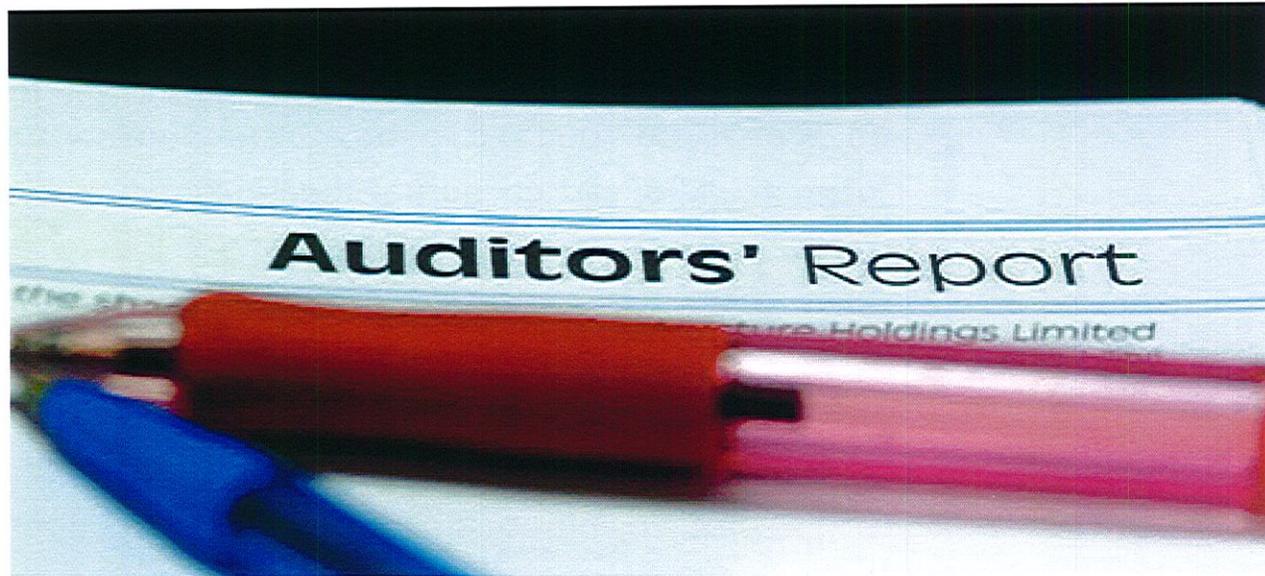


Deliverables and Scope of the Audit

- Report of Independent Auditors on City of Oakdale Basic Financial Statements (BFS).
- Report on Internal Control Over Financial Reporting and on Compliance and Other Matters.
- Report of Independent Auditors on AVA Program
- Report of Independent Auditors on TDA
- Report of Independent Auditors on Sewer Fund
- Agreed-Upon Procedures on Appropriation Limit Schedule.
- Communications With Those Charged With Governance
 - Letter used to summarize communication of various significant matters to those charged with governance.

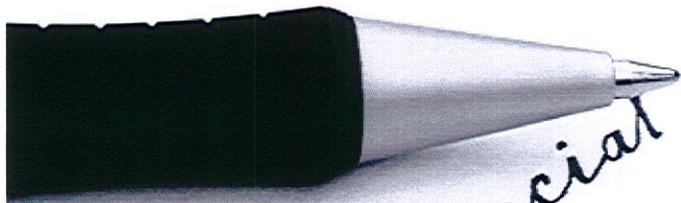
Areas of Primary Audit Risk

- The risk of management override of controls is addressed by the following procedures:
 - Assignment of audit staff based on consideration of audit risk.
 - Procedures to incorporate an element of unpredictability in the audit from period to period.
 - Consideration of the selection and application of significant accounting principles.
 - Examination of journal entries.
 - Review of accounting estimates for bias.
 - Evaluation of business rationale for unusual transactions.
 - Evaluation of the appropriateness of fraud-related inquiries performed
- Revenues & Receivables (Tax, Grants, Notes, etc.): Improper revenue recognitions
 - Governmental Funds: Confirm/validate property taxes, sales taxes, franchise taxes & other significant revenues/receivables.
- Pension:
 - Reviewed management's journal entries for GASB 68
 - Reconciled amounts recorded to reports provided by CalPERS
 - Tested the census data used by CalPERS
 - Obtained reports from CalPERS auditors plan information



Auditors Report

- Unmodified opinion
- Audit performed in accordance with Generally Accepted Auditing Standards and *Government Auditing Standards*
- Financial statements are fairly presented in all material respects
- Significant accounting policies have been consistently applied
- Estimates are reasonable
- Disclosures are properly reflected in the financial statements



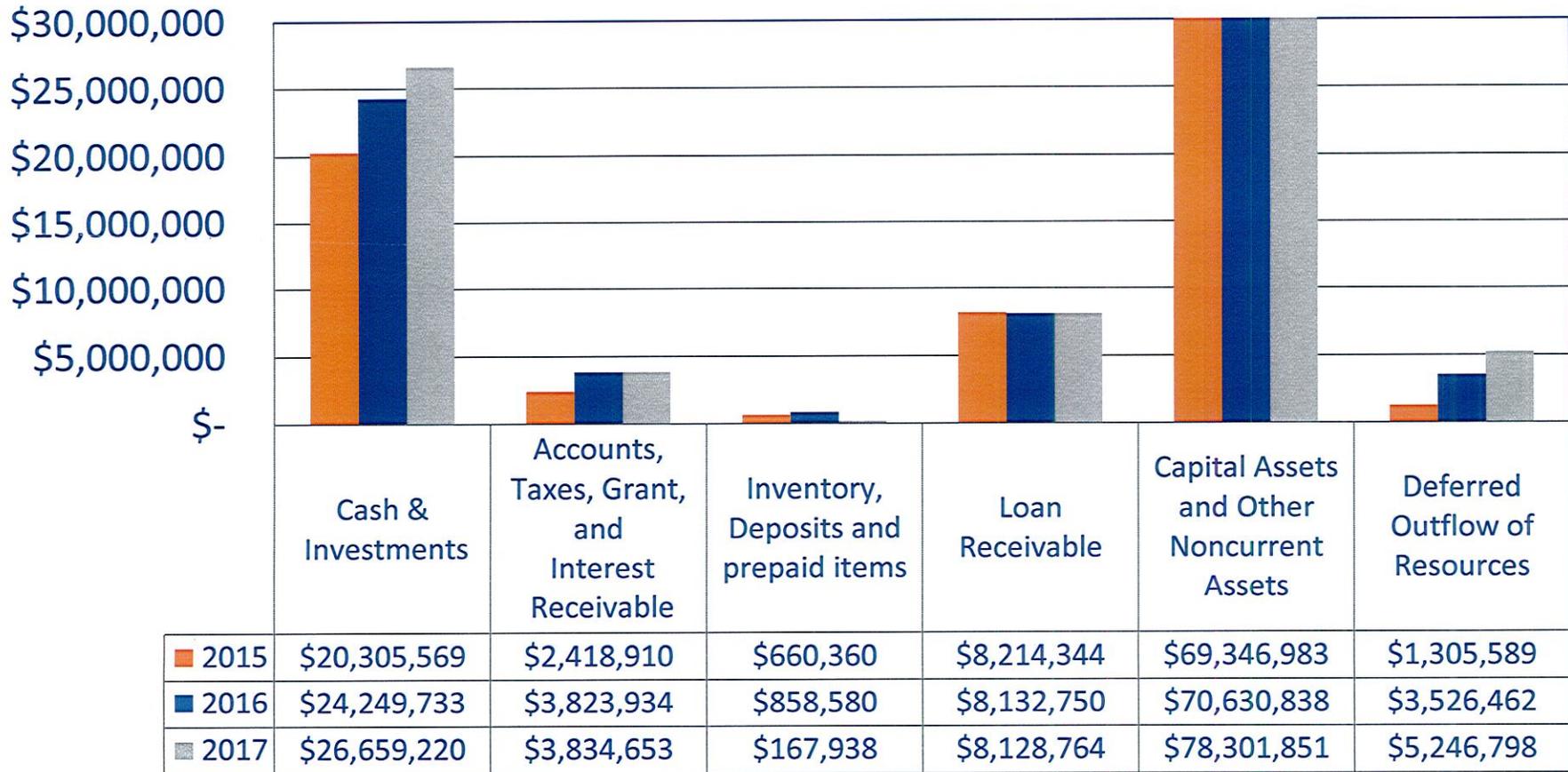
Financial Statements

and \$1,320,506,000 at June 30, 2008 and 2007
and Department of Education P

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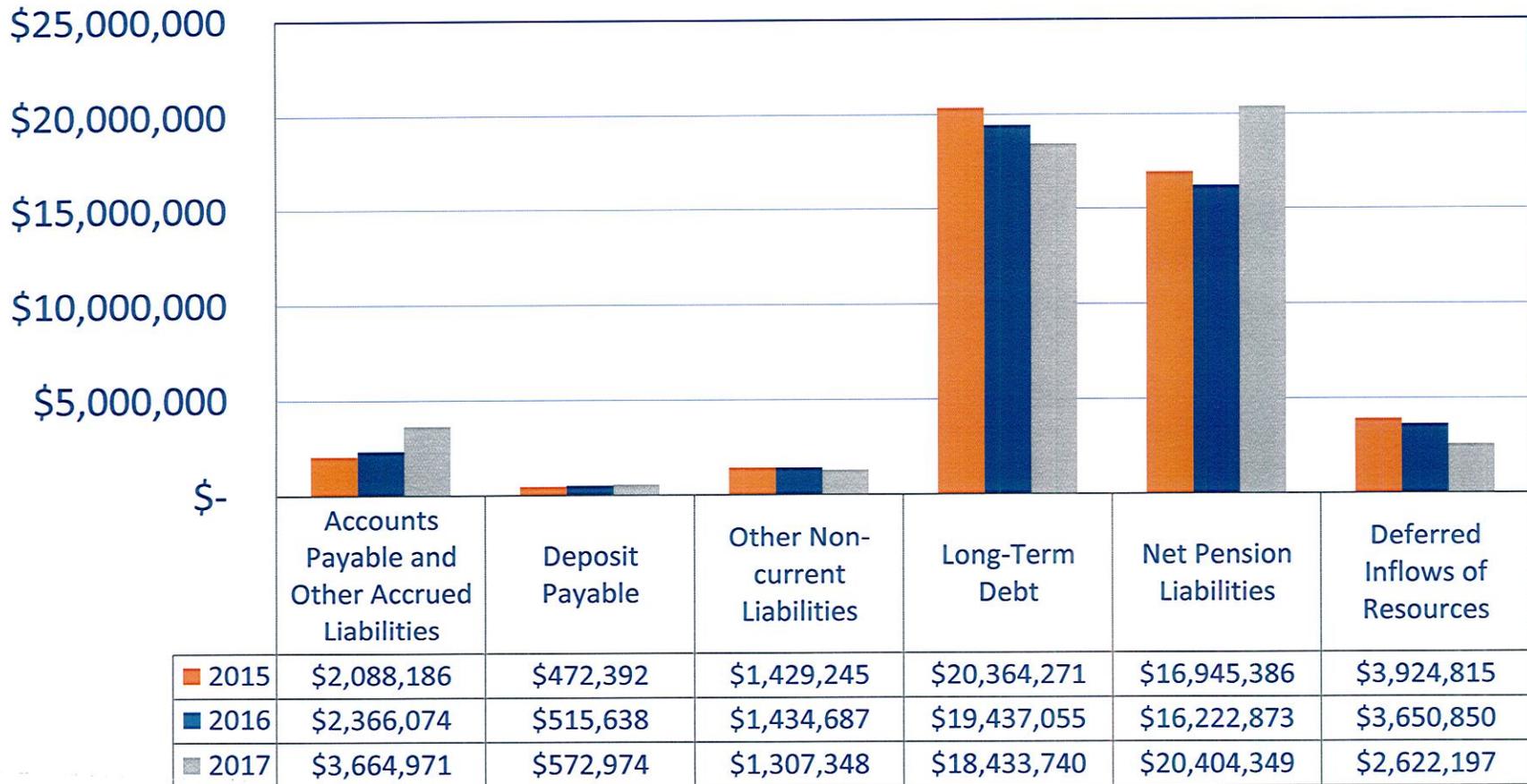
Government-Wide Financial Statements

Assets and Deferred Outflows of Resources



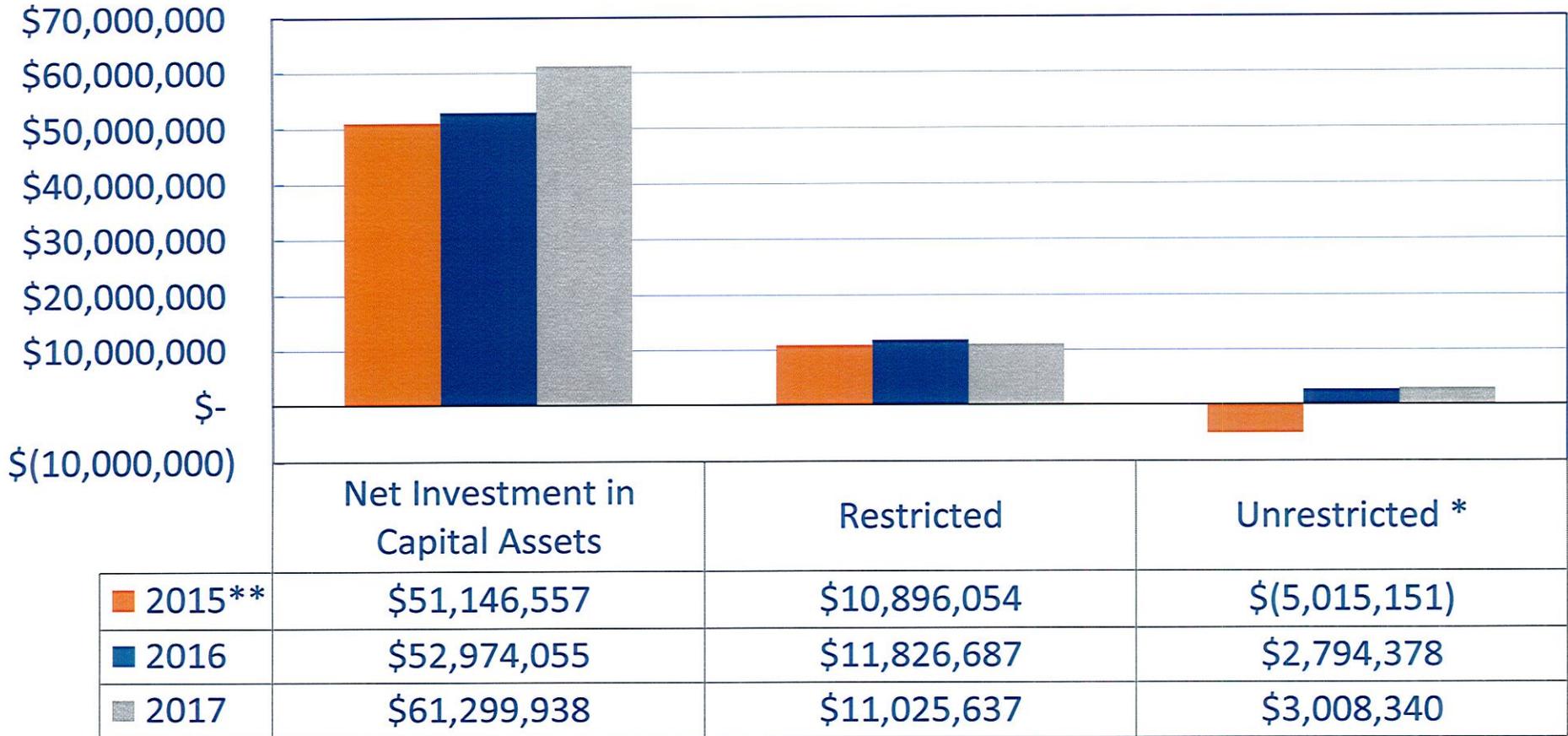
Government-Wide Financial Statements

Liabilities and Deferred Inflows of Resources



Government-Wide Financial Statements

Net Position

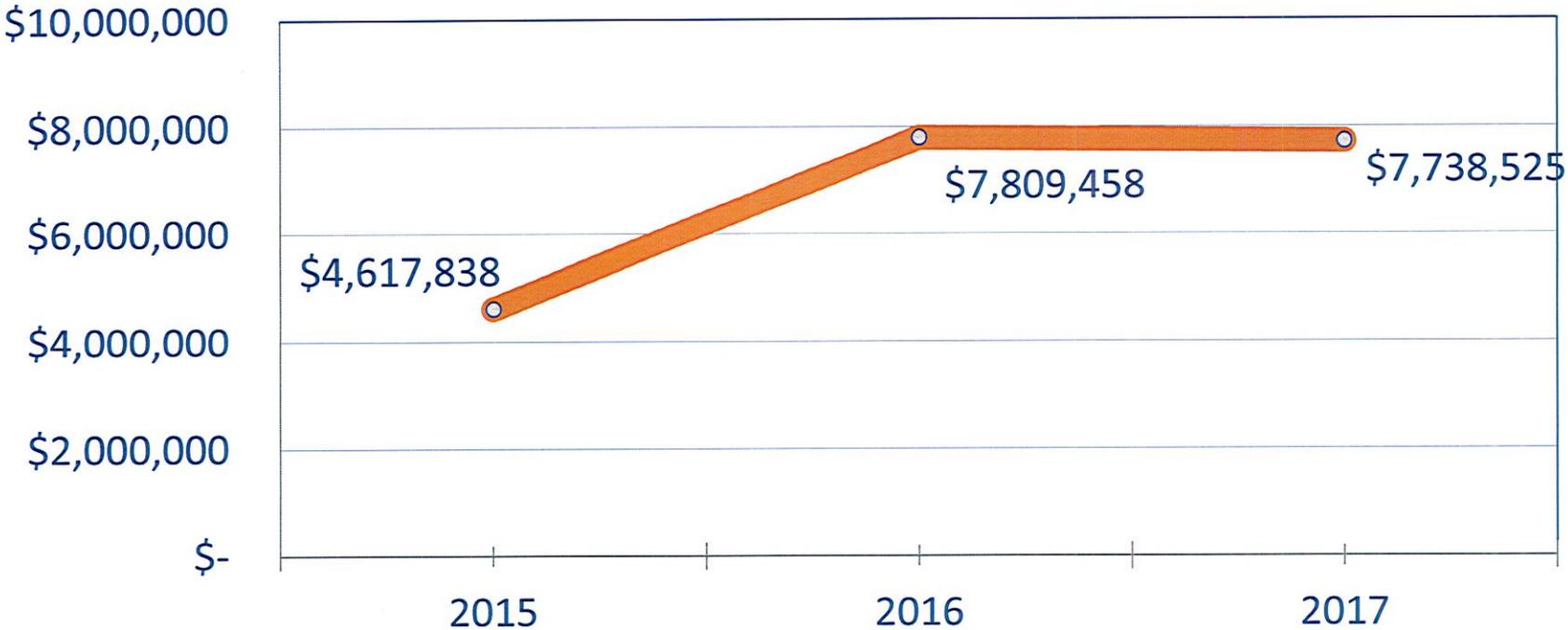


* Changes in 2015 are due to the implementation of GASB's new Pension Accounting Standards

** Prior period net position classifications were adjusted for comparability purposes

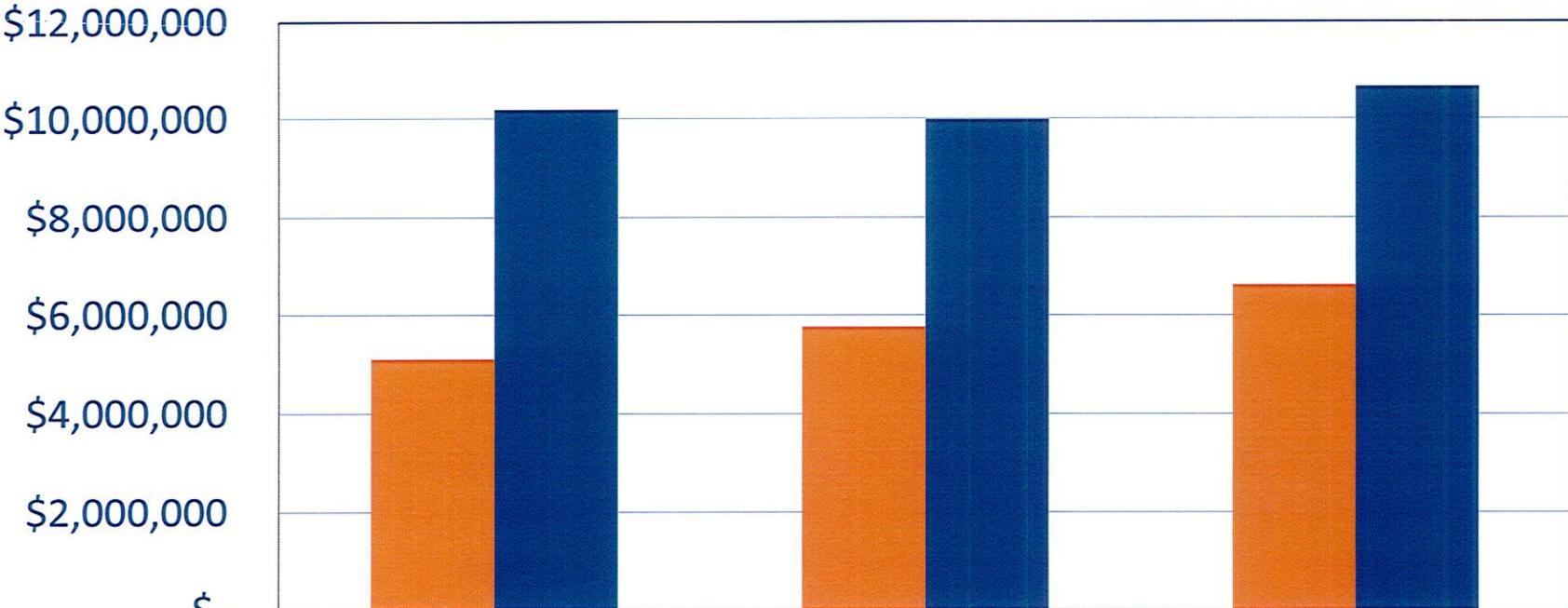
Government-Wide Financial Statements

Changes in Net Position



Government-Wide Financial Statements

**Net Cost of Service to Tax Revenue
(Governmental Activities)**



	2015	2016	2017
Net Cost of Service	\$5,125,979	\$5,772,493	\$6,621,054
Tax Revenue	\$10,189,521	\$9,984,829	\$10,651,584

General Fund

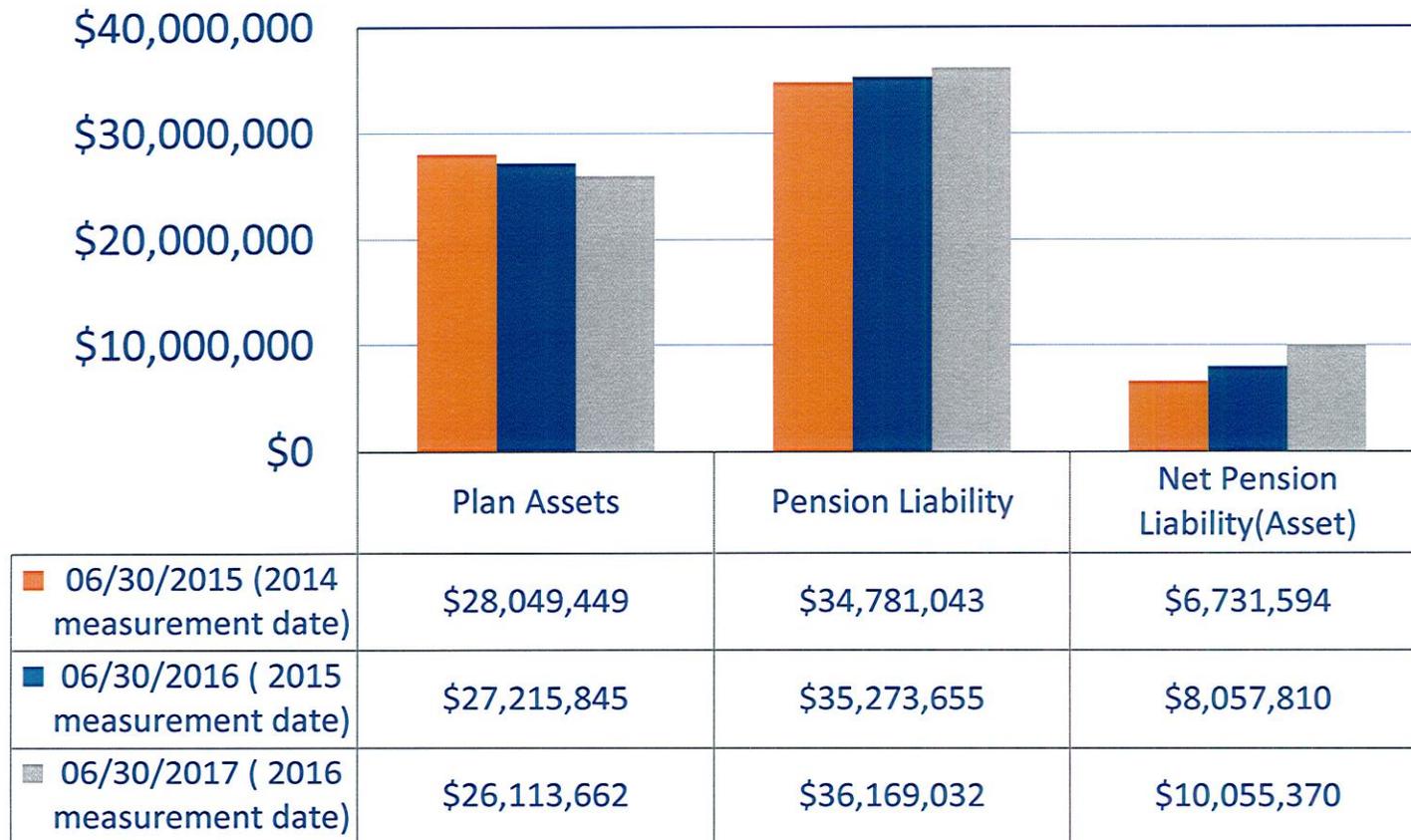
Expenditure Coverage

	<u>2015</u>	<u>2016</u>	<u>2017</u>
Unrestricted Fund Balance	<u>\$ 3,946,156</u>	<u>\$ 3,840,354</u>	<u>\$ 4,889,007</u>
Total Expenditures	<u>\$ 8,289,973</u>	<u>\$ 10,878,846</u>	<u>\$ 11,160,779</u>
Unrestricted Fund Balance as a % of Total Expenditures	<u>47.60%</u>	<u>35.30%</u>	<u>43.81%</u>
Number of months	6	4	5
GFOA recommendation	No less than 2 months		

Measure of City's ability to operate with no revenues using available fund balance.

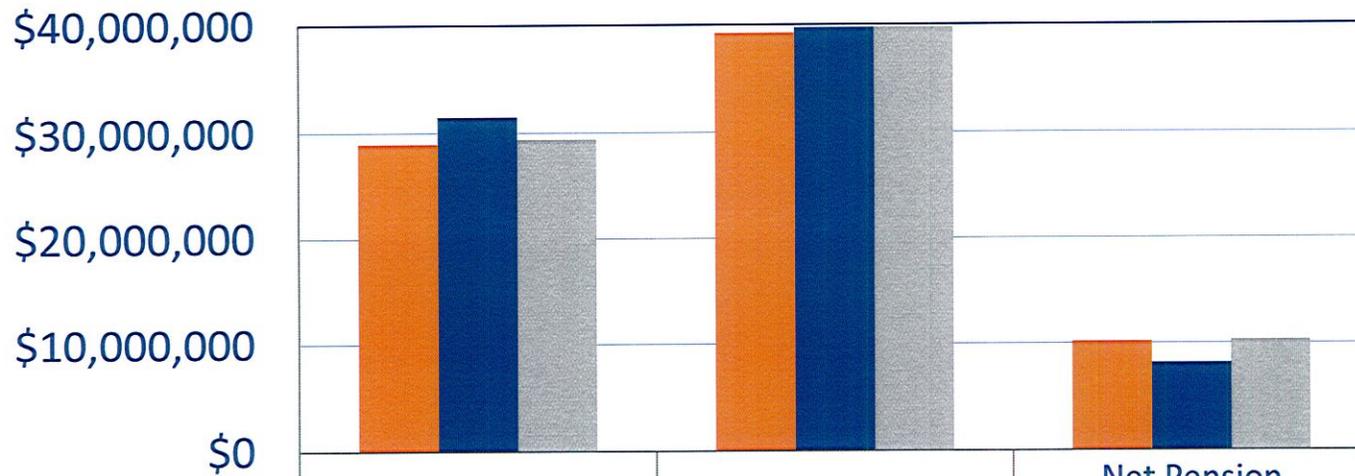
Pension Plan

City's Pension Plan Funded Status – Miscellaneous Risk Pool



Pension Plan

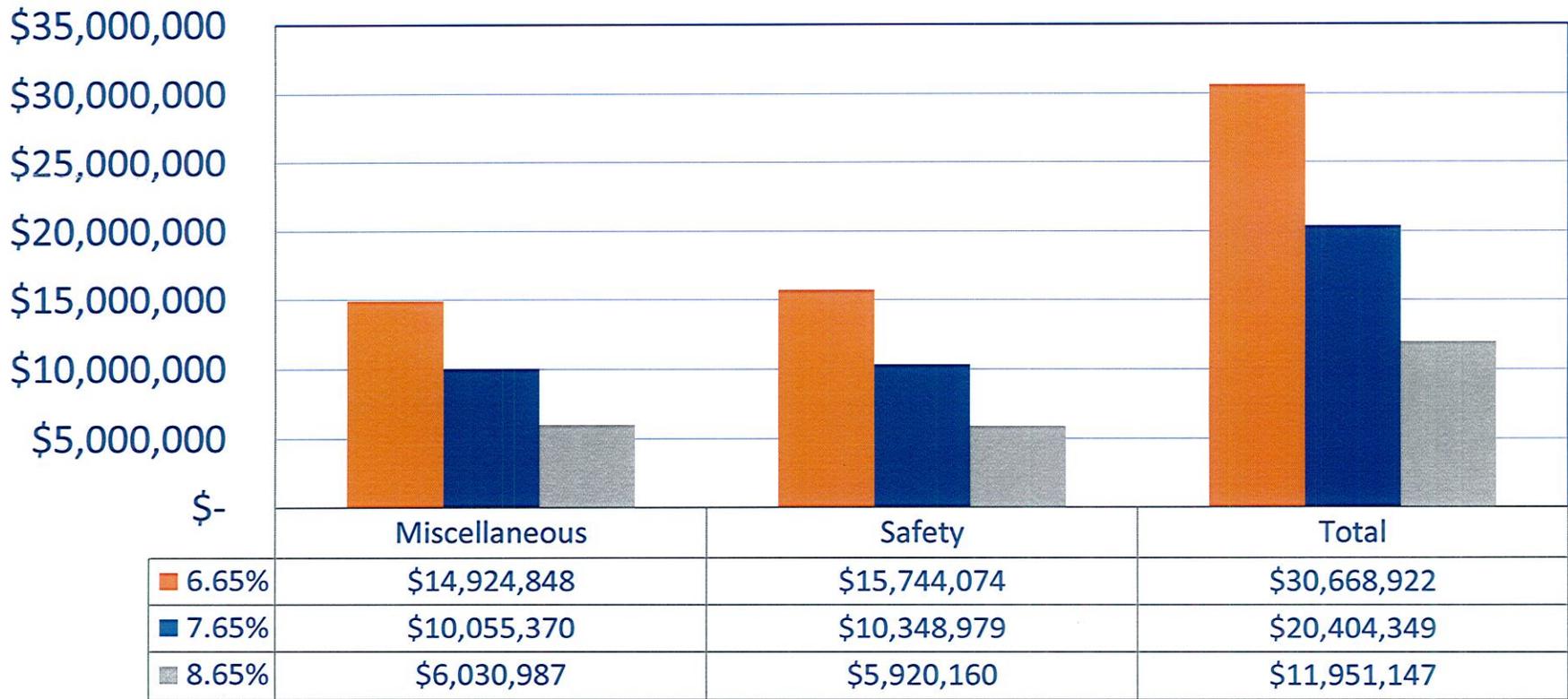
City's Pension Plan Funded Status – Safety Risk Pool

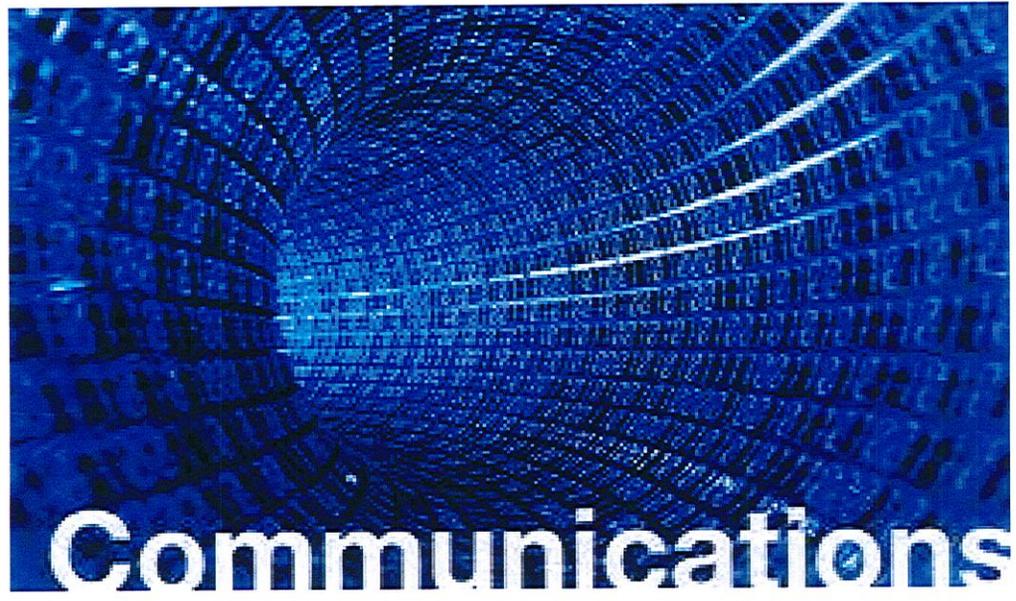


	Plan Assets	Pension Liability	Net Pension Liability(Asset)
■ 06/30/2015 (2014 measurement date)	\$28,997,553	\$39,211,346	\$10,213,793
■ 06/30/2016 (2015 measurement date)	\$31,583,320	\$39,748,381	\$8,165,061
■ 06/30/2017 (2016 measurement date)	\$29,395,747	\$39,744,726	\$10,348,979

Pension Plan

**City's Pension Plan Sensitivity to Discount Rate
(2016 Measurement Date)**





Required Communications

• Our Responsibility Under U.S GAAS

- Opinion on whether financial statements are fairly stated in accordance with U.S GAAP
- Evaluate internal control over financial reporting including tone at the top
- Evaluate compliance with laws, contract and grants
- Ensure financial statements are clear and transparent
- Communicate with the governing body

• Management Responsibility

- Management is responsible for the financial statements
- Establish and maintain internal control over financial reporting
- Making all financial records available to us
- Adjust the financial statements to correct material misstatements
- Establish internal control to prevent and detect fraud
- Inform us of all known and suspected fraud
- Comply with laws and regulations
- Take correction action on audit findings

Required Communications

- Independence



- It is our responsibility to maintain independence
- We will maintain our independence by strict adherence to the AICPA and the Board of Accountancy rule
- Other than compiling the financial statements, no other services performed that could affect our independence

- Timing of the Audit



- Within the time frame communicated to the City in our engagement letters

- Significant Accounting Policies and Unusual Transactions



- The City adopted the following new pronouncements during the year:
- GASB Statement No. 74
 - GASB Statement No. 77
 - GASB Statement No. 78
 - GASB Statement No. 80

Required Communications

- Management Judgment and Accounting Estimates



- Depreciation expense and related accumulated depreciation
- Defined benefit plan (actuarial assumptions)

- Sensitive Disclosures

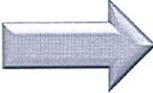
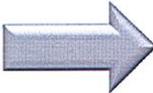
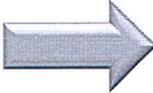
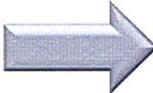


- Summary of Significant Accounting Policies
- Cash and Investments
- Capital Assets
- Employee Retirement Plan
- Successor Agency Trust for Assets for Former Redevelopment Agency

Required Communications

- Difficulties Encountered in Performing the Audit → None
- Significant Audit Adjustments and Unadjusted Differences Considered by Management to be Immaterial → Management posted all proposed audit adjustments .
- Potential Effect on the Financial Statements of Any Significant Risks and Exposures → No significant risks or exposures were identified. Legal matters and potential liabilities are disclosed in the financial statements
- Disagreement with Management → None
- Deficiencies in Internal Control over Financial Reporting → Significant deficiencies:
- Segregation of duties (Journal entries and wire transfers)

Required Communications

- Representations Requested of Management  We obtained representations in a representation letter from the City dated February 26, 2017.
- Management Consultation with Other Accountants  We are not aware of any significant accounting or auditing matters for which management consulted with other accountants
- Other Material Written Communications  Other than the engagement letters and management representation letters, there have been no other significant communications
- Material Uncertainties Related to Events and Conditions  There were no material uncertainties related to events and conditions.
- Fraud and Illegal Acts  We have not become aware of any instances of fraud or illegal acts, which was not disclosed by the City

New Accounting Standards

2018

- Statement 75 – Account and Reporting for Postemployment Benefits Plans Other Than Pensions
- Statement 81 – Irrevocable Split-Interest Agreements
- Statement 85 – Omnibus 2017
- Statement 86 – Certain Debt Extinguishment Issues

2019

- Statement 83 – Certain Asset Retirement Obligations

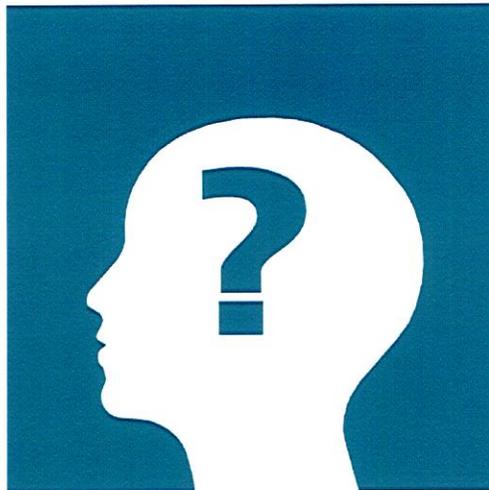
2020

- Statement 84 – Fiduciary Activities

2021

- Statement 87 – Leases

Questions



Ahmed M. Badawi
abadawi@b-acpa.com



City of Oakdale, CA

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AGENDA ITEM 9.2:

Payable Number Item Description	Description	Post Date Amount	Payment Number Account Number	Payment Date Account Name	Amount	Payment
Vendor Set: 01 - Vendor Set 01						
1445 - AIRMERGENCY						
5789	CC SERVICE CALL	3/2/2018	140500	3/5/2018	305	305
	CC SERVICE CALL	305	117-7460-424001	MAINTENANCE & REPAIRS / BUILDING MAINTENANCE		305
1086 - AMERICAN MOBILE SHREDDING						
conv-AMERICAN MOBILE SHREDDI	AP 1099 Import - 2018	3/1/2018		3/1/2018	30	30
	AP 1099 Import - 2018	30				30
1578 - ANIMAL DAMAGE MANAGEMENT						
105033	GOPHER VOLE CONTROL	3/2/2018	140501	3/5/2018	595	595
	GOPHER VOLE CONTROL	485	110-7210-427006	SUPPLIES / GENERAL SUPPLIES		595
	GOPHER VOLE CONTROL	110	657-4170-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		595
350 - AT&T						
8000-895-7310	TELEPHONE	3/2/2018	140502	3/5/2018	374.55	374.55
	8000-895-7310	374.55	110-2110-420003	UTILITIES / TELEPHONE		374.55
942 - AT&T						
021018	TELEPHONE	3/2/2018	140503	3/5/2018	2070.53	2070.53
	9391053292	134.68	117-7460-420003	UTILITIES / TELEPHONE		2070.53
	9391053224	100.94	110-2110-420003	UTILITIES / TELEPHONE		2070.53
	9391053230	109.51	110-2110-420003	UTILITIES / TELEPHONE		2070.53
	9391053231	109.51	110-2110-420003	UTILITIES / TELEPHONE		2070.53
	9391053232	164.29	110-2110-420003	UTILITIES / TELEPHONE		2070.53
	9391053396	14.23	118-7330-420003	UTILITIES / TELEPHONE		2070.53
	9391053294	49.12	110-2110-420003	UTILITIES / TELEPHONE		2070.53
	9391053390	184.27	110-2110-420003	UTILITIES / TELEPHONE		2070.53
	9391053225	252.25	110-2110-420003	UTILITIES / TELEPHONE		2070.53
	9391053285	20.36	118-7340-420003	UTILITIES / TELEPHONE		2070.53
	9391053238	39.39	645-4160-420003	UTILITIES / TELEPHONE		2070.53
	9391053234	39.06	118-7340-420003	UTILITIES / TELEPHONE		2070.53
	9391055865	76.43	110-1910-420003	UTILITIES / TELEPHONE		2070.53
	9391053408	564.73	110-1910-420003	UTILITIES / TELEPHONE		2070.53
	9391053288	20.36	657-4170-420003	UTILITIES / TELEPHONE		2070.53
	9391053400	51.9	622-4152-420003	UTILITIES / TELEPHONE		2070.53
	9391059080	21.1	110-2110-420003	UTILITIES / TELEPHONE		2070.53
	9391053398	57.38	645-4160-420003	UTILITIES / TELEPHONE		2070.53
	9391053394	61.02	110-1910-420003	UTILITIES / TELEPHONE		2070.53
1503 - BATTERY SYSTEMS INC.						
4183161	MISC. BATTERY	3/2/2018	140504	3/5/2018	205.93	205.93
	MISC. BATTERY	205.93	622-4152-424003	MAINTENANCE & REPAIRS / VEHICLES MAINTENANCE		205.93
1537 - BLACKWATER CONSULTING ENGINEERS INC						
					593.29	593.29



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Payable Number	Description	Post Date	Payment Number	Payment Date	Amount	Payment
Item Description		Amount	Account Number	Account Name		
2602	CONTRACT SERVICES	3/2/2018	140505	3/5/2018	421.29	421.29
	CONTRACT SERVICES	421.29	622-4152-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
2623	CC MEETING	3/2/2018	140505	3/5/2018	172	172
	CC MEETING	172	622-4151-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
1361 - CALIFORNIA STATE DISBURSEMENT UNIT					301.84	301.84
INV00007	GARNISHMENT CHILD SUPPORT	3/9/2018	140567	3/7/2018	301.84	301.84
	GARNISHMENT CHILD SUPPORT	301.84	110-219-1900	PAYROLL LIABILITIES / WAGE GARNISHMENT		
896 - CENTRAL SANITARY SUPPLY					339.71	339.71
859527	MISC. SUPPLIES	3/2/2018	140506	3/5/2018	339.71	339.71
	MISC. SUPPLIES	339.71	110-7210-427006	SUPPLIES / GENERAL SUPPLIES		
1329 - CHURCHWELL WHITE LLP					54096.2	54096.2
conv-CHURCHWELL WHITE LLP-20	AP 1099 Import - 2018	3/1/2018		3/1/2018	54096.2	54096.2
	AP 1099 Import - 2018	54096.2				
1577 - CINTAS CORPORATION					765.58	765.58
922665925	UNIFORM SERVICES	3/2/2018	140507	3/5/2018	104.92	104.92
	UNIFORM SERVICES	104.92	622-4151-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
922667429	UNIFORM SERVICES	3/2/2018	140507	3/5/2018	257.91	257.91
	UNIFORM SERVICES	108.87	110-7210-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	20	110-4120-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	45.24	645-4160-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	44.24	622-4152-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	33.55	110-4140-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	3.73	120-3130-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	2.28	119-4110-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
922667431	UNIFORM SERVICES	3/2/2018	140507	3/5/2018	64.92	64.92
	UNIFORM SERVICES	64.92	622-4151-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
922668942	UNIFORM SERVICES	3/2/2018	140507	3/5/2018	270.41	270.41
	UNIFORM SERVICES	110.37	110-7210-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	22.5	110-4120-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	47.74	645-4160-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	47.74	622-4152-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	36.05	110-4140-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	3.73	120-3130-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		
	UNIFORM SERVICES	2.28	119-4110-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
922668944	UNIFORM SERVICES	3/2/2018	140507	3/5/2018	67.42	67.42
	UNIFORM SERVICES	67.42	622-4151-425016	PROFESSIONAL FEES / UNIFORM/LAUNDRY SERVICE		



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Payable Number Item Description	Description	Post Date Amount	Payment Number Account Number	Payment Date Account Name	Amount	Payment
346 - CITY OF OAKDALE CITYHALL ASSN					43	43
INV00001	CITY OF OAKDALE CITYHALL ASSN	3/9/2018	10000	3/7/2018	43	43
	CITY OF OAKDALE CITYHALL ASSN	43	110-219-0800	PAYROLL LIABILITIES / UNION DUES		
1507 - CITY OF OAKDALE FSA ACCOUNT					413.09	413.09
INV00005	CITY OF OAKDALE FSA ACCOUNT	3/9/2018	10001	3/7/2018	38.46	38.46
	CITY OF OAKDALE FSA ACCOUNT	38.46	110-219-0200	PAYROLL LIABILITIES / CHILD CARE PAYABLE		
INV00006	CITY OF OAKDALE FSA ACCOUNT	3/9/2018	10001	3/7/2018	374.63	374.63
	CITY OF OAKDALE FSA ACCOUNT	374.63	512-1910-374120	CHARGES FOR CURRENT SVS / MISCELLANEOUS		
1059 - COLONIAL PROCESSING CENTER					27.41	27.41
INV00004	COLONIAL LIFE	3/9/2018	140568	3/7/2018	27.41	27.41
	COLONIAL LIFE	27.41	110-219-1700	PAYROLL LIABILITIES / COLONIAL LIFE INSURANCE		
59 - CRESCENT SUPPLY CO					1351.29	1351.29
051102	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	108.9	108.9
	EXPLORER UNIFORMS	108.9	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		
051103	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	30.18	30.18
	EXPLORER UNIFORMS	30.18	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		
051104	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	38.79	38.79
	EXPLORER UNIFORMS	38.79	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		
051105	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	59.29	59.29
	EXPLORER UNIFORMS	59.29	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		
051106	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	-26.96	-26.96
	EXPLORER UNIFORMS	-26.96	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		
051111	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	107.84	107.84
	EXPLORER UNIFORMS	107.84	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		
124531	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	211.4	211.4
	EXPLORER UNIFORMS	211.4	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		
124535	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	75.5	75.5
	EXPLORER UNIFORMS	75.5	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		
124536	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	79.81	79.81
	EXPLORER UNIFORMS	79.81	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		
124543	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	146.69	146.69
	EXPLORER UNIFORMS	146.69	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		
124714	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	149.92	149.92
	EXPLORER UNIFORMS	149.92	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		
K24535	EXPLORER UNIFORMS	3/2/2018	140508	3/5/2018	121.87	121.87
	EXPLORER UNIFORMS	121.87	110-246-0800	TRUST LIABILITY / EXPLORER TRUST		



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Payable Number Item Description	Description	Post Date Amount	Payment Number Account Number	Payment Date Account Name	Amount	Payment
K24536 EXPLORER UNIFORMS	EXPLORER UNIFORMS	3/2/2018 64.71	140508 110-246-0800	3/5/2018 TRUST LIABILITY / EXPLORER TRUST	64.71	64.71
K24543 EXPLORER UNIFORMS	EXPLORER UNIFORMS	3/2/2018 64.71	140508 110-246-0800	3/5/2018 TRUST LIABILITY / EXPLORER TRUST	64.71	64.71
K24714 EXPLORER UNIFORMS	EXPLORER UNIFORMS	3/2/2018 118.64	140508 110-246-0800	3/5/2018 TRUST LIABILITY / EXPLORER TRUST	118.64	118.64
1357 - DICKINSON'S WEED SPRAYING CO.					7950	7950
conv-DICKINSON'S WEED SPRAYIN AP 1099 Import - 2018	AP 1099 Import - 2018	3/1/2018 7950		3/1/2018	7950	7950
414 - DONLEE PUMP					281.88	281.88
conv-DONLEE PUMP-2018-3 AP 1099 Import - 2018	AP 1099 Import - 2018	3/1/2018 281.88		3/1/2018	281.88	281.88
213 - FAMILY VETERINARY CARE OF OAKDALE					897.81	897.81
conv-FAMILY VETERINARY CARE O AP 1099 Import - 2018	AP 1099 Import - 2018	3/1/2018 897.81		3/1/2018	897.81	897.81
87 - FARMER'S BLACKMITH					717.57	717.57
664097 WELL 10 SUPPLIES	WELL 10 SUPPLIES	3/2/2018 27.48	140509 645-4160-427006	3/5/2018 SUPPLIES / SPECIAL DEPARTMENTAL SUPP	27.48	27.48
conv-FARMER'S BLACKMITH-2018- AP 1099 Import - 2018	AP 1099 Import - 2018	3/1/2018 690.09		3/1/2018	690.09	690.09
403 - FASTENAL					192.76	192.76
CAOAD98609 STREETS	STREETS	3/2/2018 192.76	140510 110-4140-427006	3/5/2018 SUPPLIES / GENERAL SUPPLIES	192.76	192.76
1584 - FONTES PRO SOUND & LIGHT					1500	1500
conv-FONTES PRO SOUND & LIGH AP 1099 Import - 2018	AP 1099 Import - 2018	3/1/2018 1500		3/1/2018	1500	1500
1220 - FORD AVIATION CONSULTANTS					725	725
2-2018 FAA GRANT PREP/ADMIN SERVICES	FAA GRANT PREP/ADMIN SERVICES	3/2/2018 725	140511 657-4170-425003	3/5/2018 PROFESSIONAL FEES / CONTRACT SERVICES	725	725
92 - FRANCHISE TAX BOARD					100	100
INV00008 GARNISHMENT - FTB	GARNISHMENT - FTB	3/9/2018 100	140569 110-219-1900	3/7/2018 PAYROLL LIABILITIES / WAGE GARNISHMENT	100	100
970 - FRANKLIN, NANCY					76	76
conv-FRANKLIN, NANCY-2018-7 AP 1099 Import - 2018	AP 1099 Import - 2018	3/1/2018 76		3/1/2018	76	76



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Payable Number Item Description	Description	Post Date Amount	Payment Number Account Number	Payment Date Account Name	Amount	Payment
431 - FREEMAN DESIGNS					227.59	227.59
1247	BUSINESS CARDS	3/2/2018	140512	3/5/2018	151.73	151.73
	BUSINESS CARDS	75.87	110-1910-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
	BUSINESS CARDS	75.86	110-1010-427001	SUPPLIES / OFFICE SUPPLIES		
conv-FREEMAN DESIGNS-2018-8	AP 1099 Import - 2018	3/1/2018		3/1/2018	75.86	75.86
AP 1099 Import - 2018		75.86				
1385 - GHX INDUSTRIAL, LLC					390.55	390.55
14316055	ADAPTORS	3/2/2018	140513	3/5/2018	390.55	390.55
ADAPTORS		390.55	657-4170-424002	MAINTENANCE & REPAIRS / EQUIPMENT		
96 - GILTON SOLID WASTE MANAGEMENT INC.					6207.5	6207.5
OAKDSS-023	STREET SWEEPING SERVICES	3/2/2018	140514	3/5/2018	6207.5	6207.5
STREET SWEEPING SERVICES		6207.5	110-4140-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
100 - GRAINGER INC.					603.52	603.52
9682679973	PW YARD LIGHTS	3/2/2018	140515	3/5/2018	603.52	603.52
PW YARD LIGHTS		201.17	645-4160-424001	MAINTENANCE & REPAIRS / BUILDINGS		
PW YARD LIGHTS		201.17	622-4152-427006	SUPPLIES / GENERAL SUPPLIES		
PW YARD LIGHTS		201.18	110-4140-427006	SUPPLIES / GENERAL SUPPLIES		
111 - HAIDLEN FORD-MERCURY					68060.92	68060.92
conv-HAIDLEN FORD-MERCURY-2C	AP 1099 Import - 2018	3/1/2018		3/1/2018	68060.92	68060.92
AP 1099 Import - 2018		68060.92				
1238 - HERRERA, SHIRLEY					420	420
conv-HERRERA, SHIRLEY-2018-10	AP 1099 Import - 2018	3/1/2018		3/1/2018	420	420
AP 1099 Import - 2018		420				
1162 - HILLYARD					1866.65	1866.65
602860146	JANITORIAL SUPPLIES	3/2/2018	140516	3/5/2018	36.96	36.96
JANITORIAL SUPPLIES		12.32	117-7460-427002	SUPPLIES / JANITORIAL		
JANITORIAL SUPPLIES		12.32	117-7440-427002	SUPPLIES / JANITORIAL		
JANITORIAL SUPPLIES		12.32	110-7413-427002	SUPPLIES / JANITORIAL		
602863900	JANITORIAL SUPPLIES	3/2/2018	140516	3/5/2018	90.5	90.5
JANITORIAL SUPPLIES		30.17	117-7460-427002	SUPPLIES / JANITORIAL		
JANITORIAL SUPPLIES		30.17	117-7440-427002	SUPPLIES / JANITORIAL		
JANITORIAL SUPPLIES		30.16	110-7413-427002	SUPPLIES / JANITORIAL		
conv-HILLYARD-2018-11	AP 1099 Import - 2018	3/1/2018		3/1/2018	1739.19	1739.19
AP 1099 Import - 2018		1739.19				
122 - HOUSE OF BEEF					3142.88	3142.88
conv-HOUSE OF BEEF-2018-12	AP 1099 Import - 2018	3/1/2018		3/1/2018	3142.88	3142.88
AP 1099 Import - 2018		3142.88				



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Payable Number Item Description	Description	Post Date Amount	Payment Number Account Number	Payment Date Account Name	Amount	Payment
131 - J.S. WEST PROPANE GAS					406.16	406.16
conv-J.S. WEST PROPANE GAS-201	AP 1099 Import - 2018	3/1/2018		3/1/2018	406.16	406.16
AP 1099 Import - 2018		406.16				
01005 - MAXSUR					2266.99	2298.57
22530	POLICE EQUIPMENT	3/2/2018	140517	3/5/2018	479	510.58
POLICE EQUIPMENT		510.58	545-2110-441005	CAPITAL OUTLAY / MACHINERY AND EQUIPMENT		
22532	POLICE EQUIPMENT	3/2/2018	140517	3/5/2018	1758	1758
POLICE EQUIPMENT		1758	545-2110-441005	CAPITAL OUTLAY / MACHINERY AND EQUIPMENT		
22533	POLICE EQUIPMENT	3/2/2018	140517	3/5/2018	29.99	29.99
POLICE EQUIPMENT		29.99	545-2110-441005	CAPITAL OUTLAY / MACHINERY AND EQUIPMENT		
1504 - METLIFE - GROUP BENEFITS					902.08	902.08
KMO5931316	BENEFITS	3/2/2018	140518	3/5/2018	902.08	902.08
BENEFITS		902.08	110-219-1104	HEALTH INSURANCE / VSP		
9999999 - MISC AP VENDOR					23548.39	23408.39
14433	CHAMELEON SOFTWARE	3/2/2018	140524	3/5/2018	3121.2	3121.2
CHAMELEON SOFTWARE		1560.6	110-2160-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
CHAMELEON SOFTWARE		1560.6	110-2161-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
18-799	ANNUAL FEE	3/2/2018	140522	3/5/2018	285	285
ANNUAL FEE		285	110-2110-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
2/2/18	CC REPAIR	3/2/2018	140519	3/5/2018	225.19	225.19
CC REPAIR		225.19	117-7460-424001	MAINTENANCE & REPAIRS / BUILDING MAINTENANCE		
73644	BUSINESS CARDS	3/2/2018	140521	3/5/2018	137	137
BUSINESS CARDS		68.5	645-4160-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
BUSINESS CARDS		68.5	110-4140-427006	SUPPLIES / GENERAL SUPPLIES		
C17CT68	COPLINK	3/2/2018	140520	3/5/2018	16000	16000
COPLINK		16000	211-2110-441005	CAPITAL OUTLAY / MACHINERY AND EQUIPMENT		
MODESTO ORTHO	BL OVERPAYMENT	3/7/2018	140565	3/7/2018	140	140
BL OVERPAYMENT		140	110-1310-320701	BUSINESS LICENSE FEE / SB1186 STATE FEE		
MODESTO ORTHOPEDIC	BL OVERPAYMENT	3/3/2018	140523	3/5/2018	140	140
BL OVERPAYMENT		140	110-1310-320701	BUSINESS LICENSE FEE / SB1186 STATE FEE		
MODESTO ORTHOPEDIC	BL OVERPAYMENT	3/3/2018	140523	3/7/2018		-140
BL OVERPAYMENT		140	110-1310-320701	BUSINESS LICENSE FEE / SB1186 STATE FEE		
SCS	PARK MAINTENANCE TRUCK	3/8/2018	140571	3/8/2018	3500	3500
PARK MAINTENANCE TRUCK		3500	110-7210-441005	CAPITAL OUTLAY / MACHINERY AND EQUIPMENT		
SCS-R	PARK MAINTENANCE TRUCK	3/8/2018	140571	3/8/2018	-3500	-3500
PARK MAINTENANCE TRUCK		-3500	110-7210-441005	CAPITAL OUTLAY / MACHINERY AND EQUIPMENT		



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Payable Number Item Description	Description	Post Date Amount	Payment Number Account Number	Payment Date Account Name	Amount	Payment
SIERRA CONSTRUCTION UTILITY TRUCK FOR PARKS MAINT	UTILITY TRUCK FOR PARKS MAINT	3/8/2018 3500	140572 110-7210-441005	3/8/2018 CAPITAL OUTLAY / MACHINERY AND EQUIPMENT	3500	3500
8888888 - MISC COMMUNITY CENTER REFUNDS					3265	3265
CHRIS RICCI PRESENTS DEPOSIT REFUND	DEPOSIT REFUND	3/2/2018 800	140530 117-204-0500	3/5/2018 CUSTOMER DEPOSITS / COMMUNITY CENTER DEPOSITS	800	800
CHURH OF CHRIST DEPOSIT REFUND	DEPOSIT REFUND	3/2/2018 400	140526 117-204-0500	3/5/2018 CUSTOMER DEPOSITS / COMMUNITY CENTER DEPOSITS	400	400
OAKDALE LIONS CLU DEPOSIT REFUND DEPOSIT REFUND	DEPOSIT REFUND	3/7/2018 400 240	140566 117-204-0500 117-222-0700	3/7/2018 CUSTOMER DEPOSITS / COMMUNITY CENTER DEPOSITS DEFERRED REVENUE / SECURITY GUARD DEPOSITS	640	640
OAKDALE LIONS CLUB DEPOSIT REFUND DEPOSIT REFUND	DEPOSIT REFUND	3/2/2018 400 240	140527 117-204-0500 117-222-0700	3/5/2018 CUSTOMER DEPOSITS / COMMUNITY CENTER DEPOSITS DEFERRED REVENUE / SECURITY GUARD DEPOSITS	640	640
OAKDALE LIONS CLUB-R DEPOSIT REFUND DEPOSIT REFUND	DEPOSIT REFUND	3/7/2018 -400 -240	140527 117-204-0500 117-222-0700	3/7/2018 CUSTOMER DEPOSITS / COMMUNITY CENTER DEPOSITS DEFERRED REVENUE / SECURITY GUARD DEPOSITS	-640	-640
OAKDALE SUNRISE ROTARY DEPOSIT REFUND DEPOSIT REFUND	DEPOSIT REFUND	3/2/2018 400 120	140525 117-204-0500 117-222-0700	3/5/2018 CUSTOMER DEPOSITS / COMMUNITY CENTER DEPOSITS DEFERRED REVENUE / SECURITY GUARD DEPOSITS	520	520
OAKDALE SWIM TEAM DEPOSIT REFUND	DEPOSIT REFUND	3/2/2018 400	140531 117-204-0500	3/5/2018 CUSTOMER DEPOSITS / COMMUNITY CENTER DEPOSITS	400	400
OJHS PTC DEPOSIT REFUND	DEPOSIT REFUND	3/2/2018 105	140529 117-204-0500	3/5/2018 CUSTOMER DEPOSITS / COMMUNITY CENTER DEPOSITS	105	105
YCCD DEPOSIT REFUND	DEPOSIT REFUND	3/2/2018 400	140528 117-204-0500	3/5/2018 CUSTOMER DEPOSITS / COMMUNITY CENTER DEPOSITS	400	400
5555555 - MISC EMPLOYEE PAYMENTS					717.65	717.65
ANDERSON, R 10 DAYS PER DIEM	10 DAYS PER DIEM	3/6/2018 500	140564 211-2110-416002	3/6/2018 EDUCATION / TRAINING	500	500
FINKENBINE, J PURCHASE REIMB	PURCHASE REIMB	3/2/2018 169.65	140532 118-7340-425003	3/5/2018 PROFESSIONAL FEES / CONTRACT SERVICES	169.65	169.65
HILGEN, D LUNCH PER DIEM X2	LUNCH PER DIEM X2	3/13/2018 24	140573 110-2110-416002	3/13/2018 EDUCATION / TRAINING	24	24
RUSSELL, DALE LUNCH PER DIEM X2	LUNCH PER DIEM X2	3/13/2018 24	140574 110-2110-416002	3/13/2018 EDUCATION / TRAINING	24	24
7777777 - MISC SENIOR CENTER REFUNDS					1800	1800
GALVAN, ELIZABETH DEPOSIT REFUND	DEPOSIT REFUND	3/2/2018 630	140534	3/5/2018	630	630



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Item Description		Amount	Account Number	Account Name		
DEPOSIT REFUND		600	117-204-0600	CUSTOMER DEPOSITS / SENIOR CENTER DEPOSITS		
DEPOSIT REFUND		30	117-222-0700	DEFERRED REVENUE / SECURITY GUARD DEPOSITS		
MALDONADO, S	DEPOSIT REFUND	3/2/2018	140533	3/5/2018	600	600
DEPOSIT REFUND		600	117-204-0600	CUSTOMER DEPOSITS / SENIOR CENTER DEPOSITS		
RUIZ, NORMA	DEPOSIT REFUND	3/2/2018	140535	3/5/2018	570	570
DEPOSIT REFUND		600	117-204-0600	CUSTOMER DEPOSITS / SENIOR CENTER DEPOSITS		
DEPOSIT REFUND		-30	117-222-0700	DEFERRED REVENUE / SECURITY GUARD DEPOSITS		
166 - MODESTO BEE					1670.51	1670.51
341811	EMPLOYMENT AD	3/2/2018	140536	3/5/2018	1400	1400
EMPLOYMENT AD		700	110-2110-425006	PROFESSIONAL FEES / RECRUITMENT COSTS		
EMPLOYMENT AD		700	645-4160-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
MOD-575059	ANNUAL SUBSCRIPTION	3/2/2018	140536	3/5/2018	270.51	270.51
ANNUAL SUBSCRIPTION		270.51	110-1910-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
740 - MOSS ROSE BAKERY					921.19	921.19
2/16/18	S/C DINNER	3/2/2018	140537	3/5/2018	921.19	921.19
S/C DINNER		921.19	744-7340-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
172 - MULTI BUSINESS SYSTEMS					318.08	318.08
conv-MULTI BUSINESS SYSTEMS-21	AP 1099 Import - 2018	3/1/2018		3/1/2018	318.08	318.08
AP 1099 Import - 2018		318.08				
1337 - MY OFFICE PRODUCTS					339.51	339.51
WO-12380728-1	OFFICE SUPPLIES	3/2/2018	140538	3/5/2018	339.51	339.51
OFFICE SUPPLIES		113.17	110-1310-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
OFFICE SUPPLIES		113.17	622-4153-427006	SUPPLIES / GENERAL SUPPLIES		
OFFICE SUPPLIES		113.17	645-4161-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
831 - NEOPOST USA INC.					173.79	173.79
55574426	POSTAGE METER RENTAL 3/24-6/3/2018	3/2/2018	140539	3/5/2018	173.79	173.79
POSTAGE METER RENTAL 3/24-6/23 18		173.79	110-1910-423000	GENERAL GOVERNMENT / LEASES		
198 - OAKDALE EMPLOYEES ASSOCIATION					48	48
INV00003	OAKDALE EMPLOYEES ASSOCIATION	3/9/2018	10002	3/7/2018	48	48
OAKDALE EMPLOYEES ASSOCIATION		48	110-219-0800	PAYROLL LIABILITIES / UNION DUES		
200 - OAKDALE FEED & SEED					90.82	90.82
conv-OAKDALE FEED & SEED-2018	AP 1099 Import - 2018	3/1/2018		3/1/2018	90.82	90.82
AP 1099 Import - 2018		90.82				
206 - OAKDALE LEADER					385	385
203569	PUBLIC NOTICE	3/2/2018	140540	3/5/2018	160	160
PUBLIC NOTICE		160	110-1130-425011	CITY CLERK / ADVERTISING		



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204029 PUBLIC HEARING	PUBLIC HEARING	3/2/2018 80	140540 267-3140-425011	3/5/2018 COMMUNITY DEVELOPMENT / ADVERTISING	80	80
205271 PUBLIC HEARING	PUBLIC HEARING	3/2/2018 120	140540 120-3110-425011	3/5/2018 ADMINISTRATION / ADVERTISING	120	120
206865 EMPLOYMENT AD	EMPLOYMENT AD	3/2/2018 25	140540 118-7330-427006	3/5/2018 SUPPLIES / GENERAL SUPPLIES	25	25
207 - OAKDALE LOCKSMITH					167.37	167.37
29491 CC SERVICE CALL	CC SERVICE CALL	3/2/2018 149	140541 117-7460-424001	3/5/2018 MAINTENANCE & REPAIRS / BUILDING MAINTENANCE	149	149
conv-OAKDALE LOCKSMITH-2018- AP 1099 Import - 2018	AP 1099 Import - 2018	3/1/2018 18.37		3/1/2018	18.37	18.37
208 - OAKDALE POLICE OFFICERS ASSOCIATION					725	725
INV00002 ASSOCIATION DUES	ASSOCIATION DUES	3/9/2018 725	10003 110-219-0800	3/7/2018 PAYROLL LIABILITIES / UNION DUES	725	725
209 - OAKDALE POLICE OFFICERS ASSOCIATION					565.5	565.5
INV00009 OAKDALE PD LTD	OAKDALE PD LTD	3/9/2018 565.5	10004 110-219-0900	3/7/2018 PAYROLL LIABILITIES / LONG TERM DISABILITY-PD	565.5	565.5
1563 - ONTEL SECURITY SERVICES, INC.					3609.02	3609.02
23703 EVENT SECURITY EVENT SECURITY	EVENT SECURITY	3/2/2018 1080 88.08	140542 117-222-0700 117-7460-425003	3/5/2018 DEFERRED REVENUE / SECURITY GUARD DEPOSITS PROFESSIONAL FEES / CONTRACT SERVICES	1168.08	1168.08
23929 EVENT SECURITY EVENT SECURITY	EVENT SECURITY	3/2/2018 195 -0.32	140542 117-222-0700 117-7440-350306	3/5/2018 DEFERRED REVENUE / SECURITY GUARD DEPOSITS RENTALS / SENIOR CENTER RENT	194.68	194.68
24005 EVENT SECURITY EVENT SECURITY EVENT SECURITY EVENT SECURITY	EVENT SECURITY	3/2/2018 540 -0.9 720 -1.2	140542 117-222-0700 117-7460-350305 117-222-0700 117-7460-350305	3/5/2018 DEFERRED REVENUE / SECURITY GUARD DEPOSITS RENTALS / COMMUNITY CENTER RENT DEFERRED REVENUE / SECURITY GUARD DEPOSITS RENTALS / COMMUNITY CENTER RENT	1257.9	1257.9
24006 EVENT SECURITY EVENT SECURITY EVENT SECURITY EVENT SECURITY	EVENT SECURITY	3/2/2018 510 59.06 420 -0.7	140542 117-222-0700 117-204-0600 117-222-0700 117-7460-350305	3/5/2018 DEFERRED REVENUE / SECURITY GUARD DEPOSITS CUSTOMER DEPOSITS / SENIOR CENTER DEPOSITS DEFERRED REVENUE / SECURITY GUARD DEPOSITS RENTALS / COMMUNITY CENTER RENT	988.36	988.36
219 - OPERATING ENGINEERS LOCAL #3					1785.5	1785.5
INV00010 UNION DUES - OAKDALE POLICE	UNION DUES - OAKDALE POLICE	3/9/2018 855.5	140570 110-219-0800	3/7/2018 PAYROLL LIABILITIES / UNION DUES	855.5	855.5



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INV00011 UNION DUES - OAKDALE MISC	UNION DUES - OAKDALE MISC	3/9/2018 930	140570 110-219-0800	3/7/2018 PAYROLL LIABILITIES / UNION DUES	930	930
1533 - O'REILLY AUTOMOTIVE STORES, INC					455.06	455.06
2721-311213 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 150.47	140543 622-4151-424002	3/5/2018 MAINTENANCE & REPAIRS / EQUIPMENT MAINTENANCE	150.47	150.47
2721-311218 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 145.72	140543 622-4151-424002	3/5/2018 MAINTENANCE & REPAIRS / EQUIPMENT MAINTENANCE	145.72	145.72
2721-314207 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 158.87	140543 622-4151-424003	3/5/2018 MAINTENANCE & REPAIRS / VEHICLES MAINTENANCE	158.87	158.87
62 - O'REILLY AUTOMOTIVE STORES, INC.					1642.96	1642.96
2721-310182 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 90.17	140544 110-4140-424003	3/5/2018 MAINTENANCE & REPAIRS / VEHICLES MAINTENANCE	90.17	90.17
2721-310190 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 130.25	140544 110-4140-424003	3/5/2018 MAINTENANCE & REPAIRS / VEHICLES MAINTENANCE	130.25	130.25
2721-310204 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 5.92	140544 110-4120-424002	3/5/2018 MAINTENANCE & REPAIRS / EQUIPMENT MAINTENANCE	5.92	5.92
2721-310301 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 344.45	140544 645-4160-424003	3/5/2018 MAINTENANCE & REPAIRS / VEHICLES MAINTENANCE	344.45	344.45
2721-310306 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 178.05	140544 110-2110-424003	3/5/2018 MAINTENANCE & REPAIRS / VEHICLES MAINTENANCE	178.05	178.05
2721-310472 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 239.17	140544 110-2110-424003	3/5/2018 MAINTENANCE & REPAIRS / VEHICLES MAINTENANCE	239.17	239.17
2721-310514 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 400.94	140544 110-4120-427006	3/5/2018 SUPPLIES / SPECIAL DEPARTMENTAL SUPP	400.94	400.94
2721-310924 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 26.31	140544 622-4152-424003	3/5/2018 MAINTENANCE & REPAIRS / VEHICLES MAINTENANCE	26.31	26.31
2721-311164 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 12.99	140544 622-4152-424003	3/5/2018 MAINTENANCE & REPAIRS / VEHICLES MAINTENANCE	12.99	12.99
2721-312138 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 158.86	140544 110-2110-424003	3/5/2018 MAINTENANCE & REPAIRS / VEHICLES MAINTENANCE	158.86	158.86
2721-312626 MISC SUPPLIES	MISC SUPPLIES	3/2/2018 29.64	140544 110-4120-424002	3/5/2018 MAINTENANCE & REPAIRS / EQUIPMENT MAINTENANCE	29.64	29.64
2721-312628 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 15.38	140544 110-4120-424002	3/5/2018 MAINTENANCE & REPAIRS / EQUIPMENT MAINTENANCE	15.38	15.38
2721-313097 MISC. SUPPLIES	MISC. SUPPLIES	3/2/2018 10.83	140544 110-4120-424002	3/5/2018 MAINTENANCE & REPAIRS / EQUIPMENT MAINTENANCE	10.83	10.83



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1381 - OSNER, GEORGE AICP					3000	3000
conv-OSNER, GEORGE AICP-2018-1	AP 1099 Import - 2018	3/1/2018		3/1/2018	3000	3000
AP 1099 Import - 2018		3000				
223 - P&L CONCRETE PRODUCTS					168.81	168.81
189241	MISC. MATERIAL	3/2/2018	140545	3/5/2018	168.81	168.81
MISC. MATERIAL		168.81	110-4140-427006	SUPPLIES / GENERAL SUPPLIES		
226 - PG&E					15990.83	15990.83
FEB 2018	ELECTRIC	3/2/2018	140546	3/5/2018	15990.83	15990.83
68565167456		9.78	288-6245-420001	UTILITIES / ELECTRIC		
25332532271		72.29	110-7210-420001	UTILITIES / ELECTRIC		
02411052901		81.55	110-7210-420001	UTILITIES / ELECTRIC		
63695829133		405.72	110-7210-420001	UTILITIES / ELECTRIC		
44172864934		42.93	622-4150-420001	UTILITIES / ELECTRIC		
63063551012		74.1	117-7470-420001	UTILITIES / ELECTRIC		
29646608462		101.44	288-6241-420001	UTILITIES / ELECTRIC		
86502703126		238.15	657-4170-420001	UTILITIES / ELECTRIC		
16364492971		1106.64	285-6220-420001	UTILITIES / ELECTRIC		
44024983676		68.66	657-4170-420001	UTILITIES / ELECTRIC		
45427294660		295.67	622-4150-420001	UTILITIES / ELECTRIC		
44133562536		2380.51	622-4152-420001	UTILITIES / ELECTRIC		
98085099004		393.92	285-6220-420001	UTILITIES / ELECTRIC		
			286-6230-420001	UTILITIES / ELECTRIC		
79258195720		9.53	288-6242-420001	UTILITIES / ELECTRIC		
71493181177		2633.87	117-7460-420001	UTILITIES / ELECTRIC		
18446929329		4951.42	110-1910-420001	UTILITIES / ELECTRIC		
			110-1910-420002	UTILITIES / GAS		
07228975343		1094.47	119-4110-420001	UTILITIES / ELECTRIC		
			119-4110-420002	UTILITIES / GAS		
			622-4152-420001	UTILITIES / ELECTRIC		
			645-4160-420001	UTILITIES / ELECTRIC		
07028519473		783.9	657-4170-420001	UTILITIES / ELECTRIC		
12937367741		1006.07	117-7430-420001	UTILITIES / ELECTRIC		
			117-7430-420002	UTILITIES / GAS		
47013986097		26.97	288-6244-420001	UTILITIES / ELECTRIC		
07875298122		19.43	110-4142-420001	UTILITIES / ELECTRIC		
01868963875		168.13	288-6243-420001	UTILITIES / ELECTRIC		
56060120856		12.9	110-7210-420001	UTILITIES / ELECTRIC		
47029806701		12.78	110-7210-420001	UTILITIES / ELECTRIC		
1265 - PLATT					489.67	489.67
O145085	MISC.	3/2/2018	140547	3/5/2018	14.33	14.33



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MISC.		14.33	622-4151-427006	SUPPLIES / GENERAL SUPPLIES		
P662875 CREDIT	CREDIT	3/2/2018 -14.33	140547 622-4151-427006	3/5/2018 SUPPLIES / GENERAL SUPPLIES	-14.33	-14.33
Y032831 MISC PARTS	MISC PARTS	3/2/2018 489.67	140547 622-4151-424002	3/5/2018 MAINTENANCE & REPAIRS / EQUIPMENT MAINTENANCE	489.67	489.67
1429 - R & B COMPANY					1190.71	1190.71
S1709294.004 WATER DEPT. SUPPLIES	WATER DEPT. SUPPLIES	3/2/2018 122.51	140548 645-4160-427006	3/5/2018 SUPPLIES / SPECIAL DEPARTMENTAL SUPP	122.51	122.51
S1720480.001 WATER DEPT. SUPPLIES	WATER DEPT. SUPPLIES	3/2/2018 1068.2	140548 645-4160-427006	3/5/2018 SUPPLIES / SPECIAL DEPARTMENTAL SUPP	1068.2	1068.2
237 - R&S ERECTION TRI-COUNTY					342.5	342.5
conv-R&S ERECTION TRI-COUNTY-: AP 1099 Import - 2018	AP 1099 Import - 2018	3/1/2018 342.5		3/1/2018	342.5	342.5
470 - R.F. MACDONALD					464.52	464.52
I200126 WELL 3	WELL 3	3/2/2018 464.52	140549 645-4160-427006	3/5/2018 SUPPLIES / SPECIAL DEPARTMENTAL SUPP	464.52	464.52
471 - RIVER PARADISE LANDSCAPE MAINT.					4100	4100
conv-RIVER PARADISE LANDSCAPE AP 1099 Import - 2018	AP 1099 Import - 2018	3/1/2018 4100		3/1/2018	4100	4100
600 - S.J.V.A.P.C.D.					525	525
N125698 ANNUAL PERMIT	ANNUAL PERMIT	3/2/2018 525	140550 645-4160-425003	3/5/2018 PROFESSIONAL FEES / CONTRACT SERVICES	525	525
255 - SAFE-T-LITE OF MODESTO					2420.96	2420.96
340308 STREETS	STREETS	3/2/2018 237.68	140551 110-4140-427006	3/5/2018 SUPPLIES / GENERAL SUPPLIES	237.68	237.68
343061 STREETS	STREETS	3/2/2018 -237.68	140551 110-4140-427006	3/5/2018 SUPPLIES / GENERAL SUPPLIES	-237.68	-237.68
344022 STREET SIGNS	STREET SIGNS	3/2/2018 438.01	140551 110-4140-427006	3/5/2018 SUPPLIES / GENERAL SUPPLIES	438.01	438.01
344050 STREET SIGNS	STREET SIGNS	3/2/2018 55.27	140551 110-4140-427006	3/5/2018 SUPPLIES / GENERAL SUPPLIES	55.27	55.27
344161 STREET SIGNS	STREET SIGNS	3/2/2018 41.01	140551 110-4140-427006	3/5/2018 SUPPLIES / GENERAL SUPPLIES	41.01	41.01
344207 STREET SIGNS	STREET SIGNS	3/2/2018 37.39	140551 110-4140-427006	3/5/2018 SUPPLIES / GENERAL SUPPLIES	37.39	37.39



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Item Description		Amount	Account Number	Account Name		
conv-SAFE-T-LITE OF MODESTO-2C AP 1099 Import - 2018	AP 1099 Import - 2018	3/1/2018 1849.28		3/1/2018	1849.28	1849.28
261 - SEEGER'S PRINTING					212.51	212.51
0127204-IN S/C NEWSLETTER	S/C NEWSLETTER	3/2/2018 212.51	140552 118-7340-425014	3/5/2018 PROFESSIONAL FEES / NEWSLETTER	212.51	212.51
1015 - SEIFEL CONSULTING INC.					4865.18	4865.18
12211 OAKDALE REDEVELOPMENT REPORT	OAKDALE REDEVELOPMENT REPC	3/2/2018 4865.18	140553 363-9091-425003	3/5/2018 PROFESSIONAL FEES / CONTRACT SERVICES	4865.18	4865.18
1163 - STAPLES ADVANTAGE					1248.84	1248.84
3363576423 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 12.9	140554 119-4110-427001	3/5/2018 SUPPLIES / OFFICE SUPPLIES	12.9	12.9
3363890693 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 143.68	140554 110-4120-427006	3/5/2018 SUPPLIES / SPECIAL DEPARTMENTAL SUPP	143.68	143.68
3364803919 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 104.9	140554 119-4110-427001	3/5/2018 SUPPLIES / OFFICE SUPPLIES	104.9	104.9
3366486234 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 140.87	140554 110-4120-427006	3/5/2018 SUPPLIES / SPECIAL DEPARTMENTAL SUPP	140.87	140.87
3366486235 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 74.77	140554 110-4120-427006	3/5/2018 SUPPLIES / SPECIAL DEPARTMENTAL SUPP	74.77	74.77
3366677555 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 105.21	140554 110-4120-427006	3/5/2018 SUPPLIES / SPECIAL DEPARTMENTAL SUPP	105.21	105.21
3366677557 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 40.73	140554 119-4110-427001	3/5/2018 SUPPLIES / OFFICE SUPPLIES	40.73	40.73
3367439389 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 15.16	140554 110-1910-427001	3/5/2018 SUPPLIES / OFFICE SUPPLIES	15.16	15.16
3368173094 OFFICE SUPPLIES OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 40.92 13.43	140554 119-4110-427001 120-3110-427001	3/5/2018 SUPPLIES / OFFICE SUPPLIES SUPPLIES / OFFICE SUPPLIES	54.35	54.35
3368234570 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 -15.16	140554 110-1910-427001	3/5/2018 SUPPLIES / OFFICE SUPPLIES	-15.16	-15.16
3368396414 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 283.84	140554 110-4120-427006	3/5/2018 SUPPLIES / SPECIAL DEPARTMENTAL SUPP	283.84	283.84
3368564113 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 105.21	140554 110-4120-427006	3/5/2018 SUPPLIES / SPECIAL DEPARTMENTAL SUPP	105.21	105.21
3368702364 OFFICE SUPPLIES	OFFICE SUPPLIES	3/2/2018 37.7	140554 110-1310-427001	3/5/2018 SUPPLIES / OFFICE SUPPLIES	37.7	37.7



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Item Description		Amount	Account Number	Account Name		
3369020833	OFFICE SUPPLIES	3/2/2018	140554	3/5/2018	31.76	31.76
OFFICE SUPPLIES		10.59	110-1310-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
OFFICE SUPPLIES		10.59	622-4153-427006	SUPPLIES / GENERAL SUPPLIES		
OFFICE SUPPLIES		10.58	645-4161-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
3369020834	OFFICE SUPPLIES	3/2/2018	140554	3/5/2018	112.92	112.92
OFFICE SUPPLIES		37.64	110-1310-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
OFFICE SUPPLIES		37.64	622-4153-427006	SUPPLIES / GENERAL SUPPLIES		
OFFICE SUPPLIES		37.64	645-4161-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
1328 - SWIFT LAWN & GARDEN					130575.87	130575.87
conv-SWIFT LAWN & GARDEN-201	AP 1099 Import - 2018	3/1/2018		3/1/2018	130575.87	130575.87
AP 1099 Import - 2018		130575.87				
281 - TP EXPRESS					945	945
19627	CONTRACT SERVICES	3/2/2018	140555	3/5/2018	315	315
CONTRACT SERVICES		315	657-4170-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
conv-TP EXPRESS-2018-22	AP 1099 Import - 2018	3/1/2018		3/1/2018	630	630
AP 1099 Import - 2018		630				
291 - TROMBETTA ELECTRICS DISTRIBUTORS					1759.5	1759.5
159192	MISC. SUPPLIES	3/2/2018	140556	3/5/2018	395.6	395.6
MISC. SUPPLIES		395.6	110-4142-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
159272	MISC. SUPPLIES	3/2/2018	140556	3/5/2018	103.56	103.56
MISC. SUPPLIES		103.56	110-4142-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
conv-TROMBETTA ELECTRICS DIST	AP 1099 Import - 2018	3/1/2018		3/1/2018	1260.34	1260.34
AP 1099 Import - 2018		1260.34				
1417 - US BANK-					488.16	488.16
350965687	COPIER LEASE	3/2/2018	140557	3/5/2018	488.16	488.16
COPIER LEASE		488.16	110-2110-420003	UTILITIES / TELEPHONE		
1102 - VELLA, LISA					875	875
conv-VELLA, LISA-2018-24	AP 1099 Import - 2018	3/1/2018		3/1/2018	630	630
AP 1099 Import - 2018		630				
FEB 2018	INSTRUCTOR PAYMENT	3/2/2018	140558	3/5/2018	245	245
INSTRUCTOR PAYMENT		245	118-7340-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
308 - VERIZON WIRELESS					1061.58	1061.58
270617885-00001	CELL PHONES	3/2/2018	140559	3/5/2018	820.84	820.84
CELL PHONES		170.53	110-7210-420004	UTILITIES / CELL PHONES & PAGERS		
CELL PHONES		650.31	110-7210-427006	SUPPLIES / GENERAL SUPPLIES		
970617907-00001	CELL PHONES	3/2/2018	140559	3/5/2018	240.74	240.74
CELL PHONES		57.74	118-7320-420004	UTILITIES / CELL PHONES & PAGERS		



City of Oakdale, CA

CHECK REPORT

Payable Number	Description	Post Date	Payment Number	Payment Date	Amount	Payment
Item Description		Amount	Account Number	Account Name		
CELL PHONES		144.32	110-7413-424001	MAINTENANCE & REPAIRS / BUILDING MAINTENANCE		
CELL PHONES		38.68	118-7330-427006	SUPPLIES / GENERAL SUPPLIES		
1580 - WEIGLEIN CUSTOM FARMING					1215	1215
17-49	GREGOR PARCEL	3/2/2018	140560	3/5/2018	1215	1215
GREGOR PARCEL		405	645-4160-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
GREGOR PARCEL		405	622-4152-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
GREGOR PARCEL		405	110-7210-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
1131 - WESTERN PLUMBING					127.5	127.5
18-5874	S/P SERVICE CALL	3/2/2018	140561	3/5/2018	127.5	127.5
S/P SERVICE CALL		127.5	110-7210-425003	PROFESSIONAL FEES / CONTRACT SERVICES		
326 - WILLE ELECTRIC SUPPLY CO., INC.					101.36	101.36
S1834193.001	WELL #10	3/2/2018	140562	3/5/2018	101.36	101.36
WELL #10		101.36	645-4160-427006	SUPPLIES / SPECIAL DEPARTMENTAL SUPP		
679 - ZOOM IMAGING SOLUTIONS INC.					676.28	676.28
1904725	COPIER LEASE	3/2/2018	140563	3/5/2018	676.28	676.28
COPIER LEASE		676.28	110-1910-423000	GENERAL GOVERNMENT / LEASES		
			Vendors: (77)	Total 01 - Vendor Set 01:	373521.41	373412.99
			Vendors: (77)	Report Total:	373521.41	373412.99

AGENDA ITEM 9.3:

By Motion, Waive all Readings of Ordinances and Resolutions, except by Title.



**City of Oakdale
City Council Staff Report**

Meeting Date: March 19, 2018

To: Mayor Pat Paul and Members of the City Council

From: Kathy Teixeira, City Clerk

Reviewed by: Bryan Whitemyer, City Manager

Subject: Approving Co-Sponsorship and Authorize Purchase of Special Event Insurance for Love Oakdale Event—Minute Order

I. BACKGROUND

The “Love (Our City)” events are one day events for the purpose of gathering volunteers to do service projects throughout their communities. These events are service days providing the community an opportunity to help out their cities.

II. DISCUSSION

Oakdale joined many other Stanislaus County cities by holding the first Love Oakdale Event on Saturday, September 29, 2012 in Wood Park. The event was a success with a large support of volunteers contributing to the beautification, maintenance and repair throughout the City. Subsequent events held including #OakdaleCares were equally successful.

The value to the community by cosponsoring these events is significant. These events bring the community together to beautify and repair properties and complete projects that otherwise would not be done. The program provides volunteers with a sense of ownership and pride in their community, as well as provide assistance to the City by painting over graffiti, replacing vegetation, weeding, and trash pick-up in our parks and along our city streets.

This year’s Love Oakdale event is scheduled for April 21 and is being sponsored by The River Christian Community. The River Christian Community has submitted a City Co-Sponsored Special Event Application and insurance documentation for the event. This event will begin with assembly at Oakdale Community Park (400 South Yosemite Avenue) at 8:00 a.m. followed by groups going out into the community to begin their assigned projects.



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Co-Sponsorship Love Oakdale Event
MEETING DATE: March 19, 2018
REPORT DATE: March 14, 2018

III. FISCAL IMPACT

The only impacts to the City's General Fund is the preparation of this staff report and the cost of additional liability insurance to protect the City should an unfortunate incident occur. These costs are minimal compared to the value gained by the partnership of Love Oakdale and the City.

IV. RECOMMENDATION

It is recommended that the City Council approve co-sponsorship and approve the purchase of additional liability insurance for the Love Oakdale event by minute order.

V. ATTACHMENTS

Attachment A: City Co-Sponsored Special Event Application

CITY OF OAKDALE CO-SPONSORED SPECIAL EVENT APPLICATION

By submitting this application, the applicant understands that the City of Oakdale will review the application under the policy set by the City Council at a regularly scheduled meeting. If approved the applicant will be notified by City staff.

Please provide the information requested in items "A1" through "A6" below. If any portion of the requested information does not apply to this Application, please indicate "N/A" for that item.

A. The name, address, and telephone numbers of each of the following:

A1. The person filing the application:

Name: Gina McCarty

Oakdale CA 95361

A2. An alternate person to contact if an emergency arises (someone other than a City employee) and the applicant is unavailable:

Name: JK McCarty

Address: same

A3. The organization sponsoring the event (The "Applicant"):

Name: The River Church

Address: 1351 E. G Street

Oakdale CA 95361

A4. The president, chair, leader or other head of the organization sponsoring the event:

Name: Gina McCarty

Title: Oakdale Team Leader

oakdale CA 95361

A5. The person who will be present and in charge of the event on the day of the event:

Name: same

Address: _____

Phone: _____ Cell: _____

How will the proceeds of this event be used?

N/A

I certify that I shall accept responsibility on behalf of my group/organization for any damage or theft sustained to the City (premises, furniture, or equipment) because of the occupancy of said premises by our group/organization. I have read and agree to comply with the rules and regulations stated with this contract. The cost of any special cleaning or damage to the facility, equipment, or grounds, due to the event, will be billed to the applicant.

On behalf of the applicant, I hereby submit this application to Co-sponsor with the City of Oakdale the event described in this application.

Gina McCarty

Applicant Name

Date: 03.13.18

SPECIAL EVENTS CO-SPONSORED WITH CITY OF OAKDALE
CITY PARK OR STREET USE FORM

Name of event: Love Oakdale

Name of park/street requesting: Oakdale Community Park

The proposed date(s) of the event: Saturday, April 21

Set-up time of the event: 7:00 AM

Starting time of the event: 8:00 AM

Finishing time of the event: 12:00 PM

Take down and clean-up time: 1:00 PM

Estimated number of participants: 300

The specific streets to be closed, indicating closure points: (Include map)

none

Check all included items:

- | | |
|---|---|
| <input type="checkbox"/> Vendors and Booths | <input type="checkbox"/> Electric Generators |
| <input type="checkbox"/> Extra Parking | <input type="checkbox"/> Comfort Stations (water and first aid) |
| <input type="checkbox"/> Sound System | <input type="checkbox"/> Port-a-pots |
| <input type="checkbox"/> Electrical Power Sources | |

Describe and show location and direction of sound amplification equipment proposed.

N/A

City personnel, service or equipment required for this event. An additional fee may be assessed.

N/A

Are there any unusual activities associated with this event that should be brought to the attention of the City of Oakdale to evaluate this application?

no

Will alcohol be served or sold at this event? no



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: March 19, 2018

To: Mayor Pat Paul and Members of the City Council

From: Scott Heller, Chief of Police

Subject: Consideration of an Interagency Range Use Agreement with the Stanislaus County Probation Department for Rental and Use of the Police Department Firearms Training Range Facilities.

I. BACKGROUND

On November 6, 2017, Staff brought to City Council a multi-phase Capital Improvement Project for the Police Department Firearms Training Range. At that time, Staff advised by completing the work in phases as recommended, the Firearms Training Range would be safer and not only increase the type of training officers would receive, but also have the potential of creating revenue from other training entities to offset future improvement and maintenance costs.

Staff has interest from several entities wanting to use the Firearms Training Range. After a review process to ensure proper certifications, indemnification, and liability mitigation, Staff is recommending the City enter into Range Use Agreements with the entities expressing interest.

By providing a safe facility and partnering with revenue producing users of the range, Staff foresees future improvements and maintenance costs of the firearms range being mitigated.

II. DISCUSSION

As part of the requirement of the Peace Officer Standard and Training or commonly referred to as POST, the Police Department is required to conduct weapons training several times a year to make sure that officers remain proficient in the utilization and qualification of their weapons. These trainings are conducted on property that is own by the City of Oakdale next to the Oakdale Animal Shelter at 9800 Liberini Road. The property includes a facility building and gun range area which has been in existence for over forty-years and in need of various improvements and ongoing maintenance.

The facility is currently in Phase one of an ongoing Capital Improvement Project. Phase One (a), replacement of the roof on the firearms training range building has been completed, thanks in part to a \$2,500 donation from the Oakdale Rotary Club. Phase One (b) extension of the current French drain system is in-progress. Once Phase One (b) is completed by the Public Services Department,



CITY OF OAKDALE

City Council Staff Report (Continued)

SUBJECT: Authorizing a Range Use Agreement with Stanislaus County Probation

MEETING DATE: March 19, 2018

Phase One (c) installation of the turf flooring can be initiated, followed by additional phases of the plan.

In the meantime, the range is operational during these planned improvements and maintenance, affording the opportunity for the parties interested in training at the range to partner with the City through Range Use Agreements and provide a revenue source to further provide for necessary improvements and benefit to the City and partners using the facilities.

The Stanislaus County Probation Department has agreed to enter into an Interagency Range Use Agreement (Attachment A) to utilize the facility for private firearms training. The term of the agreement would be from the signature date through December 31, 2020. The agreement may be terminated by either Party upon thirty (30) days' written notice.

The City will allow the Stanislaus County Probation Department to use the Firing Range to conduct firearms training for its personnel, on dates and times to be mutually agreed upon by the Parties. The user agrees to adhere to any and all Range rules and regulations that are provided in writing by the Oakdale Police Department. Use of the Firing Range by the Contracting Party is subject to availability in the sole discretion of the City. The needs and scheduling of the Oakdale Police Department for use of the Firing Range take priority.

In exchange for the use of Firing Range, the Stanislaus County Probation Department agrees to pay the City a fee of \$300 per day for use of the range. This fee will be set for calendar year 2018. For Calendar year 2019, the fee per day will increase to \$325.00. For Calendar year 2020, the fee per day will increase to \$350.00.

Funds will be deposited into the Police Range Improvement Fund 745. Checks for the use of the Firing Range will be submitted in arrears on a quarterly basis.

Additional specific terms of the agreement including required certifications, indemnification, and liability insurance are addressed in the attached Interagency Range Use Agreement.

III. FISCAL IMPACTS

This action will result in a positive fiscal impact to the City of Oakdale. The fiscal impact of the Interagency Range Use Agreement with the Stanislaus County Probation Department would result in revenue created based upon the terms of the Range Use Agreement to be deposited into the Police Range Improvement Fund 745 for current and future use for safety improvements and maintenance of the Police Department Firearms Training Range.



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Authorizing a Range Use Agreement with Stanislaus County Probation
MEETING DATE: March 19, 2018

IV. RECOMMENDATION

Staff recommends Council adopt a Resolution authorizing the Chief of Police to enter into a Range Use Agreement with the Stanislaus County Probation Department for rental and use of the Police Department Firearms Training Range Facilities.

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2018-_____
Attachment B: Interagency Range Use Agreement



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2018-____

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING AN INTERAGENCY RANGE USE AGREEMENT WITH THE
STANISLAUS COUNTY PROBATION DEPARTMENT FOR RENTAL AND USE OF THE
POLICE DEPARTMENT FIREARMS TRAINING RANGE FACILITIES**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, the City of Oakdale maintains a firearms training range for use by the Oakdale Police Department; and,

WHEREAS, the City of Oakdale desires to extend the use of the firearms range to the Stanislaus County Probation Department to allow the mutual benefit of providing a training facility for their personnel and a revenue source to the City to mitigate range improvements and maintenance; and,

WHEREAS, the Oakdale Police Department has submitted to the City Council an Interagency Range Use Agreement on behalf of the Stanislaus County Probation Department for use of the Oakdale Police Department Firearms Training Range; and,

WHEREAS, funds received from use of the firearms range will be deposited into the Police Range Improvement Fund 745 for future firearms range improvements and maintenance.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby approves the Interagency Range Use Agreement with the Stanislaus County Probation Department for their use of the Oakdale Police Department Firearms Training Range for firearms training of personnel and authorizes the Chief of Police to sign and execute the agreement on behalf of the City. The term of the term of the agreement shall be from the signature date through December 31, 2020.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 19th DAY OF MARCH 2018, by the following votes:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

ATTEST:

SIGNED:

Kathy Teixeira, CMC
City Clerk

Pat Paul, Mayor

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**OAKDALE POLICE DEPARTMENT
INTERAGENCY RANGE USE AGREEMENT**

This Agreement for Use of the Oakdale Police Department Range (this "**Agreement**"), is made by and between the City of Oakdale, a California municipal corporation (the "**City**"), and the **STANISLAUS COUNTY PROBATION DEPARTMENT**, a Contracting Party as of _____, 2018. The City and the Contracting Party are collectively referred to as "**Parties**," or singularly as "**Party**".

RECITALS

WHEREAS, the City is the owner and operator of a small arms firing range, commonly known as the Oakdale Police Department Range (hereinafter referred to as the "**Firing Range**"), located at 9800 Liberini Dr. Oakdale Ca, 95361.

WHEREAS, the City wishes to allow the Contracting Party to use the Firing Range for the limited purposes of training, competition, or other purposes approved by the Oakdale Police Department Chief, or his designee, in accordance with the City's rules and regulations, which are incorporated by reference into the terms of this Agreement.

NOW, THEREFORE, in consideration of this Agreement, and the mutual promises, covenants and stipulations hereinafter contained, the Parties agree as follows:

AGREEMENT

1. Use of the Firing Range. The City will allow the Contracting Party to use the Firing Range for training, competition, or other uses specifically authorized by the Police Chief or his designee.

2. Requirements for Use. The Contracting Party's use will at all times be under the sole direction, control and supervision of the authorized Contracting Party's firearms instructors. The Contracting Party is responsible for providing at least one (1) qualified and experienced firearms instructor to oversee participants each time it uses the Firing Range.

a. When using the Firing Range, the Contracting Party must comply with the City's Firing Range Rules, attached hereto as Exhibit A, and all posted rules.

b. The Contracting Party must provide all of its own supplies, equipment, personal protective equipment, and ammunition and ensure that all participants invited by the Contracting Party to use the Firing Range utilize the appropriate safety equipment, including, but not limited to, eye and hearing protection.

c. The Contracting Party must ensure that the Firing Range is restored to the condition it was in prior to the commencement of their use and that all expended brass, used targets and trash is collected and deposited in appropriate containers.

1
2 3. Subject to Availability. Use of the Firing Range by the Contracting Party is subject to
3 availability in the sole discretion of the City. The needs and scheduling of the Oakdale Police
4 Department for use of the Firing Range take priority.

5
6 4. SERVICE EXCHANGE. City will allow Party to use the Firing Range to conduct
7 firearms training for its personnel, on dates and times to be mutually agreed upon by the Parties.
8 Party agrees to adhere to any and all Range rules and regulations that are provided to Party in
9 writing by the Oakdale Police Department.

10
11 In exchange for the use of Firing Range, Party shall pay the City a fee of \$300 per day for
12 use of the range. This fee will be set for calendar year 2018. For Calendar year 2019, the fee per
13 day will increase to \$325.00. For Calendar year 2020, the fee per day will increase to \$350.00.

14
15 Funds will be deposited into the Range Improvement Fund. Checks for the use of the
16 Firing Range shall be submitted in arrears on a quarterly basis.

17
18 5. Term. This Agreement shall be effective for the use of the Firing Range by the
19 Contracting Party for the time period from January 1, 2018 through December 31, 2020.

20
21 6. Termination. This Agreement may be terminated by either Party upon thirty (30) days'
22 written notice.

23
24 7. Indemnification. In consideration for the use of the Firing Range, the Contracting Party
25 agrees to accept responsibility and hold harmless, indemnify, and defend with counsel acceptable
26 to the City, the City and its elected and appointed officers, officials, employees, agents,
27 contractors and consultants from and against any and all claims, loss, liability, damage,
28 judgment, and expense directly or indirectly arising out of or connected to the Contracting
29 Party's use of the Firing Range, and any other claims, loss, liability, damage, judgment, injuries,
30 or damages brought by the Contracting Party's members, heirs, assigns, beneficiaries, and next of
31 kin, as a result of participating in the Contracting Party's use of the Firing Range.

32
33 8. Insurance. The Contracting Party shall provide and maintain in full force and effect for
34 the term of this Agreement, policies of insurance covering the Contracting Party's use of the
35 Firing Range, including, but not limited to, insurance against claim for injuries to persons or
36 damages to property which may arise from or in connection to the Contracting Party's use of the
37 Firing Range, and furnish a certificate of insurance or equivalent proof of adequate self-
38 insurance evidencing all coverage and endorsements required hereunder prior to commencement
39 of the use of the Firing Range. Contracting Party agrees to secure and maintain:

40 A. General Liability: Contractor shall maintain commercial general liability
41 insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in
42 an amount not less than two million dollars (\$2,000,000) per occurrence, four million
43 dollars (\$4,000,000) general aggregate, for bodily injury, personal injury, and property
44 damage, including without limitation, blanket contractual liability. Contractor's general
45 liability policies shall be primary and non-contributory, and be endorsed using Insurance

1 Services Office form CG 20 10 to provide that City and its officers, officials, employees,
2 and agents shall be additional insureds under such policies.
3

4 B. Automobile Liability Insurance, occurrence form, with a limit of not less than
5 \$1,000,000.00 each occurrence. Such insurance shall include coverage for owned, hired
6 and non-owned automobiles.

7 C. Workers Compensation in at least the minimum statutory limits.
8

9 D. General Provisions for all insurance. All Insurance shall:
10

11 i) Include the City, its elected and appointed officials, employees, agents,
12 and volunteers as additional insureds with respect to this Agreement and the
13 performance of services in this Agreement. The coverage shall contain no special
14 limitations on the scope of its protection to the above-designated insureds.
15

16 (ii) Be primary with respect to any insurance or self-insurance programs of
17 the City, its elected and appointed officials, employees and agents.
18

19 (iii) Be evidenced, prior to commencement of use of the Firing Range by
20 properly executed policy endorsements in addition to a certificate of insurance.
21

22 (iv) No reductions or cancellation in insurance may be made without the
23 written approval of the City's Risk Manager.
24

25 9. Assumption of Risk. The City assumes no liability or responsibility for any personal
26 property of the Contracting Party or of its officials, officers, employees, agents, representatives,
27 guests, or invitees brought into the facility, during the term of this Agreement. The Contracting
28 Party certifies that it understands that the use of firearms is an inherently dangerous activity, that
29 it assumes any and all risks associated with its employees' participation in such activity, and that
30 it has reviewed and agreed to the terms of this Agreement.
31

32 10. Waiver of Liability Form. The Contracting Party agrees that the use of the Firing
33 Range under the terms of this Agreement is only available to its employees and that prior to
34 using the Firing Range, all such individuals shall sign, without exception, the waiver form
35 attached hereto as Exhibit B.
36

37 11. Notices. Any written notice to the Contracting Party shall be sent to:
38

39 Office of the Chief Probation Officer
40 Stanislaus County Probation Department
41 2215 Blue Gum Avenue
42 Modesto, CA 95358
43
44
45
46

1 Any written notice to the City shall be sent to:

2
3 Office of the Chief of Police
4 City of Oakdale Police Department
5 245 N. Second Avenue
6 Oakdale Ca 95361
7

8 12. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or
9 otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this
10 Agreement shall continue in full force and effect.
11

12 13. Governing Law; Venue. The laws of the State of California shall govern this
13 Agreement without regard to principles of conflicts of laws. Any action to enforce or interpret
14 this Agreement shall be filed in the Superior Court of Stanislaus County, California.
15

16 14. Integration; Amendments. This Agreement, including Exhibit A and Exhibit B
17 attached hereto and incorporated herein, represents the entire and integrated agreement between
18 the City and the Contracting Party with respect to the subject matter hereof, and supersedes all
19 prior negotiations, representations or agreements, either written or oral with respect thereto. This
20 Agreement may be modified or amended only by a subsequent written agreement signed by both
21 Parties.
22

23 15. Waiver. No waiver of any breach of any covenant or provision of this Agreement
24 shall be deemed a waiver of any other covenant or provision hereof, and no waiver shall be valid
25 unless in writing and executed by the waiving Party. An extension of time for performance of
26 any obligation or act shall not be deemed an extension of the time for performance of any other
27 obligation or act, and no extension shall be valid unless in writing and executed by the waiving
28 party.
29

30 16. Authority. The undersigned expressly represents that he or she is authorized to
31 execute this Agreement on behalf of the Contracting Party and that it meets each of the
32 requirements set forth in this Agreement, including but not limited to the insurance and workers
33 compensation requirements.
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1 IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date
2 written above.

3
4 **FOR STANISLAUS COUNTY PROBATION OFFICE:**

5
6
7
8 Date: _____

_____ [INSERT TITLE]

9
10
11
12 **FOR CITY OF OAKDALE:**

13
14 Date: _____

_____ Scott Heller, Chief of Police

15
16
17 Attest:

18
19 _____
20 KATHY TEIXEIRA, CMC
21 City Clerk

22
23
24
25
26 Approved as to Form:

27
28
29
30 _____
31 TOM HALLINAN
32 City Attorney



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: March 19, 2018
To: Mayor Pat Paul and Members of the City Council
From: Scott Heller, Chief of Police
Subject: Consideration of a Range Use Agreement with Fred's Firearms for Rental and Use of the Police Department Firearms Training Range Facilities.

I. BACKGROUND

On November 6, 2017, Staff brought to City Council a multi-phase Capital Improvement Project for the Police Department Firearms Training Range. At that time, Staff advised by completing the work in phases as recommended, the Firearms Training Range would be safer and not only increase the type of training officers would receive, but also have the potential of creating revenue from other training entities to offset future improvement and maintenance costs.

Staff has interest from several entities wanting to use the Firearms Training Range. After a review process to ensure proper certifications, indemnification, and liability mitigation, Staff is recommending the City enter into Range Use Agreements with the entities expressing interest.

By providing a safe facility and partnering with revenue producing users of the range, Staff foresees future improvements and maintenance costs of the firearms range being mitigated.

II. DISCUSSION

As part of the requirement of the Peace Officer Standard and Training or commonly referred to as POST, the Police Department is required to conduct weapons training several times a year to make sure that officers remain proficient in the utilization and qualification of their weapons. These trainings are conducted on property that is own by the City of Oakdale next to the Oakdale Animal Shelter at 9800 Liberini Road. The property includes a facility building and gun range area which has been in existence for over forty-years and in need of various improvements and ongoing maintenance.

The facility is currently in Phase one of an ongoing Capital Improvement Project. Phase One (a), replacement of the roof on the firearms training range building has been completed, thanks in part to a \$2,500 donation from the Oakdale Rotary Club. Phase One (b) extension of the current French drain system is in-progress. Once Phase One (b) is completed by the Public Services Department,



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Authorizing a Range Use Agreement with Fred's Firearms
MEETING DATE: March 19, 2018

Phase One (c) installation of the turf flooring can be initiated, followed by additional phases of the plan.

In the meantime, the range is operational during these planned improvements and maintenance, affording the opportunity for the parties interested in training at the range to partner with the City through Range Use Agreements and provide a revenue source to further provide for necessary improvements and benefit to the City and partners using the facilities.

Fred's Firearms has agreed to enter into a Range Use Agreement (Attachment A) to utilize the facility for private firearms training. The term of the agreement would be from the signature date through December 31, 2020. The agreement may be terminated by either Party upon thirty (30) days' written notice.

The City will allow Fred's Firearms to use the Firing Range to conduct firearms training for its students, on dates and times to be mutually agreed upon by the Parties. The user agrees to adhere to any and all Range rules and regulations that are provided in writing by the Oakdale Police Department. Use of the Firing Range by the Contracting Party is subject to availability in the sole discretion of the City. The needs and scheduling of the Oakdale Police Department for use of the Firing Range take priority.

In exchange for the use of Firing Range, Fred's Firearms agrees to pay the City a fee of \$18.00 per student per day for use of the range. This fee will be set for calendar year 2018. For Calendar year 2019, fees per student per, day will increase to \$19.00. For Calendar year 2020, fees per student, per day will increase to \$20.00.

Classes will have a minimum of fifteen (15) students to reserve the date or specific prior approval with a \$100.00 minimum fee for classes smaller in size. Cancellations to classes must be made seven (7) days prior to the training date. Failure to cancel reserved training dates within the allotted time will result in a penalty fee of \$150.00. Multiple violations may result in removal from use of the range.

Funds will be deposited into the Police Range Improvement Fund 745. Checks for the use of the Firing Range will be submitted along with a class roster and student sign in sheet no later than 30 days after the after each class is held.

Additional specific terms of the agreement including required certifications, indemnification, and liability insurance are addressed in the attached Range Use Agreement.



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Authorizing a Range Use Agreement with Fred's Firearms
MEETING DATE: March 19, 2018

III. FISCAL IMPACTS

This action will result in a positive fiscal impact to the City of Oakdale. The fiscal impact of the Range Use Agreement with Fred's Firearms would result in revenue created based upon the terms of the Range Use Agreement to be deposited into the Police Range Improvement Fund 745 for current and future use for safety improvements and maintenance of the Police Department Firearms Training Range.

IV. RECOMMENDATION

Staff recommends Council adopt a Resolution authorizing the Chief of Police to enter into a Range Use Agreement with Fred's Firearms for rental and use of the Police Department Firearms Training Range Facilities.

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2018-____
Attachment B: Range Use Agreement



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2018-____

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING A RANGE USE AGREEMENT WITH FRED’S FIREARMS FOR
RENTAL AND USE OF THE
POLICE DEPARTMENT FIREARMS TRAINING RANGE FACILITIES**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, the City of Oakdale maintains a firearms training range for use by the Oakdale Police Department; and,

WHEREAS, the City of Oakdale desires to extend the use of the firearms range to Fred’s Firearms to allow the mutual benefit of training students in firearms safety and a revenue source to the City to mitigate range improvements and maintenance; and,

WHEREAS, the Oakdale Police Department has submitted to the City Council a Range Use Agreement on behalf of Fred’s Firearms for use of the Oakdale Police Department Firearms Training Range; and,

WHEREAS, funds received from use of the firearms range will be deposited into the Police Range Improvement Fund 745 for future firearms range improvements and maintenance.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby approves the Range Use Agreement with Fred’s Firearms for their use of the Oakdale Police Department Firearms Training Range for student firearms safety training and authorizes the Chief of Police to sign and execute the agreement on behalf of the City. The term of the term of the agreement shall be from the signature date through December 31, 2020.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 19th DAY OF MARCH 2018, by the following votes:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

ATTEST:

SIGNED:

Kathy Teixeira, CMC
City Clerk

Pat Paul, Mayor

OAKDALE POLICE DEPARTMENT
RANGE USE AGREEMENT

This Agreement for Use of the Oakdale Police Department Range (this "Agreement"), is made by and between the City of Oakdale, a California municipal corporation (the "City"), and FRED'S FIREARMS, ("FRED'S"), a Contracting Party as of _____, 2018. The City and the Contracting Party are collectively referred to as "Parties," or singularly as "Party".

RECITALS

WHEREAS, the City is the owner and operator of a small arms firing range, commonly known as the Oakdale Police Department Range (hereinafter referred to as the "Firing Range"), located at 9800 Liberini Dr. Oakdale Ca, 95361.

WHEREAS, the City wishes to allow the Contracting Party to use the Firing Range for the limited purposes of training, competition, or other purposes approved by the Oakdale Police Department Chief, or his designee, in accordance with the City's rules and regulations, which are incorporated by reference into the terms of this Agreement.

NOW, THEREFORE, in consideration of this Agreement, and the mutual promises, covenants and stipulations hereinafter contained, the Parties agree as follows:

AGREEMENT

1. Use of the Firing Range. The City will allow the Contracting Party to use the Firing Range for training, competition, or other uses specifically authorized by the Police Chief or his designee.

2. Requirements for Use. The Contracting Party's use will at all times be under the sole direction, control and supervision of the authorized Contracting Party's firearms instructors. The Contracting Party is responsible for providing at least one (1) qualified and experienced firearms instructor to oversee participants each time it uses the Firing Range.

a. When using the Firing Range, the Contracting Party must comply with the City's Firing Range Rules, attached hereto as Exhibit A, and all posted rules.

b. The Contracting Party must provide all of its own supplies, equipment, personal protective equipment, and ammunition and ensure that all participants invited by the Contracting Party to use the Firing Range utilize the appropriate safety equipment, including, but not limited to, eye and hearing protection.

c. The Contracting Party must ensure that the Firing Range is restored to the condition it was in prior to the commencement of their use and that all expended brass, used targets and trash is collected and deposited in appropriate containers.

1
2 3. Subject to Availability. Use of the Firing Range by the Contracting Party is subject to
3 availability in the sole discretion of the City. The needs and scheduling of the Oakdale Police
4 Department for use of the Firing Range take priority.

5
6 Party will contact the Oakdale Police Department Range Supervisor one month prior to the
7 requested training date to request the training date. Classes must have a minimum of fifteen (15)
8 students to reserve the date or specific prior approval with a \$100.00 minimum fee for classes
9 smaller in size. Cancellations to classes must be made seven (7) days prior to the training date.
10 Failure to cancel reserved training dates within the allotted time will result in a penalty fee of
11 \$150.00. Multiple violations may result in removal from use of the range.

12
13 4. SERVICE EXCHANGE. City will allow Party to use the Firing Range to conduct
14 firearms training for its students, on dates and times to be mutually agreed upon by the Parties.
15 Party agrees to adhere to any and all Range rules and regulations that are provided to Party in
16 writing by the Oakdale Police Department.

17
18 In exchange for the use of Firing Range, Party shall pay the City a fee of \$18.00 per
19 student per day for use of the range. This fee will be set for calendar year 2018. For Calendar
20 year 2019, fees per student per, day will increase to \$19.00. For Calendar year 2020, fees per
21 student, per day will increase to \$20.00.

22
23 Funds will be deposited into the Range Improvement Fund. Checks for the use of the
24 Firing Range shall be submitted along with a class roster and student sign in sheet no later than
25 30 days after the after the class was held.

26
27 5. Term. This Agreement shall be effective for the use of the Firing Range by the
28 Contracting Party for the time period from January 1, 2018 through December 31, 2020.

29
30 6. Termination. This Agreement may be terminated by either Party upon thirty (30) days'
31 written notice.

32
33 7. Indemnification. In consideration for the use of the Firing Range, the Contracting Party
34 agrees to accept responsibility and hold harmless, indemnify, and defend with counsel acceptable
35 to the City, the City and its elected and appointed officers, officials, employees, agents,
36 contractors and consultants from and against any and all claims, loss, liability, damage,
37 judgment, and expense directly or indirectly arising out of or connected to the Contracting
38 Party's use of the Firing Range, and any other claims, loss, liability, damage, judgment, injuries,
39 or damages brought by the Contracting Party's members, heirs, assigns, beneficiaries, and next of
40 kin, as a result of participating in the Contracting Party's use of the Firing Range.

41
42 8. Insurance. The Contracting Party shall provide and maintain in full force and effect for
43 the term of this Agreement, policies of insurance covering the Contracting Party's use of the
44 Firing Range, including, but not limited to, insurance against claim for injuries to persons or
45 damages to property which may arise from or in connection to the Contracting Party's use of the
46 Firing Range, and furnish a certificate of insurance evidencing all coverage and endorsements

1 required hereunder prior to commencement of the use of the Firing Range. Contracting Party
2 agrees to secure and maintain:

3 A. General Liability: Contractor shall maintain commercial general liability
4 insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in
5 an amount not less than two million dollars (\$2,000,000) per occurrence, four million
6 dollars (\$4,000,000) general aggregate, for bodily injury, personal injury, and property
7 damage, including without limitation, blanket contractual liability. Contractor's general
8 liability policies shall be primary and non-contributory, and be endorsed using Insurance
9 Services Office form CG 20 10 to provide that City and its officers, officials, employees,
10 and agents shall be additional insureds under such policies.

11
12 B. Automobile Liability Insurance, occurrence form, with a limit of not less than
13 \$1,000,000.00 each occurrence. Such insurance shall include coverage for owned, hired
14 and non-owned automobiles.

15 C. Workers Compensation in at least the minimum statutory limits.

16
17 D. General Provisions for all insurance. All Insurance shall:

18
19 i) Include the City, its elected and appointed officials, employees, agents,
20 and volunteers as additional insureds with respect to this Agreement and the
21 performance of services in this Agreement. The coverage shall contain no special
22 limitations on the scope of its protection to the above-designated insureds.

23
24 (ii) Be primary with respect to any insurance or self-insurance programs of
25 the City, its elected and appointed officials, employees and agents.

26
27 (iii) Be evidenced, prior to commencement of use of the Firing Range by
28 properly executed policy endorsements in addition to a certificate of insurance.

29
30 (iv) No reductions or cancellation in insurance may be made without the
31 written approval of the City's Risk Manager.

32
33 9. Assumption of Risk. The City assumes no liability or responsibility for any personal
34 property of the Contracting Party or of its officials, officers, employees, agents, representatives,
35 guests, or invitees brought into the facility, during the term of this Agreement. The Contracting
36 Party certifies that it understands that the use of firearms is an inherently dangerous activity, that
37 it assumes any and all risks associated with its employees' participation in such activity, and that
38 it has reviewed and agreed to the terms of this Agreement.

39
40 10. Waiver of Liability Form. The Contracting Party agrees that the use of the Firing
41 Range under the terms of this Agreement is only available to its employees and that prior to
42 using the Firing Range, all such individuals shall sign, without exception, the waiver form
43 attached hereto as Exhibit B.

44
45 11. Notices. Any written notice to the Contracting Party shall be sent to:
46

1 Fred's Firearms
2 1220 East "F" Street, Suite D-1
3 Oakdale, CA 95361
4

5 Any written notice to the City shall be sent to:
6

7 Office of the Chief of Police
8 City of Oakdale Police Department
9 245 N. Second Avenue
10 Oakdale Ca 95361
11

12 12. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or
13 otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this
14 Agreement shall continue in full force and effect.
15

16 13. Governing Law; Venue. The laws of the State of California shall govern this
17 Agreement without regard to principles of conflicts of laws. Any action to enforce or interpret
18 this Agreement shall be filed in the Superior Court of Stanislaus County, California.
19

20 14. Integration; Amendments. This Agreement, including Exhibit A and Exhibit B
21 attached hereto and incorporated herein, represents the entire and integrated agreement between
22 the City and the Contracting Party with respect to the subject matter hereof, and supersedes all
23 prior negotiations, representations or agreements, either written or oral with respect thereto. This
24 Agreement may be modified or amended only by a subsequent written agreement signed by both
25 Parties.
26

27 15. Waiver. No waiver of any breach of any covenant or provision of this Agreement
28 shall be deemed a waiver of any other covenant or provision hereof, and no waiver shall be valid
29 unless in writing and executed by the waiving Party. An extension of time for performance of
30 any obligation or act shall not be deemed an extension of the time for performance of any other
31 obligation or act, and no extension shall be valid unless in writing and executed by the waiving
32 party.
33

34 16. Authority. The undersigned expressly represents that he or she is authorized to
35 execute this Agreement on behalf of the Contracting Party and that it meets each of the
36 requirements set forth in this Agreement, including but not limited to the insurance and workers
37 compensation requirements.
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IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date written above.

FOR FRED’S FIREARMS:

Date: _____
Fred Smith, Owner

FOR CITY OF OAKDALE:

Date: _____
Scott Heller, Chief of Police

Attest:

KATHY TEIXEIRA, CMC
City Clerk

Approved as to Form:

TOM HALLINAN
City Attorney



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: March 19, 2018
To: Mayor Pat Paul and Members of the City Council
From: Scott Heller, Chief of Police
Subject: Consideration of a Range Use Agreement with Valley Defense Consulting for Rental and Use of the Police Department Firearms Training Range Facilities.

I. BACKGROUND

On November 6, 2017, Staff brought to City Council a multi-phase Capital Improvement Project for the Police Department Firearms Training Range. At that time, Staff advised by completing the work in phases as recommended, the Firearms Training Range would be safer and not only increase the type of training officers would receive, but also have the potential of creating revenue from other training entities to offset future improvement and maintenance costs.

Staff has interest from several entities wanting to use the Firearms Training Range. After a review process to ensure proper certifications, indemnification, and liability mitigation, Staff is recommending the City enter into Range Use Agreements with the entities expressing interest.

By providing a safe facility and partnering with revenue producing users of the range, Staff foresees future improvements and maintenance costs of the firearms range being mitigated.

II. DISCUSSION

As part of the requirement of the Peace Officer Standard and Training or commonly referred to as POST, the Police Department is required to conduct weapons training several times a year to make sure that officers remain proficient in the utilization and qualification of their weapons. These trainings are conducted on property that is own by the City of Oakdale next to the Oakdale Animal Shelter at 9800 Liberini Road. The property includes a facility building and gun range area which has been in existence for over forty-years and in need of various improvements and ongoing maintenance.

The facility is currently in Phase one of an ongoing Capital Improvement Project. Phase One (a), replacement of the roof on the firearms training range building has been completed, thanks in part to a \$2,500 donation from the Oakdale Rotary Club. Phase One (b) extension of the current French drain system is in-progress. Once Phase One (b) is completed by the Public Services Department,



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Authorizing a Range Use Agreement with Valley Defense Consulting
MEETING DATE: March 19, 2018

Phase One (c) installation of the turf flooring can be initiated, followed by additional phases of the plan.

In the meantime, the range is operational during these planned improvements and maintenance, affording the opportunity for the parties interested in training at the range to partner with the City through Range Use Agreements and provide a revenue source to further provide for necessary improvements and benefit to the City and partners using the facilities.

Valley Defense Consulting (VDC) has agreed to enter into a Range Use Agreement (Attachment A) to utilize the facility for private firearms training. The term of the agreement would be from the signature date through December 31, 2020. The agreement may be terminated by either Party upon thirty (30) days' written notice.

The City will allow VDC to use the Firing Range to conduct firearms training for its students, on dates and times to be mutually agreed upon by the Parties. The user agrees to adhere to any and all Range rules and regulations that are provided in writing by the Oakdale Police Department. Use of the Firing Range by the Contracting Party is subject to availability in the sole discretion of the City. The needs and scheduling of the Oakdale Police Department for use of the Firing Range take priority.

In exchange for the use of Firing Range, VDC agrees to pay the City a fee of \$18.00 per student per day for use of the range. This fee will be set for calendar year 2018. For Calendar year 2019, fees per student per, day will increase to \$19.00. For Calendar year 2020, fees per student, per day will increase to \$20.00.

Classes will have a minimum of fifteen (15) students to reserve the date or specific prior approval with a \$100.00 minimum fee for classes smaller in size. Cancellations to classes must be made seven (7) days prior to the training date. Failure to cancel reserved training dates within the allotted time will result in a penalty fee of \$150.00. Multiple violations may result in removal from use of the range.

Funds will be deposited into the Police Range Improvement Fund 745. Checks for the use of the Firing Range will be submitted along with a class roster and student sign in sheet no later than 30 days after the after each class is held.

Additional specific terms of the agreement including required certifications, indemnification, and liability insurance are addressed in the attached Range Use Agreement.



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Authorizing a Range Use Agreement with Valley Defense Consulting
MEETING DATE: March 19, 2018

III. FISCAL IMPACTS

This action will result in a positive fiscal impact to the City of Oakdale. The fiscal impact of the Range Use Agreement with VDC would result in revenue created based upon the terms of the Range Use Agreement to be deposited into the Police Range Improvement Fund 745 for current and future use for safety improvements and maintenance of the Police Department Firearms Training Range.

IV. RECOMMENDATION

Staff recommends Council adopt a Resolution authorizing the Chief of Police to enter into a Range Use Agreement with VDC for rental and use of the Police Department Firearms Training Range Facilities.

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2018-_____
Attachment B: Range Use Agreement



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2018-____

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING A RANGE USE AGREEMENT WITH
VALLEY DEFENSE CONSULTING FOR RENTAL AND USE OF THE
POLICE DEPARTMENT FIREARMS TRAINING RANGE FACILITIES**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, the City of Oakdale maintains a firearms training range for use by the Oakdale Police Department; and,

WHEREAS, the City of Oakdale desires to extend the use of the firearms range to Valley Defense Consulting to allow the mutual benefit of training students in firearms safety and a revenue source to the City to mitigate range improvements and maintenance; and,

WHEREAS, the Oakdale Police Department has submitted to the City Council a Range Use Agreement on behalf of Valley Defense Consulting for use of the Oakdale Police Department Firearms Training Range; and,

WHEREAS, funds received from use of the firearms range will be deposited into the Police Range Improvement Fund 745 for future firearms range improvements and maintenance.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby approves the Range Use Agreement with Valley Defense Consulting for their use of the Oakdale Police Department Firearms Training Range for student firearms safety training and authorizes the Chief of Police to sign and execute the agreement on behalf of the City. The term of the term of the agreement shall be from the signature date through December 31, 2020.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 19th DAY OF MARCH 2018 by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

ATTEST:

SIGNED:

Kathy Teixeira, CMC
City Clerk

Pat Paul, Mayor

OAKDALE POLICE DEPARTMENT
RANGE USE AGREEMENT

This Agreement for Use of the Oakdale Police Department Range (this "**Agreement**"), is made by and between the City of Oakdale, a California municipal corporation (the "**City**"), and **VALLEY DEFENSE CONSULTING, ("VDC")**, a Contracting Party as of _____, 2018. The City and the Contracting Party are collectively referred to as "**Parties,**" or singularly as "**Party**".

RECITALS

WHEREAS, the City is the owner and operator of a small arms firing range, commonly known as the Oakdale Police Department Range (hereinafter referred to as the "**Firing Range**"), located at 9800 Liberini Dr. Oakdale Ca, 95361.

WHEREAS, the City wishes to allow the Contracting Party to use the Firing Range for the limited purposes of training, competition, or other purposes approved by the Oakdale Police Department Chief, or his designee, in accordance with the City's rules and regulations, which are incorporated by reference into the terms of this Agreement.

NOW, THEREFORE, in consideration of this Agreement, and the mutual promises, covenants and stipulations hereinafter contained, the Parties agree as follows:

AGREEMENT

1. Use of the Firing Range. The City will allow the Contracting Party to use the Firing Range for training, competition, or other uses specifically authorized by the Police Chief or his designee.

2. Requirements for Use. The Contracting Party's use will at all times be under the sole direction, control and supervision of the authorized Contracting Party's firearms instructors. The Contracting Party is responsible for providing at least one (1) qualified and experienced firearms instructor to oversee participants each time it uses the Firing Range.

a. When using the Firing Range, the Contracting Party must comply with the City's Firing Range Rules, attached hereto as Exhibit A, and all posted rules.

b. The Contracting Party must provide all of its own supplies, equipment, personal protective equipment, and ammunition and ensure that all participants invited by the Contracting Party to use the Firing Range utilize the appropriate safety equipment, including, but not limited to, eye and hearing protection.

c. The Contracting Party must ensure that the Firing Range is restored to the condition it was in prior to the commencement of their use and that all expended brass, used targets and trash is collected and deposited in appropriate containers.

1
2 3. Subject to Availability. Use of the Firing Range by the Contracting Party is subject to
3 availability in the sole discretion of the City. The needs and scheduling of the Oakdale Police
4 Department for use of the Firing Range take priority.

5
6 Party will contact the Oakdale Police Department Range Supervisor one month prior to the
7 requested training date to request the training date. Classes must have a minimum of fifteen (15)
8 students to reserve the date or specific prior approval with a \$100.00 minimum fee for classes
9 smaller in size. Cancellations to classes must be made seven (7) days prior to the training date.
10 Failure to cancel reserved training dates within the allotted time will result in a penalty fee of
11 \$150.00. Multiple violations may result in removal from use of the range.

12
13 4. SERVICE EXCHANGE. City will allow Party to use the Firing Range to conduct
14 firearms training for its students, on dates and times to be mutually agreed upon by the Parties.
15 Party agrees to adhere to any and all Range rules and regulations that are provided to Party in
16 writing by the Oakdale Police Department.

17
18 In exchange for the use of Firing Range, Party shall pay the City a fee of \$18.00 per
19 student per day for use of the range. This fee will be set for calendar year 2018. For Calendar
20 year 2019, fees per student per, day will increase to \$19.00. For Calendar year 2020, fees per
21 student, per day will increase to \$20.00.

22
23 Funds will be deposited into the Range Improvement Fund. Checks for the use of the
24 Firing Range shall be submitted along with a class roster and student sign in sheet no later than
25 30 days after the after the class was held.

26
27 5. Term. This Agreement shall be effective for the use of the Firing Range by the
28 Contracting Party for the time period from January 1, 2018 through December 31, 2020.

29
30 6. Termination. This Agreement may be terminated by either Party upon thirty (30) days'
31 written notice.

32
33 7. Indemnification. In consideration for the use of the Firing Range, the Contracting Party
34 agrees to accept responsibility and hold harmless, indemnify, and defend with counsel acceptable
35 to the City, the City and its elected and appointed officers, officials, employees, agents,
36 contractors and consultants from and against any and all claims, loss, liability, damage,
37 judgment, and expense directly or indirectly arising out of or connected to the Contracting
38 Party's use of the Firing Range, and any other claims, loss, liability, damage, judgment, injuries,
39 or damages brought by the Contracting Party's members, heirs, assigns, beneficiaries, and next of
40 kin, as a result of participating in the Contracting Party's use of the Firing Range.

41
42 8. Insurance. The Contracting Party shall provide and maintain in full force and effect for
43 the term of this Agreement, policies of insurance covering the Contracting Party's use of the
44 Firing Range, including, but not limited to, insurance against claim for injuries to persons or
45 damages to property which may arise from or in connection to the Contracting Party's use of the
46 Firing Range, and furnish a certificate of insurance evidencing all coverage and endorsements

1 required hereunder prior to commencement of the use of the Firing Range. Contracting Party
2 agrees to secure and maintain:

3 A. General Liability: Contractor shall maintain commercial general liability
4 insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in
5 an amount not less than two million dollars (\$2,000,000) per occurrence, four million
6 dollars (\$4,000,000) general aggregate, for bodily injury, personal injury, and property
7 damage, including without limitation, blanket contractual liability. Contractor's general
8 liability policies shall be primary and non-contributory, and be endorsed using Insurance
9 Services Office form CG 20 10 to provide that City and its officers, officials, employees,
10 and agents shall be additional insureds under such policies.

11
12 B. Automobile Liability Insurance, occurrence form, with a limit of not less than
13 \$1,000,000.00 each occurrence. Such insurance shall include coverage for owned, hired
14 and non-owned automobiles.

15 C. Workers Compensation in at least the minimum statutory limits.

16
17 D. General Provisions for all insurance. All Insurance shall:

18
19 i) Include the City, its elected and appointed officials, employees, agents,
20 and volunteers as additional insureds with respect to this Agreement and the
21 performance of services in this Agreement. The coverage shall contain no special
22 limitations on the scope of its protection to the above-designated insureds.

23
24 (ii) Be primary with respect to any insurance or self-insurance programs of
25 the City, its elected and appointed officials, employees and agents.

26
27 (iii) Be evidenced, prior to commencement of use of the Firing Range by
28 properly executed policy endorsements in addition to a certificate of insurance.

29
30 (iv) No reductions or cancellation in insurance may be made without the
31 written approval of the City's Risk Manager.

32
33 9. Assumption of Risk. The City assumes no liability or responsibility for any personal
34 property of the Contracting Party or of its officials, officers, employees, agents, representatives,
35 guests, or invitees brought into the facility, during the term of this Agreement. The Contracting
36 Party certifies that it understands that the use of firearms is an inherently dangerous activity, that
37 it assumes any and all risks associated with its employees' participation in such activity, and that
38 it has reviewed and agreed to the terms of this Agreement.

39
40 10. Waiver of Liability Form. The Contracting Party agrees that the use of the Firing
41 Range under the terms of this Agreement is only available to its employees and that prior to
42 using the Firing Range, all such individuals shall sign, without exception, the waiver form
43 attached hereto as Exhibit B.

44
45 11. Notices. Any written notice to the Contracting Party shall be sent to:
46

1 Valley Defense Consulting
2 7525 Paradise Road
3 Modesto, CA 95358
4

5 Any written notice to the City shall be sent to:
6

7 Office of the Chief of Police
8 City of Oakdale Police Department
9 245 N. Second Avenue
10 Oakdale Ca 95361
11

12 12. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or
13 otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this
14 Agreement shall continue in full force and effect.
15

16 13. Governing Law; Venue. The laws of the State of California shall govern this
17 Agreement without regard to principles of conflicts of laws. Any action to enforce or interpret
18 this Agreement shall be filed in the Superior Court of Stanislaus County, California.
19

20 14. Integration; Amendments. This Agreement, including Exhibit A and Exhibit B
21 attached hereto and incorporated herein, represents the entire and integrated agreement between
22 the City and the Contracting Party with respect to the subject matter hereof, and supersedes all
23 prior negotiations, representations or agreements, either written or oral with respect thereto. This
24 Agreement may be modified or amended only by a subsequent written agreement signed by both
25 Parties.
26

27 15. Waiver. No waiver of any breach of any covenant or provision of this Agreement
28 shall be deemed a waiver of any other covenant or provision hereof, and no waiver shall be valid
29 unless in writing and executed by the waiving Party. An extension of time for performance of
30 any obligation or act shall not be deemed an extension of the time for performance of any other
31 obligation or act, and no extension shall be valid unless in writing and executed by the waiving
32 party.
33

34 16. Authority. The undersigned expressly represents that he or she is authorized to
35 execute this Agreement on behalf of the Contracting Party and that it meets each of the
36 requirements set forth in this Agreement, including but not limited to the insurance and workers
37 compensation requirements.
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IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date written above.

FOR VALLEY DEFENSE CONSULTING:

Date: _____
Vince Bizzini, Owner

FOR CITY OF OAKDALE:

Date: _____
Scott Heller, Chief of Police

Attest:

KATHY TEIXEIRA, CMC
City Clerk

Approved as to Form:

TOM HALLINAN
City Attorney



**CITY OF OAKDALE
CITY COUNCIL STAFF REPORT**

Meeting Date: March 19, 2017
To: Mayor Pat Paul and Members of the City Council
From: Colleen Andersen, Management Analyst
Reviewed By: Jeff Gravel, Public Services Director
Subject: Consideration and Adoption of a Resolution Accepting the 2017 Annual General Plan Progress Report and the 2017 Annual Housing Element Progress Report

I. BACKGROUND

The California Government Code Section 65400, requires that cities provide an annual report by April 1st of each year to their legislative body, the Office of Planning and Research, and the Department of Housing and Community Development on the progress made toward implementing the General Plan goals and policies.

II. DISCUSSION

The enclosed report highlights the status of the General Plan and the progress in its implementation, including activity towards implementation of the Housing Element and meeting its share of regional housing needs during the 2017 calendar year.

III. FISCAL IMPACTS

There is no fiscal impact associated with accepting the 2017 Annual General Plan Progress Report and the 2017 Annual Housing Element Progress Report.

IV. RECOMMENDATION

Staff recommends that the City Council accept the 2017 General Plan Annual Status Report and the 2017 Annual Housing Element Progress Report and direct staff to forward the report to the appropriate state agencies.

V. ATTACHMENT

Attachment A: Draft City Council Resolution 2018-_____
Attachment B: 2017 Annual Report on the Status of the General Plan
Exhibit A: 2017 Annual Housing Element Progress Report



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2018-____

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
ACCEPTING THE 2017 ANNUAL GENERAL PLAN PROGRESS REPORT
AND THE 2017 ANNUAL HOUSING ELEMENT PROGRESS REPORT**

WHEREAS, the City of Oakdale Planning Commission is required by Government Code Section 65400 to provide an Annual Report on the General Plan, by April 1 of the year, for the preceding year; and,

WHEREAS, the Annual Report must be transmitted to the City Council, the California Office of Planning and Research, and Department of Housing and Community Development; and,

WHEREAS, the Annual Report must include the following: a) the status of the General Plan and progress in its implementation, b) the City's progress in meeting its share of the regional housing needs and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing, the degree to which its approved general plan complies with the guidelines developed and adopted pursuant to Section 65040.2as well as, c) the date of the last revision to the general plan; and,

WHEREAS, on March 7, 2017 the City of Oakdale Planning Commission adopted Resolution No. 2017-06 accepting the 2017 Annual General Plan Progress Report and the 2017 Annual Housing Element Progress Report for submittal to the City Council, the State Office of Planning and Research, and the Department of Housing and Community Development; and,

WHEREAS, the City Council accepts the 2017 Annual General Plan Progress Report and the 2017 Annual Housing Element Progress Report.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** accepts the 2017 Annual General Plan Progress Report and the 2017 Annual Housing Element Progress Report.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 19th DAY OF MARCH 2018 by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

ATTEST:

SIGNED:

Kathy Teixeira, CMC
City Clerk

Pat Paul, Mayor



CITY OF OAKDALE

2017 ANNUAL REPORT ON THE STATUS OF THE GENERAL PLAN

Introduction

The City of Oakdale's Planning Commission is required by Government Code Section 65400 to present an annual report to its legislative body (City Council), the Office of Planning and Research (OPR), and the Department of Housing and Community Development (H&CD) by April 1 of each year.

The purpose for the Annual Progress Report is to assess how the General Plan is being implemented in accordance with adopted goals, policies and implementation measures; identify any necessary adjustments or modifications to the General Plan as a means to improve local implementation; provide a clear correlation between land use decisions that have been made during the 12-month reporting period and the goals, policies and implementation measures contained in the General Plan; and to provide information regarding local agency progress in meeting its share of regional housing needs.

The Annual Report must include all of the following: a) the status of the plan and progress in its implementation, b) the progress in meeting its share of the regional housing needs and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing, the degree to which its approved general plan complies with the guidelines developed and adopted pursuant to Section 65040.2 as well as, c) the date of the last revision to the general plan.

Additionally, the Planning Commission must investigate and make recommendations to the City Council regarding reasonable and practical means for implementing the general plan or element of the general plan, so that it will serve as an effective guide for the orderly growth and development, preservation and conservation of open-space land and natural resources, and the efficient expenditures of public funds relating to the subjects addressed in the general plan.

General Plan

The City of Oakdale's 2030 General Plan was adopted on August 8, 2013. The General Plan contains seven (7) State-required elements, which are land use, circulation, housing, conservation, open space, noise and safety. The State allows the combining of elements or the addition of new elements as long as the required seven elements are present in some fashion. The following table identifies the relationship between the elements of the 2030 General Plan and the required content of the State mandated elements.



CITY OF OAKDALE
2017 ANNUAL REPORT ON THE STATUS OF THE GENERAL PLAN

State Mandated General Plan Elements									
Oakdale 2030 General Plan Elements		Land Use	Circulation	Housing	Conservation	Open Space	Noise	Safety	Additional Elements
	Land Use & Community Form	X	X	X	X	X		X	
	Economic Vitality	X							X
	Mobility	X	X						X
	Public Facilities			X					X
	Community Services			X		X		X	X
	Natural Resources	X			X	X			
	Public Health & Safety							X	
	Noise						X		
	Housing			X					

Local governments are required to keep their General Plans current and internally consistent. There is no specific requirement that a local government update its General Plan on a particular timeline, with the exception of the Housing Element, which is required to be updated every five years. Oakdale’s Housing Element was last updated and certified by the State Housing and Community Development Department in 2016.

The following represents the progress the City has made toward implementing the goals and guiding policies of the General Plan during the reporting period. The list is organized to correspond with the elements of the Oakdale 2030 General Plan.

LAND USE & COMMUNITY FORM

Annexations

There were no annexations during the 2017 calendar year.

Amendments

- December 6, 2017 the Planning Commission Adopted Resolution 2017-08 Recommending the City Council Approve General Plan Amendment 2017-02 to Amend the 2030 General Plan Land Use Designation of the 3.29-Acre Site from Low-Density Residential (LDR) to High Density Residential (HDR).

Progress

- February 6, 2017 the City Council Adopted Ordinance 1246 Adding Sub-Section 36-25.11 Off-Street Parking – Shared Parking between Occupancies/Uses to Section 36-25 Off-Street Parking and Loading Requirements of the Oakdale Municipal Code.



CITY OF OAKDALE

2017 ANNUAL REPORT ON THE STATUS OF THE GENERAL PLAN

- March 1, 2017 the Planning Commission Adopted Resolution 2017-01 Accepting the 2016 Annual General Plan Progress Report and the 2016 Annual Housing Element Progress Report and Recommend the City Council Accept the Report.
- March 20, 2017, the City Council Adopted Resolution 2017-025 Authorizing the City Manager to Execute a Subdivision Improvement Agreement (SIA) for the Belmont at Bridle Ridge Phase 4 Subdivision (Formerly Known as Villas 2 at Bridle Ridge Village "J") and Authorizing the City Clerk to File the SIA and Final Subdivision Map with the Stanislaus County Clerk Recorder.
- May 3, 2017 the Planning Commission Adopted Resolution 2017-02 to Divide the 5.4-Acre Parcel Into a 1.15-Acre Parcel and One (1) Remainder Parcel Consisting of 4.25 Acres.
- May 3, 2017 the Planning Commission Adopted Resolution 2017-03 Approving Vesting Tentative Subdivision Map 2016-12 to Divide the 4.25-Acre Parcel into 21 Single-Family Residential Lots and Associated Common Lots.
- May 3, 2017 the Planning Commission Adopted Resolution 2017-04 Recommending Approval to Rezone the 5.4-Acre Parcel from Residential-Agriculture (R-A) to Planned Development (P-D) 2016-12 to Allow a Small-Lot Single-Family Residential Subdivision.
- June 5, 2017 the City Council Adopted Ordinance 1248 Approving and Adopting Rezone to Planned Development 2016-12 (PD 16-12) Rezoning 5.4± Acres as to Assessor Parcel Number 063-002-004; from Residential Agriculture (R-A) District to Planned Development 2016-12.
- June 5, 2017 the City Council Adopted Resolution 2017-058 Approving a Development Plan and Rezone for Planned Development 2016-12 (PD 16-12); for APN 063-002-004 (1188 River Avenue).
- June 5, 2017 the City Council Adopted Resolution 2017-059 Approving a Negative Declaration (SCH No. 201703035) for Development Plan and Rezone to Planned Development 2016-12 (PD 16-12); for APN 063-002-004 (1188 River Avenue).
- November 15, 2017, 2017 the Planning Commission Adopted Resolution 2017-07 Recommending to the City Council of the City of Oakdale adoption of Code Text Amendment 2017-18, Amending the Oakdale Municipal Code Chapter 36, Which Would Amend Various Sections of the City's Zoning Code and Allow for Personal and Commercial Cannabis Activities.
- December 6, 2017 the Planning Commission Adopted Resolution 2017-09 Recommending the City Council Approve to Rezone the 3.29-Acre Parcel from Single-Family Residential (R-1) to Planned Development (PD) 2017-02 to Allow the Development of a Fifty-Six (56) unit Multi-Family Residential Project.



CITY OF OAKDALE

2017 ANNUAL REPORT ON THE STATUS OF THE GENERAL PLAN

ECONOMIC VITALITY

Amendments

There were no amendments to the Economic Vitality Element in 2017.

Progress

- March, 20, 2017 the City Council Adopted Resolution 2017-029 Authorizing the Allocation and Expenditure of \$35,000.00 in Oakdale Economic Development Fund 245 for the Oakdale Economic Development Digital City Project.
- August 21, 2017 the City Council Adopted Resolution 2017-105 Approving the Downtown Parking Improvement Project and City of Oakdale Economic Development Strategic Plan.
- September 18, 2017 the City Council Adopted Resolution 2017-0114 Approving the Five-Year Memorandum of Understanding (MOU) Between Opportunity Stanislaus and the City of Oakdale Regarding Economic Development Services Provided by Opportunity Stanislaus to the City of Oakdale for the Years of 2017- to 2021.
- November 6, 2017 the City Council Adopted Resolution 2017-126 Authorizing the City Manager to Negotiate a Memorandum of Understanding (MOU) with California State University Stanislaus (CSUS) for Student Internships.

MOBILITY

Amendments

There were no amendments to the Mobility Element in 2017.

Progress

- April 17, 2017 the City Council Adopted Resolution 2017-037 Accepting the South Yosemite Pedestrian Project Improvements and Authorizing the Filing of a Notice of Completion.
- September 18, 2017 the City Council Adopted Resolution 2017-115 Approving a Comment Letter to be Sent to Caltrans Regarding North County Corridor State Route 108 East Route Adoption Project Stanislaus County, California State Route (PM R27.5/R45.5) and State Route 120 (PM R10.5/R12.5) 10-0S800; Final Environmental Impact Report SCH NO. 2008201069.
- December 4, 2017 the City Council Adopted Resolution 2017-140 Adopting the Oakdale Accessibility Master Plan.



CITY OF OAKDALE

2017 ANNUAL REPORT ON THE STATUS OF THE GENERAL PLAN

- December 18, 2017 the City Council Adopted Resolution 2017-145 Authorizing the City Manager to Execute the Measure L Master Funding Agreement between the Stanislaus County of Governments and the City of Oakdale.

PUBLIC FACILITIES

Amendments

There were no amendments to the Public Facilities Element in 2017.

Progress

- January 17, 2017 the City Council Adopted Resolution 2017-001 Authorizing the City Manager to Execute a Memorandum of Understanding to Form the Stanislaus and Tuolumne Rivers Groundwater Basin Association Groundwater Sustainability Agency and to Prepare and Submit Notice of the Stanislaus and Tuolumne Rivers Groundwater Basin Association Groundwater Sustainability Agency's Election to be the Groundwater Sustainability Agency for the Modesto Sub-Basin to the California Department of Water Resources.
- April 17, 2017 the City Council Adopted Resolution 2017-036 Approving an Agreement with PG&E to Extend Electrical Facilities for the Walnut Storm Water Pump Station for a Cost of \$19,372.68.
- April 17, 2017 the City Council Adopted Resolution 2017-038 Accepting the Fifth Avenue and "G" Street Storm Drain Connection Project Improvements and Authorizing the Filing of a Notice of Completion.
- June 5, 2017 the City Council Adopted Resolution 2017-054 a Resolution Accepting the Wastewater Treatment Plant North East Drying Bed Rehabilitation Project and Authorizing the Filing of a Notice of Completion.
- July 17, 2017 the City Council Adopted Resolution 2017-085 Accepting the "C" Street Phase 1 Project and Authorizing the Filing of a Notice of Completion.
- July 17, 2017 the City Council Adopted Resolution 2017-86 Accepting the Second Avenue Project Improvement and Authorizing the Filing of a Notice of Completion.
- July 17, 2017 the City Council Adopted Resolution 2017-87 Authorizing a Variable Width Public Utilities Easement (PUE) at the Oakdale Community park and Authorizing the Filing with the County Recorder.
- August 7, 2017 the City Council Adopted Resolution 2017-099 Approving the Community Development Block Grant SubRecipient Agreement Between the County of Stanislaus and the City of Oakdale and Authorize the City Manager to Executed the Community Development Block Grant SubRecipient Agreement for FY 2017-18.



CITY OF OAKDALE

2017 ANNUAL REPORT ON THE STATUS OF THE GENERAL PLAN

- August 21, 2017 the City Council Adopted Resolution 2017-101 Accepting the Airport Erosion Control Project Improvements and Authorizing the Filing of a Notice of Completion.
- August 21, 2017 the City Council Adopted Resolution 2017-102 Accepting the Valley View Phase III Project Improvements and Authorizing the Filing of a Notice of Completion.
- September 5, 2017 the City Council Adopted Resolution 2017-107 Approving Concurrence and Support of the Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER) Fiscal Year 2017-2018.
- October 16, 2017 the City Council Adopted Resolution 2017-117 Authorizing the City Manager to Execute a License Agreement for Electrical Vehicle Charging Stations Between the City of Oakdale and Chargepoint, Inc.
- November 6, 2017 the City Council Adopted Resolution 2017-120 Accepting the Walnut Pump Station Project and Authorizing the Filing of a Notice of Completion.
- November 6, 2017 the City Council Adopted Resolution 2017-121 Accepting the "C" Street Phase 2 Water Main Replacement Project and Authorizing the Filing of a Notice of Completion.
- November 6, 2017 the City Council Adopted Resolution 2017-122 Accepting the 2017 Street Overlay Project Improvements and Authorizing the Filing of a Notice of Completion.
- December 4, 2017 the City Council Adopted Resolution 2017-136 Accepting the Storm Station 7 Project Improvements and Authorizing the Filing of a Notice of Completion.

COMMUNITY SERVICES

Amendments

There were no amendments to the Community Services Element in 2016.

Progress

- February 6, 2017 the City Council Adopted Resolution 2017-012 Authorizing the Stanislaus Consolidated Fire Protection District to Apply for a Three-Year Safer Grant on behalf of the City of Oakdale.
- February 21, 2017 the City Council Adopted Resolution 2017-015 Authorizing the City Manager to Appoint Individuals Service as a Police Officer I to the Police Officer II Position once they have met the Minimum Requirements of the Police Officer II Position.



CITY OF OAKDALE

2017 ANNUAL REPORT ON THE STATUS OF THE GENERAL PLAN

- May 1, 2017 the City Council Approved a Letter to Stanislaus County Fire Wardens Office Formally Requesting a Subsidy for Fire Emergency Dispatch Services in an amount up to \$40,000.00 for FY 2017/18.
- June 19, 2017 the City Council Adopted Resolution 2017-083 Accepting the California Department of Alcoholic Beverage Control Grant Assistance Program (GAP) and Authorizing the Chief of Police to Execute the Grant Contract Agreement.
- September 5, 2017 the City Council Adopted Resolution 2017-106 Supporting the Extension of a 1/8 Cent Sales Tax Which Would Fund the Stanislaus County Library.
- September 5, 2017 the City Council Adopted Resolution 2017-111 Accepting Grant Funding from The State of California Office of Traffic Safety (OTS) For the Selective Traffic Enforcement Program (Step).
- October 2, 2017 the City Council Adopted Resolution 2017-116 Approving an Amended Police Service Agreement with Oakdale Joint Unified Scholl District for a School Resource Officer Program and Authorizing the City Manager to Execute Agreement.

NATURAL RESOURCES

Amendments

There were no amendments to the Natural Resources Element in 2017.

Progress

- November 6, 2017 the City Council Adopted Resolution 2017-125 Authorizing the City Manager to Execute an Agreement with Mead & Hunt, Inc. for a Wildlife Hazard Management Plan.

PUBLIC HEALTH & SAFETY

Amendments

There were no amendments to the Public Health & Safety Element in 2017.

Progress

- February 6, 2017 the City Council Adopted Resolution 2017-007 Authorizing the City Manager to Execute an Agreement to Execute an Agreement with WGR Southwest, Inc. and Appropriating Funds in the amount of \$27,660 for Consultant Services Associated with Compliance with the State Water Resources Control Board and the Stanislaus County Department of Environment Resources Hazardous Materials Division.



CITY OF OAKDALE

2017 ANNUAL REPORT ON THE STATUS OF THE GENERAL PLAN

- June 19, 2017 the City Council Adopted Ordinance 1249 Amending the Oakdale City Code, Chapter 14 Health and Sanitation, by adding Article IV, Disposal of Pharmaceutical Controlled Substances.
- October 2, 2017 the City Council Adopted Ordinance 1250 Amending the Oakdale City Code, Chapter 19, Offenses _ Miscellaneous, Article IV Coasting Devices Related to Rules and Regulations Governing Skate Park Use. The Proposed Code Text Amendment Includes Specific Language Related to Government Codes Section 831.7, and Health and Safety Code Sections 115800 and 115800.1 Stating that Skateboarding and In-line Skating or Other Wheeled Devices are Deemed Hazardous.
- November 6, 2017 the City Council Adopted Ordinance 1251 Repealing Article IV, Medical Marijuana Dispensary, Cultivation and Delivery Ban, of Chapter 14, Health and Sanitation, and Adding Chapter 37, Cannabis Regulations, to the Oakdale Municipal Code to Regulate Cannabis.
- December 4, 2017 the City Council Adopted Resolution 2014-141 Approving the City of Oakdale Emergency Operation Plans and Associated Emergency Support Functions.

NOISE

Amendments

There were no amendments to the Noise Element in 2016.

Progress

There is nothing to report regarding progress on the Noise Element in 2017.

HOUSING

Amendments

There were no amendments to the Housing Element in 2017.

Progress

- March 20, 2017 the City Council Adopted Resolution 2017-023 Accepting the 2016 Annual General Plan Progress Report and the 2016 Annual Housing Element Progress Report.
- April 3, 2017 the City Council Adopted Resolution 2017-035 the City of Oakdale City Council Opposing AB199.
- December 18, 2017 the City Council Adopted Resolution 2017-142 Authorizing the City Manager to Execute an Annual Funding Agreement with the City of Turlock/Stanislaus County HOME Consortium Designating the City of Oakdale



CITY OF OAKDALE

2017 ANNUAL REPORT ON THE STATUS OF THE GENERAL PLAN

as a SubRecipient of HOME Investment Partnership Program Funds for Fiscal Year 2017-2018.

This agreement provided the City of Oakdale to receive funding to provide down-payment assistance to very-low to low-income families with deferred payment loans to purchase a home within Oakdale city limits.

- During 2017 the City issued 110 single-family residential building permits.
- The following report addresses the progress in meeting the Regional Housing Need Allocations (RHNA) housing goals and the attainment of housing goals and objectives specified in the 2015-2023 Housing Element. The State of Californian Department of Housing and Community Development has required a report format that consists of six Excel spreadsheets, which are attached as Exhibit A.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Oakdale

Reporting Period 1/1/2017 - 12/31/2017

Table A

Annual Building Activity Report Summary - New Construction Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information							Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions		
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development	Deed Restricted Units	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low- Income	Low- Income	Moderate- Income	Above Moderate- Income			See Instructions	See Instructions	
(9) Total of Moderate and Above Moderate from Table A3			▶▶▶	76	34	110					
(10) Total by income Table A/A3			▶▶	76	34	110					
(11) Total Extremely Low-Income Units*											

* Note: These fields are voluntary

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Oakdale

Reporting Period 1/1/2017 - 12/31/2017

Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity				0	
(2) Preservation of Units At-Risk				0	
(3) Acquisition of Units				0	
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

Table A3
Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. Units 5+	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate	76					76	
No. of Units Permitted for Above Moderate	34					34	

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Oakdale

Reporting Period 1/1/2017 - 12/31/2017

Table B

Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.		2014	2015	2016	2017	2018	2019	2020	2021	2022	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level	RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9		
Very Low	Deed Restricted	315	0	0	0							315
	Non-deed restricted		0	0	0							
Low	Deed Restricted	202	0	0	0							194
	Non-deed restricted		8	0	0						8	
Moderate	Deed Restricted	210	0	0	0							60
	Non-deed restricted		64	6	4	76					150	
Above Moderate		520	5	66	101	34					206	314
Total RHNA by COG. Enter allocation number:		1,247										
Total Units ▶ ▶ ▶			77	72	105	110					364	883
Remaining Need for RHNA Period ▶ ▶ ▶ ▶ ▶												

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

Table C
Program Implementation Status

Program Description (By Housing Element Program Names)	<p align="center">Housing Programs Progress Report - Government Code Section 65583.</p> <p align="center">Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.</p>		
Name of Program	Objective	Timeframe in H.E.	Status of Program Implementation
GOAL #1 PRESERVE AND IMPROVE THE EXISTING HOUSING STOCK			
1.1 Capacity to Accommodate Regional Need	RHNA allocation of 315 very low-income units, 202 low-income units, 210 moderate income units, and 520 above moderate-income units during the nine-year planning period.	Annually	In September 2015, the City annexed the Crane Crossing Specific Plan which annexed 98.66 acres for 353 units.
1.2 Adequate Sites for All Housing Types and Income Groups	Identify and maintain and adequate supply of residential land with appropriate zoning and land use designations to support all housing types and income groups including extremely low-, very low-, moderate-, and above-moderate.	2015-2023	The City adopted the 2030 General Plan in April, 2013. The Plan provides for a total of approx. 15,504 dwelling units. <i>(Source: 2030 Adopted General Plan/Land Use & Community Form/Development Potential.)</i>
1.3 Manufactured Housing/Mobile Homes	Allow manufactured housing/mobile homes in all residential districts provided the manufactured housing/mobile home meets the same standards as conventional housing and is placed on permanent foundation, and continue to permit the temporary use of mobile homes for medical circumstances in both residential and commercial zones.	Ongoing, 2015-2023	Manufactured homes built after 1978 are allowed by right in all residential districts on permanent foundations.
1.4 Single-Room Occupancy Units	Conduct a study to determine the feasibility of preserving and rehabilitating existing motels and/or residential buildings in Oakdale suitable for single-room occupancy (SRO) units to support housing needs for extremely low income households in accordance with State law, and provide incentives (e.g., reduced developer fees, other fee discounts, deferrals, and/or waivers) to assist housing developers in constructing and/or preserving SRO facilities.	2018	The City Building staff and Code Enforcement officer provide Planning staff with a list of substandard and dilapidated housing units identified in the course of his or her duties which could benefit from rehabilitation consistent with the requirements of the Health and Safety Code Section 17995.3.
1.5 Housing Rehabilitation Program	*Investigate new funding opportunities and administer funds as they become available. *Promote energy efficiency improvements to households participating in the program. *Continue to provide informational materials about the program at the planning department, on the City website and in other public places to increase awareness.	Ongoing, 2015-2023	The City continues to implement, promote, and encourage information materials at the planning department counter and website about the HOME and Community Development Block Grant (CDBG) Consortium for rehabilitation of the City's older housing stock through City outreach targeted at Oakdale's older neighborhoods.
1.6 Housing Condition Survey	The code enforcement officer will maintain a list of substandard and dilapidated housing units identified in the course of his or her duties which could benefit from rehabilitation consistent with the requirements of the Health and Safety Code Section 1795.3. Objective: Complete a housing conditions survey.	Not less than every five (5) years	The City Building staff and Code Enforcement officer provides Planning staff with a list of substandard and dilapidated housing units identified in the course of his or her duties which could benefit from rehabilitation consistent with the requirements of Health and Safety Code Section 17995.3.

1.7 Homeownership Education and Counseling	All First Time Home-buyers receiving City Down Payment Assistance.	Ongoing, 2015-2023	The City requires all first time homebuyers receiving city down-payment assistance attend a minimum of 8-hr homeownership education, prior to close of escrow. The City refers buyers to agencies, such as Habitat for Humanity, Stanislaus County who provide free classes and counseling. Topics covered: Planning & Preparation, Understand Credit, Managing a Budget and Protecting your Investment.
1.8 Code Enforcement	The City will enforce, on a complaint or request basis, local, zoning; housing, fire, and building codes; and standards for landscaping maintain safe and decent housing. Property owners with code violations who meet eligibility requirements for participation in local programs will be offered an opportunity to correct code violations utilizing financial assistance, when funds are available.	Ongoing, 2015-2023	In 2016, the City recently hired a code enforcement officer to enforce, local zoning; housing, fire, and building codes; and standards for landscaping maintain safe and decent housing.
1.9 Monitor and Preserve Affordable Housing	The City has identified five developments with a total of 254 units which generally have covenants that do not expire until after 2030. To determine how effective the City housing programs have been in the development and maintenance of affordable housing, the City will monitor these affordable units to ensure that the rent payments charged are consistent with levels appropriate for the identified income category.	Ongoing, 2015-2023	The City currently tracks the following affordable housing units locally through the annual certification and will be monitored annually to ensure they meet affordability requirements. Garden Apts. 42, Oakdale Apts. 42, Oakdridge Apts. 41, Oakdale Haven 80 and the newly constructed Heritage Oaks Apts. 49.
GOAL #2 ENSURE ADEQUATE SITES TO ACHIEVE A DIVERSITY OF HOUSING			
2.1 Housing Opportunity Sites	To facilitate the development of affordable housing and accommodate the 2015-2023 RHNA allocation, the City has identified two vacant lots located at Pedersen and J Street with approximately 3 acres. The property was purchased with Neighborhood Stabilization Program (NSP). The City will participate with the Stanislaus County HOME Consortium and request up to \$1,000,000 in CDBG/NSP consortium funds to assist in the development of affordable multi-family units. Objective: 35-50 affordable multi-family units.	Development by 2023	The Stanislaus County Housing Authority has submitted an application to construct a 56 multi-family unit. The project is located at Pedersen and J Street with approximately 3 acres. This project was approved by the Oakdale City Council on January 16, 2018.
2.2 Second Units	Allow second units by right in all residential districts to encourage opportunities for affordable housing and promote the development of second units through providing information materials on the City's website including a description of the second unit application process, requirements, and potential City development incentives. Objective: 7 low income units	Ongoing, 2015-2023	The City continues to encourage the use of second units in single-family residential areas to offer a more affordable housing option.
2.3 First-Time Homebuyer Down Payment Assistance Program	Provide first-time homebuyer down payment assistance with funding from the State of California Department of Housing and Community Development (HCD) and the U.S. Department of Housing and Urban Development (HUD) to lower income households and promote and encourage program participation through providing information on the City's website including program guidelines, eligibility requirements, the application, and a City contact for more information. Objective: 25 very low-, low-, and moderate-income households.	Ongoing, 2015-2023	Through funding from HOME and NSP funding the City received funding to assist low-income families with Down Payment Assistance in low-interest, deferred payment loans.
2.4 First-Time Homebuyer Program	Work with local lenders and the Housing Authority to encourage participants in the City's First-Time Homebuyer Program and participate with local lenders and the Stanislaus County Housing Authority to provide first-time homebuyers with the ability to take 20-percent of their annual mortgage interest as a dollar-for-dollar tax credit against their federal income tax. Quantified Objective: 25 very low-, low-, and moderate-income households.	Ongoing, 2015-2023	City staff meets and collaborates with local lenders and realtors to encourage participation in the City's First-Time Homebuyer Program.

2.5 Multi-Family Affordable Housing Developer Incentive Program	Provide incentives to affordable housing developers that provide for very low-and low-income housing units. Quantified Objective: 80 very low-, low-, and moderate-income households	As development applications are submitted and reviewed annually, 2015-2023	The City contracted with the Housing Authority to administer its NSP program and purchased 2 vacant parcels (approx. 3 acres) on Pedersen Rd. & J Street. Oakdale City Council approved this project on January 16, 2018.
2.6 Alternative Housing Models	The City recognizes the changing housing needs of its population, including aging seniors, and disabled residents, including the developmentally disabled in need of supportive services. To meet such needs, the City can encourage the provision of more innovative housing types that may be suitable for the community, including community care facilities, supportive housing, and assisted living for seniors and the disabled. Assisted living facilities are designed for individuals needing assistance with activities of daily living, but desiring to live as independently as possible for as long as possible. Such facilities bridge the gap between independent living and nursing homes, and offer residents help with daily activities such as eating, bathing, dressing, laundry, housekeeping, and assistance with medications. Assisted living can help to meet the housing and supportive service needs of the senior and disabled population. Quantified Objective: Facilitate the development of alternative housing models suited to the community housing needs through the provision of flexible zoning regulations. Continue to provide appropriate standards to encourage development of senior housing to meet the needs of the City's growing senior population. Promote alternative housing models during discussion w/ developers. Actively promote outside funding opportunities and regulatory incentive such as density bonuses to offset the cost of providing affordable units.	Ongoing, 2015-2023	In 2016 the City granted an extension to Ridge Capital Investments, LLC authorizing a senior living community. Phase 1 consists of 91 assisted living units and Phase II consists of 28 independent senior living units.
2.7 State and Federal Housing Programs	Seek and use all available funding programs and other types of housing assistance (CDBG, HOME, Cal HOME, Proposition 46 and Proposition 1-C, CHFA, HUD Section 202, HUD Section 811 and Federal Low Income Housing Tax Credits) in effort to accommodate the housing needs unique to special needs groups including funding specifically targeted for the development of housing affordable to extremely low-income households. The City will monitor the availability of local, State, and federal housing programs on an annual basis. Quantified Objective: 25 extremely low-, very low-, and low-, and moderate-income households.	Annually	The City participates in the Stanislaus HOME Consortium, which receives annual federal entitlement of HOME funds.
2.8 Jobs Housing Balance	Maintain a sufficient inventory of land zoned for commercial and industrial uses to permit economic development necessary to provide employment for the new households identified in the Regional Housing Needs Assessment (RHNA).	Ongoing, 2015-2023	The adopted 2030 General Plan provides for a total of approx. 18 million sq. ft. of non-residential uses accommodating approx. 31,849 employees. When jobs and housing are compared, the General Plan provides for a ratio of 2.0 jobs for each housing unit. (Source: City of Oakdale 2030 General Plan/Land Use/Development Potential). Currently, the City maintains an inventory of land zoned for commercial and industrial uses within the East F Street Specific Plan, the South Oakdale Industrial Specific Plan and the Crane Crossing Specific Plan.

2.9 Reduced Fees for Infill Sites	Provide incentives (e.g., reduced developer fees, other fee discounts, deferrals, and/or waivers) in an effort to remove constraints in developing infill sites for projects that include extremely low-income, very low-income, low-income, or senior units.	Ongoing, 2015-2023	In January 2016, the City Council adopted a resolution, updating the City's Capital Facilities Fees in accordance with Government Code 6600 Et Seq. In this update some fees decreased.
2.10 Research Deveoping and Affordable Housing Program	Research the possibility of developing an affordable housing program through the creation of a City Municipal Code ordinance that would require new residential development to provide for a specified proportion of low- and moderate-income housing units along with the market-rate units. The potential requirements of such an ordinance will be explored and options will be brought before the City Council to decide if an affordable housing ordinance is an effective strategy for the provision of affordable housing in Oakdale.	2018	Staff continues to make every effort to work with other agencies and non-profit developers to create and maintain affordable housing . The development of Hertiage Oaks is an excellent example of a project successfully completed with staff guidance, assistance and support.
2.11 Water and Sewer Service Priority for Affordable Housing	Provide a copy of the adopted City of Oakdale Housing Element in accordance with State law to all water and sewer providers serving Oakdale in support of granting priority for service allocations to proposed developments that include housing units affordable to lower income households.	Deliver Housing Element within 30-days of Adoption. Prepare Procedures Manual by end of 2018	The City is the sole provider of water and sewer for potential new developments within its city limits. Copies of the Housing Element have been shared with Public Works Staff.
2.12 Coordination with Other Agencies to Monitor At-Risk Projects	Monitor at-risk assisted housing projects to ensure the affordability covenants remain and work with the necessary agencies and sources of at-risk projects (e.g., California Housing Partnership Corporation (CHPC), the Housing Authority, the owners of at-risk units, HCD, and HUD) to provide support and coordination in addressing the wide range of preservation needs, issues, and opportunities.	Ongoing, 2015-2023	In 2016, staff expedited the Building permit plan review process for the 40 N. Lee Ave. Apartment renovations. The expedited plan review allowed the developer to submit the Low-Income Housing Tax Credit Application in a timely matter to preserve affordable covenants.
2.13 Crane Crossing Specific Plan Annexation	The City shall maintain its vacant sites inventory by facilitating the development of the Crane Crossing Specific Plan, and designate therein-sufficient sites to accommodate the dwelling units identified in Table 3-42, and specifically, those sites designated for higher density development in order to meet the reginal housing needs of lower income households. On July 22, 2015, Stanislaus LAFCO approved the annexation of the Crane Crossing Specific Plan into the City of Oakdale. The official annexation became effective in September. To promote housing for lower-income groups, the City shall permit the development of sites designated for higher density development in accordance with Section 65583.2(h) and (i) of the Government Code, including permitting multi-family housing without discretionary review, or beyond what is typically required by the city. The City will also consider allowing additional density bonuses within the Crane Crossing Specific Plan for affordable housing development projects that commit to provding Extremely Low-, Very Low-, and Low Income Housing.	Ongoing, 2015-2023	Ongoing as development projects are submitted for consideration

2.14 Crane Crossing Specific Plan- Lot Consolidation	In an effort to assist in the multi-family development within the Crane Crossing Specific Plan, the City will play an active role in facilitating lot consolidation for parcels listed in Table 3-42A. For example, the City will work with non-profit developers and owners of small sites to identify and consolidate parcels to facilitate the development of housing affordable to lower income households. The lot consolidation procedure will also be discussed with developers during the pre-application review process.	Ongoing, 2015-2023, and as interested parties inquire about multi-family development within the Crane Crossing Specific Plan	Ongoing as development projects are submitted for consideration
2.15 Monitoring of Residential Capacity (No Net Loss)	The City will monitor the consumption of residential acreage to ensure an adequate inventory is available to meet the City's Regional Housing Need Allocation obligations. To ensure sufficient residential capacity is maintained to accommodate the RHNA, the City will annually review its inventory available for residential development. Should a reduction in capacity below the residential capacity needed to accommodate the remaining need for lower-income households, the City will identify and, if necessary, rezone sufficient sites to accommodate the shortfall and ensure a "no net loss" in capacity to accommodate the RHNA.	Annually	Ongoing as development projects are submitted for consideration
GOAL #3 REMOVE GOVERNMENTAL CONSTRAINTS			
3.1 Remove Development Constraints	Staff will periodically review the development standards for the residential zones to identify standards that may constrain the development of affordable housing and housing for special groups, such as disabled individuals. The City is flexible and is committed to working with developers to build affordable units, which may require modifications to constraining standards. Flexible development standards provision allow for variation of the development/design standards required by the multifamily zones when affordable units are included in development. Allowed modifications include such standards as parking, unit size, lot size lot dimensions, setbacks, common open space, art in public spaces standard/fees and public work improvements. Quantified Objective: *On an annual basis, review development standards, to ensure that the development of lower income housing can occur. Revise the development code to address all constraints identified in the Housing Constraints section. *Continue to offer flexible development standards to facilitate the development of affordable housing through promotion of maximum development densities in the multi-family zone and the new mixed-use overlay.	Ongoing, 2015-2023	Ongoing as development projects are submitted for consideration
3.2 Streamline Application Process	Streamline and improve the development review process through the City's "One Stop Shop" efforts to eliminate any unnecessary delays and/or restrictions to the development of affordable housing including projects with extremely low-income units built by the Housing Authority, nonprofits, and other affordable housing providers.	Ongoing, 2015-2023	The City continues its "One Stop Shop" efforts to streamline and improve the development review process to eliminate any unnecessary delays and/or restrictions.
3.3 Large Family Households	Provide incentives to developers to encourage the inclusion of units with three or more bedrooms to accommodate low-income large family households. Individual projects will be evaluated to determine if they qualify for any incentives on a case by case basis. Objective: Provide information at the planning counter and the City website.	Ongoing, 2015-2023	The City continues to seek and use all available funding programs and other types of housing assistance in an effort to accommodate the housing needs unique to large family households.

3.4 Reasonable Accommodations Information and Referral	Provide information to individuals with disabilities regarding reasonable accommodations policies, practices, and procedures based on guidelines from the California Housing and Community Development Department (HCD). This information will be disseminated through postings and pamphlets at City and other public buildings and the City's website (http://www.oakdalegov.com). The information will also have the information distributed through the fair housing agency Project Sentinel, Disability Resource Agency for Independent Living (DRAIL), and the Housing Authority.	Ongoing	The City provides information to individuals and referral to free technical advice and services such as removing ability barriers from home or property Administered by the Disability Resource Agency for Independent Living (DRAIL) located at 920 12th Street, Modesto, CA 95354; (209) 521-7260.
3.5 Handicapped Barrier Removal Program	Support the Handicapped Barrier Removal Program administered by the Disability Resource Agency for Independent Living (DRAIL), which provides free technical advice and funding options regarding the removal of ability barriers from home or property.	Ongoing	The the City was awarded a Caltrans Sustainable Transportation Planning Grant for an Accessibility Master Plan. The plan will enable the City to address deficiencies in the pedestrian infrastructure by identifying and prioritizing solutions through extensive interaction with the public, youth, elderly and the disabled and committing to an action plans to implement solutions. This plan was adopted by the City Council on December 4, 2018.
3.6 Water and Wastewater Providers	Pursuant to Chapter 727, Statutes of 2005 (SB 1087), deliver adopted housing element and any amendment thereto to local water and wastewater service providers. This legislation allows for coordination between a jurisdiction and water and wastewater providers when considering approval of new residential projects, to ensure that the providers have an opportunity to provide input on the Element.	Within one year of Housing Element adoption	A copy of the Housing Element is on the City website. The City is the sole provide of water and sewer for potential new development within its city limits. Copies of the Housing Element have been shared with Public Works Staff.
3.7 Flood Management	Review and revise where appropriate the Conservation and Safety Elements (Public Health & Safety Element of the 2030 General Plan) to consider flood risks when making land use decisions in accordance with Government Section 65302.	Ongoing, 2015-2023	On December 5, 2016 the City Council adopted Resolution No. 2016-140 approving the General Plan Amendment to the Public Health and Safety Element pursuant to the requirement of California Senate Bill 5 and associated legislation related to provision of 200-Year Flood Protection for California Urban Areas.
GOAL #4 PROMOTE EQUAL HOUSING OPPORTUNITIES			
4.1 Fair Housing	Participate in local fair housing strategies, including collaborating with Project Sentinel, the local Fair Housing Agency, as well as other federal and State fair housing agencies to help identify the impediments to fair housing choice. Comply fully with all federal, State, and local non-discrimination laws and with the rules and regulations governing Fair Housing and Equal Opportunity in housing and employment. Accept complaints for forwarding to the California Department of Fair Employment and Housing. Distribute fair housing policies and public information on the enforcement activities of the State Fair Employment and Housing Commission through posting at City department offices and other public buildings, distributing with other housing program materials, within employment notices, and on the City's website (http://www.oakdalegov.com). When appropriate, publish informational notices in both English and Spanish.	Ongoing, 2015-2023	The City refers fair housing complaints to Project Sentinel Fair Housing in Modesto (209) 236-1577. The City will continue to participate in local fair housing strategies, including collaborating with Project Sentinel, the local Fair Housing Agency, as well as other Federal and State fair housing agencies to help identify the impediments to fair housing choice. When appropriate, publish informational notices in both English and Spanish.
4.2 Housing Choice Voucher Program	Support the Stanislaus County Housing Authority who sponsors and implements the County's Housing Choice voucher program that is available to qualifying extremely low- and very low- income households and work with the Housing Authority to provide information to Oakdale residents on the availability of the Section 8 program. Quantified Objective: 60 extremely low-and 60 very low-income units.	Ongoing, 2015-2023	The City continues to support the Housing Authority of Stanislaus County in implementing the County's Housing Choice Voucher program through providing information and referrals to the Authority.
4.3 Coordination with Agencies Serving Homeless	Work with homeless service providers and agencies in the region to support the efforts of homeless assistance, site identification, and funding applications.	Ongoing, 2015-2023	As a participating member of the Stanislaus County Consortium, the City continues to work with agencies such as the County Social Services Agency, Women's Haven, the Community Housing and Shelter Services, and the United Way.

GOAL #5 ASSIST IN THE DEVELOPMENT OF HOUSING FOR A VARIETY OF INCOME LEVELS			
5.1 Denisty Bonus Ordiance	To allow for an encourage the development of higher density residential project to increase opportunities for affordable units, the City will implement, promote, and encourage the City's Density Bonus Ordiance by targeting the development community through informational materials on the City's website that describes the density donus application process, requirements, and list the available developer incentives or concessions. Quantified Objective: 75 very low-and low-income units	Ongoing, 2015-2023	The City permitted an additional 8 units for the Herriage Oaks Senior Apts. (income/age restricted project) for a total of 50 units on 1.5 acres. To allow for an encourage the development of higher density residential projects to increase opportunities for affordable units, the City will implement, promote, and encourage the City's Density Bonus Ordinance (Chapter 36, Section 36-18-20.3 and 36-18-20.10) by targeting the development community through informational materials on the City's website (http://www.oakdalegov.com) that describes the density bonus application process, requirements, and lists the available developer incentives or concessions (e.g., increased density, reduction of site development standards, modification of Zoning Code or architectural design requirements, or deferred development impact fees).
5.2 Fee Subsidies for Extremely Low-Income Households	Provide information about fee subsidies for projects that include units affordable to ELI households at the planning counter, on the City website and in other public places to increase awareness. Create a handout to be distributed with land development applications.	Implement process by 2016	Ongoing as development projects are submitted for consideration. Program information is located at the planning counter and on the City website. In the past the city has considered reduced fees, fee exemptions, flexible development standards, deferment of payment of CFF until occupancy
5.3 Housing for Developmentally Disabled Person Program	To accommodate residents with develpmental disabilities the City will seek State and Federal monies, as funding becomes available, in support of housing construciton and rehabilitation targeted for persons with disabilities, including developmental disabilities. The City will also provide regulatory incentives, such as expedited permit processing and fee waivers and deferrals, to projects target for persons with disabilities, including persons with developmental disabilities. Additionally, the City shall refer developmentally disabled person to the Valley Mountain Regional Center for information on housing and services. Objective: Continue to offer specific regulatory incentives throughout the planning period, when fuding is available, to encourauge the development of housing for the developmentally disabled.	Ongoing, 2015-2023	Ongoing as development projects are submitted for consideration
5.4 Farmworker Housing Persons Program	Provide incentives to developers to encourage housing for farmworkers. Objective: Provide information at the planning counter and the City website.	Develop informational brochure by end of 2017 and provide annual outreach to developers and/or non-profit agencies.	Information can be found at the planning counter and City website. Ongoing as development projects are submitted for consideration.

GOAL #6 ENERGY EFFICIENCY AND CLIMATE CHANGE			
<p>Home Energy 6.1 Conservation Programs/Assistance</p>	<p>Promote home energy conservation programs (e.g., energy educations, weatherization, and energy-efficient appliances) through informational brochures and City website announcements that target low income households. The California HERO Program is being offered to allow property owners in participating cities and counties to finance renewable energy, energy water efficiency improvements and electric vehicle charging infrastructure on their property.</p>	<p>Ongoing, 2015-2023</p>	<p>On April 21, 2014 the City Council adopted a resolution consenting to the Inclusion of Properties within the City's Jurisdiction in the California HERO Program to Finance Distributed Generation Renewable Energy Sources, Energy and Water Efficiency Improvements and Electric Vehicle Charging Infrastructure and approved an Amendment to a Certain Joint Powers Agreement. The City has also adopted and enforces the California Green Building Code.</p>
<p>6.2 Water Conservation</p>	<p>Promote water conservation efforts, the City will seek out and pursue funding programs that reduce or conserve water construction and rehabilitation of housing developments. Specifically the City will assist developers and residents in conserving resources and lowering utility costs by partnering with utility providers to establish programs that promote: the use of drought tolerant landscaping, bioswales and other stormwater systems; installation of water meters and other water conservation devices; and other measure to identify and to eliminate unnecessary or wasteful water consumption.</p>	<p>Ongoing, 2015-2023</p>	<p>The City continues to promote water conservation to meet the State mandated reduction in SBx7-7. In addition, the City maintains and implements the adopted Urban Water Management Plan.</p>



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: March 19, 2018

To: Mayor Pat Paul and Members of the City Council

From: Cody Bridgewater, Public Works Superintendent

Reviewed by: Jeff Gravel, Public Services Director

Subject: Consideration of a Resolution Authorizing the Signing of a Contract with Mozingo Construction for the Replacement of a Fifty (50) Foot Section of Water Line in Center Street in the amount of \$20,000.00, which includes a \$4,000.00 Contingency, Funded by Water Line Maintenance Account 645

I. BACKGROUND

Stanislaus County is in the process of improving Center Street for the Community Sharing Program. Their project consists of water line replacement, addition of curb and gutter, and replacement of the existing asphalt. City Staff would like to take part in the work going on at Center Street by replacing approximately fifty (50) feet of Transite water main at the intersection of Sierra Road and Center Street.

II. DISCUSSION

Mozingo Construction is the underground contractor for Stanislaus County during the Center Street/Community Share Improvement Project. Part of the project includes the replacement of an 8" Transite Water Main from the Fire Hydrant Tee near Sierra Road and Center Street, heading East to the Community Sharing Building. In order to avoid cutting up new asphalt, the City requested that the additional 50 feet of Transite be removed and replaced with C-900 pipe, at the cost of the City. Apparent Low Bidder is Mozingo Construction, Inc.

Contractor	Bid Amount
Mozingo Construction, Inc.	\$16,000.00
Allen A. Waggoner Const. Inc.	\$39,421.00
Michael Wheeler Construction, Inc.	\$40,996.00

III. FISCAL IMPACT

Monies for this replacement have been included in this fiscal year's budget in the Water Line Maintenance Account 645.



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Center Street Water
MEETING DATE: March 19, 2018
REPORT DATE: March 9, 2018

IV. RECOMMENDATION

That the City Council adopt the Resolution Authorizing the signing of a contract with Mozingo Construction for the replacement of a fifty (50) foot section of water line in Center Street in the amount of \$20,000.00, which includes a \$4,000.00 Contingency, funded by Water Line Maintenance Account 645.

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2018-__



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2018-__

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING THE SIGNING OF A CONTRACT WITH MOZINGO CONSTRUCTION FOR
THE REPLACEMENT OF A FIFTY (50) FOOT SECTION OF WATER LINE IN CENTER
STREET IN THE AMOUNT OF \$20,000.00, WHICH INCLUDES A \$4,000.00
CONTINGENCY, FUNDED BY WATER LINE MAINTENANCE ACCOUNT 645**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, Stanislaus County is in the process of improving Center Street for the Community Share Program; and,

WHEREAS, their project consists of water line replacement, addition of curb and gutter, and replacement of the existing asphalt; and,

WHEREAS, City Staff would like to take part in the work going on at Center Street by replacing approximately fifty (50) feet of Transite water main at the intersection of Sierra Road and Center Street; and,

WHEREAS, the low bidder for the project is Mozingo Construction at \$16,000.00; and,

WHEREAS, monies have been set aside in this fiscal year's budget for this replacement.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby authorizes the signing of a contract with Mozingo Construction for the replacement of a fifty (50) foot section of water line in Center Street in the amount of \$20,000.00, which includes a \$4,000.00 Contingency, funded by Water Line Maintenance Account 645.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 19th DAY OF MARCH 2018, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

SIGNED:

Pat Paul, Mayor

ATTEST:

Kathy Teixeira, CMC
City Clerk



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: March 19, 2018

To: Mayor Pat Paul and Members of the City Council

From: Cody Bridgewater, Public Works Superintendent

Reviewed by: Jeff Gravel, Public Services Director

Subject: Consideration of a Resolution Authorizing the Purchase and Installation of Two (2) Replacement Booster Pumps from R.F. MacDonald Co. in the Amount of \$30,290.81, Two (2) Fuji Variable Frequency Drives with Installation by Tesco Controls, Inc. in the amount of \$14,291.65, as well as \$2,000.00 in Contingency for Water Well 5 for a Total Project Cost of \$46,582.46 funded by the Water Capital Replacement Fund 644 CP 1811

I. BACKGROUND

The existing Paco Pumps at Water Well 5 are outdated and no longer manufactured. Replacement parts are no longer available through the manufacturer and must be custom made. The seal and bearing are currently worn out on Pump 1. These pumps are inefficient and in dire need of replacement. Staff is recommending the Paco Pumps be replaced with Vertical Grundfos Pumps equipped with Variable Frequency Drives (VFD's) eliminating the issue of water hammer when the booster pumps are started.

II. DISCUSSION

Public Services staff contacted three contractors for quotes for the replacement of the existing pumps with Grundfos Vertical Pumps. The quotes are as follows:

COMPANY	COST
R.F. MacDonald Co.	\$ 27,950.00
Howk Systems	\$ 28,453.02
Amerine Systems, Inc.	\$ 29,400.00

Apparent low bidder is R.F. MacDonald, Co. in the amount of \$ 27,950.00.

III. FISCAL IMPACT

Monies for this equipment have been included in this fiscal year's budget in the Water Capital Replacement Fund 644. The total cost of the project with tax, labor, contingency, and shipping is \$46,582.46.



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Well 5 Booster Pumps
MEETING DATE: March 19, 2018
REPORT DATE: March 9, 2018

IV. RECOMMENDATION

That the City Council adopt the Resolution Authorizing the Purchase and Installation of Two (2) Replacement Booster Pumps from R.F. MacDonald Co. in the Amount of \$30,290.81, Two (2) Fuji Variable Frequency Drives with Installation by Tesco Controls, Inc. in the amount of \$14,291.65, as well as \$2,000.00 in Contingency for Water Well 5 for a Total Project Cost of \$46,582.46 funded by the Water Capital Replacement Fund 644 CP 1811.

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2018-__



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2018-__

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING THE PURCHASE AND INSTALLATION OF TWO (2) REPLACEMENT
BOOSTER PUMPS FROM R.F. MACDONALD CO. IN THE AMOUNT OF \$30,290.81,
TWO (2) FUJI VARIABLE FREQUENCY DRIVES WITH INSTALLATION BY TESCO
CONTROLS INC. IN THE AMOUNT OF \$14,291.65, AS WELL AS \$2,000.00 IN
CONTINGENCY FOR WATER WELL 5 FOR A TOTAL PROJECT COST OF \$46,582.46
FUNDED BY THE WATER CAPITAL REPLACEMENT FUND 644 CP 1811**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, the existing Paco Pumps at Water Well 5 are outdated and no longer manufactured; and,

WHEREAS, replacement parts are no longer available through the manufacturer and must be custom made; and,

WHEREAS, the seal and bearing are currently worn out on Pump 1; and,

WHEREAS, Staff is recommending the Paco Pumps be replaced with Vertical Grundfos Pumps equipped with Variable Frequency Drives (VFD's) eliminating the issue of water hammer when the booster pumps are started; and,

WHEREAS, the total cost of the project with tax, labor, contingency, and shipping is \$46,582.46; and,

WHEREAS, monies have been set aside in this fiscal year's budget for this equipment replacement.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby authorizes the purchase and installation of two (2) replacement Booster Pumps from R.F. MacDonald Co. in the amount of \$30,290.81, two (2) Fuji Variable Frequency Drives with installation by Tesco Controls, Inc. in the amount of \$14,291.65, as well as \$2,000.00 in Contingency for Water Well 5 for a Total Project Cost of \$46,582.46 funded by the Water Capital Replacement Fund 644 CP 1811.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 5th DAY OF MARCH 2018, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

ATTEST:

SIGNED:

Kathy Teixeira, CMC
City Clerk

Paul, Mayor

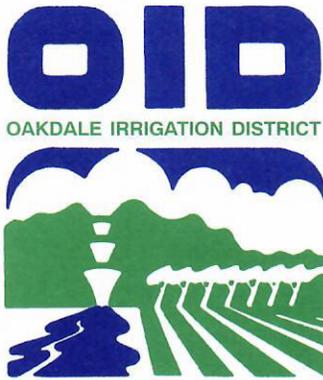
AGENDA ITEM 10.1:

Subject Title:

A Public Hearing to Consider Adoption of Resolution 2018-____, a Resolution of the City Council of the City of Oakdale to approve an Out of Boundary Service Agreement and adopt a Negative Declaration (Project Number 2014-14): The proposed project consists of a request by the Oakdale Irrigation District, as Trustee for Improvement District No. 41, to enter into an Out of Boundary Service Agreement with the City of Oakdale for the purposes of connecting thirty-eight (38) properties located on Tioga Avenue to the City's domestic water system. The City Council will also consider authorizing City staff to submit an Out of Boundary Service Request application to the Stanislaus Local Agency Formation Commission as required per 56133 of the California Government Code. An Out of Boundary Service Agreement is required as Improvement District No. 41 is located outside of the City limits but within the Sphere of Influence. The subject properties are not located on sites listed under Section 65962.5 of the California Government Code.

Recommended Action:

Open the Public Hearing, accept Public Comment and Continue the Public Hearing to April 2, 2018, as requested in Attachment A.



March 1, 2018

Mr. Mark Niskanen
City Planner
City of Oakdale
280 North Third Avenue
Oakdale, CA 95361

Re: Improvement District No. 41 Agreement – Request for Continuance

Dear Mr. Niskanen:

As trustee of Improvement District No. 41 (ID 41), Oakdale Irrigation District (OID) respectfully requests continuance from the March 19, 2018 Oakdale City Council meeting to the April 2, 2018 Oakdale City Council meeting for consideration and potential action by the City Council on the proposed Out-of-Area Agreement for Water Service (Agreement) by and between the City of Oakdale (City) and OID. Doing so would allow members of the ID 41 Committee to attend and provide input as necessary during the Oakdale City Council meeting.

Thank you in advance for your time and consideration of this request. Should you have any questions, please don't hesitate to contact me at (209) 840-5525.

Sincerely,

OAKDALE IRRIGATION DISTRICT

Eric C. Thorburn, P.E.
Water Operations Manager

ECT;lfp



City of Oakdale
City/Successor Agency **to the Former Community
Oakdale Community Redevelopment Agency /**
Public Financing Authority Staff Report

Meeting Date: March 19, 2018

To: Mayor and City Council / Board of Directors of the Oakdale Public Financing Authority / Successor Agency to the Former Oakdale Community Redevelopment Agency

From: Bryan Whitemyer, City Manager / Executive Director

Subject: The City Council of the City of Oakdale, the Board of Directors of the Oakdale Public Financing Authority and the Successor Agency to the former Oakdale Community Redevelopment Agency adopt a resolution approving a Debt Management Policy and Disclosure Policy.

I. RECOMMENDED ACTION

City staff recommends that the City Council of the City of Oakdale, acting as the governing body of the City, the Oakdale Public Financing Authority and the Successor Agency adopt a resolution approving the Debt Management Policy and a Disclosure Policy.

II. BACKGROUND INFORMATION

On September 12, 2016, the Governor signed into law Senate Bill 1029 (SB1029), the California Debt and Investment Advisory Commission: Accountability Reports. The intent of this bill was to facilitate improved financial transparency and public accessibility to information regarding public debt. SB1029 requires that state and local agencies adopt comprehensive debt management policies that reflect local, state, and federal laws and regulations. In addition, it requires agencies to adopt debt management policies at least 30 days prior to the issuance of any new debt, beginning on or after January 21, 2017. The bill advises that public agency debt management policies reflect the recommendations of the Government Finance Officers Association (GFOA). Finally, the legislation requires all state and local debt issuance to be published in a single, transparent online database for public access. Although a separate disclosure policy is not required by SB 1029, best practice in the industry is to have public agencies engaged in the issuance and administration of debt also adopt guidelines and parameters to help ensure compliance with federal securities laws applicable thereto.



City of Oakdale
City/Successor Agency/Public Financing Authority
Staff Report

Subject: Debt Management Policy and Disclosure Policy
Meeting Date: March 19, 2018

III. DISCUSSION

SB1029 specifically requires that local debt management policies shall include five key components. The recommendations set forth by the GFOA also address these components:

- a. The purposes for which the debt proceeds may be used;
- b. The types of debt that may be issued;
- c. The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable;
- d. Policy goals related to the issuer's planning goals and objectives; and
- e. The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

The proposed Debt Management Policy complies with the requirements set forth in SB1029 and the State Debt and Investment Advisory Commission and aligns with GFOA recommendations.

The proposed Disclosure Policy augments the debt management policy. It sets forth guidelines and parameters to ensure compliance with all applicable federal securities laws. The Disclosure Policy covers both the initial offering document (the Official Statement) and ongoing continuing disclosure compliance with undertakings entered into by the City or its related entities pursuant to Rule 15c2-12.

IV. FISCAL IMPACT

There is no impact on the General Fund or any other special revenue fund as a result of this action, beyond the cost of paying debt service on any bonds successfully issued.

V. ATTACHMENTS

- Attachment A: Draft City Council / Oakdale Public Financing Authority / Successor Agency to the Former Oakdale Community Redevelopment Agency Resolution 2018-____
- Attachment B: Debt Management Policy
- Attachment C: Disclosure Policy



IN THE CITY COUNCIL AND
THE SUCCESSOR AGENCY TO THE FORMER OAKDALE COMMUNITY
REDEVELOPMENT AGENCY, AND
THE OAKDALE PUBLIC FINANCING AUTHORITY
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA

CITY COUNCIL RESOLUTION 2018-____
SUCCESSOR AGENCY RESOLUTION 2018-____
PUBLIC FINANCING AUTHORITY RESOLUTION 2018-____

**A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKDALE,
THE SUCCESSOR AGENCY TO THE FORMER OAKDALE COMMUNITY
REDEVELOPMENT AGENCY, AND THE OAKDALE PUBLIC FINANCING
AUTHORITY APPROVING THE ADOPTION OF
A DEBT MANAGEMENT POLICY AND A DISCLOSURE POLICY**

WHEREAS, Senate Bill 1029 (SB 1029), which became effective on January 1, 2017, amended California Government Code 8855 to add certain requirements related to the issuance and administration of debt by local agencies such as the City of Oakdale (the “City”), the Successor Agency to the former Oakdale Community Redevelopment Agency (the “Successor Agency”) and the Oakdale Public Financing Authority (the “Authority”), including the requirement to adopt a debt policy meeting the requirements of California Government Code 8855 prior to issuing any debt; and,

WHEREAS, in connection with the adoption of a debt management policy meeting the requirements of SB 1029, staff has recommended that the City, the Successor Agency and the Authority also adopt a disclosure policy setting forth guidelines and parameters for each agency’s disclosure obligations under applicable federal securities laws; and,

WHEREAS, the City Council of the City, acting as the governing body of the City, the Successor Agency and the Authority, wishes at this time to approve a debt management policy and a disclosure policy.

NOW, THEREFORE, BE IT RESOLVED by the **CITY COUNCIL** of the **CITY OF OAKDALE**, acting as the governing body of the City, the Successor Agency and the Authority, as follows:

1. Approval of Debt Management Policy. The Debt Management Policy, in the form presented to this meeting, is hereby adopted and approved for the City, the Successor Agency and the Authority. The Debt Management Policy shall govern the issuance and administration of debt issued by the City, the Successor Agency and the Authority, all in accordance with, and subject to, the conditions set forth in such policy.



CITY OF OAKDALE

City Council Resolution 2018-____ / Successor Agency Resolution 2018-____ /
Public Financing Authority Resolution 2018-____

2. Approval of Disclosure Policy. The Disclosure Policy, in the form presented at this meeting, is hereby adopted and approved for the City, the Successor Agency and the Authority. The Disclosure Policy shall provide guidelines and parameters for the City, the Successor Agency and the Authority related to each entity's disclosure obligations under applicable federal securities laws.

3. Effective Date. This Resolution shall take effect from and after the date of its passage and adoption.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 19th DAY OF MARCH 2018, by the following votes:

AYES:
NOES:
ABSENT:
ABSTAIN:

SIGNED:

Pat Paul, Mayor/
Successor Agency Chair/
Public Financing Authority Chair

ATTEST:

Kathy Teixeira, CMC, City Clerk/
Successor Agency Secretary/
Public Financing Authority Secretary

**CITY OF OAKDALE
DEBT ISSUANCE AND MANAGEMENT POLICY**

Effective: March 19, 2018

A. PURPOSE

The purpose of this Debt Issuance and Management Policy (this “Policy”) is to establish guidelines and parameters for the effective governance, management and administration of debt and other financing obligations issued by the City of Oakdale and its related entities (such as the Oakdale Public Financing Authority and the Successor Agency to the Oakdale Community Redevelopment Agency).

As used in this Policy, “City” shall mean the City of Oakdale and/or its related entities, as the context may require. As used in this Policy, “debt” shall be interpreted broadly to mean bonds, notes, certificates of participation, financing leases, or other financing obligations, but the use of such term in this Policy shall be solely for convenience and shall not be interpreted to characterize any such obligation as an indebtedness or debt within the meaning of any statutory or constitutional debt limitation where the substance and terms of the obligation falls within exceptions to such legal limitation. This Policy shall apply to all debt issued or sold to third party lenders or investors and does not pertain to City internal interfund borrowings or any employee benefit obligations. The Policy may be utilized by staff of the City with the discretion to deviate as determined appropriate by the City Manager/Executive Director, and may be amended by the City Council as it deems appropriate from time to time in the prudent management of the affairs of the City.

B. BACKGROUND

The City and its related entities are committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserves levels and employing prudent practices in governance, management, budget administration and financial reporting.

Debt levels and their related annual costs are important long-term obligations that must be managed within available resources. A disciplined thoughtful approach to debt management includes policies that provide guidelines for the City and its related entities to manage their collective debt program in line with those resources. Therefore, the objective of this policy is to provide written guidelines and restrictions concerning the amount and type of debt and other financing obligations issued by the City and its related entities and the ongoing management of the debt portfolio.

This Policy is intended to improve the quality of decisions, assist with the determination of the structure of debt issuance, identify policy goals, and demonstrate a commitment to long-term financial planning, including a multi-year capital plan. Adherence to a local debt policy signals to rating agencies and the capital markets that a government is well managed and should meet its obligations in a timely manner.

C. CONDITIONS AND PURPOSES OF DEBT ISSUANCE

1. Acceptable Conditions for the Use of Debt

The City believes that prudent amounts of debt can be an equitable and cost-effective means of financing infrastructure and capital asset and project needs of the City. Debt will be considered to finance such projects if:

- a)** The project has been, or will be, included in the City's capital improvement plan or has otherwise been coordinated with the City's planning goals and objectives.
- b)** The project can be financed with debt not exceeding the term specified in Section E.1 of this Policy, to assure that long-term debt is not issued to finance projects with a short useful life.
- c)** It is the most cost-effective funding means available to the City, taking into account cash flow needs and other funding alternatives.
- d)** It is fiscally prudent and meets the guidelines of this Policy. Any consideration of debt financing shall consider financial alternatives, including pay-as-you-go funding, proceeds derived from development or redevelopment of existing land and capital assets owned by the City, and use of existing or future cash reserves, or combinations thereof.

2. Acceptable Uses of Debt and Proceeds of Debt

The primary purpose of debt is to finance one of the following:

- a)** The City will consider long-term financing for the acquisition, substantial refurbishment, replacement, or expansion of capital assets (including but not limited to land improvements, infrastructure projects, equipment and water rights) for the following purposes:
 - i.** Acquisition and or improvement of land, right-of-way or long-term easements.
 - ii.** Acquisition of a capital asset with a useful life of three or more years.
 - iii.** Construction or reconstruction of a facility.
 - iv.** Although not the primary purpose of the financing effort, project reimbursables that include project planning design, engineering and other preconstruction efforts; project-associated furniture fixtures and equipment; capitalized interest (prefunded interest), original issue discount, underwriter's discount, and other costs of issuance.

- b) Refunding, refinancing, or restructuring debt (including without limitation the refinancing or advance funding of City pension obligations), subject to refunding objectives and parameters discussed in Section G.

3. Short-Term Debt

- a) In the event of temporary shortfalls in cash flow for City operation costs due to timing of receipt of revenues and the lack of cash on hand to cover the temporary deficit, the City may consider interim or cash flow financing, such as anticipation notes. In compliance with applicable state law, any such notes shall be payable either (i) not later than the last day of the fiscal year in which it is issued, or (ii) during the fiscal year succeeding the fiscal year in which issued, but in no event later than 15 months after the date of issue, and only if such note is payable only from revenue received or accrued during the fiscal year in which it was issued.
- b) Short-term debt may be used to finance short-lived capital projects, such as lease purchase financing or equipment.
- c) Prior to issuance of any short-term debt, a reliable revenue source shall be identified for repayment of the debt.

4. Internal Control Procedures Concerning Use of Proceeds of Debt

One of the City's priorities in the management of debt is to assure that the proceeds of the debt will be directed to the intended use for which the debt has been issued. In furtherance of this priority, the following procedures shall apply:

- a) The Finance Director shall retain, for the applicable period specified in Section H.4. of this Policy, a copy of each annual report filed with the California Debt and Investment Advisory Commission ("CDIAC") pursuant to Section 8855(k) of the California Government Code concerning (1) debt authorized during the applicable reporting period (whether issued or not), (2) debt outstanding during the reporting period, and (3) the use during the reporting period of proceeds of issued debt.
- b) In connection with the preparation of each annual report to be filed with CDIAC pursuant to Section 8855(k) of the California Government Code, the Finance Director shall keep a record of the original intended use for which the debt has been issued, and indicate whether the proceeds spent during the applicable one-year reporting period for such annual report comport with the intended use (at the time of original issuance or as modified pursuant to the following sentence). If a change in intended use has been authorized subsequent to the original issuance of the debt, the Finance Division shall indicate in the record when the change in use was authorized and whether the City Council, City Manager, or another City official has authorized the change in intended use. The Finance Director or his or her designee shall report apparent deviations from the intended use in debt proceeds to the City Manager for further discussion, and if the City

Manager determines appropriate in consultation with legal counsel (which may be bond counsel, if applicable, or the City Attorney), to the City Council.

- c) If the debt has been issued to finance a capital project and the project timeline or scope of project has changed in a way that all or a portion of the debt proceeds cannot be expended on the original project, the Finance Director shall consult with the City Manager and legal counsel (which may be bond counsel, if applicable, or the City Attorney) as to available alternatives for the expenditure of the remaining debt proceeds (including prepayment of the debt).

D. TYPE OF FINANCING INSTRUMENTS; AFFORDABILITY AND PLANNING POLICIES

The City recognizes that there are numerous types of financing structures and funding sources available, each with specific benefits, risks, and costs. All potential funding sources are reviewed by management within the context of this Policy and the overall portfolio to ensure that any financial product or structure is consistent with the City's objectives. Regardless of what financing structure(s) is utilized, due diligence review must be performed for each transaction, including the quantification of potential risks and benefits, and analysis of the impact on City creditworthiness and debt affordability and capacity.

Prior to the issuance of debt or other financing obligations to finance a project, the City will carefully consider the overall long-term affordability of the proposed debt issuance. The City shall not assume more debt or other financing obligations without conducting an objective analysis of the City's ability to assume and support additional debt service payments. The City will consider its long-term revenue and expenditure trends, the impact on operational flexibility and the overall debt burden on the taxpayers. The evaluation process shall include a review of generally accepted measures of affordability and will strive to achieve and or maintain debt levels consistent with its current operating and capital needs.

1. **General Fund-Supported Debt** – General Fund Supported Debt generally include Certificates of Participation (“COPs”) and Lease Revenue Bonds (“LRBs”) which are lease obligations that are secured by a lease-back arrangement between the City and another public entity. Typically, the City appropriates available General Fund moneys to pay the lease payments to the other public entity and, in turn, the public entity uses such lease payments received to pay debt service on the bonds or Certificates of Participation.

General Fund Supported Debt may also include bonds issued to refund obligations imposed by law, such as judgments (judgment obligation bonds (“JOBs”)) or unfunded accrued actuarial liabilities for pension plans (pension obligation bonds (“POBs”)).

These obligations do not constitute indebtedness under the state constitutional debt limitation and, therefore, are not subject to voter approval.

The City may enter into operating leases and lease purchase agreements on an as-needed basis without voter approval. Lease terms are typically three to ten years.

Payments to be made under valid leases are payable only in the year in which use and occupancy of the leased property is available, and lease payments may not be accelerated as a default remedy. Lease financing requires the fair market rental value of the leased property to be equal to or greater than the required debt service or lease payments. The lessee (the City) is obligated to include in its Annual Budget and appropriate the rental payments that are due and payable during each fiscal year the lessee has use of the leased property.

The City should strive to maintain its net General Fund-backed annual debt service at or less than 8% of available annually budgeted revenue. This ratio is defined as the City's annual debt service requirements on General Fund Supported Debt (including, but not limited to, COPs, LRBs, JOBs, and POBs) compared to total annual General Fund Revenues net of interfund transfers out.

2. **Revenue Bonds** – Long-term obligations payable solely from specific special fund sources, in general, are not subject to a debt limitation. Examples of such long-term obligations include those which are payable from a special fund consisting of restricted revenues or user fees (Enterprise Revenues) and revenues derived from the system of which the project being funded is a part.

In determining the affordability of proposed revenue bonds, the City will perform an analysis comparing projected annual net revenues (exclusive of depreciation which is a non-cash related expense) to estimated annual debt service. The City should strive to maintain an annual coverage ratio of [110%] (or such higher coverage ratio included in the City's existing financing documents), using historical and/or projected net revenues to cover annual debt service for bonds. To the extent necessary, the City shall undertake proceedings for a rate increase to cover both operations and debt service costs, and create debt service reserve funds to maintain the required coverage ratio.

3. **Special Districts Financing** – If the City determines appropriate in the future, it may undertake proceedings to form Community Facilities Districts pursuant to the Mello-Roos Community Facilities District Act of 1982 or assessment districts pursuant to the Improvement Act of 1911, the Municipal Improvement Act of 1913, or other applicable law. The City will consider requests for special district formation and debt issuance when such requests address a public need or provide a public benefit. Each application will be considered on a case by case basis, and the Finance Department may not recommend a financing if it is determined that the financing could be detrimental to the debt position or the best interests of the City.
4. **General Obligation Bonds** – Notwithstanding their name, General Obligation Bonds are not general obligations of the City, but instead they are payable from and secured by a dedicated, voter-approved property tax override rate (*i.e.*, a property tax in excess of the 1% basic *ad valorem* property tax rate which has received the approving two-thirds vote of the City's electorate). While the dedicated revenue stream to repay the debt makes General Obligation Bonds an attractive option,

additional considerations for this financing mechanism include the time and expense of an election, the possibility that the electorate will not approve the ballot measure, and the legal bonding capacity limit of the assessed value of all taxable property within the City, including any limitation pursuant to the City Charter or the City's Municipal Code.

5. **Tax Increment Financing** – Tax increment financing is a financing method whereby a portion of *ad valorem* property taxes (commonly called the “tax increment”) that are allocated to an entity, such as the Successor Agency, an enhanced infrastructure financing district (“EIFD”), a community revitalization and investment authority (CRIA) or an infrastructure and revitalization financing district (“IRFD”), and the entity is permitted to incur debt payable from and secured by the tax increment revenues. While tax increment debt for redevelopment agencies and successor agencies is entitled to the benefits of Article XVI, Section 16, of the California Constitution, no similar provision exists for EIFDs, CRIsAs and IRFDs at the time of adoption of this Policy. Therefore, when considering EIFD, CRIA or IRFD financing, or other types of tax increment financing which may be permitted by law in the future, debt limit concerns should be analyzed with respect to the proposed structure and taken into account in determining the practical viability of the proposed financing.
6. **Conduit Debt** – Conduit financing provides for the issuance of securities by a government agency to finance a project of a third party, such as a non-profit organization or other private entity. The City may sponsor conduit financings for those activities that have a general public purpose and are consistent with the City's overall service and policy objectives. Unless a compelling public policy rationale exists, such conduit financings will not in any way pledge the City's faith and credit.

E. STRUCTURE OF DEBT

1. **Term of Debt** – In keeping with Internal Revenue Service regulations for tax-exempt financing obligations, the weighted average maturity of the debt should not exceed 120% of the weighted average useful life of the facilities or projects to be financed, unless specific circumstances exist that would mitigate the extension of time to repay the debt and it would not cause the City to violate any covenants to maintain the tax-exempt status of such debt, if applicable.
2. **Rapidity of Debt Payment; Level Payment** – To the extent practical, bonds will be amortized on a level repayment basis, and revenue bonds will be amortized on a level repayment basis considering the forecasted available pledged revenues to achieve the lowest rates possible. Bond repayments should not increase on an annual basis in excess of 2% without a dedicated and supporting revenue funding stream.

Accelerated repayment schedules reduce debt burden faster and reduce total borrowing costs. The Finance Director will amortize debt through the most financially advantageous debt structure and to the extent possible, match the City's

projected cash flow to the anticipated debt service payments. “Backloading” of debt service will be considered only when one or more of the following occur:

- a) Natural disasters or extraordinary or unanticipated external factors make payments on the debt in early years prohibitive.
 - b) The benefits derived from the debt issuance can clearly be demonstrated to be greater in the future than in the present.
 - c) Such structuring is beneficial to the aggregate overall debt payment schedule or achieves measurable interest savings.
 - d) Such structuring will allow debt service to more closely match projected revenues, whether due to lower project revenues during the early years of the project’s operation, inflation escalators in the enterprise user rates, or other quantifiable reasons.
3. **Serial Bonds, Term Bonds, and Capital Appreciation Bonds** – For each issuance, the City will select serial bonds or term bonds, or both. On the occasions where circumstances warrant, Capital Appreciation Bonds (CABs) may be used. The decision to use term, serial, or CAB bonds is driven based on market conditions. However, the use of CPBs should be used as a last resort unless a compelling financing need is presented and acceptable rates and terms can be secured.
4. **Reserve Funds** – To the extent that the use of available City moneys to fund a reserve fund provides an economic benefit that offsets the cost of financing the reserve fund from bond proceeds (as determined by the Finance Director in consultation with the City’s municipal advisor and, if applicable, the underwriter for the bonds), the City may use legally permitted moneys to fund a reserve fund (in cash or through the purchase of a debt service reserve surety bond or insurance policy) for the proposed bonds, up to the maximum amount permitted by applicable law or regulation. Typically, this amount is equal to the least of: (i) maximum annual debt service on the bonds, (ii) 10% of the principal amount of the bonds (or 10% of the sale proceeds of the bonds, within the meaning of Section 148 of the federal Internal Revenue Code), or (iii) 125% of average annual debt service on the bonds.

F. USE OF ALTERNATIVE DEBT INSTRUMENTS

Alternative debt instruments and financing structures sometimes can provide a lower cost of borrowing in the short run, but may involve greater medium-term or long-term risk. Due diligence review must be performed for each transaction, including the quantification of potential risks and benefits, analysis of the impact on City creditworthiness and debt affordability and capacity, and an evaluation of the ability of the City to withstand the medium-term or long-term risk attendant to alternative debt instruments, including the feasibility of exit strategies.

1. Variable Rate Debt

Variable rate debt affords the City the potential to achieve a lower cost debt depending on market conditions. However, the City will seek to limit the use of variable-rate debt due to the potential risks of such instruments.

a) Purpose

The City shall consider the use of variable rate debt for the purposes of:

- i. Reducing the costs of debt issues.
- ii. Increasing flexibility for accelerating principal repayment and amortization.
- iii. Enhancing the management of assets and liabilities (matching short-term “priced debt” with the City’s short-term investments).

b) Considerations and Limitations on Variable-Rate Debt

The City may consider the use of all alternative structures and modes of variable rate debt to the extent permissible under State law and will make determinations among different types of modes of variable rate debt based on cost, benefit, and risk factors. The Finance Manager shall consider the following factors in considering whether to utilize variable rate debt:

- i. With respect to General Fund supported debt, one of the following two criteria should be met as determined by the Finance Manager in his or her discretion: 1) any variable rate debt should not exceed 20% of total City General Fund supported debt; or 2) annual debt service on any variable rate debt should not exceed 5% of the annual General Fund Revenue.
- ii. Any variable rate debt should be fully hedged by expected future capital fund reserves or unrestricted General Fund reserve levels, as applicable.
- iii. Whether interest cost and market conditions (including the shape of the yield curves and relative value considerations) are unfavorable for issuing fixed rate debt.
- iv. The likelihood of projected debt service savings when comparing the cost of fixed rate bonds.
- v. Costs, implementation and administration are quantified and considered.
- vi. Cost and availability of liquidity facilities (lines of credit necessary for variable rate debt obligations and commercial paper in the event

that the bonds are not successfully remarketed) are quantified and considered.

- vii. Whether the ability to convert debt to another mode (daily, monthly, fixed) or redeem at par at any time is permitted.
- viii. Cost and availability of derivative products to hedge interest rate risk.
- ix. The findings of a thorough risk management assessment.

c) Risk Management

Any issuance of variable rate debt shall require a rigorous risk assessment, including, but not limited to factors discussed in this section. Variable rate debt subjects the City to additional financial risks (relative to fixed rate bonds), including interest rate risk, tax risk, and certain risks related to providing liquidity for certain types of variable rate debt.

The City will properly manage the risks as follows:

- i. ***Interest Rate Risk and Tax Risk*** – The risk that market interest rates increase on variable-rate debt because of market conditions, changes in taxation of municipal bond interest, or reductions in tax rates. Mitigation – Limit total variable rate exposure per the defined limits, match the variable rate liabilities with short term assets, and/or purchase appropriate derivative products to hedge against the risk (see also Section F.2 below).
- ii. ***Liquidity/Remarketing Risk*** – The risk that holders of variable rate bonds exercise their “put” option, tender their bonds, and the bonds cannot be remarketed requiring the bond liquidity facility provider to repurchase the bonds. This will result in the City paying a higher rate of interest to the facility provider and the potential rapid amortization of the repurchased bonds. Mitigation - Limit total direct variable-rate exposure. Seek liquidity facilities which allow for longer (5-10 years) amortization of any draws on the facility. Endeavor to secure credit support facilities that result in bond ratings of the highest short-term ratings and long-term ratings not less than AA. If the City’s bonds are downgraded below these levels (or such other rating levels as provided in the applicable financing documents) as a result of the facility provider’s ratings, a replacement provider shall be sought.
- iii. ***Liquidity/Rollover Risk*** – The risk that arises due to the shorter term of most liquidity provider agreements (1-5 years) relative to the longer-term amortization schedule of the City’s variable-rate bonds. Liquidity and rollover risk includes the following risks: (1) the City may incur higher renewal fees when renewal agreements are

negotiated, and (2) the liquidity bank market may constrict such that it is difficult to secure third party liquidity at any interest rate. Mitigation – Negotiate longer terms on provider contracts to minimize the number of rollovers.

2. Derivatives

The use of certain derivative products to hedge variable rate debt, such as interest rate swaps, may be considered to the extent the City has such debt outstanding or under consideration. The City will exercise extreme caution in the use of derivative instruments for hedging purposes, and will consider their utilization only when sufficient understanding of the products and sufficient expertise for their appropriate use has been developed. A comprehensive derivative policy will be adopted by the City prior to any utilization of such instruments.

G. REFUNDING GUIDELINES

The Finance Director shall monitor all outstanding City debt obligations for potential refinancing opportunities. The City will consider refinancing of outstanding debt to achieve annual savings or to refinance a bullet payment or spike in debt service. Except for instances in which a bullet payment or spike in debt service is being refinanced, absent a compelling reason or financial benefit to the City, any refinancing should not result in an increase to the weighted average life of the refinanced debt.

Except for instances in which a bullet payment or spike in debt service is being refinanced, the City will generally seek to achieve debt service savings which, on a net present value basis, are at least 3% of the debt being refinanced. The net present value assessment shall factor in all costs, including issuance, escrow, and foregone interest earnings of any contributed funds on hand. Any potential refinancing shall additionally consider whether an alternative refinancing opportunity with higher savings is reasonably expected in the future. Refundings which produce a net present value savings of less than 3% will be considered on a case-by-case basis.

H. MARKET COMMUNICATION, ADMINISTRATION, AND REPORTING

- 1. Rating Agency Relations and Annual or Ongoing Surveillance** – The Finance Director shall be responsible for maintaining the City’s relationships with S&P Global Ratings, Fitch Ratings and Moody’s Investors Service. These agencies’ rating criteria often change and the City cannot control the decisions made by any rating agency. However, for each debt issue that the City will seek a rating assignment, the City will strive to obtain and maintain the highest possible underlying, uninsured rating. In addition to general communication, the Finance Director shall:
 - a) Ensure the rating agencies are provided updated financial statements of the City as they become publically available.
 - b) Communicate with credit analysts at each agency as may be requested by the agencies.

- c) Prior to each proposed new debt issuance, schedule meetings or conference calls with agency analysts and provide a thorough update on the City's financial position, including the impacts of the proposed debt issuance.
2. **Council Communication** – The Finance Director should report feedback from rating agencies, when and if available, regarding the City's financial strengths and weaknesses and areas of concern relating to weaknesses as they pertain to maintaining the City's existing credit ratings.
3. **Disclosure Policy and Ongoing Compliance** – The City shall utilize the Disclosure Policy, originally adopted March 19, 2018, to ensure compliance with all applicable federal securities laws in connection with the issuance of debt. Without limiting the foregoing, the City shall comply with its undertakings under Rule 15c2-12, promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, by filing (to the extent required by the applicable continuing disclosure undertaking) its annual financial statements and other financial and operating data for the benefit of its bondholders within nine months of the close of the fiscal year, or by such other annual deadline required in any continuing disclosure agreement or certificate for any debt issue. The City shall maintain a log or file evidencing that all continuing disclosure filings have been made promptly.
4. **Debt Issue Record-Keeping** – A copy of all debt-related records shall be retained at the City's offices. At minimum, these records shall include all official statements, bond legal documents/transcripts, resolutions, trustee statements, leases, and title reports for each City financing (to the extent available).

Such records shall be retained while any bonds of an issue are outstanding and during the three-year period following the final maturity or redemption of the bond issue or, if later, while any bonds that refund bonds of that original issue are outstanding and for the three year period following the final maturity or redemption date of the latest refunding bond issue.

5. **Arbitrage Rebate** – The use of bond proceeds and their investments must be monitored to ensure compliance with all arbitrage rebate requirements of the Internal Revenue Code and related Internal Revenue Service regulations, in keeping with the covenants of the City and/or related entity in the tax certificate for any federally tax-exempt financing. The Finance Director shall ensure that all bond proceeds and investments are tracked in a manner which facilitates accurate calculation; and, if a rebate payment is due, such payment is made in a timely manner.

I. CREDIT RATINGS

The City will consider published ratings agency guidelines regarding best financial practices and guidelines for structuring its capital funding and debt strategies to maintain the highest possible credit ratings consistent with its current operating and capital needs.

J. CREDIT ENHANCEMENT

Credit enhancement may be used to improve or establish a credit rating on a City debt obligation. Types of credit enhancement include letters of credit, bond insurance and surety policies. The City, in consultation with the City's Municipal Advisor, may determine the use of a credit enhancement, for any debt issue, if it reduces the overall cost of the proposed financing or if the use of such credit enhancement furthers the City's overall financing objectives.

K. SB 1029 COMPLIANCE

Senate Bill 1029, signed by Governor Brown on September 12, 2016, and enacted as Chapter 307, Statutes of 2016, requires issuers to adopt debt policies addressing each of the five items below:

- i. The purposes for which the debt proceeds may be used.*

Section C.2 (Acceptable Uses of Debt and Proceeds of Debt) and Section C.3 (Prohibited Use of Debt and Proceeds of Debt) address the purposes for which debt proceeds may be used.

- ii. The types of debt that may be issued.*

Section C.3 (Short-Term Debt), Section D (Types of Financing Instruments; Affordable and Planning Policies), Section E (Structure of Debt) and Section F (Use of Alternative Debt Instruments) are among the provisions that provide information regarding the types of debt that may be issued.

- iii. The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable.*

Section C.1 (Acceptable Conditions for the Use of Debt) provides information regarding the relationship between the City's debt and Capital Improvement Program.

- iv. Policy goals related to the issuer's planning goals and objectives.*

As described in Section B (BACKGROUND), Section D (TYPES OF FINANCING; AFFORDABILITY AND PLANNING POLICIES) and other sections, this Policy has been adopted to assist with the City's goal of maintaining fiscal sustainability and financial prudence.

- v. The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.*

Section 4 (Internal Control Procedures Concerning Use of Proceeds of Debt) provides information regarding the City's internal control procedures designed to ensure that the proceeds of its debt issues are spent as intended.

GLOSSARY

Ad Valorem Tax: A tax calculated “according to the value” of property. In California, property which is subject to *ad valorem* taxes is classified as “secured” or “unsecured.” The secured classification includes property on which any property tax levied by a county becomes a lien on that property. A tax levied on unsecured property does not become a lien against the unsecured property, but may become a lien on certain other property owned by the taxpayer.

Annual Coverage Ratio: With respect to any bonds that are secured by a particular source of revenue for a particular 12 month period, the ratio obtained from dividing the estimated dollar amount of the revenue during such period by the scheduled principal and interest payment for the bonds during such period.

Anticipation Notes: Short term notes (such as Tax and Revenue Anticipation Notes, Grant Anticipation Notes and Bond Anticipation Notes) issued to provide interim financing anticipated to be paid off from sources to be received at or before the maturity date of the anticipation notes (such as tax revenues, grant funds, proceeds of long-term bonds).

Arbitrage: The gain that may be obtained by borrowing funds at a lower (often tax-exempt) rate and investing the proceeds at higher (often taxable) rates. The ability to earn arbitrage by issuing tax-exempt securities has been severely curtailed by the Internal Revenue Code of 1986, as amended.

Assessed Valuation: The “value” of property as set by a taxing authority (such as the county assessor) on the tax roll for purposes of ad valorem taxation.

Bond: A security that represents an obligation to pay a specified amount of money on a specific date in the future, typically with periodic interest payments.

Bond Anticipation Notes: Short-term notes issued usually for capital projects and paid from the proceeds of the issuance of long-term bonds. Provide interim financing in anticipation of bond issuance.

Bond Counsel: A specialized, qualified attorney retained by the issuer to give a legal opinion concerning the validity of securities. The bond counsel’s opinion usually addresses the subject of tax exemption. Bond counsel typically prepares and/or advises the issuer regarding legal structure, authorizing resolutions, trust indentures and the like.

Bond Insurance: A type of credit enhancement whereby an insurance company indemnifies an investor against default by the issuer. In the event of failure by the issuer to pay principal and interest in full and on time, investors may call upon the insurance company to do so. Once issued, the municipal bond insurance policy is generally irrevocable. The insurance company receives its premium when the policy is issued and this premium is typically paid out of the bond issue.

Capital Appreciation Bond: A municipal security on which the investment return on an initial principal amount is reinvested at a stated compounded rate until maturity, at which time the investor receives a single payment representing both the initial principal amount and the total investment return.

CDIAC: California Debt and Advisory Commission.

Certificates of Participation: A financial instrument representing a proportionate interest in payments (such as lease payments) by one party (such as a city acting as a lessee) to another party (often a JPA or non-profit).

Competitive Sale: A sale of bonds in which an underwriter or syndicate of underwriters submit sealed bids to purchase the bonds. Bids are awarded on a true interest cost basis (TIC), providing that other bidding requirements are satisfied. Competitive sales are recommended for simple financings with a strong underlying credit rating. This type of sale is in contrast to a Negotiated Sale

Continuing Disclosure: An issuer's obligations under its continuing disclosure agreements executed in connection with its bond issues. See "Rule 15c2-12" below. Under each continuing disclosure agreement, the issuer agrees to periodically provide certain relevant information and make such information available to the investing market. The information is generally required to be posted on MSRB's Electronic Municipal Market Access (EMMA) website.

Credit Enhancement: An instrument (such as a bond insurance policy, a debt service reserve insurance policy or surety bond, a letter of credit) which may be purchased to provide additional assurance that the repayment of the debt will be honored, and hence may enhance the credit rating for the debt issue.

Credit Rating Agency: A company that rates the relative credit quality of a bond issue and assigns a letter rating. These rating agencies include Moody's Investors Service, Standard & Poor's, and Fitch Ratings.

Debt Limit: The maximum amount of debt that is legally permitted by applicable charter, constitution, or statutes.

Debt Service: The amount necessary to pay principal and interest requirements on outstanding bonds for a given year or series of years.

Default: The failure to pay principal or interest in full or on time and, in some cases, the failure to comply with non-payment obligations after notice and the opportunity to cure.

Derivative: A financial instrument which derives its own value from the value of another instrument, usually an underlying asset such as a stock, bond, or an underlying reference such as an interest rate index.

Disclosure Counsel: A specialized, qualified attorney retained to provide advice on issuer disclosure obligations, to prepare the official statement and to prepare the continuing disclosure undertaking.

Discount: The difference between a bond's par value and the price for which it is sold when the latter is less than par. Also known as "underwriter discount," this is the fee paid to the underwriter its banking and bond marketing services.

Enterprise Activity: Specific activity that generates revenues . Common examples include water, wastewater and solid waste enterprises. A use of revenues generated by an enterprise activity for purposes unrelated to that enterprise is often subject to restrictions imposed by law. Debt service on bonds issued to finance facilities or projects for an enterprise is usually paid with the revenues of such enterprise.

Financing Team: The working group of City staff and outside consultants necessary to complete a debt issuance.

Indenture: A contract between the issuer and the trustee stipulating the characteristics of the financial instrument, the issuer's obligation to pay debt service, and the remedies available to the trustee in the event of default.

Issuance Costs: The costs incurred by the bond issuer during the planning and sale of securities. These costs include by are not limited to municipal advisory, bond counsel, disclosure counsel, printing, advertising costs, credit enhancement, rating agencies fees, and other expenses incurred in the marketing of an issue.

Lease: An obligation wherein a lessee agrees to make payments to a lessor in exchange for the use of certain property. The term may refer to a capital lease or to an operating lease.

Lease Revenue Bonds: Bonds that are secured by the revenue from lease payments made by one party to another.

Maturity Date: The date upon which a specified amount of debt principal or bonds matures, or becomes due and payable by the issuer of the debt.

Municipal Advisor: A consultant who provides the municipal issuer with advice on the structure of the bond issue, timing, terms and related matters for a new bond issue.

Municipal Securities Rulemaking Board (MSRB): A self-regulating organization established on September 5, 1975 upon the appointment of a 15-member board by the Securities and Exchange Agreement. The MSRB, comprised of representatives from investment banking firms, dealer bank representatives, and public representatives, is entrusted with the responsibility of writing rules of conduct for the municipal securities market. The MSRB hosts the EMMA website, which hosts information posted by issuers under their continuing disclosure undertakings.

Negotiated Sale: A sale of securities in which the terms of the sale are determined through negotiation between the issuer and the purchaser, typically an underwriter, without competitive bidding. The negotiated sales process provides control over the financing structure and issuance timing. Negotiated sales are recommended for unusual financing terms, period of market volatility and weaker credit quality. A thorough evaluation, usually with the assistance of the City's Municipal Advisor, of the proposed bond's credit characteristics in conjunction with market conditions will be performed to ensure reasonable final pricing and underwriting spread.

Net Present Value (NPV) – A financial measurement whereby savings of a transaction are discounted back to money into a “today's” dollars equivalent. Often the discount rate used is the

true interest cost (TIC—see definition below) rate on the proposed new bond issuance. Typically, in the municipal market place it is common to then divide the NPV value by the outstanding par amount of the bonds that are to be refunded to develop a percentage value.

Official Statement (Prospectus): A document published by the issuer in connection with a primary offering of securities that discloses material information on a new security issue including the purposes of the issue, how the securities will be repaid, and the financial, economic and social characteristics of the security for the bonds. Investors may use this information to evaluate the credit quality of the securities.

Par Value: The face value or principal amount of a security.

Pension Obligation Bonds: Financing instruments used to pay some or all of the unfunded pension liability of a pension plan. POBs are issued as taxable instruments over a 10-40 year term or by matching the term with the amortization period of the outstanding unfunded actuarial accrued liability.

Premium: The excess of the price at which a bond is sold over its face value.

Present Value: The value of a future amount or stream of revenues or expenditures.

Private Placement: A bond issue that is structured specifically for one purchaser. Private placements are typically carried out when extraneous circumstances preclude public offerings. A private placement is considered to be a negotiated sale.

Redemption: Depending on an issue's call provisions, an issuer may on certain dates and at certain premiums, redeem or call specific outstanding maturities. When a bond or certificate is redeemed, the issuer is required to pay the maturities' par value, the accrued interest to the call date, plus any premium required by the issue's call provisions.

Refunding: A procedure whereby an issuer refinances an outstanding debt issue by issuing a new debt issue.

Rule 15c2-12: Rule adopted by the Securities and Exchange Commission setting forth certain obligations of (i) underwriters to receive, review and disseminate official statements prepared by issuers of most primary offering of municipal securities, (ii) underwriters to obtain continuing disclosure agreements from issuers and other obligated persons to provide ongoing annual financial information on a continuing basis, and (iii) broker-dealers to have access to such continuing disclosure in order to make recommendations of municipal securities in the secondary market.

Reserve Fund: A fund established by the indenture of a bond issue into which money is deposited for payment of debt service in case of a shortfall in current revenues.

Revenue Bond: A bond which is payable from a specific source of revenue and to which the full faith and credit of an issuer is not pledged. Revenue bonds are payable from identified sources of revenue, and do not permit the bondholders to compel a jurisdiction to pay debt service from any other source. Pledged revenues often are derived from the operation of an enterprise.

Secondary Market: The market in which bonds are sold after their initial sale in the new issue market.

Serial Bonds: Bonds of an issue that mature in consecutive years or other intervals and are not subject to mandatory sinking fund provisions.

Tax and Revenue Anticipation Notes (TRANS): Short term notes issued in anticipation of receiving tax receipts and revenues within a fiscal year. TRANS allow the municipality to manage the period of cash shortfalls resulting from a mismatch between timing of revenues and timing of expenditures.

Term Bonds: Bonds that come due in a single maturity but where the issuer may agree to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity and for payment at maturity.

True Interest Cost (TIC): Under this method of computing the interest expense to the issuer of bonds, true interest cost is defined as the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the new issue of bonds. Interest is assumed to be compounded semi-annually. TIC computations produce a figure slightly different from the net interest cost (NIC) method because TIC considers the time value of money while NIC does not.

Trustee: A bank retained by the issuer as custodian of bond proceeds and official representative of bondholders. The trustee ensures compliance with the indenture. In many cases, the trustee also acts as paying agent and is responsible for transmitting payments of interest and principal to the bondholders.

Underwriter: A broker-dealer that purchases a new issue of municipal securities from the issuer for resale in a primary offering. The bonds may be purchased either through a negotiated sale with the issuer or through a competitive sale.

Weighted Average Useful Life: In reference to a particular bond issue, the weighted average useful life of the assets financed with the proceeds of the bonds is calculated by giving weight to both the relative dollar amount spent on each asset and the useful life of that asset.

Yield: The net rate of return, as a percentage, received by an investor on an investment. Yield calculations on a fixed income investment, such as a bond issue, take purchase price and coupon into account when calculating yield to maturity.

**CITY OF OAKDALE
DISCLOSURE POLICY**

Effective: March 19, 2018

A. PURPOSE

The purpose of this Disclosure Policy (this “Policy”) is to establish guidelines and parameters to ensure compliance with all applicable federal securities laws in connection with existing and future debt obligations issued by the City of Oakdale and its related entities (such as the Oakdale Public Financing Authority and the Successor Agency to the Oakdale Community Redevelopment Agency).

As used in this Policy, “City” shall mean the City of Oakdale and/or its related entities, as the context may require. The Policy may be utilized by staff of the City with the discretion to deviate as determined appropriate by the City Manager/Executive Director, and may be amended by the City Council as it deems appropriate from time to time in the prudent management of the affairs of the City.

B. DISCLOSURE COORDINATOR

The City Manager of the City shall be the disclosure coordinator of the City (the “**Disclosure Coordinator**”).

C. REVIEW AND APPROVAL OF OFFICIAL STATEMENTS

The Disclosure Coordinator shall review any Official Statement prepared in connection with any debt issuance by the City in order to ensure there are no misstatements or omissions of material information in any sections that contain descriptions of information prepared by the City.

In connection with its review of the Official Statement, the Disclosure Coordinator shall consult with third parties, including outside professionals assisting the City, and all members of City staff, to the extent that the Disclosure Coordinator concludes they should be consulted so that the Official Statement will include all “material” information (as defined for purposes of federal securities law).

As part of the review process, the Disclosure Coordinator shall submit all Official Statements to the City Council for approval. The staff report used by the Disclosure Coordinator to submit the Official Statement shall include language regarding the federal securities laws substantially in the form of Exhibit A.

The approval of an Official Statement by the City Council shall be docketed as a new business matter and shall not be approved as a consent item. The City Council shall undertake such review as deemed necessary by the City Council, following consultation with the Disclosure Coordinator, to fulfill the City Council’s responsibilities under applicable federal securities laws.

In this regard, the Disclosure Coordinator shall consult with the City's bond counsel and disclosure counsel to the extent the Disclosure Coordinator considers appropriate.

D. CONTINUING DISCLOSURE FILINGS

Under the continuing disclosure undertakings that the City has entered into in connection with its debt offerings pursuant to Rule 15c2-12, the City is required each year to file annual reports with the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system in accordance with such undertakings. Such annual reports are required to include certain updated financial and operating information, and the City's audited financial statements.

Rule 15c2-12 was adopted by the Securities and Exchange Commission and sets forth certain obligations of (i) underwriters to receive, review and disseminate official statements prepared by issuers of most primary offering of municipal securities, (ii) underwriters to obtain continuing disclosure agreements from issuers and other obligated persons to provide ongoing annual financial information on a continuing basis, and (iii) broker-dealers to have access to such continuing disclosure in order to make recommendations of municipal securities in the secondary market.

The City is required under its continuing disclosure undertakings under Rule 15c2-12 to file notices of certain events with EMMA.

The Disclosure Coordinator is responsible for establishing a system (which may involve the retention or one or more consultants) by which:

- (i) the City will make the annual filings required by its continuing disclosure undertakings on a complete and timely basis, and
- (ii) the City will file notices of enumerated events on a timely basis.

E. PUBLIC STATEMENTS REGARDING FINANCIAL INFORMATION

Whenever the City makes statements or releases information relating to its finances to the public that are reasonably expected to reach investors and the trading markets, the City is obligated to ensure that such statements and information are complete, true, and accurate in all material respects.

F. TRAINING; MEETINGS

The Disclosure Coordinator shall ensure that the members of the City staff involved in the initial or continuing disclosure process and the City Council are properly trained to understand and perform their responsibilities. An initial training session for City staff shall be undertaken promptly following the adoption of the Policy. Thereafter, the Disclosure Coordinator shall coordinate an annual meeting with outside consultants regarding the City's continuing disclosure undertakings, as appropriate.

The Disclosure Coordinator shall arrange for disclosure training sessions. Such training sessions shall include education on this Policy, the City's disclosure obligations under applicable federal securities laws and the disclosure responsibilities and potential liabilities of members of the City's staff and members of the City Council. Such training sessions may be conducted using a recorded presentation and may include attending outside events.

EXHIBIT A
Form of Staff Report Insert
Re: Federal Securities Law

This Staff Report relates to the proposed issuance of _____ (the “Obligations”) by the [City/Successor Agency/Public Financing Authority]. The City Council is asked to approve issuance of the Obligations and all related documents. The near-final versions of these documents are attached.

The attached Preliminary Official Statement has been reviewed and approved for transmittal to the City Council by the City’s financing team. The distribution of the Preliminary Official Statement by the City is subject to federal securities laws, including the Securities Act of 1933 and the Securities Exchange Act of 1934. These laws require the Preliminary Official Statement to include all facts that would be material to an investor in the Obligations. Material information is information that there is a substantial likelihood would have actual significance in the deliberations of the reasonable investor when deciding whether to buy or sell the Obligations. If the City Council concludes that the Preliminary Official Statement includes all facts that would be material to an investor in the Obligations, it must adopt a resolution that authorizes staff to execute a certificate to the effect that the Preliminary Official Statement has been “deemed final.”

The Securities and Exchange Commission (the “SEC”), the agency with regulatory authority over the City’s compliance with the federal securities laws, has issued guidance as to the duties of the City Council with respect to its approval of the Preliminary Official Statement. In its “Report of Investigation in the Matter of County of Orange, California as it Relates to the Conduct of the Members of the Board of Supervisors” (Release No. 36761 / January 24, 1996) (the “Release”), the SEC indicated that, if a member of the City Council has knowledge of any facts or circumstances that an investor would want to know about prior to investing in the Obligations, whether relating to their repayment, tax-exempt status, undisclosed conflicts of interest with interested parties, or otherwise, he or she should endeavor to discover whether such facts are adequately disclosed in the Preliminary Official Statement. In the Release, the SEC indicated that the steps that a member of the City Council could take include becoming familiar with the Preliminary Official Statement and questioning staff and consultants about the disclosure of such facts.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: March 19, 2018

To: Mayor Pat Paul and Members of the City Council

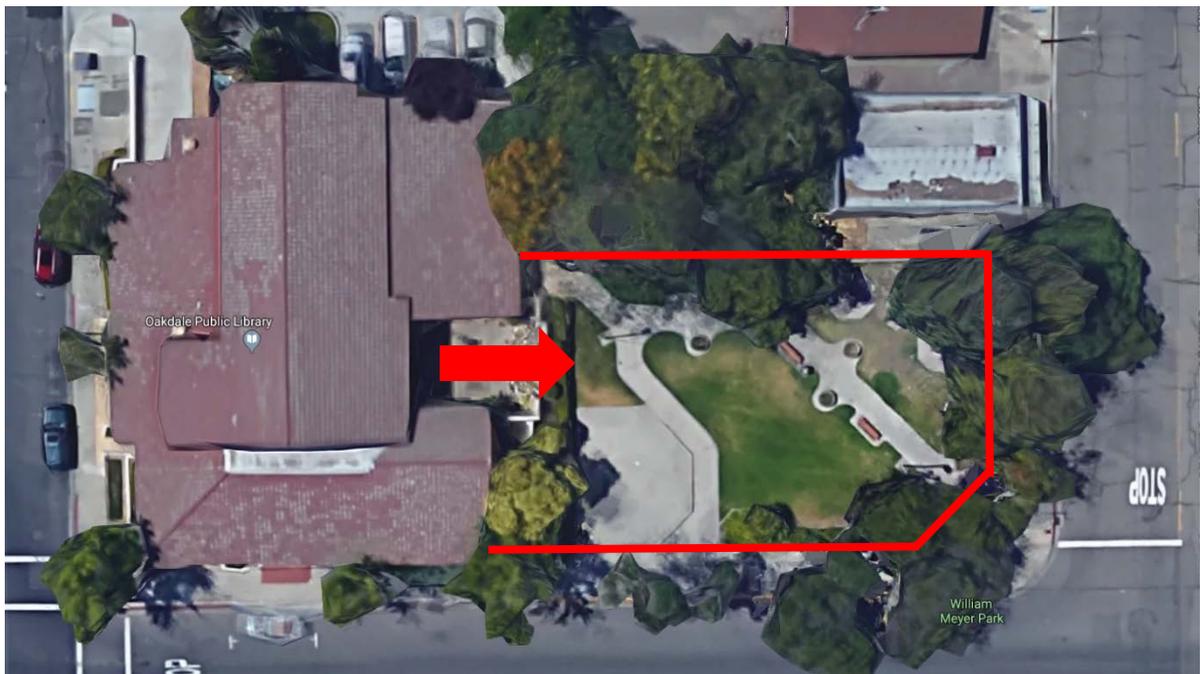
From: Bryan Whitemyer, City Manager

Subject: Consider Approving Resolution Authorizing the City Manager to Negotiate a Partnership Agreement with Stanislaus County and the Friends of the Oakdale Library to Utilize Meyer Park primarily as a Youth Educational Learning Location

I. BACKGROUND

Several months ago, members of the Friends of Oakdale Library approached the City to discuss the possibility of creating a Youth Educational Learning Location at Meyer Park adjacent to the Oakdale Library Building.

The vision is to connect the park space to the library building so that classes and other educational endeavors offered at the library can take advantage of the outdoor environment available at the park. In order to facilitate this effort and to keep the children safe, the park area will need to be fenced. The park would still be open to the public, however, access would now be through the library building.





CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Youth Educational Learning Location – Meyer Park
MEETING DATE: March 19, 2018

II. DISCUSSION

The Friends of the Oakdale Library have support from the Meyer Family and the Oakdale Library in pursuing this vision. City staff has met with members of the Friends of the Oakdale Library organization and with Stanislaus County Library staff to discuss this idea. The library has proposed to take over the maintenance of the Meyer Park landscaping, build a fence around the park to incorporate it into the library's existing outdoor space, and utilize the space as an outdoor area for programs and activities for our youth and library users of all ages. If the council approves this item staff will finalize a formal agreement with Stanislaus County and the Friends of Oakdale Library and then present it to the City Council for its formal approval at a later date.

III. FISCAL IMPACT

The initial concept of this arrangement has Stanislaus County taking over the maintenance of the park as well as constructing the fence around the park. The final details will be finalized in the partnership agreement but it is anticipated that the City of Oakdale will not incur any additional costs by supporting the development of Meyer Park into a Youth Educational Learning Location.

IV. RECOMMENDATION

Staff recommends that the City Council adopt a resolution authorizing the City Manager to negotiate a partnership agreement with Stanislaus County and the Friends of the Oakdale Library to utilize Meyer Park primarily as a Youth Educational Learning Location.

V. ATTACHMENTS

Attachment A: Resolution 2018-_____
Attachment B: Meyer Park Proposal



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2018-__

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO NEGOTIATE A
PARTNERSHIP AGREEMENT WITH STANISLAUS COUNTY AND
THE FRIENDS OF THE OAKDALE LIBRARY TO UTILIZE MEYER PARK
PRIMARILY AS A YOUTH EDUCATIONAL LEARNING LOCATION**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, the City of Oakdale owns Meyer Park located at the northwest corner of South Second Avenue and G Street and the Oakdale Library Building is located adjacent to Meyer Park; and,

WHEREAS, members of the Friends of Oakdale Library approached the City to discuss the possibility of creating a Youth Educational Learning Location at Meyer Park adjacent to the Oakdale Library Building, and,

WHEREAS, the vision is to connect the park space to the library building so that classes and other educational endeavors offered at the library can take advantage of the outdoor environment available at the park.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby authorizes the City Manager to negotiate a partnership agreement with Stanislaus County and the Friends of the Oakdale Library to utilize Meyer Park primarily as a Youth Educational Learning Location.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 19th DAY OF MARCH 2018 by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

SIGNED:

Pat Paul, Mayor

ATTEST:

Kathy Teixeira, CMC
City Clerk

Exhibit A

MEYER PARK PROPOSAL

Presented by the Friends of the Oakdale Library

MEYER PARK
LOCATED AT
E G ST & S
2ND AVE

Oakdale Public Library

William
Meyer Park

STOP

OP

LIBRARY + PARK = SAFE FAMILY SPACE

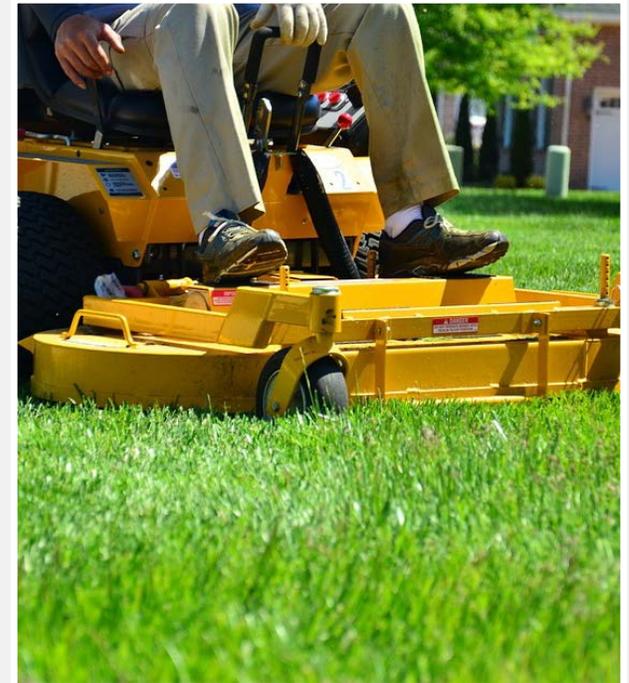
- Brief history of the Friends of the Oakdale library
- The Friend's vision for Meyer Park
- The Friends of the library have support from the Meyer Family and the Oakdale Library in pursuing this vision
- We believe this is a beneficial partnership for both the City of Oakdale and the Oakdale Library that will add value to the Oakdale community

STREET VIEW
OF MEYER
PARK



- Budget for landscaping services to maintain park landscaping
- Budget for fencing around the park to incorporate it into the library's existing outdoor space
- The library plans to utilize this space as an outdoor area for programs and activities for library users of all ages

THE LIBRARY'S ROLE



THANK YOU



This Photo by Unknown Author is licensed under [CC BY-SA](#)



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: March 19, 2018

To: Mayor Pat Paul and Members of the City Council

From: Bryan Whitemyer, City Manager

Subject: Consider Approving Resolution Authorizing City Staff to Apply for a California Department of Fish and Wildlife (CDFW) Fisheries Restoration Grant Program

I. BACKGROUND

The City of Oakdale has the opportunity to apply for a grant through the California Department of Fish and Wildlife (CDFW) Fisheries Restoration Grant Program (FRGP). The CDFW has issued a Proposal Solicitation Notice (PSN) for FY 2018/2019 for projects that will restore, enhance, or protect anadromous salmonid habitat in anadromous watersheds of California. There is an opportunity to restore a portion of the City of Oakdale's Stanley Wakefield Wilderness Area at Kerr Park to create floodplain and side channel rearing habitats for Chinook salmon and steelhead trout.

Cramer Fish Sciences would like to partner with the City of Oakdale to develop and submit a proposal to complete Phase I of a salmonid habitat restoration project at the Wilderness Area. Phase I includes pre-project data collection, conceptual design development, stakeholder outreach, and ultimately a final design plan set. Cramer Fish Sciences has extensive experience in conducting salmonid habitat restoration projects in the Central Valley, including several projects on the Stanislaus River, and has developed successful proposals for the FRGP grant program. Phase II and III include environmental permitting, implementation (construction), and post-project monitoring and will require additional grant funding to be completed.

II. DISCUSSION

The overall vision for the proposed project is to restore main channel, floodplain and side-channel, and riparian ecosystem processes critical for juvenile and adult salmonid populations, in coordination with the local community and stakeholders. The project aims to promote the recovery of healthy and diverse Chinook salmon and steelhead trout populations in the lower Stanislaus River. The project vision is considered in the context of historic land use and current water management constraints. In order to realize maximum benefits from the rehabilitation of side-channel and floodplain habitats, the proposed project will be designed to inundate during periods when the target species are present.



CITY OF OAKDALE
City Council Staff Report (Continued)

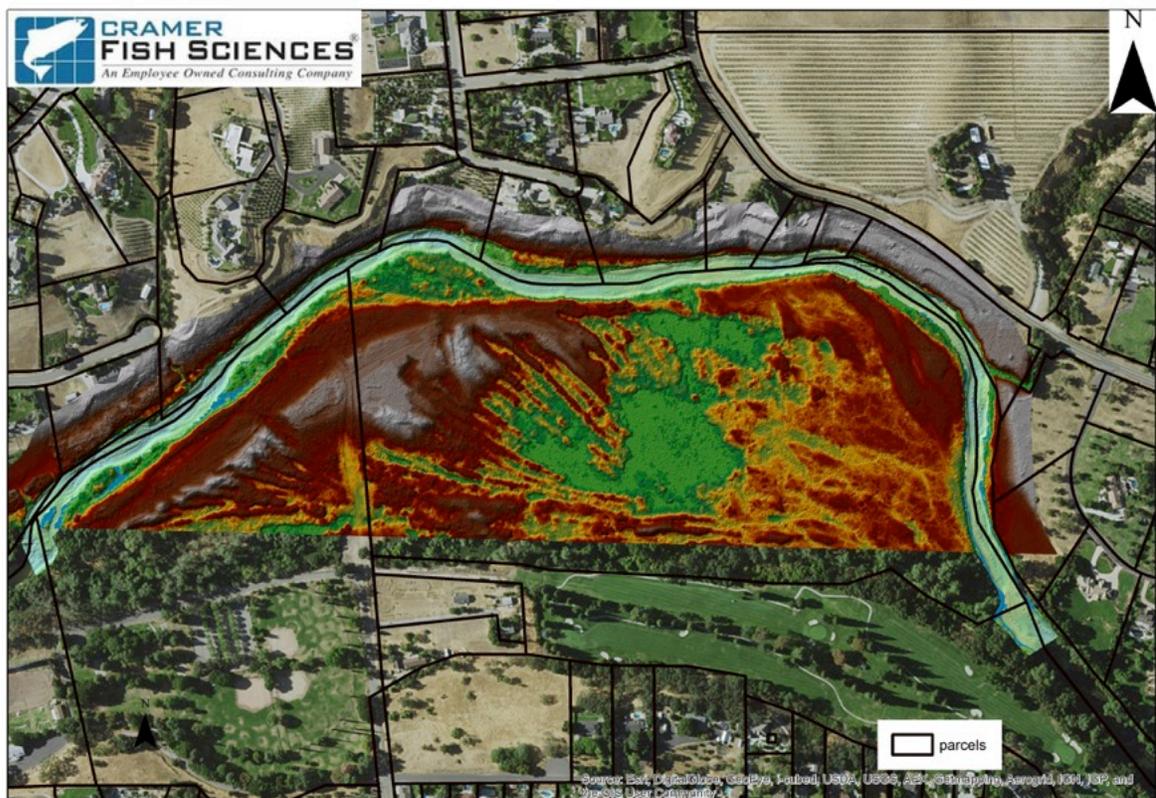
SUBJECT: Fish and Wildlife Grant
MEETING DATE: March 19, 2018

The proposed project goals are as follows:

- serve as an example of publicly supported applied fisheries and restoration science;
- restore, rehabilitate, and enhance productive juvenile salmonid rearing and adult spawning habitat in the lower Stanislaus River; and,
- determine project effectiveness with an efficient and scientifically robust monitoring program.

The proposed project at the Stanley Wakefield Wilderness Area at Kerr Park will be designed to restore and enhance ecosystem processes, with a primary focus on improving productive juvenile salmonid rearing habitat to increase natural production of fall and spring-run Chinook salmon and steelhead trout in the lower Stanislaus River. Considering the existing conditions at the project site, there is potential to:

1. Create ~5-10 acres of floodplain rearing habitat
2. Reconnect ~2,500 feet of secondary and tertiary side channel habitat
3. Build ~3-4 spawning riffles over ~1 mile of the main river channel



Kerr Park Topographic Map
Source: USBR, 2008



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Fish and Wildlife Grant
MEETING DATE: March 19, 2018

III. FISCAL IMPACT

The proposed project at the Stanley Wakefield Wilderness Area at Kerr Park will be funded through the California Department of Fish and Wildlife (CDFW) Fisheries Restoration Grant Program (FRGP). It is anticipated that if awarded the grant will cover the costs of Phase 1 of the salmonid habitat restoration project. Phase 1 includes pre-project data collection, conceptual design development, stakeholder outreach, and ultimately a final design plan set.

Phase II and III include environmental permitting, implementation (construction), and post-project monitoring and will require additional grant funding to be completed.

IV. RECOMMENDATION

Staff recommends that the City Council adopt a resolution authorizing City staff to apply for a grant through the California Department of Fish and Wildlife (CDFW) Fisheries Restoration Grant Program (FRGP).

V. ATTACHMENTS

- Attachment A: Draft City Council Resolution 2018-_____
- Attachment B: Fish and Wildlife Grant Proposal Information



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2018-__

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING THE CITY STAFF TO APPLY FOR A GRANT THROUGH THE
CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE (CDFW) FISHERIES
RESTORATION GRANT PROGRAM (FRGP)**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, the City of Oakdale has the opportunity to apply for a grant through the California Department of Fish and Wildlife (CDFW) Fisheries Restoration Grant Program (FRGP); and,

WHEREAS, the CDFW has issued a Proposal Solicitation Notice (PSN) for FY 2018/2019 for projects that will restore, enhance, or protect anadromous salmonid habitat in anadromous watersheds of California and there is an opportunity to restore a portion of the City of Oakdale's Stanley Wakefield Wilderness Area at Kerr Park to create floodplain and side channel rearing habitats for Chinook salmon and steelhead trout; and,

WHEREAS, Cramer Fish Sciences would like to partner with the City of Oakdale to develop and submit a proposal to complete Phase I of a salmonid habitat restoration project at the Wilderness Area, and,

WHEREAS, Phase I includes pre-project data collection, conceptual design development, stakeholder outreach, and ultimately a final design plan set. Cramer Fish Sciences has extensive experience in conducting salmonid habitat restoration projects in the Central Valley, including several projects on the Stanislaus River, and has developed successful proposals for the FRGP grant program, and,

WHEREAS, Phase II and III include environmental permitting, implementation (construction), and post-project monitoring and will require additional grant funding to be completed.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby authorizes City staff to apply for a grant through the California Department of Fish and Wildlife (CDFW) Fisheries Restoration Grant Program (FRGP).



THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 19th DAY OF MARCH,
by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

Pat Paul, Mayor

ATTEST:

Kathy Teixeira, CMC
City Clerk

Summary Report of the CDFW Fisheries Restoration Grant Program

Executive Summary

The Stanislaus River ecosystem has been greatly altered by human activities over the past few centuries. The California Department of Fish and Wildlife (CDFW) Fisheries Restoration Grant Program (FRGP) has issued a Proposal Solicitation Notice (PSN) for FY 2018/2019 for projects that will restore, enhance, or protect anadromous salmonid habitat in anadromous watersheds of California. We believe there is an opportunity to restore a portion of the City of Oakdale's Stanley Wakefield Wilderness Area at Kerr Park to create floodplain and side channel rearing habitats for Chinook salmon and steelhead trout. Cramer Fish Sciences would like to partner with the City of Oakdale to develop and submit a proposal to complete Phase I of a salmonid habitat restoration project at the Wilderness Area. Phase I includes pre-project data collection, conceptual design development, stakeholder outreach, and ultimately a final design plan set. Cramer Fish Sciences has extensive experience in conducting salmonid habitat restoration projects in the Central Valley, including several projects on the Stanislaus River, and has developed successful proposals for the FRGP grant program. Phase II and III include environmental permitting, implementation (construction), and post-project monitoring and will require additional grant funding to be completed.

Background

The lower Stanislaus River system and its associated habitats have been affected by European-American activities for more than two centuries, beginning with the introduction of numerous plant and animal species as early as the 1700's and extensive gold mining in the 1850s. Since that time, riparian and instream habitats have been modified or converted for agriculture, gravel mining, water impoundments, increased water diversions, decreased instream flows, levees, and more recently, residential development. These major actions and other events have led to the deterioration of riparian and aquatic habitat conditions on the lower Stanislaus River. In spite of habitat modifications, Chinook salmon and steelhead trout populations are still present in the lower reaches of the Stanislaus River below Goodwin Dam. The lower Stanislaus River has two major salmonid habitat deficiencies:

- 1) lack of suitable gravel for salmonid spawning and incubation, and
- 2) lack of functional floodplain and side channel habitat for juvenile rearing.

Reduction in flows and associated reduction in sediment transport in the lower Stanislaus River have further degraded the river's natural geomorphological and hydrological processes. This has resulted in limited gravel recruitment, compaction of the gravel that remains available for salmonid spawning, and a disconnection of floodplain and side channels that historically would have provided rearing habitat for juvenile salmonids and other native fish species. Off-channel habitats, such as floodplains and side channels, are important rearing habitats for juvenile salmonids. Juvenile salmonids may migrate into off-channel habitats to exploit food resources, seek optimal temperatures, and escape unfavorable environmental conditions in the main channel such as predators, high velocities, and turbidity. Components of high quality juvenile salmonid rearing habitat typically include appropriate water temperatures, suitable dissolved oxygen concentrations, decreased water velocity, overhanging vegetation for cover and source of terrestrial insects for food, in-water natural wood structure, and suitable substrate for cover and benthic macroinvertebrate production.

The objective of this project is to rehabilitate salmonid spawning and rearing habitat to support sustainable native Chinook salmon and steelhead trout populations in the lower Stanislaus River.

CDFW FRGP Grant Program

The California Department of Fish and Wildlife (CDFW), in partnership with the National Oceanic and Atmospheric Administration (NOAA), through the Fisheries Restoration Grant Program (FRGP) (<https://www.wildlife.ca.gov/Grants/FRGP/Solicitation>) is soliciting proposals for projects that result in the restoration, enhancement, or protection of anadromous salmonid habitat in California watersheds. The Fisheries Restoration Grant Program (FRGP) was established in 1981 in response to rapidly declining populations of wild salmon and steelhead trout and deteriorating fish habitat in California.

Eligibility Criteria

Entities eligible to apply for grants under this Proposal Solicitation Notice (PSN) are limited to public agencies, Native American Indian Tribes, and nonprofit organizations. Cramer Fish Sciences is a small business that would like to partner with the City of Oakdale, who would be the lead applicant on the proposal.

Proposal Due Date

Proposals are due by March 30, 2018 at 5:00pm, and MUST be submitted via CDFW's online grant submittal website. Cramer Fish Sciences has experience with the online submittal process and, after the proposal has been reviewed by the City of Oakdale, will submit the proposal and supplemental documentation for the City of Oakdale.

Proposed Project

The overall vision for the proposed project is to restore main channel, floodplain and side-channel, and riparian ecosystem processes critical for juvenile and adult salmonid populations, in coordination with the local community and stakeholders. The project aims to promote the recovery of healthy and diverse Chinook salmon and steelhead trout populations in the lower Stanislaus River. The project vision is considered in the context of historic land use and current water management constraints. In order to realize maximum benefits from the rehabilitation of side-channel and floodplain habitats, the proposed project will be designed to inundate during periods when the target species are present (Figure 1).

The proposed project goals are as follows:

- serve as an example of publicly supported applied fisheries and restoration science;
- restore, rehabilitate, and enhance productive juvenile salmonid rearing and adult spawning habitat in the lower Stanislaus River; and,
- determine project effectiveness with an efficient and scientifically robust monitoring program.

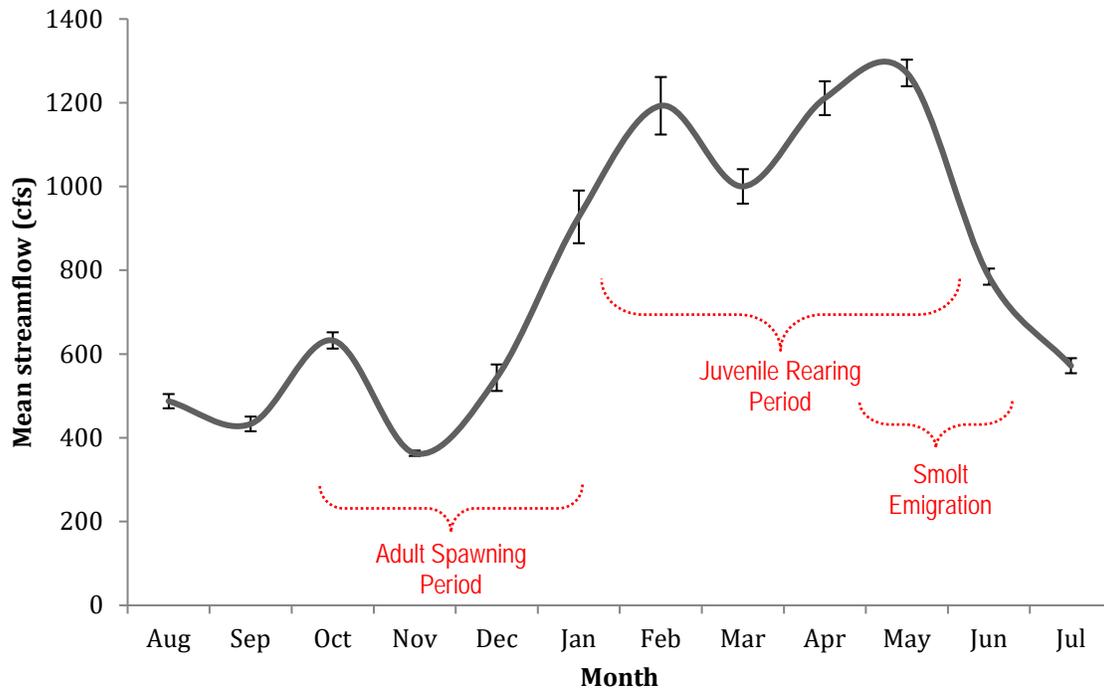


Figure 1. Mean (\pm SE) daily streamflow (cfs) by month for the lower Stanislaus River; flow data from gauging station at Orange Blossom Bridge, CA from 1993–2015 (post-New Melones). The spawning, rearing, and emigration periods for fall-run Chinook salmon are presented.

The proposed project at the Stanley Wakefield Wilderness Area at Kerr Park will be designed to restore and enhance ecosystem processes, with a primary focus on improving productive juvenile salmonid rearing habitat to increase natural production of fall and spring-run Chinook salmon and steelhead trout in the lower Stanislaus River. Considering the existing conditions at the project site, we believe there is potential to:

- 1) Create ~5-10 acres of floodplain rearing habitat
- 2) Reconnect ~2,500 feet of secondary and tertiary side channel habitat
- 3) Build ~3-4 spawning riffles over ~1 mile of the main river channel

The proposed project would directly address the doubling goal of the United States Fish and Wildlife Service’s Anadromous Fish Restoration Program (USFWS AFRP), the National Marine Fisheries Service (NMFS) priority action to increase the quantity and quality of ESA-listed Chinook Salmon and California Central Valley steelhead rearing areas (NMFS 2014), and test hypotheses regarding a variety of habitat enhancement techniques and subsequent response of juvenile salmonids and non-native predatory species to restored floodplain and off-channel habitats.

Restoring floodplain inundation and creating and/or enhancing side channels would provide functional rearing habitat for juvenile salmonids that may contribute to improved survival and growth conditions, and recover processes to promote the native plant community. The topography at the site would be modified by lowering

existing elevations and enhancing and/or creating perennially and seasonally inundated side channels (Figures 2 & 3).

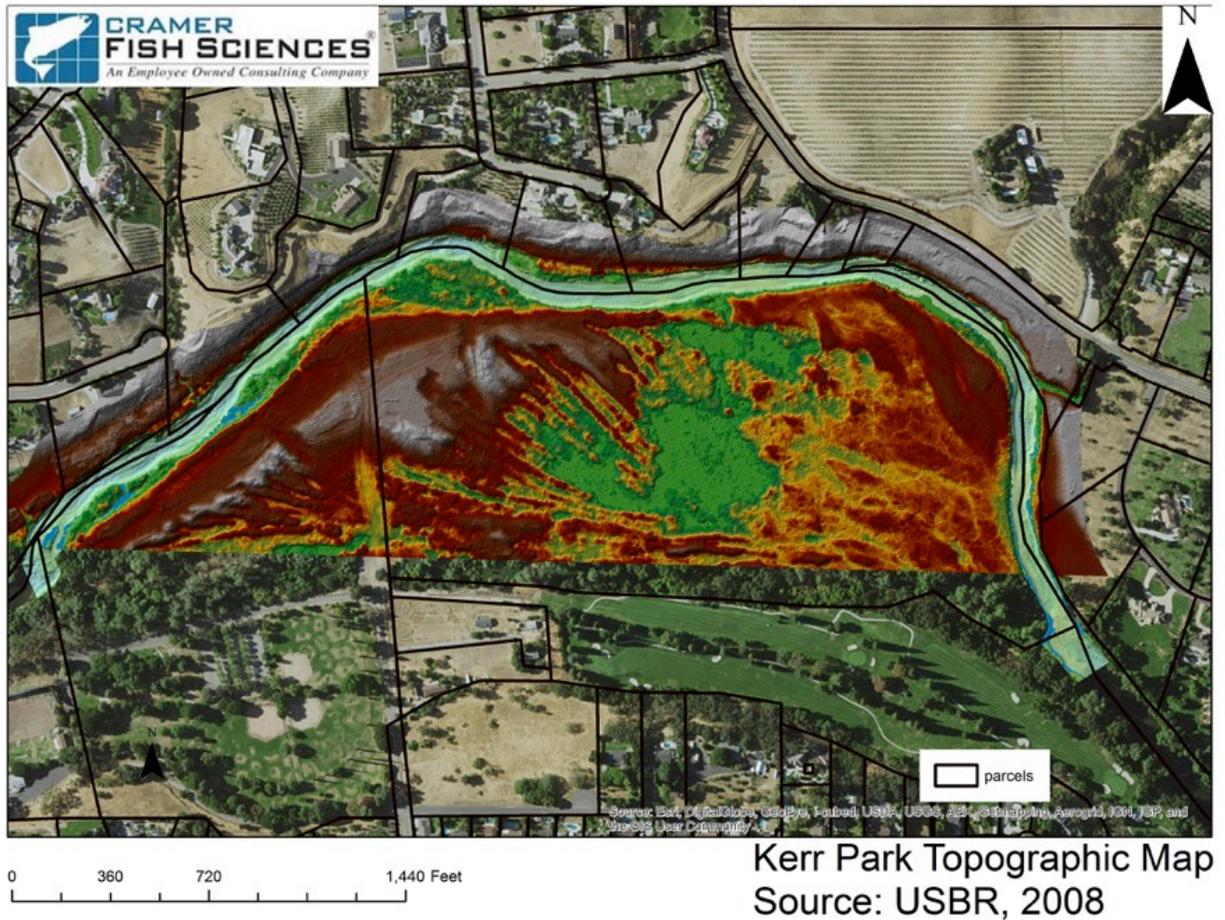


Figure 2. Existing topographic conditions at the Stanley Wakefield Wilderness Area at Kerr Park.

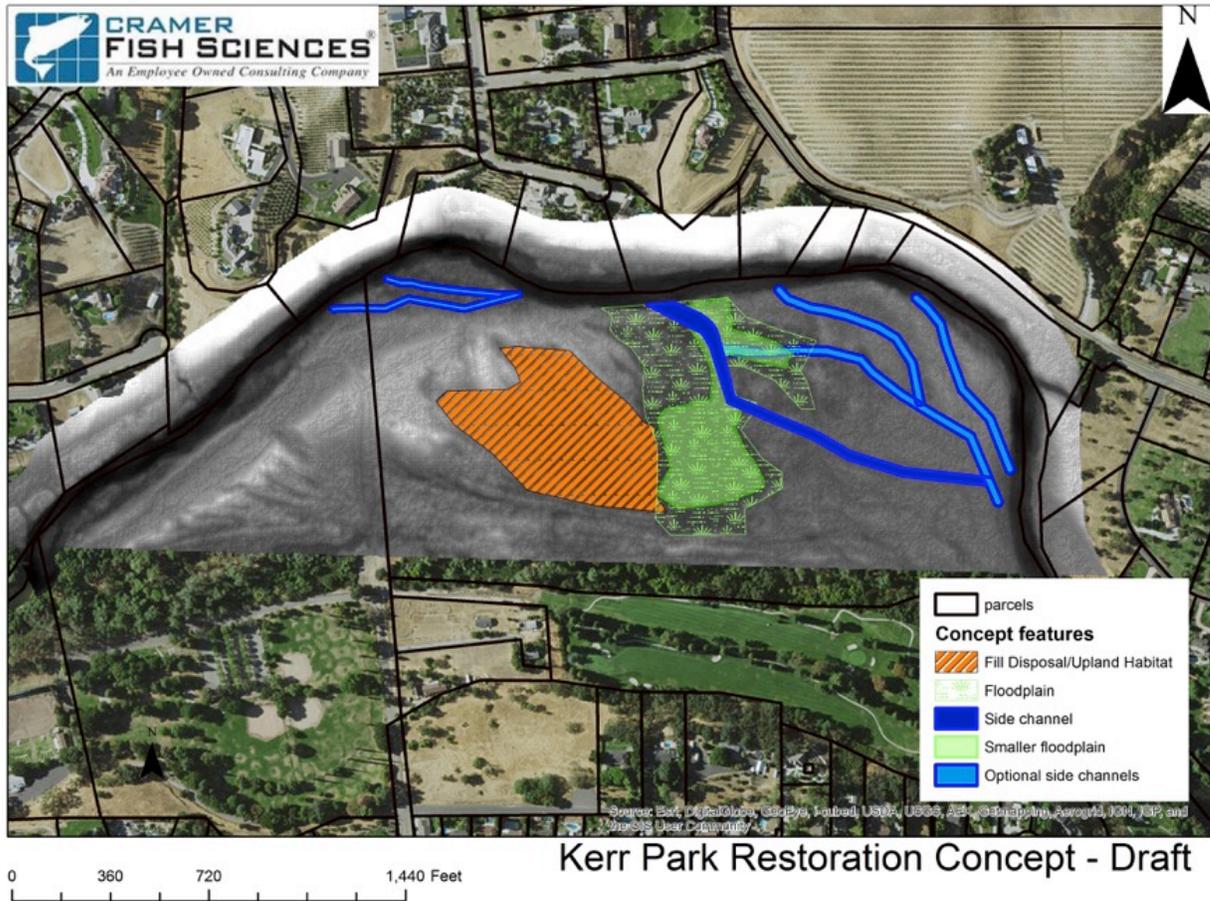


Figure 3. Draft conceptual restoration ideas at the Stanley Wakefield Wilderness Area at Kerr Park.

Fiscal Impacts

A detailed budget for the proposed project has not been completed; however, it is estimated that the proposal budget for the completion of Phase I will be between \$250,000 - \$350,000. All funds required to complete Phase I will be requested in the proposal submitted to the FRGP grant program and will not require direct funds from the City of Oakdale. However, if the proposal is selected by CDFW to be funded there will be grant administration requirements for which the City (grantee), as the lead applicant, will be responsible. Below are brief descriptions of the potential tasks and responsibilities of the grantee.

PROJECT ADMINISTRATION

Overall Grant Administration

The City of Oakdale will utilize existing staff for the position of Project Manager (PM), who will have direct responsibility for overseeing the grant (e.g., submitting quarterly reports (drafted by Cramer Fish Sciences) and invoices, ensuring prompt

payment of subcontractor invoices, ensuring that all records are kept in a manner that would support an audit, coordinating with the Project Coordinator (Cramer Fish Sciences) via monthly check-ins).

Coordination of the Sub-consultants

The Project Coordinator will focus on planning, technical oversight, and coordination of the work to meet the Project objectives. Day-to-day coordination of the work will include as-needed email and phone communications, issue-driven teleconferences and meetings, monthly status calls, status reports (quarterly at minimum, monthly if required), review of interim and final documents/deliverables, periodic review of the work plan, schedule, budget, and deliverables (projected vs. actual) based on submitted reports and invoices.

Task Management by Individual Sub-consultants

Each of project sub-consultants will have a designated project manager whose responsibilities will include: coordinating with the PC, ensuring their deliverables are on time and within budget, reviewing and approving deliverables, ensuring the quality of work is commensurate with that described both in the application and in the agreement, and participating in monthly Project Team status calls.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Date: March 19, 2018

To: Mayor Pat Paul and Members of the City Council

From: Michael Renfrow, Senior Engineering Technician

Reviewed by: Jeff Gravel, Public Services Director

Subject: Consideration of a Resolution of the City of Oakdale City Council Authorizing; the City Manager to Execute a Contract with United Pavement Maintenance, Inc. for the Greger Street Speed Table and Greger Street Pavement Repair in the Amount of \$31,705.60; a Contingency in the Amount of \$3,294.40; Funding in the Amount of: \$10,000.00 from Fund 110 – Street Maintenance, Account 110-4140-443.27-06, Funding in the Amount of \$25,000.00 from Fund 221 – Local Transportation Fund, Account 221-4149-443.42-04 for a Grand Total Project Budget in the Amount of \$35,000.00

I. BACKGROUND

Staff received phone calls from residents about speeding on Greger Street between Crane Road and Shire Way. At the intersection of Wild Stallion Drive and Greger Street the pavement has settled due to a trench compaction failure. The Public Works Department has received complaints about this issue which causes vehicles to bounce significantly through the intersection.

II. DISCUSSION

City Staff has been looking at the two issues on Greger Street in the Bridle Ridge Subdivision. Working to educate drivers, the Oakdale Police Department set up their speed notification board in that area. The Accessibility Master Plan, approved in December 2013, recommended pedestrian safety improvements within that specific stretch of Greger Street.

First is pedestrian and vehicle safety on Greger Street. City Staff formed the City of Oakdale's Traffic Issues Committee. The Committee includes the City Manager, Director of Public Services, Public Works Superintendent, City Engineer, Senior Engineering Technician and Police Lieutenant (Operations Division Commander). The Committee studied the issues from Crane Road to Shire Way and determined that measures were needed for pedestrian safety and to mitigate speed.

The Manual on Uniform Traffic Control Devices (MUTCD) provides information on the design, application, and placement of stop signs. Staff applied the information from the MUTCD to warrant the applications below.



City Staff Stop Sign and Cross-Walk Installation

Bascule Way and Greger Street:

- According to the MUTCD, a four-way STOP control is needed at locations where a road user, after stopping, cannot see conflicting traffic and is not able to safely negotiate the intersection unless conflicting cross traffic is also required to stop.
 - The need described above warrant a stop sign at the Bascule Way and Greger Street intersection because, after stopping, the driver on Bascule Way cannot see approaching traffic traveling west on Greger Street.

Tori Way and Greger Street:

- According to the MUTCD, the need to control vehicle/pedestrian conflicts exists near locations that generate high pedestrian volumes crossing the major street.
 - The need described above warrant a stop sign at the Tori Way and Greger Street intersection because of the high traffic pedestrian volumes to the park. This application also mirrors the design at Medlin Park.

Shire Way and Greger Street:

- According to the MUTCD, the need to control vehicle/pedestrian conflicts exists near locations that generate high pedestrian volumes crossing the major street.
 - The need described above warrant a stop sign at the Shire Way and Greger Street intersection because of the high traffic pedestrian volumes to the park. This application also mirrors the design at Medlin Park.
- A mid-block handicap ramp will be installed at this intersection.
 - This application also mirrors the design at Medlin Park.
 - Two proposals were received for this work and averaged approximately \$9,000. City Staff will install the ramp instead, providing a significant savings.

United Pavement Maintenance Speed Table and Pavement Repair

Greger Street Speed Table:

Greger Street is a two-way, 40' wide collector, with a 30-mph speed limit. Staff performed a speed survey in 2010 and at that time the 85th percentile (speed) was 41 mph. That means 85% of the traffic travels at a speed of 41-mph.

According to the Federal Highway Administration's Course on Bicycle and Pedestrian Transportation, a speed table installed on a roadway with the same geometry as Greger Street had a speed of 39-mph before speed table



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Greger Street Pedestrian and Vehicle Safety and Pavement Repair
MEETING DATE: March 19, 2018

installation and a speed of 27-mph after installation. This study shows the effectiveness of the speed table.

Additionally, no convenient alternative route exists in this stretch of Greger Street. This is important because we want single point speed control or else the speeding traffic will simply move through and adjacent neighborhood. Regarding future speed tables. Staff is using this location as a test and will bring a traffic calming policy to City Council for adoption.

Staff has discussed the project with Stanislaus Consolidated Fire Protection District. They reviewed the plan and will support it with City Councils approval. Their comment; Council, please consider how the speed table may add minimal time to emergency response.

Staff received a proposal from United Pavement Maintenance in the amount of \$8,800.00 to install the speed table.

Trench Compaction Failure:

Second is the trench compaction failure at the intersection of Wild Stallion Drive and Greger Street. The trench compaction failure could be considered a traffic safety issue. It will most certainly undermine the underground utilities causing them to break. Delaying repairs will increase cost and could create a sink hole.

Staff received two proposals for the trench compaction failure repair. Rolfe Construction in the amount of \$24,300.00 and United Pavement Maintenance in the amount of \$22,905.60.

III. FISCAL IMPACT

United Pavement Maintenance Contract	\$31,705.60
<u>Contingencies</u>	<u>\$ 3,294.40</u>
Grant Total Project	\$35,000.00

Funding in the Amount of:

\$10,000 from Fund 110 – Street Maintenance, Account 110-4140-443.27-06
\$25,000 from Fund 221 – Local Transportation, Account 221-4149-443.42-04

IV. RECOMMENDATION

Staff recommends that the City Council adopt the Resolution authorizing; the City Manager to execute a contract with United Pavement Maintenance, Inc. for the Greger Street Speed Table and Greger Street Pavement Repair in the amount of \$31,705.60; a contingency in the amount of \$3,294.40; funding in the amount of: \$10,000.00 from Fund 110 – Street Maintenance, Account 110-4140-443.27-06, funding in the amount of \$25,000.00 from Fund 221 – Local Transportation Fund, Account 221-4149-443.42-04 for a grand total Project budget in the amount of \$35,000.00.



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Greger Street Pedestrian and Vehicle Safety and Pavement Repair
MEETING DATE: March 19, 2018

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2018-__
Attachment B: Proposals



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2018-__

**A RESOLUTION OF THE CITY OF OAKDALE CITY COUNCIL
AUTHORIZING; THE CITY MANAGER TO EXECUTE A CONTRACT WITH UNITED
PAVEMENT MAINTENANCE, INC. FOR THE GREGER STREET SPEED TABLE AND
GREGER STREET PAVEMENT REPAIR IN THE AMOUNT OF \$31,705.60; AND A
CONTINGENCY IN THE AMOUNT OF \$3,2944.40; FUNDING IN THE AMOUNT OF:
\$10,000 FROM FUND 110 – STREET MAINTENANCE, ACCOUNT 110-4140-443.27-06,
FUNDING IN THE AMOUNT OF \$25,000 FROM FUND 221 – LOCAL TRANSPORTATION
FUND, ACCOUNT 221-4149-443.42-04 FOR A GRAND TOTAL PROJECT BUDGET IN
THE AMOUNT OF \$35,000.00**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, Staff received phone calls from residents about speeding on Greger Street between Crane Road and Shire Way and a trench compaction failure at Greger Street and Wild Stallion Drive; and,

WHEREAS, new stop sign and speed table are needed on Greger Street to provide safe pedestrian access to parks and pavement repair is needed to restore a trench compaction failure at Greger Street and Wild Stallion Drive; and,

WHEREAS, Staff received a proposal in the amount of \$31,705.60 from United Pavement Maintenance for the speed table and trench compaction repair; and,

WHEREAS, Staff recommends that the City Council adopt the Resolution authorizing; the City Manager to execute a contract with United Pavement Maintenance, Inc. for the Greger Street Speed Table and Greger Street Pavement Repair.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby authorizes; the City Manager to execute a contract with United Pavement Maintenance, Inc. for the Greger Street Speed Table and Greger Street Pavement Repair in the amount of \$31,705.60; a contingency in the amount of \$3,2944.40; funding in the amount of: \$10,000.00 from Fund 110 – Street Maintenance, Account 110-4140-443.27-06, funding in the amount of \$25,000.00 from Fund 221 – Local Transportation Fund, Account 221-4149-443.42-04 for a grand total Project budget in the amount of \$35,000.00.

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 5th DAY OF MARCH 2018, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

ATTEST:

SIGNED:

Kathy Teixeira, CMC
City Clerk

Paul, Mayor

BID SCHEDULE
Contract No. 2017-001

ITEM NO.	DESCRIPTION	TOTAL QUANTITY	UNIT	UNIT COST	AMOUNT
1	Roadway Excavation	1,080	SF	4.82	5,205.60
2	Speed Hump	1	EA	8,800	8,800.00
3	Adjust Man Hole/Utilities	6	EA	700.00	4,200.00
4	Aggregate Base Prep	1,080	SF	0.0	0.0
5	Hot Mix Asphalt	1,080	SF	12.50	13,500.00

TOTAL \$31,705.60

- (1) IN CASE OF DISCREPANCY BETWEEN THE UNIT PRICE AND THE TOTAL SET FORTH FOR A UNIT BASIS ITEM, THE UNIT PRICE SHALL PREVAIL
- (2) ANY ALTERATIONS, MODIFICATIONS OR CHNGES TO THIS BID SCHEDULE SHEET BY THE BIDDER WILL BE GROUNDS FOR BID REJECTION



P.O BOX 1017, HUGHSON, CA 95326, CONTRACTOR'S LIC.# 905503, PH: 209-883-4345 FAX: 209-883-2238

November 17, 2017

Dear, Michael Renfrow

Thank You for the opportunity to provide you with this proposal on improving your property.

This table summarizes the current estimate activity. Please review this information and let us know if you have any questions.

Estimate: Gregger Road Improvements, Pavement Repairs, City of Oakdale

Estimate Number	Bid Schedule, Contract No. 2017-001
Estimate Amount	See attached
Payment Terms	<u>Due upon Completion.</u>

CONDITIONS, NOTE:

Our proposal does not include participation in any wrap or OCIP insurance programs/Building City Permits. If participation in these types of programs will be required for this project, there will be an adjustment to the contract amount.

Our proposal includes One (1) Move-In per phase and is based on having unobstructed continuous access to all areas of work for each stage of work, uninterrupted, unforeseen circumstances (e.g., inclement weather) beyond control of owner or United Pavement Maintenance.

Additional Move-In(s) will have an additional price.

United Pavement Maintenance will be willing to perform portions of this bid, please call to discuss.

United Pavement Maintenance will NOT be held responsible for delays due to weather or inspections.

Water supply must be readily available for use at no cost to United Pavement Maintenance.

Phasing of work could result in additional cost due to reduction in productivity.

All watering/sprinkler systems must be shut off prior to commencing of any work.

Payment is due upon completion of work performed by United Pavement Maintenance unless prior arrangements otherwise have been made.

United Pavement Maintenance will not be held responsible for soil treatments/spraying of any (weeds, grass, and vegetation of any kind.)

Any Obstructions/Parked Vehicles Must be removed from premises where job is to be performed
Prior to commencing of work.

Pricing is based on local asphalt prices.

EXCLUSIONS:

Any other work not specifically listed in the attached estimate/quote.

Permits, fees, tests, inspections, or handling of any hazardous materials.

Removal, relocation, or adjustment of utilities, any underground utility work (i.e. storm, sewer, water, etc.) any and all landscaping.

Any tree or stump removal.

Any demolition work not specifically listed above (i.e. trees, signs, posts, etc.)

Property Managers and Landlords are fully responsible in notifying tenants prior to any work being
Performed.

CLARIFICATIONS:

Final payment to be based on quantities actually installed.

Thank you for choosing United Pavement Maintenance we look forward in hearing from you soon.

ACCEPTED:

The above/attached prices, details, conditions and exclusions of this proposal shall be made part of any subsequent contract and are satisfactory and are hereby accepted.

Buyer:

Signature:

Date of Acceptance:

Sincerely,

President
Rodolfo Ruvalcaba
United Pavement Maintenance, Inc.



CITY OF OAKDALE
CITY COUNCIL STAFF REPORT

Meeting Date: March 19, 2018

To: Mayor Pat Paul and Members of the City Council

From: Cody Bridgewater, Public Works Superintendent

Reviewed by: Jeff Gravel, Public Services Director

Subject: Consider a Resolution awarding a contract for the Well 3 Site Improvement Project to Michael Wheeler Construction, Inc. in the amount of \$200,792.85 which includes a 10% contingency as well as \$10,000.00 for inspections to be funded from Water Capital Replacement Fund 624 (CP1806 and CP0828)

I. BACKGROUND

The Well 3 Tank Replacement took place in 2014 and has greatly improved the operation and appearance of the site. As a final phase to the project, City Staff would like to have some modifications and improvements made to the site. Some of the improvements that will take place with this project are: installation of a new de-sander, grading, concrete walkways, retaining walls, and repositioning of the well head along with associated piping.

II. DISCUSSION

Well 3 has a history of sanding issues in the water. With the age of the well and its equipment, it is staff's recommendation to replace the existing de-sander. This unit has been in service since the start of Well 3, which was built in the late 1940's. It has worn conveyor flights and the efficiency has drastically reduced. This unit is also run manually, with City Staff having to be on site to use, while the new de-sander will be automated to run on a timer in a much more consistent manner. This will greatly reduce operation and maintenance costs due to less sand being discharged into the tank, and ultimately, the water system.

Other improvements at the site consist of electrical improvements, addition of concrete retaining walls, improved grading, improved safety and access, and reduced maintenance needed by City Staff.

Staff invited bids from four contractors. The bids were opened in November 2017 and the results are as follows:



CITY OF OAKDALE
City Council Staff Report (Continued)

SUBJECT: Well 3 Site Improvements
MEETING DATE: MARCH 19, 2018
REPORT DATE: MARCH 9, 2018

Rank	Contractor	Bid Amount
1	Michael Wheeler Construction	\$ 173,448.05
2	Rolfe Construction	\$ 271,099.00
3	George Reed Construction	Did Not Submit
4	Conco West, Inc.	Did Not Submit

Low bidder for the project is Michael Wheeler Construction, Inc. in the amount of \$173,448.05. Staff has reviewed the bids and recommends awarding the project to Michael Wheeler Construction, Inc.

III. FISCAL IMPACT

<u>Project Construction</u>	
Michael Wheeler Const., Inc.	\$ 173,448.08
10% Contingency	\$ 17,000.00
Inspections	\$ 10,000.00
	<u>\$ 200,448.08</u>

A 10% contingency for unanticipated additional work and for construction engineering which includes, staking, testing and other project related expenses, as well as \$10,000 for inspections, has been added to the project cost.

This is a budgeted project included in the Fiscal Year 2017/18 budget in the Water Capital Replacement Fund 624 (CP1806 and CP0828).

IV. RECOMMENDATION

Staff recommends the City Council adopt a Resolution awarding the low bidder Michael Wheeler Construction, Inc for the Well 3 Site Improvement Project in the amount of \$ 200,448.08 which includes a 10% contingency and \$ for inspections, to be funded from Water Capital Replacement Fund 624 (CP1806 and CP0828).

V. ATTACHMENTS

Attachment A: Draft City Council Resolution 2018-__



IN THE CITY COUNCIL
OF THE CITY OF OAKDALE
STATE OF CALIFORNIA
CITY COUNCIL RESOLUTION 2018-__

**A RESOLUTION AWARDING A CONTRACT FOR THE
WELL 3 SITE IMPROVEMENT PROJECT TO
MICHAEL WHEELER CONSTRUCTION, INC IN THE AMOUNT OF \$200,448.08
WHICH INCLUDES A 10% CONTINGENCY AS WELL AS \$10,000.00 FOR
INSPECTIONS TO BE FUNDED FROM
WATER CAPITAL REPLACEMENT FUND 624 (CP1806 and CP0828)**

THE CITY OF OAKDALE CITY COUNCIL DOES HEREBY RESOLVE THAT:

WHEREAS, the Well 3 Tank replacement took place in 2014 and has greatly improved the operation and appearance of the site; and,

WHEREAS, as a final phase to the project, City Staff would like to have some modifications and improvement made to the site; and,

WHEREAS, some of the improvements that will take place with this project are: installation of a new de-sander, grading, concrete walk, retaining walls, and repositioning of the well head along with associated piping; and,

WHEREAS, Staff invited bids from four contractors with low bidder for the project being Michael Wheeler Construction, Inc. in the amount of \$173,448.08; and,

WHEREAS, a 10% contingency for unanticipated additional work and for construction engineering which includes, staking, testing and other project related expenses, as well as \$10,000.00 for inspections, has been added to the project cost; and,

WHEREAS, staff recommends awarding the project to Michael Wheeler Construction, Inc. for a total project cost of \$200,448.08.

NOW, THEREFORE, BE IT RESOLVED that the **CITY COUNCIL** of the **CITY OF OAKDALE** hereby awards a contract for the Well 3 Site Improvement Project to Michael Wheeler Construction, Inc. in the amount of \$200,448.08 which includes a 10% contingency as well as \$10,000.00 for inspections to be funded from Water Capital Replacement Fund 624 (CP1806 and CP0828).

THE FOREGOING RESOLUTION IS HEREBY ADOPTED THIS 5th DAY OF MARCH 2018, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

ATTEST:

SIGNED:

Kathy Teixeira, CMC
City Clerk

Paul, Mayor



To: Oakdale City Council

From: Bryan Whitemyer, City Manager

Re: **March 2018 Administration Department Report**

In an effort to highlight the work being done by all City Departments, City staff provides monthly activity reports to the City Council at the 2nd City Council meeting of each month. These reports are included in the agenda packet as an informational item but council members are encouraged to ask questions about any of the items listed in the report. The purpose of these reports is to help keep the City Council and the public apprised of the work being done in all areas of city operations.

Administration Department Activities

- Attended and provided information to the Planning Commission at its February 21, 2018 Sign Ordinance Workshop. Comment was taken from residents and local businesses. Revisions are being made to the draft ordinance and will be presented to the Planning Commission on March 21, 2018 at an additional Sign Ordinance Workshop.
- Attended the North County Corridor JPA meeting held on March 7, 2018 in Modesto. The meeting was attended by representatives of ConAgra and Stanislaus County and an update was presented to the board on the development of options to mitigate impacts to ConAgra from the selected North County Corridor alignment. Discussions regarding the mitigation options among City, County, and ConAgra staff have been very positive.
- Coordinated efforts to move forward with the refunding of former Redevelopment Agency bonds. The refunding is anticipated to occur the week of March 19, 2018 which should bring approximately \$700,000 back to the City of Oakdale over the next seven years.
- Prepared for and attended the Chamber of Commerce and City of Oakdale Economic Development Committee meetings on March 2, 2018.
- Met with Stanislaus Consolidated Fire Protection District Board members to discuss our current fire services partnership. The meeting was very productive and provided an opportunity for additional communication. Additional meetings like this will be planned in the future.
- Met with the County Librarian and the Friends of Oakdale Library again to discuss their idea of converting Meyer's Park into an outdoor learning center

open to the public. A proposal has been developed and will be presented to the City Council at its March 19, 2018 meeting.

- Attended the Emergency Medical Services Committee meeting on March 8, 2018.
- Attended Stanislaus Council of Governments Management and Finance Committee on March 8, 2018.
- Started reviewing Stanislaus County's Regional Transportation Impact Fee. The County would like to update the fee so the Stanislaus County city managers are meeting to discuss and to provide feedback on the process.



To: Bryan Whitemyer, City Manager
From: Kathy Teixeira
Re: **March 2018 City Clerk Department Report**

Legislative

- Prepared and processed the City Council agenda packets for the regular meeting of February 5; the regular joint meeting of the City Council/Successor Agency of February 20; and, the special meeting of February 12.
- Attended February 5 and February 12 City Council meetings.
- Prepared and finalized nine City Council resolutions and one Successor Agency resolution for the Mayor's and Clerk's signatures. Copies of the resolutions were then distributed and scanned in the City's Records Retention System.
- Prepared the February 5th and February 12th draft City Council minutes and reviewed the February 20th draft City Council minutes.
- Finalized seven Oakdale Municipal Code ordinances, publicly noticed the adopted Ordinances and transmitted to the City's codifier for posting on the City's website.
- Finalized and filed with the Stanislaus County Recorder Notice(s) of Completion for the following projects:
 - Oakdale Community Park Project
 - Airport Perimeter Fence Construction Project Improvements
 - Well 10 Improvement Project
- Records Management – Ongoing.

General Administration

- Finalized and forwarded the 2017-2018 Water Meter Upgrade Project contract to Lawrence Backhoe Service, Inc.
- Finalized and forwarded the use agreements to the American Red Cross allowing them to operate emergency shelter services at two City facilities, the Gene Bianchi Community Center and the Gladys L Lemmons Senior Community Center in the event of a disaster.
- Finalized and forwarded the Memorandum of Understanding (MOU) to Stanislaus County related to the use of the contract value of the City of Oakdale Storm Water Master Plan as Labor-In-Kind Service to meet the matching funds requirement for a Grant to develop a Multi-Agency Regional Storm Water Resource Plan (SWRP).
- Two public records requests were received and provided a Notice of Determination.

Event Applications

Event	Event Dates
Finalized One Time Event Application - F.E.S. Fish Dinner	02/16/2018
Finalized Special Events Application - SOS Fun Run	03/10/2018
Routed Special Events Application - Oakdale Christian Music Festival	04/28/2018
Received, routed and assembled conditions for SOS Fun Run	03/10/2018

To: Bryan Whitemyer, City Manager
From: Albert Avila, Director of Finance



Re: 2018 March Finance Department Report For February

Departmental Actions of Note:

Finance

- Processed and mailed 7,929 monthly utility bills
- Processed and mailed 1,492 late utility notices
- Assisted 2,788 customers at the front counter
- Processed 4,480 payments received through the USPS or City drop box
- 80 customers utilized the recycling bag program
- Processed and mailed 321 business license late renewal notices
- Continued online training of new financial software system

Facility

- Replacement and upgrade of the pool equipment began the middle of December. Project still in progress.

Facility Rentals February 2018

Facility	City Meetings	Weekday Rentals	Weekend Rental
Gene Bianchi Community Center		7	6
Gene Bianchi Conference Rooms	14	7	2
Gene Bianchi Kitchen Rental			
Oakdale Senior Community Center	NA	NA	2

Recreation

Senior Center is used for daily activities M-F 8 am to 4 pm
Adult Rec evening programs held at the Senior Center T-Th, and once monthly on Sunday

Senior Center

Attendance and Membership

- Attendance in February 1,420 – Average 75 participants a day
- Current Membership List - 1,428
- New Member registration in January - 23

Classes & Programs

- Weekly Classes and Program – 42
- Lunch served 5 days a week

Senior Services at Center

- HICAP
- Blood Pressure Screening
- CPR & First Aid
- Green Bag Program – participants 70
- Alzheimer/Dementia Support Group-Weekly Meetings
- Widower's Support Group-evenings twice a month.

Special Event/Presentations

- Senior Center Valentine Dinner – 80
- Fun Sunday Line Dance – 7 participants

Recreation Programs

- Once a week evening quilting classes
- Once a week Oakdale Community Band Rehearsals
- Once a week Line Dancing classes
- Once a month Line Dancing on Sunday

Upcoming Events

- Senior Center St. Patrick's Day Dinner – March 16th
- Kids' Spring Fest – March 31st
- Tennis Lessons begin – March 17th

Pending Items:

Finance

Closing of Fiscal Year Ended 2016-17

Preparation of Mid -Year Budget for 2017-18

To: Bryan Whitemyer, City Manager

From: Patrick Mondragon, Management Analyst

Re: **March 2018 Human Resources Department Report**



Recruitments & Terminations:

- Conducted Equipment Operator 1st Interview on 01 February.
- Conducted Code Enforcement/Water Conservation Officer 1st interview on 21 February.
- Opened recruitment for Head Lifeguard, Lifeguard, and Concessions Attendant, with a target date of March to get these positions filled.
- Conducted Public Safety Dispatcher/Clerk Review with Dispatch Supervisor on 02 February.
- Police Officer 1st Interviews held on 21 February.
- Last day for Officer Mike Shaw on 27 February.

Personnel Issues:

- None this month.

Strategic Communication:

- Worked with Recreation Services Coordinator to finalize recruitment plans for Head Lifeguard, Lifeguard, and Concessions Attendant.
- Hosted 2nd Bi-Monthly HR Brainstorm with all local area HR Managers to facilitate communication.
- Presented a new Aspiring Leaders (leadership development) Program to City Manager on 07 February, with a proposal to launch this program for our City of Oakdale Employees.
- Attended Coffee with a Cop at Raley's on 08 February.
- Attended Monthly PW Safety Meeting on 08 February and briefed some Safety items to all PW employees.
- Conducted HR Mid-Year Budget Review with Finance Director on 08 February.
- Attended the Rotary-Sponsored Law Enforcement Appreciation Lunch on 14 February at the Oakdale Golf and Country Club.

Employee Recognition:

- Michael Renfrow 8-year work anniversary on 01 February.
- Beverly Eagle-Rodriguez 21-year work anniversary on 06 February.
- Clinton Gardner 1-year work anniversary on 21 February.

- Armando Vera 7-year work anniversary on 23 February.
- Rachel Lunny 2-year work anniversary on 25 February.

Special Projects:

- Finalized plans for Royse Memorial Swimming Pool Solar Panels; liaising with 1st Light Energy. Prepared City Council Staff Report.
- Continued liaising with L Street Architects for Police Department Facility Enhancement Project.
- Researched all logistics for a City of Oakdale Employee Softball Game to be held on April 7, 2018, at Kerr Park. Families will be invited as well.

Training:

- None this month.

Misc. Items of Completion:

- Hosted a very successful (and first-ever) Father/Daughter Ball for the Oakdale Community on 09 February. More than 250 people attended this event.

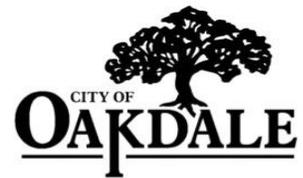
Pending Items/Future Goals:

- Launch Aspiring Leaders Program for City of Oakdale employees in May. Program will run from May-October 2018.
- Provide Trakstar Evaluation Workshops for all City of Oakdale Employees, by Department, with a goal of making 100% contact by March 2018.
- Continue working on Evaluation Manual for all City employees, providing detailed information, policy guidance, and step-by-step instructions on how to complete employee evaluations.
- City of Oakdale employee softball game on 07 April 2018, with families invited.

MONTHLY SNAPSHOT

New Recruitments	5
Applications Received	28
New Hires	0
Evaluations Processed	5
Employee Turnover	1
Workers Compensation Reports	6

To: Bryan Whitemyer, City Manager
 From: Jeff Gravel, Public Services Director



Re: **March 2018 Public Services Department Report for February**

AIRPORT DIVISION

MONTHLY DIVISION UPDATES

- **AIRPORT PAVEMENT REHABILITATION - DESIGN:** This Projects scope of work includes all FAA Entitlement paved areas as well as Enterprise Funded Hangar L-4 Apron. 90% plans are due to the City for review on Feb. 12. Grant application delivered to the FAA, Jan. 8. This projects RFP for construction is scheduled to open May 1, 2018.
- **AIRPORT SECURITY FENCING PHASE II:** This Projects scope of work includes 5,810 feet of new 6' high fencing, with barbed wire and dig proof fabric. The new fence will be installed along the property line south of the runway and parallel to the OID canal. This projects RFP for construction is scheduled to open May 1, 2018.
- **AIRPORT WILDLIFE HAZARD MANAGEMENT PLAN (WHMP):** The preliminary draft WHMP was submitted to the FAA for approval the week of February 5.
- **AIRPORT FUEL SALES (MONTHLY):**
 - August 4,192 gallons
 - September 3,229 gallons
 - October 5,018 gallons
 - November 2,903 gallons
 - December 2,298 gallons
 - January 1,721 gallons
 - February 3,717 gallons
- **PILOTS CENTER:** Windows installed, French doors installed, exterior painted, interior walls constructed and dry wall installed. Dry wall texture and interior paint underway.

BUILDING DIVISION

BUILDING PERMIT ACTIVITY	ISSUED
RESIDENTIAL-SINGLE FAMILY DWELLINGS	11
RESIDENTIAL REMODELS/ALTERATIONS	44
RESIDENTIAL-SOLAR	8
COMMERCIAL REMODELS	2
TOTAL INSPECTIONS PERFORMED	215
TOTAL PERMITS ISSUED	66

MONTHLY DIVISION UPDATES

- **JKB LIVING:**
PH 2: All permits issued. **PH 3:** All permits issued. **PH 4:** 47 lots under construction.
PH 5: 30 lots under construction
- **NAVIGATOR DEVELOPMENT:** Tesoro Subdivision gated community across from golf course. 86 lot build in progress.
- **LAFFERTY HOMES:** 49 infill lots west side Bridle Ridge. All permits have been issued.

CODE ENFORCEMENT DIVISION

On January 5, 2018, Our Code Enforcement Specialist left the City of Oakdale to pursue other interests. We have recruited and have interviews starting February 22, 2018. Position has been fill and expected to commence on 3/14/2018

CODE ENFORCEMENT ACTIVITY	NUMBER
NEW CASES RECEIVED	8
CASES RESPONDED	2
CASES CLOSED	0
NEW CASES YEAR TO DATE	0
CLOSED CASES YEAR TO DATE	0
OPEN CASES	0
GILTON BULKY-ITEM PICK UPS SCHEDULED	0

WATER CONSERVATION ACTIVITY	ISSUED
WATER CONSERVATION VIOLATION NOTICES ISSUED	0

MONTHLY DIVISION UPDATES

- Investigated **10** single family homes that had higher than normal water usage last month. Helped identify the high usage reasons and made recommendations if contact was made.

ENGINEERING DIVISION

ENGINEERING PERMIT ACTIVITY	ISSUED
ENCROACHMENT	9
TRANSPORTATION	0
GRADING	0

MONTHLY DIVISION UPDATES

- J STREET/ ASH STREET TUNNEL PROJECT:** City Engineer approved plans. Construction is scheduled to begin 4/12/2018

MONTHLY CAPITAL IMPROVEMENT PROJECT UPDATES

- VALLEY VIEW RIVER ACCESS TRAIL:** Contractor has graded the site, installed retaining walls. The trails road base installed, shade structures installed, concrete work has commenced. Waiting for the site to dry out.
- SOUTH YOSEMITE (F TO J):** Project acceptance anticipated for April.
- SEWER CROSSING:** City waiting on 75% plans for review from Blackwater.
- H STREET (ASH TO WOOD):** Improvement plans in progress.
- MAGNOLIA (OAK TO LAUREL) POPLAR (LAUREL TO FIRST):** Improvement plans in progress. Anticipate advertisement for bid end of March.
- 2017-2018 WATER METER UPGRADE:** Awarded at 2/5 City Council Meeting. Materials delivered. Notice to Proceed by end of March.
- THIRD AVENUE & E PARKING LOT CHARGING STATIONS:** Site Plan complete. Waiting on ChargePoint to coordinate with utility companies.
- ARMSTRONG (YOSEMITE TO POST):** Plans prepared, waiting on pavement maintenance report from geotechnical firm.
- WOOD BASIN:** Improvement plans in progress.

PARKS DIVISION

WORK COMPLETED	NUMBER
PARK INSPECTIONS PERFORMED	8
IRRIGATION	On
PLAYGROUND REPAIRS	4

MONTHLY DIVISION UPDATES

- **PARK AND LANDSCAPE STRIPS:** Continue irrigation coverage checks. Flush system as required.
- **MOWING:** Mow as needed.
- **PRUNING:** Continue pruning and spraying park and landscape strips.
- **TREES:** Continue checking tree stakes and ties to see if they function. Adjust as needed.
- **PEST:** Check for pocket gopher activity and control.

PLANNING DIVISION

MONTHLY DIVISION UPDATES

APPLICATION	LOCATION	DESCRIPTION	STATUS
2014-14 Out of Boundary Water Agreement	Tioga Avenue	Water service	Scheduled for City Council on March 19 th applicant has requested to continue hearing to April 2 nd .
2015-11 Tesoro II TSM	E F Street	107 residential lots	Waiting for revised Application Package from Applicant.
E. F Street Specific Plan Amendment	E F Street Specific Plan	Land use modifications	Public review for the NOP closed 2/19/18. Scoping Meeting is scheduled for 2/13/18 from 6-8 p.m.
2005-02 Planned Development Amendment	856 E H St.	Amendment proposed a 5'; side/rear yard setback on most lots with the exception of 2 lots	Original PD utilized 0 lot line setback concept. Amendment proposed a 5'; side/rear yard setback on most lots with the exception of 2 lots.
2009-18 MJUP Oakdale Senior Housing	1450 W F St	Development of 110 independent and assisted-living units.	CFF Agreement is scheduled to go to City Council March 5th.
2017-02 General Plan Amendment and Re-Zone	1135 E J St	Development of fifty-six (56) multi-family residential dwelling units focused on lower income households.	Working on Funding Agreement
2017-13 MJUP	1206 W F St.	Drive-Thru Coffee/Smoothie Shop	Currently working with Engineering on Site Improvement requirements.
2017-17 ANNEX	Area 9	Annexation	Applicant submitted an application for annexation of 125 & 131 S. Stearns Road, 290 S. Stearns Rd, 306 & 312 S. Stearns Rd, 448 S. Stearns Rd. and 2004 & 2006 Sierra Rd. Meeting with LAFCO the applicant will need to include more parcels. Still finalizing proposal.
2017-20 CTA	City Wide	Sign Ordinance Update	Staff is currently working on a draft ordinance to present at the third Planning Commission Sign Ordinance Workshop scheduled for March 21 st .

APPLICATION	LOCATION	DESCRIPTION	STATUS
2018-03 MNUP	1351 Pontiac	Minor Use Permit	New 1,200 s.f. accessory building to contain both a garage/shop and guest house. Admin. Hearing scheduled for March 15 th .

SEWER / STREETS / STORM DRAIN DIVISION

WORK COMPLETED	NUMBER
POT HOLE PAVING (average size pot hole 24x18)	28
TRAFFIC SIGN REPLACEMENT	13
SEWER LIFT STATION REPAIRS	6
STREET CLOSURES	0
MMS WORK ORDERS	23
SEWER LINES CLEANED	26,181 FEET
LIFT STATION SITE CHECKS	132
Red curb painting	164 FEET
TREE TRIMMING	5
CRACK SEALING (LINER FEET)	16,104
PLUGGED SEWER LIFT STATION PUMPS	8

MONTHLY DIVISION UPDATES

- **AUTOMATIC GENERATORS:** We exercised 10 generators last month. (Weekly task-15-minute run time per week.)
- **OTHER TASKS ASSIGNED**
- 2nd phase of the Ash St. tunnel project completed.
- Clean up large homeless camp on Greger Ave.
- Sewer main repair at the P.D shooting range.
- Went through city storm stations and had a few flooding calls from recent rain fall.

WATER DIVISION

WORK COMPLETED	NUMBER
METER SHUT-OFFS	96
WATER METER READS	8114
MANUAL WATER METER READS	1625
WATER RELATED WORK ORDERS	191
WATER TESTING / SAMPLES-ROUTINE	30
WATER TESTING / SAMPLES-WELL HEADS	7
EMERGENCY WATER SERVICE LINE REPAIRS	0
WATER COMPLAINTS	31
UNDERGROUND SERVICE LOCATES FOR CITY UTILITIES	96

MONTHLY DIVISION UPDATES

- **IRRIGATION WATER & DROUGHT:** since the drought regulations started, which includes comparable water usage monitoring to similar dates in 2013, water usage in February 2018 was 17.2% below usage in 2013 in the same month.
- **METER CONVERSION:** We are planning to have all routes converted to radio-read meters and radio tower system in place to automatically send all meter data directly to the Finance Department within two years – sooner if possible. Estimated radio read completions by March 2018.

- **BACKFLOW DEVICES:** Second letters to be mailed out for non-compliant water customers to have their backflow devices inspected as required by law.
- **WATER MAIN/SERVICE LINE REPAIRS:** no repairs to report.
- **AIRPORT FIRE SYSTEM STORAGE TANKS:** Drained and scraped and removed debris from the storage tanks then refilled. Overall the tanks remain in good condition.

To: Bryan Whitemyer, City Manager

From: Scott Heller, Chief of Police

Re: March 2018 Police Department Report for February 2018



CRIME STATS - YTD

Below are the latest available crime stats for the calendar year to date (February 2017 vs February 2018 - Attachment A):

- Robbery increased 150% from 2 in 2017 to 5 in 2018.
- Aggravated Assault remained the same from 2 in 2017 to 2 in 2018.
- Rape decreased 100% from 1 in 2017 to 0 in 2018.
- Simple Assault decreased 39% from 23 in 2017 to 14 in 2018.
- Burglary is up 11% from 18 in 2017 to 20 in 2018.
- Vehicle Theft is up 60% from 10 in 2017 to 16 in 2018.
- Larceny increased 11% from 65 in 2017 to 72 in 2018.
- Non-Injury Collisions remained the same from 23 in 2017 to 23 in 2018.
- Injury collisions increased 33% from 6 in 2017 to 8 in 2018.

TOTAL INCIDENT STATS - YTD

Below are the total incident stats for the department. The department has responded to a total of 5,680 incidents for the calendar year to date:

Total Incident Stats YTD	
Calls for Service – Officer	3,431
Initiated Incidents	2,249
Traffic Stops	572
Other Office Involved Activity Incidents	1,677
Business / Building Checks	144
Vehicle / Pedestrian Checks	434

INCIDENT BREAKDOWN

During the month of February, the Police Department responded to approximately 2,358 incidents/calls for service. Below is a list highlighting just a few of the various incident types and counts. The comprehensive list of incidents is attached to the end of this report (Attachment B).

Incidents by Incident Type February 2018	
Suspicious Person	110
Suspicious Vehicle	78
Audible Alarm	86
Silent Alarm	7
Reckless Driving	15
Pedestrian Contact	45
Disturbance	20
Noise Disturbance	16
Petty Theft	32
Burglary	12
Traffic Stop	205
New Warrants	146

PATROL

- Officers continue to respond to habitual transient offender (HTO) complaints. The Department continues to work with the Hope Chest and stakeholders on ways of remedying illegal dumping in areas down by the riverbank and patrol the downtown area, investigating complaints, performing security checks and making contact with the homeless population for purposes of outreach, security checks and enforcement. As such, Officers continue to review and stay up-to-date on all policies pertaining to transients, homelessness, mental health issues, etc.
- Officers continue to provide extra patrol and traffic enforcement in areas where complaints of habitual speeding, stop sign running, and motorists failing to stop for pedestrians are reported as well as providing an increased presence around area schools during high traffic hours.
- In continuing efforts to address auto theft, Officers are utilizing crime analysis and partnering with the Stanislaus Auto Theft Task Force (STANCATT) to address trends.

EVENTS AND PROJECTS

- The Coffee with a Cop event held at Raley's on 2/8/2018 was a great success with several community members attending and good information being shared. The next event is scheduled for 4/5/2018 and will be held at McDonald's.

- Staff submitted several staff reports to City Council during the month of February, purchase of a replacement K9 Patrol Vehicle, Patrol Vehicle, and mobile in-car radio, and is currently working on those projects.
- The Greger Road Tower Project has been completed.
- The Community Oriented Policing (COP) / Beat Realignment Project Team met again on 2/15/2018 to further discuss ways to increase and enhance our approach to service delivery. Several ideas and suggestions were presented and will be discussed further in depth at the next meeting scheduled for some time mid to late March.
- The members of the new Crisis Negotiating Team (CNT) were announced earlier last month and we congratulate Sergeants Keri Sturges and Joe Johnson as well as Public Safety Dispatcher/Clerk Amber Evans for being selected for the team. The CNT compliments the Rapid Response Team (RRT) by providing skilled verbal communicators with expertise training to de-escalate and effect surrender in critical situations.
- The Animal Services Contract with the City of Riverbank is in its final review and staff anticipates the contract to be finalized sometime this month.
- PSC Hilgen continues to work on completing the inventory audit of the evidence room.
- PSC Hilgen continues to work with the Public Services Department on drainage system issues at the range. Work is anticipated to begin on the project sometime mid-March.
- Staff continues to work on the Cradlepoint Wireless Router System project for our emergency vehicles.
- Staff continues to work on the outfitting of a new patrol vehicle. We are working through some radio issues and hope to have the vehicle on line as soon as possible.

RECRUITMENT

- There is one Reserve Police Officer candidate currently in the background investigation portion of the testing process.

- The Department is in the process of working with HR to update eligibility lists for Police Officer and Public Safety Dispatcher/Clerk positions. Five candidates participated in oral board testing for the Police Officer position that was held on 2/21/2018. Test results are being reviewed and successful candidates may be selected to move forward in the background investigation portion of the testing process.

The Department will be hosting a POST Public Safety Telecommunications Test on 3/29/2018 for applicants that applied for the Public Safety Dispatcher/Clerk position.

- The Department continues to hold ongoing recruitment for Reserve Police Officers, Public Safety Dispatcher/Clerks and CAPS Volunteers.

ONGOING

- Patrol Officers and Professional Staff continue to attend Neighborhood Watch meetings.
- Several personnel attended various training in the month of February:
 - Our K9 Officers continue to attend monthly canine training.
 - We continue to cycle Officers through ARIDE and Drug Recognition Expertise (DRE) training.
 - The Police Services Coordinator attended annual training for property and evidence processing and legal update.
 - Members of the UAV team conducted in house training on the Unmanned Aerial Vehicle (UAV) on 2/28/2018 and will be attending a two-day training class in Alameda sometime late March.
 - Three Public Safety Dispatcher/Clerks attended and graduated a three-week Dispatch Academy.
 - Dispatch staff attended a POST certified course specifically geared to provide dispatchers tools to manage bullying situations.
- Staff received the graffiti report for the month of February from the city's TAG (Team-up Against Graffiti) coordinator Mike Hancock who stated there were six graffiti incidents in the month of February and none outstanding from the previous month. The incidents were disbursed throughout the city with the only concentration being two incidents on the Willowood Avenue overcrossing. No

gang graffiti was reported. A map showing graffiti incidents for February is attached (Attachment C).



OAKDALE POLICE DEPARTMENT

Page 1

PATROL STATISTICS REPORTING PERIOD: 2018

03/08/2018

Statistic	Count
Total Incidents	5680
Calls for Service	3431
Officer Initiated Incidents	2249
Traffic Stops	572
Other OIA Incidents	1677
Bus/Building checks	144
Veh/Ped Check	434
Total Officer Reports	723
Accident Case	17
Criminal Accident Case	18
Felony Case	134
General Information Case	189
Infraction Case	2
Misdemeanor Case	334
Voided	2
Unclassified Reports	27
Total Misdemeanor & Felony Arrests	313
Misdemeanor Arrests	255
Felony Arrests	58
Total Citations	486
ANIMAL	19
MOVING	63
MUNICIPAL	5
OTHER	167
PARKING	93
TRAFFIC, OTHER	89
Unclassified	50
FIs	2



OAKDALE POLICE DEPARTMENT

INCIDENTS BY INCIDENT TYPE FEBRUARY 2018

03/08/2018

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
10-37	10-37 Susp Person	110
10-38	10-38 Susp Vehicle	78
10-44	10-44 Suicide/Attempt Suicide	4
10-53	10-53 Missing Person	7
10-57D	10-57d Dead Animal	16
10-57I	10-57i Injured Animal	7
10-57S	10-57s Stray Animal	37
10-57V	10-57V Vicious Animal	3
10-60	10-60 Audible alarm	86
10-61	10-61 Silent Alarm	7
10-64S	10-64s Subpoena Service	18
10-64W	10-64w Warrant Service	1
10851	10851 VC Stolen Vehicle	10
10851R	10851R Recovered Stolen Veh	3
10852	10852 VC Vehicle Tampering	1
11-24	11-24 Abandoned Veh	30
11-25	11-25 Road Hazard	2
11-44	11-44 Unattended Death OR Suicide	1
11-79	11-79 Traff Coll - Ambulance ER	2
11-81	11-81 Traff Coll - Minor Injury	2
11-82	11-82 Traff Coll - Non Injury	17
11-83	11-83 Traff Coll - Unk details	4
11350	11350 HS Possession of a Controlled Substance	1
11364	11364 HS HS Paraphenalia	5
11377	11377 HS Felony Possession of HS	3
11590	11590 HS Registrant	2
12500	12500 VC Unlicensed Driver	3
14601	14601 VC Suspended DL	7
14601.1A	Drive w/License Suspended	1
14601.2A	Drive w/License suspended DUI	1
148	148 PC Delaying/Obstructing	1
166.4	Contemp Disoby Crt Order	5
19-1 OCC	Poss open cont in public	1
20002	20002 VC Hit & Run	10
211	211 PC Robbery	4
23103	23103 VC Reckless Driving	15
23152	23152 VC Driving Under Influence	7
242	242 PC Battery	4
243E1	243(E)(1) PC Battery of Non Cohab	2
273.5	273.5 PC Domestic Violence	2
273A	273a PC Child Endangerment/Abuse	1
290	290 PC Sex Offender Registrant	3
370 PC	Public Nuisance	1
4000A	4000A VC Expired Registration	56

**OAKDALE POLICE DEPARTMENT****INCIDENTS BY INCIDENT TYPE
FEBRUARY 2018**

03/08/2018

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
415	415 PC Disturbance	20
415E	415E PC Noise Disturbance	16
415F	415F PC Family Disturbance	12
415V	VERBAL ARGUMENT	18
422	422 PC Threaten crime:int:terrorize	3
460	460 PC Burglary	12
470	470 PC Forgery	1
484E PC	Theft of Access Card/Account Info	2
484G PC	Fraudulent Use of Access Card/Account Info	4
488	488 PC Petty Theft	32
496	496 PC Possess Stolen Prop	1
5150	5150 WI Mentally Disabled	18
530.5 PC	Identity Theft	2
594	594 PC Vandalism	22
602	602 PC Trespassing	7
647F	647F PC Public Intoxication	4
911	911 Hang up	188
ANIMAL	Animal Incident	35
AOA	Assist Outside Agency	16
AREACK	Area Check	53
ARREST	Arrest	20
ASSIST	Public Assist	38
BARCK	Bar Check	2
BARK	Barking Dog Complaint	8
BIKE	Bicycle Stop	9
BITE	Animal Bite	6
BOL	BOL	38
C5	C5 Stake Out	10
C6	C6 Follow - up	52
CITE	Cite Sign Off	26
CIVIL	Civil Problem	9
COMP	Complaint	92
COP	COMMUNITY ORIENTED POLICING	1
CT ORD	Court Order	5
EMS	Emergency Med Srv	119
FALARM	Fire Alarm	1
FIRE	Fire, Non-specific	17
FLAG	Citizen Flag Down	33
FOOT	Foot Patrol	11
FPROP	Found Prop	7
GASLEAK	Gas Leak	1
GRAFFITI	Graffiti	2
HARASS	Harassment	6
HAZARD	Hazard	3



OAKDALE POLICE DEPARTMENT

INCIDENTS BY INCIDENT TYPE FEBRUARY 2018

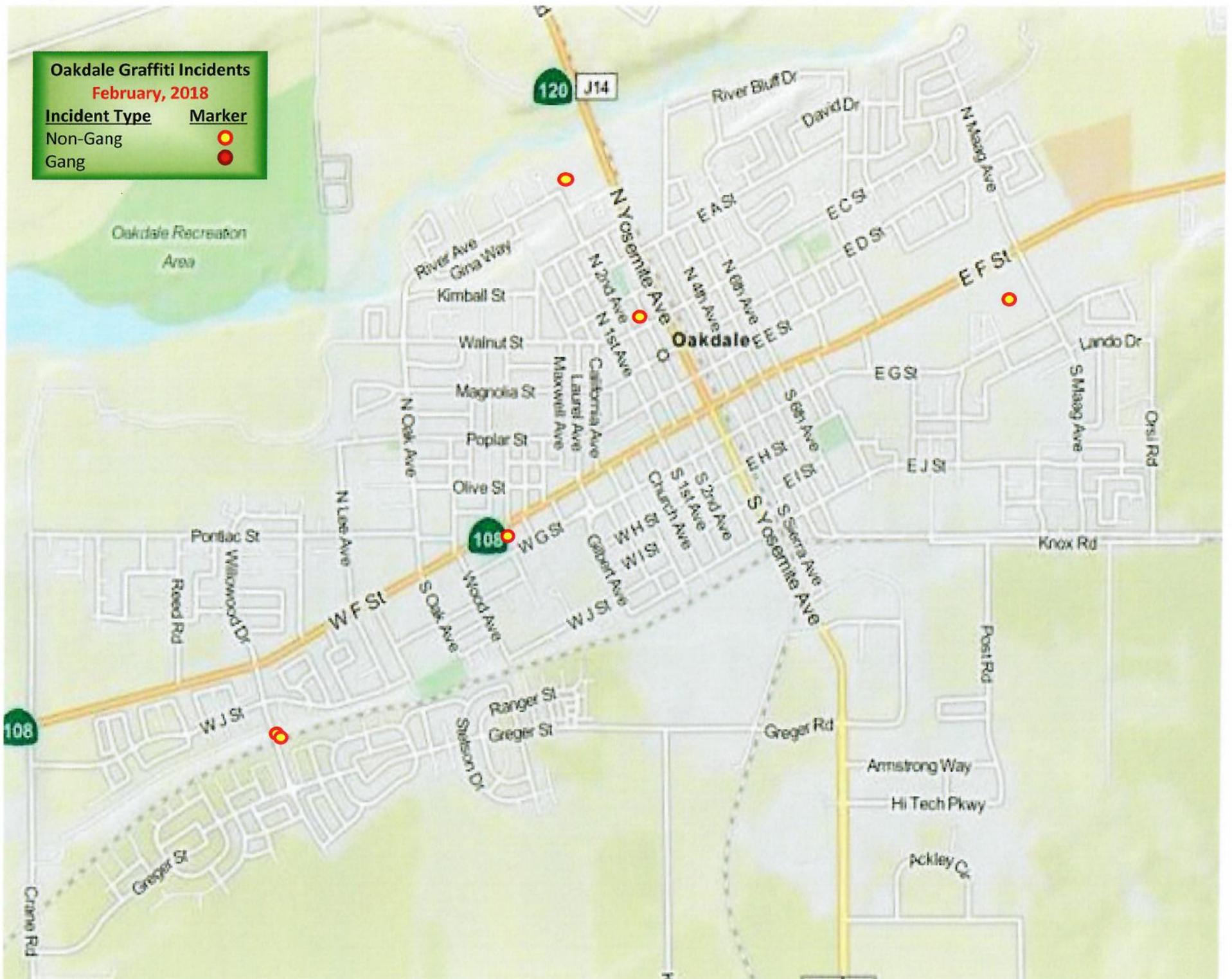
03/08/2018

INCIDENT TYPE	DESCRIPTION	NUMBER THIS TYPE
HOME	Home Check	6
HS	Drug Activity	2
INFO	Information	31
INVEST	Investigation	2
JUVCOMP	Juvenile Complaint	19
LPROP	Lost Property	8
MOTORIST	Motorist Assist	4
NAME	Name Exchange Accident Rpt	1
OCC CK	OCC ENFORCEMENT	17
OTHER	Other - Unclassified	2
PED	Pedestrian Contact	45
PKG	Parking Comp	22
PPTOW	Private Property Tow	3
PREMCK	Premise Check	56
PUBLIC	Public Assist	4
PW	Public Works Detail	6
REPO	Repossessed Vehicle	10
SECCK	Security/Welfare Check	38
SHELTER	ACO SHELTER DUTIES	8
SHOTS	Shots Fired	5
SUPCIR	Susp Circ	62
THREAT	Threat Complaint	8
TRAFFIC	Special Traffic Enforcement	6
TSTOP	Traffic Stop	205
WARNEW	New Warrant	146
WARRANT	Warrant Arrest	19
XPTL	Extra Patrol	57
XRPT	Cross Report	3
Total Incidents		2358

Oakdale Graffiti Incidents

February, 2018

<u>Incident Type</u>	<u>Marker</u>
Non-Gang	Yellow Circle
Gang	Red Circle



AGENDA ITEM 12.2:

Aspiring Leaders Program